

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hosS8>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the form shall not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DPWH-TACLOBAN CITY DEO
 Region: VIII
 Address: NEW BUS TERMINAL, BRGY 91,
ABUCAY, TACLOBAN CITY

Agency Code/UACS: 180011800124
 Organization Type: GOVERNMENT

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.

Contact Person: DAISY B. GENTE
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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	33	1	6	40	2,038.40	33	6	11	50	2,548.00	33	11	6	50	2,548.00	23	6	1	30	1,528.80	170	50.96	
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	21	1	14	36	16,248.96	31	2	2	35	15,797.60	24	7	1	32	14,443.52	32	1	1	34	15,346.24	137	451.36	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	box	16	1	1	18	636.48	1	1	1	3	106.08	5	0	0	5	176.80	0	0	0	0	0.00	26	35.36	
4	60121413-CB-P02	CLEARBOOK, Legal size	box	6	1	6	13	500.24	3	1	1	5	192.40	5	0	0	5	192.40	0	0	0	0	0.00	23	38.48	
5	60121534-ER-P01	ERASER, plastic/rubber	piece	43	0	3	46	430.56	4	0	3	7	65.52	36	0	0	36	336.96	3	0	0	3	28.08	92	9.36	
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	89	0	48	137	3,562.00	69	0	24	93	2,418.00	69	0	0	69	1,794.00	69	0	0	69	1,794.00	368	26.00	
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	110	15	63	188	8,407.36	90	15	32	137	6,126.64	90	15	15	120	5,366.40	90	15	20	125	5,590.00	570	44.72	
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	104	32	80	216	12,355.20	77	32	69	178	10,181.60	80	32	42	154	8,808.80	102	32	42	176	10,067.20	724	57.20	
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	51	0	24	75	1,950.00	31	0	0	31	806.00	31	0	0	31	806.00	31	0	0	31	806.00	168	26.00	
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	70	0	48	118	5,276.96	20	0	12	32	1,431.04	50	0	0	50	2,236.00	20	0	0	20	894.40	220	44.72	
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	60	0	48	108	6,177.60	35	0	15	50	2,860.00	25	0	0	25	1,430.00	40	0	0	40	2,288.00	223	57.20	
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	26	0	24	50	1,300.00	6	0	121	127	3,302.00	6	0	0	6	156.00	6	0	0	6	156.00	189	26.00	
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	45	0	24	69	3,157.44	20	0	12	32	1,464.32	10	0	0	10	457.60	10	0	0	10	457.60	121	45.76	
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	20	0	24	44	2,516.80	0	0	12	12	686.40	0	0	0	0	0.00	0	0	0	0	0.00	56	57.20	
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	1	0	0	1	25,536.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	25,536.16	
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,470.40	
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	55	5	12	72	1,572.48	50	5	15	70	1,528.80	41	8	0	49	1,070.16	56	8	0	64	1,397.76	255	21.84	
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	63	5	6	74	1,462.24	57	7	17	81	1,600.56	54	7	2	63	1,244.88	69	7	2	78	1,541.28	296	19.76	
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	10	0	0	10	925.60	10	0	0	10	925.60	10	0	0	10	925.60	10	0	0	10	925.60	40	92.56	
CLEANING EQUIPMENT AND SUPPLIES																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
21	47131812-AF-A01	AIR FRESHENER	can	53	8	25	86	7,512.96	59	19	13	91	7,949.76	44	14	13	71	6,202.56	44	19	13	76	6,639.36	324	87.36	
22	47131604-BR-S01	BROOM (Walls Tambo)	piece	15	2	0	17	2,174.64	5	1	0	6	767.52	15	0	0	15	1,918.80	5	4	0	9	1,151.28	47	127.92	
23	47131604-BR-T01	BROOM (Walls Ting-ting)	piece	12	0	0	12	287.04	2	0	0	2	47.84	12	0	0	12	287.04	2	0	0	2	47.84	28	23.92	
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	61	3	6	70	3,130.40	62	4	4	70	3,130.40	32	4	4	40	1,788.80	32	4	4	40	1,788.80	220	44.72	
25	47131805-CL-F01	CLEANSER, Scouring Powder	can	1	1	4	6	216.00	2	2	2	6	216.00	2	2	2	6	216.00	2	2	2	6	216.00	24	36.00	
26	47131811-DE-B02	DETERGENT BAR	bar	6	6	6	18	168.48	6	5	5	16	149.76	5	5	5	15	140.40	5	5	5	15	140.40	64	9.36	
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	28	6	6	40	3,536.00	28	6	6	40	3,536.00	23	6	6	35	3,094.00	23	6	6	35	3,094.00	150	88.40	
28	47131803-DS-A01	DISINFECTANT SPRAY	can	8	2	8	18	2,714.40	10	6	4	20	3,016.00	10	4	4	18	2,714.40	10	6	4	20	3,016.00	76	150.80	
29	47131601-DU-P01	DUST PAN	piece	8	2	0	10	468.00	1	0	0	1	46.80	1	0	0	1	46.80	0	0	0	0	0.00	12	46.80	
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	
31	47131830-FC-A01	FURNITURE CLEANER	can	52	1	1	54	12,242.88	12	2	1	15	3,400.80	8	6	6	20	4,534.40	3	4	2	9	2,040.48	98	226.72	
32	73101612-HS-L01	HAND SOAP, liquid	bottle	34	7	6	47	2,018.65	24	10	6	40	1,718.00	19	12	11	42	1,803.90	24	15	11	50	2,147.50	179	42.95	
33	47121804-MP-B01	MOP BUCKET	unit	13	0	0	13	29,744.00	1	0	0	1	2,288.00	7	0	0	7	16,016.00	1	0	0	1	2,288.00	22	2,288.00	
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	12	0	0	12	1,609.92	1	0	0	1	134.16	12	0	0	12	1,609.92	1	0	0	1	134.16	26	134.16	
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	13	0	0	13	1,482.52	3	0	0	3	342.12	13	0	0	13	1,482.52	3	0	0	3	342.12	32	114.04	
36	47131501-RG-C01	RAGS	kilo	18	4	4	26	1,487.20	7	4	4	15	858.00	7	4	4	15	858.00	7	4	4	15	858.00	71	57.20	
37	47131602-SC-N01	SCOURING PAD	pack	4	1	1	6	536.64	1	1	1	3	268.32	1	1	1	3	268.32	1	1	1	3	268.32	15	89.44	
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	106	50	50	206	26,780.00	11	10	10	31	4,030.00	11	10	10	31	4,030.00	1	0	20	21	2,730.00	289	130.00	
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	1	0	0	1	59.28	4	2	1	7	414.96	4	2	1	7	414.96	24	22	21	67	3,971.76	82	59.28	
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	112	30	30	172	15,920.32	110	32	31	173	16,012.88	60	32	31	123	11,384.88	60	32	31	123	11,384.88	591	92.56	
41	47121702-WB-P01	WASTEBASKET	piece	7	0	0	7	305.76	1	0	0	1	43.68	7	0	0	7	305.76	1	0	0	1	43.68	16	43.68	
COLOR COMPOUNDS AND DISPERSIONS																										
42	12171703-SH-P01	INK, for stamp pad	bottle	19	5	3	27	842.40	1	6	3	10	312.00	11	1	0	12	374.40	10	1	0	11	343.20	60	31.20	
CONSUMER ELECTRONICS																										
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	1	0	0	1	4,803.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,803.76	
FACE MASK																										
44	42131713-SM-M06	FACE MASK	box	32	34	16	82	4,264.00	26	10	10	46	2,392.00	34	10	10	54	2,808.00	36	20	20	76	3,952.00	258	52.00	
FILMS																										
45	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	
46	13111201-CF-P02	CARBON FILM, Legal size	box	1	0	0	1	256.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	256.88	
FIRE FIGHTING EQUIPMENT																										
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	19	0	0	19	26,577.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	19	1,398.80	
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	7	0	0	7	39,292.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	5,613.25	
FLAG OR ACCESSORIES																										
49	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	6	0	0	6	1,709.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	264.84	
FURNITURE AND FURNISHINGS																										
50	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	
51	56101504-CM-W01	MONOBLOC CHAIR, white	piece	13	0	0	13	4,840.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	372.32	
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	7	0	0	7	9,442.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	1,348.88	
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	
HEATING AND VENTILATION AND AIR CIRCULATION																										
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	1	0	0	1	1,380.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,380.08	
55	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	2	0	0	2	2,219.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	1,109.68	
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,006.72	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
58	43211507-DSK003	DESKTOP, for Basic Users	unit	7	0	0	7	173,555.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	24,793.60	
59	43211507-D9K004	DESKTOP, for Mid-Range Users	unit	6	0	0	6	254,342.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	42,390.40	
60	43201827+D-X02	EXTERNAL HARD DRIVE	unit	20	1	1	22	66,397.76	3	3	1	7	21,126.56	8	1	1	10	30,180.80	1	2	1	4	12,072.32	43	3,018.08	
61	43202010-FD-U04	FLASH DRIVE	piece	67	1	11	79	17,746.56	14	1	1	16	3,594.24	40	1	1	42	9,434.88	10	6	1	17	3,818.88	154	224.64	
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	1	0	0	1	42,380.00	0	5	0	5	211,900.00	0	0	0	0	0.00	0	0	0	0	0.00	6	42,380.00	
63	43211503-LAP003	LAPTOP, Lightweight	unit	1	0	0	1	46,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	46,800.00	
64	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	45	3	3	51	8,645.52	4	3	3	10	1,695.20	9	2	2	13	2,203.76	7	2	2	11	1,864.72	85	169.52	
65	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84	
66	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,063.04	
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	59101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	8	0	8	648.96	0	0	0	0	0.00	0	0	0	0	0.00	8	81.12	
69	59101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201610-GL-J01	GLUE, all-purpose	jar	33	0	0	33	2,333.76	7	0	0	7	495.04	4	0	0	4	282.88	2	0	0	2	141.44	46	70.72	
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.55	
72	31151804-SW-S01	STAPLE WIRE, standard	box	63	5	14	82	1,948.32	47	10	10	67	1,591.92	63	15	15	93	2,209.68	48	15	15	78	1,853.28	320	23.76	
73	31201502-TA-E01	TAPE, electrical	roll	6	0	0	6	116.70	1	0	0	1	19.45	1	0	0	1	19.45	1	0	0	1	19.45	9	19.45	
74	31201503-TA-M01	TAPE, masking, 24mm	roll	43	5	0	48	2,970.24	13	8	0	21	1,299.48	13	5	0	18	1,113.84	13	8	0	21	1,299.48	108	61.88	
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	11	3	0	14	1,696.24	11	5	0	16	1,938.56	11	3	0	14	1,696.24	11	3	0	14	1,696.24	58	121.16	
76	31201517-TA-F01	TAPE, packaging, 48 mm	roll	27	1	1	29	874.64	7	1	1	9	271.44	7	1	1	9	271.44	7	1	1	9	271.44	56	30.16	
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	23	7	13	43	491.92	29	7	7	43	491.92	23	7	7	37	423.28	29	7	7	43	491.92	166	11.44	
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	35	6	6	47	1,124.24	20	6	6	32	765.44	13	4	4	21	502.32	13	4	4	21	502.32	121	23.92	
79	31151507-TW-F01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70.72	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	41111604-RU-F02	RULER, flexible, plastic, 450mm	piece	24	0	9	33	686.40	0	0	0	0	0.00	10	0	0	10	208.00	0	0	0	0	0.00	43	20.80	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	27	0	0	27	432.00	6	0	0	6	96.00	10	0	0	10	160.00	0	0	0	0	0.00	43	16.00	
82	44101602-FB-M01	BINDING AND PUNCHING MACHINE	unit	1	0	0	1	10,104.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10,104.64	
83	44101807-CA-C01	CALCULATOR, Compact	unit	27	0	6	33	9,472.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	33	287.04	
84	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	
85	44122105-BF-C01	CLIP, backfold, 19mm	box	19	5	15	39	365.04	9	5	15	29	271.44	9	5	15	29	271.44	9	5	5	19	177.84	116	9.36	
86	44122105-BF-C02	CLIP, backfold, 25mm	box	19	5	15	39	608.40	15	5	15	35	546.00	19	5	15	39	608.40	15	5	5	25	390.00	138	15.60	
87	44122105-BF-C03	CLIP, backfold, 32mm	box	39	5	15	59	1,595.36	15	5	15	35	946.40	19	5	15	39	1,054.56	15	5	15	35	946.40	168	27.04	
88	44122105-BF-C04	CLIP, backfold, 50mm	box	39	5	15	59	3,558.88	15	5	15	35	2,111.20	19	5	15	39	2,352.48	15	5	5	25	1,508.00	158	60.32	
89	44121801-CT-R02	CORRECTION TAPE	piece	87	44	53	184	2,121.52	81	43	47	171	1,971.63	66	48	39	153	1,764.09	46	38	39	123	1,418.19	631	11.53	
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	6	0	0	6	190.32	5	3	0	8	253.76	5	0	0	5	158.60	5	3	0	8	253.76	27	31.72	
91	44111515-DF-B01	DATA FILE BOX	piece	80	100	100	280	21,616.00	100	100	50	250	19,300.00	80	50	50	180	13,896.00	200	100	50	350	27,020.00	1060	77.20	
92	44122011-DF-F01	DATA FOLDER	piece	76	10	40	126	8,648.64	10	10	40	60	4,118.40	10	10	40	60	4,118.40	10	10	40	60	4,118.40	306	68.64	
93	44103202-DS-M01	DATER STAMP	piece	15	0	0	15	7,046.70	0	0	0	0	0.00	3	0	0	3	1,409.34	0	0	0	0	0.00	18	469.78	
94	44121506-EN-C01	ENVELOPE, Documentary, A4	box	28	1	1	30	25,209.60	2	2	1	5	4,201.60	27	1	1	29	24,369.28	1	1	1	3	2,520.96	67	840.32	
95	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	28	1	1	30	32,354.40	2	2	1	5	5,392.40	27	1	1	29	31,275.92	1	1	1	3	3,235.44	67	1,078.48	
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	61	0	1	62	85,242.56	0	1	0	1	1,374.88	1	0	0	1	1,374.88	0	0	0	0	0.00	64	1,374.88	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	75	5	14	94	2,866.06	75	5	5	85	2,591.65	75	5	5	85	2,591.65	73	1	1	75	2,286.75	339	30.49	
98	44121506-EN-M02	ENVELOPE, Mailing	box	27	1	1	29	13,541.84	0	1	0	1	466.96	25	0	0	25	11,674.00	0	0	0	0	0.00	55	466.96	
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	35	0	0	35	18,491.20	35	0	0	35	18,491.20	35	0	0	35	18,491.20	45	0	0	45	23,774.40	150	528.32	
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.33	
101	44122118-FA-P01	FASTENER	box	13	1	10	24	2,271.36	5	1	1	7	662.48	5	1	1	7	662.48	5	1	1	7	662.48	45	94.64	
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	55	0	12	67	5,708.40	55	0	0	55	4,686.00	25	0	0	25	2,130.00	25	0	0	25	2,130.00	172	85.20	
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	4	0	0	4	91.52	4	0	0	4	91.52	4	0	0	4	91.52	4	0	0	4	91.52	16	22.88	
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	
105	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	
106	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	1	0	1	308.88	0	0	0	0	0.00	0	0	0	0	0.00	1	308.88	
107	44122011-FO-L01	FOLDER, L-type, A4	pack	202	2	2	206	38,633.24	102	2	2	106	19,879.24	202	2	2	206	38,633.24	102	2	2	106	19,879.24	624	187.54	
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	203	2	2	207	49,383.99	103	3	2	108	25,765.56	203	2	2	207	49,383.99	103	2	2	107	25,526.99	629	238.57	
109	44122027-FO-P01	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	
110	44122011-FO-T03	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	388.96	
111	44122011-FO-T04	FOLDER with tab, Legal	pack	0	0	3	3	1,282.32	0	1	0	1	427.44	0	0	0	0	0.00	0	1	0	1	427.44	5	427.44	
112	44122008-IT-T01	INDEX TAB	box	15	0	0	15	946.65	4	0	0	4	252.44	4	0	0	4	252.44	4	0	0	4	252.44	27	63.11	
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.88	
114	44121716-MA-F01	MARKER, Fluorescent	set	23	0	0	23	980.72	14	0	0	14	596.96	14	0	0	14	596.96	14	0	0	14	596.96	65	42.64	
115	44121708-MP-B01	MARKER, Permanent, Black	piece	98	50	62	210	3,276.00	36	20	22	78	1,216.80	60	10	0	70	1,092.00	16	10	0	26	405.60	384	15.60	
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	55	50	50	155	2,418.00	25	10	10	45	702.00	15	10	0	25	390.00	5	0	0	5	78.00	230	15.60	
117	44121708-MP-B03	MARKER, Permanent, Red	piece	50	20	20	90	1,404.00	20	10	10	40	624.00	10	10	0	20	312.00	0	0	0	0	0.00	150	15.60	
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	15	0	0	15	156.00	15	0	0	15	156.00	10	0	0	10	104.00	10	0	0	10	104.00	50	10.40	
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	
121	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	57	5	14	76	711.36	55	5	14	74	692.64	30	5	5	40	374.40	30	5	5	40	374.40	230	9.36	
122	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	68	5	14	87	2,081.04	55	5	14	74	1,770.08	30	5	5	40	956.80	30	5	5	40	956.80	241	23.92	
123	44101603-PS-M02	PAPER SHREDDER	unit	2	0	0	2	11,396.40	0	1	0	1	5,699.20	0	0	0	0	0.00	0	0	0	0	0.00	3	5,699.20	
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	1	0	0	1	9,297.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	9,297.60	
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	92	0	1	93	3,868.80	55	0	1	57	2,371.20	56	0	0	56	2,329.60	56	0	0	56	2,329.60	262	41.60	
126	44121619-PS-M01	PENCIL SHARPENER	piece	11	0	0	11	2,345.20	3	0	0	3	639.60	3	0	0	3	639.60	0	0	0	0	0.00	17	213.20	
127	44101602-PJ-P01	PUNCHER, paper, heavy duty	piece	29	0	3	32	5,191.68	6	0	0	6	973.44	5	0	0	5	811.20	0	0	0	0	0.00	43	162.24	
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	10	0	0	10	2,742.30	10	0	0	10	2,742.30	10	0	0	10	2,742.30	10	0	0	10	2,742.30	40	274.23	
129	44122101-RU-B01	RUBBER BAND No. 18	box	18	0	0	18	2,976.48	6	0	0	6	992.16	0	0	0	0	0.00	0	0	0	0	0.00	24	165.36	
130	44121905-SP-F01	STAMP PAD, felt	piece	67	0	3	70	2,984.80	0	30	0	30	1,279.20	5	0	0	5	213.20	0	0	0	0	0.00	105	42.64	
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	37	1	5	43	1,788.80	6	0	5	11	457.60	10	0	0	10	416.00	0	0	0	0	0.00	64	41.60	
132	44121615-ST-S01	STAPLER, standard type	piece	34	0	3	37	5,387.20	3	3	3	9	1,310.40	10	0	0	10	1,456.00	0	0	0	0	0.00	56	145.60	
133	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	10	0	3	13	12,411.36	0	0	0	0	0.00	3	0	0	3	2,864.16	0	0	0	0	0.00	16	954.72	
134	44121613-SR-P02	STAPLE REMOVER, pillar-type	piece	23	0	3	26	1,243.84	3	0	0	3	143.52	5	0	0	5	239.20	0	0	0	0	0.00	34	47.84	
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	21	0	0	21	1,638.00	5	0	0	5	390.00	5	0	0	5	390.00	0	0	0	0	0.00	31	78.00	
PAPER MATERIALS AND PRODUCTS																										
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.48	
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64		
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84		
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68		
143	14111609-LL-C01	LOOSELEAF COVER	bundle	1	0	0	1	794.96	0	0	0	0	0.00	1	0	0	1	794.96	0	0	0	0	0.00	2	794.96		
144	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	55	2	11	68	2,687.36	12	2	11	25	988.00	32	11	2	45	1,778.40	12	2	2	16	632.32	154	39.52		
145	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	50	2	11	63	3,996.72	12	2	11	25	1,586.00	32	11	2	45	2,854.80	12	2	2	16	1,015.04	149	63.44		
146	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	50	0	9	59	3,558.88	12	0	9	21	1,266.72	32	9	0	41	2,473.12	12	0	0	12	723.84	133	60.32		
147	14111514-NB-S02	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92		
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	12	10	12	34	6,117.28	12	10	12	34	6,117.28	12	10	12	34	6,117.28	12	10	12	34	6,117.28	136	179.92		
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	5	5	5	15	3,166.80	5	5	5	15	3,166.80	5	5	5	15	3,166.80	5	5	5	15	3,166.80	60	211.12		
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	244	63	143	450	73,476.00	244	78	123	445	72,659.60	244	63	123	430	70,210.40	244	143	123	510	83,272.80	1835	163.28		
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	150	12	52	214	39,615.68	150	27	42	219	40,541.28	150	12	12	174	32,210.88	150	27	12	189	34,987.68	796	185.12		
152	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36		
153	14111503-PA-P01	PAPER, parchment	box	1	0	0	1	189.28	1	0	0	1	189.28	1	0	0	1	189.28	1	0	0	1	189.28	4	189.28		
154	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	29	1	4	34	2,475.20	7	1	1	9	655.20	7	1	1	9	655.20	7	1	1	9	655.20	61	72.80		
155	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	27	2	2	31	3,256.24	27	2	2	31	3,256.24	27	2	2	31	3,256.24	27	2	2	31	3,256.24	124	105.04		
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	86	2	2	90	2,620.80	86	10	2	98	2,853.76	86	2	2	90	2,620.80	86	10	2	98	2,853.76	376	29.12		
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	231	137	143	511	51,549.68	261	120	173	554	55,887.52	211	117	122	450	45,396.00	261	170	172	603	60,830.64	2118	100.88		
PERFUMES OR COLOGNES OR FRAGRANCES																											
158	53131626-HS-S01	HAND SANITIZER	bottle	29	15	15	59	5,154.24	43	35	30	108	9,434.88	29	15	15	59	5,154.24	43	35	30	108	9,434.88	334	87.36		
PESTICIDES OR PEST REPELLENTS																											
159	10191509-IN-H01	INSECTICIDE	can	52	16	16	84	21,665.28	31	1	1	33	8,511.36	31	1	1	33	8,511.36	31	1	1	33	8,511.36	183	257.92		
PRINTED PUBLICATIONS																											
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	1	0	0	1	37.21	0	1	0	1	37.21	0	0	0	0	0.00	0	0	0	0	0.00	2	37.21		
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20		
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32		
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32		
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12		
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32		
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	12	0	0	12	2,782.80	0	0	0	0	0.00	16	0	0	16	3,710.40	0	0	0	0	0.00	28	231.90		
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	10	0	0	10	2,422.00	0	0	0	0	0.00	10	0	0	10	2,422.00	0	0	0	0	0.00	20	242.20		
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	10	0	0	10	2,422.00	0	0	0	0	0.00	10	0	0	10	2,422.00	0	0	0	0	0.00	20	242.20		
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	10	0	0	10	2,422.00	0	0	0	0	0.00	10	0	0	10	2,422.00	0	0	0	0	0.00	20	242.20		
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80		
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32		
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00		
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52		
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88		
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28		
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68		
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68		
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68		
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
20	44103105+HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	
21	44103105+HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	
22	44103105+HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	
23	44103105+HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	
24	44103105+HP-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	
25	44103105+HP-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	
26	44103105+HP-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	
27	44103105+HP-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	
28	44103105+HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	
29	44103105+HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	
30	44103105+HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	
31	44103105+HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	
32	44103105+HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	
33	44103105+HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	
34	44103105+HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	
35	44103105+HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	
36	44103105+HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	
37	44103105+HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	
38	44103105+HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	
39	44103105+HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	
40	44103105+HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	
41	44103105+HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	
42	44103105+HP-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	
43	44103105+HP-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	
44	44103105+HP-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	
45	44103105+HP-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	
46	44103105+HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	
47	44103105+HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	
48	44103105+HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	
49	44103105+HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (5015006)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	
53	44103109-BR-C06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	
54	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	
55	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	
56	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	
57	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	
58	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	
59	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	
60	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	
61	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	
62	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	
63	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
64	44103103+P-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	
65	44103103+P-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	
66	44103103+P-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	
67	44103103+P-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	
68	44103103+P-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	
69	44103103+P-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	
70	44103103+P-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	
71	44103103+P-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	
72	44103103+P-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	
73	44103103+P-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	
74	44103103+P-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	
75	44103103+P-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	
76	44103103+P-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	
77	44103103+P-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	
78	44103103+P-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	
79	44103103+P-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	
80	44103103+P-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	
81	44103103+P-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	
82	44103103+P-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	
83	44103103+P-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	
84	44103103+P-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	
85	44103103+H-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	
86	44103103+P-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	
87	44103103+P-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	
88	44103103+P-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	
89	44103103+P-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	
90	44103103+P-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	
91	44103103+P-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	
92	44103103+H-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	
93	44103103+P-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	
94	44103103+H-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	
95	44103103+P-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	
96	44103103+P-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	
97	44103103+P-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	
98	44103103+P-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	
99	44103103+P-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	
100	44103103+P-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	
101	44103103+P-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	
102	44103103+P-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	
103	44103103+P-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	
104	44103103+P-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	
105	44103103+P-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	
106	44103103+P-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
107	44103103+HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	
108	44103103+HP-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	
109	44103103+HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	
110	44103103+HP-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	
111	44103103+HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	
112	44103103+HP-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	
113	44103103+HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	
114	44103103+HP-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	
115	44103103+HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	
116	44103103+HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-TS-001	BALLPEN	piece	254	87	115	456	13,680.00	103	28	46	177	5,310.00	115	22	10	147	4,410.00	112	22	10	144	4,320.00	924	30.00	
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	13	0	0	13	218,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	16,800.00	
3	80141505-TS-003	LAMINATING FILM	pack	6	0	0	6	5,940.00	1	0	0	1	990.00	0	0	0	0	0.00	0	0	0	0	0.00	7	990.00	
4	80141505-TS-004	STICKER PAPER	pack	137	32	11	180	27,000.00	41	1	10	52	7,000.00	12	1	10	23	3,450.00	7	1	10	18	2,700.00	273	150.00	
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	140	32	23	195	35,100.00	17	2	2	21	3,780.00	26	2	2	30	5,400.00	7	1	1	9	1,620.00	255	180.00	
6	80141505-TS-006	PHOTO PAPER	pack	143	32	11	186	29,760.00	47	1	1	49	7,840.00	23	1	1	25	4,000.00	13	1	1	15	2,400.00	275	160.00	
7	80141505-TS-007	BLEACHING SOLUTION	bottle	4	0	0	4	800.00	4	0	0	4	800.00	4	0	0	4	800.00	4	0	0	4	800.00	16	200.00	
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	10	0	0	10	85,000.00	0	0	0	0	0.00	5	0	0	5	42,500.00	0	0	0	0	0.00	15	8,500.00	
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	1	0	0	1	110,000.00	0	0	0	0	0.00	1	0	0	1	110,000.00	0	0	0	0	0.00	2	110,000.00	
12	80141505-TS-012	SMART TELEVISION	unit	2	0	0	2	80,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	40,000.00	
13	80141505-TS-013	WHITE BOARD	piece	1	0	0	1	10,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10,500.00	
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
16	80141505-TS-016	DISHWASHING LIQUID	bottle	25	16	22	63	9,450.00	20	16	22	58	8,700.00	20	16	22	58	8,700.00	20	16	22	58	8,700.00	237	150.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
17	80141505-TS-017	PLASTIC FASTENER	box	31	2	2	35	2,450.00	2	2	2	6	420.00	2	2	2	6	420.00	2	2	2	6	420.00	53	70.00	
18	80141505-TS-018	STEEL FILING CABINET	piece	12	0	0	12	333,600.00	5	0	0	5	139,000.00	0	0	0	0	0.00	0	0	0	0	0.00	17	27,600.00	
19	80141505-TS-019	VELLUM BOARD PAPER	pack	67	0	0	67	4,355.00	2	0	0	2	130.00	2	0	0	2	130.00	2	0	0	2	130.00	73	65.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
20	80141505-TS-020	EXTENSION CORD	piece	16	0	0	16	10,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	16	650.00	
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
22	80141505-TS-022	COLOR PAPER	pack	17	2	2	21	4,200.00	4	2	2	8	1,600.00	4	2	2	8	1,600.00	4	2	2	8	1,600.00	45	200.00	
23	80141505-TS-023	BOND PAPER	ream	230	230	130	590	168,150.00	180	180	180	540	153,900.00	180	180	180	540	153,900.00	180	180	180	540	153,900.00	2210	285.00	
24	80141505-TS-024	RUSH PIN	pack	28	0	0	28	2,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	28	75.00	
25	80141505-TS-025	DOOR MAT	piece	22	0	0	22	3,300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	22	150.00	
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	25	0	0	25	625.00	25	0	0	25	625.00	25	0	0	25	625.00	25	0	0	25	625.00	100	25.00	
28	80141505-TS-028	DECORANT CAKE	piece	2	2	2	6	600.00	2	2	2	6	600.00	2	2	2	6	600.00	2	2	2	6	600.00	24	100.00	
29	80141505-TS-029	DISPOSABLE GLOVES	box	1	0	0	1	250.00	1	0	0	1	250.00	1	0	0	1	250.00	1	0	0	1	250.00	4	250.00	
30	80141505-TS-030	OFFICE CHAIR	piece	17	0	0	17	287,300.00	0	0	0	0	0.00	5	0	0	5	84,500.00	0	0	0	0	0.00	22	16,900.00	
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
34	80141505-TS-034	MOBILE PHONE	unit	2	0	0	2	89,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	44,500.00	
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
36	80141505-TS-036	AMPLIFIER	unit	5	0	0	5	9,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,800.00	
37	80141505-TS-037	STORAGE BOX	piece	35	10	10	55	71,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	55	1,300.00	
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
40	80141505-TS-040	WATER DISPENSER	unit	1	0	0	1	15,000.00	0	1	0	1	15,000.00	1	0	0	1	15,000.00	0	0	0	0	0.00	3	15,000.00	
41	80141505-TS-041	PARACETAMOL	pack	26	0	0	26	1,300.00	26	0	0	26	1,300.00	26	0	0	26	1,300.00	26	0	0	26	1,300.00	104	50.00	
42	80141505-TS-042	GLUE GUN	unit	3	0	0	3	750.00	0	0	0	0	0.00	3	0	0	3	750.00	0	0	0	0	0.00	6	250.00	
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
44	80141505-TS-044	SPEAKERS	unit	2	0	0	2	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	5,000.00	
45	80141505-TS-045	POVIDONE IODINE	bottle	4	0	0	4	800.00	2	0	0	2	400.00	4	0	0	4	800.00	2	0	0	2	400.00	12	200.00	
46	80141505-TS-046	KEYBOARD	unit	12	0	0	12	20,400.00	0	0	0	0	0.00	16	0	0	16	27,200.00	0	0	0	0	0.00	28	1,700.00	
47	80141505-TS-047	DSLR CAMERA	unit	1	0	0	1	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	40,000.00	
48	80141505-TS-048	STEEL RACK	set	6	6	6	18	572,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	18	31,800.00	
49	80141505-TS-049	LAMINATING MACHINE	unit	1	0	0	1	2,000.00	0	0	0	0	0.00	1	0	0	1	2,000.00	0	0	0	0	0.00	2	2,000.00	
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	1	0	0	1	1,200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,200,000.00	
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
51	80141505-TS-063	MOTORCYCLE	unit	5	0	0	5	1,000,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	200,000.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
A. TOTAL																						P		
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P		
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P		
D. GRAND TOTAL (A + B + C)																						P		
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

DAISY B. SANTI
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

JUDY MARTIN M. CAPALAR
Accountant / Budget Officer

Approved by:

for: Rebecca J. Gue 9/17/23 4:25pm
JOHNNY M. ACOSTA
Head of Office/Agency

Date Prepared: 07-Sep-23

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Reminders:

1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-shilpeps.gov.ph).

2.0 All information must be provided accurately.

3.0 To fill-out: copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.

4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <http://shurturk.at/hm18> (Please copy the link and paste in your browser)

5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-phillpeps.gov.ph, or visit the PS-DBM website (www.ps-phillpeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Office: DPWH-TACLOBAN CITY DEO
Region: VIII
Address: NEW BUS TERMINAL, BRGY. 91, ABUCAY, TACLOBAN CITY

Agency Code/UACS: 180011800124
Organization Type: GOVERNMENT

Contact Person: DAISY B. GENTE
Position: SUPPLY OFFICER
E-mail: gente.daisy@dpwh.gov.ph
Telephone/Mobile Nos: 09088128426

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
1	40101701	Air conditioners	unit	1			1	117,600.00				0	0.00	1			1	117,600.00	1			1	117,600.00	3	117,600.00
2	51285600	Antibacterial alcohols	bottle	50			50	37,500.00	50			50	37,500.00	50			50	37,500.00	50			50	37,500.00	200	750.00
3	26111700	Batteries and cells and accessories	piece	1			1	3,000.00				0	0.00				0	0.00	1			1	3,000.00	2	3,000.00
4	44105900	Binding machine supplies	box	200			200	90,000.00	200			200	90,000.00	200			200	90,000.00	200			200	90,000.00	800	450.00
5	45121617	Camera bags	piece	1			1	6,000.00				0	0.00				0	0.00	1			1	6,000.00	2	6,000.00
6	47121500	Cleaning and janitorial carts and accessories	piece	4			4	14,080.00				0	0.00				0	0.00				0	0.00	4	3,520.00
7	47131502	Cleaning cloths or wipes	dozen	2			2	264.00				0	0.00				0	0.00				0	0.00	2	132.00
8	44102911	Cleaning wipes for office machines	packs	4			4	2,631.20				0	0.00				0	0.00				0	0.00	4	657.80
9	44121717	Combination pen and highlighter	piece	9		9	18	1,080.00		9	18	27	1,620.00				0	0.00				0	0.00	45	60.00
10	43211600	Computer accessories	piece	200			200	170,000.00	100			100	85,000.00				0	0.00				0	0.00	300	850.00
11	43202217	Computer cable holder	piece	10			10	869.00				0	0.00				0	0.00				0	0.00	10	86.90
12	43212100	Computer printers	unit	6			6	240,000.00				0	0.00				0	0.00				0	0.00	6	40,000.00
13	44121805	Correction pens	piece	30			30	1,110.00	50			50	1,850.00	30			30	1,110.00	50			50	1,850.00	160	37.00
14	81112006	Data storage service	subscription	1			1	5,000.00				0	0.00				0	0.00	1			1	5,000.00	2	5,000.00
15	44111502	Desk drawer organizers	piece	10			10	1,067.00				0	0.00				0	0.00				0	0.00	10	106.70
16	56101703	Desks	piece	2			2	32,000.00				0	0.00				0	0.00				0	0.00	2	16,000.00
17	43211507	Desktop computers	set	7			7	910,000.00				0	0.00				0	0.00				0	0.00	7	130,000.00
18	47131601	Dust brushes or pans	piece	15			15	4,106.50				0	0.00				0	0.00				0	0.00	15	273.90
19	47131617	Dust mops	piece	5			5	3,294.50				0	0.00				0	0.00				0	0.00	5	658.90
20	39121700	Electrical hardware and supplies	box	10			10	2,200.00	10			10	2,200.00	5			5	1,100.00	5			5	1,100.00	30	220.00
21	57030105	Emergency health kit	set	2			2	10,000.00				0	0.00	2			2	10,000.00				0	0.00	4	5,000.00
22	44121804	Erasers	piece	15			15	396.00				0	0.00				0	0.00				0	0.00	15	26.40
23	46181702	Facial shields	pack	250			250	87,500.00	100			100	35,000.00	50			50	17,500.00	50			50	17,500.00	450	950.00
24	53131626	Hand sanitizer	piece	50			50	18,000.00	40			40	14,400.00	20			20	7,200.00	20			20	7,200.00	130	360.00
25	43201803	Hard disk drives	piece	2			2	12,000.00				0	0.00				0	0.00	2			2	12,000.00	4	6,000.00
26	44121736	Highlighters	pack	1			1	100.00	1			1	100.00				0	0.00				0	0.00	2	100.00
27	44102403	Identification ID press machines	piece	1			1	215,800.00				0	0.00				0	0.00				0	0.00	1	215,800.00
28	43212104	inkjet printers	piece	51			51	765,000.00	50			50	750,000.00				0	0.00				0	0.00	101	15,000.00
29	53131648	insect repellent	bottle	106		6	112	67,648.00	30	6	12	48	28,992.00	30		12	42	25,368.00	30		12	42	25,368.00	244	604.00
30	43211906	Keyboard wrist rest	piece	8			8	2,798.40				0	0.00				0	0.00				0	0.00	8	349.80
31	56101529	Magazine racks	piece	1			1	1,250.00				0	0.00				0	0.00				0	0.00	1	1,250.00
32	44121712	Marker refills	bottle	10			10	935.00				0	0.00				0	0.00				0	0.00	10	93.50
33	43211802	Mouse Pads	piece	9		3	12	3,000.00				0	0.00				0	0.00				0	0.00	12	250.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
34	43212110	Multi function printers	piece	5			5	82,500.00				0	0.00				0	0.00				0	0.00	5	16,500.00	
35	44100000	Office machines and their supplies and accessories	piece	10			10	6,500.00				0	0.00				0	0.00				0	0.00	10	650.00	
36	44122104	Paper clips	box	70			70	17,500.00	50			50	12,500.00	60			60	15,000.00	30			30	7,500.00	210	250.00	
37	44111509	Pen or pencil holders	piece	10			10	418.00				0	0.00				0	0.00				0	0.00	10	41.80	
38	44121702	Pen or pencil sets	box	20			20	5,400.00	20			20	5,400.00	10			10	2,700.00	10			10	2,700.00	60	270.00	
39	44121714	Pencil or pen grips	piece	10			10	660.00				0	0.00				0	0.00				0	0.00	10	66.00	
40	44103127	Photocopier toner	set	14			14	525,000.00	14			14	525,000.00	14			14	525,000.00	14			14	525,000.00	56	37,500.00	
41	44101727	Printer stands	piece	3			3	40,500.00				0	0.00				0	0.00				0	0.00	3	13,500.00	
42	44122118	Prong Fasteners	box	5	5	5	15	1,050.00	5	5	5	15	1,050.00	5	5	5	15	1,050.00	5	5	5	15	1,050.00	60	70.00	
43	31151500	Ropes	meters	80			80	5,040.00				0	0.00				0	0.00				0	0.00	80	63.00	
44	53131608	Soaps	box	50			50	23,250.00	20			20	9,300.00	20			20	9,300.00	10			10	4,650.00	100	465.00	
45	14122200	Specialty industrial use papers	pack	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00	12	100.00	
46	44121613	Staple removers	piece	15			15	1,650.00				0	0.00	10			10	1,100.00				0	0.00	25	110.00	
47	44121630	Stapler kit	unit	10			10	5,500.00				0	0.00	10			10	5,500.00				0	0.00	20	550.00	
48	44101707	Stapler units	unit	10			10	3,750.00				0	0.00	10			10	3,750.00				0	0.00	20	375.00	
49	44121615	Staplers	piece	20			20	17,000.00				0	0.00	10			10	8,500.00				0	0.00	30	850.00	
50	44122107	Staples	box	44			44	18,040.00				0	0.00	44			44	18,040.00				0	0.00	88	410.00	
51	14121600	Tissue papers	pack	200			200	27,200.00	100			100	13,600.00	50			50	6,800.00	50			50	6,800.00	400	136.00	
52	47131608	Toilet brushes	piece	4			4	172.00				0	0.00				0	0.00				0	0.00	4	43.00	
53	14111704	Toilet tissue	roll	180			180	8,100.00				0	0.00	180			180	8,100.00				0	0.00	360	45.00	
54	47121701	Trash bags	piece	180			180	2,700.00				0	0.00	180			180	2,700.00				0	0.00	360	15.00	
55	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
56	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
57	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
58	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
59	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
60	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
61	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
62	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
63	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
64	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
65	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
66	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
67	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
68	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
69	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
70	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
71	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
72	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
73	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
74	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
75	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
76	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
77	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
78	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	
79	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	

[illegible]

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Certified Funds Available / Certified Appropriate Funds Available:

JUDE MARTIN M. CAPALAR
 Accountant / Budget Officer

Approved by:

JOHNNY M. ACOSTA
Head of Office/Agency

Date Prepared: September 7, 2023