

This form contains the common-use supplies and equipment (CSE) being procured by the Government for its CSE requirements. It is intended to be used as the reference document for all its CSE requirements.

Only agencies with uploaded APP-CSE in the Modernized Government Electronic Procurement System (MGEPS) will be able to purchase CSE from the Pd-DBM.

Note that the items listed on this Form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

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The APP-CSE Form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the ePHGEPs and Download section of PE-DME website (www.dos-dmhses.gov.ph).

Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philips.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.

To do this, click on the PART I of this form, otherwise this form will be deemed invalid.

Do not add, edit, or reversion any name or rows on the PART I of this form, otherwise this form will be deemed invalid.

For Items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Download page of PS-DBM website (www.ps-philips.gov.ph) and must be submitted to PS-DBM through this link: <https://ethernt.us/ps8g>.

Once signed and approved by the Project Manager, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilIPS account as well as the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.

Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilIPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served.

If not covered by a supplemental APP-CSE,

For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcsales@ps-philips.gov.ph, or visit the PS-DBM website (www.ps-philips.gov.ph), or www.guideonhowtouseappcse.com.

Note: The App-CSE for FY 2024 must be submitted on or before 31 July 2023.
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price									
		Jan	Feb	Mar	Q1	Q1 balance	April	May	June	Q2	Q2 balance	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Q4 balance				
ALCOHOL OR ACETONE BASED ANTISEPTICS																								
1251601-AI-EH	ALCOHOL, Ethyl, 500 ml.	1	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00					
1251601-AI-E03	ALCOHOL, Ethyl, 1 Gallon	1	0	0	0	0	21,605.20	31	26	11	66	70,692.40	21	26	1	66	70,692.40	232	451.36					
ARTS AND CRAFTS EQUIPMENT AND SUPPLIES																								
6031213-CH-P01	CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00					
6031213-CH-P02	CLEARBOOK, Large size	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00					
6031213-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00					
60312134-SP-C01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00					
60312134-SP-C04	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00					
60312134-SP-C07	SIGN PEN, Medium Tip, Black	piece	46	93	26	165	5,428.00	118	43	26	189	10,810.80	120	43	26	189	10,810.80	732	57.20					
60312134-SP-C02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00					
60312134-SP-C05	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00					
60312134-SP-C01	SIGN PEN, Medium Tip, Blue	piece	23	23	0	46	2,631.20	39	20	1	80	4,326.00	31	20	0	73	4,326.00	232	57.20					
60312134-SP-C03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00					
60312134-SP-C06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00					
60312134-SP-C09	SIGN PEN, Medium Tip, Red	piece	13	1	0	14	180.00	25	0	1	26	1,467.20	25	0	1	26	1,467.20	92	57.20					
60312134-WR-C01	WRAPPING TAPE	pick	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00					
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																								
61512417-OO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00					
61511609-444-F01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00					
ATTACHES AND CELLS AND ACCESSORIES																								
26111202-BT-A02	BATTERY, dry cell, size AA	pack	15	-1	1	17	371.20	11	1	3	15	327.00	17	1	1	19	414.96	15	1	17	371.20	68	21.84	
26111202-BT-A01	BATTERY, dry cell, size AAA	pack	24	0	0	24	671.24	20	0	2	22	434.72	26	0	0	26	513.76	22	0	0	22	434.72	94	19.76
26111202-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price							
		Jan	Feb	Mar	Q1	Q1 Actual	April	May	June	Q2	Q2 Actual	July	Aug	Sept	Q3	Q3 Actual	Oct	Nov	Dec	Q4	Q4 Actual	
CLEANING EQUIPMENT AND SUPPLIES																						
21	4711811-CF-A01	AIR FRESHENER	can	13	7	8	20	2,446.00	12	8	20	2,446.00	15	8	31	2,700.16	12	8	20	2,446.00	115	
22	4711607-001-001	BROOM (White Tamba)	piece	0	2	0	2	25.84	0	2	0	25.84	0	2	0	2	25.84	0	2	0	25.84	0
23	4711607-001-001	BROOM (White Tapa-Brg)	piece	0	4	0	4	93.68	0	4	0	93.68	0	4	0	4	93.68	0	4	0	93.68	0
24	4711809-TR-C01	CLEANER, Toilet Bowl and Urinal	bottle	5	5	5	15	67.00	5	5	15	67.00	5	5	5	15	67.00	5	5	5	15	67.00
25	4711807-CF-A01	CLEANER, Scouring Powder	can	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	
26	4711811-CF-B02	DETERGENT BAR	bar	7	9	5	21	196.56	7	9	5	21	196.56	7	9	5	21	196.56	7	9	5	21
27	4711811-CF-A02	DETERGENT POWDER, all purpose	pouch	7	9	5	21	1,856.40	7	9	5	21	1,856.40	7	9	5	21	1,856.40	7	9	5	21
28	4711801-CF-A01	DISINFECTANT SPRAY	can	6	8	6	20	3,016.00	6	6	20	3,016.00	6	6	6	20	3,016.00	6	6	6	20	3,016.00
29	4711801-CF-A01	DUST PAN	piece	6	1	0	7	327.00	0	1	0	46.00	2	1	0	3	140.40	0	1	0	46.00	12
30	4711801-CF-A03	FLOOR WAX, paste type, wld	can	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
31	4711801-CF-A01	FURNITURE CLEANER	can	3	0	5	8	1,812.76	3	0	2	5	1,313.60	4	0	4	900.00	4	0	4	900.00	21
32	71510141-001-L01	HAND SOAP, liquid	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
33	4711807-001-B01	NOP BUCKET	unit	5	0	0	5	11,440.00	0	0	0	0.00	5	0	0	5	11,440.00	0	0	0	5	11,440.00
34	4711811-CF-B02	NOVHANDLE, heavy duty	piece	5	0	0	5	67.80	0	0	0	0.00	5	0	0	5	67.80	0	0	0	0	0.00
35	4711811-CF-B01	NOVHEAD, made of rayon	piece	5	0	0	5	370.20	0	0	0	0.00	5	0	0	5	370.20	0	0	0	0	0.00
36	4711801-001-C01	RAGS	lbs	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
37	4711807-SC-B01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
38	4711701-1B-P04	TRASHBAG, XLL white	pack/mld	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
39	4711701-1B-P03	TRASHBAG, Large size	pack/mld	2	0	0	2	118.56	2	0	2	118.56	2	0	2	118.56	2	0	2	118.56	8	
40	4711701-1B-P06	TRASHBAG, XL size	pack/mld	14	10	24	3,472.04	10	14	34	3,472.04	10	14	34	3,472.04	10	14	34	3,472.04	106		
41	4711701-WB-P01	WASTEBASKET	piece	10	2	0	12	524.16	0	2	0	87.36	0	2	0	87.36	0	2	0	87.36	16	
COLOR COMPOUNDS AND DISPERSIONS																						
42	1271701-001-P01	TIN, for stamp pad	tin/cube	3	1	1	7	216.40	1	3	7	216.40	2	3	1	6	187.20	4	3	1	8	
CONSUMED ELECTRONICS																						
43	5216135-001-A01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00		
FACE MASK																						
44	4711711-001-A00	FACE MASK	box	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00		
FILE																						
45	1311201-AC-P01	ACETATE	rod	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00		
46	1311201-CF-P02	CARBON FILM, Legal size	box	1	0	0	1	256.00	0	1	1	256.00	1	0	1	256.00	1	0	1	256.00	4	
FIRE FIGHTING EQUIPMENT																						
47	45151601-FF-P01	Fire Extinguisher, dry chemical	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00		
48	45151601-FF-P01	Fire Extinguisher, para HCFC	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00		
FLAG OR ACCESSORIES																						
49	5312303-001-H01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00		
FURNITURE AND FURNISHINGS																						
50	54101301-CH-001	NONBLOCK CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00		
51	54101301-CH-001	NONBLOCK CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00		
52	54101301-CH-001	NONBLOCK TABLE, white	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00		
53	54101301-CH-002	NONBLOCK TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00		
HEATING AND VENTILATION AND AIR CIRCULATION																						
54	40101601-FF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00		
55	40101601-FF-C01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00		
56	40101601-FF-C01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00		
57	40101601-FF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price		
		Jan	Feb	Mar	Q1 Actual	April	May	June	Q2 Actual	July	Aug	Sept	Q3 Actual	Oct	Nov	Dec	Q4 Actual
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																	
58 4321.3607.00003	DESKTOP, for Basic Users	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
59 4321.3607.00004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	42,200.00
60 4320.027-HD-002	EXTERNAL HARD DRIVE	unit	8	3	0	11	33,190.00	7	0	7	21,250.36	5	0	5	13,090.40	0	84,300.24
61 4320.028-HD-004	PUSH DRIVE	piece	7	12	0	19	4,068.16	5	12	0	17	3,818.00	7	12	0	17	3,818.00
62 4321.3607-LAP004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15,170.00
63 4321.3607-LAP003	LAPTOP, LightWeight	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12,000.00
64 4320.1708-HD-002	COMPUTER MOUSE, Wheelless	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
65 4321.2103-HD-002	PINPLIER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
66 4321.2103-HD-001	PINPLIER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
67 4321.2103-HD-001	PINPLIER, Laser, Monochrome	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
LIGHTING AND PICTURES AND ACCESSORIES																	
68 20100108-B-001	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
69 20100108-T-001	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																	
70 312001004-00-001	GLUE, all-purpose	jar	8	3	3	14	900.00	11	3	0	14	900.00	14	0	0	15	1,000.00
71 311300100-001	STAINLESS WIRE, heavy duty (holder type), 20/13	box	6	3	3	12	270.00	6	0	3	9	203.95	6	3	2	14	315.70
72 311300100-001	STAINLESS WIRE, standard	box	9	12	10	31	736.36	15	12	5	32	760.12	19	7	5	25	5
73 312001003-TA-001	TAPE, electrical	roll	3	3	0	6	116.70	3	3	0	6	116.70	3	3	0	6	116.70
74 312001003-TA-001	TAPE, masking, 26mm	roll	14	15	5	34	2,013.92	17	15	5	37	2,289.26	19	10	5	34	2,103.92
75 312001003-TA-002	TAPE, masking, 48 mm	roll	0	5	0	5	605.80	* 6	5	* 0	11	1,378.76	0	5	0	6	5
76 312001003-TA-003	TAPE, packaging, 40 mm	roll	0	3	0	5	1,500.00	0	5	0	5	1,500.00	0	3	0	5	1,500.00
77 312001003-TA-001	TAPE, transparent, 26mm	roll	31	20	10	61	607.84	24	20	3	49	560.36	46	10	5	61	607.84
78 312001003-TA-002	TAPE, transparent, 48 mm	roll	16	20	5	41	980.72	19	20	5	44	1,032.48	26	10	5	44	980.72
79 311300100-001	TONG, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																	
80 4111604-HJ-002	RULER, flexible, plastic, 450mm	piece	1.5	0	0	1.5	312.00	18	0	0	15	374.40	15	0	18	312.00	18
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																	
81 41121612-00-001	BLADE, for general purpose cutter/utility knife	tube	25	0	0	25	400.00	4	0	4	64.00	25	0	0	25	600.00	2
82 4111602-00-001	BUNDLING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00
83 4111607-C-001	CALCULATOR, Compact	unit	5	0	2	7	2,000.20	0	0	0	0.00	7	0	0	0	0	0.00
84 41121710-CW-001	CHALK, white animal	box	0	1	0	1	72.67	1	0	0	1	32.97	1	0	0	1	32.97
85 41121710-00-001	CLIP, backfold, 19mm	box	0	0	0	0	0.00	6	0	6	56.16	6	0	0	6	56.16	1.00
86 41121710-00-002	CLIP, backfold, 25mm	box	15	25	10	50	700.00	26	20	10	56	873.60	26	20	10	54	795.00
87 41121710-00-003	CLIP, backfold, 32mm	box	5	15	0	20	540.00	16	10	0	26	703.04	11	10	0	24	562.84
88 41121710-00-004	CLIP, backfold, 50mm	box	0	2	0	2	120.64	7	0	0	7	422.24	8	0	0	7	422.24
89 41121700-CT-002	CORRECTION TAPE	piece	30	55	50	125	1,256.55	55	40	30	145	1,621.85	45	40	30	135	1,595.55
90 41121700-CH-001	CUTTER/UTILITY KNIFE, for general purpose	piece	30	6	0	36	1,141.92	18	0	18	570.00	16	0	19	572.52	18	0
91 4111602-00-001	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00
92 41121701-LF-001	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00
93 4111602-00-001	DATER STAMP	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00
94 41121612-CH-001	ENVELOPE, Documentary, A4	box	2	2	1	5	4,201.60	3	1	1	5	4,201.60	1	1	1	3	8,603.20
95 4111602-CH-002	ENVELOPE, Documentary, legal	box	0	0	1	1	1,676.48	1	0	2	2,136.96	0	0	0	2	2,136.96	5
96 41121701-LF-001	ENVELOPE, Expanding, Kraft	box	5	4	1	10	1,174.80	5	0	1	6	8,249.26	9	0	9	12,375.92	4
97 41121612-CH-002	ENVELOPE, Expanding, Plastic	box	0	1	0	1	20.49	0	1	0	1	30.49	0	1	0	1	30.49
98 4111602-CH-002	ENVELOPE, Hailing	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00
99 4111602-CH-003	ENVELOPE, Hailing, with window	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00
100 4111602-CH-001	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	3	0	0	0	36.99	0	0	0	2	74.66
101 4111602-CH-001	FESTEIER	box	42	30	10	72	5,614.00	31	0	30	49	4,542.12	21	0	10	31	9,181.84
102 4111602-CH-001	FILE ORGANIZER, expanding, plastic, legal	piece	10	0	0	10	852.00	0	0	0	0.00	0	0	0	0	10	852.00

Monthly Quantity Requirement												Total Quantity for this year			Price																				
Item & Specifications		Unit of Measure		Jan		Feb		Mar		Q1		Q1 Inventory		Q2		Q2 Inventory		Aug		Sept		Q3		Q3 Inventory		Oct		Nov		Dec		Q4		Q4 Inventory	
103 41120104-1-C00	FILE TAB DIVIDER, M	pack	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	5	114.40	5	0	5	114.40	10	22.00									228.80		
104 41120104-1-C02	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	5	18.00	5	0	5	18.00	10	26.00									260.00		
105 41120140-1-001	FOOLDER, Fancy with slide, A4	bundle	0	1	0	1	201.20	0	1	0	1	201.20	0	1	0	1	201.20	0	1	0	1	201.20	4	201.20									1,101.20		
106 41120140-1-002	FOOLDER, Fancy with slide, Legal	bundle	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00						
107 41120140-1-003	FOOLDER, L-type, A4	pack	0	0	0	0	0	0	0	0	0	10	10	1,875.40	1	0	1	187.54	1	0	1	187.54	12	187.54									2,250.46		
108 41120140-1-002	FOOLDER, L-type, Legal	pack	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00						
109 41120140-1-001	FOOLDER, preboarded	box	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00						
110 41120140-1-010	FOOLER with slide, A4	pack	0	1	0	1	300.96	0	1	0	1	300.96	0	1	0	1	300.96	0	1	0	1	300.96	4	300.96									1,531.84		
111 41120140-1-010	FOOLER with slide, Legal	pack	2	0	0	2	634.98	0	0	0	0	0.00	2	0	0	2	634.98	0	0	0	0	0	4	634.98									1,293.76		
112 41120000-17-001	INDEX TAB	box	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00						
113 41111513-94F-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
114 41121216-04-001	MARKER, Permanent	set	10	5	10	25	1,060.00	10	0	10	30	832.80	15	0	10	25	1,060.00	10	0	10	20	832.80	90	832.80									3,017.60		
115 41121208-AP-B02	MARKER, Permanent, Black	piece	15	15	0	30	468.00	16	10	5	31	463.60	15	10	0	25	390.00	11	10	0	21	327.60	107	15.60								1,600.20			
116 41121208-AP-B02	MARKER, Permanent, Blue	piece	10	0	10	156.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	10	15.60									150.00		
117 41121208-AP-B02	MARKER, Permanent, Red	piece	0	2	0	2	31.20	2	0	0	2	31.20	2	0	0	2	31.20	2	0	0	2	31.20	8	15.60								128.80			
118 41121208-AP-B02	MARKER, Whiteboard, Black	piece	15	20	5	40	1,156.00	11	10	5	26	270.40	15	10	5	30	312.00	11	10	5	26	200.40	122	10.40								1,260.80			
119 41121208-AP-B02	MARKER, Whiteboard, Blue	piece	10	0	10	104.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	10	10.40									100.00		
120 41121208-AP-B02	MARKER, Whiteboard, Red	piece	0	2	0	2	26.80	2	0	0	2	26.80	2	0	0	2	26.80	2	0	0	2	26.80	8	10.40								93.20			
121 41121208-AP-B02	PAPER CLIP, vinyl/poly coated, 7mm	box	32	11	10	53	906.00	24	5	10	39	365.04	16	5	10	31	206.16	22	5	10	37	146.32	160	9.36								1,497.60			
122 41121208-AC-B02	PAPER CLIP, vinyl/poly coated, jumbo, 50mm	box	35	11	10	56	1,179.52	29	5	20	34	1,291.00	26	5	10	43	1,038.26	34	5	10	49	1,377.00	262	23.92								4,932.84			
123 41121208-AP-B02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
124 41121208-AP-B02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
125 41121208-BC-B01	PENCIL, lead/graphite, with eraser	box	12	10	2	24	998.40	14	2	7	23	916.80	23	2	2	27	1,113.20	19	2	2	23	956.80	97	41.60								4,013.20			
126 41121208-BC-B01	PENCIL SHARPENER	piece	4	3	0	7	1,082.40	4	0	0	4	832.80	2	0	0	2	486.40	2	0	0	2	234.40	13	213.20									3,180.00		
127 41121208-BC-B01	PUNCHER, paper, heavy duty	piece	9	3	0	12	1,946.00	5	0	0	5	811.20	6	0	0	6	571.44	2	0	0	2	234.40	25	163.24								4,026.00			
128 41121207-AB-B10	BUNGEE RING/COMB, plastic, 32 mm	piece	20	2	0	22	6,233.06	1	1	0	2	546.46	21	1	0	22	6,033.06	1	1	0	2	546.46	40	274.23									11,610.24		
129 41121216-AB-B01	RUBBER BAND No. 18	box	0	1	0	1	165.36	0	0	3	3	492.08	2	0	0	2	330.72	2	0	0	2	330.72	8	165.36								1,327.00			
130 41121205-SP-B01	STAMP PAD, ink	piece	8	0	0	8	341.12	0	0	0	0	0.00	8	0	0	8	341.12	0	0	0	0	0.00	16	42.64								-683.24			
131 41121618-BS-501	SCISSORS, symmetrical/irregular	pair	20	1	0	21	1,295.60	16	0	0	16	665.60	11	0	0	11	457.60	13	0	0	13	560.80	71	41.60								2,553.60			
132 41121207-AB-B01	STAPLER, standard type	piece	25	2	0	29	4,222.40	5	0	5	10	1,948.00	12	0	0	12	1,317.20	9	0	0	9	1,317.20	60	145.60								9,750.00			
133 41121615-AB-B01	STAPLER, heavy duty (binder)	unit	0	1	0	1	934.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	954.72									194.72		
134 41121615-AB-B02	STAPLE REMOVER, sheet-type	piece	20	0	0	20	956.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	47.84								988.80			
135 41121205-ED-B01	TIME DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	70.00								70.00			
PAPER MATERIALS AND PRODUCTS																																			
136 14111513-CA-001	CARTOLINA, standard color	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00						
137 14111506-OF-111	COMPUTER CONTINUOUS FORM, 1 ph, 260mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00							
138 14111506-OF-112	COMPUTER CONTINUOUS FORM, 1 ph, 260mm x 370mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00							
139 14111506-OF-122	COMPUTER CONTINUOUS FORM, 2 ph, 260mm x 370mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00							
140 14111506-OF-121	COMPUTER CONTINUOUS FORM, 2 ph, 260mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00							
141 14111506-OF-111	COMPUTER CONTINUOUS FORM, 3 ph, 260mm x 370mm	box	0	10	10	35	5,117.60	36	10	36	30	5,098.56	43	10	0	35	5,136.96	44	10	0	34	5,129.20	220	60.32								1,237.40			
142 14111506-OF-121	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00							
143 14111506-OF-121	NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00							
144 14111514-OF-002	PEN, Multiclip 44	pen	20	0	20																														

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Amount for this year	Price	
		Jan	Feb	Mar	Q1	Q2	Q3	Q4	Oct	Nov	Dec	Q1	Q2			
1.82 141113114P-602 PAD PAPER, ruled	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	35.26	
1.83 141113034P-401 PAPER, parchment	box	0	0	0	0	0	0	0	0	0	0	0	0	0	189.20	
1.84 141113114P-802 RECORD BOOK, 300 PAGES	book	5	10	10	25	1,600.00	15	10	35	2,560.00	15	10	5	30	2,184.00	
1.85 141113114P-602 RECORD BOOK, 300 PAGES	book	10	5	0	15	1,275.60	0	5	10	1,270.40	5	5	0	5	105.04	
1.86 141113041P-704 TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0.00	20	0	0	20	0	0	0.00	20	0	325.20	
1.87 141113041P-702 TOILET TISSUE PAPER, 2 Ply	pack	13	45	13	69	6,260.72	13	43	15	69	6,260.72	18	43	8	69	6,560.72
PERFUMES OR COLOGNES OR FRAGRANCES															27,545.98	
1.88 5111163616-001 HAN SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	
PESTICIDES OR PEST REPELLENTS															67.26	
1.89 4111130529-001 INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
PRINTED PUBLICATIONS															253.82	
1.90 5110132616-001 HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)															37.25	
1. 4111130918-002 DRUM CARTRIDGE, BROTHER, DR-3055, Black	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
2. 4111131015-C-A-C04 INK CARTRIDGE, CANON CL-741, Color	cant	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	
3. 4111131015-C-A-C02 INK CARTRIDGE, CANON CL-741, Colored	cant	5	7	5	17	20,211.44	7	5	5	17	20,211.44	7	5	17	20,211.44	
4. 4111131015-C-A-B04 INK CARTRIDGE, CANON PG-710, Black	cant	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0.00	
5. 4111131015-C-A-B02 INK CARTRIDGE, CANON PG-710, Black	cant	5	9	5	19	16,934.08	9	5	19	16,934.08	9	5	19	16,934.08	76	
6. 4111131015-BP-B17 INK CARTRIDGE, EPSON C13T164100 (T1641), Black	cant	13	10	5	30	6,257.00	20	0	5	25	5,937.50	25	0	5	30	
7. 4111131015-BP-C17 INK CARTRIDGE, EPSON C13T164200 (T1642), Cyan	cant	10	5	5	20	4,944.00	10	0	10	20	4,944.00	10	0	5	17	
8. 4111131015-BP-K17 INK CARTRIDGE, EPSON C13T164300 (T1643), Magenta	cant	10	5	5	20	4,944.00	10	=	10	20*	4,944.00	10	0	5	17	
9. 4111131015-Y17 INK CARTRIDGE, EPSON C13T164400 (T1644), Yellow	cant	10	5	5	20	4,944.00	10	0	10	20	4,944.00	10	0	5	17	
10. 4111131015-BP-S06 INK CARTRIDGE, HP CH01AA (H0102), Black	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
11. 4111131015-BP-S10 INK CARTRIDGE, HP C309AA (H0102), Tri-color	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
12. 4111131015-BP-S00 INK CARTRIDGE, HP C353AA (H0123), Black	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
13. 4111131015-BP-T10 INK CARTRIDGE, HP C353AA (H0123), Tri-color	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
14. 4111131015-BP-A17 INK CARTRIDGE, HP C354AA (H0102), Black	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
15. 4111131015-H-117 INK CARTRIDGE, HP C354AA (H0102), Tri-color	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
16. 4111131015-H-C40 INK CARTRIDGE, HP CD972AA (H0120), Cyan	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
17. 4111131015-H-K40 INK CARTRIDGE, HP CD972AA (H0120), Magenta	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
18. 4111131015-H-Y40 INK CARTRIDGE, HP CD972AA (H0120), Yellow	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
19. 4111131015-B-40 INK CARTRIDGE, HP C3972AA (H0120), Black	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
20. 4111131015-B-C40 INK CARTRIDGE, HP C3972AA (H0120), Tri-color	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
21. 4111131015-B-Y40 INK CARTRIDGE, HP C3972AA (H0120), Tri-color	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
22. 4111131015-B-P40 INK CARTRIDGE, HP C398A (H0102), Black	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
23. 4111131015-B-C40 INK CARTRIDGE, HP C398A (H0102), Cyan	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
24. 4111131015-B-N40 INK CARTRIDGE, HP C398A (H0102), Black	cant	0	0	0	6	11,241.80	6	0	6	11,241.80	6	0	6	11,241.80	24	
25. 4111131015-B-C43 INK CARTRIDGE, HP C398A (H0102), Tri-color	cant	0	3	0	3	4,532.00	3	0	3	4,532.00	3	0	3	4,532.00	12	
26. 4111131015-B-M43 INK CARTRIDGE, HP C398A (H0102), Magenta	cant	0	3	0	3	4,532.00	3	0	3	4,532.00	3	0	3	4,532.00	12	
27. 4111131015-B-Y43 INK CARTRIDGE, HP C398A (H0102), Yellow	cant	0	3	0	3	4,532.00	3	0	3	4,532.00	3	0	3	4,532.00	12	
28. 4111131015-B-S36 INK CARTRIDGE, HP C4692AA (H0102), Black	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
29. 4111131015-B-C36 INK CARTRIDGE, HP C4692AA (H0102), Cyan	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
30. 4111131015-B-C33 INK CARTRIDGE, HP C2107AA (H0102), Black	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
31. 4111131015-B-C33 INK CARTRIDGE, HP C2107AA (H0102), Magenta	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
32. 4111131015-B-C42 INK CARTRIDGE, HP C2122AA (H0102), Black	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
33. 4111131015-B-C33 INK CARTRIDGE, HP C2122AA (H0102), Cyan	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
34. 4111131015-B-C33 INK CARTRIDGE, HP C2122AA (H0102), Magenta	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
35. 4111131015-B-Y33 INK CARTRIDGE, HP C2122AA (H0102), Yellow	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
36. 4111131015-B-C43 INK CARTRIDGE, HP C4692AA (H0102), Tri-color	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	
37. 4111131015-B-C43 INK CARTRIDGE, HP F4120AA (H0102), Black	cant	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	

Item & Specification	Unit of Measure	Monthly Quantity Requirement												Total Quantity For this year	Price			
		Jan	Feb	Mar	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1					
38 44030151#-C80	INK CARTRIDGE, HP LASERJET (HP955), Cyan Original	cart	10	10	10	20	20,481.00	10	10	30	29,481.00	10	10	30	29,481.00	120	961.80	
39 44030151#-M50	INK CARTRIDGE, HP LASERJET (HP955), Magenta Original	cart	10	10	10	30	20,481.00	10	10	30	29,481.00	10	10	30	29,481.00	120	961.80	
40 44030151#-Y50	INK CARTRIDGE, HP LASERJET (HP955), Yellow Original	cart	10	10	10	30	20,481.00	10	10	30	29,481.00	10	10	30	29,481.00	120	961.80	
41 44030151#-B450	INK CARTRIDGE, HP LASERJET (HP955), Black Original	cart	10	10	10	20	20,481.00	10	10	30	29,481.00	10	10	30	29,481.00	120	1,294.80	
42 44030151#-C450	INK CARTRIDGE, HP LASERJET (HP955), Cyan Original	cart	10	10	10	20	20,481.00	10	10	30	29,481.00	10	10	30	29,481.00	120	1,294.80	
43 44030151#-M450	INK CARTRIDGE, HP LASERJET (HP955), Magenta	cart	10	10	10	20	20,481.00	10	10	30	29,481.00	10	10	30	29,481.00	120	1,294.80	
44 44030151#-Y450	INK CARTRIDGE, HP LASERJET (HP955), Yellow	cart	10	10	10	20	20,481.00	10	10	30	29,481.00	10	10	30	29,481.00	120	1,294.80	
45 44030151#-B460	INK CARTRIDGE, HP LASERJET (HP955), Black Original	cart	10	20	10	40	72,716.80	60	10	15	154,523.20	40	15	10	65	118,164.80	225	1,817.92
46 44030151#-C460	INK CARTRIDGE, HP LASERJET (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	460.00	0.00
47 44030151#-M460	INK CARTRIDGE, HP LASERJET (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	460.00	0.00
48 44030151#-Y460	INK CARTRIDGE, HP LASERJET (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	460.00	0.00
49 44030151#-B510	INK CARTRIDGE, HP TRINITA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	774.80	0.00
50 44030151#-EP450	RIBBON CARTRIDGE, EPSON C1350151516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	774.80	0.00
51 44030151#-EP451	RIBBON CARTRIDGE, EPSON C1350151522, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	774.80	0.00
52 44030151#-EP452	RIBBON CARTRIDGE, EPSON C1350151531 (#5012006)	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	818.80	0.00
53 44030151#-CR500	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	6,290.20	0.00
54 44030151#-CR500	TONER CARTRIDGE, BROTHER TN-2220, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
55 44030151#-CR511	TONER CARTRIDGE, BROTHER TN-2230, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	3,602.40	0.00
56 44030151#-CR511	TONER CARTRIDGE, BROTHER TN-2470, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	3,575.44	0.00
57 44030151#-CR512	TONER CARTRIDGE, BROTHER TN-455 Black, High Yield	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	4,584.56	0.00
58 44030151#-CR512	TONER CARTRIDGE, BROTHER TN-455 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0.00	0	+	0	0	+	0	46.00	0.00
59 44030151#-CR513	TONER CARTRIDGE, BROTHER TN-455 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	47.50	0.00
60 44030151#-CR513	TONER CARTRIDGE, BROTHER TN-455 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	2,716.80	0.00
61 44030151#-CA500	TONER CARTRIDGE, CANON CRG-24N II	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	11,209.36	0.00
62 44030151#-CR512	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
63 44030151#-CR514	TONER CARTRIDGE, HP CE256A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
64 44030151#-CR516	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65 44030151#-CR521	TONER CARTRIDGE, HP CE258A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	3,211.92	0.00
66 44030151#-CR521	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	3,212.72	0.00
67 44030151#-CR521	TONER CARTRIDGE, HP CE256A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	2,320.40	0.00
68 44030151#-CR521	TONER CARTRIDGE, HP CE251A, Cyan	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69 44030151#-CR521	TONER CARTRIDGE, HP CE252A, Yellow	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70 44030151#-CR521	TONER CARTRIDGE, HP CE253A, Magenta	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	10,319.04	0.00
71 44030151#-CR524	TONER CARTRIDGE, HP CE252A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	3,132.80	0.00
72 44030151#-CR524	TONER CARTRIDGE, HP CE253A, Cyan	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73 44030151#-CR524	TONER CARTRIDGE, HP CE252A, Yellow	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
74 44030151#-CR524	TONER CARTRIDGE, HP CE252A, Magenta	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
75 44030151#-CR524	TONER CARTRIDGE, HP CE253A, Magenta	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
76 44030151#-CR526	TONER CARTRIDGE, HP CE250A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	6,766.00	0.00
77 44030151#-CR526	TONER CARTRIDGE, HP CE251A, Cyan	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	10,319.04	0.00
78 44030151#-CR526	TONER CARTRIDGE, HP CE252A, Yellow	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	5,980.00	0.00
79 44030151#-CR526	TONER CARTRIDGE, HP CE253A, Magenta	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	6,612.10	0.00
80 44030151#-CR527	TONER CARTRIDGE, HP CE251A, (HP955), Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	4,650.80	0.00
81 44030151#-CR527	TONER CARTRIDGE, HP CE251A, (HP955), Cyan	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	5,680.00	0.00
82 44030151#-CR527	TONER CARTRIDGE, HP CE252A, (HP955), Yellow	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	5,680.00	0.00
83 44030151#-CR527	TONER CARTRIDGE, HP CE253A, (HP955), Magenta	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	10,031.60	0.00
84 44030151#-CR528	TONER CARTRIDGE, HP CE251A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	3,837.40	0.00
85 44030151#-CR528	TONER CARTRIDGE, HP CE252A, Black, high cap	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	7,212.00	0.00
86 44030151#-CR528	TONER CARTRIDGE, HP CE253A, (HP955), Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	2,679.72	0.00
87 44030151#-CR528	TONER CARTRIDGE, HP CE254A, (HP955), Black, Large Jet	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	5,266.80	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price		
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	On-hand/cr.
88 4111111114-P-855	TONER CARTRIDGE, HP CF280A, LaserJet Pro M404n/M425	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	4,690.40
89 4111111114-P-855	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	8,359.52
90 4111111114-P-856	TONER CARTRIDGE, HP CF281A (HP85A), Black, LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
91 4111111114-P-857	TONER CARTRIDGE, HP CF281A (HP85A), LaserJet, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	7,000.00
92 4111111114-P-858	TONER CARTRIDGE, HP CF281XC (HP85X), Black, ColorJet, L	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	3,024.72
93 4111111114-P-858	TONER CARTRIDGE, HP CF281A (HP85), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
94 4111111114-P-852	TONER CARTRIDGE, HP CF281C (HP85C), Black, LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00
95 4111111114-P-860	TONER CARTRIDGE, HP CF281A (HP85A), Black, LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	2,574.00
96 4111111114-P-860	TONER CARTRIDGE, HP CF281A (HP85A), Cyan, LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00
97 4111111114-P-760	TONER CARTRIDGE, HP CF281A, Yellow, LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00
98 4111111114-P-740	TONER CARTRIDGE, HP CF252A, Magenta, LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00
99 4111111114-P-860	TONER CARTRIDGE, HP CF280A (HP85A), Black, LaserJet	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
100 4111111114-P-760	TONER CARTRIDGE, HP CF281A (HP85A), Cyan, LaserJet	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
101 4111111114-P-760	TONER CARTRIDGE, HP CF282A (HP85A), Yellow, LaserJet	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
102 4111111114-P-760	TONER CARTRIDGE, HP CF283A (HP85A), Magenta, LaserJet	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
103 4111111114-P-862	TONER CARTRIDGE, HP CF400A (HP85A), Black, LaserJet	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
104 4111111114-P-762	TONER CARTRIDGE, HP CF401A (HP85A), Cyan, LaserJet	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
105 4111111114-P-762	TONER CARTRIDGE, HP CF402A (HP85A), Yellow, LaserJet	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
106 4111111114-P-862	TONER CARTRIDGE, HP CF403A (HP85A), Magenta, LaserJet	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
107 4111111114-P-862	TONER CARTRIDGE, HP CF404A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
108 4111111114-P-854	TONER CARTRIDGE, HP CF405A (HP85A), Cyan, LaserJet	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
109 4111111114-P-854	TONER CARTRIDGE, HP CF406A (HP85A), Cyan, LaserJet	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
110 4111111114-CM	TONER CARTRIDGE, HP CF412A (HP85A), Cyan, LaserJet	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
111 4111111114-P-762	TONER CARTRIDGE, HP CF412A (HP85A), Yellow	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
112 4111111114-P-754	TONER CARTRIDGE, HP CF412C (HP85C), Yellow	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
113 4111111114-P-763	TONER CARTRIDGE, HP CF413A (HP85A), Magenta	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
114 4111111114-P-764	TONER CARTRIDGE, HP CF413C (HP85C), Magenta	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
115 4111111114-P-854	TONER CARTRIDGE, HP Q2620A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
116 4111111114-P-860	TONER CARTRIDGE, HP Q7535A, Black	cart	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
SOFTWARE																	
1 4122121114-P-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00
2 4122121114-P-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
3 4122121114-P-003	Computer games or related internet software	license	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
4 4122121114-P-004	Content delivery and coding software	license	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
5 4122121114-P-005	Content management software	license	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
6 4122121114-P-006	Data management and gear 1 software	license	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
7 4122121114-P-007	Development software	license	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
8 4122121114-P-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
9 4122121114-P-009	Industry specific software	license	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
10 4122121114-P-010	Information exchange software	license	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
11 4122121114-P-010	Network application software	license	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
12 4122121114-P-011	Network management software	license	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
13 4122121114-P-012	Networking software	license	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
14 4122121114-P-013	Operational assessment software	license	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
15 4122121114-P-014	Search and retrieval software	license	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
16 4122121114-P-015	Utility and device & new software	license	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0	0	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT \$50-DIM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Net: Please indicate price of items)																	
1 8011111115-T-001	BALLPOINT PEN	piece	221	125	24	400	57,000.00	113	94	276	29,205.92	164	39	259	36,931.53	164	1,432.67
2 8011111115-T-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00
3 8011111115-T-003	LAPTOP/SMARTPHONE	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Phone
Year	Month		Jan	Feb	Mar	Q1	Q2	Q3	Q4	Oct	Nov	Dec	Q4	Total Amount for the year		
4	001130575-004	STICKER PAPER	pack	0	0	0	0	0	0	0	0	0	0	0	0	0.00
5	001130575-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0	0	0	0	0	0	0	0	0.00
6	001130575-006	PHOTO FRAME	pack	0	10	0	10	0	5	0	5	0	0	0	0	0.00
7	001130575-007	BLEACHING SOLUTION	bottle	0	0	0	0	0	0	0	0	0	0	0	0	0.00
8	001130575-008	CERTIFICATE FRAME	piece	0	0	0	0	0	0	0	0	0	0	0	0	0.00
9	001130575-009	CERTIFICATE HOLDERS	piece	0	0	0	0	0	0	0	0	0	0	0	0	0.00
10	001130575-010	UNINTERFERABLE POWER SUPPLY	unit	3	2	2	7	30,375.00	0	0	0	0	3	36,125.00	18	543.75
11	001130575-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0	0	0	0	0	0	0	0	0.00
12	001130575-012	SPLIT T TELEVISION	unit	0	0	0	0	0	0	0	0	0	0	0	0	0.00
13	001130575-013	WHITE BOARD	piece	0	0	0	0	0	0	0	0	0	0	0	0	0.00
14	001130575-014	MONITOR	unit	10	0	0	10	300,000.00	0	0	0	0	0	0	10	8,000.00
15	001130575-015	MEDAL	piece	0	0	0	0	0	0	0	0	0	0	0	0	0.00
16	001130575-016	DISHWASHER LIQUID	bottle	3	0	3	6	570.00	3	0	3	265.00	3	0	3	1,425.00
17	001130575-017	PLASTIC OF PASTER	box	0	0	0	0	0	0	0	0	0	0	0	0	0.00
18	001130575-018	STEEL FLANGE CABINET	piece	0	0	0	0	0	0	0	0	0	0	0	0	0.00
19	001130575-019	VELLUM BOUND PAPER	pack	0	0	0	0	0	0	0	0	0	0	0	0	0.00
20	001130575-020	EXTENSION CORD	piece	0	0	0	0	0	0	0	0	0	0	0	0	0.00
21	001130575-021	FAN UNIT	garden	0	0	0	0	0	0	0	0	0	0	0	0	0.00
22	001130575-022	COLORED PAPER	pack	0	0	0	0	0	0	0	0	0	0	0	0	0.00
23	001130575-023	BONDED PAPER	ream	0	0	0	0	0	0	0	0	0	0	0	0	0.00
24	001130575-024	PEN/INK	pack	0	0	0	0	0	0	0	0	0	0	0	0	0.00
25	001130575-025	DOOR MAT	piece	10	0	3	13	0.00	0	0	0	0	0	0	13	0.00
26	001130575-026	GLUE STOCK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
27	001130575-027	GLUE STOCK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
28	001130575-028	DEODORANT CAGE	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
29	001130575-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
30	001130575-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
31	001130575-031	PANAMA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
32	001130575-032	AUTOMATIC BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
33	001130575-033	POUCHES	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
34	001130575-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
35	001130575-035	CONTACT LENS	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
36	001130575-036	4MP B.F.R.	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
37	001130575-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
38	001130575-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
39	001130575-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
40	001130575-040	WATER COOLER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
41	001130575-041	PARACETAMOL	pill	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
42	001130575-042	GLO GLUE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
43	001130575-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
44	001130575-044	SHREWDERS	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
45	001130575-045	PHONE HOME	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
46	001130575-046	REFRIGERATOR	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
47	001130575-047	CD/R CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
48	001130575-048	STEEL RACK	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
49	001130575-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
50	001130575-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
51	001130575-051	ABLINE TIME IS (GLOBESTIC)	tablet	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
52	001130575-052	ABLINE TIME IS (INTERNATIONAL)	tablet	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
53	001130575-053	CAT. (Indian or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Phone		
		Jan	Feb	Mar	Q1 Apr/May/Jun	April	May	June	Q2 Jul/Aug/Sep	July	Aug	Sept	Q3 Oct/Nov/Dec	Oct	Nov	Dec	Q4 Jan/Feb/Mar
46 8011305-75054 1441 TRIPURPOSE VEHICLE (PMPV)	unit	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0.00
47 8011305-75055 SPORTS UTILITY VEHICLE (SUM)	unit	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0.00
48 8011305-75056 PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0.00
49 8011305-75057 VAN	unit	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0.00
50 8011305-75058 TRAILER-VEHICLE	unit	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0.00
51 8011305-75059 PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0.00
52 8011305-75060 ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0.00
53 8011305-75061 ASSEMBLED CARRIER TYPE REIP	unit	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0.00
54 8011305-75062 ASSEMBLED PASSENGER REIP/EQUIPMENT VEHICLE	unit	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0.00
55 8011305-75063 MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0.00
56 8011305-75064 B.I.E	unit	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0.00
57 8011305-75065 HENIEK	unit	0	0	0	0	0.00	0	0	0.00	0	0	0	0.00	0	0	0	0.00
A. TOTAL														P			
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)														P			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)														P			
D. GRAND TOTAL (A + B + C)														P			
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:														P			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

JESSIE D. BOONCHON
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:

OSCAR C. LONTIAO
Head of Office/Agency

Date Prepared: July 27, 2023

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Annexes:

1.0 The APP-CSE Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-shilems.gov.ph).

2.0 All information must be provided accurately.

3.0 To fill-out, copy the list of items indicated in the UHSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.

4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed date (www.ps-shilems.gov.ph) (Please copy the link and paste in your browser)

5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0911-2954426 (Smart), or email appcsa.helpdesk@ps-shilems.gov.ph for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bu: Department of Public Works and Highways – Iloilo First District Engineering Office

Region: CAR
Address: Leganes, Iloilo

Agency Code/UCD: _____
Organization Type: _____

Contact Person: JESSIE CES D. BOGNADON
Position: Supply Officer II
Email : _____
Telephone/Mobile Nos.: 0359776558

No.	UHS/PS/Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year							
				Jan	Feb	Mar	Q1	Q1 Actual	April	May	June	Q2	Q2 Actual	July	Aug	Sept	Q3	Q3 Actual	Oct	Nov	Dec	Q4	Q4 Actual		
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
1	-	Desktop Computer, based w/ complete accessories	unit	6	4	10	1,200,000.00	3	1	4	480,000.00	1	4	5	600,000.00	2	3	5	600,000.00	24	120,000.00	2,880,000.00			
2	-	Printer, Inkjet Color	unit	6	5	11	114,950.00	5	2	7	71,150.00	5	5	5	52,250.00	5	5	5	52,250.00	28	10,450.00	252,600.00			
3	-	DVD Burnable Speed:4x, 7GB	pc	40	40	5	85	5	5	95	6,600.00	50	30	5	85	5	5	5	5	105	7,312.00	770	70,40		
4	-	Household USG connection (Type A)	unit	33	5	38	20,312.20	0	0.00	5	5	5	9,333.25	5	5	5	0	0.00	43	1,864.65	4	80,265.95			
5	-	Yens: Guesteter Tower HP2021 EH	cart	#4		4	12,320.00	4	4	4	12,320.00	4	4	4	12,320.00	4	4	4	12,320.00	4	4,080.00	48,280.00			
6	-	Ilo. Cart Epson 003(Black)	cart	16	21	6	43	17,644.19	16	16	43	17,644.19	18	26	16	60	24,618.80	21	26	16	63	25,880.79	260	410.33	
7	-	Ilo. Cart Epson 003(Magenta)	cart	7	15	2	24	9,847.92	5	12	5	22	9,827.26	7	12	2	21	8,816.93	9	12	2	23	9,327.59	90	410.33
8	-	Ilo. Cart Epson 003(Yellow)	cart	7	15	2	24	9,847.92	5	12	5	22	9,827.26	7	12	2	21	8,816.93	9	12	2	23	9,327.59	90	410.33
9	-	Ilo. Cart Epson 003(Cyan)	cart	7	15	2	24	9,847.92	5	12	5	22	9,827.26	7	12	2	21	8,816.93	9	12	2	23	9,327.59	90	410.33
10	-	Catering	lumpa	1		1	55,000.00	1	1	1	55,000.00	1	1	1	55,000.00	1	1	1	1	1	1	1	55,000.00	4	220,000.00
11	-	Electric Consumption	lumpa	-1	1	1	3	264,000.00	1	1	3	264,000.00	1	1	1	264,000.00	1	1	1	1	3	264,000.00	12	880,000.00	
12	-	Internet Bills	lumpa	1	1	1	3	7,524.00	1	1	3	7,524.00	1	1	1	7,524.00	1	1	1	1	3	7,524.00	12	2,508.00	
13	-	Possible Water	lumpa	1	1	1	3	12,000.00	1	1	3	12,000.00	1	1	1	12,000.00	1	1	1	1	3	12,000.00	12	4,000.00	
14	-	Water Bills	lumpa	1	1	1	3	45,000.00	1	1	1	45,000.00	1	1	1	45,000.00	1	1	1	1	3	45,000.00	10	15,000.00	
15	-	Cable TV	lumpa	1		1	1,200.00	1	1	1	1,200.00	1	1	1	1,200.00	1	1	1	1	1	1,200.00	4	4,800.00		
16	-	Folder Tagboard for M size documents	pack	3	3	4	1,650.00	4	4	4	2,200.00	0	0	0	2,750.00	12	550.00	6,600.00	5	550.00	6,600.00	6,600.00			
17	-	Folder Tagboard for M size documents	pack	2	2	2	1,300.00	2	2	2	1,300.00	2	2	2	1,300.00	1	1	1	1	1	1,300.00	7	3,950.00		
18	-	Continuous Flex Ink for Brother ET-D500 MFC-108D	bottle	0	0.00	10	20	10,600.00	10	10	20	10,600.00	10	10	10	10,600.00	60	500.00	10,600.00	21,600.00					
19	-	Continuous Flex Ink for Brother ET-S500 Cyan-48.0ml	bottle	0	0.00	10	10	10,600.00	10	10	20	10,600.00	10	10	10	10,600.00	60	500.00	10,600.00	21,600.00					
20	-	Continuous Flex Ink for Brother ET-S500 Yellow-48.0ml	bottle	0	0.00	10	20	10,600.00	10	10	20	10,600.00	10	10	10	10,600.00	60	500.00	10,600.00	21,600.00					
21	-	Continuous Flex Ink for Brother ET-S500 Magenta-48.0ml	bottle	0	0.00	10	20	10,600.00	10	10	20	10,600.00	10	10	10	10,600.00	60	500.00	10,600.00	21,600.00					
22	-	Epson 10 Black	pc	0	0	10	10	20	20	20	20	20	20	20	20	20	20	20	20	20	20	1,981.00			
23	-	Epson 10 Cyan	pc	0	0	10	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	1,515.00			
24	-	Epson 10 Magenta	pc	0	0	10	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	1,515.00			
25	-	Epson 10 Yellow	pc	0	0	10	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	1,515.00			

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 Availabilty	April	May	June	Q2	Q2 Availabilty	July	Aug	Sept	Q3	Q3 Availabilty	Oct	Nov	Dec
26	-	Digital Camera	unit			0	0.00			0	0.00			0	0.00	5	75,000.00	5	15,000.00		
27	-	Printer A3 w/ Scanner /Continuous Feed	unit	1	1	2	83,000.00		0	0.00	1	1	41,500.00	2	2	83,000.00	5	41,500.00			
28	-	Photocopier	unit			0	0.00			0	0.00			1	1	138,500.00	1	138,500.00			
29	-	Smart Phone	unit	2	2	60,000.00	2		2	60,000.00	2	2	60,000.00	8	2	30,000.00	16	30,000.00			
30	-	Calculator - Scientific, L-991215	unit	8	8	8,800.00	2		2	2,150.00	0	0.00	1	1	1,075.00	13	1,075.00	0	11,812.00		
31	-	Carabiner Strape	ml		0	0.00	10		10	7,700.00		0	0.00	10	10	7,700.00	20	770.00		15,400.00	
32	-	Printer A4/Continuous Feed	unit		2		20,000.00		0	0.00		0	0.00	8	0	80,000.00	10	10,000.00		100,000.00	
33	-	Measuring Tape - 30m	pc	5	5	4,800.00	5		5	4,800.00	0	0.00	3	3	2,400.00	13	890.00		11,440.00		
34	-	Measuring Tape - 7m steel	pc	3	3	960.00	5		5	1,600.00	0	0.00	0	0	0.00	0	0.00	0	320.00		2,560.00
35	-	Wheel meter - 12 inches diameter	unit	1	1	20,000.00	0		0	0.00		0	0.00	3	3	60,000.00	4	20,000.00		80,000.00	
36	-	White Board, 15 x 20 inches	each	4	4	3,800.00	4		4	3,800.00	0	0.00	3	3	2,325.00	14	975.00		10,725.00		
37	-	Bond Paper - A3	ream	15	15	15	45		18,377.50	65	25	105	42,787.50	65	25	105	42,787.50	360	407.50		146,700.00
38	-	Field Book	book	15	5	20	1,500.00	10	10	625.00	25	5	30	2,750.00	10	10	825.00	70	82.50		5,775.00
39	-	Post-it type "Sign Here"	peck	10	10	425.00	3		3	127.50	13	13	552.50	3	3	127.50	29	42.50		1,232.50	
40	-	Eraser, plastic/rubber	pc		0	0.00	3		3	127.50	3	3	127.50	3	3	127.50	9	42.50		381.50	
41	-	Bobine (jute)	pc	0	0.00	100		100	36,000.00	0	0.00	100	100	36,000.00	200	360.00	360	407.50		76,000.00	
42	-	Grasscutter (MANUAL)	*	*	*	*	*	*	0.00	0	*	*	0	0.00	*	5	3,900.00	5	780.00		3,900.00
43	-	Brush Cutter	units		0	0.00	0		0	0.00	0	0.00	0	0.00	12	12	120,000.00	12	10,000.00		120,000.00
44	-	Shovel, rounded Ø 0.2mm thick	pc	0	0.00	100		100	76,000.00	0	0.00	100	100	76,000.00	200	760.00	200	760.00		152,000.00	
45	-	Shovel, flat Ø 0.2mm thick	pc	0	0.00	50		50	41,000.00	0	0.00	50	50	41,000.00	100	820.00	100	820.00		82,000.00	
46	-	Wheel Barrow, Ø 0.6in tray thick	unit		0	0.00	50		225,000.00	0	0.00	50	50	225,000.00	100	4,500.00	100	4,500.00		450,000.00	
47	-	Hard Broom	bundles		0	0.00	100		100	4,000.00	50	50	2,000.00	50	50	2,000.00	200	40.00		8,000.00	
48	-	Safety Gloves (ordinary)	pairs	0	0.00	70		70	2,450.00	70	70	2,450.00	70	70	2,450.00	210	35.00		7,350.00		
49	-	Apron for butchicer operator - meat chub	pc	*	*	0	0.00	20	30,300.00	*	0	0.00	30	30,300.00	60	350.00	60	350.00		21,000.00	
50	-	Bamboo, plastic wire	kg	0	0.00	250		250	17,000.00	0	0.00	250	250	17,000.00	500	680.00	500	680.00		340,000.00	
51	-	Surgical Mask	pc	0	0.00	50		50	500.00	0	0.00	50	50	500.00	100	50.00	100	50.00		1,000.00	
52	-	Safety Rubber Boots	pair	0	0.00	100		100	48,000.00	0	0.00	100	100	48,000.00	200	480.00	200	480.00		96,000.00	
53	-	Safety Helmet with built-in DPMH logo (Yellow)	pc	0	0.00	100		100	30,000.00	0	0.00	100	100	30,000.00	200	300.00	200	300.00		60,000.00	
54	-	Reflective safety pants at the back & DPMH logo infixed, orange	pants	0	0.00	100		100	40,000.00	0	0.00	100	100	40,000.00	200	400.00	200	400.00		80,000.00	
55	-	Reflective safety pants, from this combination of green and orange color w/ DPMH logo infixed at the back & DPMH logo infixed	pants	0	0.00	100		100	17,750.00	0	0.00	100	100	17,750.00	200	177.50	200	177.50		35,500.00	
56	-	Long sleeve w/ DPMH logo infixed at the back & DPMH logo infixed, round neck, orange 100%, cotton cloth	pc	0	0.00	150		150	37,500.00	0	0.00	150	150	37,500.00	200	250.00	200	250.00		75,000.00	
57	-	Lattice Valley Sheet (Rob Sheet, Holder Cloth w/ DPMH logo and DPMH logo infixed)	pc	50	50	21,000.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	50	420.00	21,000.00	
58	-	Sharpening stone	pc	0	0.00	50		50	14,000.00	0	0.00	50	50	14,000.00	100	280.00	100	280.00		28,000.00	
59	-	Traffic gloves, red and green	pair	0	0.00	25		25	11,250.00	0	0.00	25	25	11,250.00	50	450.00	50	450.00		22,500.00	
60	-	red flag	pc	0	0.00	25		25	2,500.00	0	0.00	25	25	2,500.00	50	100.00	50	100.00		5,000.00	

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue		
				Jan	Feb	Mar	Apr	May	June	Q2	Q3	Q4	Oct	Nov	Dec	Q1			
61	-	green flag	pcx	0	0.00	25	2,000.00	25	0.00	0	0.00	25	2,000.00	50	100.00	5,000.00			
62	-	road barrier	units	0	0.00	0	0.00	0	0.00	0	0.00	50	250,000.00	50	5,000.00	293,000.00			
63	-	traffic cones	units	0	0.00	75	86,250.00	0	0.00	0	0.00	50	57,500.00	125	1,150.00	141,750.00			
64	-	safety bora	packs	0	0.00	0	0.00	0	0.00	0	0.00	30	151,500.00	30	5,050.00	151,500.00			
65	-	bolted with chains	pcx	0	0.00	0	0.00	0	0.00	0	0.00	50	95,200.00	50	1,904.00	95,200.00			
66	-	Standard DWH-150 Folder A4	pcx	25	30	55	20,000.00	10	10	20	7,500.00	25	10	35	13,000.00	10	20	7,600.00	1,10
67	-	Laptop/Ultra book for specialized applications	unit	1	1	170,000.00	2	2	4	600,000.00	0	0.00	0	0.00	5	5	1,70,000.00	5	
68	-	House pad w/ write support	pcx	20	20	2,000.00	0	0.00	0	0.00	0	0.00	0	0.00	20	130.00	2,000.00		
69	-	Service Vehicle and Heavy Equipments (Fuel/Petrol/Oil and Maintenance)	pcx	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	
70	-	SF-630(H1-5338)	lump	1	1	76,455.67	1	1	76,455.67	1	1	76,455.67	1	1	76,455.67	4	74,645.67	293,825.67	
71	-	30779(11-701)Hino Dumptruck	lump	1	1	135,915.60	1	1	135,915.60	1	1	135,915.60	1	1	135,915.60	4	135,915.60	543,666.40	
72	-	34723(01-3407)Hino Dumptruck	lump	1	1	130,041.60	1	1	130,041.60	1	1	130,041.60	1	1	130,041.60	4	130,041.60	552,166.40	
73	-	SAC-836(H1-661) Hino Dumptruck	lump	1	1	142,380.50	1	1	142,380.50	1	1	142,380.50	1	1	142,380.50	4	142,380.50	569,476.00	
74	-	SF-935(H1-5335)Mitsubishi Galion	lump	1	1	82,371.00	1	1	82,371.00	1	1	82,371.00	1	1	82,371.00	4	82,371.00	329,480.00	
75	-	12,365(01-7001)Wheel Loader	lump	1	1	156,975.19	1	1	156,975.19	1	1	156,975.19	1	1	156,975.19	4	156,975.19	627,900.75	
76	-	81280(01-3299)Mitsubishi L-300 Dumper	lump	1	1	40,254.08	1	1	40,254.08	1	1	40,254.08	1	1	40,254.08	4	40,254.08	151,016.30	
77	-	HDR-730(H1-1846) Service Pick-up	lump	1	1	77,132.15	1	1	77,132.15	1	1	77,132.15	1	1	77,132.15	4	77,132.15	308,528.59	
78	-	02280(H1-3650)Toyota Hilux Pickup	lump	1	1	76,187.46	1	1	76,187.46	1	1	76,187.46	1	1	76,187.46	4	76,187.46	304,740.85	
79	-	Hydraulic Excavator P17-105 (Back hoe)	lump	1	1	215,668.53	1	1	215,668.53	1	1	215,668.53	1	1	215,668.53	4	215,668.53	862,678.10	
80	-	SF-940(H1-546) Mitsubishi Delica Van	lump	1	1	74,390.62	1	1	74,390.62	1	1	74,390.62	1	1	74,390.62	4	74,390.62	290,361.47	
81	-	213-564 (Wheyter Roller)	lump	1	1	2,075.00	1	1	2,075.00	1	1	2,075.00	1	1	2,075.00	4	2,075.00	8,200,000.00	
82	-	538-708 Mitsubishi Delica Van	lump	1	1	33,000.00	1	1	33,000.00	1	1	33,000.00	1	1	33,000.00	4	33,000.00	132,000.00	
83	-	8EJ-685 Isuzu D-MAX	lump	1	1	43,810.25	1	1	43,810.25	1	1	43,810.25	1	1	43,810.25	4	43,810.25	175,241.00	
84	-	F-TE-474 Mitsubishi Spada	lump	1	1	35,947.50	1	1	35,947.50	1	1	35,947.50	1	1	35,947.50	4	35,947.50	143,760.00	
85	-	F-356 and D-Max Bator 4x4 model 2021	lump	1	1	50,248.00	1	1	50,248.00	1	1	50,248.00	1	1	50,248.00	4	50,248.00	200,960.00	
86	-	Air Conditioning unit split Split Type with installation	unit	0	0.00	0	0.00	1	1	90,000.00	0	1	90,000.00	1	1	90,000.00	90,000.00		
87	-	ISO Folder (Legal)	pack	30	30	10,900.00	20	20	7,000.00	20	20	7,000.00	10	3,000.00	80	350.00	26,000.00		
88	-	SF-945	lump	1	1	25,161.25	1	1	25,161.25	1	1	25,161.25	1	1	25,161.25	4	25,161.25	140,645.00	
89	-	OTG Flachföhre 6x625 (Type regular)	pcx	5	5	3,750.00	0	0	0.00	0	0	0.00	0	0	5	750.00	3,750.00		
90	-	OTG Flachföhre 6x625 (Type C)	pcx	15	15	14,250.00	0	0	0.00	0	0	0.00	0	0	15	950.00	14,250.00		
91	-	Epson Ink 008 Black	cant	10	10	5,700.00	10	10	5,700.00	10	10	5,700.00	10	10	5,700.00	40	570.00	22,800.00	
92	-	Liquid Hand Soap 500ml	bottle	5	5	5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	5	5	130.00	7,800.00	
93	-	Brother Ink A3 Printer (A4770730004 - 108-Dml)	bottle	5	5	2,250.00	5	5	2,250.00	5	5	2,250.00	5	5	5	5	5	13,650.00	
94	-	Brother Ink A3 Printer (A477073000C - 108-Dml)	bottle	5	5	2,250.00	5	5	2,250.00	5	5	2,250.00	5	5	5	5	5	13,650.00	
95	-	Brother Ink A3 Printer (A477073000Y - 108-Dml)	bottle	5	5	2,275.00	5	5	2,275.00	5	5	2,275.00	5	5	5	5	5	13,650.00	

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 REMAIN	April	May	June	Q2	Q2 REMAIN	July	Aug	Sept	Q3	Q3 REMAIN	Oct	Nov	Dec	Q4
96	-	Brother Ink A3 Printer(361797810K - 108 Dml)	bottle	20	20	10,100.00	10	10	20	10,100.00	10	10	20	10,100.00	10	10	20	10,100.00	80	505.00	46,400.00	
97	-	Ewwerry Mini Charger w/ Battery EV7ac/EV2ac(4-2000 mAH)	pack	2	2	1,009.50			0	0.00		0	0.00		0	0.00		0	0.00	2	504.75	1,009.50
98	-	Folder Expanding for Legal size docs (100pc/pack)	pack	2	2	3,000.00			0	0.00	1	1	1,500.00		0	0.00	0	0.00	3	1,500.00	4,500.00	
99	-	Micro SD Card (32GB)	pca	1	1	3,310.00			0	0.00	1	1	3,310.00		0	0.00	0	0.00	2	3,310.00	6,620.00	
100	-	Power Bank 20000 mAh/For laptop and mobile phone	unit	1	1	7,000.00			0	0.00	1	1	7,000.00		1	1	1	1	2	7,000.00	14,000.00	
A. TOTAL																P				16,056,484.05		
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																P				1,605,644.81		
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COSTS (If Applicable)																P				-		
D. GRAND TOTAL (A + B+C)																P				17,662,128.16		
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																						

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


 JESSIE C. BOQUIDON
 Property/Supply Officer

Date Prepared: July 27, 2023

Certified Funds Available / Certified Appropriate Funds Available:


 LILETH Y. GARCIA
 Account Budget Officer

Approved by:


 DICEDAD C. LOMIBAO
 Head of Office/Agency 
 7/27/23