

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Instructions:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by governmental agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2012, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with updated APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Remarks:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- All information must be provided accurately.
- Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/afegD>. Instructions on how to fill-out is included in the reminders of the form.
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signatures shall be deemed invalid.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email agencio.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Commission/Bureau/Office: PS-DBM
 Division: 3
 Address: PSA Regional Office no. 3, Grade
City of San Francisco, Isabela

Agency Code/AGC: _____
 Organization Type: _____

Note: The APP-CSE for FY 2025 must be submitted on or before 31 July 2024.

Contract Form: _____
 Position: _____
 Email: _____
 Telephone/Mobile No.: _____

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ALCOHOL-BASED ANTISEPTICS																											
1.	01-9101-AL-006	ALCOHOL, 500 mL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
2.	01-9101-AL-002	ALCOHOL, 500 mL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3.	01-1041-01-001	CLIPBOARD, 1/2 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
4.	01-1041-01-002	CLIPBOARD, 1/4 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
5.	01-1041-01-003	BRASSER, plastic/bottle	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
6.	01-1041-01-004	SUCH TEN, 1/2 size, 1/2 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
7.	01-1041-01-005	SUCH TEN, 1/2 size, 1/2 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
8.	01-1041-01-006	SUCH TEN, 1/2 size, 1/2 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
9.	01-1041-01-007	SUCH TEN, 1/2 size, 1/2 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
10.	01-1041-01-008	SUCH TEN, 1/2 size, 1/2 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
11.	01-1041-01-009	SUCH TEN, 1/2 size, 1/2 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
12.	01-1041-01-010	SUCH TEN, 1/2 size, 1/2 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
13.	01-1041-01-011	SUCH TEN, 1/2 size, 1/2 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
14.	01-1041-01-012	SUCH TEN, 1/2 size, 1/2 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
15.	01-1041-01-013	SUCH TEN, 1/2 size, 1/2 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16.	01-1041-01-014	DOCUMENT CAMERA	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
17.	01-1041-01-015	MULTIMEDIA PROJECTOR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																											
18.	01-1041-01-016	BATTERY, 1.5V, AAA	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
19.	01-1041-01-017	BATTERY, 1.5V, AAA	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00
CLEANING EQUIPMENT AND SUPPLIES																											

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 total	Apr	May	June	Q2	Q2 total	July	Aug	Sept	Q3	Q3 total	Oct	Nov	Dec				Q4	Q4 total	
10	4710001-KFAC1	ACF-HUES-HEMER	can	100	0	0	100	13,000.00	0	0	0	0.00	100	0	0	100	12,000.00	0	0	0	0	100	200	87.31	20,373.00		
11	4710001-KFAC1	BIODIP (FAMU) 100000	pack	20	0	0	20	2,995.00	0	0	0	0.00	20	0	0	20	2,995.00	0	0	0	0	20	40	134.00	4,972.00		
12	4710001-KFAC1	BIODIP (FAMU) 100000	pack	20	0	0	20	500.00	0	0	0	0.00	20	0	0	20	231.00	0	0	0	0	20	40	96.00	1,060.00		
13	4710001-KFAC1	CLEANER, Toilet Bowl and Urinal	bucket	100	0	0	100	4,100.00	0	0	0	0.00	100	0	0	100	4,100.00	0	0	0	0	100	200	81.00	8,300.00		
14	4710001-KFAC1	CLEANER, Shining Powder	pack (500g)	100	0	0	100	2,392.00	0	0	0	0.00	100	0	0	100	2,392.00	0	0	0	0	100	200	21.92	4,784.00		
15	4710001-KFAC1	DISINFECTANT, 500g	pack	100	0	0	100	600.00	0	0	0	0.00	100	0	0	100	942.00	0	0	0	0	100	200	9.30	1,833.00		
16	4710001-KFAC1	DISINFECTANT, POWDER, all purpose	pack (1)	100	0	0	100	2,400.00	0	0	0	0.00	100	0	0	100	6,400.00	0	0	0	0	100	200	34.00	10,810.00		
17	4710001-KFAC1	DISINFECTANT, SPRAY	can	50	0	0	50	4,000.00	0	0	0	0.00	50	0	0	50	8,000.00	0	0	0	0	50	100	100.00	12,000.00		
18	4710001-KFAC1	DUST PAN	pack	20	0	0	20	1,400.00	0	0	0	0.00	20	0	0	20	1,400.00	0	0	0	0	20	40	40.00	1,600.00		
19	4710001-KFAC1	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
20	4710001-KFAC1	FURNITURE CLEANER	can	50	0	0	50	7,000.00	0	0	0	0.00	50	0	0	50	7,000.00	0	0	0	0	50	100	140.00	14,000.00		
21	4710001-KFAC1	HAIR SOAP, liquid, 500ml	bucket	200	0	0	200	6,500.00	0	0	0	0.00	200	0	0	200	8,500.00	0	0	0	0	200	400	42.50	17,000.00		
22	4710001-KFAC1	HAIR SOAP	can	20	0	0	20	65,000.00	0	0	0	0.00	20	0	0	20	65,000.00	0	0	0	0	20	40	3,250.00	137,000.00		
23	4710001-KFAC1	BLEACH	can	20	0	0	20	2,000.00	0	0	0	0.00	20	0	0	20	2,000.00	0	0	0	0	20	40	99.00	4,000.00		
24	4710001-KFAC1	SECURITY PAD	pack	100	0	0	100	6,500.00	0	0	0	0.00	100	0	0	100	2,000.00	0	0	0	0	100	200	25.00	17,310.00		
25	4710001-KFAC1	FABRIC, 100% COTTON	roll (100m)	100	0	0	100	12,000.00	0	0	0	0.00	100	0	0	100	12,000.00	0	0	0	0	100	200	1,000.00	14,000.00		
26	4710001-KFAC1	FABRIC, 100% COTTON	roll (100m)	100	0	0	100	5,000.00	0	0	0	0.00	100	0	0	100	1,000.00	0	0	0	0	100	200	40.00	11,000.00		
27	4710001-KFAC1	FABRIC, 100% COTTON	roll (100m)	100	0	0	100	0,350.00	0	0	0	0.00	100	0	0	100	0,350.00	0	0	0	0	100	200	90.00	10,512.00		
28	4710001-KFAC1	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00		
COLOR COMPOUNDS AND DISPERSIONS																											
29	4710001-KFAC1	PAK, for stone and	box	20	0	0	20	576.00	0	0	0	0.00	20	0	0	20	576.00	0	0	0	0	20	40	28.79	1,151.60		
CONSUMER ELECTRONICS																											
40	5010001-KFAC1	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	2,335.39	0.00		
FILMS																											
41	1010001-KFAC1	ATKATE	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	1,143.04	0.00		
42	1010001-KFAC1	ORSON TECH, 16mm	box	10	0	0	10	2,516.20	0	0	0	0.00	10	0	0	10	2,516.20	0	0	0	0	10	20	251.55	7,045.40		
FIRE FIGHTING EQUIPMENT																											
43	4010001-KFAC1	FIRE EXTINGUISHER, dry device	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	1,144.00	0.00		
FLAG OR ACCESSORIES																											
44	4010001-KFAC1	POLYMER NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	204.84	0.00		
FURNITURE AND FURNISHINGS																											
45	5010001-KFAC1	NOMOSOL CHAIR, 3-seater	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	485.13	0.00		
46	5010001-KFAC1	NOMOSOL CHAIR, 4-seater	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	485.13	0.00		
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	4010001-KFAC1	F-ELECTRIC FAN, ceiling mount, 400mm	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	1,222.00	0.00		
48	4010001-KFAC1	F-ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	1,109.88	0.00		
49	4010001-KFAC1	F-ELECTRIC FAN, 400mm	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	1,100.00	0.00		
50	4010001-KFAC1	F-ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	901.88	0.00		
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND SERVICES AND ACCESSORIES																											
51	4010001-KFAC1	DESKTOP, for desktop	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	14,733.80	0.00		
52	4010001-KFAC1	DESKTOP, for mid-range laptop	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	12,390.40	0.00		
53	4010001-KFAC1	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	1,034.76	0.00		
54	4010001-KFAC1	FLASH DRIVE	piece	100	0	0	100	11,274.00	0	0	0	0.00	100	0	0	100	15,274.00	0	0	0	0	100	300	152.74	60,446.00		
55	4010001-KFAC1	LAPTOP COMPUTER, for mid-range laptop	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	43,300.00	0.00		

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 actual	April	May	June	Q2	Q2 actual	July	Aug	Sept	Q3	Q3 actual	Oct	Nov	Dec	Q4	Q4 actual			
66	4021003-0003	LAPTOP COMPUTER, lightweight	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
67	4021004-0002	COMPUTER MOUSE, wireless	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	163.20	0.00
68	4021005-0001	MURTEL Local Hardware	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,436.80	0.00
LIGHTING AND FIXTURES AND ACCESSORIES:																									
69	4021006-0001	LIGHT-BULBING 0000 (LED) LIGHT BULB, 7 watt	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	76.80	0.00
70	4021007-0001	LIGHT-BULBING 0000 (LED) LIGHT BULB, 15 watt	piece	24	0	0	24	5,344.00	0	0	0	0.00	24	0	0	24	5,344.00	0	0	0	0	0.00	24	316.80	10,291.20
MANUFACTURING COMPONENTS AND SUPPLIES:																									
71	4021010-0001	GLUE, all-purpose	box	50	0	0	50	3,107.00	0	0	0	0.00	50	0	0	50	3,107.00	0	0	0	0	0.00	50	83.50	4,146.00
72	4021011-0001	STAPLE WIRE, heavy-duty (staple type), 25/33	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	56.40	0.00
73	4021011-0001	STAPLE WIRE, standard	box	200	0	0	200	4,752.00	0	0	0	0.00	200	0	0	200	4,752.00	0	0	0	0	0.00	200	15.76	6,604.00
74	4021012-0001	TAPE, electrical	roll	20	0	0	20	384.50	0	0	0	0.00	20	0	0	20	384.50	0	0	0	0	0.00	20	20.45	209.00
75	4021012-0001	TAPE, masking, 24mm	roll	200	0	0	200	5,569.00	0	0	0	0.00	200	0	0	200	5,569.00	0	0	0	0	0.00	200	59.60	63,549.00
76	4021012-0001	TAPE, masking, 48mm	roll	200	0	0	200	12,816.00	0	0	0	0.00	200	0	0	200	12,816.00	0	0	0	0	0.00	200	232.10	24,333.00
77	4021012-0001	TAPE, masking, 46 mm	roll	20	0	0	20	443.10	0	0	0	0.00	20	0	0	20	443.10	0	0	0	0	0.00	20	22.26	894.10
78	4021012-0001	TAPE, transparent, 24mm	roll	200	0	0	200	3,709.00	0	0	0	0.00	200	0	0	200	3,709.00	0	0	0	0	0.00	200	17.83	3,536.00
79	4021012-0001	TAPE, transparent, 46 mm	roll	200	0	0	200	2,167.00	0	0	0	0.00	200	0	0	200	2,167.00	0	0	0	0	0.00	200	23.37	4,534.00
70	4021012-0001	TAPE, black	roll	20	0	0	20	666.30	0	0	0	0.00	20	0	0	20	666.30	0	0	0	0	0.00	20	56.62	1,303.40
MEASURING AND OBSERVING AND TESTING EQUIPMENT:																									
71	4021004-0002	RULER, 12 inch, 1/8 inch	piece	20	0	0	20	366.40	0	0	0	0.00	20	0	0	20	366.40	0	0	0	0	0.00	20	10.50	797.20
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES:																									
79	4021013-0001	BLADE, for general purpose utility only	box	25	0	0	25	406.26	0	0	0	0.00	25	0	0	25	406.26	0	0	0	0	0.00	25	16.27	816.50
78	4021005-0001	BRANDS AND PUNCHING HOLES	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,644.73	0.00
76	4021015-0001	BRANDS, 1/2 inch, 1/4 inch	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.60	0.00
76	4021015-0001	CALCULATOR, compact	unit	5	0	0	5	3,578.05	0	0	0	0.00	5	0	0	5	3,578.05	0	0	0	0	0.00	5	237.77	2,357.70
76	4021015-0001	CLIP, 1/2 inch, 1/4 inch	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.87	0.00
77	4021016-0001	CLIP, 1/2 inch, 1/4 inch	box	100	0	0	100	596.00	0	0	0	0.00	100	0	0	100	596.00	0	0	0	0	0.00	100	9.26	1,872.00
76	4021016-0001	CLIP, 1/2 inch, 1/4 inch	box	200	0	0	200	1,889.00	0	0	0	0.00	200	0	0	200	1,889.00	0	0	0	0	0.00	200	15.60	3,128.00
76	4021016-0001	CLIP, 1/2 inch, 1/4 inch	box	100	0	0	100	2,828.00	0	0	0	0.00	100	0	0	100	2,828.00	0	0	0	0	0.00	100	23.28	5,856.00
80	4021016-0001	CLIP, 1/2 inch, 1/4 inch	box	100	0	0	100	4,032.00	0	0	0	0.00	100	0	0	100	4,032.00	0	0	0	0	0.00	100	42.33	12,864.00
75	4021014-0001	CORRECTION TAPE	piece	200	0	0	200	2,960.00	0	0	0	0.00	200	0	0	200	2,960.00	0	0	0	0	0.00	200	13.50	5,400.00
80	4021014-0001	CUTTER/UTILITY KNIFE, for general purpose	piece	40	0	0	40	891.00	0	0	0	0.00	40	0	0	40	891.00	0	0	0	0	0.00	40	35.72	1,500.20
80	4021014-0001	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	144.00	0.00
86	4021014-0001	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	64.00	0.00
86	4021014-0001	DATA STAMP	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	416.00	0.00
89	4021016-0001	ENVELOPE, Documentary, A4	box	10	0	0	10	8,259.20	0	0	0	0.00	10	0	0	10	8,259.20	0	0	0	0	0.00	10	896.92	10,116.40
87	4021016-0001	ENVELOPE, Documentary, A4	box	10	0	0	10	10,575.80	0	0	0	0.00	10	0	0	10	10,575.80	0	0	0	0	0.00	10	1,084.88	11,151.80
88	4021016-0001	ENVELOPE, Documentary, A4	box	40	0	0	40	37,398.00	0	0	0	0.00	40	0	0	40	37,398.00	0	0	0	0	0.00	40	3,099.80	75,190.00
89	4021016-0001	ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.80	0.00
89	4021016-0001	ENVELOPE, Documentary, A4	box	20	0	0	20	6,150.40	0	0	0	0.00	20	0	0	20	6,150.40	0	0	0	0	0.00	20	415.52	17,203.00
91	4021016-0001	ENVELOPE, Mail, with window	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	335.72	0.00
92	4021017-0001	ERASER, ink, for blackboard/whiteboard	piece	10	0	0	10	144.00	0	0	0	0.00	10	0	0	10	144.00	0	0	0	0	0.00	10	14.40	288.00
93	4021017-0001	PASTERS	box	100	0	0	100	28,393.00	0	0	0	0.00	100	0	0	100	28,393.00	0	0	0	0	0.00	100	94.84	16,784.00
94	4021017-0001	FILE CARBONETS, signed, 1/2, 3/4 inch, 1/2	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	95.20	0.00
95	4021017-0001	FILE CARBONETS, signed, 1/2	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.32	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Dec	Jan	Feb	Mar	Q1	Q1 Average	April	May	June	Q2	Q2 Average	July	Aug	Sept	Q3	Q3 Average	Oct	Nov	Dec	Q4				Q4 Average
66	4012014-07-002	FULL TIME DESIGNS, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.25	0.00	
67	4012014-04-002	FOLDERS, 3-ring with divs, A4	bundle	10	0	0	0	5,408.00	0	0	0	0	0.00	10	0	0	0	5,408.00	0	0	0	0	0.00	0	170.40	10,818.00	
68	4012014-04-003	FOLDERS, 3-ring with divs, legal	bundle	10	0	0	0	5,624.00	0	0	0	0	0.00	10	0	0	0	5,624.00	0	0	0	0	0.00	0	181.20	11,948.00	
69	4012014-04-001	FOLDERS, 3-ring, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	101.25	0.00	
700	4012014-04-002	FOLDERS, 3-ring, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	149.08	0.00	
701	4012014-04-001	FOLDERS, 3-ring, legal	box	10	0	0	0	47,032.00	0	0	0	0	0.00	10	0	0	0	47,032.00	0	0	0	0	0.00	10	921.64	45,164.00	
702	4012014-04-001	FOLDERS, 3-ring, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	174.89	0.00	
703	4012014-04-001	FOLDERS, 3-ring, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	432.82	0.00	
704	4012014-04-001	FOLDERS, 3-ring, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	67.69	0.00	
705	4012014-04-001	FOLDERS, 3-ring, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.11	0.00	
706	4012014-04-001	FOLDERS, 3-ring, legal	box	100	0	0	0	117.00	0	0	0	0	0.00	100	0	0	0	117.00	0	0	0	0	0.00	100	8.37	1,414.00	
707	4012014-04-001	FOLDERS, 3-ring, legal	box	100	0	0	0	117.00	0	0	0	0	0.00	100	0	0	0	117.00	0	0	0	0	0.00	100	8.37	1,414.00	
708	4012014-04-001	FOLDERS, 3-ring, legal	box	100	0	0	0	117.00	0	0	0	0	0.00	100	0	0	0	117.00	0	0	0	0	0.00	100	8.37	1,414.00	
709	4012014-04-001	FOLDERS, 3-ring, legal	box	30	0	0	0	100.00	0	0	0	0	0.00	30	0	0	0	100.00	0	0	0	0	0.00	30	9.66	279.00	
710	4012014-04-001	FOLDERS, 3-ring, legal	box	30	0	0	0	100.00	0	0	0	0	0.00	30	0	0	0	100.00	0	0	0	0	0.00	30	9.66	279.00	
711	4012014-04-001	FOLDERS, 3-ring, legal	box	30	0	0	0	100.00	0	0	0	0	0.00	30	0	0	0	100.00	0	0	0	0	0.00	30	9.66	279.00	
712	4012014-04-001	FOLDERS, 3-ring, legal	box	100	0	0	0	100.00	0	0	0	0	0.00	100	0	0	0	100.00	0	0	0	0	0.00	100	8.83	1,764.00	
713	4012014-04-001	FOLDERS, 3-ring, legal	box	100	0	0	0	100.00	0	0	0	0	0.00	100	0	0	0	100.00	0	0	0	0	0.00	100	19.66	2,891.00	
714	4012014-04-001	FOLDERS, 3-ring, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,110.86	0.00	
715	4012014-04-001	FOLDERS, 3-ring, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,217.68	0.00	
716	4012014-04-001	FOLDERS, 3-ring, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	88.71	0.00	
717	4012014-04-001	FOLDERS, 3-ring, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	246.08	0.00	
718	4012014-04-001	FOLDERS, 3-ring, legal	box	30	0	0	0	58	7,691.00	0	0	0	0	0.00	30	0	0	0	7,691.00	0	0	0	0	0.00	30	151.93	15,190.00
719	4012014-04-001	FOLDERS, 3-ring, legal	box	1	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	1	136.36	1,363.00	
720	4012014-04-001	FOLDERS, 3-ring, legal	box	10	0	0	0	100.00	0	0	0	0	0.00	10	0	0	0	100.00	0	0	0	0	0.00	10	29.89	1,461.00	
721	4012014-04-001	FOLDERS, 3-ring, legal	box	30	0	0	0	48	1,815.00	0	0	0	0	0.00	30	0	0	0	1,815.00	0	0	0	0	0.00	30	69.87	2,931.00
722	4012014-04-001	FOLDERS, 3-ring, legal	box	30	0	0	0	58	8,886.00	0	0	0	0	0.00	30	0	0	0	8,886.00	0	0	0	0	0.00	30	197.88	18,768.00
723	4012014-04-001	FOLDERS, 3-ring, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	668.58	0.00	
724	4012014-04-001	FOLDERS, 3-ring, legal	box	30	0	0	0	58	3,216.00	0	0	0	0	0.00	30	0	0	0	3,216.00	0	0	0	0	0.00	30	88.41	4,451.00
725	4012014-04-001	FOLDERS, 3-ring, legal	box	30	0	0	0	58	1,654.00	0	0	0	0	0.00	30	0	0	0	1,654.00	0	0	0	0	0.00	30	77.86	3,403.00
PAPER MATERIALS AND PRODUCTS																											
726	4012014-04-001	COMPUTER, desktop, 24" monitor	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	88.72	0.00	
727	4012014-04-001	COMPUTER, desktop, 24" monitor	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	148.38	0.00	
728	4012014-04-001	COMPUTER, desktop, 24" monitor	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,971.02	0.00	
729	4012014-07-002	NO-BIND, stick on, 30mm x 25mm	box	100	0	0	0	100	3,718.00	0	0	0	0	0.00	100	0	0	0	3,718.00	0	0	0	0	0.00	100	27.08	4,798.00
730	4012014-07-002	NO-BIND, stick on, 30mm x 100mm	box	100	0	0	0	100	8,718.00	0	0	0	0	0.00	100	0	0	0	8,718.00	0	0	0	0	0.00	100	19.28	4,918.00
731	4012014-07-002	NO-BIND, stick on, 30mm x 75mm	box	100	0	0	0	100	3,260.00	0	0	0	0	0.00	100	0	0	0	3,260.00	0	0	0	0	0.00	100	12.80	5,218.00
732	4012014-02-002	STANDARD NOTEBOOK	box	100	0	0	0	100	3,166.00	0	0	0	0	0.00	100	0	0	0	3,166.00	0	0	0	0	0.00	100	16.84	3,166.00
733	4012014-04-001	PAPER, MULTICOPIER 34	box	100	0	0	0	100	495,100.00	0	0	0	0	0.00	100	0	0	0	495,100.00	0	0	0	0	0.00	100	115.85	858,200.00
734	4012014-04-001	PAPER, MULTICOPIER 100g	box	100	0	0	0	100	352,660.00	0	0	0	0	0.00	100	0	0	0	352,660.00	0	0	0	0	0.00	100	112.96	551,660.00
735	4012014-04-001	PAPER, MULTICOPIER 100g	box	1	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	1	127.79	0.00	
736	4012014-04-001	PAPER, MULTICOPIER 100g	box	1	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	0	0	0	0.00	1	126.91	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirements																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AVE	April	May	June	Q2	Q2 AVE	July	Aug	Sept	Q3	Q3 AVE	Oct	Nov	Dec	Q4	Q4 AVE			
139	1411121 PE 90	RECORD BOOK, 100 PAGES	book	100	0	0	100	5,170.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	51.70	5,170.00
140	1411121 PE 500	RECORD BOOK, 500 PAGES	book	100	0	0	100	12,450.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	124.50	12,450.00
141	1411121 TT 704	TOILET TISSUE, 704 SHEETS	pack	200	0	0	200	8,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	200	43.80	8,760.00
142	1411121 TT 702	TOILET TISSUE, 702 SHEETS	pack	300	0	0	300	20,932.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	300	69.77	20,932.00
PERFUMES OR COLOGNES OR FRAGRANCES																										
143	1411121 S 001	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PESTICIDES OR PEST REPELLENTS																										
144	1411121 S 002	DISINFECTANT	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.00	0.00
PRINTED PUBLICATIONS																										
145	1411121 H 001	HANDBOOK ON BURMESE GOVERNMENT PROCEDURE (KAWMUN and KAWMUN)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.31	0.00
PRINTER OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	4412101 CA 001	INK CARTRIDGE, CANON CR-220, Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	4412101 CA 002	INK CARTRIDGE, CANON CR-220, Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	4412101 CA 003	INK CARTRIDGE, CANON CR-220, Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	4412101 CA 004	INK CARTRIDGE, CANON CR-220, Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	4412101 CA 005	INK CARTRIDGE, CANON CR-220, Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	4412101 CA 006	INK CARTRIDGE, CANON CR-220, Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	4412101 SP 001	INK CARTRIDGE, EPSON C1300400 (C1300400), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	4412101 SP 002	INK CARTRIDGE, EPSON C1300400 (C1300400), Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	4412101 SP 003	INK CARTRIDGE, EPSON C1300400 (C1300400), Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	4412101 SP 004	INK CARTRIDGE, EPSON C1300400 (C1300400), Yellow	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	4412101 HP 001	INK CARTRIDGE, HP CE250AA (HP250), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	4412101 HP 002	INK CARTRIDGE, HP CE250AA (HP250), Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	4412101 HP 003	INK CARTRIDGE, HP CE250AA (HP250), Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	4412101 HP 004	INK CARTRIDGE, HP CE250AA (HP250), Yellow	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	4412101 HP 005	INK CARTRIDGE, HP CE250AA (HP250), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	4412101 HP 006	INK CARTRIDGE, HP CE250AA (HP250), Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	4412101 HP 007	INK CARTRIDGE, HP CE250AA (HP250), Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	4412101 HP 008	INK CARTRIDGE, HP CE250AA (HP250), Yellow	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	4412101 HP 009	INK CARTRIDGE, HP CE250AA (HP250), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	4412101 HP 010	INK CARTRIDGE, HP CE250AA (HP250), Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	4412101 HP 011	INK CARTRIDGE, HP CE250AA (HP250), Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	4412101 HP 012	INK CARTRIDGE, HP CE250AA (HP250), Yellow	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	4412101 HP 013	INK CARTRIDGE, HP CE250AA (HP250), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	4412101 HP 014	INK CARTRIDGE, HP CE250AA (HP250), Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25	4412101 HP 015	INK CARTRIDGE, HP CE250AA (HP250), Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	4412101 HP 016	INK CARTRIDGE, HP CE250AA (HP250), Yellow	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	4412101 HP 017	INK CARTRIDGE, HP CE250AA (HP250), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	4412101 HP 018	INK CARTRIDGE, HP CE250AA (HP250), Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	4412101 HP 019	INK CARTRIDGE, HP CE250AA (HP250), Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	4412101 HP 020	INK CARTRIDGE, HP CE250AA (HP250), Yellow	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	4412101 HP 021	INK CARTRIDGE, HP CE250AA (HP250), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	4412101 HP 022	INK CARTRIDGE, HP CE250AA (HP250), Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	4412101 HP 023	INK CARTRIDGE, HP CE250AA (HP250), Magenta	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	4412101 HP 024	INK CARTRIDGE, HP CE250AA (HP250), Yellow	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	4412101 HP 025	INK CARTRIDGE, HP CE250AA (HP250), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	4412101 HP 026	INK CARTRIDGE, HP CE250AA (HP250), Cyan	unit	0																						

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q3	Q1 average	April	May	June	Q2	Q2 average	July	Aug	Sept	Q3	Q3 average	Oct	Nov	Dec	Q4	Q4 average			
78	44100100-1P-002	TOWER CARTIDGE, HP CH10A (HP1020A), Cyan (assorted)	cartr	1	0	0	0	0.00	1	0	1	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	0	4,160.38	0.00
79	44100100-1P-002	TOWER CART RIDGE, HP CH10A (HP1020A), Yellow (assorted)	cartr	1	0	0	0	0.00	1	0	1	0	0.00	1	0	0	0	0.00	1	0	0	0	0.00	1	4,160.38	0.00
80	44100100-1P-002	TOWER CART RIDGE, HP CH10A (HP1020A), Magenta (assorted)	cartr	1	0	0	0	0.00	1	0	1	0	0.00	1	0	0	0	0.00	1	0	0	0	0.00	1	4,160.38	0.00
81	44100100-1P-002	TOWER CARTIDGE, HP CH10A (HP1020A), Black	cartr	1	0	0	0	0.00	1	0	1	0	0.00	1	0	0	0	0.00	1	0	0	0	0.00	1	4,160.38	0.00
82	44100100-1P-002	TOWER CARTIDGE, HP CH10A (HP1020A), Cyan	cartr	1	0	0	0	0.00	0	0	1	0	0.00	1	0	0	0	0.00	1	0	0	0	0.00	1	4,160.38	0.00
83	44100100-1P-002	TOWER CART RIDGE, HP CH10A (HP1020A), Yellow	cartr	1	0	0	0	0.00	0	0	1	0	0.00	1	0	0	0	0.00	1	0	0	0	0.00	1	4,160.38	0.00
84	44100100-1P-002	TOWER CART RIDGE, HP CH10A (HP1020A), Magenta	cartr	1	0	0	0	0.00	0	0	1	0	0.00	1	0	0	0	0.00	1	0	0	0	0.00	1	4,160.38	0.00
85	44100100-1P-004	TOWER CART RIDGE, HP Q2610A, Black	cartr	1	0	1	0	0.00	0	1	0	0	0.00	1	1	1	0	0.00	0	1	0	0	0.00	0	4,258.84	0.00
86	44100100-1P-004	TOWER CART RIDGE, HP Q2610A, Black	cartr	1	0	1	0	0.00	0	1	0	0	0.00	1	1	1	0	0.00	0	1	0	0	0.00	0	4,258.84	0.00
SOFTWARE																										
1	13250010-1P-001	Business function specific software	license	1	0	1	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	13250010-1P-002	Business functions and enterprise resource planning exp. software	license	1	0	1	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	13250010-1P-003	Enterprise project management software	license	1	0	1	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	13250010-1P-004	Customer accounting and billing software	license	1	0	1	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00
5	13250010-1P-004	Customer management software	license	1	0	1	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00
6	13250010-1P-005	Data management and query software	license	1	0	1	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00
7	13250010-1P-007	Development software	license	1	0	1	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	1	0	0	0	0.00	0	0.00	0.00
8	13250010-1P-008	Financial management software	license	1	0	1	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	13250010-1P-009	Inventory control software	license	1	0	1	0	0.00	1	1	1	0	0.00	1	0	0	0	0.00	0	1	0	0	0.00	0	0.00	0.00
10	13250010-1P-009	Information exchange software	license	1	0	1	0	0.00	1	1	0	0	0.00	1	0	0	0	0.00	0	1	0	0	0.00	0	0.00	0.00
11	13250010-1P-010	Network applications software	license	1	0	1	0	0.00	1	0	1	0	0.00	1	0	1	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	13250010-1P-010	Network management software	license	1	0	1	0	0.00	1	0	1	0	0.00	1	0	1	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	13250010-1P-010	Networking software	license	1	0	1	0	0.00	1	0	1	0	0.00	1	0	1	0	0.00	1	0	0	0	0.00	0	0.00	0.00
14	13250010-1P-010	Open data management software	license	1	0	1	0	0.00	1	0	1	0	0.00	1	0	1	0	0.00	1	0	0	0	0.00	0	0.00	0.00
15	13250010-1P-010	Security and protection software	license	1	0	1	0	0.00	1	0	1	0	0.00	1	0	1	0	0.00	1	0	0	0	0.00	0	0.00	0.00
16	13250010-1P-010	Utility and administration software	license	1	0	1	0	0.00	1	0	1	0	0.00	1	0	1	0	0.00	1	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	8014300-1P-000	BALENS	piece	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	8014300-1P-000	PALETTE (WOODEN FRAME)	unit	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	8014300-1P-000	OPERATING PAPER	sheet	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	8014300-1P-000	STORAGE PAPER	sheet	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	8014300-1P-000	COLLECT STATION TRAP	unit	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	8014300-1P-000	PHOTO PAPER	sheet	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	8014300-1P-000	RECORDING SOLUTION	sheet	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	8014300-1P-000	CORRECTION PAPER	sheet	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	8014300-1P-000	CORRECTION PAPER	sheet	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	8014300-1P-001	LIGHT TRANSPARENT PAPER	unit	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	8014300-1P-001	WAX COLORED PAPER	unit	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	8014300-1P-002	SMART PAPER	unit	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	8014300-1P-003	WHITE BOARD	piece	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	8014300-1P-004	RECORDING PAPER	unit	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	8014300-1P-005	RECORD	piece	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	8014300-1P-006	RECORDING PAPER	sheet	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	8014300-1P-007	PLASTIC PAPER	sheet	0	1	0	0	0.00	0	1	0	0	0.00	0	1	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Annual for the year
				Jan	Feb	Mar	Q1	Q1 Average	Apr	May	June	Q2	Q2 Average	July	Aug	Sept	Q3	Q3 Average	Oct	Nov	Dec	Q4	Q4 Average			
10	0014100-101	STEEL HOLLOW SQUARE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	0014100-101	YELLOW STARCH PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	0014100-102	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	0014100-103	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	0014100-104	COLORS PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	0014100-105	CORD PAPER	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	0014100-106	FLUORIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	0014100-107	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	0014100-108	BLUE STICK (PAPER)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	0014100-109	BLUE STICK (FOR BLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	0014100-110	DOORDOOR CASE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	0014100-111	DOORDOOR CLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	0014100-112	STICK OF AIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	0014100-113	WALL PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	0014100-114	AUTOMATIC BATTERIES	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	0014100-115	RADIATOR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	0014100-116	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	0014100-117	CONTRACT CARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	0014100-118	GPS UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	0014100-119	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-120	PLASTIC STATION	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-121	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-122	WATER DISTRIBUTION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-123	MANAGEMENT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-124	BLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-125	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-126	STORAGE BOX	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-127	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-128	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-129	WATER DISTRIBUTION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-130	MANAGEMENT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-131	BLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-132	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-133	STORAGE BOX	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-134	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-135	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-136	WATER DISTRIBUTION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-137	MANAGEMENT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-138	BLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-139	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-140	STORAGE BOX	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-141	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-142	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-143	WATER DISTRIBUTION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	0014100-144	MANAGEMENT	piece	0	0	0	0	0.00	0	0	0	0	0.													

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec			
01	5011302 TS 002	ACCESSIBLE PASSENGER SEVEN (7) SEAT VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
02	5011302 TS 002	PER CYCLOLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
03	5011302 TS 004	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00
03	5011302 TS 001	VEH BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00

A. TOTAL																									1,000,780.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																									100,078.00
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																									
D. GRAND TOTAL (A + B+ C)																									1,100,858.00
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																									

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


RONALD V. BAYAN
Property/Supply Officer

Date Prepared:

Certified Funds Available / Certified Appropriate Funds Available:


SUSAN A. ARTA
Accountant / Budget Officer

Approved by:


ROSELLER A. TOLENTINO
Head of Office/Agency

