

Instructions:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPs) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

APP-CSE 2024 FORM

Annexes:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPs and Downloads page of PS-DBM website (www.doe.philgoes.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-phillips.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-phillips.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/haosk>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPs account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signatures shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPs account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email address: hsphillips@ps-phillips.gov.ph, or visit the PS-DBM website (www.ps-phillips.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: EDWA ANT GLE DCO
Region: II
Address: Alibay St. San Jose, Angeles

Agency Code/NAICS: _____
Organization Type: _____

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Contact Person: _____
Position: _____
E-mail: _____
Telephone/Mobile Nos: _____

EDWA E. RAMILA
Supply Officer II
edwareramila@psphillips.com
(0927)1052191

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year	
		Jan	Feb	Mar	Q1	Apr	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4				
		pieces	pieces	pieces	pieces	pieces	pieces	pieces	pieces	pieces	pieces	pieces	pieces	pieces	pieces	pieces	pieces				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOSITS)																					
ALCOHOL OR ACETONE BASED ANTISEPTICS																					
1	ALCOHOL, 70% ISOPROPYL, 500 mL	bottle	35	35	35	105	5,350.00	35	35	35	105	5,350.00	35	35	35	105	5,350.00	400	50.06	21,913.20	
2	ALCOHOL, 70%, 1 G/box	g/box	5	5	5	15	6,750.40	5	5	5	15	6,750.40	5	5	5	15	6,750.40	60	61.36	3,681.60	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																					
3	CLIPBOARD, A4 size	box	15	15	15	45	1,697.28	15	15	15	45	1,697.28	15	15	15	45	1,697.28	165	35.36	5,834.56	
4	CLIPBOARD, Legal size	box	10	10	10	30	1,156.40	10	10	10	30	1,156.40	10	10	10	30	1,156.40	120	38.48	4,617.60	
5	ERASER, pink/white	piece	25	25	25	75	750.08	25	25	25	75	750.08	25	25	25	75	750.08	302	9.36	2,826.32	
6	SIGN PBL, Blue Fine Tip, Black	piece	20	20	20	60	2,184.00	20	20	20	60	2,184.00	20	20	20	60	2,184.00	362	26.50	9,552.00	
7	SIGN PBL, Extra Fine Tip, Black	piece	30	30	30	90	4,034.80	30	30	30	90	4,034.80	30	30	30	90	4,034.80	369	44.72	16,399.20	
8	SIGN PBL, Medium Tip, Black	piece	25	25	25	75	4,250.00	25	25	25	75	4,250.00	25	25	25	75	4,250.00	311	37.20	11,729.20	
9	SIGN PBL, Extra Fine Tip, Blue	piece	40	40	40	120	3,150.00	40	40	40	120	3,150.00	40	40	40	120	3,150.00	490	26.00	12,740.00	
10	SIGN PBL, Fine Tip, Blue	piece	25	25	25	75	3,854.00	25	25	25	75	3,854.00	25	25	25	75	3,854.00	315	44.72	14,084.80	
11	SIGN PBL, Medium Tip, Blue	piece	30	30	30	90	5,148.00	30	30	30	90	5,148.00	30	30	30	90	5,148.00	360	57.20	20,592.00	
12	SIGN PBL, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.00	0.00	
13	SIGN PBL, Fine Tip, Red	piece	25	25	25	75	3,432.00	25	25	25	75	3,432.00	25	25	25	75	3,432.00	305	45.76	13,956.80	
14	SIGN PBL, Medium Tip, Red	piece	35	35	35	105	6,056.00	35	35	35	105	6,056.00	35	35	35	105	6,056.00	405	57.20	23,264.00	
15	WAXPAPER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.84	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																					
16	DOCUMENT CAMERA	unit	2	0	0	2	53,877.32	0	0	0	0	0.00	0	0	0	0	2	53,877.32	4	26,536.16	105,414.60
17	MULTIMEDIA PROJECTOR	unit	2	0	0	2	16,404.80	0	0	0	0	0.00	0	0	0	0	0	0.00	2	16,404.80	32,809.60
BATTERIES AND CELLS AND ACCESSORIES																					
18	BATTERY, dry cell, size AA	pack	40	40	40	120	2,650.80	40	40	40	120	2,650.80	40	40	40	120	2,650.80	480	21.94	10,583.20	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
19	2611702-07-A01	BATTERY, dry cell, size AAA	pack	12	12	12	36	711.36	12	12	12	36	711.36	12	12	12	36	711.35	12	12	120	144	2,865.64	252	13.76	4,699.52
20	2611702-07-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
21	4713101-AF-A01	AIR FRESHENER	can	15	0	15	30	2,620.80	0	15	0	15	1,310.40	15	0	15	30	2,620.80	15	0	15	30	2,620.80	105	87.36	9,172.80
22	4713103-00-A01	BROOM (wide, Tangle)	piece	7	7	7	21	2,086.32	7	7	7	21	2,086.32	7	7	7	21	2,086.32	7	7	7	21	2,086.32	84	127.92	10,745.28
23	4713103-00-A01	BROOM (wide, Tangle)	piece	10	10	10	30	717.60	10	10	10	30	717.60	10	10	10	30	717.60	10	10	10	30	717.60	120	23.92	2,870.40
24	4713103-10-A01	CLEANER, toilet bowl and urinal	bottle	15	15	15	45	2,012.40	15	15	15	45	2,012.40	15	15	15	45	2,012.40	15	15	15	45	2,012.40	180	44.72	8,050.80
25	4713103-01-A01	CLEANER, scouring powder	can	10	10	10	30	1,080.00	10	10	10	30	1,080.00	10	10	10	30	1,080.00	10	10	10	30	1,080.00	120	36.00	4,320.00
26	4713101-01-A02	DETERGENT BAR	bar	40	40	40	120	1,121.20	40	40	40	120	1,121.20	40	40	40	120	1,121.20	40	40	40	120	1,121.20	480	9.36	4,500.00
27	4713101-01-A02	DETERGENT POWDER, all purpose	pack	20	20	20	60	5,394.00	20	20	20	60	5,394.00	20	20	20	60	5,394.00	20	20	20	60	5,394.00	240	89.40	21,000.00
28	4713102-01-A01	DISINFECTANT SPRAY	can	12	12	12	36	5,481.90	12	12	12	36	5,481.90	12	12	12	36	5,481.90	12	12	12	36	5,481.90	144	150.80	21,715.20
29	4713101-01-A01	DUST PAN	piece	7	0	0	7	327.60	7	0	0	7	327.60	7	0	0	7	327.60	7	0	0	7	327.60	28	46.80	1,310.40
30	4713102-00-A03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
31	4713102-00-A03	FURNITURE CLEANER	can	5	5	5	15	3,400.40	5	5	5	15	3,400.40	5	5	5	15	3,400.40	5	5	5	15	3,400.40	60	206.72	12,403.20
32	7210101-01-A01	HAND SOAP, liquid	bottle	15	15	15	45	1,592.75	15	15	15	45	1,592.75	15	15	15	45	1,592.75	15	15	15	45	1,592.75	180	42.95	7,731.00
33	4712101-00-A01	MOP BUCKET	unit	7	0	0	7	16,616.00	7	0	0	7	16,616.00	7	0	0	7	16,616.00	0	0	0	0	0	21	2,285.00	48,494.00
34	4713101-00-A02	MACHINABLE, heavy duty	piece	10	0	0	10	1,341.60	10	0	0	10	1,341.60	10	0	0	10	1,341.60	10	0	0	10	1,341.60	40	194.36	5,364.40
35	4713101-00-A01	MACHENO, model of maven	piece	8	0	0	24	2,736.96	8	0	0	24	2,736.96	8	0	0	24	2,736.96	8	0	0	24	2,736.96	96	194.94	18,814.24
36	4713101-01-A01	RAGS	box	10	0	0	10	572.00	10	0	0	10	572.00	10	0	0	10	572.00	10	0	0	10	572.00	40	57.20	2,288.00
37	4713102-00-A01	SCOURING PAD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
38	4712101-10-A01	TRASH BAG, 30L, 800	piece/roll	15	15	15	45	5,850.00	15	15	15	45	5,850.00	15	15	15	45	5,850.00	15	15	15	45	5,850.00	180	130.00	23,400.00
39	4712101-10-A01	TRASH BAG, large size	piece/roll	15	15	15	45	2,667.60	15	15	15	45	2,667.60	15	15	15	45	2,667.60	15	15	15	45	2,667.60	180	53.28	10,670.40
40	4712101-10-A01	TRASH BAG, 30L, 800	piece/roll	20	20	20	60	5,553.60	20	20	20	60	5,553.60	20	20	20	60	5,553.60	20	20	20	60	5,553.60	240	92.56	22,214.40
41	4712102-00-A01	WASTEBAG/SHIRT	piece	3	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
42	1211201-01-A01	INK, for stamp pad	bottle	10	10	10	30	954.00	10	10	10	30	954.00	10	10	10	30	954.00	10	10	10	30	954.00	120	31.20	3,744.00
CONSUMER ELECTRONICS																										
43	5215102-00-A01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
FACE MASK																										
44	4112101-00-A01	FACE MASK	box	30	30	30	90	4,680.00	30	30	30	90	4,680.00	30	30	30	90	4,680.00	30	30	30	90	4,680.00	360	32.00	11,520.00
FILMS																										
45	1311201-00-A01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
46	1311201-01-A02	CARBON FILM, legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00
FIRE FIGHTING EQUIPMENT																										
47	4111601-00-A01	FIRE EXTINGUISHER, dry chemical	unit	35	0	0	35	48,556.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	35	1,358.40	48,556.00
48	4111601-00-A01	FIRE EXTINGUISHER, press HOC	unit	5	0	0	5	44,006.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	5	5,013.35	44,006.00
FLAG OR ACCESSORIES																										
49	5112101-00-A01	PHILIPPINE NATIONAL FLAG	piece	1	0	0	1	284.64	0	0	0	0	0.00	1	0	0	1	284.64	0	0	0	0	0	2	284.64	569.28
FURNITURE AND FURNISHINGS																										
50	5101001-00-A01	MONOBLOCK CHAIR, 1999	piece	20	0	0	20	7,506.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	20	375.44	35,017.60	
51	5101001-00-A01	MONOBLOCK CHAIR, white	piece	20	0	0	20	7,446.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	20	372.32	34,852.80	
52	5101001-00-A01	MONOBLOCK TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
				Jan	Feb	Mar	Q1	Q1 average	April	May	June	Q2	Q2 average	July	Aug				Sept	Q3	Q3 average	Oct	Nov	Dec	Q4	Q4 average
53	561015-7H-903	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,346.58	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																										
54	441016H-EP-Q03	ELECTRIC FAN, ceiling mount, grid type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00	
55	441016H-EP-E03	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,107.68	0.00	
56	442016H-EP-503	ELECTRIC FAN, stand type	unit	2	0	0	2	2,013.44	0	0	0	0	0.00	2	0	0	2,013.44	2	0	0	2	2,013.44	6	1,095.72	6,495.12	
57	442016H-EP-703	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
58	432110T-C6400	DESKTOP, for Basic Users	unit	5	0	0	5	123,464.00	0	0	0	0	0.00	5	0	0	5	123,464.00	0	0	0	0	0.00	10	24,703.00	247,917.00
59	432110T-C5010H	DESKTOP, for Mid-Range Users	unit	3	0	0	3	127,171.20	3	0	0	3	127,171.20	3	0	0	3	127,171.20	3	0	0	3	127,171.20	12	42,290.40	508,491.60
60	430107-4D-002	EXTERNAL HARD DRIVE	unit	5	0	0	5	15,096.40	5	0	0	5	15,096.40	5	0	0	5	15,096.40	5	0	0	5	15,096.40	20	3,016.08	60,311.60
61	430205-7D-104	FLASH DRIVE	piece	5	5	5	15	3,369.60	5	5	5	15	3,369.60	5	5	5	15	3,369.60	5	5	5	15	3,369.60	60	224.44	13,478.40
62	421110B-L40004	LAPTOP, for Mid-range Users	unit	5	0	0	5	211,900.00	5	0	0	5	211,900.00	5	0	0	5	211,900.00	5	0	0	5	211,900.00	20	42,380.00	847,600.00
63	421110B-L40003	LAPTOP, lightweight	unit	5	0	0	5	224,000.00	5	0	0	5	224,000.00	5	0	0	5	224,000.00	5	0	0	5	224,000.00	20	44,800.00	936,000.00
64	421110B-MC-002	COMPUTER MOUSE, wireless	unit	10	0	0	10	1,685.20	10	0	0	10	1,685.20	10	0	0	10	1,685.20	10	0	0	10	1,685.20	40	180.52	6,740.80
65	421110B-PC-002	PRINTER, Impact, Doc Width, 24 pins	unit	8	0	0	8	264,126.72	8	0	0	8	264,126.72	8	0	0	8	264,126.72	8	0	0	8	264,126.72	32	33,015.84	1,088,906.88
66	4212102-PC-001	PRINTER, Impact, Doc Width, 5 pins	unit	8	0	0	8	86,117.12	8	0	0	8	86,117.12	8	0	0	8	86,117.12	8	0	0	8	86,117.12	32	352,488.48	11,014,944
67	4212102-PC-101	PRINTER, Laser, Monochrome	unit	2	0	0	2	46,316.80	0	0	0	0	0.00	2	0	0	2	46,316.80	0	0	0	0	0.00	4	210,831.04	92,327.16
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	391015H-1B-101	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	40	40	40	120	3,274.40	40	40	40	120	9,774.40	40	40	40	120	9,774.40	50	50	50	150	12,148.00	510	81.12	41,371.20
69	391015H-1T-101	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	6	6	6	18	3,274.76	6	6	6	18	3,274.76	6	6	6	18	3,274.76	6	6	6	18	1,094.06	72	268.44	54,859.94
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201610-CQ-203	GULF, all-purpose	box	5	5	5	15	1,000.00	5	5	5	15	1,000.00	5	5	0	10	750.00	5	5	5	15	1,000.00	55	750.00	3,869.50
71	311010H-2H-401	STAKE WIRE, heavy duty (cable type), 20/13	box	5	5	5	15	308.25	5	5	5	15	308.25	5	5	5	15	308.25	5	10	10	20	561.75	70	22.35	1,578.50
72	311010H-2H-513	STAKE WIRE, standard	box	30	30	30	90	2,138.40	30	30	30	90	2,138.40	30	30	30	90	2,138.40	30	30	30	90	2,138.40	360	23.76	8,553.60
73	3120150-7A-001	TAP, electrical	unit	2	2	2	6	116.79	2	2	2	6	116.79	2	2	2	6	116.79	2	2	2	6	116.79	24	18.45	495.60
74	3120150-7A-003	TAP, nesting, 2mm	unit	15	15	15	45	2,394.60	15	15	15	45	2,394.60	15	15	15	45	2,394.60	15	15	15	45	2,394.60	180	61.88	11,138.40
75	3120150-7A-002	TAP, nesting, 48 mm	unit	10	10	10	30	3,634.00	10	10	10	30	3,634.00	10	10	10	30	3,634.00	10	10	10	30	3,634.00	120	321.55	14,579.20
76	31201512-7A-001	TAP, nesting, 48 mm	unit	8	8	8	24	723.84	8	8	8	24	723.84	8	8	8	24	723.84	8	8	8	24	723.84	96	30.16	2,895.36
77	31201512-7A-101	TAP, transparent, 24mm	unit	5	5	5	15	171.66	5	5	5	15	171.66	5	5	5	15	171.66	5	5	5	15	171.66	60	11.44	686.40
78	31201512-7A-102	TAP, transparent, 48 mm	unit	10	10	10	30	717.60	10	10	10	30	717.60	10	10	10	30	717.60	10	10	10	30	717.60	120	23.92	2,870.40
79	3115150-7H-201	TWINE, plastic	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70.72	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	411110H-1H-102	RULER, flexible, plastic, 450mm	piece	12	12	12	36	798.80	12	12	12	36	798.80	12	12	12	36	798.80	15	15	15	45	958.03	155	20.80	3,234.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121012-1H-401	BLADE, for general purpose utility knife	cube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.00	0.00
82	44101602-1H-401	BINDING AND PUNCHING MACHINE	unit	1	1	1	3	30,313.92	1	1	1	3	30,313.92	1	1	1	3	30,313.92	1	1	1	3	30,313.92	12	10,104.64	121,255.68
83	44101607-CQ-001	CALCULATOR, Desktop	unit	1	1	1	3	863.12	0	1	1	2	579.08	1	1	1	3	863.12	1	1	1	3	863.12	11	3,817.44	3,157.44
84	44131110-CH-001	CHAIR, white corded	box	1	1	1	3	98.91	1	1	1	3	98.91	1	1	1	3	98.91	1	1	1	3	98.91	12	32.67	306.54
85	44121015-1H-001	CLIP, ballpoint, 18mm	box	15	15	15	45	421.20	15	15	15	45	421.20	15	15	15	45	421.20	15	15	15	45	421.20	180	9.36	1,694.32
86	44121015-1H-002	CLIP, ballpoint, 25mm	box	15	15	15	45	702.00	15	15	15	45	702.00	15	15	15	45	702.00	15	15	15	45	702.00	181	15.60	2,823.60
87	44121015-1H-003	CLIP, ballpoint, 30mm	box	15	15	15	45	1,216.80	15	15	15	45	1,216.80	15	15	15	45	1,216.80	15	15	15	45	1,216.80	180	27.24	4,887.20
88	44121015-1H-004	CLIP, ballpoint, 50mm	box	15	15	15	45	2,274.40	15	15	15	45	2,274.40	15	15	15	45	2,274.40	15	15	15	45	2,274.40	180	60.33	10,867.80

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	
89	4412180-CT-R02	CORRECTION TAPE	piece	20	20	20	60	691.80	20	20	20	60	691.80	20	20	20	60	691.80	20	20	20	60	691.80	240	11.33	2,719.20	
90	44121612-CI-R01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	
91	44111515-CF-R01	DATA FILE BOX	piece	30	30	30	90	6,946.00	30	30	30	90	6,946.00	30	30	30	90	6,946.00	30	30	30	90	90	6,946.00	360	77.20	27,792.00
92	44122011-CF-R01	DATA FOLDER	piece	40	40	40	120	8,236.80	40	40	40	120	8,236.80	40	40	40	120	8,236.80	40	40	40	120	120	8,236.80	480	68.54	32,902.32
93	4410200-CQ-R01	DATER STAMP	piece	5	5	5	15	7,096.70	5	5	5	15	7,096.70	5	5	5	15	7,096.70	5	5	5	15	15	7,096.70	60	46.97	2,818.00
94	44121208-SI-R01	ENVELOPE, Documentary, A4	box	2	2	2	6	3,091.92	2	2	2	6	3,091.92	2	2	0	4	3,961.28	2	2	2	6	6	3,091.92	22	64.33	1,421.26
95	44121208-SI-R02	ENVELOPE, Documentary, legal	box	1	1	1	3	3,275.44	1	1	1	3	3,275.44	1	1	1	3	3,275.44	1	1	1	3	3	3,275.44	12	1,078.46	12,941.56
96	44121208-SI-R01	ENVELOPE, Enveloping, kraft	box	1	1	1	3	4,124.64	1	1	1	3	4,124.64	1	1	1	3	4,124.64	1	1	1	3	3	4,124.64	12	1,714.88	20,578.56
97	44121536-SI-R02	ENVELOPE, Enveloping, Plastic	box	8	8	8	24	721.76	8	8	8	24	721.76	8	8	8	24	721.76	8	8	8	24	24	721.76	96	30.49	2,927.76
98	44121536-SI-R02	ENVELOPE, Hiding	box	1	1	1	3	1,400.88	1	1	1	3	1,400.88	1	1	1	3	1,400.88	1	1	1	3	3	1,400.88	12	465.56	5,586.32
99	44121504-SI-R02	ENVELOPE, Hiding, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	
100	44111512-SI-R01	GLASSER, 94, for backboard/whiteboard	piece	1	1	1	3	36.59	1	1	1	3	36.59	1	1	1	3	36.59	1	1	1	3	3	36.59	12	12.35	147.96
101	44121118-FA-R01	HABITIER	box	8	8	8	24	2,271.36	8	8	8	24	2,271.36	8	8	8	24	2,271.36	8	8	8	24	24	2,271.36	96	94.64	9,085.44
102	44111515-FO-R01	FILE ORGANIZER, expanding, plastic, legal	piece	40	40	40	120	10,244.00	40	40	40	120	10,244.00	40	40	40	120	10,244.00	0	0	0	0	0	0	0	0.00	30,672.00
103	44122018-FT-R01	FILE TABS DIVIDER, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
104	44122018-FT-R02	FILE TABS DIVIDER, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
105	44122011-FO-R01	FOLDER, Fery with stick, A4	bundle	30	30	30	90	26,208.00	30	30	30	90	26,208.00	30	30	30	90	26,208.00	30	30	30	90	90	26,208.00	360	291.20	104,832.00
106	44122011-FO-R02	FOLDER, Fery with stick, legal	bundle	30	30	30	90	27,799.20	30	30	30	90	27,799.20	30	30	30	90	27,799.20	30	30	30	90	90	27,799.20	360	308.88	111,316.32
107	44122011-FO-R01	FOLDER, L-type, A4	piece	25	25	25	75	14,685.50	25	25	25	75	14,685.50	25	25	25	75	14,685.50	25	25	25	75	75	14,685.50	300	197.54	59,262.00
108	44122011-FO-R02	FOLDER, L-type, legal	piece	35	35	35	105	25,499.85	35	35	35	105	25,499.85	35	35	35	105	25,499.85	35	35	35	105	105	25,499.85	420	238.57	100,309.40
109	44122027-FO-R01	FOLDER, pre-bound	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
110	44122011-FO-R03	FOLDER with tab, A4	piece	120	120	120	360	148,025.60	120	120	120	360	148,025.60	120	120	120	360	148,025.60	120	120	120	360	360	148,025.60	1440	388.98	558,632.40
111	44122011-FO-R04	FOLDER with tab, legal	piece	50	50	50	150	64,315.00	50	50	50	150	64,315.00	50	50	50	150	64,315.00	50	50	50	150	150	64,315.00	600	427.44	256,464.00
112	44122008-FT-R01	INDEX TABS	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
113	44111515-FF-R02	MACHINER FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
114	44121726-FF-R01	MAGNET, Fluorescent	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
115	44121726-FF-R01	MAGNET, Permanent, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
116	44121726-FF-R02	MAGNET, Permanent, Blue	piece	12	12	12	36	563.80	12	12	12	36	563.80	12	12	12	36	563.80	12	12	12	36	36	563.80	144	15.60	2,246.40
117	44121726-FF-R03	MAGNET, Permanent, Red	piece	12	12	12	36	563.80	12	12	12	36	563.80	12	12	12	36	563.80	12	12	12	36	36	563.80	144	15.60	2,246.40
118	44121726-FF-R01	MAGNET, Whiteboard, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
119	44121726-FF-R02	MAGNET, Whiteboard, Blue	piece	10	10	10	30	312.00	10	10	10	30	312.00	10	10	10	30	312.00	10	10	10	30	30	312.00	120	10.90	1,308.00
120	44121726-FF-R03	MAGNET, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
121	44122104-FC-R01	PAPER CLIP, vinyl/plastic coated, 39mm	box	7	7	7	21	194.56	7	7	7	21	194.56	7	7	7	21	194.56	7	7	7	21	21	194.56	84	9.36	784.34
122	44122104-FC-R02	PAPER CLIP, vinyl/plastic coated, 39mm	box	8	8	8	24	554.08	8	8	8	24	554.08	8	8	8	24	554.08	8	8	8	24	24	554.08	96	23.32	2,226.32
123	44121603-FF-R02	PAPER SHREDDER	unit	1	0	0	1	5,695.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	5,695.20
124	44121603-FF-R03	PAPER SHREDDER/CUTTING MACHINE	unit	1	0	0	1	9,257.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	9,257.60
125	44121706-FF-R01	PENCIL, Biangularite, with eraser	box	40	40	40	120	4,992.00	40	40	40	120	4,992.00	40	40	40	120	4,992.00	40	40	40	120	120	4,992.00	480	9.40	4,512.00
126	44121610-FF-R01	PENCIL, SHARPER	piece	12	12	12	36	7,675.20	12	12	12	36	7,675.20	12	12	12	36	7,675.20	12	12	12	36	36	7,675.20	144	211.20	30,518.40
127	44101023-FI-R01	PUNCHER, paper, heavy duty	piece	8	8	8	24	3,903.76	8	8	8	24	3,903.76	8	8	8	24	3,903.76	8	8	8	24	24	3,903.76	96	162.24	15,575.04
128	44122037-RP-R01	RINGKING RINGCOPPER, black, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00
129	44122103-RB-R01	RUBBER BAND No. 18	box	7	7	7	21	3,472.56	7	7	7	21	3,472.56	7	7	7	21	3,472.56	7	7	7	21	21	3,472.56	84	168.36	13,997.24
130	44121525-SP-R01	STAPLER PWD, Hot	piece	12	12	12	36	1,333.04	12	12	12	36	1,333.04	12	12	12	36	1,333.04	12	12	12	36	36	1,333.04	144	42.64	6,140.16

Item & Specifications				Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
					Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	
131	441216-57-501	SCISSORS, symmetrical/symmetrical	pair	6	5	5	5	15	748.80	6	5	6	16	748.80	6	5	6	16	748.80	5	6	6	6	18	748.80	72	41.80	2,997.20
132	441216-57-501	STAPLER, standard type	piece	8	8	8	8	24	3,494.40	8	8	8	24	3,494.40	8	8	8	24	3,494.40	8	8	8	8	24	3,494.40	96	345.50	33,357.60
133	441216-57-001	STAPLER, heavy duty (three)	unit	2	2	2	2	6	5,728.32	2	2	2	6	5,728.32	2	2	2	6	5,728.32	2	2	2	2	6	5,728.32	24	554.72	22,913.28
134	441216-58-402	STAPLE REMOVER, pin-type	piece	5	5	5	5	15	717.80	5	5	5	15	717.80	5	5	5	15	717.80	5	5	5	5	15	717.80	60	49.94	2,996.40
135	441216-70-101	TAPE DISPENSER, table top	piece	20	20	20	20	60	4,080.00	20	20	20	60	4,080.00	20	20	20	60	4,080.00	20	20	20	20	60	4,080.00	240	78.00	18,720.00
PAPER MATERIALS AND PRODUCTS																												
136	441115-07-401	CERTOLINA, assorted colors	pack	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	50.48	0.00
137	441115-07-411	COMPUTER CONTINUOUS FORM, 1 ply, 200mm x 241mm	box	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	951.68	0.00
138	441115-07-412	COMPUTER CONTINUOUS FORM, 1 ply, 200mm x 378mm	box	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,350.48	0.00
139	441115-07-412	COMPUTER CONTINUOUS FORM, 2 ply, 200mm x 378mm	box	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,852.56	0.00
140	441115-07-421	COMPUTER CONTINUOUS FORM, 2 ply, 200mm x 241mm	box	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,038.64	0.00
141	441115-07-431	COMPUTER CONTINUOUS FORM, 3 ply, 200mm x 241mm	box	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,424.68	0.00
142	441115-07-432	COMPUTER CONTINUOUS FORM, 3 ply, 200mm x 378mm	box	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	794.96	0.00
143	441115-07-431	LOCALITY COVER	bundle	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	794.96	0.00
144	441115-07-502	NOTEPAD, 400x200, 30mm x 76mm	pad	14	14	14	14	42	1,659.84	14	14	14	42	1,659.84	14	14	14	42	1,659.84	14	14	14	14	42	1,659.84	168	39.32	6,595.36
145	441115-07-504	NOTEPAD, 400x200, 76mm x 100mm	pad	15	15	15	15	45	2,854.80	15	15	15	45	2,854.80	15	15	15	45	2,854.80	15	15	15	15	45	2,854.80	180	65.84	11,851.20
146	441115-07-503	NOTEPAD, 400x200, 76mm x 76mm	pad	15	15	15	15	45	2,714.40	15	15	15	45	2,714.40	15	15	15	45	2,714.40	15	15	15	15	45	2,714.40	180	60.32	10,857.60
147	441115-07-502	STENO NOTEBOOK	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	23.82	0.00
148	441115-07-501	PAPER, MULTICOPI A4	ream	159	159	159	159	460	80,954.00	159	159	159	460	80,954.00	159	159	159	460	80,954.00	159	159	159	159	460	80,954.00	1699	179.92	304,463.28
149	441115-07-502	PAPER, MULTICOPI LEGAL	ream	100	100	100	100	300	63,336.00	100	100	100	300	63,336.00	100	100	100	300	63,336.00	100	100	100	100	300	63,336.00	1000	211.12	211,120.00
150	441115-07-501	PAPER, MULTIPURPOSE A4	ream	5	5	5	5	15	2,449.20	5	5	5	15	2,449.20	5	5	5	15	2,449.20	5	5	5	5	15	2,449.20	61	163.28	9,959.00
151	441115-07-502	PAPER, MULTIPURPOSE LEGAL	ream	5	5	5	5	15	2,776.80	5	5	5	15	2,776.80	5	5	5	15	2,776.80	5	5	5	5	15	2,776.80	49	285.12	11,107.20
152	441115-07-501	PMD PAPER, PMD	pad	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	35.36	0.00
153	441115-07-501	PAPER, pre-printed	box	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	188.28	0.00
154	441115-07-501	RECORD BOOK, 300 PAGES	book	10	10	10	10	30	10,600.00	10	10	10	30	10,600.00	10	10	10	30	10,600.00	10	10	10	10	30	10,600.00	600	72.90	43,680.00
155	441115-07-502	RECORD BOOK, 500 PAGES	book	20	20	20	20	60	6,302.40	20	20	20	60	6,302.40	20	20	20	60	6,302.40	20	20	20	20	60	6,302.40	240	105.94	25,399.60
156	441115-07-504	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	25.12	0.00
157	441115-07-502	TOILET TISSUE PAPER, 2 PLY	piece	24	24	24	24	72	7,263.36	24	24	24	72	7,263.36	24	24	24	72	7,263.36	24	24	24	24	72	7,263.36	288	191.88	55,057.44
PERFUMES OR COLOGNES OR FRAGRANCES																												
158	531102-07-501	HAIR SHAMPOO	bottle	26	26	26	26	78	6,814.08	26	26	26	78	6,814.08	26	26	26	78	6,814.08	26	26	26	26	78	6,814.08	312	87.26	27,256.32
PESTICIDES OR PEST REPELLENTS																												
159	101115-07-501	INSECTICIDE	can	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	257.92	0.00
PRINTED PUBLICATIONS																												
160	531015-07-401	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (PA 9194)	book	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	32.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																												
1	441010-07-501	CHAIN CARTRIDGE, BROTHER DR-3455, Black	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,490.20	0.00
2	441010-07-504	INK CARTRIDGE, CANON Q-740, Colored	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,128.32	0.00
3	441010-07-502	INK CARTRIDGE, CANON Q-811, Colored	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,128.32	0.00
4	441010-07-504	INK CARTRIDGE, CANON PG-740, Black	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	861.12	0.00
5	441010-07-502	INK CARTRIDGE, CANON PG-810, Black	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	892.32	0.00
6	441010-07-501	INK CARTRIDGE, EPSON C13764100 (76641), Black	unit	18	18	18	18	54	12,522.60	18	18	18	54	12,522.60	18	18	18	54	12,522.60	18	18	18	18	54	12,522.60	216	231.90	50,096.40
7	441010-07-501	INK CARTRIDGE, EPSON C13764200 (76642), Cyan	unit	8	8	8	8	24	5,812.80	8	8	8	24	5,812.80	8	8	8	24	5,812.80	8	8	8	8	24	5,812.80	96	249.20	23,913.20

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
8	4410105-EP-412 INK CARTRIDGE, EPSON C13164130 (766-0), Magenta	Cart	0	3	8	24	5,812.80	6	8	8	24	5,812.80	8	6	3	24	5,812.80	8	3	8	24	5,812.80	96	242.20	23,251.20
9	4410105-EP-717 INK CARTRIDGE, EPSON C13164440 (766-0), Yellow	Cart	0	3	8	24	3,812.80	6	8	8	24	5,812.80	8	6	3	24	5,812.80	8	3	8	24	5,812.80	96	342.20	33,151.20
10	4410105-HP-046 INK CARTRIDGE, HP C8704AA (HP82), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	4410105-HP-146 INK CARTRIDGE, HP C8704AA (HP82), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,049.32	0.00
12	4410105-HP-309 INK CARTRIDGE, HP C8704AA (HP82), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.80	0.00
13	4410105-HP-710 INK CARTRIDGE, HP C8704AA (HP82), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
14	4410105-HP-517 INK CARTRIDGE, HP C8704AA (HP80), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	889.88	0.00
15	4410105-HP-717 INK CARTRIDGE, HP C8704AA (HP80), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,046.28	0.00
16	4410105-HP-040 INK CARTRIDGE, HP C8704AA (HP82), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	811.88	0.00
17	4410105-HP-440 INK CARTRIDGE, HP C8704AA (HP82), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.88	0.00
18	4410105-HP-740 INK CARTRIDGE, HP C8704AA (HP82), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	821.88	0.00
19	4410105-HP-040 INK CARTRIDGE, HP C8704AA (HP82), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,141.28	0.00
20	4410105-HP-520 INK CARTRIDGE, HP C8704AA (HP82), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	881.28	0.00
21	4410105-HP-120 INK CARTRIDGE, HP C8704AA (HP82), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,068.00	0.00
22	4410105-HP-049 INK CARTRIDGE, HP C8704AA (HP82), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	915.00	0.00
23	4410105-HP-049 INK CARTRIDGE, HP C8704AA (HP82), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
24	4410105-HP-044 INK CARTRIDGE, HP C8704AA (HP82), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.80	0.00
25	4410105-HP-040 INK CARTRIDGE, HP C8704AA (HP82), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,117.36	0.00
26	4410105-HP-040 INK CARTRIDGE, HP C8704AA (HP82), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,117.36	0.00
27	4410105-HP-740 INK CARTRIDGE, HP C8704AA (HP82), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,117.36	0.00
28	4410105-HP-046 INK CARTRIDGE, HP C8704AA (HP82), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	493.12	0.00
29	4410105-HP-138 INK CARTRIDGE, HP C8704AA (HP82), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	493.12	0.00
30	4410105-HP-043 INK CARTRIDGE, HP C8704AA (HP82), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	494.56	0.00
31	4410105-HP-133 INK CARTRIDGE, HP C8704AA (HP82), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	493.56	0.00
32	4410105-HP-042 INK CARTRIDGE, HP C8704AA (HP82), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	4410105-HP-043 INK CARTRIDGE, HP C8704AA (HP82), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	295.88	0.00
34	4410105-HP-043 INK CARTRIDGE, HP C8704AA (HP82), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	295.88	0.00
35	4410105-HP-043 INK CARTRIDGE, HP C8704AA (HP82), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
36	4410105-HP-143 INK CARTRIDGE, HP C8704AA (HP82), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
37	4410105-HP-043 INK CARTRIDGE, HP C8704AA (HP82), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
38	4410105-HP-049 INK CARTRIDGE, HP C8704AA (HP82), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
39	4410105-HP-049 INK CARTRIDGE, HP C8704AA (HP82), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
40	4410105-HP-049 INK CARTRIDGE, HP C8704AA (HP82), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
41	4410105-HP-049 INK CARTRIDGE, HP C8704AA (HP82), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,259.40	0.00
42	4410105-HP-048 INK CARTRIDGE, HP C8704AA (HP82), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,139.52	0.00
43	4410105-HP-048 INK CARTRIDGE, HP C8704AA (HP82), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,139.52	0.00
44	4410105-HP-048 INK CARTRIDGE, HP C8704AA (HP82), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,139.52	0.00
45	4410105-HP-048 INK CARTRIDGE, HP C8704AA (HP82), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,139.52	0.00
46	4410105-HP-048 INK CARTRIDGE, HP C8704AA (HP82), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	4410105-HP-048 INK CARTRIDGE, HP C8704AA (HP82), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	4410105-HP-048 INK CARTRIDGE, HP C8704AA (HP82), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	4410105-HP-048 INK CARTRIDGE, HP C8704AA (HP82), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	
50 4410112-CP-825 RIBBON CARTRIDGE, RPSOM C150A15515 (78250), Black	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	72.43		0.00
51 4410112-CP-813 RIBBON CARTRIDGE, RPSOM C150A15512, Black	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	72.94		0.00
52 4410112-CP-807 RIBBON CARTRIDGE, RPSOM C150A15533 (15015065)	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	816.46		0.00
53 4410109-BK-C06 TONER CARTRIDGE, BROTHER DR-451Q, High Yield 3000	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,392.00		0.00
54 4410109-BK-089 TONER CARTRIDGE, BROTHER TN-3320, Black	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20		0.00
55 4410109-BK-011 TONER CARTRIDGE, BROTHER TN-3350, Black	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40		0.00
56 4410109-BK-015 TONER CARTRIDGE, BROTHER TN-3478, Black	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44		0.00
57 4410109-BK-016 TONER CARTRIDGE, BROTHER TN-455 Black, High Yield	CMT	3	0	0	3	13,600.58	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,596.56		15,993.68
58 4410109-BK-C03 TONER CARTRIDGE, BROTHER TN-455 Cyan, High Yield	CMT	2	0	0	2	15,413.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80		15,413.60
59 4410109-BK-003 TONER CARTRIDGE, BROTHER TN-455 Magenta, High Yield	CMT	2	0	0	2	15,413.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80		15,413.60
60 4410109-BK-003 TONER CARTRIDGE, BROTHER TN-455 Yellow, High Yield	CMT	2	0	0	2	15,413.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80		15,413.60
61 4410109-CP-000 TONER CARTRIDGE, CANON CRG-324 B	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,096.50		0.00
62 4410109-CP-012 TONER CARTRIDGE, HP CE250A, Black	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00		0.00
63 4410109-CP-014 TONER CARTRIDGE, HP CE255A, Black	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,941.92		6.00
64 4410109-CP-018 TONER CARTRIDGE, HP CE259A, Black	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,342.72		38,346.96
65 4410109-CP-021 TONER CARTRIDGE, HP CE276A, Black	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40		0.00
66 4410109-CP-022 TONER CARTRIDGE, HP CE280A (P435A), Black	CMT	18	0	0	18	58,388.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40		0.00
67 4410109-CP-023 TONER CARTRIDGE, HP CE310A, Black	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40		0.00
68 4410109-CP-023 TONER CARTRIDGE, HP CE311A, Cyan	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40		0.00
69 4410109-CP-023 TONER CARTRIDGE, HP CE312A, Yellow	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40		0.00
70 4410109-CP-023 TONER CARTRIDGE, HP CE313A, Magenta	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40		0.00
71 4410109-CP-024 TONER CARTRIDGE, HP CE320A, Black	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,012.80		0.00
72 4410109-CP-024 TONER CARTRIDGE, HP CE321A, Cyan	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,093.60		0.00
73 4410109-CP-024 TONER CARTRIDGE, HP CE322A, Yellow	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,093.60		0.00
74 4410109-CP-024 TONER CARTRIDGE, HP CE323A, Magenta	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,093.60		0.00
75 4410109-CP-025 TONER CARTRIDGE, HP CE390A, Black	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,399.00		0.00
76 4410109-CP-026 TONER CARTRIDGE, HP CE400A, Black	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,100.10		0.00
77 4410109-CP-026 TONER CARTRIDGE, HP CE401A, Cyan	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,100.10		0.00
78 4410109-CP-026 TONER CARTRIDGE, HP CE402A, Yellow	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,100.10		0.00
79 4410109-CP-026 TONER CARTRIDGE, HP CE403A, Magenta	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,100.10		0.00
80 4410109-CP-027 TONER CARTRIDGE, HP CE410A (P430S), Black	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,627.50		0.00
81 4410109-CP-027 TONER CARTRIDGE, HP CE411A (P430S), Cyan	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,490.00		0.00
82 4410109-CP-027 TONER CARTRIDGE, HP CE412A (P430S), Yellow	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,490.00		0.00
83 4410109-CP-027 TONER CARTRIDGE, HP CE413A (P430S), Magenta	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,490.00		0.00
84 4410109-CP-028 TONER CARTRIDGE, HP CE503A, Black	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00		0.00
85 4410109-CP-028 TONER CARTRIDGE, HP CE505A, Black, High Cap	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,678.72		0.00
86 4410109-CP-032 TONER CARTRIDGE, HP CE712A (P712A), Black, LaserJet	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,326.80		0.00
87 4410109-CP-033 TONER CARTRIDGE, HP CE726A (P726A), Black, LaserJet	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,920.40		0.00
88 4410109-CP-035 TONER CARTRIDGE, HP CE780A, LaserJet Pro M701/N425	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,339.52		0.00
89 4410109-CP-031 TONER CARTRIDGE, HP CE780C	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00		0.00
90 4410109-CP-036 TONER CARTRIDGE, HP CE781A (P781A), Black, LaserJet	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00		0.00
91 4410109-CP-037 TONER CARTRIDGE, HP CE781A (P781A), LaserJet Black	CMT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year							
				Jan	Feb	Mar	Q1	Q1 average	April	May	June	Q2	Q2 average	July	Aug				Sept	Q3	Q3 average	Oct	Nov	Dec	Q4
92	4410103-HK-601	TONER CARTRIDGE, HP C7835C (HP630), Black, Compact L	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,795.00	0.00
93	4410103-HK-606	TONER CARTRIDGE, HP C7879A (HP607), Black	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,820.00	0.00
94	4410103-HK-602	TONER CARTRIDGE, HP C7835NC (HP625A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
95	4410103-HK-609	TONER CARTRIDGE, HP C7350A, Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
96	4410103-HK-C06	TONER CARTRIDGE, HP C7351A, Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,663.00	0.00
97	4410103-HK-V09	TONER CARTRIDGE, HP C7352A, Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,663.00	0.00
98	4410103-HK-M02	TONER CARTRIDGE, HP C7353A, Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,663.00	0.00
99	4410103-HK-M03	TONER CARTRIDGE, HP C7360A (HP500A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,200.40	0.00
100	4410103-HK-C01	TONER CARTRIDGE, HP C7361A (HP500A), Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
101	4410103-HK-V01	TONER CARTRIDGE, HP C7362A (HP500A), Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
102	4410103-HK-M01	TONER CARTRIDGE, HP C7363A (HP500A), Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
103	4410103-HK-M02	TONER CARTRIDGE, HP C7400A (HP201A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,666.80	0.00
104	4410103-HK-C02	TONER CARTRIDGE, HP C7401A (HP201A), Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,666.80	0.00
105	4410103-HK-V02	TONER CARTRIDGE, HP C7402A (HP201A), Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,666.80	0.00
106	4410103-HK-M02	TONER CARTRIDGE, HP C7403A (HP201A), Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,666.80	0.00
107	4410103-HK-603	TONER CARTRIDGE, HP C7410A (HP410A), Black	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,000.00	0.00
108	4410103-HK-604	TONER CARTRIDGE, HP C7410C (HP410C), Black	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,948.40	0.00
109	4410103-HK-C03	TONER CARTRIDGE, HP C7411A (HP410A), Cyan	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,039.80	0.00
110	4410103-HK-C04	TONER CARTRIDGE, HP C7411C (HP410C), Cyan	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,532.00	0.00
111	4410103-HK-V03	TONER CARTRIDGE, HP C7412A (HP410A), Yellow	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,039.80	0.00
112	4410103-HK-V04	TONER CARTRIDGE, HP C7412C (HP410C), Yellow	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,527.80	0.00
113	4410103-HK-M01	TONER CARTRIDGE, HP C7413A (HP410A), Magenta	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,039.80	0.00
114	4410103-HK-M04	TONER CARTRIDGE, HP C7413C (HP410C), Magenta	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,527.80	0.00
115	4410103-HK-P014	TONER CARTRIDGE, HP C0612A, Black	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
116	4410103-HK-P048	TONER CARTRIDGE, HP C2353A, Black	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,695.00	0.00
SOFTWARE																									
1	43231513-SF-T01	Business function specific software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SF-T02	Finance accounting and enterprise resource planning (ERP) software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232094-SF-T03	Computer game or entertainment software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43231805-SF-T04	Content authoring and editing software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SF-T05	Content management software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232094-SF-T06	Data management and query software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232002-SF-T07	Development software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232095-SF-T08	Editorial or reference software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232095-SF-T09	Industry specific software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43231501-SF-T10	Information technology software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43231701-SF-T11	Network configuration software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232002-SF-T12	Network management software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232005-SF-T13	Networking software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43232004-SF-T14	Operating environment software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43232005-SF-T15	Security and protection software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43231805-SF-T16	Utility and device driver software	License	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year							
			Year																					
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount		
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Notes: Please indicate price of items)																								
1	80141505-75-001	BATTERY	piece	375	300	300	900	0.00	300	300	300	900	0.00	300	300	300	900	0.00	300	300	300	900	0.00	0.00
2	80141505-75-002	MULTIFUNCTION MONITOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
3	80141505-75-003	LAMINATING FILM	pack	4	8	8	24	0.00	8	8	8	24	0.00	8	8	8	24	0.00	8	8	8	24	0.00	0.00
4	80141505-75-004	STOCKED PAPER	pack	5	5	5	15	0.00	5	5	5	15	0.00	5	5	5	15	0.00	5	5	5	15	0.00	0.00
5	80141505-75-005	ROULE STIPED TAPE	roll	2	2	2	6	0.00	2	2	2	6	0.00	2	2	2	6	0.00	2	2	2	6	0.00	0.00
6	80141505-75-006	PHOTO PAPER	pack	3	3	3	9	0.00	3	3	3	9	0.00	3	3	3	9	0.00	3	3	3	9	0.00	0.00
7	80141505-75-007	BLEACHING SOLUTION	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
8	80141505-75-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
9	80141505-75-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
10	80141505-75-010	UNIVERSAL PTN L. POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
11	80141505-75-011	AIR CONDITIONING UNIT	unit	2	0	0	2	0.00	2	0	0	2	0.00	2	0	0	2	0.00	2	0	0	2	0.00	0.00
12	80141505-75-012	SMART THERMIST	unit	1	0	0	1	0.00	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	0.00
13	80141505-75-013	WHITE BOARD	piece	3	0	0	3	0.00	3	0	0	3	0.00	3	0	0	3	0.00	3	0	0	3	0.00	0.00
14	80141505-75-014	MIDPHONE	unit	4	0	0	4	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	0	0	4	0.00	0.00
15	80141505-75-015	MEDIA	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
16	80141505-75-016	OSPMANING LIQUID	gallon	15	15	15	45	0.00	15	15	15	45	0.00	15	15	15	45	0.00	15	15	15	45	0.00	0.00
17	80141505-75-017	PLASTIC FASTENER	box	26	26	26	78	0.00	26	26	26	78	0.00	26	26	26	78	0.00	26	26	26	78	0.00	0.00
18	80141505-75-018	STEEL FILING CABINET	piece	12	0	0	12	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
19	80141505-75-019	YELLOW BOARD PAPER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
20	80141505-75-020	EXTENSION CORD	piece	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	0.00
21	80141505-75-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
22	80141505-75-022	COLORLED PAPER	piece	6	6	6	18	0.00	6	6	6	18	0.00	6	6	6	18	0.00	6	6	6	18	0.00	0.00
23	80141505-75-023	ROUND PAPER	ream	130	116	130	380	0.00	130	140	140	410	0.00	140	140	140	420	0.00	150	150	150	450	0.00	0.00
24	80141505-75-024	FISH PIN	pack	7	7	7	21	0.00	7	7	7	21	0.00	7	7	7	21	0.00	7	7	7	21	0.00	0.00
25	80141505-75-025	BOOK MAT	piece	14	14	14	42	0.00	14	14	14	42	0.00	14	14	14	42	0.00	14	14	14	42	0.00	0.00
26	80141505-75-026	GLUE STICK (PINK)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
27	80141505-75-027	GLUE STICK (PINK BLUE GUM)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
28	80141505-75-028	DISCOUNT CASE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
29	80141505-75-029	DISCOUNT CASE	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
30	80141505-75-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
31	80141505-75-031	WALLA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
32	80141505-75-032	AUTOMATIC BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
33	80141505-75-033	PAULOCK	piece	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	0.00
34	80141505-75-034	MOBILE PHONE	unit	6	0	0	6	0.00	6	0	0	6	0.00	6	0	0	6	0.00	6	0	0	6	0.00	0.00
35	80141505-75-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
36	80141505-75-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
37	80141505-75-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
38	80141505-75-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
39	80141505-75-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
40	80141505-75-040	WATER DISPENSER	unit	1	0	0	1	0.00	1	0	0	1	0.00	0	0	0	0	0.00	1	0	0	1	0.00	0.00
41	80141505-75-041	PARALLEL PORT	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
51	00141505-TS-251	ABLINE TICKETS (DOMESTIC)	boat	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
52	00141505-TS-652	ABLINE TICKETS (INTERNATIONAL)	boat	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
53	00141505-TS-553	CAR (owner or renter)	unit	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
46	00141505-TS-654	MULTI-PURPOSE VEHICLE (PPV)	unit	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
47	00141505-TS-655	SPORTS UTILITY VEHICLE (SAV)	unit	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
48	00141505-TS-656	PASSENGER VAN	unit	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
49	00141505-TS-657	VAN	unit	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
50	00141505-TS-658	TRUCK WHEEL VEHICLE	unit	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
51	00141505-TS-659	PICKUP TRUCK	unit	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
52	00141505-TS-660	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
53	00141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
56	00141505-TS-062	ASSEMBLED PASSENGER RECREATIVE VEHICLE	unit	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
51	00141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
52	00141505-TS-064	BUS	unit	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
53	00141505-TS-065	TRAIL BUS	unit	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
A. TOTAL																							7,859,356.18	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							785,935.62	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if Applicable)																							-	
D. GRAND TOTAL (A + B + C)																							8,645,291.80	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:

EDGE E. YALOW
Property/Supply Officer

KAREN C. BARTHEL
Accountant / Budget Officer

ANBARASUDIVY N. ALDO, ASIAN ENG.
Head of Office/Agency

Date Prepared: July 26, 2023