

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:
1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
2.0 All information must be provided accurately.
3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
4.0 Do not delete, add, or revise any items or rows on the PART I of this form. otherwise the form will be deemed invalid.
5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: https://shorturl.at/hos58.
6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DPWH, 2ND DEO
Region: IX
Address: POBLACION GUPOS, ZDS

Agency Code/UACS: 180011800144
Organization Type: GOVERNMENT (NGA)

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.
Contact Person: RICARDO L. PAANONG
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Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
																											52,386.88
																											191,376.64
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	83	86	88	257	13,096.72	83	86	88	257	13,096.72	83	86	88	257	13,096.72	1028	50.96							
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	36	35	35	106	47,844.16	36	35	35	106	47,844.16	36	35	35	106	47,844.16	424	451.36							
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
																											5,657.60
																											5,233.28
3	60121413-CB-P01	CLEARBOOK, A4 size	box	5	5	5	15	530.40	20	20	25	65	2,296.40	20	20	25	65	2,296.40	5	5	5	15	530.40	160	35.36		
4	60121413-CB-P02	CLEARBOOK, Legal size	box	18	18	23	59	2,270.32	3	3	3	9	346.32	3	3	3	9	346.32	18	18	23	59	2,270.32	136	38.48		
5	60121534-ER-P01	ERASER, plastic/rubber	piece	29	28	33	90	842.40	21	20	24	65	608.40	29	28	33	90	842.40	24	23	28	75	702.00	320	9.36		
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	393	396	497	1286	33,436.00	393	396	497	1286	33,436.00	393	396	497	1286	33,436.00	393	396	497	1286	33,436.00	5144	26.00		
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	252	255	154	661	29,559.92	252	255	154	661	29,559.92	252	255	154	661	29,559.92	252	255	154	661	29,559.92	2644	44.72		
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	72	72	107	251	14,357.20	72	72	107	251	14,357.20	72	72	107	251	14,357.20	72	72	107	251	14,357.20	1004	57.20		
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00		
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20		
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00		
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76		
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20		
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24		
15	6012124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	25,536.16		
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	1	1	25,536.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	18,470.40		
17	4511609-HM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	18,470.40	0	0	0	0	0.00	1	18,470.40		
BATTERIES AND CELLS AND ACCESSORIES																											
																											11,924.64
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	44	46	44	134	2,926.56	50	46	46	142	3,191.28	46	46	44	136	2,970.24	44	46	44	134	2,926.56	546	21.84		
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	18	20	18	56	1,106.56	34	30	30	94	1,857.44	28	28	28	84	1,659.84	28	28	28	84	1,659.84	318	19.76		
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	4	3	4	11	1,018.16	4	3	4	11	1,018.16	3	5	3	11	1,018.16	4	3	4	11	1,018.16	44	92.56		
CLEANING EQUIPMENT AND SUPPLIES																											
																											36,341.76
21	47131812-AF-A01	AIR FRESHENER	can	35	35	34	104	9,085.44	35	35	34	104	9,085.44	35	35	34	104	9,085.44	35	35	34	104	9,085.44	416	87.36		
22	47131604-BR-S01	BROOM (Walis Tambo)	piece	16	8	11	35	4,477.20	16	8	11	35	4,477.20	16	8	11	35	4,477.20	16	8	11	35	4,477.20	140	127.92		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Q1		Q2		Q3		Q4		Q5		Q6		Q7		Q8		Q9		Q10					
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
23	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	14	9	11	34	813.28	14	9	11	34	813.28	17	11	12	40	956.80	17	11	12	40	956.80	148	23.92	3,540.16	
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	98	101	97	296	13,237.12	98	101	97	296	13,237.12	98	101	97	296	13,237.12	98	101	97	296	13,237.12	1184	44.72	52,948.48	
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	57	82	64	203	7,308.00	82	82	89	253	9,108.00	57	82	64	203	7,308.00	82	82	89	253	9,108.00	912	36.00	32,832.00	
26	47131811-DE-B02	DETERGENT BAR	bar	34	33	34	101	945.36	34	33	34	101	945.36	34	33	34	101	945.36	34	33	34	101	945.36	404	9.36	3,781.44	
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	47	47	58	152	13,436.80	47	47	58	152	13,436.80	47	47	58	152	13,436.80	47	47	58	152	13,436.80	608	88.40	53,747.20	
28	47131803-DS-A01	DISINFECTANT SPRAY	can	135	138	133	406	61,224.80	135	138	133	406	61,224.80	135	138	133	406	61,224.80	135	138	133	406	61,224.80	1624	150.80	244,899.20	
29	47131601-DU-P01	DUST PAN	piece	11	6	10	27	1,263.60	13	8	12	33	1,544.40	9	3	9	21	982.80	8	3	8	19	889.20	100	46.80	4,680.00	
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	5	5	3	13	1,757.60	5	5	3	13	1,757.60	5	5	3	13	1,757.60	5	5	3	13	1,757.60	52	135.20	7,030.40	
31	47131830-FC-A01	FURNITURE CLEANER	can	29	25	26	80	18,137.60	29	25	26	80	18,137.60	29	25	26	80	18,137.60	29	25	26	80	18,137.60	320	226.72	72,550.40	
32	73101612-HS-L01	HAND SOAP, liquid	bottle	36	36	42	114	4,896.30	36	36	42	114	4,896.30	36	36	42	114	4,896.30	36	36	42	114	4,896.30	456	42.95	19,585.20	
33	47121804-MP-B01	MOP BUCKET	unit	6	1	8	15	34,320.00	5	1	6	12	27,456.00	6	1	8	15	34,320.00	5	1	7	14	1,878.24	61	134.16	8,183.76	
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	6	3	9	18	2,414.88	5	2	8	15	2,012.40	5	2	7	14	1,878.24	5	1	7	13	1,462.52	58	114.04	6,614.32	
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	6	2	8	16	1,824.64	5	1	7	13	1,462.52	6	2	8	16	1,824.64	5	1	7	13	1,462.52	58	114.04	6,614.32	
36	47131501-RG-C01	RAGS	kilo	16	15	13	44	2,516.80	21	20	18	59	3,374.80	12	11	11	34	1,944.80	17	16	16	49	2,802.80	186	57.20	10,639.20	
37	47131602-SC-N01	SCOURING PAD	pack	7	2	9	18	1,609.92	7	2	9	18	1,609.92	7	2	9	18	1,609.92	7	2	9	18	1,609.92	72	89.44	6,439.68	
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	26	25	20	71	9,230.00	26	25	20	71	9,230.00	26	25	20	71	9,230.00	26	25	20	71	9,230.00	600	59.28	35,568.00	
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	50	50	50	150	8,892.00	50	50	50	150	8,892.00	50	50	50	150	8,892.00	50	50	50	150	8,892.00	600	92.56	55,536.00	
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	50	50	50	150	13,884.00	50	50	50	150	13,884.00	50	50	50	150	13,884.00	50	50	50	150	13,884.00	600	92.56	55,536.00	
41	47121702-WB-P01	WASTEBASKET	piece	10	7	14	31	1,354.08	9	6	13	28	1,223.04	10	7	14	31	1,354.08	9	6	13	28	1,223.04	118	43.68	5,154.24	
COLOR COMPOUNDS AND DISPERSIONS				bottle	16	16	15	47	1,466.40	21	21	20	62	1,934.40	16	16	15	47	1,466.40	21	21	20	62	1,934.40	218	31.20	6,801.60
42	12171703-SI-P01	INK, for stamp pad	bottle	16	16	15	47	1,466.40	21	21	20	62	1,934.40	16	16	15	47	1,466.40	21	21	20	62	1,934.40	218	31.20	6,801.60	
CONSUMER ELECTRONICS				unit	0	0	1	1	4,803.76	0	0	1	1	4,803.76	0	0	1	1	4,803.76	0	0	1	1	4,803.76	4	4,803.76	19,215.04
43	52161535-0V-R01	DIGITAL VOICE RECORDER	unit	0	0	1	1	4,803.76	0	0	1	1	4,803.76	0	0	1	1	4,803.76	0	0	1	1	4,803.76	4	4,803.76	19,215.04	
FACE MASK				box	230	225	179	634	32,968.00	230	225	179	634	32,968.00	230	225	179	634	32,968.00	230	225	179	634	32,968.00	2536	52.00	131,872.00
44	42131713-SM-M06	FACE MASK	box	230	225	179	634	32,968.00	230	225	179	634	32,968.00	230	225	179	634	32,968.00	230	225	179	634	32,968.00	2536	52.00	131,872.00	
FILMS				roll	1	1	2	4	4,193.28	1	0	2	3	3,144.96	1	1	2	4	4,193.28	1	0	2	3	3,144.96	14	1,048.32	14,676.48
45	13111203-AC-P01	ACETATE	roll	1	1	2	4	4,193.28	1	0	2	3	3,144.96	1	1	2	4	4,193.28	1	0	2	3	3,144.96	14	1,048.32	14,676.48	
46	13111201-CF-P02	CARBON FILM, Legal size	box	1	1	4	6	1,541.28	1	0	4	5	1,284.40	1	1	4	6	1,541.28	1	0	4	5	1,284.40	22	256.88	5,651.36	
FIRE FIGHTING EQUIPMENT				unit	10	10	10	30	41,964.00	10	10	10	30	41,964.00	10	10	10	30	41,964.00	10	10	10	30	41,964.00	120	1,398.80	167,856.00
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	10	10	10	30	41,964.00	10	10	10	30	41,964.00	10	10	10	30	41,964.00	10	10	10	30	41,964.00	120	1,398.80	167,856.00	
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	10	10	10	30	168,397.50	10	10	10	30	168,397.50	10	10	10	30	168,397.50	10	10	10	30	168,397.50	120	5,613.25	673,590.00	
FLAG OR ACCESSORIES				piece	1	1	1	3	854.52	1	1	1	3	854.52	1	1	1	3	854.52	1	1	1	3	854.52	12	284.84	3,418.08
49	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	1	1	1	3	854.52	1	1	1	3	854.52	1	1	1	3	854.52	1	1	1	3	854.52	12	284.84	3,418.08	
FURNITURE AND FURNISHINGS				piece	13	13	16	42	15,768.48	11	11	14	36	13,515.84	8	8	8	24	9,010.56	10	10	10	30	11,263.20	132	375.44	49,558.08
50	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	13	13	16	42	15,768.48	11	11	14	36	13,515.84	8	8	8	24	9,010.56	10	10	10	30	11,263.20	132	375.44	49,558.08	
51	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	2	2	2	6	2,233.92	2	2	2	6	2,233.92	0	0	0	0	0.00	12	372.32	4,467.84	
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	3	3	4,046.64	0	0	1	1	1,348.88	0	0	2	2	2,697.76	0	0	1	1	1,348.88	7	1,348.88	9,442.16	
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	1	0	2	3	4,046.64	0	0	0	0	0.00	0	0	2	2	2,697.76	0	0	0	0	0.00	5	1,348.88	6,744.40	
HEATING AND VENTILATION AND AIR CIRCULATION				unit	0	0	1	1	1,380.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,380.08	1,380.08
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,380.08	1,380.08	
55	40101604-EF-G01	ELECTRIC FAN, Industrial, ground type	unit	0	0	0	0	0.00	0	0	1	1	1,109.68	0	0	0	0	0.00	0	0	0	0	0.00	8	1,006.72	8,053.76	
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	1	1	1,006.72	1	1	1	3	3,020.16	0	0	2	2	2,013.44	0	0	2	2	2,013.44	8	1,006.72	8,053.76	
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	914.16	1	914.16	914.16	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	24,793.60
58	43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	42,390.40	
59	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	42,390.40	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Q1				Q2				Q3				Q4				Q5						
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Q5	Q5 AMOUNT	
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	5	5	5	15	45,271.20	5	5	5	15	45,271.20	5	5	5	15	45,271.20	5	5	5	15	45,271.20	60	3,018.08	181,084.80
61	43202010-FD-U04	FLASH DRIVE	piece	1	1	1	3	673.92	1	1	1	3	673.92	1	1	1	3	673.92	1	1	1	3	673.92	12	224.64	2,695.68
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
63	43211503-LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	94	169.52	15,934.88
64	43211708-MO-002	COMPUTER MOUSE, Wireless	unit	12	5	11	28	4,746.56	7	4	8	19	3,220.88	11	4	10	25	4,238.00	10	5	7	22	3,729.44	0	33,015.84	0.00
65	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00
66	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,063.04	0.00
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		16,954.08
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	19	17	16	52	4,218.24	20	17	16	53	4,299.36	19	17	16	52	4,218.24	19	17	16	52	4,218.24	209	81.12	21,199.46
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	9	9	8	26	5,351.32	9	9	7	25	5,145.50	9	9	8	26	5,351.32	9	9	8	26	5,351.32	103	205.82	11,315.20
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201610-GL-J01	GLUE, all-purpose	jar	16	13	12	41	2,899.52	15	13	11	39	2,758.08	15	13	12	40	2,828.80	15	13	12	40	2,828.80	160	70.72	6,223.80
71	31151804-SW-H01	STAPLE WIRE, heavy duty (blinder type), 23/13	box	24	24	21	69	1,555.95	24	24	21	69	1,555.95	24	24	21	69	1,555.95	24	24	21	69	1,555.95	276	22.55	10,668.24
72	31151804-SW-S01	STAPLE WIRE, standard	box	36	34	37	107	2,542.32	58	34	37	129	3,065.04	36	34	36	106	2,518.56	36	34	37	107	2,542.32	449	23.76	5,095.90
73	31201502-TA-E01	TAPE, electrical	roll	24	24	19	67	1,303.15	23	22	18	63	1,225.35	25	24	20	69	1,342.05	23	22	18	63	1,225.35	262	19.45	22,524.32
74	31201503-TA-M01	TAPE, masking, 24mm	roll	28	31	29	88	5,445.44	30	33	31	94	5,816.72	30	33	31	94	5,816.72	28	31	29	88	5,445.44	364	61.88	40,709.76
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	29	29	26	84	10,177.44	29	29	26	84	10,177.44	29	29	26	84	10,177.44	29	29	26	84	10,177.44	356	30.16	10,736.96
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	29	30	30	89	2,684.24	29	30	30	89	2,684.24	29	30	30	89	2,684.24	29	30	30	89	2,684.24	368	11.44	4,209.92
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	30	30	29	89	1,018.16	33	33	35	101	1,555.44	30	30	29	89	1,018.16	30	30	29	89	1,018.16	422	23.92	10,094.24
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	29	29	26	84	2,009.28	33	36	33	102	2,439.84	30	61	27	118	2,822.56	30	61	27	118	2,822.56	200	70.72	14,144.00
79	31151507-TW-P01	TVINE, plastic	roll	19	17	14	50	3,536.00	19	17	14	50	3,536.00	19	17	14	50	3,536.00	19	17	14	50	3,536.00	78	20.80	1,622.40
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	7	8	6	21	436.80	7	8	6	21	436.80	6	7	5	18	374.40	6	7	5	18	374.40	78	20.80	1,472.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	8	7	8	23	368.00	8	7	8	23	368.00	8	7	8	23	368.00	8	7	8	23	368.00	92	16.00	1,472.00
82	44101602-PR-M01	BINDING AND PUNCHING MACHINE	unit	0	0	1	1	10,104.64	0	0	1	1	10,104.64	0	0	1	1	10,104.64	0	0	0	0	0.00	3	10,104.64	11,481.60
83	44101807-CA-C01	CALCULATOR, Compact	unit	3	1	6	10	2,870.40	3	1	6	10	2,870.40	3	1	6	10	2,870.40	3	1	6	10	2,870.40	40	287.04	65.94
84	44121710-CH-W01	CHALK, white enamel	box	0	0	1	1	32.97	0	0	0	0	0.00	0	0	1	1	32.97	0	0	0	0	0.00	2	32.97	4,155.84
85	44322105-BF-C01	CLIP, backfold, 19mm	box	36	36	39	111	1,038.96	36	36	39	111	1,038.96	36	36	39	111	1,038.96	36	36	39	111	1,038.96	444	9.36	6,926.40
86	44322105-BF-C02	CLIP, backfold, 25mm	box	36	36	39	111	1,731.60	36	36	39	111	1,731.60	36	36	39	111	1,731.60	36	36	39	111	1,731.60	444	15.60	12,005.76
87	44322105-BF-C03	CLIP, backfold, 32mm	box	36	36	39	111	3,001.44	36	36	39	111	3,001.44	36	36	39	111	3,001.44	36	36	39	111	3,001.44	444	27.04	23,162.88
88	44322105-BF-C04	CLIP, backfold, 50mm	box	36	36	39	111	5,790.72	36	36	39	111	5,790.72	36	36	39	111	5,790.72	36	36	39	111	5,790.72	444	60.32	15,865.28
89	44121801-CT-R02	CORRECTION TAPE	piece	111	114	119	344	3,966.32	111	114	119	344	3,966.32	111	114	119	344	3,966.32	111	114	119	344	3,966.32	1376	11.53	1,966.64
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	3	4	7	14	444.08	4	4	8	16	507.52	4	4	8	16	507.52	4	4	8	16	507.52	360	77.20	27,792.00
91	44111515-DF-B01	DATA FILE BOX	piece	34	24	32	90	6,948.00	34	24	32	90	6,948.00	34	24	32	90	6,948.00	34	24	32	90	6,948.00	360	66.64	80,995.20
92	44122011-DF-F01	DATA FOLDER	piece	96	101	98	295	20,248.80	96	101	98	295	20,248.80	96	101	98	295	20,248.80	96	101	98	295	20,248.80	1180	68.64	12,684.06
93	44103202-DS-M01	DATER STAMP	piece	1	0	5	6	2,818.68	1	0	6	7	3,288.46	1	0	6	7	3,288.46	1	0	6	7	3,288.46	27	469.78	84,032.00
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	8	8	9	25	21,008.00	8	8	9	25	21,008.00	8	8	9	25	21,008.00	8	8	9	25	21,008.00	100	840.32	69,022.72
95	44121506-EN-D02	ENVELOPE, Documentary, legal	box	5	5	6	16	17,255.68	5	5	6	16	17,255.68	5	5	6	16	17,255.68	5	5	6	16	17,255.68	64	1,078.48	50,870.56
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	3	2	4	9	12,373.92	3	2	5	10	13,748.80	3	2	4	9	12,373.92	3	2	4	9	12,373.92	37	1,374.88	22,806.52
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	69	64	54	187	5,701.63	69	64	54	187	5,701.63	69	64	54	187	5,701.63	69	64	54	187	5,701.63	79	466.96	36,889.84
98	44121506-EN-M02	ENVELOPE, Mailing	box	8	6	7	21	9,806.16	8	6	6	20	9,339.20	8	6	5	19	10,038.08	8	6	5	19	10,038.08	78	528.32	41,208.96
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	8	6	6	20	10,566.40	8	6	6	20	10,566.40	8	6	5	19	10,038.08	8	6	5	19	10,038.08	73	12.33	900.09
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	10	8	10	28	345.24	7	5	3	15	184.95	7	5	3	15	184.95	7	5	3	15	184.95	280	94.64	26,499.20
101	44122118-FA-P01	FASTENER	box	26	21	23	70	6,624.80	26	21	23	70	6,624.80	26	21	23	70	6,624.80	26	21	23	70	6,624.80	280	94.64	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Q1 AMOUNT		Q2 AMOUNT		Q3 AMOUNT		Q4 AMOUNT		Q1 AMOUNT		Q2 AMOUNT		Q3 AMOUNT		Q4 AMOUNT									
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Q1 AMOUNT	Q2 AMOUNT	Q3 AMOUNT	Q4 AMOUNT				
			9	9	9	27	2,300.40	29	29	19	77	6,560.40	9	9	9	27	2,300.40	9	9	9	27	2,300.40	158	85.20	13,461.60	
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	9	9	9	27	2,300.40	29	29	19	77	6,560.40	9	9	9	27	2,300.40	9	9	9	27	2,300.40	158	85.20	13,461.60
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	22	22	25	69	1,578.72	22	22	25	69	1,578.72	22	22	25	69	1,578.72	22	22	25	69	1,578.72	276	22.88	6,314.88
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	22	22	25	69	1,794.00	22	22	25	69	1,794.00	22	22	25	69	1,794.00	22	22	25	69	1,794.00	276	26.00	7,176.00
105	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	9	12	8	29	8,444.80	9	12	8	29	8,444.80	9	12	8	29	8,444.80	9	12	8	29	8,444.80	116	291.20	33,779.20
106	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	12	17	11	40	12,355.20	12	17	11	40	12,355.20	12	17	11	40	12,355.20	12	17	11	40	12,355.20	160	306.88	49,420.80
107	44122011-FO-L01	FOLDER, L-type, A4	pack	9	12	8	29	5,438.66	9	12	8	29	5,438.66	9	12	8	29	5,438.66	9	12	8	29	5,438.66	116	187.54	21,754.64
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	15	18	12	45	10,735.65	15	18	12	45	10,735.65	15	18	12	45	10,735.65	15	18	12	45	10,735.65	180	238.57	42,942.60
109	44122027-FO-P01	FOLDER, pressboard	box	4	3	5	12	11,431.68	4	3	5	12	11,431.68	4	3	5	12	11,431.68	4	3	5	12	11,431.68	48	952.64	45,726.72
110	44122011-FO-T03	FOLDER with tab, A4	pack	10	12	9	31	12,057.76	10	12	9	31	12,057.76	10	12	9	31	12,057.76	10	12	9	31	12,057.76	160	427.44	68,390.40
111	44122011-FO-T04	FOLDER with tab, Legal	pack	13	15	12	40	17,097.60	13	15	12	40	17,097.60	13	15	12	40	17,097.60	13	15	12	40	17,097.60	228	63.11	14,389.08
112	44122009-IT-T01	INDEX TAB	box	22	17	18	57	3,597.27	22	17	18	57	3,597.27	22	17	18	57	3,597.27	22	17	18	57	3,597.27	80	126.88	10,150.40
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	7	5	8	20	2,537.60	7	5	8	20	2,537.60	7	5	8	20	2,537.60	7	5	8	20	2,537.60	408	42.64	17,397.12
114	44121716-MA-F01	MARKER, Fluorescent	set	38	36	28	102	4,349.28	38	36	28	102	4,349.28	38	36	28	102	4,349.28	38	36	28	102	4,349.28	408	15.60	6,364.80
115	44121708-MP-B01	MARKER, Permanent, Black	piece	30	37	35	102	1,591.20	30	37	35	102	1,591.20	30	37	35	102	1,591.20	30	37	35	102	1,591.20	404	15.60	6,302.40
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	32	37	32	101	1,575.60	32	37	32	101	1,575.60	32	37	32	101	1,575.60	32	37	32	101	1,575.60	404	15.60	6,302.40
117	44121708-MP-B03	MARKER, Permanent, Red	piece	14	17	12	43	670.80	14	17	12	43	670.80	14	17	12	43	670.80	14	17	12	43	670.80	172	15.60	2,683.20
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	25	25	27	77	800.80	28	28	26	82	852.80	23	23	21	67	696.80	28	28	26	82	852.80	308	10.40	3,203.20
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	21	21	19	61	634.40	21	21	19	61	634.40	21	21	19	61	634.40	21	21	19	61	634.40	244	10.40	2,537.60
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	8	6	6	20	208.00	8	6	6	20	208.00	8	6	6	20	208.00	8	6	6	20	208.00	80	10.40	832.00
121	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	36	31	33	100	936.00	36	31	33	100	936.00	36	31	33	100	936.00	36	31	33	100	936.00	400	9.36	3,744.00
122	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	38	33	35	106	2,535.52	38	33	35	106	2,535.52	38	33	35	106	2,535.52	38	33	35	106	2,535.52	424	23.92	10,142.08
123	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	9,297.60	37,190.40
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	2	2	18,595.20	0	0	1	1	9,297.60	0	0	1	1	9,297.60	0	0	0	0	0.00	168	41.60	6,988.80
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	16	14	12	42	1,747.20	16	14	12	42	1,747.20	16	14	12	42	1,747.20	16	14	12	42	1,747.20	59	213.20	12,578.80
126	44121619-PS-M01	PENCIL SHARPENER	piece	5	3	9	17	3,624.40	4	3	7	14	2,984.80	4	3	7	14	2,984.80	4	3	7	14	2,984.80	109	162.24	17,684.16
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	9	6	10	25	4,056.00	10	6	13	29	4,704.96	10	6	13	29	4,704.96	10	6	10	26	4,218.24	9	274.23	2,468.07
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	0	0	1	1	274.23	2	2	2	6	1,645.38	0	0	1	1	274.23	0	0	1	1	274.23	223	165.36	36,875.28
129	44122101-RU-B01	RUBBER BAND No. 18	box	20	17	18	55	9,094.80	21	18	18	57	9,425.52	21	18	18	57	9,425.52	20	17	17	54	8,929.44	126	42.64	5,372.64
130	44121905-SP-F01	STAMP PAD, felt	piece	10	11	9	30	1,279.20	13	11	10	34	1,449.76	11	11	10	33	1,372.80	11	10	9	30	1,248.00	133	41.60	5,532.80
131	44121619-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	13	11	12	36	1,497.60	12	11	11	34	1,414.40	12	11	10	33	1,372.80	14	9	15	38	5,532.80	198	145.60	28,628.80
132	44121615-ST-S01	STAPLER, standard type	piece	13	8	14	35	5,096.00	16	14	16	46	6,667.60	14	10	15	39	5,678.40	14	9	15	38	5,532.80	112	954.72	106,928.64
133	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	7	5	16	28	26,732.16	7	6	15	28	26,732.16	8	6	17	31	29,596.32	6	5	14	25	23,868.00	174	47.84	8,324.16
134	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	14	12	16	42	2,009.28	15	13	17	45	2,152.80	15	13	17	45	2,152.80	14	12	16	42	2,009.28	174	47.84	8,324.16
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	9	5	5	19	1,482.00	9	5	5	19	1,482.00	10	5	6	21	1,638.00	9	5	5	19	1,482.00	78	78.00	6,084.00
PAPER MATERIALS AND PRODUCTS																										
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	1	1	90.48	0	0	1	1	90.48	3	3	7	13	1,176.24	3	3	7	13	1,176.24	28	90.48	2,533.44
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	0.00
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	0.00
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	0.00
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68	0.00
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0</					

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT			
147	14111514-NB-SR2	STENO NOTEBOOK	piece	5	5	5	15	358.80	5	5	5	15	358.80	5	5	5	15	358.80	5	5	5	15	358.80	60	23.92				1,435.20
148	14111507-PP-MB1	PAPER, MULTICOPY A4	ream	160	155	158	473	85,102.16	160	155	158	473	85,102.16	160	155	158	473	85,102.16	160	155	158	473	85,102.16	1892	179.92				340,408.64
149	14111507-PP-MB2	PAPER, MULTICOPY LEGAL	ream	5	5	5	15	3,166.80	5	5	5	15	3,166.80	5	5	5	15	3,166.80	5	5	5	15	3,166.80	60	211.12				12,667.20
150	14111507-PP-CB1	PAPER, MULTIPURPOSE A4	ream	207	207	201	615	100,417.20	207	207	201	615	100,417.20	207	207	201	615	100,417.20	207	207	201	615	100,417.20	2460	163.28				401,668.80
151	14111507-PP-CB2	PAPER, MULTIPURPOSE LEGAL	ream	111	91	97	299	55,350.88	111	91	97	299	55,350.88	111	91	97	299	55,350.88	111	91	97	299	55,350.88	1196	185.12				221,403.52
152	14111531-PP-RB1	PAD PAPER, ruled	pad	91	87	91	269	9,511.84	91	87	91	269	9,511.84	91	87	91	269	9,511.84	91	87	91	269	9,511.84	1076	35.36				38,047.36
153	14111503-PA-PB1	PAPER, parchment	box	4	5	8	17	3,217.76	4	5	8	17	3,217.76	4	5	8	17	3,217.76	4	5	8	17	3,217.76	68	189.28				12,871.04
154	14111531-RE-DB1	RECORD BOOK, 300 PAGES	book	59	52	50	161	11,720.80	59	52	50	161	11,720.80	59	52	50	161	11,720.80	59	52	50	161	11,720.80	402	105.04				42,226.08
155	14111531-RE-DB2	RECORD BOOK, 500 PAGES	book	47	42	45	134	14,075.36	47	42	45	134	14,075.36	47	42	45	134	14,075.36	47	42	45	134	14,075.36	600	29.12				17,472.00
156	14111704-TT-PB4	TISSUE, INTERFOLDED PAPER TOWEL	pack	50	50	50	150	4,368.00	50	50	50	150	4,368.00	50	50	50	150	4,368.00	50	50	50	150	4,368.00	600	100.88				60,528.00
157	14111704-TT-PB2	TOILET TISSUE PAPER, 2 ply	pack	50	50	50	150	15,132.00	50	50	50	150	15,132.00	50	50	50	150	15,132.00	50	50	50	150	15,132.00	600					9,079.20
PERFUMES OR COLONGES OR FRAGRANCES																													
158	53131626-HS-SB1	HAND SANITIZER	bottle	31	30	27	88	7,687.68	31	30	27	88	7,687.68	31	30	27	88	7,687.68	31	30	27	88	7,687.68	352	87.36				30,750.72
PESTICIDES OR PEST REPELLENTS																													
159	10191509-IN-AB1	INSECTICIDE	can	30	30	30	90	23,212.80	30	30	30	90	23,212.80	30	30	30	90	23,212.80	30	30	30	90	23,212.80	360	257.92				92,851.20
PRINTED PUBLICATIONS																													
160	55101524-RA-HB1	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	2	2	2	6	223.26	2	2	2	6	223.26	2	2	2	6	223.26	2	2	2	6	223.26	24	37.21				893.04
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																													
1	44103109-BR-DB5	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
2	44103105-CA-CH	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
3	44103105-CA-CB2	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
4	44103105-CA-DB4	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
5	44103105-CA-DB2	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	50	50	50	150	34,785.00	50	50	50	150	34,785.00	50	50	50	150	34,785.00	50	50	50	150	34,785.00	600	231.90				139,140.00
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	20	20	20	60	14,532.00	20	20	20	60	14,532.00	20	20	20	60	14,532.00	20	20	20	60	14,532.00	240	242.20				58,128.00
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	20	20	20	60	14,532.00	20	20	20	60	14,532.00	20	20	20	60	14,532.00	20	20	20	60	14,532.00	240	242.20				58,128.00
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	20	20	20	60	14,532.00	20	20	20	60	14,532.00	20	20	20	60	14,532.00	20	20	20	60	14,532.00	240	242.20				58,128.00
10	44103105-HP-BB0	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
11	44103105-HP-TB0	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
12	44103105-HP-DB0	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
13	44103105-HP-TB0	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
14	44103105-HP-BB7	INK CARTRIDGE, HP C0640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
15	44103105-HP-TB7	INK CARTRIDGE, HP C0643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
16	44103105-HP-CB0	INK CARTRIDGE, HP C0972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
17	44103105-HP-MB0	INK CARTRIDGE, HP C0973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
18	44103105-HP-YB0	INK CARTRIDGE, HP C0974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
19	44103105-HP-DB0	INK CARTRIDGE, HP C0975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
20	44103105-HP-BB0	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
21	44103105-HP-TB0	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
22	44103105-HP-DB0	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
23	44103105-HP-CB0	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
24	44103105-HP-DB0	INK CARTRIDGE, HP C0454AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
25	44103105-HP-CB0	INK CARTRIDGE, HP C0456AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
26	44103105-HP-MB0	INK CARTRIDGE, HP C0457AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00				0.00
27	44103105-HP-YB0	INK CARTRIDGE, HP C0458AA (HP951XL), Yellow	cart																										

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year																
			Q1 AMOUNT												Q2 AMOUNT											Q3 AMOUNT								Q4 AMOUNT							
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Jan	Feb	Mar	Q1				April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4				
29	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00					
	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00					
31	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00					
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00					
33	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00					
34	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00					
35	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00					
36	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00					
37	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00					
38	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00					
39	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00					
40	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00					
41	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00					
42	44103105-HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00					
43	44103105-HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00					
44	44103105-HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00					
45	44103105-HX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00					
46	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00					
47	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00					
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	9,291.60					
49	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	9,352.80					
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	10	10	10	30	2,322.90	10	10	10	30	2,322.90	10	10	10	30	2,322.90	10	10	10	30	2,322.90	10	10	10	30	2,322.90	10	10	10	30	2,322.90	120	77.94	49,108.80					
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	10	10	10	30	2,338.20	10	10	10	30	2,338.20	10	10	10	30	2,338.20	10	10	10	30	2,338.20	10	10	10	30	2,338.20	10	10	10	30	2,338.20	60	818.48	27,040.00					
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	5	5	5	15	12,277.20	5	5	5	15	12,277.20	5	5	5	15	12,277.20	5	5	5	15	12,277.20	5	5	5	15	12,277.20	5	5	5	15	12,277.20	4	6,760.00	0.00					
53	44103109-BR-006	TONER CARTRIDGE, BROTHER DR-451C, High Yield 3000	cart	0	0	1	1	6,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00					
54	44103103-BR-809	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00					
55	44103103-BR-811	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,564.56	4,564.56					
56	44103103-BR-815	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,716.80	7,716.80					
57	44103103-BR-816	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	1	1	4,564.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,716.80	7,716.80					
58	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	1	1	7,716.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,716.80	7,716.80					
59	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	1	1	7,716.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,716.80	0.00					
60	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	1	1	7,716.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00					
61	44103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00					
62	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00					
63	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00					
64	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00					
65	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00					
66	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00																							

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Q1		Q2		Q3		Q4		Q5		Q6		Q7		Q8								
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT	Q5 AMOUNT	Q6 AMOUNT				Q7 AMOUNT	Q8 AMOUNT
				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	
				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	
				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,183.04	
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	
85	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	
91	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	
92	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	
93	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	
94	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	
108	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	
110	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	
112	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	
114	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	
115	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		
116	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
			license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0</														

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Q1				Q2				Q3				Q4				Q5							
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT	Jan	Feb	Mar	Q5 AMOUNT				
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
A. TOTAL																										6,000,007.66	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																										600,000.77	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																										-	
D. GRAND TOTAL (A + B + C)																										6,600,008.43	
E. APPROVED BUDGET BY THE AGENCY HEAD																											
In Figures and Words:																											

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

ARLENE C. CAPE
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

ROLANDO C. CAPE
Accountant / Budget Officer

Approved by:

INOCENCIO SANCHEZ
Head of Procurement

Date Prepared: