

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall seal the agency's annual procurement request for all its CSE requirements.

Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM.

Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

- Reminders:
- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads pane of PS-DBM website (www.ps-philgeps.gov.ph).
 - 2.0 All items must be provided accurately.
 - 3.0 Kindly refer to the CSE website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
 - 4.0 Do not delete, add, or revise any item in the APP-CSE form. If an item is to be deleted, it must be marked as "Not to be purchased" and the item must be marked as "Not to be purchased" in the APP-CSE form.
 - 5.0 For items not included on the list of PART II, a separate file, with the name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hoes8>.
 - 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
 - 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
 - 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-6478245 (Globe) or 0918-2954426 (Smart), or email apccsa.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DPWH-Pawani 1st District Engineer
Region: IV-B (MIMAROPA)
Address: Comodoro, Bantayan 3
Team: Team 1

Agency Code/UAOS: D-7467
Organization Type: National Government Agency

Note: The APP-CSE for FY 2024 must be submitted on or before 31 May 2023.

Contact Person: Engr. M. A. E. ANTIC
Position: Engr. M. A. E. ANTIC
E-mail: enr.m.antic@psphil.gov.ph
Telephone/Mobile Nos: 9033211723

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOSITS)																										
ALCOHOL OR AGENTONE BASED ANTISEPTICS																										
1	12191601-AL-ED4	ALCOHOL, Ethyl, 500 mL	bottle	10	10	10	30	1,529.60	10	10	10	30	1,529.60	10	10	10	30	1,529.60	10	10	10	30	1,529.60	120	50.96	6,115.20
2	12191601-AL-ED3	ALCOHOL, Ethyl, 1 Gallon	gallon	15	15	15	45	20,311.20	10	10	10	30	13,540.80	15	15	15	45	20,311.20	10	10	10	30	13,540.80	150	451.36	67,704.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CP-P01	CLEARBOOK, A4 size	box	20	0	0	20	707.20	20	0	0	20	707.20	20	0	0	20	707.20	20	0	0	20	707.20	40	35.36	2,828.80
4	60121413-CP-P02	CLEARBOOK, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.46	0.00
5	60121324-BR-P01	BRASSER, plastic/rubber	piece	20	20	20	60	561.60	10	10	10	30	280.80	20	20	20	60	561.60	10	10	10	30	280.80	140	9.35	1,309.40
6	60121324-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.00	0.00
7	60121324-SP-G04	SIGN PEN, Fine Tip, Black	piece	10	10	10	30	1,341.60	10	10	10	30	1,341.60	10	10	10	30	1,341.60	10	10	10	30	1,341.60	120	44.72	5,366.40
8	60121324-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
9	60121324-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
10	60121324-SP-G05	SIGN PEN, Fine Tip, Blue	piece	10	10	10	30	1,341.60	10	10	10	30	1,341.60	10	10	10	30	1,341.60	10	10	10	30	1,341.60	120	44.72	5,366.40
11	60121324-SP-G03	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
12	60121324-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46.76	0.00
13	60121324-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
14	60121324-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
15	60121324-WM-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121817-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.16	0.00
17	45111609-WM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	2	0	0	2	35,940.80	0	0	0	0	0.00	0	0	0	0	0.00	2	14,700.40	35,940.80
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	30	0	0	30	655.20	30	0	0	30	655.20	30	0	0	30	655.20	30	0	0	30	655.20	120	21.14	2,536.80
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	30	0	0	30	592.80	30	0	0	30	592.80	30	0	0	30	592.80	30	0	0	30	592.80	120	19.76	2,371.20
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00
CLEANING EQUIPMENT AND SUPPLIES																										

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for this year	Price	Total Amount for this year				
			Jan												Feb														
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount							
21	4731012-AE-A01	AIR FRESHENER	can	15	15	15	45	3,931.20	15	15	15	45	3,931.20	15	15	15	45	3,931.20	15	15	15	45	3,931.20	140	87.36	15,794.80			
22	4731004-BE-S01	BROOM (Walls Tampo)	piece	20	0	0	20	2,554.40	20	0	0	20	2,554.40	20	0	0	20	2,554.40	20	0	0	20	2,554.40	80	127.92	10,233.60			
23	4731004-BE-T01	BROOM (Walls Tng-Ing)	piece	20	0	0	20	470.40	20	0	0	20	470.40	20	0	0	20	470.40	20	0	0	20	470.40	80	23.92	1,913.60			
24	4731029-7B-C01	CLEANER, Toilet Bowl and Urinal	bottle	20	10	10	40	1,700.80	20	10	10	40	1,700.80	10	10	10	30	1,341.60	20	10	10	40	1,700.80	150	44.72	6,708.00			
25	4731005-CL-P01	CLEANER, Scouring Powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.00	0.00			
26	4731011-DE-H02	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00			
27	4731011-DE-P02	DETERGENT POWDER, all purpose	pouch	20	10	10	40	3,556.00	0	20	10	30	2,652.00	10	10	10	30	2,652.00	10	10	20	40	3,556.00	140	88.40	12,276.00			
28	4731003-CS-A01	DISINFECTANT SPRAY	can	20	0	0	20	3,016.00	20	0	0	20	3,016.00	20	0	0	20	3,016.00	20	0	0	20	3,016.00	80	150.60	12,064.00			
29	4731001-DU-P01	DUST PAN	piece	12	0	0	12	561.60	12	0	0	12	561.60	12	0	0	12	561.60	12	0	0	12	561.60	48	46.40	2,246.40			
30	4731002-FV-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	136.20	0.00			
31	4731000-FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	136.20	0.00			
32	7210012-7B-LS-L01	HAND SOAP, liquid	bottle	15	0	0	15	644.25	15	0	0	15	644.25	15	0	0	15	644.25	15	0	0	15	644.25	60	42.55	2,577.00			
33	4721004-MP-A01	MOP BUCKET	unit	10	0	0	10	22,000.00	10	0	0	10	22,000.00	10	0	0	10	22,000.00	10	0	0	10	22,000.00	40	2,280.00	91,520.00			
34	4731013-MP-H02	MOP HANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	134.16	0.00			
35	4731010-MP-A01	MOP HEAD, made of rayon	piece	10	0	0	10	1,140.40	10	0	0	10	1,140.40	10	0	0	10	1,140.40	10	0	0	10	1,140.40	40	114.04	4,561.60			
36	4731001-HG-C01	RAGS	4x15	20	0	0	20	1,144.00	20	0	0	20	1,144.00	20	0	0	20	1,144.00	20	0	0	20	1,144.00	80	57.20	4,576.00			
37	4731002-SC-M01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	89.44	0.00			
38	4731201-7B-P04	TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00			
39	4731201-7B-P05	TRASHBAG, Large size	pack/roll	10	0	0	10	592.80	10	0	0	10	592.80	10	0	0	10	592.80	10	0	0	10	592.80	40	53.28	2,371.20			
40	4731201-7B-P06	TRASHBAG, XL size	pack/roll	5	0	0	5	462.80	5	0	0	5	462.80	5	0	0	5	462.80	5	0	0	5	462.80	20	92.56	1,851.20			
41	4731202-WM-P01	WASTEBASKET	piece	10	0	0	10	456.80	10	0	0	10	456.80	10	0	0	10	456.80	10	0	0	10	456.80	40	43.68	1,747.20			
COLOR COMPOUNDS AND DISPENSERS																													
42	1217203-SI-P01	INK, for stamp pad	bottle	15	0	0	15	468.00	15	0	0	15	468.00	15	0	0	15	468.00	15	0	0	15	468.00	60	31.20	1,872.00			
CONSUMER ELECTRONICS																													
43	5210155-DV-H01	DIGITAL VOICE RECORDER	unit	5	0	0	5	24,018.60	5	0	0	5	24,018.60	5	0	0	5	24,018.60	5	0	0	5	24,018.60	20	4,002.76	96,079.20			
FACE MASK																													
44	4213713-SM-M06	FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00			
FILMS																													
45	1311123-AC-R01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,094.32	0.00			
46	1311123-CP-P02	CARBON FILM, legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00			
FIRE FIGHTING EQUIPMENT																													
47	4619101-FE-A01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,393.40	0.00			
48	4619101-FE-H01	FIRE EXTINGUISHER, pure H2C	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.35	0.00			
FLAG OR ACCESSORIES																													
49	5512105-PH-P01	PHILIPPINE NATIONAL FLAG	piece	5	0	0	5	1,424.20	5	0	0	5	1,424.20	5	0	0	5	1,424.20	5	0	0	5	1,424.20	20	2,848.40	5,636.80			
FURNITURE AND FURNISHINGS																													
50	5510104-CH-H01	MONOBLOC CHAIR, beige	piece	50	0	0	50	10,772.00	50	0	0	50	10,772.00	50	0	0	50	10,772.00	50	0	0	50	10,772.00	200	375.44	7,508.80			
51	5510104-CH-M01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.32	0.00			
52	5510101-7M-M01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,381.44	0.00			
53	5510101-7M-M02	MONOBLOC TABLE, beige	unit	5	0	0	5	6,794.40	5	0	0	5	6,794.40	5	0	0	5	6,794.40	5	0	0	5	6,794.40	20	1,298.88	25,977.60			
HEATING AND VENTILATION AND AIR CIRCULATION																													
54	4601004-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,340.04	0.00			
55	4601004-EF-G01	ELECTRIC FAN, industrial, ground type	unit	10	0	0	10	11,096.80	0	0	0	0	0.00	10	0	0	10	11,096.80	0	0	0	10	11,096.80	20	1,109.68	22,193.60			
56	4601004-EF-S01	ELECTRIC FAN, stand type	unit	10	0	0	10	10,007.20	0	0	0	0	0.00	15	0	0	15	15,100.80	0	0	0	0	0.00	25	1,006.72	25,168.00			
57	4601004-EF-M01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00			

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DRIVERS AND ACCESSORIES																										
58	4421B07-DS-K003	DESKTOP, for Basic Users	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	24,753.40	0.00		
59	4421B07-DS-K004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	49,506.80	0.00		
60	4420A27-CH-X02	EXTERNAL HARD DRIVE	unit	10	0	0	10	0	30,180.10	5	0	0	5	15,090.40	10	0	0	10	30,180.60	5	0	5	15,090.40	30	3,018.08	40,592.40
61	4420A08-CD-U04	FLASH DRIVE	piece	25	0	0	25	0	5,616.00	25	0	0	25	5,616.00	25	0	0	25	5,616.00	25	0	25	5,616.00	100	224.64	22,464.00
62	4421B03-LAP-K04	LAPTOP, for Mid-range Users	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	42,310.00	0.00		
63	4421B03-LAP-K03	LAPTOP, Lightweight	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	46,600.00	0.00		
64	4421D08-MO-002	COMPUTER MOUSE, Wireless	unit	20	0	0	20	0	3,390.40	20	0	0	20	3,390.40	20	0	0	20	3,390.40	20	0	20	3,390.40	80	165.52	13,561.60
65	4422102-PR-002	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	30,015.64	0.00		
66	4422102-PR-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	11,014.64	0.00		
67	4422105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	23,063.04	0.00		
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	3301B09-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	81.12	0.00		
69	3301B09-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	255.82	0.00		
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201616-Q1-201	GLUE, all-purpose	jar	20	0	0	20	0	1,414.40	20	0	0	20	1,414.40	20	0	0	20	1,414.40	20	0	20	1,414.40	80	20.72	5,657.60
71	3115104-SW-H01	STAPLE WIRE, heavy duty (ender type), 23/13	box	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	22.85	0.00		
72	3115104-SW-H01	STAPLE WIRE, standard	box	15	0	0	15	0	356.40	15	0	0	15	356.40	15	0	0	15	356.40	15	0	15	356.40	60	23.76	1,425.60
73	31201502-TV-B01	TAPE, electrical	roll	10	0	0	10	0	194.50	10	0	0	10	194.50	10	0	0	10	194.50	10	0	10	194.50	40	19.45	774.00
74	31201503-TV-H01	TAPE, masking, 24mm	roll	15	0	0	15	0	928.20	15	0	0	15	928.20	15	0	0	15	928.20	15	0	15	928.20	60	61.88	3,712.80
75	31201503-TV-H02	TAPE, masking, 48 mm	roll	15	0	0	15	0	1,817.40	15	0	0	15	1,817.40	15	0	0	15	1,817.40	15	0	15	1,817.40	60	121.16	2,729.40
76	31201517-TV-H01	TAPE, packaging, 48 mm	roll	15	0	0	15	0	452.40	15	0	0	15	452.40	15	0	0	15	452.40	15	0	15	452.40	60	30.16	1,409.60
77	31201517-TV-T01	TAPE, transparent, 24mm	roll	10	0	0	10	0	114.40	10	0	0	10	114.40	10	0	0	10	114.40	10	0	10	114.40	40	11.44	457.60
78	31201517-TV-T02	TAPE, transparent, 48 mm	roll	10	0	0	10	0	239.20	10	0	0	10	239.20	10	0	0	10	239.20	10	0	10	239.20	40	23.92	956.80
79	3115107-TVW-P01	TYNNE, plastic	roll	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	70.72	0.00		
MEASURING AND OBSERVING EQUIPMENT																										
80	4111104-RU-P02	RULER, flexible, plastic, 450mm	piece	12	0	0	12	0	249.60	12	0	0	12	249.60	12	0	0	12	249.60	12	0	12	249.60	48	20.80	998.40
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121615-BL-H01	BLADE, for general purpose utility knife	tube	12	0	0	12	0	192.00	12	0	0	12	192.00	12	0	0	12	192.00	12	0	12	192.00	48	16.80	768.00
82	44101602-PR-H01	BINDING AND PUNCHING MACHINE	unit	2	0	0	2	0	20,239.20	2	0	0	2	20,239.20	2	0	0	2	20,239.20	2	0	2	20,239.20	8	10,104.64	80,837.12
83	4410107-CA-C01	CALCULATOR, Compact	unit	20	0	0	20	0	5,790.80	20	0	0	20	5,790.80	20	0	0	20	5,790.80	20	0	20	5,790.80	80	287.04	22,963.20
84	4412170-CH-W01	CHALK, white enamel	box	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	32.97	0.00		
85	4412105-BF-C01	CLIP, backfold, 15mm	box	20	0	0	20	0	187.20	20	0	0	20	187.20	20	0	0	20	187.20	20	0	20	187.20	80	9.36	748.80
86	4412105-BF-C02	CLIP, backfold, 25mm	box	40	0	0	40	0	624.00	40	0	0	40	624.00	40	0	0	40	624.00	40	0	40	624.00	160	16.60	2,496.00
87	4412105-BF-C03	CLIP, backfold, 32mm	box	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	27.04	0.00		
88	4412105-BF-C04	CLIP, backfold, 50mm	box	30	0	0	30	0	1,609.60	30	0	0	30	1,609.60	30	0	0	30	1,609.60	30	0	30	1,609.60	120	60.32	7,238.40
89	4412101-CT-F02	CORRECTION TAPE	piece	30	0	0	30	0	345.90	30	0	0	30	345.90	30	0	0	30	345.90	30	0	30	345.90	120	11.53	1,383.60
90	44121612-CH-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	10	0	0	10	0	317.20	10	0	0	10	317.20	10	0	0	10	317.20	10	0	10	317.20	40	31.72	1,268.80
91	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	77.20	0.00		
92	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	64.64	0.00		
93	44102322-DS-M01	DATER STAMP	piece	4	0	0	4	0	1,879.12	4	0	0	4	1,879.12	4	0	0	4	1,879.12	4	0	4	1,879.12	16	468.78	7,516.48
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	5	0	0	5	0	4,201.60	5	0	0	5	4,201.60	5	0	0	5	4,201.60	5	0	5	4,201.60	20	840.32	16,006.40
95	44121506-EN-D02	ENVELOPE, Documentary, legal	box	10	0	0	10	0	10,794.40	10	0	0	10	10,794.40	10	0	0	10	10,794.40	10	0	10	10,794.40	40	1,078.48	43,139.20
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	15	0	0	15	0	20,623.20	15	0	0	15	20,623.20	15	0	0	15	20,623.20	15	0	15	20,623.20	60	1,374.88	82,492.80
97	44121506-EN-X02	ENVELOPE, Expanding, plastic	box	5	0	0	5	0	152.45	5	0	0	5	152.45	5	0	0	5	152.45	5	0	5	152.45	20	30.49	609.40

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
98	4412506-BH-W02	Envelope, Manila	box	0	0	0	0	0.00																0	466.95	
99	4412504-BH-W02	Envelope, Manila, with window	box	0	0	0	0	0.00																	0	
100	4411192-BR-F01	Eraser, blk, for blackboard/whiteboard	piece	5	0	0	5	61.65	5	0	5	61.65	5	0	0	0	0.00	0	0	0	0	0.00		0	571.32	0.00
101	4412211H-PA-F01	Paster	box	50	0	0	50	4,722.00	50	0	50	4,722.00	50	0	5	61.65	5	0	0	5	61.65		20	12.33	216.60	0.00
102	44111515-FO-X01	File Organizer, expanding, plastic, legal	piece	0	0	0	0	0.00																200	94.64	18,928.00
103	4412201H-FT-D01	File Tab Divider, A4	pack	0	0	0	0	0.00																0	85.20	0.00
104	4412201H-FT-D02	File Tab Divider, Legal	pack	0	0	0	0	0.00																0	22.88	0.00
105	4412201H-FO-F01	FOLDER, Fancy with side, A4	pack	0	0	0	0	0.00																0	26.00	0.00
106	4412201H-FO-F02	FOLDER, Fancy with side, legal	bundle	0	0	0	0	0.00																0	231.22	0.00
107	4412201H-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00																0	308.88	0.00
108	4412201H-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00																0	187.54	0.00
109	4412202H-FO-X01	FOLDER, prestboard	box	0	0	0	0	0.00																0	238.57	0.00
110	4412201H-FO-T03	FOLDER with tab, A4	pack	15	0	0	15	5,834.40	15	0	15	5,834.40	15	0	0	0.00	0	0	0	0	0.00		0	932.64	0.00	
111	4412201H-FO-T04	FOLDER with tab, Legal	pack	15	0	0	15	5,834.40	15	0	15	5,834.40	15	0	0	0.00	0	0	0	0	0.00		0	932.64	0.00	
112	4412200H-IT-T01	INDEX TAB	box	0	0	0	0	0.00																60	427.44	25,646.40
113	4411515H-MF-W02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00																0	63.11	0.00
114	44121716-MA-F01	MARKER, Fluorescent	set	10	0	0	10	426.40	10	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00		0	126.88	0.00	
115	4412170H-MP-W01	MARKER, Permanent, Black	piece	20	0	0	20	312.00	20	0	0	312.00	20	0	0	426.40	10	0	0	0	0.00		10	42.64	1,705.60	
116	4412170H-MP-W02	MARKER, Permanent, Blue	piece	10	0	0	10	156.00	10	0	0	156.00	10	0	0	312.00	20	0	0	20	312.00		60	15.60	1,248.00	
117	4412170H-MP-W03	MARKER, Permanent, Red	piece	0	0	0	0	0.00																40	15.60	624.00
118	4412170H-MH-W01	MARKER, Whiteboard, Black	piece	0	0	0	0	0.00																0	0.00	0.00
119	4412170H-MH-W02	MARKER, Whiteboard, Blue	piece	20	0	0	20	228.00	20	0	0	228.00	20	0	0	0.00	0	0	0	0	0.00		0	15.60	832.00	
120	4412170H-MH-W03	MARKER, Whiteboard, Red	piece	10	0	0	10	104.00	10	0	0	104.00	10	0	0	104.00	10	0	0	0	0.00		10	10.40	416.00	
121	4412210H-PC-G01	PAPER CLIP, vinyl/plastic coated, 35mm	box	0	0	0	0	0.00																0	0.00	0.00
122	4412210H-PC-G02	PAPER CLIP, vinyl/plastic coated, 35mm	box	25	0	0	25	234.80	15	0	0	140.40	15	0	0	0.00	0	0	0	0	0.00		0	10.40	416.00	
123	4410160H-PS-W02	PAPER SHREDDER	unit	0	0	0	0	0.00																75	9.36	702.00
124	4410160H-PT-W01	PAPER TRIMMER/CUTTING MACHINE	unit	4	0	0	4	37,190.40	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00		0	5,699.20	1,794.08	
125	4412170H-PE-L01	PENCIL, lead/graphic, with eraser	box	10	0	0	10	416.00	10	0	0	416.00	10	0	4	37,190.40	0	0	0	0	0.00		8	9,297.60	74,390.60	
126	44121619-PS-W01	PENCIL SHARPENER	piece	15	0	0	15	3,168.00	10	0	0	416.00	10	0	10	416.00	10	0	0	10	416.00		40	41.60	1,664.00	
127	44101602-RU-F01	PUNCHER, paper, heavy duty	piece	15	0	0	15	2,432.60	10	0	0	1,622.40	10	0	10	2,132.00	10	0	0	10	2,132.00		45	212.20	9,594.00	
128	4412037H-RB-F10	BINDING RING/COIL, plastic, 32 mm	piece	10	0	0	10	2,742.30	10	0	0	2,742.30	10	0	0	1,622.40	10	0	0	10	1,622.40		45	182.24	7,500.60	
129	4412201H-RU-W01	RUBBER BAND No. 18	box	10	0	0	10	1,653.60	10	0	0	1,653.60	10	0	0	2,742.30	10	0	0	10	2,742.30		40	274.23	10,969.20	
130	44121905-SP-F01	STAMP PAD, felt	piece	0	0	0	0	0.00																40	185.35	6,614.40
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	15	0	0	15	624.00	15	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00		0	42.64	0.00	
132	44121615-ST-S01	STAPLER, standard type	piece	20	0	0	20	2,912.00	20	0	0	2,912.00	20	0	15	624.00	15	0	0	15	624.00		60	41.60	2,486.00	
133	44121615-ST-R01	STAPLER, heavy duty (indus)	unit	0	0	0	0	0.00																40	145.60	5,824.00
134	44121615-SR-F02	STAPLE REMOVER, plier-type	piece	10	0	0	10	478.40	10	0	0	478.40	10	0	0	0.00	0	0	0	0	0.00		0	954.72	3,818.88	
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	10	0	0	10	780.00	10	0	0	780.00	10	0	10	780.00	10	0	0	10	780.00		40	47.84	3,113.60	
PAPER MATERIALS AND PRODUCTS																										
136	14411525-CA-A01	CARTRIDGE, assorted colors	pack	0	0	0	0	0.00																0	78.00	3,120.00
137	14411506-CH-L11	COMPUTER CONTINUOUS FORM, 1 ply, 240mm x 241mm	box	0	0	0	0	0.00																0	90.48	0.00
138	14411506-CH-L12	COMPUTER CONTINUOUS FORM, 1 ply, 240mm x 371mm	box	0	0	0	0	0.00																0	953.68	0.00
139	14411506-CH-L22	COMPUTER CONTINUOUS FORM, 2 ply, 240mm x 371mm	box	0	0	0	0	0.00																0	1,700.48	0.00
140	14411506-CH-L21	COMPUTER CONTINUOUS FORM, 2 ply, 240mm x 241mm	box	0	0	0	0	0.00																0	1,653.56	0.00
141	14411506-CH-L31	COMPUTER CONTINUOUS FORM, 3 ply, 240mm x 241mm	box	0	0	0	0	0.00																0	1,108.64	0.00
Total Amount for the year																										

Item & Specifications										Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for this Year						
										Min	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount		
142	1411506-CF-432	COMPUTER CONTINUOUS FORM, 3 ply, 210mm x 37mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	1,629.68	
143	1411609-LL-C01	LOGS/LEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	794.96	
144	1411514-HP-S02	NOTEPAD, stick-on, 10mm x 76mm	pad	10	0	0	10	335.20	10	0	0	10	335.20	10	0	0	10	335.20	10	0	0	10	335.20	10	0	10	335.20	40	39.52	1,560.80	
145	1411514-HP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	10	0	0	10	634.40	10	0	0	10	634.40	10	0	0	10	634.40	10	0	0	10	634.40	10	0	10	634.40	40	63.44	2,537.60	
146	1411514-HP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	10	0	0	10	603.20	10	0	0	10	603.20	10	0	0	10	603.20	10	0	0	10	603.20	10	0	10	603.20	40	60.32	2,412.80	
147	1411514-HP-S02	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	23.92	0.00
148	1411507-PP-M01	PAPER, MULTICOPY A4	ream	250	0	0	250	44,960.00	250	0	0	250	44,960.00	250	0	0	250	44,960.00	250	0	0	250	44,960.00	250	0	250	44,960.00	1000	179.92	179,920.00	
149	1411507-PP-M02	PAPER, MULTICOPY LEGAL	ream	150	0	0	150	31,668.00	150	0	0	150	31,668.00	150	0	0	150	31,668.00	150	0	0	150	31,668.00	150	0	150	31,668.00	600	211.12	126,672.00	
150	1411507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	163.28	0.00
151	1411507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	105.12	0.00
152	1411531-PP-H01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	35.36	0.00
153	1411503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	109.20	0.00
154	1411531-RE-H01	RECORD BOOK, 300 PAGES	book	50	0	0	50	3,640.00	25	0	0	25	1,820.00	50	0	0	25	1,820.00	25	0	0	25	1,820.00	25	0	25	1,820.00	150	72.40	10,860.00	
155	1411531-RE-H02	RECORD BOOK, 500 PAGES	book	50	0	0	50	5,252.00	25	0	0	25	2,626.00	50	0	0	25	2,626.00	25	0	0	25	2,626.00	25	0	25	2,626.00	150	105.04	15,756.00	
156	1411204-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	29.12	0.00
157	1411204-TT-P02	TOWEL TISSUE PAPER, 2 PLY	pack	20	0	0	20	2,017.60	20	0	0	20	2,017.60	20	0	0	20	2,017.60	20	0	0	20	2,017.60	20	0	20	2,017.60	80	100.88	8,070.40	
PIERPHINES OR COLOGNES OR FRAGRANCES																															
158	5313056-HP-S01	HAND SANITIZER	bottle	20	0	0	20	1,747.20	20	0	0	20	1,747.20	20	0	0	20	1,747.20	20	0	0	20	1,747.20	20	0	20	1,747.20	80	87.36	6,988.80	
PESTICIDES OR PEST REPELLENTS																															
159	1091506-HP-A01	INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	257.92	0.00
PRINTED PUBLICATIONS																															
160	5501524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9114)	book	5	0	0	5	106.05	0	0	0	0	0.00	5	0	0	5	106.05	5	0	0	5	106.05	5	0	5	106.05	15	37.21	591.15	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																															
1	4403105-BK-C05	BRUNO CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	6,947.20	0.00
2	4403105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	1,175.32	0.00
3	4403105-CA-C02	INK CARTRIDGE, CANON CL-411, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	1,175.32	0.00
4	4403105-CA-H04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	661.12	0.00
5	4403105-CA-H02	INK CARTRIDGE, CANON PG-510, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	862.32	0.00
6	4403105-EP-B17	INK CARTRIDGE, EPSON CL3766-4100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	231.60	0.00
7	4403105-EP-C17	INK CARTRIDGE, EPSON CL3766-4100 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	242.20	0.00
8	4403105-EP-M17	INK CARTRIDGE, EPSON CL3766-4100 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	242.20	0.00
9	4403105-EP-Y17	INK CARTRIDGE, EPSON CL3766-4100 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	242.20	0.00
10	4403105-HP-B40	INK CARTRIDGE, HP C2P04A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	052.80	0.00
11	4403105-HP-T60	INK CARTRIDGE, HP C2P04A (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	1,046.32	0.00
12	4403105-HP-B09	INK CARTRIDGE, HP C8353A (HP92), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	910.00	0.00
13	4403105-HP-T10	INK CARTRIDGE, HP C8353A (HP92), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	1,053.52	0.00
14	4403105-HP-B17	INK CARTRIDGE, HP C8450A (HP90), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	660.88	0.00
15	4403105-HP-T17	INK CARTRIDGE, HP C8450A (HP90), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	1,047.28	0.00
16	4403105-HP-C60	INK CARTRIDGE, HP C8722A (HP920L), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	823.68	0.00
17	4403105-HP-M60	INK CARTRIDGE, HP C8722A (HP920L), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	823.68	0.00
18	4403105-HP-Y60	INK CARTRIDGE, HP C8722A (HP920L), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	823.68	0.00
19	4403105-HP-B90	INK CARTRIDGE, HP C8734A (HP920L), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	1,541.28	0.00
20	4403105-HP-B20	INK CARTRIDGE, HP C8510A (HP95), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	465.28	0.00
21	4403105-HP-T20	INK CARTRIDGE, HP C8520A (HP95), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	1,066.00	0.00
22	4403105-HP-B48	INK CARTRIDGE, HP C855A (HP92), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	915.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for the Year							
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4
23	44103105-H-C49	INK CARTRIDGE, HP CH566A (HP112), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	760.00	
24	44103105-HK-H43	INK CARTRIDGE, HP CN046AA (HP953A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.40	
25	44103105-HK-C43	INK CARTRIDGE, HP CN046AA (HP953A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	
26	44103105-HK-M43	INK CARTRIDGE, HP CN047AA (HP953A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	
27	44103105-HK-Y43	INK CARTRIDGE, HP CN048AA (HP953A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	
28	44103105-H-C48	INK CARTRIDGE, HP CN052AA (HP70A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	
29	44103105-H-C48	INK CARTRIDGE, HP CN053AA (HP70A), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	
30	44103105-H-C43	INK CARTRIDGE, HP CZ107AA (HP87A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	
31	44103105-H-C43	INK CARTRIDGE, HP CZ108AA (HP87A), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	
32	44103105-H-C42	INK CARTRIDGE, HP CZ121A (HP815A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	
33	44103105-H-C43	INK CARTRIDGE, HP CZ122A (HP815A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	
34	44103105-H-C43	INK CARTRIDGE, HP CZ123A (HP815A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	
35	44103105-H-C43	INK CARTRIDGE, HP CZ124A (HP815A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	
36	44103105-H-C43	INK CARTRIDGE, HP F0V26AA (HP610), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	
37	44103105-H-C43	INK CARTRIDGE, HP F0V27AA (HP610), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	
38	44103105-H-C50	INK CARTRIDGE, HP U0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	
39	44103105-H-C49	INK CARTRIDGE, HP U0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	
40	44103105-H-C49	INK CARTRIDGE, HP U0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	
41	44103105-H-C49	INK CARTRIDGE, HP U0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.40	
42	44103105-HK-C44	INK CARTRIDGE, HP U0S63AA (HP955A), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,239.52	
43	44103105-HK-M48	INK CARTRIDGE, HP U0S66AA (HP955A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,239.52	
44	44103105-HK-Y48	INK CARTRIDGE, HP U0S69AA (HP955A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	1,117.92	
45	44103105-HK-C44	INK CARTRIDGE, HP U0S72AA (HP955A), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	
46	44103105-H-C51	INK CARTRIDGE, HP T0L03AA (HP903), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	
47	44103105-H-C43	INK CARTRIDGE, HP T0L03AA (HP903), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	
48	44103105-H-C43	INK CARTRIDGE, HP T0L07AA (HP903), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	
49	44103105-H-C43	INK CARTRIDGE, HP T0M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	774.40	
50	44103112-EF-R05	RIBBON CARTRIDGE, EPSON C1301S1616 (49720), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	
51	44103112-EF-R13	RIBBON CARTRIDGE, EPSON C1301S1632, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	
52	44103112-EF-R07	RIBBON CARTRIDGE, EPSON C1301S1631 (S015C16)	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	814.48	
53	44103109-HR-D06	TONER CARTRIDGE, BROTHER DR-451C, High Yield 5000	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	6,750.00	
54	44103103-HR-R09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	
55	44103103-HR-R11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,027.40	
56	44103103-HR-R15	TONER CARTRIDGE, BROTHER TN-3470, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,375.44	
57	44103103-HR-R16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	4,584.56	
58	44103103-HR-C03	TONER CARTRIDGE, BROTHER TN-455 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,716.80	
59	44103103-HR-M03	TONER CARTRIDGE, BROTHER TN-455 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,716.80	
60	44103103-HR-Y03	TONER CARTRIDGE, BROTHER TN-455 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,716.80	
61	44103103-CA-600	TONER CARTRIDGE, CANON CIG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	
62	44103103-H-C412	TONER CARTRIDGE, HP CH435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,089.20	
63	44103103-H-C414	TONER CARTRIDGE, HP CH435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	
64	44103103-H-C418	TONER CARTRIDGE, HP CE252A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	
65	44103103-H-C421	TONER CARTRIDGE, HP CE252A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	
66	44103103-H-C422	TONER CARTRIDGE, HP CE252A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	
67	44103103-H-C423	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	

Item & Specifications				Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year											
Item No	Item Description	Unit of Measure	Monthly Quantity Requirement																											
			Jan		Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept				Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount				
68	44103103-H-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
69	44103103-H-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
70	44103103-H-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
71	44103103-H-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
72	44103103-H-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
73	44103103-H-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
74	44103103-H-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
75	44103103-H-B25	TONER CARTRIDGE, HP CE330A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
76	44103103-H-C26	TONER CARTRIDGE, HP CE400A, Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
77	44103103-H-M26	TONER CARTRIDGE, HP CE402A, Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
78	44103103-H-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
79	44103103-H-B26	TONER CARTRIDGE, HP CE403A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
80	44103103-H-C27	TONER CARTRIDGE, HP CE410A, Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
81	44103103-H-M27	TONER CARTRIDGE, HP CE411A, Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
82	44103103-H-Y27	TONER CARTRIDGE, HP CE412A, Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
83	44103103-H-B27	TONER CARTRIDGE, HP CE413A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
84	44103103-H-C28	TONER CARTRIDGE, HP CE505A, Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
85	44103103-H-M28	TONER CARTRIDGE, HP CE505X, Black, High Cap	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
86	44103103-H-B28	TONER CARTRIDGE, HP CE712A (HP171A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
87	44103103-H-B53	TONER CARTRIDGE, HP CE726A (HP753A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
88	44103103-H-B55	TONER CARTRIDGE, HP CE710A, LaserJet Pro M401/M425	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
89	44103103-H-B51	TONER CARTRIDGE, HP CE730XC	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
90	44103103-H-B56	TONER CARTRIDGE, HP CE731A (HP114A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
91	44103103-H-B57	TONER CARTRIDGE, HP CE731A (HP82A), LaserJet Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
92	44103103-H-M51	TONER CARTRIDGE, HP CE731XC (HP123), Black Compact L	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
93	44103103-H-B58	TONER CARTRIDGE, HP CE731A (HP127), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
94	44103103-H-B52	TONER CARTRIDGE, HP CE735XC (HP253), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
95	44103103-H-B60	TONER CARTRIDGE, HP CE735A, Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
96	44103103-H-C60	TONER CARTRIDGE, HP CE731A, Cyan LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
97	44103103-H-B60	TONER CARTRIDGE, HP CE732A, Yellow LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
98	44103103-H-B60	TONER CARTRIDGE, HP CE733A, Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
99	44103103-H-B61	TONER CARTRIDGE, HP CE730A (HP504A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
100	44103103-H-C61	TONER CARTRIDGE, HP CE731A (HP504A), Cyan LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
101	44103103-H-B61	TONER CARTRIDGE, HP CE732A (HP504A), Yellow LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
102	44103103-H-M61	TONER CARTRIDGE, HP CE733A (HP504A), Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
103	44103103-H-B62	TONER CARTRIDGE, HP CE700A (HP201A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
104	44103103-H-C62	TONER CARTRIDGE, HP CE701A (HP201A), Cyan LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
105	44103103-H-B62	TONER CARTRIDGE, HP CE702A (HP201A), Yellow LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
106	44103103-H-M62	TONER CARTRIDGE, HP CE703A (HP201A), Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
107	44103103-H-B63	TONER CARTRIDGE, HP CE410A (HP410A), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
108	44103103-H-M64	TONER CARTRIDGE, HP CE410C, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
109	44103103-H-C63	TONER CARTRIDGE, HP CE411A (HP410A), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
				Jan												Feb														
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount							
113	4410103-HP-M63	TONER CARTRIDGE, HP C413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	5,028.00	0.00			
114	4410303-HK-M54	TONER CARTRIDGE, HP C413AC (HP410C), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	8,522.00	0.00			
115	4410203-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	3,744.00	0.00			
116	4410103-HP-B40	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	4,540.00	0.00			
SOFTWARE																														
1	4323151-SFT-Q01	Business function specific software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	4,600.00	0.00			
2	43231602-SFT-Q02	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
3	4323204-SFT-Q03	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
4	43232107-SFT-Q04	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
5	43232223-SFT-Q05	Content management software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
6	43232304-SFT-Q06	Data management and query software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
7	43232402-SFT-Q07	Development software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
8	43232505-SFT-Q08	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
9	43232603-SFT-Q09	Industry specific software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
10	43233501-SFT-Q16	Information exchange software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
11	43232701-SFT-Q10	Network applications software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
12	43232602-SFT-Q11	Network management software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
13	43233003-SFT-Q12	Networking software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
14	43233004-SFT-Q13	Operating environments software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
15	43232305-SFT-Q14	Security and protection software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
16	43232405-SFT-Q15	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of item)																														
1	40141505-TS-Q01	MULTIFUNCTION PRINTER	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
2	40141505-TS-Q02	LAMINATING FILM	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
3	40141505-TS-Q03	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
4	40141505-TS-Q04	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
5	40141505-TS-Q05	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
6	40141505-TS-Q06	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
7	40141505-TS-Q07	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
8	40141505-TS-Q08	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
9	40141505-TS-Q09	UNIVERSAL/TITLE POWER SUPPLY	unit	5	0	0	0	42,500.00	0	0	0	0.00	5	0	0	0.00	5	0	0	0	0.00	0	0	0.00	10	4,500.00	0.00			
10	40141505-TS-Q10	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
11	40141505-TS-Q11	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
12	40141505-TS-Q12	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
13	40141505-TS-Q13	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
14	40141505-TS-Q14	DISHWASHING LIQUID	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
15	40141505-TS-Q15	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
16	40141505-TS-Q16	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
17	40141505-TS-Q17	STEEL FILING CABINET	piece	3	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
18	40141505-TS-Q18	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0.00	3	0	0	0.00	3	0	0	0	0.00	0	0	0.00	6	27,000.00	0.00			
19	40141505-TS-Q19	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
20	40141505-TS-Q20	PAINT	gallon	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
21	40141505-TS-Q21	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
22	40141505-TS-Q22	NOVO PAPER	ream	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00			
23	40141505-TS-Q23																													

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price	Total Amount for this year									
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
24	NO141505-TS-024	PUSH PIN	pack	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
25	NO141505-TS-025	DOOR MAT	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
26	NO141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
27	NO141505-TS-027	GLUE STICK (FOR GULE GUN)	pack	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
28	NO141505-TS-028	DICODOMANT CAKE	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
29	NO141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
30	NO141505-TS-030	OFFICE CHAIR	piece	10	0	0	0	10	49,500.00	0	0	0	0	0.00	10	0	0	10	49,500.00	0	0	0	0	0.00	20	4,950.00	99,000.00
31	NO141505-TS-031	MANILA PAPER	pack	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
32	NO141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
33	NO141505-TS-033	PALCOCK	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
34	NO141505-TS-034	MOBILE PHONE	unit	5	0	0	0	5	250,000.00	0	0	0	0	0.00	0	0	0	5	250,000.00	0	0	0	0	0.00	10	50,000.00	500,000.00
35	NO141505-TS-035	COMPACT DISC	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
36	NO141505-TS-036	AMPLIFIER	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
37	NO141505-TS-037	STORAGE BOX	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
38	NO141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
39	NO141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
40	NO141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
41	NO141505-TS-041	PROJECTOR	pack	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
42	NO141505-TS-042	GLUE GUN	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
43	NO141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
44	NO141505-TS-044	SPRINKLER	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
45	NO141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
46	NO141505-TS-046	KEYBOARD	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
47	NO141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
48	NO141505-TS-048	STEEL RACK	set	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
49	NO141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
50	NO141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
51	NO141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
52	NO141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
53	NO141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
46	NO141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
47	NO141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
48	NO141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
49	NO141505-TS-057	VAN	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
50	NO141505-TS-058	TRUCK	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
51	NO141505-TS-059	PICKUP TRUCK	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
52	NO141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
53	NO141505-TS-061	ASSEMBLED OWNER TYPE JEEP	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
50	NO141505-TS-062	ASSEMBLED PASSENGER JEEP	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
51	NO141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
52	NO141505-TS-064	BUS	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
53	NO141505-TS-065	MINI BUS	unit	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
				unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0</										

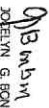
Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year				
		Jan	Feb	Mar	Q1 Average	April	May	June	Q2 Average	July	Aug	Sept	Q3 Average				Oct	Nov	Dec	Q4 Average
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																				
D. GRAND TOTAL (A + B + C)																				2,615,964.39
E. APPROVED BUDGET BY THE AGENCY HEAD																				
In Figures and Words:																				

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:


JOSELYN G. BOWEN
Property/Supply Officer


HELEN M. GULAS-DE
Accountant / Budget Officer


ROSE L.P. ALIBRE
Head of Office/Agency

Date Prepared: JULY 25, 2023