

## ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

## Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the Items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

## Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- All information must be provided accurately.
- Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- Do not delete, add, or revise any items or rows on this form. otherwise the form will be deemed invalid.
- For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqO>. Instructions on how to fill-out is included in the reminders of the form.
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DPWH  
Region: REGIONAL OFFICE IV-B  
Address: EDSA, QUEZON CITY

Agency Code/UACS: 180010300017  
Organization Type: NATIONAL GOVERNMENT AGENCY

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

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| Item & Specifications                                   |                 |                                 | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           | Total Quantity for the year | Price     | Total Amount for the year |
|---------------------------------------------------------|-----------------|---------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------|-----------------------------|-----------|---------------------------|
|                                                         |                 |                                 |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  | Q4 AMOUNT |                             |           |                           |
| PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS) |                 |                                 |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| ALCOHOL OR ACETONE BASED ANTISEPTICS                    |                 |                                 |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 1                                                       | 12191601-AL-E04 | ALCOHOL, Ethyl, 500 mL          | bottle          | 34                           | 33  | 33  | 100 | 5,043.00  | 34    | 33  | 33   | 100 | 5,043.00  | 34   | 33  | 33   | 100 | 5,043.00  | 34  | 33  | 33  | 100 | 5,043.00  | 400                         | 50.43     | 20,172.00                 |
| 2                                                       | 12191601-AL-E03 | ALCOHOL, Ethyl, 1 Gallon        | gallon          | 18                           | 16  | 16  | 50  | 17,854.50 | 18    | 16  | 16   | 50  | 17,854.50 | 18   | 16  | 16   | 50  | 17,854.50 | 18  | 16  | 16  | 50  | 17,854.50 | 200                         | 357.09    | 71,418.00                 |
| ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES  |                 |                                 |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 3                                                       | 60121413-CB-P01 | CLEARBOOK, A4 size              | piece           | 8                            | 6   | 6   | 20  | 703.20    | 8     | 6   | 6    | 20  | 703.20    | 8    | 6   | 6    | 20  | 703.20    | 8   | 6   | 6   | 20  | 703.20    | 80                          | 35.16     | 2,812.80                  |
| 4                                                       | 60121413-CB-P02 | CLEARBOOK, Legal size           | piece           | 8                            | 6   | 6   | 20  | 727.20    | 8     | 6   | 6    | 20  | 727.20    | 8    | 6   | 6    | 20  | 727.20    | 8   | 6   | 6   | 20  | 727.20    | 80                          | 36.36     | 2,908.80                  |
| 5                                                       | 60121534-ER-P01 | ERASER, plastic/rubber          | piece           | 9                            | 8   | 8   | 25  | 206.50    | 9     | 8   | 8    | 25  | 206.50    | 9    | 8   | 8    | 25  | 206.50    | 9   | 8   | 8   | 25  | 206.50    | 100                         | 8.26      | 826.00                    |
| 6                                                       | 60121524-SP-G01 | SIGN PEN, Extra Fine Tip, Black | piece           | 34                           | 33  | 33  | 100 | 2,220.00  | 34    | 33  | 33   | 100 | 2,220.00  | 34   | 33  | 33   | 100 | 2,220.00  | 34  | 33  | 33  | 100 | 2,220.00  | 400                         | 22.20     | 8,880.00                  |
| 7                                                       | 60121524-SP-G04 | SIGN PEN, Fine Tip, Black       | piece           | 34                           | 33  | 33  | 100 | 4,472.00  | 34    | 33  | 33   | 100 | 4,472.00  | 34   | 33  | 33   | 100 | 4,472.00  | 34  | 33  | 33  | 100 | 4,472.00  | 400                         | 44.72     | 17,888.00                 |
| 8                                                       | 60121524-SP-G07 | SIGN PEN, Medium Tip, Black     | piece           | 34                           | 33  | 33  | 100 | 5,720.00  | 34    | 33  | 33   | 100 | 5,720.00  | 34   | 33  | 33   | 100 | 5,720.00  | 34  | 33  | 33  | 100 | 5,720.00  | 400                         | 57.20     | 22,880.00                 |
| 9                                                       | 60121524-SP-G02 | SIGN PEN, Extra Fine Tip, Blue  | piece           | 34                           | 33  | 33  | 100 | 2,220.00  | 34    | 33  | 33   | 100 | 2,220.00  | 34   | 33  | 33   | 100 | 2,220.00  | 34  | 33  | 33  | 100 | 2,220.00  | 400                         | 22.20     | 8,880.00                  |
| 10                                                      | 60121524-SP-G05 | SIGN PEN, Fine Tip, Blue        | piece           | 34                           | 33  | 33  | 100 | 4,472.00  | 34    | 33  | 33   | 100 | 4,472.00  | 34   | 33  | 33   | 100 | 4,472.00  | 34  | 33  | 33  | 100 | 4,472.00  | 400                         | 44.72     | 17,888.00                 |
| 11                                                      | 60121524-SP-G08 | SIGN PEN, Medium Tip, Blue      | piece           | 34                           | 33  | 33  | 100 | 5,720.00  | 34    | 33  | 33   | 100 | 5,720.00  | 34   | 33  | 33   | 100 | 5,720.00  | 34  | 33  | 33  | 100 | 5,720.00  | 400                         | 57.20     | 22,880.00                 |
| 12                                                      | 60121524-SP-G03 | SIGN PEN, Extra Fine Tip, Red   | piece           | 18                           | 16  | 16  | 50  | 1,110.00  | 18    | 16  | 16   | 50  | 1,110.00  | 18   | 16  | 16   | 50  | 1,110.00  | 18  | 16  | 16  | 50  | 1,110.00  | 200                         | 22.20     | 4,440.00                  |
| 13                                                      | 60121524-SP-G06 | SIGN PEN, Fine Tip, Red         | piece           | 18                           | 16  | 16  | 50  | 2,288.00  | 18    | 16  | 16   | 50  | 2,288.00  | 18   | 16  | 16   | 50  | 2,288.00  | 18  | 16  | 16  | 50  | 2,288.00  | 200                         | 45.76     | 9,152.00                  |
| 14                                                      | 60121524-SP-G09 | SIGN PEN, Medium Tip, Red       | piece           | 18                           | 16  | 16  | 50  | 2,860.00  | 18    | 16  | 16   | 50  | 2,860.00  | 18   | 16  | 16   | 50  | 2,860.00  | 18  | 16  | 16  | 50  | 2,860.00  | 200                         | 57.20     | 11,440.00                 |
| 15                                                      | 60121124-WR-P01 | WRAPPING PAPER                  | pack            | 4                            | 3   | 3   | 10  | 1,612.00  | 4     | 3   | 3    | 10  | 1,612.00  | 4    | 3   | 3    | 10  | 1,612.00  | 4   | 3   | 3   | 10  | 1,612.00  | 40                          | 161.20    | 6,448.00                  |
| AUDIO AND VISUAL EQUIPMENT AND SUPPLIES                 |                 |                                 |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 16                                                      | 45121517-DO-C03 | DOCUMENT CAMERA                 | unit            | 1                            | 0   | 0   | 1   | 23,623.60 | 0     | 0   | 0    | 0   | 0.00      | 1    | 0   | 0    | 1   | 23,623.60 | 0   | 0   | 0   | 0   | 0.00      | 2                           | 23,623.60 | 47,247.20                 |
| 17                                                      | 45111609-MM-P01 | MULTIMEDIA PROJECTOR            | unit            | 1                            | 0   | 0   | 1   | 16,588.00 | 0     | 0   | 0    | 0   | 0.00      | 1    | 0   | 0    | 1   | 16,588.00 | 0   | 0   | 0   | 0   | 0.00      | 2                           | 16,588.00 | 33,176.00                 |
| BATTERIES AND CELLS AND ACCESSORIES                     |                 |                                 |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 18                                                      | 26111702-BT-A02 | BATTERY, dry cell, size AA      | pack            | 9                            | 8   | 8   | 25  | 512.25    | 9     | 8   | 8    | 25  | 512.25    | 9    | 8   | 8    | 25  | 512.25    | 9   | 8   | 8   | 25  | 512.25    | 100                         | 20.49     | 2,049.00                  |
| 19                                                      | 26111702-BT-A01 | BATTERY, dry cell, size AAA     | pack            | 9                            | 8   | 8   | 25  | 458.50    | 9     | 8   | 8    | 25  | 458.50    | 9    | 8   | 8    | 25  | 458.50    | 9   | 8   | 8   | 25  | 458.50    | 100                         | 18.34     | 1,834.00                  |
| CLEANING EQUIPMENT AND SUPPLIES                         |                 |                                 |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |
| 20                                                      | 47131812-AF-A01 | AIR FRESHENER                   | can             | 9                            | 8   | 8   | 25  | 2,182.75  | 9     | 8   | 8    | 25  | 2,182.75  | 9    | 8   | 8    | 25  | 2,182.75  | 9   | 8   | 8   | 25  | 2,182.75  | 100                         | 87.31     | 8,731.00                  |

| Item & Specifications                                                                |                 |                                         | Unit of Measure   | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price     | Total Amount for the year |
|--------------------------------------------------------------------------------------|-----------------|-----------------------------------------|-------------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------|---------------------------|
|                                                                                      |                 |                                         |                   | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |           |                           |
| 21                                                                                   | 47131604-BR-S01 | BROOM (Walis Tambo)                     | piece             | 9                            | 8   | 8   | 25 | 3,120.00  | 9     | 8   | 8    | 25 | 3,120.00  | 9    | 8   | 8    | 25 | 3,120.00  | 9   | 8   | 8   | 25 | 3,120.00  | 100                         | 124.80    | 12,480.00                 |
| 22                                                                                   | 47131604-BR-T01 | BROOM (Walis Ting-ting)                 | piece             | 9                            | 8   | 8   | 25 | 650.00    | 9     | 8   | 8    | 25 | 650.00    | 9    | 8   | 8    | 25 | 650.00    | 9   | 8   | 8   | 25 | 650.00    | 100                         | 26.00     | 2,600.00                  |
| 23                                                                                   | 47131829-TB-C01 | CLEANER, Toilet Bowl and Urinal         | bottle            | 4                            | 3   | 3   | 10 | 416.00    | 4     | 3   | 3    | 10 | 416.00    | 4    | 3   | 3    | 10 | 416.00    | 4   | 3   | 3   | 10 | 416.00    | 40                          | 41.60     | 1,664.00                  |
| 24                                                                                   | 47131805-CL-P01 | CLEANSER, Scouring Powder               | plastic container | 4                            | 3   | 3   | 10 | 239.20    | 4     | 3   | 3    | 10 | 239.20    | 4    | 3   | 3    | 10 | 239.20    | 4   | 3   | 3   | 10 | 239.20    | 40                          | 23.92     | 956.80                    |
| 25                                                                                   | 47131811-DE-B02 | DETERGENT BAR                           | piece             | 9                            | 8   | 8   | 25 | 233.50    | 9     | 8   | 8    | 25 | 233.50    | 9    | 8   | 8    | 25 | 233.50    | 9   | 8   | 8   | 25 | 233.50    | 100                         | 9.34      | 934.00                    |
| 26                                                                                   | 47131811-DE-P02 | DETERGENT POWDER, all purpose           | pouch             | 9                            | 8   | 8   | 25 | 1,352.00  | 9     | 8   | 8    | 25 | 1,352.00  | 9    | 8   | 8    | 25 | 1,352.00  | 9   | 8   | 8   | 25 | 1,352.00  | 100                         | 54.08     | 5,408.00                  |
| 27                                                                                   | 47131803-DS-A01 | DISINFECTANT SPRAY                      | can               | 18                           | 16  | 16  | 50 | 6,994.50  | 18    | 16  | 16   | 50 | 6,994.50  | 18   | 16  | 16   | 50 | 6,994.50  | 18  | 16  | 16  | 50 | 6,994.50  | 200                         | 139.89    | 27,978.00                 |
| 28                                                                                   | 47131601-DU-P01 | DUST PAN                                | piece             | 4                            | 3   | 3   | 10 | 468.00    | 4     | 3   | 3    | 10 | 468.00    | 4    | 3   | 3    | 10 | 468.00    | 4   | 3   | 3   | 10 | 468.00    | 40                          | 46.80     | 1,872.00                  |
| 29                                                                                   | 47131802-FW-P03 | FLOOR WAX, paste type, red              | can               | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 309.76    | 0.00                      |
| 30                                                                                   | 47131830-FC-A01 | FURNITURE CLEANER                       | can               | 9                            | 8   | 8   | 25 | 3,534.75  | 9     | 8   | 8    | 25 | 3,534.75  | 9    | 8   | 8    | 25 | 3,534.75  | 9   | 8   | 8   | 25 | 3,534.75  | 100                         | 141.39    | 14,139.00                 |
| 31                                                                                   | 73101612-HS-L01 | HAND SOAP, liquid, 500ml                | bottle            | 9                            | 8   | 8   | 25 | 1,073.75  | 9     | 8   | 8    | 25 | 1,073.75  | 9    | 8   | 8    | 25 | 1,073.75  | 9   | 8   | 8   | 25 | 1,073.75  | 100                         | 42.95     | 4,295.00                  |
| 32                                                                                   | 47121804-MP-B01 | MOP BUCKET                              | unit              | 8                            | 6   | 6   | 20 | 45,760.00 | 8     | 6   | 6    | 20 | 45,760.00 | 8    | 6   | 6    | 20 | 45,760.00 | 8   | 6   | 6   | 20 | 45,760.00 | 80                          | 2,288.00  | 183,040.00                |
| 33                                                                                   | 47131501-RG-C01 | RAGS                                    | kilo              | 8                            | 6   | 6   | 20 | 1,389.40  | 8     | 6   | 6    | 20 | 1,389.40  | 8    | 6   | 6    | 20 | 1,389.40  | 8   | 6   | 6   | 20 | 1,389.40  | 80                          | 69.47     | 5,557.60                  |
| 34                                                                                   | 47131602-SC-N01 | SCOURING PAD                            | pack              | 4                            | 3   | 3   | 10 | 856.30    | 4     | 3   | 3    | 10 | 856.30    | 4    | 3   | 3    | 10 | 856.30    | 4   | 3   | 3   | 10 | 856.30    | 40                          | 85.63     | 3,425.20                  |
| 35                                                                                   | 47121701-TB-P04 | TRASHBAG, XXL size                      | roll/pack         | 18                           | 16  | 16  | 50 | 6,500.00  | 18    | 16  | 16   | 50 | 6,500.00  | 18   | 16  | 16   | 50 | 6,500.00  | 18  | 16  | 16  | 50 | 6,500.00  | 200                         | 130.00    | 26,000.00                 |
| 36                                                                                   | 47121701-TB-P05 | TRASHBAG, Large size                    | roll/pack         | 9                            | 8   | 8   | 25 | 1,482.00  | 9     | 8   | 8    | 25 | 1,482.00  | 9    | 8   | 8    | 25 | 1,482.00  | 9   | 8   | 8   | 25 | 1,482.00  | 100                         | 59.28     | 5,928.00                  |
| 37                                                                                   | 47121701-TB-P06 | TRASHBAG, XL size                       | roll/pack         | 9                            | 8   | 8   | 25 | 2,314.00  | 9     | 8   | 8    | 25 | 2,314.00  | 9    | 8   | 8    | 25 | 2,314.00  | 9   | 8   | 8   | 25 | 2,314.00  | 100                         | 92.56     | 9,256.00                  |
| 38                                                                                   | 47121702-WB-P01 | WASTEBASKET                             | piece             | 9                            | 8   | 8   | 25 | 1,092.00  | 9     | 8   | 8    | 25 | 1,092.00  | 9    | 8   | 8    | 25 | 1,092.00  | 9   | 8   | 8   | 25 | 1,092.00  | 100                         | 43.68     | 4,368.00                  |
| COLOR COMPOUNDS AND DISPERSIONS                                                      |                 |                                         |                   |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 39                                                                                   | 12171703-SI-P01 | INK, for stamp pad                      | bottle            | 8                            | 6   | 6   | 20 | 575.80    | 8     | 6   | 6    | 20 | 575.80    | 8    | 6   | 6    | 20 | 575.80    | 8   | 6   | 6   | 20 | 575.80    | 80                          | 28.79     | 2,303.20                  |
| CONSUMER ELECTRONICS                                                                 |                 |                                         |                   |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 40                                                                                   | 52161535-DV-R02 | DIGITAL VOICE RECORDER                  | unit              | 0                            | 0   | 1   | 1  | 7,339.16  | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 7,339.16  | 0   | 0   | 0   | 0  | 0.00      | 2                           | 7,339.16  | 14,678.32                 |
| FILMS                                                                                |                 |                                         |                   |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 41                                                                                   | 13111203-AC-P01 | ACETATE                                 | roll              | 2                            | 2   | 1   | 5  | 6,219.20  | 2     | 2   | 1    | 5  | 6,219.20  | 2    | 2   | 1    | 5  | 6,219.20  | 2   | 2   | 1   | 5  | 6,219.20  | 20                          | 1,243.84  | 24,876.80                 |
| 42                                                                                   | 13111201-CF-P02 | CARBON FILM, Legal size                 | box               | 2                            | 2   | 1   | 5  | 1,759.15  | 2     | 2   | 1    | 5  | 1,759.15  | 2    | 2   | 1    | 5  | 1,759.15  | 2   | 2   | 1   | 5  | 1,759.15  | 20                          | 351.83    | 7,036.60                  |
| FIRE FIGHTING EQUIPMENT                                                              |                 |                                         |                   |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 43                                                                                   | 46191601-FE-M01 | FIRE EXTINGUISHER, dry chemical         | unit              | 4                            | 3   | 3   | 10 | 11,440.00 | 4     | 3   | 3    | 10 | 11,440.00 | 4    | 3   | 3    | 10 | 11,440.00 | 4   | 3   | 3   | 10 | 11,440.00 | 40                          | 1,144.00  | 45,760.00                 |
| FLAG OR ACCESSORIES                                                                  |                 |                                         |                   |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 44                                                                                   | 55121905-PH-P01 | PHILIPPINE NATIONAL FLAG                | piece             | 2                            | 2   | 1   | 5  | 1,424.20  | 2     | 2   | 1    | 5  | 1,424.20  | 2    | 2   | 1    | 5  | 1,424.20  | 2   | 2   | 1   | 5  | 1,424.20  | 20                          | 284.84    | 5,696.80                  |
| FURNITURE AND FURNISHINGS                                                            |                 |                                         |                   |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 45                                                                                   | 56101504-CM-B01 | MONOBLOC CHAIR, beige                   | piece             | 5                            | 4   | 4   | 13 | 4,434.56  | 5     | 4   | 4    | 13 | 4,434.56  | 4    | 4   | 4    | 12 | 4,093.44  | 4   | 4   | 4   | 12 | 4,093.44  | 50                          | 341.12    | 17,056.00                 |
| 46                                                                                   | 56101504-CM-W01 | MONOBLOC CHAIR, white                   | piece             | 5                            | 4   | 4   | 13 | 4,434.56  | 5     | 4   | 4    | 13 | 4,434.56  | 4    | 4   | 4    | 12 | 4,093.44  | 4   | 4   | 4   | 12 | 4,093.44  | 50                          | 341.12    | 17,056.00                 |
| HEATING AND VENTILATION AND AIR CIRCULATION                                          |                 |                                         |                   |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 47                                                                                   | 40101604-EF-C01 | ELECTRIC FAN, ceiling mount, orbit type | unit              | 1                            | 1   | 1   | 3  | 3,666.00  | 1     | 1   | 1    | 3  | 3,666.00  | 1    | 0   | 1    | 2  | 2,444.00  | 1   | 0   | 1   | 2  | 2,444.00  | 10                          | 1,222.00  | 12,220.00                 |
| 48                                                                                   | 40101604-EF-G01 | ELECTRIC FAN, industrial, ground type   | unit              | 1                            | 1   | 1   | 3  | 3,329.04  | 1     | 1   | 1    | 3  | 3,329.04  | 1    | 0   | 1    | 2  | 2,219.36  | 1   | 0   | 1   | 2  | 2,219.36  | 10                          | 1,109.68  | 11,096.80                 |
| 49                                                                                   | 40101604-EF-S01 | ELECTRIC FAN, stand type                | unit              | 1                            | 1   | 1   | 3  | 4,680.00  | 1     | 1   | 1    | 3  | 4,680.00  | 1    | 0   | 1    | 2  | 3,120.00  | 1   | 0   | 1   | 2  | 3,120.00  | 10                          | 1,560.00  | 15,600.00                 |
| 50                                                                                   | 40101604-EF-W01 | ELECTRIC FAN, wall mount                | unit              | 1                            | 1   | 1   | 3  | 2,705.04  | 1     | 1   | 1    | 3  | 2,705.04  | 1    | 0   | 1    | 2  | 1,803.36  | 1   | 0   | 1   | 2  | 1,803.36  | 10                          | 901.68    | 9,016.80                  |
| INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES |                 |                                         |                   |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |           |                           |
| 51                                                                                   | 43211507-DSK003 | DESKTOP, for Basic Users                | unit              | 1                            | 0   | 0   | 1  | 24,793.60 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1                           | 24,793.60 | 24,793.60                 |
| 52                                                                                   | 43211507-DSK004 | DESKTOP, for Mid-Range Users            | unit              | 1                            | 0   | 0   | 1  | 42,390.40 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1                           | 42,390.40 | 42,390.40                 |
| 53                                                                                   | 43201827-HD-X02 | EXTERNAL HARD DRIVE                     | unit              | 4                            | 3   | 3   | 10 | 30,149.60 | 4     | 3   | 3    | 10 | 30,149.60 | 4    | 3   | 3    | 10 | 30,149.60 | 4   | 3   | 3   | 10 | 30,149.60 | 40                          | 3,014.96  | 120,598.40                |
| 54                                                                                   | 43202010-FD-U04 | FLASH DRIVE                             | piece             | 8                            | 6   | 6   | 20 | 3,054.80  | 8     | 6   | 6    | 20 | 3,054.80  | 8    | 6   | 6    | 20 | 3,054.80  | 8   | 6   | 6   | 20 | 3,054.80  | 80                          | 152.74    | 12,219.20                 |
| 55                                                                                   | 43211503-LAP004 | LAPTOP COMPUTER, for Mid-range Users    | unit              | 1                            | 0   | 0   | 1  | 42,380.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1                           | 42,380.00 | 42,380.00                 |
| 56                                                                                   | 43211503-LAP003 | LAPTOP COMPUTER, Lightweight            | unit              | 1                            | 0   | 0   | 1  | 46,800.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1                           | 46,800.00 | 46,800.00                 |
| 57                                                                                   | 43211706-MO-C02 | COMPUTER MOUSE, Wireless                | unit              | 8                            | 6   | 6   | 20 | 3,238.40  | 8     | 6   | 6    | 20 | 3,238.40  | 8    | 6   | 6    | 20 | 3,238.40  | 8   | 6   | 6   | 20 | 3,238.40  | 80                          | 161.92    | 12,953.60                 |

| Item & Specifications                         |                 |                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price    | Total Amount for the year |
|-----------------------------------------------|-----------------|--------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|----------|---------------------------|
|                                               |                 |                                                  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |          |                           |
| 58                                            | 43212105-PR-L01 | PRINTER, Laser, Monochrome                       | unit            | 1                            | 0   | 0   | 1  | 2,636.89  | 1     | 0   | 0    | 1  | 2,636.89  | 1    | 0   | 0    | 1  | 2,636.89  | 1   | 0   | 0   | 1  | 2,636.89  | 4                           | 2,636.89 | 10,547.56                 |
| LIGHTING AND FIXTURES AND ACCESSORIES         |                 |                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |
| 59                                            | 39101628-LB-L01 | LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts   | piece           | 18                           | 16  | 16  | 50 | 3,780.50  | 18    | 16  | 16   | 50 | 3,780.50  | 18   | 16  | 16   | 50 | 3,780.50  | 18  | 16  | 16  | 50 | 3,780.50  | 200                         | 75.61    | 15,122.00                 |
| 60                                            | 39101628-LT-L01 | LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts | piece           | 18                           | 16  | 16  | 50 | 10,291.00 | 18    | 16  | 16   | 50 | 10,291.00 | 18   | 16  | 16   | 50 | 10,291.00 | 18  | 16  | 16  | 50 | 10,291.00 | 200                         | 205.82   | 41,164.00                 |
| MANUFACTURING COMPONENTS AND SUPPLIES         |                 |                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |
| 61                                            | 31201610-GL-J02 | GLUE, all-purpose                                | bottle          | 9                            | 8   | 8   | 25 | 1,553.50  | 9     | 8   | 8    | 25 | 1,553.50  | 9    | 8   | 8    | 25 | 1,553.50  | 9   | 8   | 8   | 25 | 1,553.50  | 100                         | 62.14    | 6,214.00                  |
| 62                                            | 31151804-SW-H01 | STAPLE WIRE, heavy duty (binder type), 23/13     | box             | 6                            | 6   | 6   | 20 | 728.00    | 8     | 6   | 6    | 20 | 728.00    | 8    | 6   | 6    | 20 | 728.00    | 8   | 6   | 6   | 20 | 728.00    | 80                          | 36.40    | 2,912.00                  |
| 63                                            | 31151804-SW-S01 | STAPLE WIRE, standard                            | box             | 18                           | 16  | 16  | 50 | 1,188.00  | 18    | 16  | 16   | 50 | 1,188.00  | 18   | 16  | 16   | 50 | 1,188.00  | 18  | 16  | 16  | 50 | 1,188.00  | 200                         | 23.76    | 4,752.00                  |
| 64                                            | 31201502-TA-E02 | TAPE, electrical                                 | roll            | 8                            | 6   | 6   | 20 | 389.00    | 8     | 6   | 6    | 20 | 389.00    | 8    | 6   | 6    | 20 | 389.00    | 8   | 6   | 6   | 20 | 389.00    | 80                          | 19.45    | 1,556.00                  |
| 65                                            | 31201503-TA-M01 | TAPE, masking, 24mm                              | roll            | 18                           | 16  | 16  | 50 | 2,784.00  | 18    | 16  | 16   | 50 | 2,784.00  | 18   | 16  | 16   | 50 | 2,784.00  | 18  | 16  | 16  | 50 | 2,784.00  | 200                         | 55.68    | 11,136.00                 |
| 66                                            | 31201503-TA-M02 | TAPE, masking, 48 mm                             | roll            | 18                           | 16  | 16  | 50 | 6,058.00  | 18    | 16  | 16   | 50 | 6,058.00  | 18   | 16  | 16   | 50 | 6,058.00  | 18  | 16  | 16  | 50 | 6,058.00  | 200                         | 121.16   | 24,232.00                 |
| 67                                            | 31201517-TA-P01 | TAPE, packaging, 48 mm                           | roll            | 18                           | 16  | 16  | 50 | 1,118.00  | 18    | 16  | 16   | 50 | 1,118.00  | 18   | 16  | 16   | 50 | 1,118.00  | 18  | 16  | 16  | 50 | 1,118.00  | 200                         | 22.36    | 4,472.00                  |
| 68                                            | 31201512-TA-T01 | TAPE, transparent, 24mm                          | roll            | 18                           | 16  | 16  | 50 | 884.00    | 18    | 16  | 16   | 50 | 884.00    | 18   | 16  | 16   | 50 | 884.00    | 18  | 16  | 16  | 50 | 884.00    | 200                         | 17.68    | 3,536.00                  |
| 69                                            | 31201512-TA-T02 | TAPE, transparent, 48 mm                         | roll            | 18                           | 16  | 16  | 50 | 1,128.50  | 18    | 16  | 16   | 50 | 1,128.50  | 18   | 16  | 16   | 50 | 1,128.50  | 18  | 16  | 16  | 50 | 1,128.50  | 200                         | 22.57    | 4,514.00                  |
| 70                                            | 31151507-TW-P01 | TWINE, plastic                                   | roll            | 8                            | 6   | 6   | 20 | 1,332.40  | 8     | 6   | 6    | 20 | 1,332.40  | 8    | 6   | 6    | 20 | 1,332.40  | 8   | 6   | 6   | 20 | 1,332.40  | 80                          | 66.62    | 5,329.60                  |
| MEASURING AND OBSERVING AND TESTING EQUIPMENT |                 |                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |
| 71                                            | 41111604-RU-P02 | RULER, plastic, 450mm                            | piece           | 9                            | 8   | 8   | 25 | 498.25    | 9     | 8   | 8    | 25 | 498.25    | 9    | 8   | 8    | 25 | 498.25    | 9   | 8   | 8   | 25 | 498.25    | 100                         | 19.93    | 1,993.00                  |
| OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES |                 |                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |          |                           |
| 72                                            | 44121612-BL-H01 | BLADE, for general purpose cutter/utility knife  | tube            | 4                            | 3   | 3   | 10 | 163.70    | 4     | 3   | 3    | 10 | 163.70    | 4    | 3   | 3    | 10 | 163.70    | 4   | 3   | 3   | 10 | 163.70    | 40                          | 16.37    | 654.80                    |
| 73                                            | 44101602-PB-M01 | BINDING AND PUNCHING MACHINE                     | unit            | 1                            | 0   | 0   | 1  | 9,534.72  | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 9,534.72  | 0   | 0   | 0   | 0  | 0.00      | 2                           | 9,534.72 | 19,069.44                 |
| 74                                            | 44122037-RB-P10 | BINDING RING/COMB, plastic, 32 mm                | bundle          | 4                            | 3   | 3   | 10 | 2,598.90  | 4     | 3   | 3    | 10 | 2,598.90  | 4    | 3   | 3    | 10 | 2,598.90  | 4   | 3   | 3   | 10 | 2,598.90  | 40                          | 259.89   | 10,395.60                 |
| 75                                            | 44101807-CA-C01 | CALCULATOR, Compact                              | unit            | 9                            | 8   | 8   | 25 | 5,894.25  | 9     | 8   | 8    | 25 | 5,894.25  | 9    | 8   | 8    | 25 | 5,894.25  | 9   | 8   | 8   | 25 | 5,894.25  | 100                         | 235.77   | 23,577.00                 |
| 76                                            | 44121710-CH-W01 | CHALK, white enamel                              | box             | 1                            | 0   | 0   | 1  | 32.97     | 1     | 0   | 0    | 1  | 32.97     | 1    | 0   | 0    | 1  | 32.97     | 1   | 0   | 0   | 1  | 32.97     | 4                           | 32.97    | 131.88                    |
| 77                                            | 44122105-BF-C01 | CLIP, backfold, 19mm                             | box             | 9                            | 8   | 8   | 25 | 234.00    | 9     | 8   | 8    | 25 | 234.00    | 9    | 8   | 8    | 25 | 234.00    | 9   | 8   | 8   | 25 | 234.00    | 100                         | 9.36     | 936.00                    |
| 78                                            | 44122105-BF-C02 | CLIP, backfold, 25mm                             | box             | 9                            | 8   | 8   | 25 | 390.00    | 9     | 8   | 8    | 25 | 390.00    | 9    | 8   | 8    | 25 | 390.00    | 9   | 8   | 8   | 25 | 390.00    | 100                         | 15.60    | 1,560.00                  |
| 79                                            | 44122105-BF-C03 | CLIP, backfold, 32mm                             | box             | 9                            | 8   | 8   | 25 | 832.00    | 9     | 8   | 8    | 25 | 832.00    | 9    | 8   | 8    | 25 | 832.00    | 9   | 8   | 8   | 25 | 832.00    | 100                         | 33.28    | 3,328.00                  |
| 80                                            | 44122105-BF-C04 | CLIP, backfold, 50mm                             | box             | 9                            | 8   | 8   | 25 | 1,508.00  | 9     | 8   | 8    | 25 | 1,508.00  | 9    | 8   | 8    | 25 | 1,508.00  | 9   | 8   | 8   | 25 | 1,508.00  | 100                         | 60.32    | 6,032.00                  |
| 81                                            | 44121801-CT-R02 | CORRECTION TAPE                                  | piece           | 9                            | 8   | 8   | 25 | 337.50    | 9     | 8   | 8    | 25 | 337.50    | 9    | 8   | 8    | 25 | 337.50    | 9   | 8   | 8   | 25 | 337.50    | 100                         | 13.50    | 1,350.00                  |
| 82                                            | 44121612-CU-H01 | CUTTER/UTILITY KNIFE, for general purpose        | piece           | 4                            | 3   | 3   | 10 | 317.20    | 4     | 3   | 3    | 10 | 317.20    | 4    | 3   | 3    | 10 | 317.20    | 4   | 3   | 3   | 10 | 317.20    | 40                          | 31.72    | 1,268.80                  |
| 83                                            | 44111515-OF-B01 | DATA FILE BOX                                    | piece           | 4                            | 3   | 3   | 10 | 1,458.90  | 4     | 3   | 3    | 10 | 1,458.90  | 4    | 3   | 3    | 10 | 1,458.90  | 4   | 3   | 3   | 10 | 1,458.90  | 40                          | 145.89   | 5,835.60                  |
| 84                                            | 44122011-OF-F01 | DATA FOLDER                                      | piece           | 9                            | 8   | 8   | 25 | 2,075.25  | 9     | 8   | 8    | 25 | 2,075.25  | 9    | 8   | 8    | 25 | 2,075.25  | 9   | 8   | 8   | 25 | 2,075.25  | 100                         | 83.01    | 8,301.00                  |
| 85                                            | 44102202-DS-M01 | DATER STAMP                                      | piece           | 2                            | 2   | 1   | 5  | 2,174.75  | 2     | 2   | 1    | 5  | 2,174.75  | 2    | 2   | 1    | 5  | 2,174.75  | 2   | 2   | 1   | 5  | 2,174.75  | 20                          | 434.95   | 8,699.00                  |
| 86                                            | 44121506-EN-D01 | ENVELOPE, Documentary, A4                        | box             | 9                            | 8   | 8   | 25 | 20,748.00 | 9     | 8   | 8    | 25 | 20,748.00 | 9    | 8   | 8    | 25 | 20,748.00 | 9   | 8   | 8   | 25 | 20,748.00 | 100                         | 829.92   | 82,992.00                 |
| 87                                            | 44121506-EN-D02 | ENVELOPE, Documentary, legal,                    | box             | 9                            | 8   | 8   | 25 | 26,439.50 | 9     | 8   | 8    | 25 | 26,439.50 | 9    | 8   | 8    | 25 | 26,439.50 | 9   | 8   | 8   | 25 | 26,439.50 | 100                         | 1,057.58 | 105,758.00                |
| 88                                            | 44121506-EN-X01 | ENVELOPE, Expanding, Kraft                       | box             | 9                            | 8   | 8   | 25 | 23,498.75 | 9     | 8   | 8    | 25 | 23,498.75 | 9    | 8   | 8    | 25 | 23,498.75 | 9   | 8   | 8   | 25 | 23,498.75 | 100                         | 939.95   | 93,995.00                 |
| 89                                            | 44121506-EN-X02 | ENVELOPE, Expanding, Plastic                     | piece           | 1                            | 0   | 0   | 1  | 30.49     | 1     | 0   | 0    | 1  | 30.49     | 1    | 0   | 0    | 1  | 30.49     | 1   | 0   | 0   | 1  | 30.49     | 4                           | 30.49    | 121.96                    |
| 90                                            | 44121506-EN-M02 | ENVELOPE, Mailing                                | box             | 8                            | 6   | 6   | 20 | 8,650.40  | 8     | 6   | 6    | 20 | 8,650.40  | 8    | 6   | 6    | 20 | 8,650.40  | 8   | 6   | 6   | 20 | 8,650.40  | 80                          | 432.52   | 34,601.60                 |
| 91                                            | 44121504-EN-W02 | ENVELOPE, Mailing, with window                   | box             | 2                            | 2   | 1   | 5  | 2,563.60  | 2     | 2   | 1    | 5  | 2,563.60  | 2    | 2   | 1    | 5  | 2,563.60  | 2   | 2   | 1   | 5  | 2,563.60  | 20                          | 512.72   | 10,254.40                 |
| 92                                            | 44111912-ER-B01 | ERASER, felt, for blackboard/whiteboard          | piece           | 2                            | 2   | 1   | 5  | 72.40     | 2     | 2   | 1    | 5  | 72.40     | 2    | 2   | 1    | 5  | 72.40     | 2   | 2   | 1   | 5  | 72.40     | 20                          | 14.48    | 289.60                    |
| 93                                            | 44122118-FA-P01 | FASTENER                                         | box             | 9                            | 8   | 8   | 25 | 2,366.00  | 9     | 8   | 8    | 25 | 2,366.00  | 9    | 8   | 8    | 25 | 2,366.00  | 9   | 8   | 8   | 25 | 2,366.00  | 100                         | 94.64    | 9,464.00                  |
| 94                                            | 44111515-FO-X01 | FILE ORGANIZER, expanding, plastic, legal        | piece           | 2                            | 2   | 1   | 5  | 451.00    | 2     | 2   | 1    | 5  | 451.00    | 2    | 2   | 1    | 5  | 451.00    | 2   | 2   | 1   | 5  | 451.00    | 20                          | 90.20    | 1,804.00                  |
| 95                                            | 44122018-FT-D01 | FILE TAB DIVIDER, A4                             | set             | 4                            | 3   | 3   | 10 | 111.30    | 4     | 3   | 3    | 10 | 111.30    | 4    | 3   | 3    | 10 | 111.30    | 4   | 3   | 3   | 10 | 111.30    | 40                          | 11.13    | 445.20                    |
| 96                                            | 44122018-FT-D02 | FILE TAB DIVIDER, Legal                          | set             | 4                            | 3   | 3   | 10 | 142.30    | 4     | 3   | 3    | 10 | 142.30    | 4    | 3   | 3    | 10 | 142.30    | 4   | 3   | 3   | 10 | 142.30    | 40                          | 14.23    | 569.20                    |
| 97                                            | 44122011-FO-F01 | FOLDER, Fancy with slide, A4                     | bundle          | 4                            | 3   | 3   | 10 | 2,704.00  | 4     | 3   | 3    | 10 | 2,704.00  | 4    | 3   | 3    | 10 | 2,704.00  | 4   | 3   | 3   | 10 | 2,704.00  | 40                          | 270.40   | 10,816.00                 |
| 98                                            | 44122011-FO-F02 | FOLDER, Fancy with slide, legal                  | bundle          | 4                            | 3   | 3   | 10 | 2,912.00  | 4     | 3   | 3    | 10 | 2,912.00  | 4    | 3   | 3    | 10 | 2,912.00  | 4   | 3   | 3   | 10 | 2,912.00  | 40                          | 291.20   | 11,648.00                 |

| Item & Specifications        |                 |                                                | Unit of Measure | Monthly Quantity Requirement |     |     |    |            |       |     |      |    |            |      |     |      |    |            |     |     |     |    |            | Total Quantity for the year | Price     | Total Amount for the year |
|------------------------------|-----------------|------------------------------------------------|-----------------|------------------------------|-----|-----|----|------------|-------|-----|------|----|------------|------|-----|------|----|------------|-----|-----|-----|----|------------|-----------------------------|-----------|---------------------------|
|                              |                 |                                                |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT  | April | May | June | Q2 | Q2 AMOUNT  | July | Aug | Sept | Q3 | Q3 AMOUNT  | Oct | Nov | Dec | Q4 | Q4 AMOUNT  |                             |           |                           |
| 99                           | 44122011-FO-L01 | FOLDER, L-type, A4                             | pack            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 200.28    | 0.00                      |
| 100                          | 44122011-FO-L02 | FOLDER, L-type, Legal                          | pack            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 249.08    | 0.00                      |
| 101                          | 44122027-FO-P01 | FOLDER, pressboard                             | box             | 5                            | 4   | 4   | 13 | 12,384.32  | 5     | 4   | 4    | 13 | 12,384.32  | 4    | 4   | 4    | 12 | 11,431.68  | 4   | 4   | 4   | 12 | 11,431.68  | 50                          | 952.64    | 47,632.00                 |
| 102                          | 44122011-FO-T01 | FOLDER with tab, A4                            | pack            | 8                            | 6   | 6   | 20 | 7,592.00   | 8     | 6   | 6    | 20 | 7,592.00   | 8    | 6   | 6    | 20 | 7,592.00   | 8   | 6   | 6   | 20 | 7,592.00   | 80                          | 379.60    | 30,368.00                 |
| 103                          | 44122011-FO-T02 | FOLDER with tab, Legal                         | pack            | 8                            | 6   | 6   | 20 | 8,278.40   | 8     | 6   | 6    | 20 | 8,278.40   | 8    | 6   | 6    | 20 | 8,278.40   | 8   | 6   | 6   | 20 | 8,278.40   | 80                          | 413.92    | 33,113.60                 |
| 104                          | 44122008-IT-T01 | INDEX TAB                                      | box             | 4                            | 3   | 3   | 10 | 676.00     | 4     | 3   | 3    | 10 | 676.00     | 4    | 3   | 3    | 10 | 676.00     | 4   | 3   | 3   | 10 | 676.00     | 40                          | 67.60     | 2,704.00                  |
| 105                          | 44121716-MA-F01 | MARKER, Fluorescent                            | set             | 9                            | 8   | 8   | 25 | 777.75     | 9     | 8   | 8    | 25 | 777.75     | 9    | 8   | 8    | 25 | 777.75     | 9   | 8   | 8   | 25 | 777.75     | 100                         | 31.11     | 3,111.00                  |
| 106                          | 44121708-MP-B01 | MARKER, Permanent, Black                       | piece           | 9                            | 8   | 8   | 25 | 206.75     | 9     | 8   | 8    | 25 | 206.75     | 9    | 8   | 8    | 25 | 206.75     | 9   | 8   | 8   | 25 | 206.75     | 100                         | 8.27      | 827.00                    |
| 107                          | 44121708-MP-B02 | MARKER, Permanent, Blue                        | piece           | 9                            | 8   | 8   | 25 | 206.75     | 9     | 8   | 8    | 25 | 206.75     | 9    | 8   | 8    | 25 | 206.75     | 9   | 8   | 8   | 25 | 206.75     | 100                         | 8.27      | 827.00                    |
| 108                          | 44121708-MP-B03 | MARKER, Permanent, Red                         | piece           | 5                            | 4   | 4   | 13 | 107.51     | 5     | 4   | 4    | 13 | 107.51     | 4    | 4   | 4    | 12 | 99.24      | 4   | 4   | 4   | 12 | 99.24      | 50                          | 8.27      | 413.50                    |
| 109                          | 44121708-MW-B01 | MARKER, Whiteboard, Black                      | piece           | 9                            | 8   | 8   | 25 | 241.25     | 9     | 8   | 8    | 25 | 241.25     | 9    | 8   | 8    | 25 | 241.25     | 9   | 8   | 8   | 25 | 241.25     | 100                         | 9.65      | 965.00                    |
| 110                          | 44121708-MW-B02 | MARKER, Whiteboard, Blue                       | piece           | 9                            | 8   | 8   | 25 | 241.25     | 9     | 8   | 8    | 25 | 241.25     | 9    | 8   | 8    | 25 | 241.25     | 9   | 8   | 8   | 25 | 241.25     | 100                         | 9.65      | 965.00                    |
| 111                          | 44121708-MW-B03 | MARKER, Whiteboard, Red                        | piece           | 1                            | 0   | 0   | 1  | 9.65       | 1     | 0   | 0    | 1  | 9.65       | 1    | 0   | 0    | 1  | 9.65       | 1   | 0   | 0   | 1  | 9.65       | 4                           | 9.65      | 38.60                     |
| 112                          | 44122104-PC-G01 | PAPER CLIP, vinyl/plastic coated, 33mm         | box             | 1                            | 0   | 0   | 1  | 8.82       | 1     | 0   | 0    | 1  | 8.82       | 1    | 0   | 0    | 1  | 8.82       | 1   | 0   | 0   | 1  | 8.82       | 4                           | 8.82      | 35.28                     |
| 113                          | 44122104-PC-J02 | PAPER CLIP, vinyl/plastic coated, jumbo, 50mm  | box             | 8                            | 6   | 6   | 20 | 389.20     | 8     | 6   | 6    | 20 | 389.20     | 8    | 6   | 6    | 20 | 389.20     | 8   | 6   | 6   | 20 | 389.20     | 80                          | 19.46     | 1,556.80                  |
| 114                          | 44101603-PS-M02 | PAPER SHREDDER                                 | unit            | 2                            | 2   | 1   | 5  | 93,594.80  | 2     | 2   | 1    | 5  | 93,594.80  | 2    | 2   | 1    | 5  | 93,594.80  | 2   | 2   | 1   | 5  | 93,594.80  | 20                          | 18,718.96 | 374,379.20                |
| 115                          | 44101601-PT-M02 | PAPER TRIMMER/CUTTING MACHINE                  | unit            | 8                            | 6   | 6   | 20 | 185,952.00 | 8     | 6   | 6    | 20 | 185,952.00 | 8    | 6   | 6    | 20 | 185,952.00 | 8   | 6   | 6   | 20 | 185,952.00 | 80                          | 9,297.60  | 743,808.00                |
| 116                          | 44121706-PE-L01 | PENCIL, lead/graphite, with eraser             | box             | 8                            | 6   | 6   | 20 | 894.20     | 8     | 6   | 6    | 20 | 894.20     | 8    | 6   | 6    | 20 | 894.20     | 8   | 6   | 6   | 20 | 894.20     | 80                          | 44.71     | 3,576.80                  |
| 117                          | 44121619-PS-M01 | PENCIL SHARPENER                               | piece           | 8                            | 6   | 6   | 20 | 4,721.60   | 8     | 6   | 6    | 20 | 4,721.60   | 8    | 6   | 6    | 20 | 4,721.60   | 8   | 6   | 6   | 20 | 4,721.60   | 80                          | 236.08    | 18,886.40                 |
| 118                          | 44101602-PU-P01 | PUNCHER, paper, heavy duty                     | piece           | 2                            | 2   | 1   | 5  | 769.60     | 2     | 2   | 1    | 5  | 769.60     | 2    | 2   | 1    | 5  | 769.60     | 2   | 2   | 1   | 5  | 769.60     | 20                          | 153.92    | 3,078.40                  |
| 119                          | 44122101-RU-B01 | RUBBER BAND No. 18                             | box             | 8                            | 6   | 6   | 20 | 2,704.00   | 8     | 6   | 6    | 20 | 2,704.00   | 8    | 6   | 6    | 20 | 2,704.00   | 8   | 6   | 6   | 20 | 2,704.00   | 80                          | 135.20    | 10,816.00                 |
| 120                          | 44121905-SP-F01 | STAMP PAD, felt                                | piece           | 8                            | 6   | 6   | 20 | 798.40     | 8     | 6   | 6    | 20 | 798.40     | 8    | 6   | 6    | 20 | 798.40     | 8   | 6   | 6   | 20 | 798.40     | 80                          | 39.92     | 3,193.60                  |
| 121                          | 44121618-SS-S01 | SCISSORS, symmetrical/asymmetrical             | pair            | 9                            | 8   | 8   | 25 | 1,638.00   | 9     | 8   | 8    | 25 | 1,638.00   | 9    | 8   | 8    | 25 | 1,638.00   | 9   | 8   | 8   | 25 | 1,638.00   | 100                         | 65.52     | 6,552.00                  |
| 122                          | 44121615-ST-S01 | STAPLER, standard type                         | piece           | 9                            | 8   | 8   | 25 | 4,940.00   | 9     | 8   | 8    | 25 | 4,940.00   | 9    | 8   | 8    | 25 | 4,940.00   | 9   | 8   | 8   | 25 | 4,940.00   | 100                         | 197.60    | 19,760.00                 |
| 123                          | 44121615-ST-B01 | STAPLER, heavy duty (binder)                   | unit            | 1                            | 0   | 0   | 1  | 693.15     | 1     | 0   | 0    | 1  | 693.15     | 1    | 0   | 0    | 1  | 693.15     | 1   | 0   | 0   | 1  | 693.15     | 4                           | 693.15    | 2,772.60                  |
| 124                          | 44121613-SR-P02 | STAPLE REMOVER, plier-type                     | piece           | 9                            | 8   | 8   | 25 | 1,162.75   | 9     | 8   | 8    | 25 | 1,162.75   | 9    | 8   | 8    | 25 | 1,162.75   | 9   | 8   | 8   | 25 | 1,162.75   | 100                         | 46.51     | 4,651.00                  |
| 125                          | 44121605-TD-T01 | TAPE DISPENSER, table top                      | piece           | 2                            | 1   | 1   | 4  | 310.32     | 2     | 1   | 1    | 4  | 310.32     | 2    | 1   | 1    | 4  | 310.32     | 2   | 1   | 1   | 4  | 310.32     | 16                          | 77.58     | 1,241.28                  |
| PAPER MATERIALS AND PRODUCTS |                 |                                                |                 |                              |     |     |    |            |       |     |      |    |            |      |     |      |    |            |     |     |     |    |            |                             |           |                           |
| 126                          | 14111525-CA-A01 | CARTOLINA, assorted colors                     | pack            | 2                            | 2   | 1   | 5  | 418.60     | 2     | 2   | 1    | 5  | 418.60     | 2    | 2   | 1    | 5  | 418.60     | 2   | 2   | 1   | 5  | 418.60     | 20                          | 83.72     | 1,674.40                  |
| 127                          | 14111506-CF-L11 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm | box             | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 945.36    | 0.00                      |
| 128                          | 14111506-CF-L12 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm | box             | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 1,973.92  | 0.00                      |
| 129                          | 14111514-NP-S02 | NOTEPAD, stick-on, 50mm x 76mm                 | pad             | 9                            | 8   | 8   | 25 | 926.50     | 9     | 8   | 8    | 25 | 926.50     | 9    | 8   | 8    | 25 | 926.50     | 9   | 8   | 8   | 25 | 926.50     | 100                         | 37.06     | 3,706.00                  |
| 130                          | 14111514-NP-S04 | NOTEPAD, stick-on, 76mm x 100mm                | pad             | 9                            | 8   | 8   | 25 | 1,482.00   | 9     | 8   | 8    | 25 | 1,482.00   | 9    | 8   | 8    | 25 | 1,482.00   | 9   | 8   | 8   | 25 | 1,482.00   | 100                         | 59.28     | 5,928.00                  |
| 131                          | 14111514-NP-S03 | NOTEPAD, stick-on, 76mm x 76mm                 | pad             | 9                            | 8   | 8   | 25 | 1,300.00   | 9     | 8   | 8    | 25 | 1,300.00   | 9    | 8   | 8    | 25 | 1,300.00   | 9   | 8   | 8   | 25 | 1,300.00   | 100                         | 52.00     | 5,200.00                  |
| 132                          | 14111514-NB-S02 | STENO NOTEBOOK                                 | piece           | 9                            | 8   | 8   | 25 | 351.00     | 9     | 8   | 8    | 25 | 351.00     | 9    | 8   | 8    | 25 | 351.00     | 9   | 8   | 8   | 25 | 351.00     | 100                         | 14.04     | 1,404.00                  |
| 133                          | 14111507-PP-M01 | PAPER, MULTICOPY A4                            | ream            | 18                           | 16  | 16  | 50 | 10,690.00  | 18    | 16  | 16   | 50 | 10,690.00  | 18   | 16  | 16   | 50 | 10,690.00  | 18  | 16  | 16  | 50 | 10,690.00  | 200                         | 213.80    | 42,760.00                 |
| 134                          | 14111507-PP-M02 | PAPER, MULTICOPY LEGAL                         | ream            | 9                            | 8   | 8   | 25 | 5,824.00   | 9     | 8   | 8    | 25 | 5,824.00   | 9    | 8   | 8    | 25 | 5,824.00   | 9   | 8   | 8   | 25 | 5,824.00   | 100                         | 232.96    | 23,296.00                 |
| 135                          | 14111507-PP-C01 | PAPER, MULTIPURPOSE A4                         | ream            | 18                           | 16  | 16  | 50 | 6,887.00   | 18    | 16  | 16   | 50 | 6,887.00   | 18   | 16  | 16   | 50 | 6,887.00   | 18  | 16  | 16  | 50 | 6,887.00   | 200                         | 137.74    | 27,548.00                 |
| 136                          | 14111507-PP-C02 | PAPER, MULTIPURPOSE LEGAL                      | ream            | 9                            | 8   | 8   | 25 | 3,972.75   | 9     | 8   | 8    | 25 | 3,972.75   | 9    | 8   | 8    | 25 | 3,972.75   | 9   | 8   | 8   | 25 | 3,972.75   | 100                         | 158.91    | 15,891.00                 |
| 137                          | 14111531-PP-R01 | PAD PAPER, ruled                               | pad             | 4                            | 3   | 3   | 10 | 348.20     | 4     | 3   | 3    | 10 | 348.20     | 4    | 3   | 3    | 10 | 348.20     | 4   | 3   | 3   | 10 | 348.20     | 40                          | 34.82     | 1,392.80                  |
| 138                          | 14111503-PA-P01 | PAPER, parchment                               | box             | 8                            | 6   | 6   | 20 | 3,084.20   | 8     | 6   | 6    | 20 | 3,084.20   | 8    | 6   | 6    | 20 | 3,084.20   | 8   | 6   | 6   | 20 | 3,084.20   | 80                          | 154.21    | 12,336.80                 |
| 139                          | 14111531-RE-B01 | RECORD BOOK, 300 PAGES                         | book            | 9                            | 8   | 8   | 25 | 2,292.50   | 9     | 8   | 8    | 25 | 2,292.50   | 9    | 8   | 8    | 25 | 2,292.50   | 9   | 8   | 8   | 25 | 2,292.50   | 100                         | 91.70     | 9,170.00                  |
| 140                          | 14111531-RE-B02 | RECORD BOOK, 500 PAGES                         | book            | 9                            | 8   | 8   | 25 | 3,114.00   | 9     | 8   | 8    | 25 | 3,114.00   | 9    | 8   | 8    | 25 | 3,114.00   | 9   | 8   | 8   | 25 | 3,114.00   | 100                         | 124.56    | 12,456.00                 |
| 141                          | 14111704-TT-P04 | TISSUE, INTERFOLDED PAPER TOWEL                | pack            | 5                            | 4   | 4   | 13 | 439.40     | 5     | 4   | 4    | 13 | 439.40     | 4    | 4   | 4    | 12 | 405.60     | 4   | 4   | 4   | 12 | 405.60     | 50                          | 33.80     | 1,690.00                  |
| 142                          | 14111704-TT-P02 | TOILET TISSUE PAPER, 2 ply                     | pack            | 9                            | 8   | 8   | 25 | 2,496.00   | 9     | 8   | 8    | 25 | 2,496.00   | 9    | 8   | 8    | 25 | 2,496.00   | 9   | 8   | 8   | 25 | 2,496.00   | 100                         | 99.84     | 9,984.00                  |

| Item & Specifications                                      |                 |                                                                     | Unit of Measure | Monthly Quantity Requirement |           |       |     |           |    |           |      |     |           |    |           |     |     |           |    |           |    |    |           | Total Quantity for the year | Price    | Total Amount for the year |  |
|------------------------------------------------------------|-----------------|---------------------------------------------------------------------|-----------------|------------------------------|-----------|-------|-----|-----------|----|-----------|------|-----|-----------|----|-----------|-----|-----|-----------|----|-----------|----|----|-----------|-----------------------------|----------|---------------------------|--|
|                                                            |                 |                                                                     |                 |                              |           |       |     |           |    |           |      |     |           |    |           |     |     |           |    |           |    |    |           |                             |          |                           |  |
| Jan                                                        | Feb             | Mar                                                                 |                 | Q1                           | Q1 AMOUNT | April | May | June      | Q2 | Q2 AMOUNT | July | Aug | Sept      | Q3 | Q3 AMOUNT | Oct | Nov | Dec       | Q4 | Q4 AMOUNT |    |    |           |                             |          |                           |  |
| PERFUMES OR COLOGNES OR FRAGRANCES                         |                 |                                                                     |                 |                              |           |       |     |           |    |           |      |     |           |    |           |     |     |           |    |           |    |    |           |                             |          |                           |  |
| 143                                                        | 53131626-HS-501 | HAND SANITIZER                                                      | bottle          | 9                            | 8         | 8     | 25  | 2,127.00  | 9  | 8         | 8    | 25  | 2,127.00  | 9  | 8         | 8   | 25  | 2,127.00  | 9  | 8         | 8  | 25 | 2,127.00  | 100                         | 85.08    | 8,508.00                  |  |
| PESTICIDES OR PEST REPELLENTS                              |                 |                                                                     |                 |                              |           |       |     |           |    |           |      |     |           |    |           |     |     |           |    |           |    |    |           |                             |          |                           |  |
| 144                                                        | 10191509-IN-A01 | INSECTICIDE                                                         | can             | 18                           | 16        | 16    | 50  | 6,968.00  | 18 | 16        | 16   | 50  | 6,968.00  | 18 | 16        | 16  | 50  | 6,968.00  | 18 | 16        | 16 | 50 | 6,968.00  | 200                         | 139.36   | 27,872.00                 |  |
| PRINTED PUBLICATIONS                                       |                 |                                                                     |                 |                              |           |       |     |           |    |           |      |     |           |    |           |     |     |           |    |           |    |    |           |                             |          |                           |  |
| 145                                                        | 55101524-RA-H01 | HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR) | book            | 9                            | 8         | 8     | 25  | 930.25    | 9  | 8         | 8    | 25  | 930.25    | 9  | 8         | 8   | 25  | 930.25    | 9  | 8         | 8  | 25 | 930.25    | 100                         | 37.21    | 3,721.00                  |  |
| PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES) |                 |                                                                     |                 |                              |           |       |     |           |    |           |      |     |           |    |           |     |     |           |    |           |    |    |           |                             |          |                           |  |
| 1                                                          | 44103109-BR-D05 | DRUM CARTRIDGE, BROTHER DR-3455, Black                              | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 6,947.20 | 0.00                      |  |
| 2                                                          | 44103105-CA-C04 | INK CARTRIDGE, CANON CL-741, Colored                                | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 1,126.32 | 0.00                      |  |
| 3                                                          | 44103105-CA-C02 | INK CARTRIDGE, CANON CL-811, Colored                                | cart            | 8                            | 6         | 6     | 20  | 23,566.40 | 8  | 6         | 6    | 20  | 23,566.40 | 8  | 6         | 6   | 20  | 23,566.40 | 8  | 6         | 6  | 20 | 23,566.40 | 80                          | 1,178.32 | 94,265.60                 |  |
| 4                                                          | 44103105-CA-B04 | INK CARTRIDGE, CANON PG-740, Black                                  | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 861.12   | 0.00                      |  |
| 5                                                          | 44103105-CA-B02 | INK CARTRIDGE, CANON PG-810, Black                                  | cart            | 9                            | 8         | 8     | 25  | 22,308.00 | 9  | 8         | 8    | 25  | 22,308.00 | 9  | 8         | 8   | 25  | 22,308.00 | 9  | 8         | 8  | 25 | 22,308.00 | 100                         | 892.32   | 89,232.00                 |  |
| 6                                                          | 44103105-EP-B17 | INK CARTRIDGE, EPSON C13T664100 (T6641), Black                      | cart            | 1                            | 0         | 0     | 1   | 231.90    | 1  | 0         | 0    | 1   | 231.90    | 1  | 0         | 0   | 1   | 231.90    | 1  | 0         | 0  | 1  | 231.90    | 4                           | 231.90   | 927.60                    |  |
| 7                                                          | 44103105-EP-C17 | INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan                       | cart            | 1                            | 0         | 0     | 1   | 242.20    | 1  | 0         | 0    | 1   | 242.20    | 1  | 0         | 0   | 1   | 242.20    | 1  | 0         | 0  | 1  | 242.20    | 4                           | 242.20   | 968.80                    |  |
| 8                                                          | 44103105-EP-M17 | INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta                    | cart            | 1                            | 0         | 0     | 1   | 242.20    | 1  | 0         | 0    | 1   | 242.20    | 1  | 0         | 0   | 1   | 242.20    | 1  | 0         | 0  | 1  | 242.20    | 4                           | 242.20   | 968.80                    |  |
| 9                                                          | 44103105-EP-Y17 | INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow                     | cart            | 1                            | 0         | 0     | 1   | 242.20    | 1  | 0         | 0    | 1   | 242.20    | 1  | 0         | 0   | 1   | 242.20    | 1  | 0         | 0  | 1  | 242.20    | 4                           | 242.20   | 968.80                    |  |
| 10                                                         | 44103105-HP-B40 | INK CARTRIDGE, HP CZP04AA (HP62), Black                             | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 852.80   | 0.00                      |  |
| 11                                                         | 44103105-HP-T40 | INK CARTRIDGE, HP CZP06AA (HP62), Tri-color                         | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 1,048.32 | 0.00                      |  |
| 12                                                         | 44103105-HP-B09 | INK CARTRIDGE, HP C9351AA (HP21), Black                             | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 910.00   | 0.00                      |  |
| 13                                                         | 44103105-HP-T10 | INK CARTRIDGE, HP C9352AA (HP22), Tri-color                         | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 1,053.52 | 0.00                      |  |
| 14                                                         | 44103105-HP-B17 | INK CARTRIDGE, HP CC640WA (HP60), Black                             | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 880.88   | 0.00                      |  |
| 15                                                         | 44103105-HP-T17 | INK CARTRIDGE, HP CC643WA (HP60), Tri-color                         | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 1,047.28 | 0.00                      |  |
| 16                                                         | 44103105-HX-C40 | INK CARTRIDGE, HP CD972AA (HP920XL), Cyan                           | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 823.68   | 0.00                      |  |
| 17                                                         | 44103105-HX-M40 | INK CARTRIDGE, HP CD973AA (HP920XL), Magenta                        | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 823.68   | 0.00                      |  |
| 18                                                         | 44103105-HX-Y40 | INK CARTRIDGE, HP CD974AA (HP920XL), Yellow                         | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 823.68   | 0.00                      |  |
| 19                                                         | 44103105-HX-B40 | INK CARTRIDGE, HP CD975AA (HP920XL), Black                          | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 1,541.28 | 0.00                      |  |
| 20                                                         | 44103105-HP-B20 | INK CARTRIDGE, HP CH561WA (HP61), Black                             | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 865.28   | 0.00                      |  |
| 21                                                         | 44103105-HP-T20 | INK CARTRIDGE, HP CH562WA (HP61), Tri-color                         | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 1,066.00 | 0.00                      |  |
| 22                                                         | 44103105-HX-B43 | INK CARTRIDGE, HP CN045AA (HP950XL), Black                          | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 1,970.80 | 0.00                      |  |
| 23                                                         | 44103105-HX-C43 | INK CARTRIDGE, HP CN046AA (HP951XL), Cyan                           | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 1,517.36 | 0.00                      |  |
| 24                                                         | 44103105-HX-M43 | INK CARTRIDGE, HP CN047AA (HP951XL), Magenta                        | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 1,517.36 | 0.00                      |  |
| 25                                                         | 44103105-HX-Y43 | INK CARTRIDGE, HP CN048AA (HP951XL), Yellow                         | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 1,517.36 | 0.00                      |  |
| 26                                                         | 44103105-HP-B36 | INK CARTRIDGE, HP CN692AA (HP704), Black                            | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 419.12   | 0.00                      |  |
| 27                                                         | 44103105-HP-T36 | INK CARTRIDGE, HP CN693AA (HP704), Tri-color                        | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 419.12   | 0.00                      |  |
| 28                                                         | 44103105-HP-B33 | INK CARTRIDGE, HP CZ107AA (HP678), Black                            | cart            | 9                            | 8         | 8     | 25  | 10,114.00 | 9  | 8         | 8    | 25  | 10,114.00 | 9  | 8         | 8   | 25  | 10,114.00 | 9  | 8         | 8  | 25 | 10,114.00 | 100                         | 404.56   | 40,456.00                 |  |
| 29                                                         | 44103105-HP-T33 | INK CARTRIDGE, HP CZ108AA (HP678), Tri-color                        | cart            | 8                            | 6         | 6     | 20  | 8,091.20  | 8  | 6         | 6    | 20  | 8,091.20  | 8  | 6         | 6   | 20  | 8,091.20  | 8  | 6         | 6  | 20 | 8,091.20  | 80                          | 404.56   | 32,364.80                 |  |
| 30                                                         | 44103105-HP-T43 | INK CARTRIDGE, HP F6V26AA (HP680), Tri-color                        | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 424.32   | 0.00                      |  |
| 31                                                         | 44103105-HP-B43 | INK CARTRIDGE, HP F6V27AA (HP680), Black                            | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 424.32   | 0.00                      |  |
| 32                                                         | 44103105-HP-C50 | INK CARTRIDGE, HP L0551AA (HP955), Cyan Original                    | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 982.80   | 0.00                      |  |
| 33                                                         | 44103105-HP-M50 | INK CARTRIDGE, HP L0554AA (HP955), Magenta Original                 | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 982.80   | 0.00                      |  |
| 34                                                         | 44103105-HP-Y50 | INK CARTRIDGE, HP L0557AA (HP955), Yellow Original                  | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 982.80   | 0.00                      |  |
| 35                                                         | 44103105-HP-B50 | INK CARTRIDGE, HP L0560AA (HP955), Black Original                   | cart            | 0                            | 0         | 0     | 0   | 0.00      | 0  | 0         | 0    | 0   | 0.00      | 0  | 0         | 0   | 0   | 0.00      | 0  | 0         | 0  | 0  | 0.00      | 0                           | 1,294.80 | 0.00                      |  |
| 36                                                         | 44103105-HX-C48 | INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original                  | cart            | 9                            | 8         | 8     | 25  | 33,488.00 | 9  | 8         | 8    | 25  | 33,488.00 | 9  | 8         | 8   | 25  | 33,488.00 | 9  | 8         | 8  | 25 | 33,488.00 | 100                         | 1,339.52 | 133,952.00                |  |
| 37                                                         | 44103105-HX-M48 | INK CARTRIDGE, HP L0566AA (HP955XL), Magenta                        | cart            | 9                            | 8         | 8     | 25  | 33,488.00 | 9  | 8         | 8    | 25  | 33,488.00 | 9  | 8         | 8   | 25  | 33,488.00 | 9  | 8         | 8  | 25 | 33,488.00 | 100                         | 1,339.52 | 133,952.00                |  |
| 38                                                         | 44103105-HX-Y48 | INK CARTRIDGE, HP L0569AA (HP955XL), Yellow                         | cart            | 9                            | 8         | 8     | 25  | 33,488.00 | 9  | 8         | 8    | 25  | 33,488.00 | 9  | 8         | 8   | 25  | 33,488.00 | 9  | 8         | 8  | 25 | 33,488.00 | 100                         | 1,339.52 | 133,952.00                |  |

| Item & Specifications |                 |                                                       | Unit of Measure | Monthly Quantity Requirement |     |     |    |            |       |     |      |    |            |      |     |      |    |            |     |     |     |    |            | Total Quantity for the year | Price     | Total Amount for the year |
|-----------------------|-----------------|-------------------------------------------------------|-----------------|------------------------------|-----|-----|----|------------|-------|-----|------|----|------------|------|-----|------|----|------------|-----|-----|-----|----|------------|-----------------------------|-----------|---------------------------|
|                       |                 |                                                       |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT  | April | May | June | Q2 | Q2 AMOUNT  | July | Aug | Sept | Q3 | Q3 AMOUNT  | Oct | Nov | Dec | Q4 | Q4 AMOUNT  |                             |           |                           |
| 39                    | 44103105-HX-B48 | INK CARTRIDGE, HP L0572AA (HP955XL), Black Original   | cart            | 9                            | 6   | 8   | 25 | 45,448.00  | 9     | 6   | 8    | 25 | 45,448.00  | 9    | 8   | 8    | 25 | 45,448.00  | 9   | 8   | 8   | 25 | 45,448.00  | 100                         | 1,817.92  | 181,792.00                |
| 40                    | 44103105-HP-C51 | INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original      | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 468.00    | 0.00                      |
| 41                    | 44103105-HP-M51 | INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original   | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 468.00    | 0.00                      |
| 42                    | 44103105-HP-Y51 | INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original    | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 468.00    | 0.00                      |
| 43                    | 44103105-HP-B51 | INK CARTRIDGE, HP T6M01AA (HP905), Black Original     | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 774.80    | 0.00                      |
| 44                    | 44103112-EP-R05 | RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black     | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 77.43     | 0.00                      |
| 45                    | 44103112-EP-R13 | RIBBON CARTRIDGE, EPSON C135015632, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 77.94     | 0.00                      |
| 46                    | 44103112-EP-R07 | RIBBON CARTRIDGE, EPSON C135015531 (S015086)          | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 818.48    | 0.00                      |
| 47                    | 44103103-BR-B09 | TONER CARTRIDGE, BROTHER TN-3320, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 3,567.20  | 0.00                      |
| 48                    | 44103103-BR-B11 | TONER CARTRIDGE, BROTHER TN-3350, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 5,002.40  | 0.00                      |
| 49                    | 44103103-BR-B15 | TONER CARTRIDGE, BROTHER TN-3478, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 5,575.44  | 0.00                      |
| 50                    | 44103103-BR-B16 | TONER CARTRIDGE, BROTHER TN-456 Black, High Yield     | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 4,564.56  | 0.00                      |
| 51                    | 44103103-BR-C03 | TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield      | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 7,716.80  | 0.00                      |
| 52                    | 44103103-BR-M03 | TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield   | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 7,716.80  | 0.00                      |
| 53                    | 44103103-BR-Y03 | TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield    | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 7,716.80  | 0.00                      |
| 54                    | 44103103-CA-B00 | TONER CARTRIDGE, CANON CRG-324 II                     | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 13,399.36 | 0.00                      |
| 55                    | 44103103-HP-B12 | TONER CARTRIDGE, HP CB435A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 3,439.28  | 0.00                      |
| 56                    | 44103103-HP-B18 | TONER CARTRIDGE, HP CE255A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 7,705.36  | 0.00                      |
| 57                    | 44103103-HP-B21 | TONER CARTRIDGE, HP CE278A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 4,152.72  | 0.00                      |
| 58                    | 44103103-HP-B22 | TONER CARTRIDGE, HP CE285A (HP85A), Black             | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 3,598.40  | 0.00                      |
| 59                    | 44103103-HP-B23 | TONER CARTRIDGE, HP CE310A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 2,608.32  | 0.00                      |
| 60                    | 44103103-HP-C23 | TONER CARTRIDGE, HP CE311A, Cyan                      | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 2,897.44  | 0.00                      |
| 61                    | 44103103-HP-Y23 | TONER CARTRIDGE, HP CE312A, Yellow                    | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 2,897.44  | 0.00                      |
| 62                    | 44103103-HP-M23 | TONER CARTRIDGE, HP CE313A, Magenta                   | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 2,897.44  | 0.00                      |
| 63                    | 44103103-HP-B28 | TONER CARTRIDGE, HP CE505A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 4,495.92  | 0.00                      |
| 64                    | 44103103-HP-B52 | TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 3,194.88  | 0.00                      |
| 65                    | 44103103-HP-B53 | TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 5,822.96  | 0.00                      |
| 66                    | 44103103-HP-B56 | TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 8,658.00  | 0.00                      |
| 67                    | 44103103-HP-B57 | TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black    | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 3,367.52  | 0.00                      |
| 68                    | 44103103-HP-B58 | TONER CARTRIDGE, HP CF287A (HP87), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 10,908.56 | 0.00                      |
| 69                    | 44103103-HP-B60 | TONER CARTRIDGE, HP CF350A, Black LaserJet            | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 2,856.88  | 0.00                      |
| 70                    | 44103103-HP-C60 | TONER CARTRIDGE, HP CF351A, Cyan LaserJet             | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 2,943.20  | 0.00                      |
| 71                    | 44103103-HP-Y60 | TONER CARTRIDGE, HP CF352A, Yellow LaserJet           | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 2,943.20  | 0.00                      |
| 72                    | 44103103-HP-M60 | TONER CARTRIDGE, HP CF353A, Magenta LaserJet          | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 2,943.20  | 0.00                      |
| 73                    | 44103103-HP-B61 | TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet   | cart            | 5                            | 5   | 5   | 15 | 117,046.80 | 5     | 5   | 5    | 15 | 117,046.80 | 5    | 5   | 5    | 15 | 117,046.80 | 5   | 5   | 5   | 15 | 117,046.80 | 60                          | 7,803.12  | 468,187.20                |
| 74                    | 44103103-HP-C61 | TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet    | cart            | 5                            | 5   | 5   | 15 | 146,749.20 | 5     | 5   | 5    | 15 | 146,749.20 | 5    | 5   | 5    | 15 | 146,749.20 | 5   | 5   | 5   | 15 | 146,749.20 | 60                          | 9,783.28  | 586,996.80                |
| 75                    | 44103103-HP-Y61 | TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet  | cart            | 5                            | 5   | 5   | 15 | 146,749.20 | 5     | 5   | 5    | 15 | 146,749.20 | 5    | 5   | 5    | 15 | 146,749.20 | 5   | 5   | 5   | 15 | 146,749.20 | 60                          | 9,783.28  | 586,996.80                |
| 76                    | 44103103-HP-M61 | TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet | cart            | 5                            | 5   | 5   | 15 | 146,749.20 | 5     | 5   | 5    | 15 | 146,749.20 | 5    | 5   | 5    | 15 | 146,749.20 | 5   | 5   | 5   | 15 | 146,749.20 | 60                          | 9,783.28  | 586,996.80                |
| 77                    | 44103103-HP-B62 | TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet   | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 3,439.28  | 0.00                      |
| 78                    | 44103103-HP-C62 | TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 4,063.28  | 0.00                      |
| 79                    | 44103103-HP-Y62 | TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 4,063.28  | 0.00                      |
| 80                    | 44103103-HP-M62 | TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet | cart            | 9                            | 8   | 8   | 25 | 101,582.00 | 9     | 8   | 8    | 25 | 101,582.00 | 9    | 8   | 8    | 25 | 101,582.00 | 9   | 8   | 8   | 25 | 101,582.00 | 100                         | 4,063.28  | 406,328.00                |
| 81                    | 44103103-HP-B63 | TONER CARTRIDGE, HP CF410A (HP410A), Black            | cart            | 8                            | 6   | 6   | 20 | 86,569.60  | 8     | 6   | 6    | 20 | 86,569.60  | 8    | 6   | 6    | 20 | 86,569.60  | 8   | 6   | 6   | 20 | 86,569.60  | 80                          | 4,328.48  | 346,278.40                |
| 82                    | 44103103-HP-C63 | TONER CARTRIDGE, HP CF411A (HP410A), Cyan             | cart            | 8                            | 6   | 6   | 20 | 111,841.60 | 8     | 6   | 6    | 20 | 111,841.60 | 8    | 6   | 6    | 20 | 111,841.60 | 8   | 6   | 6   | 20 | 111,841.60 | 80                          | 5,592.08  | 447,366.40                |
| 83                    | 44103103-HP-Y63 | TONER CARTRIDGE, HP CF412A (HP410A), Yellow           | cart            | 8                            | 6   | 6   | 20 | 111,841.60 | 8     | 6   | 6    | 20 | 111,841.60 | 8    | 6   | 6    | 20 | 111,841.60 | 8   | 6   | 6   | 20 | 111,841.60 | 80                          | 5,592.08  | 447,366.40                |

| Item & Specifications                                                                                                              |                  |                                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |    |            |       |     |      |    |            |      |     |      |    |            |     |     |     |    |            | Total Quantity for the year | Price    | Total Amount for the year |
|------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|------------|-------|-----|------|----|------------|------|-----|------|----|------------|-----|-----|-----|----|------------|-----------------------------|----------|---------------------------|
|                                                                                                                                    |                  |                                                                  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT  | April | May | June | Q2 | Q2 AMOUNT  | July | Aug | Sept | Q3 | Q3 AMOUNT  | Oct | Nov | Dec | Q4 | Q4 AMOUNT  |                             |          |                           |
| 84                                                                                                                                 | 44103103-HP-M63  | TONER CARTRIDGE, HP CF413A (HP410A), Magenta                     | cart            | 8                            | 6   | 6   | 20 | 111,841.60 | 8     | 6   | 6    | 20 | 111,841.60 | 8    | 6   | 6    | 20 | 111,841.60 | 8   | 6   | 6   | 20 | 111,841.60 | 80                          | 5,592.08 | 447,366.40                |
| 85                                                                                                                                 | 44103103-HP-B34  | TONER CARTRIDGE, HP Q2612A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 4,155.84 | 0.00                      |
| 86                                                                                                                                 | 44103103-HP-B48  | TONER CARTRIDGE, HP Q7553A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 4,680.00 | 0.00                      |
| SOFTWARE                                                                                                                           |                  |                                                                  |                 |                              |     |     |    |            |       |     |      |    |            |      |     |      |    |            |     |     |     |    |            |                             |          |                           |
| 1                                                                                                                                  | 43231513-SFT-001 | Business function specific software                              | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 2                                                                                                                                  | 43231602-SFT-002 | Finance accounting and enterprise resource planning ERP software | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 3                                                                                                                                  | 43232004-SFT-003 | Computer game or entertainment software                          | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 4                                                                                                                                  | 43232107-SFT-004 | Content authoring and editing software                           | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 5                                                                                                                                  | 43232202-SFT-005 | Content management software                                      | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 6                                                                                                                                  | 43232304-SFT-006 | Data management and query software                               | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 7                                                                                                                                  | 43232402-SFT-007 | Development software                                             | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 8                                                                                                                                  | 43232505-SFT-008 | Educational or reference software                                | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 9                                                                                                                                  | 43232603-SFT-009 | Industry specific software                                       | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 10                                                                                                                                 | 43233501-SFT-016 | Information exchange software                                    | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 11                                                                                                                                 | 43232701-SFT-010 | Network applications software                                    | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 12                                                                                                                                 | 43232802-SFT-011 | Network management software                                      | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 13                                                                                                                                 | 43232905-SFT-012 | Networking software                                              | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 14                                                                                                                                 | 43233004-SFT-013 | Operating environment software                                   | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 15                                                                                                                                 | 43233205-SFT-014 | Security and protection software                                 | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 16                                                                                                                                 | 43233405-SFT-015 | Utility and device driver software                               | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) |                  |                                                                  |                 |                              |     |     |    |            |       |     |      |    |            |      |     |      |    |            |     |     |     |    |            |                             |          |                           |
| 1                                                                                                                                  | 80141505-TS-001  | BALLPEN                                                          | piece           | 9                            | 8   | 8   | 25 | 0.00       | 9     | 8   | 8    | 25 | 0.00       | 9    | 8   | 8    | 25 | 0.00       | 9   | 8   | 8   | 25 | 0.00       | 100                         | 0.00     | 0.00                      |
| 2                                                                                                                                  | 80141505-TS-002  | MULTIFUNCTION PRINTER                                            | unit            | 1                            | 0   | 0   | 1  | 0.00       | 1     | 0   | 0    | 1  | 0.00       | 1    | 0   | 0    | 1  | 0.00       | 1   | 0   | 0   | 1  | 0.00       | 4                           | 0.00     | 0.00                      |
| 3                                                                                                                                  | 80141505-TS-003  | LAMINATING FILM                                                  | pack            | 8                            | 6   | 6   | 20 | 0.00       | 8     | 6   | 6    | 20 | 0.00       | 8    | 6   | 6    | 20 | 0.00       | 8   | 6   | 6   | 20 | 0.00       | 80                          | 0.00     | 0.00                      |
| 4                                                                                                                                  | 80141505-TS-004  | STICKER PAPER                                                    | pack            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 5                                                                                                                                  | 80141505-TS-005  | DOUBLE SIDED TAPE                                                | roll            | 8                            | 6   | 6   | 20 | 0.00       | 8     | 6   | 6    | 20 | 0.00       | 8    | 6   | 6    | 20 | 0.00       | 8   | 6   | 6   | 20 | 0.00       | 80                          | 0.00     | 0.00                      |
| 6                                                                                                                                  | 80141505-TS-006  | PHOTO PAPER                                                      | pack            | 4                            | 3   | 3   | 10 | 0.00       | 4     | 3   | 3    | 10 | 0.00       | 4    | 3   | 3    | 10 | 0.00       | 4   | 3   | 3   | 10 | 0.00       | 40                          | 0.00     | 0.00                      |
| 7                                                                                                                                  | 80141505-TS-007  | BLEACHING SOLUTION                                               | bottle          | 4                            | 3   | 3   | 10 | 0.00       | 4     | 3   | 3    | 10 | 0.00       | 4    | 3   | 3    | 10 | 0.00       | 4   | 3   | 3   | 10 | 0.00       | 40                          | 0.00     | 0.00                      |
| 8                                                                                                                                  | 80141505-TS-008  | CERTIFICATE FRAME                                                | piece           | 4                            | 3   | 3   | 10 | 0.00       | 4     | 3   | 3    | 10 | 0.00       | 4    | 3   | 3    | 10 | 0.00       | 4   | 3   | 3   | 10 | 0.00       | 40                          | 0.00     | 0.00                      |
| 9                                                                                                                                  | 80141505-TS-009  | CERTIFICATE HOLDER                                               | piece           | 4                            | 3   | 3   | 10 | 0.00       | 4     | 3   | 3    | 10 | 0.00       | 4    | 3   | 3    | 10 | 0.00       | 4   | 3   | 3   | 10 | 0.00       | 40                          | 0.00     | 0.00                      |
| 10                                                                                                                                 | 80141505-TS-010  | UNINTERRUPTIBLE POWER SUPPLY                                     | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 11                                                                                                                                 | 80141505-TS-011  | AIR CONDITIONING UNIT                                            | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 12                                                                                                                                 | 80141505-TS-012  | SMART TELEVISION                                                 | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 13                                                                                                                                 | 80141505-TS-013  | WHITE BOARD                                                      | piece           | 1                            | 0   | 0   | 1  | 0.00       | 1     | 0   | 0    | 1  | 0.00       | 1    | 0   | 0    | 1  | 0.00       | 1   | 0   | 0   | 1  | 0.00       | 4                           | 0.00     | 0.00                      |
| 14                                                                                                                                 | 80141505-TS-014  | MICROPHONE                                                       | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 15                                                                                                                                 | 80141505-TS-015  | MEDAL                                                            | piece           | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 16                                                                                                                                 | 80141505-TS-016  | DISHWASHING LIQUID                                               | bottle          | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 17                                                                                                                                 | 80141505-TS-017  | PLASTIC FASTENER                                                 | box             | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 18                                                                                                                                 | 80141505-TS-018  | STEEL FILING CABINET                                             | piece           | 1                            | 0   | 0   | 1  | 0.00       | 1     | 0   | 0    | 1  | 0.00       | 1    | 0   | 0    | 1  | 0.00       | 1   | 0   | 0   | 1  | 0.00       | 4                           | 0.00     | 0.00                      |
| 19                                                                                                                                 | 80141505-TS-019  | VELLUM BOARD PAPER                                               | pack            | 8                            | 6   | 6   | 20 | 0.00       | 8     | 6   | 6    | 20 | 0.00       | 8    | 6   | 6    | 20 | 0.00       | 8   | 6   | 6   | 20 | 0.00       | 80                          | 0.00     | 0.00                      |
| 20                                                                                                                                 | 80141505-TS-020  | EXTENSION CORD                                                   | piece           | 2                            | 2   | 1   | 5  | 0.00       | 2     | 2   | 1    | 5  | 0.00       | 2    | 2   | 1    | 5  | 0.00       | 2   | 2   | 1   | 5  | 0.00       | 20                          | 0.00     | 0.00                      |
| 21                                                                                                                                 | 80141505-TS-021  | PAINT                                                            | gallon          | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |
| 22                                                                                                                                 | 80141505-TS-022  | COLORED PAPER                                                    | pack            | 2                            | 2   | 1   | 5  | 0.00       | 2     | 2   | 1    | 5  | 0.00       | 2    | 2   | 1    | 5  | 0.00       | 2   | 2   | 1   | 5  | 0.00       | 20                          | 0.00     | 0.00                      |
| 23                                                                                                                                 | 80141505-TS-023  | BOND PAPER                                                       | ream            | 9                            | 8   | 8   | 25 | 0.00       | 9     | 8   | 8    | 25 | 0.00       | 9    | 8   | 8    | 25 | 0.00       | 9   | 8   | 8   | 25 | 0.00       | 100                         | 0.00     | 0.00                      |
| 24                                                                                                                                 | 80141505-TS-024  | PUSH PIN                                                         | pack            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0                           | 0.00     | 0.00                      |

| Item & Specifications |                 |                                          | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price | Total Amount for the year |
|-----------------------|-----------------|------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-------|---------------------------|
|                       |                 |                                          |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |       |                           |
| 25                    | 80141505-TS-025 | DOOR MAT                                 | piece           | 8                            | 6   | 6   | 20 | 0.00      | 8     | 6   | 6    | 20 | 0.00      | 8    | 6   | 6    | 20 | 0.00      | 8   | 6   | 6   | 20 | 0.00      | 80                          | 0.00  | 0.00                      |
| 26                    | 80141505-TS-026 | GLUE STICK (PASTE)                       | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 27                    | 80141505-TS-027 | GLUE STICK (FOR GLUE GUN)                | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 28                    | 80141505-TS-028 | DEODORANT CAKE                           | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 29                    | 80141505-TS-029 | DISPOSABLE GLOVES                        | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 30                    | 80141505-TS-030 | OFFICE CHAIR                             | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 31                    | 80141505-TS-031 | MANILA PAPER                             | pack            | 2                            | 2   | 1   | 5  | 0.00      | 2     | 2   | 1    | 5  | 0.00      | 2    | 2   | 1    | 5  | 0.00      | 2   | 2   | 1   | 5  | 0.00      | 20                          | 0.00  | 0.00                      |
| 32                    | 80141505-TS-032 | AUTOMOTIVE BATTERIES                     | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 33                    | 80141505-TS-033 | PADLOCK                                  | piece           | 2                            | 2   | 1   | 5  | 0.00      | 2     | 2   | 1    | 5  | 0.00      | 2    | 2   | 1    | 5  | 0.00      | 2   | 2   | 1   | 5  | 0.00      | 20                          | 0.00  | 0.00                      |
| 34                    | 80141505-TS-034 | MOBILE PHONE                             | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 35                    | 80141505-TS-035 | COMPACT DISC                             | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 36                    | 80141505-TS-036 | AMPLIFIER                                | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 37                    | 80141505-TS-037 | STORAGE BOX                              | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 38                    | 80141505-TS-038 | PLASTIC ENVELOPE                         | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 39                    | 80141505-TS-039 | DOCUMENT SCANNER                         | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 40                    | 80141505-TS-040 | WATER DISPENSER                          | unit            | 1                            | 0   | 0   | 1  | 0.00      | 1     | 0   | 0    | 1  | 0.00      | 1    | 0   | 0    | 1  | 0.00      | 1   | 0   | 0   | 1  | 0.00      | 4                           | 0.00  | 0.00                      |
| 41                    | 80141505-TS-041 | PARACETAMOL                              | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 42                    | 80141505-TS-042 | GLUE GUN                                 | unit            | 1                            | 0   | 0   | 1  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2                           | 0.00  | 0.00                      |
| 43                    | 80141505-TS-043 | INKJET PRINTER                           | unit            | 1                            | 0   | 0   | 1  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2                           | 0.00  | 0.00                      |
| 44                    | 80141505-TS-044 | SPEAKERS                                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 45                    | 80141505-TS-045 | POVIDONE IODINE                          | bottle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 46                    | 80141505-TS-046 | KEYBOARD                                 | unit            | 2                            | 2   | 1   | 5  | 0.00      | 2     | 2   | 1    | 5  | 0.00      | 2    | 2   | 1    | 5  | 0.00      | 2   | 2   | 1   | 5  | 0.00      | 20                          | 0.00  | 0.00                      |
| 47                    | 80141505-TS-047 | DSLR CAMERA                              | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 48                    | 80141505-TS-048 | STEEL RACK                               | set             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 49                    | 80141505-TS-049 | LAMINATING MACHINE                       | unit            | 1                            | 0   | 0   | 1  | 0.00      | 1     | 0   | 0    | 1  | 0.00      | 1    | 0   | 0    | 1  | 0.00      | 1   | 0   | 0   | 1  | 0.00      | 4                           | 0.00  | 0.00                      |
| 50                    | 80141505-TS-050 | FUEL FILTERS                             | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 51                    | 80141505-TS-051 | AIRLINE TICKETS (DOMESTIC)               | ticket          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 52                    | 80141505-TS-052 | AIRLINE TICKETS (INTERNATIONAL)          | ticket          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 53                    | 80141505-TS-053 | CAR (Sedan or Hatchback)                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 46                    | 80141505-TS-054 | MULTI-PURPOSE VEHICLE (MPV)              | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 47                    | 80141505-TS-055 | SPORTS UTILITY VEHICLE (SUV)             | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 48                    | 80141505-TS-056 | PASSENGER VAN                            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 49                    | 80141505-TS-057 | VAN                                      | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 50                    | 80141505-TS-058 | TRI-WHEEL VEHICLE                        | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 51                    | 80141505-TS-059 | PICK-UP TRUCK                            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 52                    | 80141505-TS-060 | ALL-TERRAIN VEHICLE (ATV)                | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 53                    | 80141505-TS-061 | ASSEMBLED OWNER-TYPE JEEP                | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 50                    | 80141505-TS-062 | ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 51                    | 80141505-TS-063 | MOTORCYCLE                               | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 52                    | 80141505-TS-064 | BUS                                      | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 53                    | 80141505-TS-065 | MINI BUS                                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |

| Item & Specifications                                                  | Unit of Measure | Monthly Quantity Requirement                                                                                     |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price | Total Amount for the year |
|------------------------------------------------------------------------|-----------------|------------------------------------------------------------------------------------------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-------|---------------------------|
|                                                                        |                 | Jan                                                                                                              | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |       |                           |
| A. TOTAL                                                               |                 |                                                                                                                  |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | P                           |       | 8,405,256.82              |
| B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)                   |                 |                                                                                                                  |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | P                           |       | 840,525.68                |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable) |                 |                                                                                                                  |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | P                           |       | -                         |
| D. GRAND TOTAL (A + B+ C)                                              |                 |                                                                                                                  |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | P                           |       | 9,245,782.50              |
| E. APPROVED BUDGET BY THE AGENCY HEAD<br>In Figures and Words:         |                 | Php9,245,782.50 (NINE MILLION TWO HUNDRED FORTY-FIVE THOUSAND SEVEN HUNDRED EIGHTY-TWO PESOS AND FIFTY CENTAVOS) |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |       |                           |

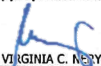
We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:



JOSE F. SUMANGIL  
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:



VIRGINIA C. NERY  
Accountant / Budget Officer

Approved by:

  
GERALD A. PACANAN, CESO III  
Head of Office/Agency

Date Prepared: 08/29/2024