

APP-CSE 2025 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE/ID:

AGENCY NAME:

ORGANIZATION TYPE:

REGION:

ADDRESS:

CONTACT PERSON:

DESIGNATION:

EMAIL:

CONTACT NUMBER:

INTRODUCTION:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

REMARKS:

- The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps-phillips.gov.ph).
- All information must be provided accurately.
- To fill-out, find the item in the "List of Items - 1" tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the descriptors, right-click then PASTE AS VALUES in the dedicated column of the form "Item Description". You may also use the "List of Items - 2" then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the "Specifications" column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
- Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://forms.gle/ztvsttAtJndedQ>
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954428 (Smart) or 0963-8255189 (Smart), or email apex@psdbm.gov.ph.
- The APP-CSE for FY 2025 must be submitted on or before July 31, 2024.

No.	UNSPSC	Item Description	Specifications (Type, quantity, features or composition of the item such as dimensions, make, or function)	Unit of Measure	Monthly Quantity Requirements																								Total Quantity for the year	VDS	Total amount for the year
					Jan	Feb	Mar	Q1	1Q amount	Apr	May	June	Q2	2Q amount	July	Aug	Sept	Q3	3Q amount	Oct	Nov	Dec	Q4	4Q amount							
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																															
1	-	Epson Ink 001 Black	Black	bottle	15	10	10	35	14,700.00	10	10	10	30	12,440.00	15	10	10	35	14,700.00	10	10	10	30	12,440.00	150	430.00					54,400.00
2	-	Epson Ink 001 Cyan	Cyan	bottle	10	7	7	24	8,840.00	7	7	7	21	8,840.00	10	7	7	24	8,840.00	7	7	7	21	8,840.00	90	410.00					36,900.00
3	-	Epson Ink 001 Magenta	Magenta	bottle	10	7	7	24	8,840.00	7	7	7	21	8,840.00	10	7	7	24	8,840.00	7	7	7	21	8,840.00	90	410.00					36,900.00
4	-	Epson Ink 001 Yellow	Yellow	bottle	10	7	7	24	8,840.00	7	7	7	21	8,840.00	10	7	7	24	8,840.00	7	7	7	21	8,840.00	90	410.00					36,900.00
5	-	Epson Ink 008 Black	Black	bottle	10	10	10	30	25,800.00	10	10	10	30	25,800.00	10	10	10	30	25,800.00	10	10	10	30	25,800.00	120	430.00					102,240.00
6	-	Epson Ink 008 Cyan	Cyan	bottle	10	10	10	30	12,450.00	10	10	10	30	12,450.00	10	10	10	30	12,450.00	10	10	10	30	12,450.00	120	410.00					49,800.00
7	-	Epson Ink 008 Magenta	Magenta	bottle	10	10	10	30	12,450.00	10	10	10	30	12,450.00	10	10	10	30	12,450.00	10	10	10	30	12,450.00	120	410.00					49,800.00
8	-	Epson Ink 008 Yellow	Yellow	bottle	10	10	10	30	12,450.00	10	10	10	30	12,450.00	10	10	10	30	12,450.00	10	10	10	30	12,450.00	120	410.00					49,800.00
9	-	Develop Inno Toner 513 Black	Black	piece	3	0	0	3	12,900.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	6,450.00	5	4,350.00					21,750.00
10	-	Develop Inno Toner 516 Black	Black	piece	6	0	0	6	26,000.00	4	0	0	4	26,000.00	4	0	0	4	26,000.00	6	0	0	6	26,000.00	20	6,500.00					130,000.00
11	-	Develop Inno Toner 523 Black	Black	piece	2	0	0	2	16,500.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	8,250.00	4	8,250.00					33,000.00
12	-	Develop Inno Toner 228 Black	Black	piece	4	0	0	4	44,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	4,400.00	5	11,000.00					88,000.00
13	-	Develop Inno Toner 228 Cyan	Cyan	piece	3	0	0	3	34,000.00	3	0	0	3	34,000.00	3	0	0	3	34,000.00	3	0	0	3	34,000.00	12	18,000.00					216,000.00
14	-	Develop Inno Toner 228 Magenta	Magenta	piece	3	0	0	3	34,000.00	3	0	0	3	34,000.00	3	0	0	3	34,000.00	3	0	0	3	34,000.00	12	18,000.00					216,000.00
15	-	Develop Inno Toner 228 Yellow	Yellow	piece	3	0	0	3	34,000.00	3	0	0	3	34,000.00	3	0	0	3	34,000.00	3	0	0	3	34,000.00	12	18,000.00					216,000.00
16	-	Develop Inno Toner 324 Black	Black	piece	4	0	0	4	37,000.00	4	0	0	4	37,000.00	4	0	0	4	37,000.00	4	0	0	4	37,000.00	12	9,250.00					111,000.00
17	-	Develop Inno Toner 324 Cyan	Cyan	piece	3	0	0	3	49,500.00	3	0	0	3	49,500.00	3	0	0	3	49,500.00	3	0	0	3	49,500.00	9	16,500.00					148,500.00
18	-	Develop Inno Toner 324 Magenta	Magenta	piece	3	0	0	3	49,500.00	3	0	0	3	49,500.00	3	0	0	3	49,500.00	3	0	0	3	49,500.00	9	16,500.00					148,500.00
19	-	Develop Inno Toner 324 Yellow	Yellow	piece	3	0	0	3	49,500.00	3	0	0	3	49,500.00	3	0	0	3	49,500.00	3	0	0	3	49,500.00	9	16,500.00					148,500.00
20	-	Develop Inno Toner 328 Black	Black	piece	3	0	0	3	27,750.00	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	27,750.00	6	9,250.00					55,500.00
21	-	Develop Inno Toner 328 Cyan	Cyan	piece	2	0	0	2	31,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	31,000.00	4	16,500.00					64,000.00
22	-	Develop Inno Toner 328 Magenta	Magenta	piece	2	0	0	2	31,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	31,000.00	4	16,500.00					64,000.00
23	-	Develop Inno Toner 328 Yellow	Yellow	piece	2	0	0	2	31,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	31,000.00	4	16,500.00					64,000.00
24	-	Develop Inno Toner 223 Black	Black	piece	4	0	0	4	44,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	22,000.00	6	11,000.00					66,000.00
25	-	Develop Inno Toner 223 Cyan	Cyan	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	18,000.00	6	18,000.00					108,000.00
26	-	Develop Inno Toner 223 Magenta	Magenta	piece	4	0	0	4	72,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	36,000.00	6	18,000.00					108,000.00
27	-	Develop Inno Toner 223 Yellow	Yellow	piece	4	0	0	4	72,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	36,000.00	6	18,000.00					108,000.00
28	-	Epson Ink 003 Black	Black	bottle	5	0	0	5	2,075.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	430.00					4,300.00
29	-	Epson Ink 003 Cyan	Cyan	bottle	3	0	0	3	1,230.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	430.00					2,460.00
30	-	Epson Ink 003 Magenta	Magenta	bottle	3	0	0	3	1,230.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	430.00					2,460.00
31	-	Epson Ink 003 Yellow	Yellow	bottle	3	0	0	3	1,230.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	430.00					2,460.00
32	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
33	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
34	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
35	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
36	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
37	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
38	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
39	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
40	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
41	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
42	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
43	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
44	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
45	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
46	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
47	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
48	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
49	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
50	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
51	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00					0.00
52	-							0	0.00				0	0.00																	

Item	Description	Item Description	Quantity	Unit	Price	Monthly Quantity Requirement												Total Quantity for FY 2016	Price	Total Amount for FY 2016																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
						Jan	Feb	Mar	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1				Q2	Q3	Q4																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																		
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We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

EDUARDO MORALES
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available

SILVIA L. MONTAÑA
Accountant / Budget Officer

Approved by:

CEDIL LAWRENCE M. OMB
Head of Office/Agency

Date Prepared: July 19, 2016