

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A

dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements.

Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM.

Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).

2.0 All information must be provided accurately.

3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.

4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.

5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/no558>. Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.

7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.

8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appsce.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Department of Public Works and Highways

Region: VI

Address: Taling Royas St., Kalibo, Aklan

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Agency Code(UACS):

Organization Type:

Contact Person:

Position:

E-mail :

Telephone/Mobile Nos:

LEONARD T. VILLEGAS

Administrative Officer III

leonard.villegas@dpwh.gov.ph

9389896627

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-ED4	ALCOHOL, Ethyl, 500 mL	bottle	50	50	50	150	7,644.00	50	50	50	150	7,644.00	50	50	50	150	7,644.00	50	50	50	150	7,644.00	600	50.96	30,576.00
2	12191601-AL-ED3	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	451.36	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00
4	60121413-CB-P02	CLEARBOOK, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.48	0.00
5	60121534-ER-P01	ERASER, plastic/rubber	piece	10	10	10	30	280.80	10	10	10	30	280.80	10	10	10	30	280.80	10	10	10	30	280.80	120	9.36	1,123.20
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	60	60	60	180	4,680.00	60	60	60	180	4,680.00	60	60	60	180	4,680.00	60	60	60	180	4,680.00	720	26.00	18,720.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	60	60	60	180	8,049.60	60	60	60	180	8,049.60	60	60	60	180	8,049.60	60	60	60	180	8,049.60	720	44.72	32,198.40
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	60	60	60	180	10,296.00	60	60	60	180	10,296.00	60	60	60	180	10,296.00	60	60	60	180	10,296.00	720	57.20	41,184.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	60	60	60	180	4,680.00	60	60	60	180	4,680.00	60	60	60	180	4,680.00	60	60	60	180	4,680.00	720	26.00	18,720.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	60	60	60	180	8,049.60	60	60	60	180	8,049.60	60	60	60	180	8,049.60	60	60	60	180	8,049.60	720	44.72	32,198.40
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	60	60	60	180	10,296.00	60	60	60	180	10,296.00	60	60	60	180	10,296.00	60	60	60	180	10,296.00	720	57.20	41,184.00
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	2	0	0	2	51,072.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	25,536.16	51,072.32
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,470.40	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	24	24	24	72	1,572.48	24	24	24	72	1,572.48	24	24	24	72	1,572.48	24	24	24	72	1,572.48	288	21.84	6,289.92
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	20	20	20	60	1,185.60	20	20	20	60	1,185.60	20	20	20	60	1,185.60	20	20	20	60	1,185.60	240	19.76	4,742.40
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
21	47131812-AF-A01	AIR FRESHENER	can	16	16	16	48	4,193.28	16	16	16	48	4,193.28	16	16	16	48	4,193.28	16	16	16	48	4,193.28	192	87.36	16,773.12
22	47131604-BR-S01	BROOM (Walis Tampo)	piece	8	8	8	24	3,070.08	8	8	8	24	3,070.08	8	8	8	24	3,070.08	8	8	8	24	3,070.08	96	127.92	12,280.32
23	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	8	8	8	24	574.08	8	8	8	24	574.08	8	8	8	24	574.08	8	8	8	24	574.08	96	23.92	2,296.32
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	18	18	18	54	2,414.88	18	18	18	54	2,414.88	18	18	18	54	2,414.88	18	18	18	54	2,414.88	216	44.72	9,659.52
47131805-CL-P01	CLEANER, Scouring Powder	can	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.00	0.00

Item & Specifications				Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
					Jan												Feb														
					Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount							

26	47131811-DE-802	DETERGENT BAR	bar	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	9.36	
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	9	9	9	27	2,386.80	9	9	9	27	2,386.80	9	9	27	2,386.80	9	9	9	27	2,386.80	108	88.40		9,547.20				
28	47131803-DS-A01	DISINFECTANT SPRAY	can	12	12	12	36	5,428.80	12	12	12	36	5,428.80	12	12	36	5,428.80	12	12	12	36	5,428.80	144	150.80		21,715.20				
29	47131601-DU-P01	DUST PAN	piece	5	5	5	15	702.00	5	5	5	15	702.00	5	5	15	702.00	5	5	5	15	702.00	60	46.80		2,808.00				
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	135.20	
31	47131830-FC-A01	FURNITURE CLEANER	can	2	2	2	6	1,360.32	2	2	2	6	1,360.32	2	2	6	1,360.32	2	2	2	6	1,360.32	24	226.72		5,441.28				
32	73101612-HS-L01	HAND SOAP, liquid	bottle	12	12	12	36	1,546.20	12	12	12	36	1,546.20	12	12	36	1,546.20	12	12	12	36	1,546.20	144	42.95		6,184.80				
33	47121804-MP-801	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	2,288.00	
34	47131613-MP-H02	MOP-HANDLE, heavy duty	piece	8	8	8	24	3,219.84	8	8	8	24	3,219.84	8	8	24	3,219.84	8	8	8	24	3,219.84	96	134.16		12,819.36				
35	47131619-MP-R01	MOP-HEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	114.04	
36	47131501-RG-C01	RAGS	kilo	1	0	0	1	57.20	1	0	0	1	57.20	1	0	1	57.20	1	0	0	1	1	57.20	4	57.20		228.80			
37	47131602-SC-M01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	89.44	
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	130.00	
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	5	5	5	15	889.20	5	5	5	15	889.20	5	5	15	889.20	5	5	5	15	889.20	60	59.28		3,556.80				
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	92.56	
41	47121702-WB-P01	WASTEBASKET	piece	10	0	0	10	436.80	0	0	0	0	0.00	10	0	0	10	436.80	0	0	0	0	0	0	0	0	0.00	0	43.68	
COLOR COMPOUNDS AND DISPERSIONS																														
42	12171703-SI-P01	INK, for stamp pad	bottle	16	16	16	48	1,497.60	16	16	16	48	1,497.60	16	16	48	1,497.60	16	16	16	48	1,497.60	192	31.20		5,990.40				
CONSUMER ELECTRONICS																														
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	4,803.76	
FACE MASK																														
44	42131713-SM-M06	FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	52.00	
FILMS																														
45	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	1,098.32	
46	13111201-CF-P02	CARBON FILM, legal size	box	1	1	1	3	770.64	1	1	1	3	770.64	1	1	3	770.64	1	1	1	3	770.64	12	256.88		3,082.56				
FIRE FIGHTING EQUIPMENT																														
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	8	0	0	8	11,190.40	7	0	0	7	9,791.60	8	0	8	11,190.40	7	0	0	7	9,791.60	30	1,398.80		41,964.00				
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	5,613.25	
FLAG OR ACCESSORIES																														
49	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	1	0	0	1	284.84	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	284.84	
FURNITURE AND FURNISHINGS																														
50	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	375.44	
51	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	372.32	
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	1,348.88	
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	1,348.88	
HEATING AND VENTILATION AND AIR CIRCULATION																														
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	1,380.08	
55	40101604-EF-G01	ELECTRIC FAN, Industrial, ground type	unit	3	0	0	3	3,329.04	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	3	1,109.68		3,329.04			
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	1,006.72	
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	914.16	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																														
58	43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	24,793.60	
59	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	42,390.40	
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	4	0	0	4	12,072.32	4	0	0	4	12,072.32	4	0	4	12,072.32	4	0	0	4	12,072.32	16	3,0						

Item & Specifications				Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
					Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4	Q4 Amount
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,063.04	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																											
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	50	0	0	50	4,056.00	50	0	0	50	4,056.00	50	0	0	50	4,056.00	50	0	0	50	4,056.00	200	81.12	16,224.38	
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	50	0	0	50	10,291.00	50	0	0	50	10,291.00	50	0	0	50	10,291.00	50	0	0	50	10,291.00	200	205.82	41,561.80	
MANUFACTURING COMPONENTS AND SUPPLIES																											
70	31201610-GC-J01	GLUE, all-purpose	jar	12	12	12	36	2,545.92	12	12	12	36	2,545.92	12	12	12	36	2,545.92	12	12	12	36	2,545.92	144	70.72	10,180.38	
71	31151804-SW-H01	STAPLE WIRE, heavy duty (under type), 23/13	box	15	15	15	45	1,014.75	15	15	15	45	1,014.75	15	15	15	45	1,014.75	15	15	15	45	1,014.75	180	22.55	4,059.30	
72	31151804-SW-S01	STAPLE WIRE, standard	box	20	20	20	60	1,425.60	20	20	20	60	1,425.60	20	20	20	60	1,425.60	20	20	20	60	1,425.60	240	23.76	5,702.40	
73	31201502-TA-E01	TAPE, electrical	roll	10	0	0	10	194.50	0	0	0	0	0.00	10	0	0	10	194.50	0	0	0	0	0.00	20	19.45	389.00	
74	31201503-TA-M01	TAPE, masking, 24mm	roll	12	12	12	36	2,227.68	12	12	12	36	2,227.68	12	12	12	36	2,227.68	12	12	12	36	2,227.68	144	61.88	8,910.22	
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	12	12	12	36	4,361.76	12	12	12	36	4,361.76	12	12	12	36	4,361.76	12	12	12	36	4,361.76	144	121.16	17,447.34	
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	12	12	12	36	1,085.76	12	12	12	36	1,085.76	12	12	12	36	1,085.76	12	12	12	36	1,085.76	144	30.16	4,343.84	
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	12	12	12	36	411.84	12	12	12	36	411.84	12	12	12	36	411.84	12	12	12	36	411.84	144	11.44	1,647.36	
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	12	12	12	36	861.12	12	12	12	36	861.12	12	12	12	36	861.12	12	12	12	36	861.12	144	23.92	3,441.48	
79	31151507-TW-P01	TWINE, plastic	roll	1	0	0	1	70.72	0	0	0	0	0.00	1	0	0	1	70.72	0	0	0	0	0.00	2	70.72	141.44	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	5	5	5	15	312.00	5	5	5	15	312.00	5	5	5	15	312.00	5	5	5	15	312.00	60	20.80	1,248.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.00	0.00	
82	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64	0.00	
83	44101807-CA-C01	CALCULATOR, Compact	unit	3	3	3	9	2,583.36	3	3	3	9	2,583.36	3	3	3	9	2,583.36	3	3	3	9	2,583.36	36	287.04	10,333.44	
84	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00	
85	44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00	
86	44122105-BF-C02	CLIP, backfold, 25mm	box	10	10	10	30	468.00	10	10	10	30	468.00	10	10	10	30	468.00	10	10	10	30	468.00	120	15.60	1,872.00	
87	44122105-BF-C03	CLIP, backfold, 32mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.04	0.00	
88	44122105-BF-C04	CLIP, backfold, 50mm	box	10	10	10	30	1,809.60	10	10	10	30	1,809.60	10	10	10	30	1,809.60	10	10	10	30	1,809.60	120	60.32	7,238.40	
89	44121801-CT-R02	CORRECTION TAPE	piece	30	30	30	90	1,037.70	30	30	30	90	1,037.70	30	30	30	90	1,037.70	30	30	30	90	1,037.70	360	11.53	4,150.80	
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	15	0	0	15	475.80	15	0	0	15	475.80	15	0	0	15	475.80	15	0	0	15	475.80	60	31.72	1,903.20	
91	44111515-DF-B01	DATA FILE BOX	piece	100	0	0	100	7,720.00	100	0	0	100	7,720.00	100	0	0	100	7,720.00	100	0	0	100	7,720.00	400	77.20	30,880.00	
92	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00	
93	44103202-DS-M01	DATER STAMP	piece	5	0	0	5	2,348.90	5	0	0	5	2,348.90	5	0	0	5	2,348.90	5	0	0	5	2,348.90	20	469.78	9,395.60	
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	1	1	1	3	2,520.96	1	1	1	3	2,520.96	1	1	1	3	2,520.96	1	1	1	3	2,520.96	12	840.32	10,083.84	
95	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	1	1	1	3	3,235.44	1	1	1	3	3,235.44	1	1	1	3	3,235.44	1	1	1	3	3,235.44	12	1,078.48	12,941.76	
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	1	0	0	1	1,374.88	1	0	0	1	1,374.88	1	0	0	1	1,374.88	1	0	0	1	1,374.88	4	1,374.88	5,499.52	
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	20	0	0	20	609.80	20	0	0	20	609.80	20	0	0	20	609.80	20	0	0	20	609.80	80	30.49	2,439.20	
98	44121506-EN-M02	ENVELOPE, Mailing	box	1	1	1	3	1,400.88	1	1	1	3	1,400.88	1	1	1	3	1,400.88	1	1	1	3	1,400.88	12	466.96	5,603.52	
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	528.32	0.00	
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.33	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
																Q1										
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4	Q4 Amount
113	4411515-MF-802	MAGAZINE FILE BOX, Large	piece	15	0	0	15	1,903.20	15	0	0	15	1,903.20	15	0	0	15	1,903.20	15	0	0	15	1,903.20	60	126.88	7,612.80
114	44121716-MA-F01	MARKER, Fluorescent	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.64	0.00
114	44121716-MA-F01	MARKER, Fluorescent	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.64	0.00
115	44121708-MP-801	MARKER, Permanent, Black	piece	24	24	24	72	1,123.20	24	24	24	72	1,123.20	24	24	24	72	1,123.20	24	24	24	72	1,123.20	288	15.60	4,492.80
115	44121708-MP-801	MARKER, Permanent, Black	piece	24	24	24	72	1,123.20	24	24	24	72	1,123.20	24	24	24	72	1,123.20	24	24	24	72	1,123.20	288	15.60	4,492.80
116	44121708-MP-802	MARKER, Permanent, Blue	piece	12	12	12	36	561.60	12	12	12	36	561.60	12	12	12	36	561.60	12	12	12	36	561.60	144	15.60	2,246.40
116	44121708-MP-802	MARKER, Permanent, Blue	piece	12	12	12	36	561.60	12	12	12	36	561.60	12	12	12	36	561.60	12	12	12	36	561.60	144	15.60	2,246.40
117	44121708-MP-803	MARKER, Permanent, Red	piece	12	12	12	36	561.60	12	12	12	36	561.60	12	12	12	36	561.60	12	12	12	36	561.60	144	15.60	2,246.40
117	44121708-MP-803	MARKER, Permanent, Red	piece	12	12	12	36	561.60	12	12	12	36	561.60	12	12	12	36	561.60	12	12	12	36	561.60	144	15.60	2,246.40
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	24	24	24	72	748.80	24	24	24	72	748.80	24	24	24	72	748.80	24	24	24	72	748.80	288	10.40	2,995.20
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	24	24	24	72	748.80	24	24	24	72	748.80	24	24	24	72	748.80	24	24	24	72	748.80	288	10.40	2,995.20
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	12	12	12	36	374.40	12	12	12	36	374.40	12	12	12	36	374.40	12	12	12	36	374.40	144	10.40	1,497.60
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	12	12	12	36	374.40	12	12	12	36	374.40	12	12	12	36	374.40	12	12	12	36	374.40	144	10.40	1,497.60
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	12	12	12	36	374.40	12	12	12	36	374.40	12	12	12	36	374.40	12	12	12	36	374.40	144	10.40	1,497.60
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	12	12	12	36	374.40	12	12	12	36	374.40	12	12	12	36	374.40	12	12	12	36	374.40	144	10.40	1,497.60
121	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	24	24	24	72	673.92	24	24	24	72	673.92	24	24	24	72	673.92	24	24	24	72	673.92	288	9.36	2,695.68
121	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	24	24	24	72	673.92	24	24	24	72	673.92	24	24	24	72	673.92	24	24	24	72	673.92	288	9.36	2,695.68
122	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	24	24	24	72	1,722.24	24	24	24	72	1,722.24	24	24	24	72	1,722.24	24	24	24	72	1,722.24	288	23.92	6,886.56
122	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	24	24	24	72	1,722.24	24	24	24	72	1,722.24	24	24	24	72	1,722.24	24	24	24	72	1,722.24	288	23.92	6,886.56
123	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,699.20	0.00
123	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,699.20	0.00
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	8	0	0	8	74,380.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	9,297.60	74,380.80
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	8	0	0	8	74,380.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	9,297.60	74,380.80
125	44121706-PE-I01	PENCIL, lead/graphite, with eraser	box	20	20	20	60	2,496.00	20	20	20	60	2,496.00	20	20	20	60	2,496.00	20	20	20	60	2,496.00	240	41.60	9,984.00
125	44121706-PE-I01	PENCIL, lead/graphite, with eraser	box	20	20	20	60	2,496.00	20	20	20	60	2,496.00	20	20	20	60	2,496.00	20	20	20	60	2,496.00	240	41.60	9,984.00
126	44121619-PS-M01	PENCIL SHARPENER	piece	3	3	3	9	1,918.80	3	3	3	9	1,918.80	3	3	3	9	1,918.80	3	3	3	9	1,918.80	36	213.20	7,675.20
126	44121619-PS-M01	PENCIL SHARPENER	piece	3	3	3	9	1,918.80	3	3	3	9	1,918.80	3	3	3	9	1,918.80	3	3	3	9	1,918.80	36	213.20	7,675.20
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	8	8	8	24	3,893.76	8	8	8	24	3,893.76	8	8	8	24	3,893.76	8	8	8	24	3,893.76	96	162.24	15,575.04
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	8	8	8	24	3,893.76	8	8	8	24	3,893.76	8	8	8	24	3,893.76	8	8	8	24	3,893.76	96	162.24	15,575.04
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00
129	44122101-RU-B01	RUBBER BAND No. 18	box	5	5	5	15	2,480.40	5	5	5	15	2,480.40	5	5	5	15	2,480.40	5	5	5	15	2,480.40	60	165.36	9,921.60
129	44122101-RU-B01	RUBBER BAND No. 18	box	5	5	5	15	2,480.40	5	5	5	15	2,480.40	5	5	5	15	2,480.40	5	5	5	15	2,480.40	60	165.36	9,921.60
130	44121905-SF-F01	STAMP PAD, felt	piece	12	12	12	36	1,535.04	12	12	12	36														

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
PRINTED PUBLICATIONS																								0.00		
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	37.21		
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BK-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	6,947.20	0.00	
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	1,126.32	0.00	
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	10	10	10	30	35,349.60	10	10	30	35,349.60	10	10	30	35,349.60	10	10	30	30	35,349.60	10	30	35,349.60	141,398.40	
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	861.12	0.00	
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	10	10	10	30	26,769.60	10	10	30	26,769.60	10	10	30	26,769.60	10	10	30	30	26,769.60	10	30	26,769.60	120	
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	15	15	15	45	10,435.50	15	15	45	10,435.50	15	15	45	10,435.50	15	15	45	45	10,435.50	15	45	231.90	41,742.00	
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	15	15	15	45	10,899.00	15	15	45	10,899.00	15	15	45	10,899.00	15	15	45	45	10,899.00	15	45	242.20	43,596.00	
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	15	15	15	45	10,899.00	15	15	45	10,899.00	15	15	45	10,899.00	15	15	45	45	10,899.00	15	45	242.20	43,596.00	
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	15	15	15	45	10,899.00	15	15	45	10,899.00	15	15	45	10,899.00	15	15	45	45	10,899.00	15	45	242.20	43,596.00	
10	44103105-HP-B40	INK CARTRIDGE, HP CZP044A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	852.80	0.00	
11	44103105-HP-T40	INK CARTRIDGE, HP CZP064A (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	1,048.32	0.00	
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	910.00	0.00	
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	1,053.52	0.00	
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	880.88	0.00	
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	1,047.28	0.00	
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	823.68	0.00	
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	823.68	0.00	
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	823.68	0.00	
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	1,541.28	0.00	
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	865.28	0.00	
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	1,066.00	0.00	
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	935.00	0.00	
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	740.00	0.00	
24	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	1,517.36	0.00	
25	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	1,517.36	0.00	
26	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	1,517.36	0.00	
27	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	419.12	0.00	
28	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	419.12	0.00	
29	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	404.56	0.00	
30	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	404.56	0.00	
31	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	312.00	0.00	
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	256.88	0.00	
33	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	256.88	0.00	
34	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	256.88	0.00	
35	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	424.32	0.00	
36	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	424.32	0.00	
37	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	962.80	0.00	
38	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0	982.80	0.00	
39	44103105-HP-M50	INK CARTRIDGE, HP L0S																								

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec
48	44103105-HP-V51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00	0.00
49	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	774.80	0.00
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	77.43	0.00
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	77.94	0.00
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	818.48	0.00
53	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,760.00	0.00
54	44103103-BR-R09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,567.20	0.00
55	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,002.40	0.00
56	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,575.44	0.00
57	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,564.56	0.00
58	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80	0.00
59	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80	0.00
60	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	13,399.36	0.00
61	44103103-CY-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,099.20	0.00
62	44103103-HP-B12	TONER CARTRIDGE, HP CP435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,603.60	0.00
63	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,942.00	0.00
64	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,741.92	0.00
65	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,242.72	0.00
66	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,350.40	0.00
67	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,610.40	0.00
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,610.40	0.00
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,610.40	0.00
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,192.80	0.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60	0.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60	0.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,083.60	0.00
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,872.80	0.00
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,786.00	0.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	10,103.60	0.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	10,193.04	0.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	10,103.60	0.00
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,837.60	0.00
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,460.00	0.00
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,460.00	0.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,011.20	0.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,050.80	0.00
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,332.00	0.00
85	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,878.72	0.00
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0																

Item & Specifications				Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year		
					Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	
108	44103103-HP-B64	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	
110	44103103-HP-C64	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	
112	44103103-HP-Y64	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	
114	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	
115	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	
116	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		
SOFTWARE																					
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																					
1	80141505-TS-001	BALPEN	piece	240	240	240	720	5,760.00	240	240	240	720	5,760.00	240	240	240	720	5,760.00	2880	8.00	23,040.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
3	80141505-TS-003	LAMINATING FILM	pack	10	0	0	10	12,000.00	10	0	0	10	12,000.00	10	0	0	10	12,000.00	40	1,200.00	48,000.00
4	80141505-TS-004	STICKER PAPER	pack	5	5	5	15	1,170.00	5	5	5	15	1,170.00	5	5	5	15	1,170.00	60	78.00	4,680.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	12	12	12	36	432.00	12	12	12	36	432.00	12	12	12	36	432.00	144	12.00	1,728.00
6	80141505-TS-006	PHOTO PAPER	pack	24	24	24	72	1,728.00	24	24	24	72	1,728.00	24	24	24	72	1,728.00	288	24.00	6,912.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	5	0	0	5	15,680.00	0	0	0	0	0.00	5	0	0	5	15,680.00	10	3,136.00	31,360.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	4	0	0	4	192,400.00	0	0	0	0	0.00	0	0	0	0	0.00	4	48,100.00	192,400.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
13	80141505-TS-013	WHITE BOARD	piece	5	0	0	5	4,750.00	0	0	0	0	0.00	5	0	0	5	4,750.00	10	950.00	9,500.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	20	20	20	60	1,200.00	20	20	20	60	1,200.00	20	20	20	60	1,200.00	20	20	20	60	1,200.00	4,800.00
17	80141505-TS-017	PLASTIC FASTENER	box	10	10	10	30	990.00	10	10	10	30	990.00	10	10	10	30	990.00	10	10	10	30	990.00	3,960.00
18	80141505-TS-018	STEEL FILING CABINET	piece	1	0	0	1	8,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8,500.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	10	0	0	10	350.00	0	0	0	0	0.00	10	0	0	10	350.00	0	0	0	0	0.00	700.00
20	80141505-TS-020	EXTENSION CORD	piece	10	0	0	10	2,900.00	10	0	0	10	2,900.00	10	0	0	10	2,900.00	10	0	0	10	2,900.00	11,600.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
22	80141505-TS-022	COLORIED PAPER	pack	5	0	0	5	1,170.00	5	0	0	5	1,170.00	5	0	0	5	1,170.00	5	0	0	5	1,170.00	4,680.00
23	80141505-TS-023	BOND PAPER	ream	25	25	25	75	90,000.00	25	25	25	75	90,000.00	25	25	25	75	90,000.00	25	25	25	75	90,000.00	360,000.00
24	80141505-TS-024	PUSH PIN	pack	5	5	5	15	675.00	5	5	5	15	675.00	5	5	5	15	675.00	5	5	5	15	675.00	2,700.00
25	80141505-TS-025	DOOR MAT	piece	30	0	0	30	1,440.00	30	0	0	30	1,440.00	30	0	0	30	1,440.00	30	0	0	30	1,440.00	5,760.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
28	80141505-TS-028	DECODORANT CAKE	piece	20	20	20	60	2,280.00	20	20	20	60	2,280.00	20	20	20	60	2,280.00	20	20	20	60	2,280.00	9,120.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	3	0	0	3	1,500.00	0	0	0	0	0.00	3	0	0	3	1,500.00	0	0	0	0	0.00	3,000.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	2	0	0	2	17,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	17,000.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	2	0	0	2	99,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	99,000.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	5	0	0	5	2,250.00	0	0	0	0	0.00	5	0	0	5	2,250.00	0	0	0	0	0.00	4,500.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	2	0	0	2	12,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12,800.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4	Q4 Amount
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00				0	0	0	0
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
A. TOTAL																							2,981,096.58			
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							298,109.78			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if Applicable)																							3,279,206.56			
D. GRAND TOTAL (A + B+ C)																										
E. APPROVED BUDGET BY THE AGENCY HEAD																										
In Figures and Words:																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:



LEYMAR T. VILLEGAS
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:



MA. HELI F. ARBOLEDA
Accountant / Budget Officer

Approved by:



GENERAL ABERGAS
Head of Office/ Agency

Date Prepared: