

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

INTRODUCTION:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

REMARKS:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Agency users must refer to the CSE catalogue on the PS-DBM website ([www.ps-dbm.gov.ph](http://www.ps-dbm.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not use the APP-CSE form if the agency has the form with the same item code. The form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II. If necessary, note that the form shall be used only for the items listed in PART I of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954416 or 09278478245, or email [apps-helpdesk@ps-dbm.gov.ph](mailto:apps-helpdesk@ps-dbm.gov.ph), or visit the PS-DBM website ([www.ps-dbm.gov.ph](http://www.ps-dbm.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

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| Item & Specifications                                     |                 | Unit of Measure                               | Monthly Quantity Requirement |     |     |     |           |           |     |      |     |           |           |     | Total Quantity Carried as of 30 Sep 2022 | Total Amount for the year |           |           |           |     |      |           |           |           |           |            |
|-----------------------------------------------------------|-----------------|-----------------------------------------------|------------------------------|-----|-----|-----|-----------|-----------|-----|------|-----|-----------|-----------|-----|------------------------------------------|---------------------------|-----------|-----------|-----------|-----|------|-----------|-----------|-----------|-----------|------------|
|                                                           |                 |                                               | Jan                          | Feb | Mar | Q1  | Q1 amount | April     | May | June | Q2  | Q2 amount | July      | Aug |                                          |                           | Sept      | Q3        | Q3 amount | Oct | Nov  | Dec       | Q4        | Q4 amount |           |            |
| PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOSITS) |                 |                                               |                              |     |     |     |           |           |     |      |     |           |           |     |                                          |                           |           |           |           |     |      |           |           |           |           |            |
| ALCOHOL OR ACETONE BASED ANTISEPTICS                      |                 |                                               |                              |     |     |     |           |           |     |      |     |           |           |     |                                          |                           |           |           |           |     |      |           |           |           |           |            |
| 1                                                         | 1219161-AI-G04  | ALCOHOL, Ethyl, 500 ml                        | bottle                       | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0.00      | 0         | 0   | 0                                        | 0.00                      | 0         | 0         | 0         | 0   | 0.00 | 0         | 47.85     | 0.00      |           |            |
| 2                                                         | 1219161-AI-F03  | ALCOHOL, Ethyl, 1 Gallon                      | gallon                       | 70  | 70  | 70  | 210       | 69,415.50 | 70  | 70   | 70  | 210       | 69,415.50 | 70  | 70                                       | 70                        | 210       | 69,415.50 | 70        | 70  | 70   | 210       | 69,415.50 | 840       | 330.55    | 277,662.00 |
| ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES    |                 |                                               |                              |     |     |     |           |           |     |      |     |           |           |     |                                          |                           |           |           |           |     |      |           |           |           |           |            |
| 3                                                         | 60121413-CA-001 | CLEARBOOK, 20 transparent pockets, A4         | piece                        | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0.00      | 0         | 0   | 0                                        | 0.00                      | 0         | 0         | 0         | 0   | 0.00 | 0         | 31.91     | 0.00      |           |            |
| 4                                                         | 60121413-CA-002 | CLEARBOOK, 20 transparent pockets, legal      | piece                        | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0.00      | 0         | 0   | 0                                        | 0.00                      | 0         | 0         | 0         | 0   | 0.00 | 0         | 36.36     | 0.00      |           |            |
| 5                                                         | 60121314-ER-W01 | ERASER, plastic/ rubber                       | piece                        | 30  | 30  | 30  | 90        | 402.30    | 30  | 30   | 30  | 90        | 402.30    | 30  | 30                                       | 90                        | 402.30    | 30        | 30        | 30  | 90   | 402.30    | 360       | 4.47      | 1,609.20  |            |
| 6                                                         | 60121314-SP-001 | SIGN PEN, Black, liquid or gel                | piece                        | 240 | 240 | 240 | 720       | 15,984.00 | 240 | 240  | 240 | 720       | 15,984.00 | 240 | 240                                      | 720                       | 15,984.00 | 240       | 240       | 240 | 720  | 15,984.00 | 2880      | 21.28     | 63,934.00 |            |
| 7                                                         | 60121314-SP-002 | SIGN PEN, Blue, liquid or gel                 | piece                        | 120 | 120 | 120 | 360       | 7,992.00  | 120 | 120  | 120 | 360       | 7,992.00  | 120 | 120                                      | 360                       | 7,992.00  | 120       | 120       | 120 | 360  | 7,992.00  | 1440      | 21.28     | 31,986.00 |            |
| 8                                                         | 60121314-SP-003 | SIGN PEN, Red, liquid or gel                  | piece                        | 60  | 60  | 60  | 180       | 3,996.00  | 60  | 60   | 60  | 180       | 3,996.00  | 60  | 60                                       | 180                       | 3,996.00  | 60        | 60        | 60  | 180  | 3,996.00  | 720       | 22.19     | 15,964.00 |            |
| 9                                                         | 90121114-WM-W01 | WRITING PAPER, legal, 50 sheets per pack      | pack                         | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0.00      | 0         | 0   | 0                                        | 0.00                      | 0         | 0         | 0         | 0   | 0.00 | 0         | 161.20    | 0.00      |           |            |
| AUDIO AND VISUAL EQUIPMENT AND SUPPLIES                   |                 |                                               |                              |     |     |     |           |           |     |      |     |           |           |     |                                          |                           |           |           |           |     |      |           |           |           |           |            |
| 10                                                        | 45121517-SC-C03 | DOCUMENT CAMERA, 8 MP                         | unit                         | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0.00      | 0         | 0   | 0                                        | 0.00                      | 0         | 0         | 0         | 0   | 0.00 | 0         | 23,813.60 | 0.00      |           |            |
| 11                                                        | 45111609-WM-W01 | MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.) | unit                         | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0.00      | 0         | 0   | 0                                        | 0.00                      | 0         | 0         | 0         | 0   | 0.00 | 0         | 16,996.90 | 0.00      |           |            |

| Item & Specifications               |                | Unit of Measure                                              | Monthly Quantity Requirement |     |     |     |           |           |     |      |     |           |           |     | Total Quantity for the year | Price Catalogue (as of 28 Jan 2022) | Total Amount for the year |           |     |           |     |     |           |      |           |            |
|-------------------------------------|----------------|--------------------------------------------------------------|------------------------------|-----|-----|-----|-----------|-----------|-----|------|-----|-----------|-----------|-----|-----------------------------|-------------------------------------|---------------------------|-----------|-----|-----------|-----|-----|-----------|------|-----------|------------|
|                                     |                |                                                              | Jan                          | Feb | Mar | Q1  | Q1 amount | April     | May | June | Q2  | Q2 amount | July      | Aug |                             |                                     |                           | Sept      | Q3  | Q3 amount | Oct | Nov | Dec       | Q4   | Q4 amount |            |
| BATTERIES AND CELLS AND ACCESSORIES |                |                                                              |                              |     |     |     |           |           |     |      |     |           |           |     |                             |                                     |                           |           |     |           |     |     |           |      |           |            |
| 12                                  | 2611192-8T-4M2 | BATTERY, dry cell, size AA, Two (2) pieces per blister pack  | pack                         | 30  | 30  | 30  | 90        | 1,844.10  | 30  | 30   | 30  | 90        | 1,844.10  | 30  | 30                          | 30                                  | 90                        | 1,844.10  | 30  | 30        | 30  | 90  | 1,844.10  | 360  | 20.49     | 7,276.40   |
| 13                                  | 2611192-8T-4M1 | BATTERY, dry cell, size AAA, Two (2) pieces per blister pack | pack                         | 30  | 30  | 30  | 90        | 1,659.60  | 30  | 30   | 30  | 90        | 1,659.60  | 30  | 30                          | 30                                  | 90                        | 1,659.60  | 30  | 30        | 30  | 90  | 1,659.60  | 360  | 18.34     | 6,602.40   |
| 14                                  | 2611192-8T-4M3 | BATTERY, dry cell, size D, Two (2) pieces per blister pack   | pack                         | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0         | 0.00      | 0   | 0                           | 0                                   | 0                         | 0.00      | 0   | 0         | 0   | 0   | 0.00      | 0    | 96.20     | 0.00       |
| CLEANING EQUIPMENT AND SUPPLIES     |                |                                                              |                              |     |     |     |           |           |     |      |     |           |           |     |                             |                                     |                           |           |     |           |     |     |           |      |           |            |
| 15                                  | 4713112-AF-4M1 | AIR FRESHENER, Aerosol type, 150g                            | can                          | 60  | 60  | 60  | 180       | 14,695.20 | 60  | 60   | 60  | 180       | 14,695.20 | 60  | 60                          | 60                                  | 180                       | 14,695.20 | 60  | 60        | 60  | 180 | 14,695.20 | 720  | 81.64     | 58,780.80  |
| 16                                  | 4713104-8R-5M1 | BROOM, Soft (Wash Tumbler)                                   | piece                        | 30  | 30  | 30  | 90        | 12,261.60 | 30  | 30   | 30  | 90        | 12,261.60 | 30  | 30                          | 30                                  | 90                        | 12,261.60 | 30  | 30        | 30  | 90  | 12,261.60 | 360  | 136.14    | 49,046.40  |
| 17                                  | 4713104-8R-7M1 | BROOM, Stick (Wash Tray type)                                | piece                        | 60  | 60  | 60  | 180       | 4,100.40  | 60  | 60   | 60  | 180       | 4,100.40  | 60  | 60                          | 60                                  | 180                       | 4,100.40  | 60  | 60        | 60  | 180 | 4,100.40  | 720  | 22.78     | 16,411.60  |
| 18                                  | 4713103-7B-2M1 | CLEANER, Toilet Bowl and Urinal, 900ml - 1000ml              | bottle                       | 35  | 35  | 35  | 105       | 4,368.00  | 35  | 35   | 35  | 105       | 4,368.00  | 35  | 35                          | 35                                  | 105                       | 4,368.00  | 35  | 35        | 35  | 105 | 4,368.00  | 420  | 41.60     | 17,472.00  |
| 19                                  | 4713105-C1-7M1 | CLEANER, Scouring Powder, 350g                               | can                          | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0         | 0.00      | 0   | 0                           | 0                                   | 0                         | 0.00      | 0   | 0         | 0   | 0   | 0.00      | 0    | 23.92     | 0.00       |
| 20                                  | 4713111-DE-8M2 | DETERGENT BAR, 140g as packed                                | piece                        | 30  | 30  | 30  | 90        | 747.00    | 30  | 30   | 30  | 90        | 747.00    | 30  | 30                          | 30                                  | 90                        | 747.00    | 30  | 30        | 30  | 90  | 747.00    | 360  | 8.30      | 2,988.00   |
| 21                                  | 4713111-DE-7M3 | DETERGENT POWDER, all purpose, 1kg                           | packet                       | 120 | 120 | 120 | 360       | 19,468.80 | 120 | 120  | 120 | 360       | 19,468.80 | 120 | 120                         | 120                                 | 360                       | 19,468.80 | 120 | 120       | 120 | 360 | 19,468.80 | 1440 | 54.08     | 77,875.20  |
| 22                                  | 4713103-OS-4M1 | DISINFECTANT SPRAY, Aerosol type, 400g                       | can                          | 120 | 120 | 120 | 360       | 50,350.40 | 120 | 120  | 120 | 360       | 50,350.40 | 120 | 120                         | 120                                 | 360                       | 50,350.40 | 120 | 120       | 120 | 360 | 50,350.40 | 1440 | 139.89    | 201,441.60 |
| 23                                  | 4713101-DA-7M1 | DUST PAN, rigid non-breakable plastic                        | piece                        | 10  | 10  | 10  | 30        | 823.20    | 10  | 10   | 10  | 30        | 823.20    | 10  | 10                          | 10                                  | 30                        | 823.20    | 10  | 10        | 10  | 30  | 823.20    | 120  | 27.64     | 3,316.80   |
| 24                                  | 4713102-PW-7M2 | FLOOR WAX, paste type, red, 2kg                              | can                          | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0         | 0.00      | 0   | 0                           | 0                                   | 0                         | 0.00      | 0   | 0         | 0   | 0   | 0.00      | 0    | 306.76    | 0.00       |
| 25                                  | 4713103-CC-4M1 | FURNITURE CLEANER, Aerosol type, 300ml                       | can                          | 120 | 120 | 120 | 360       | 43,243.20 | 120 | 120  | 120 | 360       | 43,243.20 | 120 | 120                         | 120                                 | 360                       | 43,243.20 | 120 | 120       | 120 | 360 | 43,243.20 | 1440 | 120.12    | 172,972.80 |
| 26                                  | 7310112-HS-1M1 | LIQUID HAND SOAP, 500ml                                      | bottle                       | 30  | 30  | 30  | 90        | 3,865.50  | 30  | 30   | 30  | 90        | 3,865.50  | 30  | 30                          | 30                                  | 90                        | 3,865.50  | 30  | 30        | 30  | 90  | 3,865.50  | 360  | 42.95     | 15,462.00  |
| 27                                  | 4713104-PP-8M1 | MOP BLUCKET, Heavy duty, hard plastic, 30 liters capacity    | unit                         | 15  | 0   | 0   | 15        | 34,320.00 | 0   | 0    | 0   | 0         | 0.00      | 15  | 0                           | 0                                   | 15                        | 34,320.00 | 15  | 0         | 0   | 15  | 34,320.00 | 45   | 2,288.00  | 102,960.00 |
| 28                                  | 4713113-PP-7M2 | MOPHANDLE, Heavy duty                                        | piece                        | 15  | 0   | 0   | 15        | 1,872.00  | 0   | 0    | 0   | 0         | 0.00      | 15  | 0                           | 0                                   | 15                        | 1,872.00  | 15  | 0         | 0   | 15  | 1,872.00  | 45   | 124.80    | 5,544.00   |
| 29                                  | 4713113-PP-4M1 | MOPHEAD, made of nylon                                       | piece                        | 24  | 24  | 24  | 72        | 8,820.72  | 24  | 24   | 24  | 72        | 8,820.72  | 24  | 24                          | 24                                  | 72                        | 8,820.72  | 24  | 24        | 24  | 72  | 8,820.72  | 288  | 122.51    | 35,282.88  |
| 30                                  | 4713101-AC-7M1 | BAGS, all cotton, 1 bag per bundle                           | bundle                       | 10  | 10  | 10  | 30        | 1,594.20  | 10  | 10   | 10  | 30        | 1,594.20  | 10  | 10                          | 10                                  | 30                        | 1,594.20  | 10  | 10        | 10  | 30  | 1,594.20  | 120  | 13.14     | 1,576.80   |
| 31                                  | 4713102-SC-8M1 | SCOURING PAD, 5 pieces per pack                              | packet                       | 15  | 15  | 15  | 45        | 2,606.85  | 15  | 15   | 15  | 45        | 2,606.85  | 15  | 15                          | 15                                  | 45                        | 2,606.85  | 15  | 15        | 15  | 45  | 2,606.85  | 180  | 57.93     | 10,427.40  |
| 32                                  | 4712101-7B-7M4 | THRESHING, black, 37 x 40", 10 pieces per roll or pack       | packet                       | 10  | 10  | 10  | 30        | 4,321.20  | 10  | 10   | 10  | 30        | 4,321.20  | 10  | 10                          | 10                                  | 30                        | 4,321.20  | 10  | 10        | 10  | 30  | 4,321.20  | 120  | 144.94    | 17,294.80  |
| 33                                  | 4712102-WB-7M1 | WASTEBASKET, rigid plastic                                   | piece                        | 15  | 0   | 0   | 15        | 478.65    | 15  | 0    | 0   | 15        | 478.65    | 15  | 0                           | 0                                   | 15                        | 478.65    | 15  | 0         | 0   | 15  | 478.65    | 60   | 11.91     | 1,914.60   |
| COLOR COMPOUNDS AND DISPENSERS      |                |                                                              |                              |     |     |     |           |           |     |      |     |           |           |     |                             |                                     |                           |           |     |           |     |     |           |      |           |            |
| 34                                  | 1221103-SF-7M1 | INK, for stamp pad, 50ml                                     | bottle                       | 10  | 0   | 0   | 10        | 289.10    | 10  | 0    | 0   | 10        | 289.10    | 10  | 0                           | 0                                   | 10                        | 289.10    | 10  | 0         | 0   | 10  | 289.10    | 40   | 28.91     | 1,156.40   |
| CONSUMER ELECTRONICS                |                |                                                              |                              |     |     |     |           |           |     |      |     |           |           |     |                             |                                     |                           |           |     |           |     |     |           |      |           |            |
| 35                                  | 5216135-CV-4M1 | DIGITAL VOICE RECORDER                                       | unit                         | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0         | 0.00      | 0   | 0                           | 0                                   | 0                         | 0.00      | 0   | 0         | 0   | 0   | 0.00      | 0    | 7,339.16  | 0.00       |
| FACE MASK                           |                |                                                              |                              |     |     |     |           |           |     |      |     |           |           |     |                             |                                     |                           |           |     |           |     |     |           |      |           |            |
| 36                                  | 4213113-SM-M05 | FACE MASK, 3 ply, filter (50) pieces per box                 | box                          | 60  | 60  | 60  | 180       | 13,950.00 | 60  | 60   | 60  | 180       | 13,950.00 | 60  | 60                          | 60                                  | 180                       | 13,950.00 | 60  | 60        | 60  | 180 | 13,950.00 | 720  | 77.50     | 55,800.00  |
| FILMS                               |                |                                                              |                              |     |     |     |           |           |     |      |     |           |           |     |                             |                                     |                           |           |     |           |     |     |           |      |           |            |
| 37                                  | 1311103-AC-7M1 | ACETATE, 50 meters                                           | roll                         | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0         | 0.00      | 0   | 0                           | 0                                   | 0                         | 0.00      | 0   | 0         | 0   | 0   | 0.00      | 0    | 599.88    | 0.00       |
| 38                                  | 1311101-CF-7M1 | CARBON FILM, A4, 100 sheets per box                          | box                          | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0         | 0.00      | 0   | 0                           | 0                                   | 0                         | 0.00      | 0   | 0         | 0   | 0   | 0.00      | 0    | 221.80    | 0.00       |
| 39                                  | 1311101-CF-7M2 | CARBON FILM, legal, 100 sheets per box                       | box                          | 10  | 0   | 0   | 10        | 2,385.40  | 10  | 0    | 0   | 10        | 2,385.40  | 10  | 0                           | 0                                   | 10                        | 2,385.40  | 10  | 0         | 0   | 10  | 2,385.40  | 40   | 238.54    | 9,541.60   |
| FIRE FIGHTING EQUIPMENT             |                |                                                              |                              |     |     |     |           |           |     |      |     |           |           |     |                             |                                     |                           |           |     |           |     |     |           |      |           |            |
| 40                                  | 4619101-FE-7M1 | FIRE EXTINGUISHER, dry chemical                              | unit                         | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0         | 0.00      | 0   | 0                           | 0                                   | 0                         | 0.00      | 0   | 0         | 0   | 0   | 0.00      | 0    | 1,144.00  | 0.00       |
| 41                                  | 4619101-FE-7M1 | FIRE EXTINGUISHER, pure MFC                                  | unit                         | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0         | 0.00      | 0   | 0                           | 0                                   | 0                         | 0.00      | 0   | 0         | 0   | 0   | 0.00      | 0    | 5,613.25  | 0.00       |
| FLAG OR ACCESSORIES                 |                |                                                              |                              |     |     |     |           |           |     |      |     |           |           |     |                             |                                     |                           |           |     |           |     |     |           |      |           |            |
| 42                                  | 5912105-PH-7M1 | PHILIPPINE NATIONAL FLAG                                     | piece                        | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0         | 0.00      | 0   | 0                           | 0                                   | 0                         | 0.00      | 0   | 0         | 0   | 0   | 0.00      | 0    | 284.84    | 0.00       |
| FURNITURE AND FURNISHINGS           |                |                                                              |                              |     |     |     |           |           |     |      |     |           |           |     |                             |                                     |                           |           |     |           |     |     |           |      |           |            |
| 43                                  | 5610104-CH-8M1 | MONOCHOC CHAIR, beige                                        | pieces                       | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0         | 0.00      | 0   | 0                           | 0                                   | 0                         | 0.00      | 0   | 0         | 0   | 0   | 0.00      | 0    | 247.41    | 0.00       |
| 44                                  | 5610104-CH-WM1 | MONOCHOC CHAIR, white                                        | pieces                       | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0         | 0.00      | 0   | 0                           | 0                                   | 0                         | 0.00      | 0   | 0         | 0   | 0   | 0.00      | 0    | 244.82    | 0.00       |
| 45                                  | 5610113-7M-5M1 | MONOCHOC TABLE, white, 4 seater capacity                     | unit                         | 0   | 0   | 0   | 0         | 0.00      | 0   | 0    | 0   | 0         | 0.00      | 0   | 0                           | 0                                   | 0                         | 0.00      | 0   | 0         | 0   | 0   | 0.00      | 0    | 1,248.00  | 0.00       |



| Item & Specifications |                 |                                                           | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     | Total Quantity for the year | Price Catalogue (as of 30 July 2022) | Total Amount for this year |      |     |           |     |     |           |           |           |            |
|-----------------------|-----------------|-----------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|-----------------------------|--------------------------------------|----------------------------|------|-----|-----------|-----|-----|-----------|-----------|-----------|------------|
|                       |                 |                                                           |                 | Jan                          | Feb | Mar | Q1  | Q1 amount | April | May | June | Q2  | Q2 amount | July | Aug |                             |                                      |                            | Sept | Q3  | Q3 amount | Oct | Nov | Dec       | Q4        | Q4 amount |            |
| 83                    | 4411515-0F-801  | DATA FILE BOX                                             | piece           | 30                           | 30  | 30  | 90  | 6,948.00  | 30    | 30  | 30   | 90  | 6,948.00  | 30   | 30  | 30                          | 90                                   | 6,948.00                   | 30   | 30  | 30        | 90  | 90  | 5,968.00  | 360       | 77.20     | 27,792.00  |
| 84                    | 4412011-0F-401  | DATA FOLDER                                               | pieces          | 300                          | 300 | 300 | 900 | 61,776.00 | 300   | 300 | 300  | 900 | 61,776.00 | 300  | 300 | 300                         | 900                                  | 61,776.00                  | 300  | 300 | 300       | 900 | 900 | 61,776.00 | 3600      | 68.64     | 247,184.00 |
| 85                    | 4410302-05-401  | DATING AND STAMPING MACHINE                               | pieces          | 15                           | 0   | 0   | 15  | 6,809.40  | 15    | 0   | 0    | 15  | 6,809.40  | 0    | 15  | 0                           | 15                                   | 6,809.40                   | 15   | 0   | 0         | 15  | 15  | 6,809.40  | 60        | 453.96    | 27,237.60  |
| 86                    | 4411506-0N-001  | ENVELOPE, Documentary, A4, 500 pieces per box             | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 764.40    | 0.00      |            |
| 87                    | 4411506-0N-001  | ENVELOPE, Documentary, legal, 500 pieces per box          | box             | 2                            | 2   | 2   | 6   | 5,884.32  | 2     | 2   | 2    | 6   | 5,884.32  | 2    | 2   | 2                           | 6                                    | 5,884.32                   | 2    | 2   | 2         | 6   | 6   | 5,884.32  | 24        | 580.72    | 23,537.28  |
| 88                    | 4411506-0N-001  | ENVELOPE, Expanding, Kraft, 100 pieces per box            | box             | 2                            | 2   | 2   | 6   | 4,430.40  | 2     | 2   | 2    | 6   | 4,430.40  | 2    | 2   | 2                           | 6                                    | 4,430.40                   | 2    | 2   | 2         | 6   | 6   | 4,430.40  | 24        | 738.40    | 17,711.60  |
| 89                    | 4411506-0N-002  | ENVELOPE, Expanding, Plastic                              | pieces          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 36.49     | 0.00      |            |
| 90                    | 4411506-0N-002  | ENVELOPE, Meeting, 500 pieces per box                     | box             | 1                            | 1   | 1   | 3   | 1,297.56  | 1     | 1   | 1    | 3   | 1,297.56  | 1    | 1   | 1                           | 3                                    | 1,297.56                   | 1    | 1   | 1         | 3   | 3   | 1,297.56  | 12        | 432.52    | 5,196.24   |
| 91                    | 4411504-0N-002  | ENVELOPE, Meeting, with window, 500 pieces per box        | box             | 1                            | 1   | 1   | 3   | 1,466.40  | 1     | 1   | 1    | 3   | 1,466.40  | 1    | 1   | 1                           | 3                                    | 1,466.40                   | 1    | 1   | 1         | 3   | 3   | 1,466.40  | 12        | 468.80    | 5,885.60   |
| 92                    | 4411912-0F-801  | ERASER, flat, for blackboard/whiteboard                   | pieces          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 11.41     | 0.00      |            |
| 93                    | 4410124-0F-401  | FACSIMILE MACHINE                                         | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 5,642.00  | 0.00      |            |
| 94                    | 4412118-0A-401  | FASTER, metal, non-sharp edges, 50 sets per box           | box             | 30                           | 30  | 30  | 90  | 8,517.60  | 30    | 30  | 30   | 90  | 8,517.60  | 30   | 30  | 30                          | 90                                   | 8,517.60                   | 30   | 30  | 30        | 90  | 90  | 8,517.60  | 360       | 94.64     | 34,070.40  |
| 95                    | 4411515-00-001  | FILE ORGANIZERS, expanding, plastic, legal                | pieces          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 86.20     | 0.00      |            |
| 96                    | 4412018-0T-001  | FILE MAIN/INDEX DIVIDER, typed board, A4                  | set             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 11.13     | 0.00      |            |
| 97                    | 4412018-0T-002  | FILE MAIN/INDEX DIVIDER, typed board, legal               | set             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 14.23     | 0.00      |            |
| 98                    | 4412011-00-001  | FOLDER, Fancy with side, A4, 50 pieces per bundle         | bundle          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 270.40    | 0.00      |            |
| 99                    | 4412011-00-002  | FOLDER, Fancy with side, legal, 50 pieces per bundle      | bundle          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 285.32    | 0.00      |            |
| 100                   | 4412011-00-003  | FOLDER, L-type, A4, 50 pieces per pack                    | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 187.54    | 0.00      |            |
| 101                   | 4412011-00-003  | FOLDER, L-type, legal, 50 pieces per pack                 | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 238.37    | 0.00      |            |
| 102                   | 4412027-00-001  | FOLDER, prebound, 100 pieces per box                      | box             | 5                            | 5   | 5   | 15  | 14,289.60 | 5     | 5   | 5    | 15  | 14,289.60 | 5    | 5   | 5                           | 15                                   | 14,289.60                  | 5    | 5   | 5         | 15  | 15  | 14,289.60 | 60        | 952.84    | 57,138.40  |
| 103                   | 4412011-00-103  | FOLDER with tab, A4, 100 pieces per pack                  | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 289.12    | 0.00      |            |
| 104                   | 4412011-00-104  | FOLDER with tab, legal, 100 pieces per pack               | pack            | 2                            | 2   | 2   | 6   | 1,999.56  | 2     | 2   | 2    | 6   | 1,999.56  | 2    | 2   | 2                           | 6                                    | 1,999.56                   | 2    | 2   | 2         | 6   | 6   | 1,999.56  | 24        | 333.26    | 7,998.24   |
| 105                   | 4412008-0T-001  | INDEX TAB, self-adhesive, transparent, 5 sets per box     | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 63.11     | 0.00      |            |
| 106                   | 4411515-0F-802  | MACHINE FILE BOX, Large                                   | pieces          | 10                           | 10  | 10  | 30  | 1,248.00  | 10    | 10  | 10   | 30  | 1,248.00  | 10   | 10  | 10                          | 30                                   | 1,248.00                   | 10   | 10  | 10        | 30  | 30  | 1,248.00  | 120       | 42.60     | 4,992.00   |
| 107                   | 4412116-0A-001  | MAGNET, Permanent, 3 colors per set                       | set             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 36.66     | 0.00      |            |
| 108                   | 4411708-0P-001  | MAGNET, Permanent, Black                                  | pieces          | 30                           | 30  | 30  | 90  | 672.30    | 30    | 30  | 30   | 90  | 672.30    | 30   | 30  | 30                          | 90                                   | 672.30                     | 30   | 30  | 30        | 90  | 90  | 672.30    | 360       | 7.47      | 2,689.20   |
| 109                   | 4411708-0P-002  | MAGNET, Permanent, Blue                                   | pieces          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 7.47      | 0.00      |            |
| 110                   | 4411708-0P-003  | MAGNET, Permanent, Red                                    | pieces          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 7.47      | 0.00      |            |
| 111                   | 4411708-0P-001  | MAGNET, Whiteboard, Black                                 | pieces          | 30                           | 0   | 0   | 30  | 289.50    | 30    | 0   | 0    | 30  | 289.50    | 30   | 0   | 0                           | 30                                   | 289.50                     | 30   | 0   | 0         | 30  | 30  | 289.50    | 120       | 8.66      | 1,039.00   |
| 112                   | 4411708-0P-002  | MAGNET, Whiteboard, Blue                                  | pieces          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 9.65      | 0.00      |            |
| 113                   | 4411708-0P-003  | MAGNET, Whiteboard, Red                                   | pieces          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 9.65      | 0.00      |            |
| 114                   | 4412104-0C-001  | PAPER CLIP, vinyl/plastic coated, 30mm                    | box             | 30                           | 30  | 30  | 90  | 793.80    | 30    | 30  | 30   | 90  | 793.80    | 30   | 30  | 30                          | 90                                   | 793.80                     | 30   | 30  | 30        | 90  | 90  | 793.80    | 360       | 8.82      | 3,175.20   |
| 115                   | 4412104-0C-002  | PAPER CLIP, vinyl/plastic coated, 50mm                    | box             | 30                           | 30  | 30  | 90  | 1,248.20  | 30    | 30  | 30   | 90  | 1,248.20  | 30   | 30  | 30                          | 90                                   | 1,248.20                   | 30   | 30  | 30        | 90  | 90  | 1,248.20  | 360       | 13.78     | 4,965.60   |
| 116                   | 4410161-0T-001  | PAPER TRIMMER/CUTTING MACHINE, table top                  | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 9,297.60  | 0.00      |            |
| 117                   | 4412106-0F-101  | PENCIL, lead/graphite, with eraser, one (1) dozen per box | box             | 15                           | 15  | 15  | 45  | 935.55    | 15    | 15  | 15   | 45  | 935.55    | 15   | 15  | 15                          | 45                                   | 935.55                     | 15   | 15  | 15        | 45  | 45  | 935.55    | 180       | 20.79     | 3,742.35   |
| 118                   | 4412106-0F-001  | PENCIL, SHARPER, manual, single cutter head               | pieces          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 212.87    | 0.00      |            |
| 119                   | 44101601-0F-001 | PUNCHER, paper, heavy duty                                | pieces          | 40                           | 0   | 0   | 40  | 6,032.00  | 40    | 0   | 0    | 40  | 6,032.00  | 40   | 0   | 0                           | 40                                   | 6,032.00                   | 40   | 0   | 0         | 40  | 40  | 6,032.00  | 160       | 150.80    | 24,128.00  |
| 120                   | 4412007-08-010  | RING BINDER, plastic, 37 mm, 10 pieces per bundle         | bundle          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 24,128.00 | 0.00      |            |
| 121                   | 4412101-0U-001  | RUBBER BAND No. 1A, 350g                                  | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 135.29    | 0.00      |            |
| 122                   | 4411906-0P-001  | STAPLE PILE, flat                                         | pieces          | 30                           | 0   | 0   | 30  | 1,197.60  | 30    | 0   | 0    | 30  | 1,197.60  | 30   | 0   | 0                           | 30                                   | 1,197.60                   | 30   | 0   | 0         | 30  | 30  | 1,197.60  | 120       | 39.92     | 4,790.40   |
| 123                   | 4412108-0S-001  | SCISSORS, symmetrical or asymmetrical                     | pair            | 50                           | 0   | 0   | 50  | 1,668.50  | 50    | 0   | 0    | 50  | 1,668.50  | 50   | 0   | 0                           | 50                                   | 1,668.50                   | 50   | 0   | 0         | 50  | 50  | 1,668.50  | 200       | 33.37     | 6,674.00   |
| 124                   | 4412101-0S-001  | STAPLER, standard type                                    | pieces          | 35                           | 0   | 0   | 35  | 5,096.00  | 35    | 0   | 0    | 35  | 5,096.00  | 35   | 0   | 0                           | 35                                   | 5,096.00                   | 35   | 0   | 0         | 35  | 35  | 5,096.00  | 140       | 146.60    | 20,584.00  |
| 125                   | 4412101-0S-001  | STAPLER, heavy duty (bracket type), desktop               | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0                           | 0                                    | 0.00                       | 0    | 0   | 0         | 0   | 0   | 0         | 168.16    | 0.00      |            |

| Item & Specifications                                      |                 | Unit of Measure                                                       | Monthly Quantity Requirement |     |     |     |           |            |     |      |     |           |            |     | Total Quantity for the year | Price Category (per 28 Aug 2022) | Total Amount for the year |            |     |           |     |      |            |       |           |      |            |
|------------------------------------------------------------|-----------------|-----------------------------------------------------------------------|------------------------------|-----|-----|-----|-----------|------------|-----|------|-----|-----------|------------|-----|-----------------------------|----------------------------------|---------------------------|------------|-----|-----------|-----|------|------------|-------|-----------|------|------------|
|                                                            |                 |                                                                       |                              |     |     |     |           |            |     |      |     |           |            |     |                             |                                  |                           |            |     |           |     |      |            |       |           |      |            |
|                                                            |                 |                                                                       | Jan                          | Feb | Mar | Q1  | Q1 amount | April      | May | June | Q2  | Q2 amount | July       | Aug |                             |                                  |                           | Sept       | Q3  | Q3 amount | Oct | Nov  | Dec        | Q4    | Q4 amount |      |            |
| 126                                                        | 4411613-SR-001  | STAPLE REMOVER, per type                                              | pieces                       | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0          | 0   | 0                           | 0.00                             | 0                         | 0          | 0   | 0         | 0   | 0.00 | 0          | 27.87 |           | 0.00 |            |
| 127                                                        | 4411605-TO-101  | TRAY DISPENSER, table top                                             | pieces                       | 10  | 0   | 0   | 10        | 728.00     | 16  | 0    | 0   | 10        | 728.00     | 10  | 0                           | 0                                | 10                        | 728.00     | 10  | 0         | 0   | 10   | 728.00     | 40    | 72.80     |      | 2,912.00   |
| PAPER MATERIALS AND PRODUCTS                               |                 |                                                                       |                              |     |     |     |           |            |     |      |     |           |            |     |                             |                                  |                           |            |     |           |     |      |            |       |           |      |            |
| 128                                                        | 1411325-CA-001  | CARTOLINA, assorted colors, 20 pieces of assorted colors per pack     | pack                         | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 83.72     |      | 0.00       |
| 129                                                        | 1411306-CF-111  | COMPACTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box | box                          | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 882.55    |      | 0.00       |
| 130                                                        | 1411306-CF-112  | COMPACTER CONTINUOUS FORM, 1 ply, 280mm x 178mm, 2,000 sheets per box | box                          | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 1,166.88  |      | 0.00       |
| 131                                                        | 1411306-CF-122  | COMPACTER CONTINUOUS FORM, 2 ply, 280mm x 178mm, 1,000 sets per box   | box                          | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 1,528.80  |      | 0.00       |
| 132                                                        | 1411306-CF-121  | COMPACTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box   | box                          | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 1,026.48  |      | 0.00       |
| 133                                                        | 1411306-CF-131  | COMPACTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box     | box                          | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 790.40    |      | 0.00       |
| 134                                                        | 1411306-CF-132  | COMPACTER CONTINUOUS FORM, 3 ply, 280mm x 278mm, 500 sets per box     | box                          | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 1,088.00  |      | 0.00       |
| 135                                                        | 1411309-LI-C01  | LOCKSEAL COVER, 50 sets per bundle                                    | bundle                       | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 794.96    |      | 0.00       |
| 136                                                        | 1411314-MP-502  | NOTE PAD, stick on, 7" x 3", 100 sheets per pad                       | pad                          | 20  | 20  | 20  | 60        | 3,223.60   | 20  | 20   | 20  | 60        | 3,223.60   | 20  | 20                          | 20                               | 60                        | 3,223.60   | 20  | 20        | 20  | 60   | 3,223.60   | 240   | 37.06     |      | 8,884.40   |
| 137                                                        | 1411314-MP-504  | NOTE PAD, stick on, 7" x 6", 100 sheets per pad                       | pad                          | 20  | 20  | 20  | 60        | 3,556.80   | 20  | 20   | 20  | 60        | 3,556.80   | 20  | 20                          | 20                               | 60                        | 3,556.80   | 20  | 20        | 20  | 60   | 3,556.80   | 240   | 59.28     |      | 14,277.20  |
| 138                                                        | 1411314-MP-503  | NOTE PAD, stick on, 7" x 3", 100 sheets per pad                       | pad                          | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 32.00     |      | 0.00       |
| 139                                                        | 1411314-MB-501  | NOTEBOOK, ringbound                                                   | piece                        | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 12.04     |      | 0.00       |
| 140                                                        | 1411307-PP-001  | PAPER, MULTICOPIE A4, 500 sheets per ream                             | ream                         | 200 | 200 | 200 | 600       | 99,390.00  | 200 | 200  | 200 | 600       | 99,390.00  | 200 | 200                         | 200                              | 600                       | 99,390.00  | 200 | 200       | 200 | 600  | 99,390.00  | 2400  | 165.65    |      | 397,580.00 |
| 141                                                        | 1411307-PP-002  | PAPER, MULTICOPIE LEGAL, 500 sheets per ream                          | ream                         | 200 | 200 | 200 | 600       | 113,508.00 | 200 | 200  | 200 | 600       | 113,508.00 | 200 | 200                         | 200                              | 600                       | 113,508.00 | 200 | 200       | 200 | 600  | 113,508.00 | 2400  | 189.18    |      | 454,022.00 |
| 142                                                        | 1411307-PP-C01  | PAPER, MULTIPURPOSE A4, 500 sheets per ream                           | ream                         | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 137.74    |      | 0.00       |
| 143                                                        | 1411307-PP-C02  | PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream                        | ream                         | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 158.91    |      | 0.00       |
| 144                                                        | 1411331-PP-001  | PAD PAPER, ruled                                                      | pad                          | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 21.53     |      | 0.00       |
| 145                                                        | 1411303-PP-001  | PAPER, parchment, 100 sheets per box                                  | box                          | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 98.05     |      | 0.00       |
| 146                                                        | 1411331-RE-001  | RECORD BOOK, 300 PAGES                                                | book                         | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 62.40     |      | 0.00       |
| 147                                                        | 1411331-RE-002  | RECORD BOOK, 500 PAGES                                                | book                         | 100 | 0   | 0   | 100       | 10,000.00  | 100 | 0    | 0   | 100       | 10,000.00  | 100 | 0                           | 0                                | 100                       | 10,000.00  | 100 | 0         | 0   | 100  | 10,000.00  | 400   | 154.00    |      | 61,600.00  |
| 148                                                        | 1411318-TP-002  | THERMAL PAPER, 216mm                                                  | roll                         | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 50    | 3,282.88  |      | 164,144.00 |
| 149                                                        | 1411304-TP-004  | TISSUE, INTERLOCKED PAPER TOWEL, 150 pulls per pack                   | pack                         | 30  | 30  | 30  | 90        | 3,042.00   | 30  | 30   | 30  | 90        | 3,042.00   | 30  | 30                          | 30                               | 90                        | 3,042.00   | 30  | 30        | 30  | 90   | 3,042.00   | 360   | 33.80     |      | 12,188.00  |
| 150                                                        | 1411304-TP-002  | TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack                        | pack                         | 15  | 15  | 15  | 45        | 3,884.40   | 15  | 15   | 15  | 45        | 3,884.40   | 15  | 15                          | 15                               | 45                        | 3,884.40   | 15  | 15        | 15  | 45   | 3,884.40   | 180   | 86.32     |      | 15,537.60  |
| PERFUMES OR COLOGNES OR FRAGRANCES                         |                 |                                                                       |                              |     |     |     |           |            |     |      |     |           |            |     |                             |                                  |                           |            |     |           |     |      |            |       |           |      |            |
| 151                                                        | 5311318-MS-501  | LIQUID HAND SANITIZER, 500ML                                          | bottle                       | 30  | 30  | 30  | 90        | 7,276.50   | 30  | 30   | 30  | 90        | 7,276.50   | 30  | 30                          | 30                               | 90                        | 7,276.50   | 30  | 30        | 30  | 90   | 7,276.50   | 360   | 80.85     |      | 29,106.00  |
| PESTICIDES OR PEST REPELLENTS                              |                 |                                                                       |                              |     |     |     |           |            |     |      |     |           |            |     |                             |                                  |                           |            |     |           |     |      |            |       |           |      |            |
| 152                                                        | 10191509-TH-401 | INSECTICIDE, 600ML                                                    | can                          | 70  | 70  | 70  | 210       | 29,385.60  | 70  | 70   | 70  | 210       | 29,385.60  | 70  | 70                          | 70                               | 210                       | 29,385.60  | 70  | 70        | 70  | 210  | 29,385.60  | 840   | 129.36    |      | 117,082.40 |
| PRINTED PUBLICATIONS                                       |                 |                                                                       |                              |     |     |     |           |            |     |      |     |           |            |     |                             |                                  |                           |            |     |           |     |      |            |       |           |      |            |
| 153                                                        | 5510324-PA-401  | HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (PA 3184)               | book                         | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 37.21     |      | 0.00       |
| PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES) |                 |                                                                       |                              |     |     |     |           |            |     |      |     |           |            |     |                             |                                  |                           |            |     |           |     |      |            |       |           |      |            |
| 1                                                          | 4410109-BA-005  | DRUM CARTRIDGE, BROTHER DR-345, Black                                 | cart                         | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 6,547.20  |      | 0.00       |
| 2                                                          | 4410109-BA-004  | INK CARTRIDGE, BROTHER LC301K, Black                                  | cart                         | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 910.00    |      | 0.00       |
| 3                                                          | 4410109-BA-006  | INK CARTRIDGE, BROTHER LC301YK, Black                                 | cart                         | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 1,601.00  |      | 0.00       |
| 4                                                          | 4410109-CA-004  | INK CARTRIDGE, CANON CL-741, Cyan                                     | cart                         | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 1,126.32  |      | 0.00       |
| 5                                                          | 4410109-CA-002  | INK CARTRIDGE, CANON CL-811, Cyan                                     | cart                         | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 1,178.32  |      | 0.00       |
| 6                                                          | 4410109-CA-804  | INK CARTRIDGE, CANON PG-740, Black                                    | cart                         | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 861.12    |      | 0.00       |
| 7                                                          | 4410109-CA-802  | INK CARTRIDGE, CANON PG-810, Black                                    | cart                         | 0   | 0   | 0   | 0         | 0.00       | 0   | 0    | 0   | 0         | 0.00       | 0   | 0                           | 0                                | 0                         | 0.00       | 0   | 0         | 0   | 0    | 0.00       | 0     | 882.32    |      | 0.00       |
| 8                                                          | 4410109-CP-417  | INK CARTRIDGE, EPSON C13T664100 (T6641), Black                        | cart                         | 30  | 30  | 30  | 90        | 22,464.00  | 30  | 30   | 30  | 90        | 22,464.00  | 30  | 30                          | 30                               | 90                        | 22,464.00  | 30  | 30        | 30  | 90   | 22,464.00  | 360   | 249.60    |      | 89,656.00  |
| 9                                                          | 4410109-CP-417  | INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan                         | cart                         | 30  | 30  | 30  | 90        | 14,976.00  | 20  | 20   | 20  | 60        | 14,976.00  | 20  | 20                          | 20                               | 60                        | 14,976.00  | 20  | 20        | 20  | 60   | 14,976.00  | 240   | 249.60    |      | 59,904.00  |
| 10                                                         | 4410109-CP-417  | INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta                      | cart                         | 30  | 30  | 30  | 90        | 14,976.00  | 20  | 20   | 20  | 60        | 14,976.00  | 20  | 20                          | 20                               | 60                        | 14,976.00  | 20  | 20        | 20  | 60   | 14,976.00  | 240   | 249.60    |      | 59,904.00  |

| Item & Specifications |                | Unit of Measure                                     | Monthly Quantity Requirement |     |     |    |           |           |     |      |    |           |           |     | Total Quantity for the year | Price Catalogue (per 20-Apr-2022) | Total Amount for the year |           |    |           |     |     |           |     |           |           |
|-----------------------|----------------|-----------------------------------------------------|------------------------------|-----|-----|----|-----------|-----------|-----|------|----|-----------|-----------|-----|-----------------------------|-----------------------------------|---------------------------|-----------|----|-----------|-----|-----|-----------|-----|-----------|-----------|
|                       |                |                                                     | Jan                          | Feb | Mar | Q1 | Q1 Amount | April     | May | June | Q2 | Q2 Amount | July      | Aug |                             |                                   |                           | Sept      | Q3 | Q3 Amount | Oct | Nov | Dec       | Q4  | Q4 Amount |           |
|                       |                |                                                     | 20                           | 20  | 20  | 60 | 14,976.00 | 20        | 20  | 20   | 60 | 14,976.00 | 20        | 20  |                             |                                   |                           | 20        | 60 | 14,976.00 | 20  | 20  | 20        | 60  | 14,976.00 | 240       |
| 11                    | 4410105-EP-117 | INK CARTRIDGE, EPSON C13T66400 (T644), Yellow       | CMR                          | 20  | 20  | 20 | 60        | 14,976.00 | 20  | 20   | 20 | 60        | 14,976.00 | 20  | 20                          | 20                                | 60                        | 14,976.00 | 20 | 20        | 20  | 60  | 14,976.00 | 240 | 249.60    | 59,904.00 |
| 12                    | 4410105-HP-846 | INK CARTRIDGE, HP CP904AA (HP92), Black             | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 13                    | 4410105-HP-740 | INK CARTRIDGE, HP CP904AA (HP92), Tri-color         | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 14                    | 4410105-HP-809 | INK CARTRIDGE, HP C3511AA (HP71), Black             | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 15                    | 4410105-HP-710 | INK CARTRIDGE, HP C3535AA (HP72), Tri-color         | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 16                    | 4410105-HP-748 | INK CARTRIDGE, HP C3597A (HP77), 59ml, Photo Black  | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 17                    | 4410105-HP-748 | INK CARTRIDGE, HP C3598A (HP77), 59ml, Cyan         | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 18                    | 4410105-HP-448 | INK CARTRIDGE, HP C3599A (HP77), 59ml, Magenta      | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 19                    | 4410105-HP-748 | INK CARTRIDGE, HP CM904A (HP77), 59ml, Yellow       | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 20                    | 4410105-HP-748 | INK CARTRIDGE, HP CM904A (HP77), 59ml, Gray         | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 21                    | 4410105-HP-846 | INK CARTRIDGE, HP CM904A (HP77), 130ml, Matte Black | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 22                    | 4410105-HP-817 | INK CARTRIDGE, HP C04430AA (HP60), Tri-color        | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 23                    | 4410105-HP-717 | INK CARTRIDGE, HP C04430AA (HP60), Tri-color        | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 24                    | 4410105-HP-815 | INK CARTRIDGE, HP C04870AA (HP703), Black           | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 25                    | 4410105-HP-715 | INK CARTRIDGE, HP C04880AA (HP703), Tri-color       | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 26                    | 4410105-HP-715 | INK CARTRIDGE, HP C04880AA (HP703), Tri-color       | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 27                    | 4410105-HP-646 | INK CARTRIDGE, HP C04970AA (HP920X), Cyan           | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 28                    | 4410105-HP-740 | INK CARTRIDGE, HP C04970AA (HP920X), Yellow         | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 29                    | 4410105-HP-846 | INK CARTRIDGE, HP C04970AA (HP920X), Black          | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 30                    | 4410105-HP-820 | INK CARTRIDGE, HP C0511AA (HP951), Black            | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 31                    | 4410105-HP-720 | INK CARTRIDGE, HP C0520AA (HP951), Tri-color        | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 32                    | 4410105-HP-846 | INK CARTRIDGE, HP C0550A (HP92), Black              | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 33                    | 4410105-HP-748 | INK CARTRIDGE, HP C0550A (HP92), Cyan               | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 34                    | 4410105-HP-748 | INK CARTRIDGE, HP C0550A (HP92), Magenta            | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 35                    | 4410105-HP-748 | INK CARTRIDGE, HP C0550A (HP92), Yellow             | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 36                    | 4410105-HP-846 | INK CARTRIDGE, HP CM904AA (HP950X), Black           | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 37                    | 4410105-HP-748 | INK CARTRIDGE, HP CM904AA (HP951X), Cyan            | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 38                    | 4410105-HP-748 | INK CARTRIDGE, HP CM904AA (HP951X), Magenta         | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 39                    | 4410105-HP-748 | INK CARTRIDGE, HP CM904AA (HP951X), Yellow          | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 40                    | 4410105-HP-826 | INK CARTRIDGE, HP CM992AA (HP70V), Black            | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 41                    | 4410105-HP-716 | INK CARTRIDGE, HP CM993AA (HP70V), Tri-color        | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 42                    | 4410105-HP-833 | INK CARTRIDGE, HP CZ107AA (HP978), Black            | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 43                    | 4410105-HP-713 | INK CARTRIDGE, HP CZ108AA (HP978), Tri-color        | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 44                    | 4410105-HP-842 | INK CARTRIDGE, HP CZ121A (HP985A), Black            | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 45                    | 4410105-HP-743 | INK CARTRIDGE, HP CZ122A (HP985A), Cyan             | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 46                    | 4410105-HP-743 | INK CARTRIDGE, HP CZ123A (HP985A), Magenta          | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 47                    | 4410105-HP-713 | INK CARTRIDGE, HP CZ124A (HP985A), Yellow           | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 48                    | 4410105-HP-743 | INK CARTRIDGE, HP F0V07AA (HP980), Tri-color        | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 49                    | 4410105-HP-843 | INK CARTRIDGE, HP F0V27AA (HP980), Black            | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 50                    | 4410105-HP-748 | INK CARTRIDGE, HP U0S11AA (HP955), Cyan Original    | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 51                    | 4410105-HP-748 | INK CARTRIDGE, HP U0S44A (HP955), Magenta Original  | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 52                    | 4410105-HP-750 | INK CARTRIDGE, HP U0S73AA (HP955), Yellow Original  | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |
| 53                    | 4410105-HP-848 | INK CARTRIDGE, HP U0S90AA (HP955), Black Original   | CMR                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0                           | 0                                 | 0                         | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0   | 0.00      | 0.00      |

| Item & Specifications |                | Unit of Measure                                     | Monthly Quantity Requirement |     |     |    |           |       |      |      |    |           |      |     | Total Quantity for the year | Price per Unit as of 20 Jan 2022 | Total Amount for the year |      |    |           |     |      |     |           |           |
|-----------------------|----------------|-----------------------------------------------------|------------------------------|-----|-----|----|-----------|-------|------|------|----|-----------|------|-----|-----------------------------|----------------------------------|---------------------------|------|----|-----------|-----|------|-----|-----------|-----------|
|                       |                |                                                     |                              |     |     |    |           |       |      |      |    |           |      |     |                             |                                  |                           |      |    |           |     |      |     |           |           |
|                       |                |                                                     | Jan                          | Feb | Mar | Q1 | Q1 Amount | April | May  | June | Q2 | Q2 Amount | July | Aug |                             |                                  |                           | Sept | Q3 | Q3 Amount | Oct | Nov  | Dec | Q4        | Q4 Amount |
| 54                    | 4410105-06-C08 | INK CARTRIDGE, HP US654A (HP9550L), Cyan Original   | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 1,139.52  | 0.00      |
| 55                    | 4410105-06-M46 | INK CARTRIDGE, HP US654A (HP9550L), Magenta         | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 1,139.52  | 0.00      |
| 56                    | 4410105-06-Y48 | INK CARTRIDGE, HP US654A (HP9550L), Yellow          | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 1,139.52  | 0.00      |
| 57                    | 4410105-06-M48 | INK CARTRIDGE, HP US277A (HP9550L), Black Original  | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 1,111.92  | 0.00      |
| 58                    | 4410105-06-C21 | INK CARTRIDGE, HP TL630A (HP9905), Cyan Original    | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 468.00    | 0.00      |
| 59                    | 4410105-06-M21 | INK CARTRIDGE, HP TL630A (HP9905), Magenta Original | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 468.00    | 0.00      |
| 60                    | 4410105-06-Y21 | INK CARTRIDGE, HP TL630A (HP9905), Yellow Original  | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 468.00    | 0.00      |
| 61                    | 4410105-06-M51 | INK CARTRIDGE, HP T630A (HP9905), Black Original    | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 774.80    | 0.00      |
| 62                    | 4410112-0P-005 | RIBBON CARTRIDGE, EPSON C130US516 (48750), Black    | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 77.43     | 0.00      |
| 63                    | 4410112-0P-013 | RIBBON CARTRIDGE, EPSON C130US512, Black            | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 77.94     | 0.00      |
| 64                    | 4410112-0P-007 | RIBBON CARTRIDGE, EPSON C130US531 (501506)          | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 818.46    | 0.00      |
| 65                    | 4410109-06-C06 | TONER CARTRIDGE, BROTHER DK-610L, High Yield 3000   | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 6,750.00  | 0.00      |
| 66                    | 4410103-06-M03 | TONER CARTRIDGE, BROTHER TN-2025, Black             | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 2,685.36  | 0.00      |
| 67                    | 4410103-06-M04 | TONER CARTRIDGE, BROTHER TN-2130, Black             | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 2,692.80  | 0.00      |
| 68                    | 4410103-06-M05 | TONER CARTRIDGE, BROTHER TN-2150, Black             | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 2,685.36  | 0.00      |
| 69                    | 4410103-06-M09 | TONER CARTRIDGE, BROTHER TN-3200, Black             | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 3,567.20  | 0.00      |
| 70                    | 4410103-06-M11 | TONER CARTRIDGE, BROTHER TN-3350, Black             | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 5,902.40  | 0.00      |
| 71                    | 4410103-06-M15 | TONER CARTRIDGE, BROTHER TN-3476, Black             | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 5,575.44  | 0.00      |
| 72                    | 4410103-06-M16 | TONER CARTRIDGE, BROTHER TN-456 Black, High Yield   | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 4,594.56  | 0.00      |
| 73                    | 4410103-06-M20 | TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield    | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 7,716.80  | 0.00      |
| 74                    | 4410103-06-M03 | TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 7,716.80  | 0.00      |
| 75                    | 4410103-06-M03 | TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield  | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 7,716.80  | 0.00      |
| 76                    | 4410103-CA-000 | TONER CARTRIDGE, CANON CXC 324 II                   | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 13,399.36 | 0.00      |
| 77                    | 4410103-06-M12 | TONER CARTRIDGE, HP C465A, Black                    | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 3,099.20  | 0.00      |
| 78                    | 4410103-06-M14 | TONER CARTRIDGE, HP C465A, Black                    | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 3,603.60  | 0.00      |
| 79                    | 4410103-06-M18 | TONER CARTRIDGE, HP C465A, Black                    | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 6,942.00  | 0.00      |
| 80                    | 4410103-06-M21 | TONER CARTRIDGE, HP C465A, Black                    | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 3,241.82  | 0.00      |
| 81                    | 4410103-06-M22 | TONER CARTRIDGE, HP C465A (HP955A), Black           | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 3,242.22  | 0.00      |
| 82                    | 4410103-06-M23 | TONER CARTRIDGE, HP C465A, Black                    | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 2,350.40  | 0.00      |
| 83                    | 4410103-06-M23 | TONER CARTRIDGE, HP C465A, Cyan                     | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 2,610.40  | 0.00      |
| 84                    | 4410103-06-M23 | TONER CARTRIDGE, HP C465A, Yellow                   | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 2,610.40  | 0.00      |
| 85                    | 4410103-06-M23 | TONER CARTRIDGE, HP C465A, Magenta                  | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 2,610.40  | 0.00      |
| 86                    | 4410103-06-M24 | TONER CARTRIDGE, HP C465A, Black                    | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 3,182.80  | 0.00      |
| 87                    | 4410103-06-M24 | TONER CARTRIDGE, HP C465A, Cyan                     | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 3,083.60  | 0.00      |
| 88                    | 4410103-06-M24 | TONER CARTRIDGE, HP C465A, Yellow                   | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 3,083.60  | 0.00      |
| 89                    | 4410103-06-M24 | TONER CARTRIDGE, HP C465A, Magenta                  | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 3,083.60  | 0.00      |
| 90                    | 4410103-06-M25 | TONER CARTRIDGE, HP C465A, Black                    | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 7,897.80  | 0.00      |
| 91                    | 4410103-06-M26 | TONER CARTRIDGE, HP C465A, Black                    | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 6,786.00  | 0.00      |
| 92                    | 4410103-06-M26 | TONER CARTRIDGE, HP C465A, Cyan                     | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 10,103.60 | 0.00      |
| 93                    | 4410103-06-M26 | TONER CARTRIDGE, HP C465A, Yellow                   | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 10,103.60 | 0.00      |
| 94                    | 4410103-06-M26 | TONER CARTRIDGE, HP C465A, Magenta                  | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 10,103.60 | 0.00      |
| 95                    | 4410103-06-M27 | TONER CARTRIDGE, HP C465A (HP950), Black            | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 3,807.60  | 0.00      |
| 96                    | 4410103-06-M27 | TONER CARTRIDGE, HP C465A (HP950), Cyan             | cart                         | 0   | 0   | 0  | 0         | 0     | 0.00 | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                | 0.00                      | 0    | 0  | 0         | 0   | 0.00 | 0   | 6,011.20  | 0.00      |

| Item & Specifications |                 | Unit of Measure                                       | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     | Total Quantity for the year | Price Catalogue (as of 28 May 2022) | Total Amount for the year |      |    |           |     |     |      |      |
|-----------------------|-----------------|-------------------------------------------------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|-----------------------------|-------------------------------------|---------------------------|------|----|-----------|-----|-----|------|------|
|                       |                 |                                                       | Jan                          | Feb | Mar | Q1 | Q1 Amount | April | May | June | Q2 | Q2 Amount | July | Aug |                             |                                     |                           | Sept | Q3 | Q3 Amount | Oct | Nov | Dec  | Q4   |
| 97                    | 44103103-HP-727 | TONER CARTRIDGE, HP CE412A (HP305), Yellow            | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 98                    | 44103103-HP-427 | TONER CARTRIDGE, HP CE413A (HP305), Magenta           | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 99                    | 44103103-HP-828 | TONER CARTRIDGE, HP CE505A, Black                     | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 100                   | 44103103-HP-828 | TONER CARTRIDGE, HP CE505X, Black, high cap           | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 101                   | 44103103-HP-852 | TONER CARTRIDGE, HP CE711A (HP17A), Black LaserJet    | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 102                   | 44103103-HP-853 | TONER CARTRIDGE, HP CE721A (HP25A), Black LaserJet    | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 103                   | 44103103-HP-855 | TONER CARTRIDGE, HP CE730A, LaserJet Pro M401n/M405   | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 104                   | 44103103-HP-851 | TONER CARTRIDGE, HP CE730X                            | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 105                   | 44103103-HP-856 | TONER CARTRIDGE, HP CE731A (HP81A), Black LaserJet    | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 106                   | 44103103-HP-857 | TONER CARTRIDGE, HP CE732A (HP83A), LaserJet Black    | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 107                   | 44103103-HP-851 | TONER CARTRIDGE, HP CE732X (HP83A), Black Contract L  | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 108                   | 44103103-HP-868 | TONER CARTRIDGE, HP CE731A (HP77A), Black             | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 109                   | 44103103-HP-862 | TONER CARTRIDGE, HP CE732X (HP72A), Black LaserJet    | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 110                   | 44103103-HP-860 | TONER CARTRIDGE, HP CE730A, Black LaserJet            | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 111                   | 44103103-HP-050 | TONER CARTRIDGE, HP CE731A, Cyan LaserJet             | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 112                   | 44103103-HP-050 | TONER CARTRIDGE, HP CE732A, Yellow LaserJet           | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 113                   | 44103103-HP-060 | TONER CARTRIDGE, HP CE733A, Magenta LaserJet          | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 114                   | 44103103-HP-061 | TONER CARTRIDGE, HP CE730A (HP50A), Black LaserJet    | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 115                   | 44103103-HP-061 | TONER CARTRIDGE, HP CE731A (HP50A), Cyan LaserJet     | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 116                   | 44103103-HP-061 | TONER CARTRIDGE, HP CE732A (HP50A), Yellow LaserJet   | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 117                   | 44103103-HP-061 | TONER CARTRIDGE, HP CE733A (HP50A), Magenta LaserJet  | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 118                   | 44103103-HP-062 | TONER CARTRIDGE, HP CE400A (HP201A), Black LaserJet   | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 119                   | 44103103-HP-052 | TONER CARTRIDGE, HP CE411A (HP201A), Cyan LaserJet    | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 120                   | 44103103-HP-062 | TONER CARTRIDGE, HP CE402A (HP201A), Yellow LaserJet  | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 121                   | 44103103-HP-062 | TONER CARTRIDGE, HP CE403A (HP201A), Magenta LaserJet | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 122                   | 44103103-HP-063 | TONER CARTRIDGE, HP CE410A (HP410A), Black            | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 123                   | 44103103-HP-054 | TONER CARTRIDGE, HP CE410X (HP410C), Black            | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 124                   | 44103103-HP-032 | TONER CARTRIDGE, HP CE411A (HP410A), Cyan             | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 125                   | 44103103-HP-034 | TONER CARTRIDGE, HP CE411X (HP410C), Cyan             | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 126                   | 44103103-HP-063 | TONER CARTRIDGE, HP CE412A (HP410A), Yellow           | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 127                   | 44103103-HP-054 | TONER CARTRIDGE, HP CE412X (HP410C), Yellow           | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 128                   | 44103103-HP-063 | TONER CARTRIDGE, HP CE413A (HP410A), Magenta          | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 129                   | 44103103-HP-064 | TONER CARTRIDGE, HP CE413X (HP410C), Magenta          | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 130                   | 44103103-HP-054 | TONER CARTRIDGE, HP CE413A, Black                     | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 131                   | 44103103-HP-040 | TONER CARTRIDGE, HP CE753A, Black                     | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 132                   | 44103103-5A-001 | TONER CARTRIDGE, SAMSUNG ML12085A, Black              | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 133                   | 44103103-5A-006 | TONER CARTRIDGE, SAMSUNG ML12101S, Black              | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 134                   | 44103103-5A-007 | TONER CARTRIDGE, SAMSUNG ML12103S, Black              | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 135                   | 44103103-5A-008 | TONER CARTRIDGE, SAMSUNG ML12106S, Black              | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 136                   | 44103103-5A-009 | TONER CARTRIDGE, SAMSUNG ML12109S, Black              | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 137                   | 44103103-5A-014 | TONER CARTRIDGE, SAMSUNG ML12108S, Black              | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 138                   | 44103103-5A-021 | TONER CARTRIDGE, SAMSUNG ML12103S, Black              | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |
| 139                   | 44103103-5A-018 | TONER CARTRIDGE, SAMSUNG ML12103S, Black              | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0                           | 0                                   | 0.00                      | 0    | 0  | 0         | 0   | 0   | 0.00 | 0.00 |

| Item & Specifications                                                                                                               |                  |                                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     | Total Quantity for the year | Price Catalogue (as of 28 Apr 2022) | Total Amount for the year |      |     |              |                |
|-------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|------------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----------------------------|-------------------------------------|---------------------------|------|-----|--------------|----------------|
|                                                                                                                                     |                  |                                                                  |                 | Jan                          | Feb | Mar | Q1 | Q1 amount  | April | May | June | Q2 | Q2 amount | July | Aug | Sept | Q3 | Q3 amount | Oct |                             |                                     |                           | Nov  | Dec | Q4           | Q4 amount      |
| 140                                                                                                                                 | 4410103 SA-B20   | TOWER CARTRIDGE, SAMSUNG MLT-D020L, Black                        | cart            | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0.00 | 0   | 4,440.00     |                |
| 141                                                                                                                                 | 4410103 SA-B12   | TOWER CARTRIDGE, SAMSUNG MLT-D020S, Black                        | cart            | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 7,231.14     |                |
| 142                                                                                                                                 | 4410103 SA-B05   | TOWER CARTRIDGE, SAMSUNG MLT-D020S, Black                        | cart            | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 4,533.36     |                |
| 143                                                                                                                                 | 4410103 SA-B10   | TOWER CARTRIDGE, SAMSUNG SCX-060SSA, Black                       | cart            | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 4,066.40     |                |
| SOFTWARE                                                                                                                            |                  |                                                                  |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |                             |                                     |                           |      |     |              |                |
| 1                                                                                                                                   | 4212113 SPT-001  | Business function specific software                              | license         | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 0.00         |                |
| 2                                                                                                                                   | 42121602 SPT-002 | Finance accounting and enterprise resource planning ERP software | license         | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 0.00         |                |
| 3                                                                                                                                   | 42123004 SPT-003 | Computer game or entertainment software                          | license         | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 0.00         |                |
| 4                                                                                                                                   | 42123107 SPT-004 | Content authoring and editing software                           | license         | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 0.00         |                |
| 5                                                                                                                                   | 42123202 SPT-005 | Content management software                                      | license         | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 0.00         |                |
| 6                                                                                                                                   | 42123204 SPT-006 | Data management and query software                               | license         | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 0.00         |                |
| 7                                                                                                                                   | 42123402 SPT-007 | Development software                                             | license         | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 0.00         |                |
| 8                                                                                                                                   | 4212505 SPT-008  | Educational or reference software                                | license         | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 0.00         |                |
| 9                                                                                                                                   | 4212603 SPT-009  | Industry specific software                                       | license         | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 0.00         |                |
| 10                                                                                                                                  | 4212601 SPT-016  | Information exchange software                                    | license         | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 0.00         |                |
| 11                                                                                                                                  | 4212701 SPT-010  | Network applications software                                    | license         | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 0.00         |                |
| 12                                                                                                                                  | 4212802 SPT-011  | Network management software                                      | license         | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 0.00         |                |
| 13                                                                                                                                  | 4212905 SPT-012  | Networking software                                              | license         | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 0.00         |                |
| 14                                                                                                                                  | 4213004 SPT-013  | Operating environment software                                   | license         | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 0.00         |                |
| 15                                                                                                                                  | 4213105 SPT-014  | Security and protection software                                 | license         | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 0.00         |                |
| 16                                                                                                                                  | 4213405 SPT-015  | Utility and device driver software                               | license         | 0                            | 0   | 0   | 0  | 0          | 0.00  | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 0   | 0                           | 0                                   | 0                         | 0    | 0   | 0.00         |                |
| PART II. OTHER ITEMS NOT AVAILABLE AT PS-03M BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Notes: Please indicate price of items) |                  |                                                                  |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |                             |                                     |                           |      |     |              |                |
|                                                                                                                                     |                  | HP2501 Tower (Black)                                             | cart            | 10                           | 0   | 0   | 10 | 27,104.00  | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 10  | 0                           | 0                                   | 0                         | 0    | 0   | 27,104.00    | 54,208.00      |
|                                                                                                                                     |                  | HP2014 Tower (Black)                                             | cart            | 20                           | 0   | 0   | 20 | 74,000.00  | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 20  | 0                           | 0                                   | 0                         | 0    | 0   | 74,000.00    | 148,000.00     |
|                                                                                                                                     |                  | HP C2501 Black                                                   | cart            | 25                           | 0   | 0   | 25 | 135,625.00 | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 25  | 0                           | 0                                   | 0                         | 0    | 0   | 135,625.00   | 5,425,000      |
|                                                                                                                                     |                  | HP C2501 Cyan                                                    | cart            | 15                           | 0   | 0   | 15 | 160,125.00 | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 15  | 0                           | 0                                   | 0                         | 0    | 0   | 160,125.00   | 10,675,000     |
|                                                                                                                                     |                  | HP C2501 Magenta                                                 | cart            | 15                           | 0   | 0   | 15 | 160,125.00 | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 15  | 0                           | 0                                   | 0                         | 0    | 0   | 160,125.00   | 10,675,000     |
|                                                                                                                                     |                  | HP C2501 Yellow                                                  | cart            | 15                           | 0   | 0   | 15 | 160,125.00 | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 15  | 0                           | 0                                   | 0                         | 0    | 0   | 160,125.00   | 10,675,000     |
|                                                                                                                                     |                  | Toner (Color Black)                                              | cart            | 20                           | 0   | 0   | 20 | 110,000.00 | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 20  | 0                           | 0                                   | 0                         | 0    | 0   | 110,000.00   | 5,500,000      |
|                                                                                                                                     |                  | Drum Cartridge                                                   | unit            | 5                            | 0   | 0   | 5  | 80,000.00  | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 5   | 0                           | 0                                   | 0                         | 0    | 0   | 80,000.00    | 400,000.00     |
|                                                                                                                                     |                  | EPSON 16011 PHOTO BLACK INK                                      | price           | 7                            | 0   | 0   | 7  | 69,160.00  | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 7   | 0                           | 0                                   | 0                         | 0    | 0   | 69,160.00    | 345,800.00     |
|                                                                                                                                     |                  | EPSON 16012 PHOTO CYAN INK                                       | price           | 5                            | 0   | 0   | 5  | 49,400.00  | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 5   | 0                           | 0                                   | 0                         | 0    | 0   | 49,400.00    | 247,000.00     |
|                                                                                                                                     |                  | EPSON 16013 PHOTO MAGENTA INK                                    | price           | 5                            | 0   | 0   | 5  | 49,400.00  | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 5   | 0                           | 0                                   | 0                         | 0    | 0   | 49,400.00    | 247,000.00     |
|                                                                                                                                     |                  | EPSON 16014 PHOTO YELLOW INK                                     | price           | 5                            | 0   | 0   | 5  | 49,400.00  | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 5   | 0                           | 0                                   | 0                         | 0    | 0   | 49,400.00    | 247,000.00     |
|                                                                                                                                     |                  | EPSON 16015 PHOTO WHITE BLACK INK                                | price           | 7                            | 0   | 0   | 7  | 69,160.00  | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 7   | 0                           | 0                                   | 0                         | 0    | 0   | 69,160.00    | 345,800.00     |
|                                                                                                                                     |                  | Epson Replacement Ink Maintenance Tank T16813                    | price           | 10                           | 0   | 0   | 10 | 49,500.00  | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 10  | 0                           | 0                                   | 0                         | 0    | 0   | 49,500.00    | 247,500.00     |
|                                                                                                                                     |                  | EPSON 1113D- Black Original Cart T1601 B01F                      | cart            | 10                           | 0   | 0   | 10 | 36,500.00  | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 10  | 0                           | 0                                   | 0                         | 0    | 0   | 36,500.00    | 1,825,000      |
|                                                                                                                                     |                  | EPSON 1113D- Cyan Original Cart T1602 B01F                       | cart            | 8                            | 0   | 0   | 8  | 22,400.00  | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 8   | 0                           | 0                                   | 0                         | 0    | 0   | 22,400.00    | 1,120,000      |
|                                                                                                                                     |                  | EPSON 1113D- Magenta Original Cart T1603 B01F                    | cart            | 8                            | 0   | 0   | 8  | 22,400.00  | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 8   | 0                           | 0                                   | 0                         | 0    | 0   | 22,400.00    | 1,120,000      |
|                                                                                                                                     |                  | EPSON 1113D- Yellow Original Cart T1604 B01F                     | cart            | 8                            | 0   | 0   | 8  | 22,400.00  | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 8   | 0                           | 0                                   | 0                         | 0    | 0   | 22,400.00    | 1,120,000      |
|                                                                                                                                     |                  | EPSON S1100S/ Black Original Maintenance Box                     | price           | 10                           | 0   | 0   | 10 | 25,000.00  | 0     | 0   | 0    | 0  | 0         | 0    | 0   | 0    | 0  | 0.00      | 10  | 0                           | 0                                   | 0                         | 0    | 0   | 25,000.00    | 1,250,000      |
|                                                                                                                                     |                  | EPSON Ink 003 Black                                              | box/lot         | 30                           | 30  | 30  | 90 | 27,000.00  | 30    | 30  | 30   | 90 | 27,000.00 | 30   | 30  | 30   | 90 | 27,000.00 | 30  | 30                          | 30                                  | 90                        | 30   | 30  | 2,700,000.00 | 108,000,000.00 |
|                                                                                                                                     |                  | EPSON Ink 003 Cyan                                               | box/lot         | 25                           | 25  | 25  | 75 | 22,500.00  | 25    | 25  | 25   | 75 | 22,500.00 | 25   | 25  | 25   | 75 | 22,500.00 | 25  | 25                          | 25                                  | 75                        | 25   | 25  | 2,250,000.00 | 90,000,000.00  |

| Item & Specifications |                                                        | Unit of Measure | Monthly Quantity Requirement |     |     |           |            |     |      |           |      |            |      |           |     |     |            |           |     |     |     |            |       |     |      |           | Total Quantity for the year | Price Catalogue (as of 31 May 2022) | Total Amount for the year |      |           |            |      |          |            |
|-----------------------|--------------------------------------------------------|-----------------|------------------------------|-----|-----|-----------|------------|-----|------|-----------|------|------------|------|-----------|-----|-----|------------|-----------|-----|-----|-----|------------|-------|-----|------|-----------|-----------------------------|-------------------------------------|---------------------------|------|-----------|------------|------|----------|------------|
|                       |                                                        |                 | Q1                           |     |     |           |            |     |      |           |      |            |      |           | Q2  |     |            |           |     |     |     |            |       |     |      |           |                             |                                     |                           |      |           |            |      |          |            |
|                       |                                                        |                 | Jan                          | Feb | Mar | Q1 Amount | April      | May | June | Q2 Amount | July | Aug        | Sept | Q3 Amount | Oct | Nov | Dec        | Q4 Amount | Jan | Feb | Mar | Q1 Amount  | April | May | June | Q2 Amount | July                        | Aug                                 |                           | Sept | Q3 Amount | Oct        | Nov  | Dec      | Q4 Amount  |
|                       | EPSON Ink 603 Inkjet                                   | bottle          | 25                           | 25  | 25  | 75        | 22,500.00  | 25  | 25   | 25        | 75   | 22,500.00  | 25   | 25        | 25  | 75  | 22,500.00  | 25        | 25  | 25  | 75  | 22,500.00  | 25    | 25  | 25   | 75        | 22,500.00                   | 25                                  | 25                        | 25   | 75        | 22,500.00  | 300  | 300.00   | 90,000.00  |
|                       | EPSON Ink 603 Inkjet                                   | bottle          | 25                           | 25  | 25  | 75        | 22,500.00  | 25  | 25   | 25        | 75   | 22,500.00  | 25   | 25        | 25  | 75  | 22,500.00  | 25        | 25  | 25  | 75  | 22,500.00  | 25    | 25  | 25   | 75        | 22,500.00                   | 25                                  | 25                        | 25   | 75        | 22,500.00  | 300  | 300.00   | 90,000.00  |
|                       | OPMA Standard ISO Folder Legal Size 3 inches thickness | piece           | 300                          | 300 | 0   | 600       | 165,000.00 | 300 | 300  | 0         | 600  | 165,000.00 | 300  | 300       | 0   | 600 | 165,000.00 | 300       | 300 | 0   | 600 | 165,000.00 | 300   | 300 | 0    | 600       | 165,000.00                  | 300                                 | 300                       | 0    | 600       | 165,000.00 | 2400 | 775.00   | 660,000.00 |
|                       | OPMA Standard ISO Folder Legal Size 4 inches thickness | piece           | 150                          | 150 | 0   | 300       | 108,000.00 | 150 | 150  | 0         | 300  | 108,000.00 | 150  | 150       | 0   | 300 | 108,000.00 | 150       | 150 | 0   | 300 | 108,000.00 | 150   | 150 | 0    | 300       | 108,000.00                  | 150                                 | 150                       | 0    | 300       | 108,000.00 | 1200 | 360.00   | 432,000.00 |
|                       | A2 Size folder                                         | piece           | 200                          | 0   | 0   | 200       | 240,000.00 | 200 | 0    | 0         | 200  | 240,000.00 | 200  | 0         | 0   | 200 | 240,000.00 | 200       | 0   | 0   | 200 | 240,000.00 | 200   | 0   | 0    | 200       | 240,000.00                  | 200                                 | 0                         | 0    | 200       | 240,000.00 | 800  | 1,200.00 | 960,000.00 |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         | 0.00       |     |      |           | 0    | 0.00       |      |           |     | 0   | 0.00       |           |     |     | 0   | 0.00       |       |     |      | 0         | 0.00                        |                                     |                           |      | 0         | 0.00       | 0.00 |          |            |
|                       |                                                        |                 |                              |     |     | 0         |            |     |      |           |      |            |      |           |     |     |            |           |     |     |     |            |       |     |      |           |                             |                                     |                           |      |           |            |      |          |            |































