

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:
This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

- Reminders:**
- 1.0** The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-philaens.gov.ph).
 - 2.0** All information must be provided accurately.
 - 3.0** To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
 - 4.0** Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or <https://shorturl.at/hoss8> (Please copy the link and paste in your browser)
 - 5.0** For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Office	DPWH- Bohol III District Engineering Office	Agency Code/UACS:		Contact Person:	ESTRELLA C. BESAS
Region:	Region VII	Organization Type:	National Government Agency (NGA)	Position:	Admin Officer II (ASO II)
Address:	Guindulman, Bohol			E-mail :	dpwh_bohol3rd@yahoo.com
				Telephone/Mobile Nos:	038-310-8478/0926588089

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	-	Common Electrical Supplies		0	0	30000	30000	30,000.00	0	140000	0	140000	140,000.00	0	90000	0	90000	90,000.00	48000	0	0	48000	48,000.00	308000	1.00	308,000.00
2	-	Common Office Equipment		0	0	150000	150000	150,000.00	0	0	185000	185000	185,000.00	0	60000	0	60000	60,000.00	60000	0	0	60000	60,000.00	455000	1.00	455,000.00
3	-	Common Office Supplies		1539468	0	215000	1754468	1,754,467.92	170000	215000	18000	403000	403,000.00	1419922	18000	0	1437922	1,437,921.72	215000	1369599.12	90000	1674599	1,674,599.12	5269989	1.00	5,269,988.76
4	-	Common Janitorial Supplies		0	100000	0	100000	100,000.00	0	0	100000	100000	100,000.00	0	80000	0	80000	80,000.00	0	0	80000	80000	80,000.00	360000	1.00	360,000.00
5	-	Office Equipment & Accessories		1505766	0	150000	1655766	1,655,766.12	30000	0	30000	60000	60,000.00	0	50000	0	50000	50,000.00	0	0	20000	20000	20,000.00	1785766	1.00	1,785,766.12
6	-	Pesticides or Pest Repellent		0	13000	0	13000	13,000.00	0	0	0	0	0.00	0	0	0	0	0.00	15000	0	0	15000	15,000.00	28000	1.00	28,000.00
7	-	Heating & Ventilation & Air Circulation		0	150000	0	150000	150,000.00	0	150000	0	150000	150,000.00	0	10000	0	10000	10,000.00	10000	0	0	10000	10,000.00	320000	1.00	320,000.00
8	46191600	Fire Fighting Equipment		0	0	10000	10000	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	10000	0	0	10000	10,000.00	20000	1.00	20,000.00
9	-	Audio & Visual Presentation & Composing Equipment		0	0	50000	50000	50,000.00	0	0	50000	50000	50,000.00	0	0	0	0	0.00	120000	0	0	120000	120,000.00	220000	1.00	220,000.00
10	45120000	Photographic or Filming or Video Equipment		0	0	20000	20000	20,000.00	0	0	20000	20000	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	40000	1.00	40,000.00
11	-	Paper Materials & Product		0	0	18000	18000	18,000.00	0	0	0	0	0.00	0	0	18000	18000	18,000.00	0	0	0	0	0.00	36000	1.00	36,000.00
12	-	Lightning & Fixture & Accesories		0	218000	0	218000	218,000.00	0	90000	0	90000	90,000.00	0	90000	0	90000	90,000.00	90000	0	0	90000	90,000.00	488000	1.00	488,000.00
13	-	Electrical Equipment & Components & Supplies		0	70000	0	70000	70,000.00	0	70000	0	70000	70,000.00	0	0	80000	80000	80,000.00	10000	0	10000	20000	20,000.00	240000	1.00	240,000.00
14	-	Computer Supplies		0	0	330000	330000	330,000.00	0	225000	0	225000	225,000.00	0	0	150000	150000	150,000.00	0	0	150000	150000	150,000.00	855000	1.00	855,000.00
15	-	Fertilizer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1.00	0.00
16	-	Batteries & Cell & Accessories		0	0	25000	25000	25,000.00	0	0	0	0	0.00	25000	0	0	25000	25,000.00	15000	0	0	15000	15,000.00	65000	1.00	65,000.00
17	-	Films		0	0	7000	7000	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7000	1.00	7,000.00
18	-	Common ICT Equipment		0	0	320000	320000	320,000.00	0	320000	0	320000	320,000.00	180000	0	0	180000	180,000.00	180000	0	150000	330000	330,000.00	1150000	1.00	1,150,000.00
19	-	Furniture & Furnishings		0	0	190000	190000	190,000.00	0	190000	0	190000	190,000.00	80000	0	0	80000	80,000.00	80000	0	80000	160000	160,000.00	620000	1.00	620,000.00
20	-	Consumables		130000	0	120000	250000	250,000.00	120000	0	150000	270000	270,000.00	0	150000	0	150000	150,000.00	70000	0	70000	140000	140,000.00	810000	1.00	810,000.00
21	-	Medicinal Supplies		0	0	27000	27000	27,000.00	0	0	0	0	0.00	0	20000	0	20000	20,000.00	0	0	27000	27000	27,000.00	74000	1.00	74,000.00
22	-	Othe Categories/Catering Services/ Security Services		0	0	1235000	1235000	1,235,000.00	0	0	0	0	0.00	0	0	1235000	1235000	1,235,000.00	0	1235000	0	1235000	1,235,000.00	3705000	1.00	3,705,000.00
23	-	Labor of Repair of Office Equipments & Services Vehicles		0	0	0	0	0.00	0	1925040	0	1925040	1,925,040.00	0	0	0	0	0.00	0	0	2102600	2102600	2,102,600.00	4027640	1.00	4,027,640.00
24	-	Vehicle Parts & Accessories		125000	0	0	125000	125,000.00	0	125000	0	125000	125,000.00	0	0	125000	125000	125,000.00	0	2267540.75		2267541	2,267,540.75	2642541	1.00	2,642,540.75
25	-	Lubricants/ Fuel of vehicles & Heavy Equipment		67181	0	0	67181	67,181.48	65363	0	0	65363	65,363.16	0	0	62133.48	62133	62,133.48	0	0	63989.48	63989	63,989.48	258668	1.00	258,667.60
26	-	Common Construction Material Supplies		150000	0	0	150000	150,000.00	15000	0	0	15000	15,000.00	160000	0	0	160000	160,000.00	0	0	160000	160000	160,000.00	485000	1.00	485,000.00
27	-	Purchase & Rental of Service Vehicle & Heavy Equipment		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1.00	0.00

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
28	-	Garments		0	0	50000	50000	50,000.00	0	0	0	0	0.00	0	50000	0	50000	50,000.00	0	0	50000	50000	50,000.00	150000	1.00	150,000.00	
29	-	Common Laboratory Equipment		218000	0	0	218000	218,000.00	58000	0	0	58000	58,000.00	0	58000	0	58000	58,000.00	0	0	31920653.1	31920653	31,920,653.10	32254653	1.00	32,254,653.10	
A. TOTAL																							P	56,675,256.33			
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							P	5,667,525.63			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							P	-			
D. GRAND TOTAL (A + B+ C)																							P	62,342,781.96			
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																											

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by


ESTRELLA C. BESAS
Property/Supply Officer

Date Prepared:

29-Aug-23

Certified Funds Available / Certified Appropriate Funds Available:


SALVACION E. LIGAS
Accountant / Local Budget Officer

Approved by:


Waelting A. CRUZ
Head of Office / Agency