

APP-CSE 2025 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE/UACS:

AGENCY NAME:

ORGANIZATION TYPE:

REGION:

ADDRESS:

CONTACT PERSON:

DESIGNATION:

EMAIL:

CONTACT NUMBER:

INTRODUCTION: This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

REMINDERS:

- The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps-philgeps.gov.ph).
- All information must be provided accurately.
- To fill-out, find the item in the "List of Items - 1" tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form "Item Description". You may also use the "List of Items - 2" then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the "Specification" column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
- Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://forms.gle/1L2-qfeg0>
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 8918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.
- The APP-CSE for FY 2025 must be submitted on or before July 31, 2024.

No.	UNSRSC	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or functions)	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	-	Cloud Computing Services						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
2	44103127	Photocopier toner		53.00	54	54		108	719,826.37	53	54	54	161	1,073,074.50	53	54	54	161	1,073,074.50	53	54	54	161	1,073,074.50	591	8,665.06	3,939,045.87
3	44101507	Inkjet fax machine		1.00				0	0.00				0	0.00	1			1	5,642.00				0	0.00	1	5,642.00	5,642.00
4	39121011	Uninterruptible power supply UPS				1		1	10,700.00			1	1	10,700.00		1		1	10,700.00			1	1	10,700.00	4	10,700.00	42,800.00
5	25172900	Tires and tire tubes		33				0	0.00				0	0.00				0	0.00				0	0.00	0	10,915.30	0.00
6	26101100	Electric alternating current AC motors		13.00				0	0.00				0	0.00				0	0.00				0	0.00	0	14,553.65	0.00
7	15120000	Lubricants and oils and greases and anti corrosives		118.00				0	0.00				0	0.00				0	0.00				0	0.00	0	601.43	0.00
8	40161504	Oil filters		15.00				0	0.00				0	0.00				0	0.00				0	0.00	0	1,373.39	0.00
9	40161500	Filters		9.00				0	0.00				0	0.00				0	0.00				0	0.00	0	1,325.16	0.00
10	25171700	Braking systems and components		8.00				0	0.00				0	0.00				0	0.00				0	0.00	0	2,212.56	0.00
11	46191601	Fire extinguishers		12				0	0.00				0	0.00				0	0.00				0	0.00	0	1,760.00	0.00
12	49211508	Personal computers		30.00				0	0.00				0	0.00				0	0.00				0	0.00	0	210,000.00	0.00
13	31201500	Tape		10	10	10		20	2,300.00	10	10	10	30	3,300.00	10	10	10	30	3,300.00	10	10	10	30	3,300.00	110	110.00	12,100.00
14	44122011	Folders		60.00	60	60		120	50,250.00	60	60	60	180	75,375.00	60	60	60	180	75,375.00	60	60	60	180	75,375.00	660	418.75	276,375.00
15	55101530	Storage cabinets		1.00	1	1		2	46,800.00	1	1	1	3	70,200.00	1	1	1	3	70,200.00	1	1	1	3	70,200.00	11	23,400.00	257,400.00
16	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
17	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
18	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
19	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
20	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
21	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
22	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
23	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
24	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
25	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
26	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
27	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
28	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
29	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
30	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
31	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
32	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
33	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
34	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
35	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
36	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
37	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
38	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
39	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
40	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
41	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
42	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
43	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
44	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
45	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
46	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
47	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
48	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
49	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
50	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
51	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
52	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
53	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
54	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																															
55	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
56	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
57	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
58	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
59	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
60	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
61	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
62	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
63	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
64	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
65	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
66	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
67	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
68	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
69	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
70	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
71	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
72	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
73	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
74	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
75	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
76	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
77	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
78	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
79	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
80	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
81	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
82	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
83	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
84	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
85	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
86	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
87	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
88	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
89	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
90	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
91	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
92	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
93	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
94	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
95	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
96	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
97	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
98	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
99	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
100	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00			
A. TOTAL																														P	4,733,366.87
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																														P	473,336.69
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																														P	
D. GRAND TOTAL (A + B+ C)																														P	4,906,703.56
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																															

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

No.	UNSPEC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct			

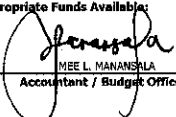
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please Indicate price of items)

OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

Prepared by:


ROGINELL U. VIORA
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


MEE L. MANANGLA
Accountant / Budget Officer

Approved by:


O. LARAYAN
Head of Office / Approver

Date Prepared: July 26, 2024