ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Reminders:

1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
2.0 All information must be provided accurately.
3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: https://shorturl.at/hos58 *(Please copy the link and paste in your browser)*
5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Office: DPWH 3RD DISTRICT ENGINEERING OFFICE
Region: XII
Address: LANAD, KIDAPAWAN CITY

Agency Code/UACS:
Organization Type:

Contact Person: ROEL C. BAPTISTA
Position: Acting Supply Officer
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Telephone/Mobile Nos: 9770874790

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	-	LONG HARD BOUND FOLDER (BLUE ARC FILE), LEGAL WITH DPWH LOGO	pcs	20	20	10	50	18,000.00	20	20	10	50	18,000.00	20	20	10	50	18,000.00	20	20	10	50	18,000.00	200	360.00	72,000.00
2	-	LONG HARD BOUND FOLDER (BLUE ARC FILE), A4 WITH DPWH LOGO	pcs	100	100	50	250	85,000.00	100	100	50	250	85,000.00	100	100	50	250	85,000.00	100	100	50	250	85,000.00	1000	340.00	340,000.00
3	-	BINDER CLIPS (19mm)	box	10	10	5	25	6,250.00	10	10	5	25	6,250.00	10	10	5	25	6,250.00	10	10	5	25	6,250.00	100	250.00	25,000.00
4	-	BINDER CLIPS (32mm)	box	10	10	5	25	9,000.00	10	10	5	25	9,000.00	10	10	5	25	9,000.00	10	10	5	25	9,000.00	100	360.00	36,000.00
5	-	BINDER CLIPS (55mm)	box	10	10	5	25	10,250.00	10	10	5	25	10,250.00	10	10	5	25	10,250.00	10	10	5	25	10,250.00	100	410.00	41,000.00
6	-	STABILO (YELLOW AND ORANGE)	pcs	5	5	5	15	750.00	5	5	5	15	750.00	5	3	2	10	500.00	5	3	2	10	500.00	50	50.00	2,500.00
7	-	PAPER PUNCHER, heavy duty with ruler	pcs	1	1	1	3	1,650.00	1	1	1	3	1,650.00	1	1	1	3	1,650.00	1	0	0	1	550.00	10	550.00	5,500.00
8	-	MARKER, PERMANENT (broad, black)	box	5	5	5	15	6,750.00	5	5	5	15	6,750.00	5	3	2	10	4,500.00	5	3	2	10	4,500.00	50	450.00	22,500.00
9	-	RECORD BOOK, 200 pages (w/ number per page)	pcs	5	5	5	15	5,250.00	5	5	5	15	5,250.00	5	3	2	10	3,500.00	5	3	2	10	3,500.00	50	350.00	17,500.00
10	-	WHITE FOLDER, SHORT	ream	10	10	5	25	8,750.00	10	10	5	25	8,750.00	10	10	5	25	8,750.00	10	10	5	25	8,750.00	100	350.00	35,000.00
11	-	STICKY NOTES (2X3)	pad	10	10	5	25	5,000.00	10	10	5	25	5,000.00	10	10	5	25	5,000.00	10	10	5	25	5,000.00	100	200.00	20,000.00
12	-	STICKY NOTES (3X3)	pad	10	10	5	25	6,250.00	10	10	5	25	6,250.00	10	10	5	25	6,250.00	10	10	5	25	6,250.00	100	250.00	25,000.00
13	-	DETERGENT POWDER ALL PURPOSE 1 KG/POUCH	pouch	20	20	20	60	21,000.00	20	10	10	40	14,000.00	20	10	10	40	14,000.00	20	20	20	60	21,000.00	200	350.00	70,000.00
14	-	MOP SPINNER TYPE	set	1	0	0	1	600.00	2	0	0	2	1,200.00	1	0	0	1	600.00	1	0	0	1	600.00	5	600.00	3,000.00
15	-	DISHWASHING LIQUID CENCENTRATE ANTIBAC (250 ML)	can	5	5	5	15	6,000.00	5	5	5	15	6,000.00	5	3	2	10	4,000.00	5	3	2	10	4,000.00	50	400.00	20,000.00
16	-	DISINFECTANT SPRAY, AEROSOL TYPLE 400-500 GRAMS	can	10	10	5	25	10,000.00	10	10	5	25	10,000.00	10	10	5	25	10,000.00	10	10	5	25	10,000.00	100	400.00	40,000.00
17	-	MICRO FIBER CLOTH	pcs	10	10	5	25	3,750.00	10	10	5	25	3,750.00	10	10	5	25	3,750.00	10	10	5	25	3,750.00	100	150.00	15,000.00
18	-	DOORMAT, CLOTH	pcs	5	5	5	15	2,250.00	5	5	5	15	2,250.00	5	3	2	10	1,500.00	5	3	2	10	1,500.00	50	150.00	7,500.00
19	-	DOORMAT, RUBBER	pcs	3	3	2	8	1,600.00	3	3	2	8	1,600.00	3	3	2	8	1,600.00	3	2	1	6	1,200.00	30	200.00	6,000.00
20	-	DUST PAN, NON-RIGID PLASTIC	pcs	3	3	2	8	800.00	3	3	2	8	800.00	3	3	2	8	800.00	3	2	1	6	600.00	30	100.00	3,000.00
21	-	FABRIC CONDITIONER 90 ML	bottle	20	20	20	60	18,000.00	20	10	10	40	12,000.00	20	10	10	40	12,000.00	20	20	20	60	18,000.00	200	300.00	60,000.00
22	-	LIQUID BLEACHING CLEANER	gallon	10	10	5	25	5,000.00	10	10	5	25	5,000.00	10	10	5	25	5,000.00	10	10	5	25	5,000.00	100	200.00	20,000.00
23	-	garbage bag (XL)	packs	10	10	5	25	2,000.00	10	10	5	25	2,000.00	10	10	5	25	2,000.00	10	10	5	25	2,000.00	100	80.00	8,000.00
24	-	hand soap, antibac,liquid	pcs	10	10	5	25	3,750.00	10	10	5	25	3,750.00	10	10	5	25	3,750.00	10	10	5	25	3,750.00	100	150.00	15,000.00
25	-	air freshener	bottle	10	10	5	25	3,750.00	10	10	5	25	3,750.00	10	10	5	25	3,750.00	10	10	5	25	3,750.00	100	150.00	15,000.00
26	-	HAND TOWEL	pcs	5	5	5	15	1,200.00	5	5	5	15	1,200.00	5	3	2	10	800.00	5	3	2	10	800.00	50	80.00	4,000.00
27	-	fingertip moistener	pcs	10	10	10	30	4,500.00	10	10	10	30	4,500.00	10	10	10	30	4,500.00	10	10	10	30	4,500.00	120	150.00	18,000.00
28	-	Toner (OPT-CRG054K-BLACK)	cart	20	20	20	60	270,000.00	20	10	10	40	180,000.00	20	10	10	40	180,000.00	20	20	20	60	270,000.00	200	4,500.00	900,000.00
29	-	Toner (OPT-CRG054C-CYAN)	cart	20	20	20	60	270,000.00	20	10	10	40	180,000.00	20	10	10	40	180,000.00	20	20	20	60	270,000.00	200	4,500.00	900,000.00
30	-	Toner (OPT-CRG054M-MAGENTA)	cart	20	20	20	60	270,000.00	20	10	10	40	180,000.00	20	10	10	40	180,000.00	20	20	20	60	270,000.00	200	4,500.00	900,000.00
31	-	Toner (OPT-CRG054Y-YELLOW)	cart	20	20	20	60	270,000.00	20	10	10	40	180,000.00	20	10	10	40	180,000.00	20	20	20	60	270,000.00	200	4,500.00	900,000.00
32	-	TONER (TN-660)	cart	20	20	20	60	270,000.00	20	10	10	40	180,000.00	20	10	10	40	180,000.00	20	20	20	60	270,000.00	200	4,500.00	900,000.00
33	-	BULB 15 WATTS (LED BULB)	pcs	10	10	5	25	7,000.00	10	10	5	25	7,000.00	10	10	5	25	7,000.00	10	10	5	25	7,000.00	100	280.00	28,000.00
34	-	3.5 mm2 THHN STANDARD WIRE	box	1	0	0	1	4,650.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,650.00	4,650.00
35	-	2.0 mm2 THHN STRANDED WIRE	box	1	0	0	1	3,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,250.00	3,250.00
36	-	#14 PDX WIRE	box	1	0	0	1	3,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,750.00	3,750.00
37	-	#12 PDX WIRE	box	1	0	0	1	4,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,900.00	4,900.00
38	-	55 mm2 THHN STRANDED WIRE	pcs	1	0	0	1	7,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,800.00	7,800.00
39	-	80 mm2 THHN STRANDED WIRE	box	1	0	0	1	9,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	9,750.00	9,750.00
40	-	38 mm2 THHN STRANDED WIRE	box	1	0	0	1	9,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	9,750.00	9,750.00
41	-	12 WATTS LED BULB (PANEL LIGHT)	roll	5	1	1	7	3,150.00	5	2	1	8	3,600.00	5	2	1	8	3,600.00	5	1	1	7	3,150.00	30	450.00	13,500.00
42	-	18.30 AMPS MINIMUM CONTACT POINT MAGNETIC CONTROL SWITCH	piece	1	0	0	1	9,500.00	1	0	0	1	9,500.00	0	0	0	0	0.00	1	0	0	1	9,500.00	3	9,500.00	28,500.00
43	-	12 BRANCHES DISTRIBUTION PANEL BOARD W/ 100 AMPS 2P BOLT-ON CIRCUIT BREAKER	set	1	0	0	1	12,500.00	0	0	0	0	0.00	1	0	0	1	12,500.00	0	0	0	0	0.00	2	12,500.00	25,000.00
			unit																							

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
44	-	250 AMPS 3P, 230 U BOLT-ON CIRCUIT BREAKER W/ ENCLOSURE	set	1	0	0	1	9,580.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	9,580.00	9,580.00
45	-	30 AMPS 2P BOLT ONCIRCUIT BREAKER	pcs	1	0	0	1	780.00	1	0	1	2	1,560.00	1	0	0	1	780.00	1	0	0	1	780.00	5	780.00	3,900.00
46	-	20 AMPS 2P BOLT ONCIRCUIT BREAKER	pcs	1	0	1	2	1,100.00	1	0	1	2	1,100.00	1	0	1	2	1,100.00	1	0	0	1	550.00	7	550.00	3,850.00
47	-	#8 PLIER(cresent)	pcs	1	0	0	1	2,920.00	0	0	0	0	0.00	1	0	0	1	2,920.00	0	0	0	0	0.00	2	2,920.00	5,840.00
48	-	#8 DIAGONAL PLIER CUTTER (stanley)	pcs	1	0	0	1	650.00	0	0	0	0	0.00	1	0	0	1	650.00	0	0	0	0	0.00	2	650.00	1,300.00
49	-	# 8 LONG NOSE	pcs	1	0	0	1	650.00	0	0	0	0	0.00	1	0	0	1	650.00	0	0	0	0	0.00	2	650.00	1,300.00
50	-	PIPE CUTTER	unit	1	0	0	1	720.00	1	0	0	1	720.00	1	0	0	1	720.00	0	0	0	0	0.00	3	720.00	2,160.00
51	-	SCREW DRIVERS (stanley)	set	1	0	0	1	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,200.00	1,200.00
52	-	1000 WATTS 230U PIPE HEATER (stanley)	unit	1	0	0	1	2,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,900.00	2,900.00
53	-	ELECTRIC DRILL (heavy duty)	unit	1	0	0	1	9,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	9,200.00	9,200.00
54	-	ELECTRIC GRINDER (heavy duty)	unit	1	0	0	1	6,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	6,500.00	6,500.00
55	-	MINI JACK HAMMER (heavy duty)	unit	1	0	0	1	13,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	13,500.00	13,500.00
56	-	DIGITAL CLAMP TESTER	unit	1	0	0	1	17,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	17,500.00	17,500.00
57	-	ANALOG MULTITESTER (sanwa)	unit	1	0	0	1	4,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,800.00	4,800.00
58	-	MEGER MULTITESTER (sanwa)	unit	1	0	0	1	27,800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	27,800.00	27,800.00
59	-	PRESSURE WASHER 1-5 HP, 230U WITH COMPLETE ACCOUNT	unit	1	0	0	1	8,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	8,500.00	8,500.00
60	-	ALLEN SCREW TOOLS (heavy tools)	set	1	0	0	1	1,250.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,250.00	1,250.00
61	-	38mm2 THHN STRANDED WIRE	roll	1	0	0	1	4,850.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,850.00	4,850.00
62	-	PLASTIC JUNCTION BOX	pcs	1	1	1	3	129.00	1	1	1	3	129.00	1	1	1	3	129.00	1	0	0	1	43.00	10	43.00	430.00
63	-	PLASTIC UTILITY BOX	pcs	1	1	1	3	129.00	1	1	1	3	129.00	1	1	1	3	129.00	1	0	0	1	43.00	10	43.00	430.00
64	-	1/2 PVC PIPES	lengths	1	1	1	3	276.00	1	1	1	3	276.00	1	1	1	3	276.00	1	0	0	1	92.00	10	92.00	920.00
65	-	1/2 PVC LONG ELBOW	pcs	1	1	1	3	96.00	1	1	1	3	96.00	1	1	1	3	96.00	1	0	0	1	32.00	10	32.00	320.00
66	-	# 38 mm2 SHOULDER LESS CONNECTOR	pcs	1	0	0	1	880.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	880.00	880.00
67	-	# 38 mm2 EYE TERMINAL	pcs	2	0	0	2	1,560.00	1	0	0	1	780.00	1	0	0	1	780.00	1	0	0	1	780.00	5	780.00	3,900.00
68	-	4" DIAMOND BLADE CUTTER	pcs	1	0	0	1	180.00	0	0	0	0	0.00	1	0	0	1	180.00	0	0	0	0	0.00	2	180.00	360.00
69	-	4" CUTTING DISC METAL	pcs	1	0	0	1	180.00	0	0	0	0	0.00	1	0	0	1	180.00	0	0	0	0	0.00	2	180.00	360.00
70	-	4" GRINDING DISC	pcs	1	0	0	1	280.00	0	0	0	0	0.00	1	0	0	1	280.00	0	0	0	0	0.00	2	280.00	560.00
71	-	MASON DRILL BIT	set	1	0	0	1	360.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	360.00	360.00
72	-	METAL DRILL BIT	set	1	0	0	1	380.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	380.00	380.00
73	-	PLASTIC SWITCH BACK	pcs	2	0	0	2	106.00	2	0	1	3	159.00	2	0	1	3	159.00	2	0	0	2	106.00	10	53.00	530.00
74	-	TRIPPLE ROCK WITH SPOOL INSULATOR	set	1	0	0	1	580.00	1	0	0	1	580.00	1	0	0	1	580.00	0	0	0	0	0.00	3	580.00	1,740.00
75	-	100 WATTS, 230U PORTABLE WELDING MACHINE WITH COMPLETE ACCOUNT	unit	1	0	0	1	17,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	17,500.00	17,500.00
76	-	12, 3C ROYAL CORD	unit	2	0	0	2	700.00	2	0	1	3	1,050.00	2	0	1	3	1,050.00	2	0	0	2	700.00	10	350.00	3,500.00
77	-	HEAVY DUTY RUBBERIZE MALE PLUG	pcs	1	0	0	1	1,750.00	0	0	0	0	0.00	1	0	0	1	1,750.00	0	0	0	0	0.00	2	1,750.00	3,500.00
78	-	HEAVY DUTY IMPACT SCREW SET	set	1	0	0	1	1,750.00	0	0	0	0	0.00	1	0	0	1	1,750.00	0	0	0	0	0.00	2	1,750.00	3,500.00
79	-	Sign Pen, Green (0.5mm)	boxes	4	2	2	8	640.00	4	2	2	8	640.00	4	2	2	8	640.00	2	2	2	6	480.00	30	80.00	2,400.00
80	-	Sign Pen, Green, Gel Pen (0.7mm)	boxes	1	1	1	3	2,250.00	1	1	1	3	2,250.00	1	1	0	2	1,500.00	1	1	0	2	1,500.00	10	750.00	7,500.00
81	-	Roller Ball Pen, Green, Fine (0.7mm)	boxes	4	2	2	8	8,000.00	4	2	2	8	8,000.00	4	2	2	8	8,000.00	2	2	2	6	6,000.00	30	1,000.00	30,000.00
82	-	Carbon Paper, Legal Size	packs	1	0	0	1	150.00	1	0	1	2	300.00	1	0	1	2	300.00	1	0	0	1	150.00	6	150.00	900.00
83	-	Archfile Folder, A4	pieces	50	50	50	150	90,000.00	50	50	50	150	90,000.00	50	50	50	150	90,000.00	50	50	50	150	90,000.00	600	600.00	360,000.00
84	-	Archfile Folder, Long	pieces	20	20	20	60	2,700.00	20	20	20	60	2,700.00	20	10	10	40	1,800.00	20	10	10	40	1,800.00	200	45.00	9,000.00
85	-	Morocco Folder	packs	1	0	0	1	350.00	0	0	0	0	0.00	1	0	0	1	350.00	0	0	0	0	0.00	2	350.00	700.00
86	-	Expanded Envelope, Green, Long	pieces	5	5	5	15	6,750.00	5	5	5	15	6,750.00	5	5	5	15	6,750.00	2	2	1	5	2,250.00	50	450.00	22,500.00
87	-	Mechancal Pencil	pieces	1	1	1	3	135.00	1	1	1	3	135.00	1	1	1	3	135.00	1	1	1	3	135.00	12	45.00	540.00
88	-	Mechancal Pencil Lead (0.5)	tubes	1	1	1	3	45.00	1	1	1	3	45.00	1	1	1	3	45.00	1	1	1	3	45.00	12	15.00	180.00
89	-	Pencil	boxes	1	1	1	3	21.00	1	1		2	14.00	1	1		2	14.00	1	1	1	3	21.00	10	7.00	70.00
90	-	Pencil Sharpener, Heavy Duty, Manual	pieces	1			1	10.00				0	0.00	1			1	10.00				0	0.00	2	10.00	20.00
91	-	Marker, Flourescent (Highlighters)	sets	2	1	1	4	60.00	2	1	1	4	60.00	2	1	1	4	60.00	1	1	1	3	45.00	15	15.00	225.00
92	-	Marker, Permanent, Black	pieces	2	1	1	4	480.00	2	1	1	4	480.00	2	1	1	4	480.00	2	1	1	4	480.00	16	120.00	1,920.00
93	-	Marker, Permanent, Blue	pieces	1	1	1	3	450.00	1	1	1	3	450.00	1	1	1	3	450.00	1			1	150.00	10	150.00	1,500.00
94	-	Marker, Whiteboard, Black	pieces	1	1	1	3	450.00	1	1	1	3	450.00	1	1	1	3	450.00	1			1	150.00	10	150.00	1,500.00
95	-	Marker, Whiteboard, Blue	pieces	1	1	1	3	450.00	1	1	1	3	450.00	1	1	1	3	450.00	1			1	150.00	10	150.00	1,500.00
96	-	Cutter	pieces	2	0	0	2	300.00	2	0	0	2	300.00	1	0	0	1	150.00	1	0	0	1	150.00	6	150.00	900.00
97	-	Cutter Blade	boxes	2			2	700.00	1			1	350.00	1			1	350.00	1			1	350.00	5	350.00	1,750.00
98	-	TN 660, Black	cartridge	5	5	5	15	67,500.00	5	5	2	12	54,000.00	5	2	2	9	40,500.00	5	2	2	9	40,500.00	45	4,500.00	202,500.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
99	-	Dater	pieces	1	0	1	2	2,400.00	1	0	1	2	2,400.00	1	0	1	2	2,400.00	1	0	1	2	2,400.00	8	1,200.00	9,600.00
100	-	PVC Cover, A4	pieces	10	10	10	30	34,500.00	10	10	10	30	34,500.00	10	10	10	30	34,500.00	10	10	10	30	34,500.00	120	1,150.00	138,000.00
		PVC Cover, Legal	pieces	5	5	5			5	5	5			5	5	5			5	5	5				180.00	
		HUB 8 Port TP Link	units	1	0	0			0	0	0			0	0				0	0	0				1,500.00	
		Wireless USB Adapter	pieces	1	0	0			0	0	0			0	0	0			0	0	0				200.00	
		Flashdrive 16GB	pieces	1	1	1			1	1	1			1	1	1			1	0	0				600.00	
		Flashdrive, 32GB	pieces	1	1	1			1	1	1			1	1	1			1	0	0				850.00	
		Dinner Set: Dinner Plate (Big), Dinner Plate (Small), Cup and Saucer	sets	1	0	0			0	0	0			1					0	0	0				1,500.00	
		Spoon	sets	1	0	0			0	0	0			0	0	0			0	0	0				550.00	
		Fork	dozen	1	0	0			0	0	0			0	0	0			0	0	0				550.00	
		Teaspoon	dozen	1	0	0			0	0	0			1					0	0	0				500.00	
		Water Glass	sets	2	0	2			2	0	2			2	0	2			2	0	1				650.00	
		Storage Box (56L)	pieces	2	0	2			2	0	2			2	0	2			2	0	1				1,200.00	
		Storage Box (120L)	pieces	2	0	2			2	0	2			2	0	2			2	0	1				1,500.00	
		Rice Cooker	pieces	2	0	2			2	0	2			2	0	2			2	0	1				2,000.00	
		Tray, Stainless with Handle	units	1	0	0			0	0	0			1	0	0			0	0	0				5,000.00	
		Assorted Medicines	LS	2	0	0			2	0	0			1	0	0			1	0	0				5,000.00	
		Burn Ointment	bottles	2	0	0			2	0	0			1	0	0			1	0	0				250.00	
		Adhesive Bandage, Microphore, 1x10	rolls	1	0	0			0	0	0			1	0	0			0	0	0				300.00	
		Elastic Bandage	rolls	1	0	0			0	0	0			1	0	0			0	0	0				250.00	
		Gauze Pad (Non-sterile), 20x12 Mesh	boxes	1	0	0			0	0	0			1	0	0			0	0	0				250.00	
		Band Aid	box	1	0	0			1	0	0			1	0	0			0	0	0				150.00	
		Povidone Iodione, Small	bottles	1	0	0			0	0	0			1	0	0			0	0	0				350.00	
		Hydrogen Peroxide	bottles	1	0	0			0	0	0			1	0	0			0	0	0				350.00	
		Cotton Balls	packs	1	0	0			1	0	0			1	0	0			0	0	0				200.00	
		Ice Bag	pieces	1	0	0			0	0	0			1	0	0			0	0	0				450.00	
		Television 75"	Unit	1	0	0			0	0	0			1	0	0			0	0	0				45,000.00	
		Baseball Cap w/ DPMH logo	piece	50	25	25			50	25	25			50	25	25			50	25	25				950.00	
		Boots	pair	50	25	25			50	25	25			50	25	25			50	25	25				3,500.00	
		Bucket Hat, with neck flap, nylon quick-drying fabric	piece	5	3	2			5	3	2			5	3	2			2	0	0				2,800.00	
		Dryfit Poloshirt	piece	20	10	10			20	20	10			20	20	10			20	10	10				1,000.00	
		Hard Hat (white) with DPMH Logo (heavy duty)	piece	10	0	0			10					10					10						1,000.00	
		Jacket (100% polyester)	piece	5	3	2			5	3	2			5	3	2			2	0	0				4,500.00	
		Raincoat	piece	20	20	20			20	20	20			20	20	20			20	20	20				1,500.00	
		Safety Vest	piece	50	25	25			50	25	25			50	25	25			50	25	25				700.00	
		Shoes	pair	5	5	5			5	5	5			5	5	5			5	5	5				8,000.00	
		Sweatshirt Orange w/ DPMH logo	piece	50	25	25			50	25	25			50	25	25			50	25	25				1,000.00	
		Working Gloves Heavy Duty	pair	50	25	25			50	25	25			50	25	25			50	25	25				300.00	

A. TOTAL		₱ 6,543,655.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		₱ 654,365.50
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		₱ -
D. GRAND TOTAL (A + B+ C)		₱ 7,198,020.50
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

ROEL C. BAPTISTA
Property/Supply Officer

Date Prepared:August 21, 2023

Certified Funds Available / Certified Appropriate Funds Available:

KRISTINE B. LUMAYAC
Accountant / Budget Officer

Approved by:

SAIDALE M. MITMUG, MPA, ASEAN Eng.
Head of Office/Agency

ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements.
Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM.
Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

1.0 **The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).**
2.0 **All information must be provided accurately.**
3.0 **Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.**
4.0 **Do not delete. add. or revise any items or rows on the PART I of this form. otherwise the form will be deemed invalid.**
5.0 **For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: https://shorturl.at/hosS8.**
6.0 **Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.**
7.0 **Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.**
8.0 **For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.**

Department/Bureau/Office: DPWH-COTABATO 3RD DEO
Region: XII
Address: Lanao, Kidapawan City

Agency Code/UACS: _____
Organization Type: _____

Note: The APP-CSE for FY 2024 must be submitted on or before ***31 July 2023.***

Contact Person: ROEL C. BAPTISTA
Position: Acting Supply Officer
E-mail : roelbaptista@gmail.com
Telephone/Mobile Nos: 9770874790

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	40	40	30	110	5,605.60	40	40	30	110	5,605.60	40	40	30	110	5,605.60	40	40	30	110	5,605.60	440	50.96	22,422.40
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	30	30	25	85	38,365.60	30	30	25	85	38,365.60	30	30	25	85	38,365.60	25	25	20	70	31,595.20	325	451.36	146,692.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, A4 size	box	45	35	30	110	3,889.60	45	35	30	110	3,889.60	45	35	30	110	3,889.60	45	35	30	110	3,889.60	440	35.36	15,558.40
4	60121413-CB-P02	CLEARBOOK, Legal size	box	40	35	25	100	3,848.00	35	25	0	60	2,308.80	35	25	0	60	2,308.80	35	25	0	60	2,308.80	280	38.48	10,774.40
5	60121534-ER-P01	ERASER, plastic/rubber	piece	15	10	5	30	280.80	15	10	5	30	280.80	15	10	5	30	280.80	15	10	5	30	280.80	120	9.36	1,123.20
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	35	30	30	95	2,470.00	35	30	30	95	2,470.00	35	30	30	95	2,470.00	20	15	10	45	1,170.00	330	26.00	8,580.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	100	100	100	300	13,416.00	100	100	100	300	13,416.00	100	100	100	300	13,416.00	100	100	100	300	13,416.00	1200	44.72	53,664.00
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	40	35	30	105	6,006.00	40	35	30	105	6,006.00	40	35	30	105	6,006.00	40	35	30	105	6,006.00	420	57.20	24,024.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	35	30	30	95	2,470.00	30	30	30	90	2,340.00	30	30	30	90	2,340.00	30	30	30	90	2,340.00	365	26.00	9,490.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	100	100	100	300	13,416.00	100	100	100	300	13,416.00	100	100	100	300	13,416.00	100	100	100	300	13,416.00	1200	44.72	53,664.00
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	25	20	15	60	3,432.00	25	20	15	60	3,432.00	25	20	15	60	3,432.00	25	20	15	60	3,432.00	240	57.20	13,728.00
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	40	30	15	85	2,210.00	40	30	15	85	2,210.00	40	30	15	85	2,210.00	40	30	15	85	2,210.00	340	26.00	8,840.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	20	30	10	60	2,745.60	20	30	10	60	2,745.60	20	30	10	60	2,745.60	20	30	10	60	2,745.60	240	45.76	10,982.40
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	20	15	10	45	2,574.00	20	15	10	45	2,574.00	20	15	10	45	2,574.00	20	15	10	45	2,574.00	180	57.20	10,296.00
15	60121124-WR-P01	WRAPPING PAPER	pack	3	2	1	6	1,285.44	3	2	1	6	1,285.44	3	2	1	6	1,285.44	3	2	1	6	1,285.44	24	214.24	5,141.76
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	45121517-DO-C03	DOCUMENT CAMERA	unit	1	0	0	1	25,536.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	25,536.16	25,536.16
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	1	0	0	1	18,470.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	18,470.40	18,470.40
BATTERIES AND CELLS AND ACCESSORIES																											
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	2	2	2	6	131.04	2	2	2	6	131.04	2	2	2	6	131.04	2	2	2	6	131.04	24	21.84	524.16
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	2	1	2	5	98.80	2	1	2	5	98.80	2	1	2	5	98.80	2	1	2	5	98.80	20	19.76	395.20
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	2	1	1	4	370.24	2	1	1	4	370.24	2	1	1	4	370.24	2	1	1	4	370.24	16	92.56	1,480.96
CLEANING EQUIPMENT AND SUPPLIES																											
21	47131812-AF-A01	AIR FRESHENER	can	15	15	10	40	3,494.40	15	15	10	40	3,494.40	15	15	10	40	3,494.40	15	15	10	40	3,494.40	160	87.36	13,977.60
22	47131604-BR-S01	BROOM (Walis Tambo)	piece	5	5	5	15	1,918.80	5	3	2	10	1,279.20	5	3	2	10	1,279.20	5	3	2	10	1,279.20	45	127.92	5,756.40
23	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	10	5	5	20	478.40	10	5	5	20	478.40	10	5	5	20	478.40	10	5	5	20	478.40	80	23.92	1,913.60
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	15	10	10	35	1,565.20	15	10	10	35	1,565.20	15	10	10	35	1,565.20	15	10	10	35	1,565.20	140	44.72	6,260.80
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.00	0.00
26	47131811-DE-B02	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	15	15	10	40	3,536.00	15	15	10	40	3,536.00	15	15	10	40	3,536.00	15	15	10	40	3,536.00	160	88.40	14,144.00
28	47131803-DS-A01	DISINFECTANT SPRAY	can	10	10	8	28	4,222.40	10	10	8	28	4,222.40	10	10	8	28	4,222.40	10	10	8	28	4,222.40	112	150.80	16,889.60
29	47131601-DU-P01	DUST PAN	piece	5	3	2	10	468.00	5	3	2	10	468.00	5	3	2	10	468.00	5	3	2	10	468.00	40	46.80	1,872.00
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
31	47131830-FC-A01	FURNITURE CLEANER	can	1	1	1	3	680.16	1	1	1	3	680.16	1	1	1	3	680.16	1	1	1	3	680.16	12	226.72	2,720.64
32	73101612-HS-L01	HAND SOAP, liquid	bottle	10	10	10	30	1,288.50	10	10	10	30	1,288.50	10	10	10	30	1,288.50	10	10	10	30	1,288.50	120	42.95	5,154.00
33	47121804-MP-B01	MOP BUCKET	unit	2	0	0	2	4,576.00	2	0	0	2	4,576.00	2	0	0	2	4,576.00	2	0	0	2	4,576.00	8	2,288.00	18,304.00
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	134.16	0.00
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	114.04	0.00
36	47131501-RG-C01	RAGS	kilo	10	5	5	20	1,144.00	10	5	5	20	1,144.00	10	5	5	20	1,144.00	10	5	5	20	1,144.00	80	57.20	4,576.00
37	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	89.44	0.00
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	20	20	15	55	7,150.00	20	20	15	55	7,150.00	20	20	15	55	7,150.00	20	20	15	55	7,150.00	220	130.00	28,600.00
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	15	15	5	35	2,074.80	15	15	5	35	2,074.80	15	15	5	35	2,074.80	15	15	5	35	2,074.80	140	59.28	8,299.20
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	15	10	10	35	3,239.60	15	10	10	35	3,239.60	15	10	10	35	3,239.60	15	10	10	35	3,239.60	140	92.56	12,958.40
41	47121702-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.68	0.00
COLOR COMPOUNDS AND DISPERSIONS																											
42	12171703-SI-P01	INK, for stamp pad	bottle	15	10	10	35	1,092.00	15	10	10	35	1,092.00	15	10	10	35	1,092.00	15	10	10	35	1,092.00	140	31.20	4,368.00
CONSUMER ELECTRONICS																											
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	1	0	0	1	4,803.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,803.76	4,803.76
FACE MASK																											
44	42131713-SM-M06	FACE MASK	box	20	20	10	50	2,600.00	20	20	10	50	2,600.00	20	20	10	50	2,600.00	20	20	10	50	2,600.00	200	52.00	10,400.00
FILMS																											
45	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
46	13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
FIRE FIGHTING EQUIPMENT																											
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,398.80	0.00
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00
FLAG OR ACCESSORIES																											
49	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00
FURNITURE AND FURNISHINGS																											
50	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00
51	56101504-CM-W01	MONOBLOC CHAIR, white	piece	15	10	10	35	13,031.20	15	10	10	35	13,031.20	15	10	10	35	13,031.20	15	10	10	35	13,031.20	140	372.32	52,124.80
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																											
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00
55	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	5	5	3	13	13,087.36	5	5	3	13	13,087.36	5	5	3	13	13,087.36	5	5	3	13	13,087.36	52	1,006.72	52,349.44
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
58	43211507-DSK003	DESKTOP, for Basic Users	unit	5	5	5	15	371,904.00	5	5	5	15	371,904.00	5	5	5	15	371,904.00	5	5	5	15	371,904.00	60	24,793.60	1,487,616.00
59	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	5	5	5	15	635,856.00	5	5	5	15	635,856.00	5	5	5	15	635,856.00	5	5	5	15	635,856.00	60	42,390.40	2,543,424.00
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	10	10	5	25	75,452.00	10	10	5	25	75,452.00	10	10	5	25	75,452.00	10	10	5	25	75,452.00	100	3,018.08	301,808.00
61	43202010-FD-U04	FLASH DRIVE	piece	15	15	10	40	8,985.60	15	15	10	40	8,985.60	15	15	10	40	8,985.60	15	15	10	40	8,985.60	160	224.64	35,942.40
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	5	0	0	5	211,900.00	5	0	0	5	211,900.00	5	0	0	5	211,900.00	5	0	0	5	211,900.00	20	42,380.00	847,600.00
63	43211503-LAP003	LAPTOP, Lightweight	unit	5	0	0	5	234,000.00	5	0	0	5	234,000.00	5	0	0	5	234,000.00	5	0	0	5	234,000.00	20	46,800.00	936,000.00
64	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	2	2	2	6	1,017.12	2	2	2	6	1,017.12	2	2	2	6	1,017.12	2	2	2	6	1,017.12	24	169.52	4,068.48
65	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	2	1	1	4	132,063.36	2	1	1	4	132,063.36	2	1	1	4	132,063.36	2	1	1	4	132,063.36	16	33,015.84	528,253.44
66	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	2	1	1	4	44,058.56	2	1	1	4	44,058.56	2	1	1	4	44,058.56	2	1	1	4	44,058.56	16	11,014.64	176,234.24
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	2	1	1	4	92,252.16	2	1	1	4	92,252.16	2	1	1	4	92,252.16	2	1	1	4	92,252.16	16	23,063.04	369,008.64
LIGHTING AND FIXTURES AND ACCESSORIES																											
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.12	0.00
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																											
70	31201610-GL-J01	GLUE, all-purpose	jar	20	20	15	55	3,889.60	20	20	15	55	3,889.60	20	20	15	55	3,889.60	20	20	15	55	3,889.60	220	70.72	15,558.40
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	25	25	20	70	1,578.50	25	25	20	70	1,578.50	25	25	20	70	1,578.50	25	25	20	70	1,578.50	280	22.55	6,314.00
72	31151804-SW-S01	STAPLE WIRE, standard	box	20	20	15	55	1,306.80	20	20	15	55	1,306.80	20	20	15	55	1,306.80	20	20	15	55	1,306.80	220	23.76	5,227.20
73	31201502-TA-E01	TAPE, electrical	roll	10	10	5	25	486.25	10	10	5	25	486.25	10	10	5	25	486.25	10	10	5	25	486.25	100	19.45	1,945.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
74	31201503-TA-M01	TAPE, masking, 24mm	roll	10	10	10	30	1,856.40	10	10	10	30	1,856.40	10	10	10	30	1,856.40	10	10	10	30	1,856.40	120	61.88	7,425.60
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	121.16	0.00
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.16	0.00
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	20	20	15	55	629.20	20	20	15	55	629.20	20	20	15	55	629.20	20	20	15	55	629.20	220	11.44	2,516.80
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00
79	31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70.72	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	5	5	5	15	312.00	5	5	5	15	312.00	5	5	5	15	312.00	5	5	5	15	312.00	60	20.80	1,248.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	10	10	5	25	400.00	10	10	5	25	400.00	10	10	5	25	400.00	10	10	5	25	400.00	100	16.00	1,600.00
82	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	1	0	0	1	10,104.64	1	0	0	1	10,104.64	1	0	0	1	10,104.64	1	0	0	1	10,104.64	4	10,104.64	40,418.56
83	44101807-CA-C01	CALCULATOR, Compact	unit	5	3	2	10	2,870.40	5	3	2	10	2,870.40	5	3	2	10	2,870.40	5	3	2	10	2,870.40	40	287.04	11,481.60
84	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
85	44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00
86	44122105-BF-C02	CLIP, backfold, 25mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.60	0.00
87	44122105-BF-C03	CLIP, backfold, 32mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.04	0.00
88	44122105-BF-C04	CLIP, backfold, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	60.32	0.00
89	44121801-CT-R02	CORRECTION TAPE	piece	80	80	75	235	2,709.55	80	80	75	235	2,709.55	80	80	75	235	2,709.55	80	80	75	235	2,709.55	940	11.53	10,838.20
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.72	0.00
91	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.20	0.00
92	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00
93	44103202-DS-M01	DATER STAMP	piece	1	0	0	1	469.78	1	0	0	1	469.78	1	0	0	1	469.78	1	0	0	1	469.78	4	469.78	1,879.12
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	25	25	20	70	58,822.40	25	25	20	70	58,822.40	25	25	20	70	58,822.40	25	25	20	70	58,822.40	280	840.32	235,289.60
95	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	50	50	20	120	129,417.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	120	1,078.48	129,417.60
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,374.88	0.00
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	30	35	20	85	2,591.65	30	35	20	85	2,591.65	30	35	20	85	2,591.65	30	35	20	85	2,591.65	340	30.49	10,366.60
98	44121506-EN-M02	ENVELOPE, Mailing	box	20	0	0	20	9,339.20	20	0	0	20	9,339.20	20	0	0	20	9,339.20	20	0	0	20	9,339.20	80	466.96	37,356.80
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	528.32	0.00
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	1	0	0	1	12.33		0	0	0	0.00	1	0	0	1	12.33	0	0	0	0	0.00	2	12.33	24.66
101	44122118-FA-P01	FASTENER	box	30	30	25	85	8,044.40	30	30	25	85	8,044.40	30	30	25	85	8,044.40	30	30	25	85	8,044.40	340	94.64	32,177.60
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	40	35	35	110	9,372.00	40	35	35	110	9,372.00	40	35	35	110	9,372.00	40	35	35	110	9,372.00	440	85.20	37,488.00
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.88	0.00
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
105	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	55	55	55	165	48,048.00	55	55	55	165	48,048.00	55	55	55	165	48,048.00	55	55	55	165	48,048.00	660	291.20	192,192.00
106	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	50	50	50	150	46,332.00	50	50	50	150	46,332.00	50	25	25	100	30,888.00	50	25	25	100	30,888.00	500	308.88	154,440.00
107	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00
109	44122027-FO-P01	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00
110	44122011-FO-T03	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	388.96	0.00
111	44122011-FO-T04	FOLDER with tab, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	427.44	0.00
112	44122008-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	1	0	0	1	126.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	126.88	126.88
114	44121716-MA-F01	MARKER, Flourescent	set	35	35	30	100	4,264.00	35	35	30	100	4,264.00	35	35	30	100	4,264.00	35	35	30	100	4,264.00	400	42.64	17,056.00
115	44121708-MP-B01	MARKER, Permanent, Black	piece	20	20	18	58	904.80	20	20	18	58	904.80	20	20	18	58	904.80	20	20	18	58	904.80	232	15.60	3,619.20
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	18	18	18	54	842.40	18	18	18	54	842.40	18	18	18	54	842.40	18	18	18	54	842.40	216	15.60	3,369.60
117	44121708-MP-B03	MARKER, Permanent, Red	piece	2	2	2	6	93.60	2	2	2	6	93.60	2	2	2	6	93.60	2	2	2	6	93.60	24	15.60	374.40
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	5	5	5	15	156.00	5	5	5	15	156.00	5	5	5	15	156.00	5	5	5	15	156.00	60	10.40	624.00
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00
121	44122104-PC-G01	PAPER CLIP, vinly/plastic coated, 33mm	box	25	25	10	60	561.60	25	25	10	60	561.60	25	25	10	60	561.60	15	15	10	40	374.40	220	9.36	2,059.20
122	44122104-PC-J02	PAPER CLIP, vinly/plastic coated, jumbo, 50mm	box	20	20	5	45	1,076.40	20	20	5	45	1,076.40	20	20	5	45	1,076.40	10	10	10	30	717.60	165	23.92	3,946.80
123	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,699.20	0.00
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	30	30	25	85	3,536.00	30	30	25	85	3,536.00	30	30	25	85	3,536.00	20	15	15	50	2,080.00	305	41.60	12,688.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
126	44121619-PS-M01	PENCIL SHARPENER	piece	8	8	6	22	4,690.40	8	8	6	22	4,690.40	8	8	6	22	4,690.40	8	8	6	22	4,690.40	88	213.20	18,761.60
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	10	10	10	30	4,867.20	10	10	10	30	4,867.20	10	10	10	30	4,867.20	10	10	10	30	4,867.20	120	162.24	19,468.80
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	25	25	20	70	19,196.10	25	25	20	70	19,196.10	25	25	20	70	19,196.10	25	25	20	70	19,196.10	280	274.23	76,784.40
129	44122101-RU-B01	RUBBER BAND No. 18	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	165.36	0.00
130	44121905-SP-F01	STAMP PAD, felt	piece	10	8	5	23	980.72	10	8	5	23	980.72	10	8	5	23	980.72	10	8	5	23	980.72	92	42.64	3,922.88
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	10	10	5	25	1,040.00	10	10	5	25	1,040.00	10	10	5	25	1,040.00	10	10	5	25	1,040.00	100	41.60	4,160.00
132	44121615-ST-S01	STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	145.60	0.00
133	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	15	15	15	45	42,962.40	15	15	15	45	42,962.40	15	15	15	45	42,962.40	15	15	15	45	42,962.40	180	954.72	171,849.60
134	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	20	20	20	60	2,870.40	20	20	20	60	2,870.40	20	20	20	60	2,870.40	20	20	20	60	2,870.40	240	47.84	11,481.60
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	2	0	0	2	156.00	2	0	0	2	156.00	2	0	0	2	156.00	2	0	0	2	156.00	8	78.00	624.00
PAPER MATERIALS AND PRODUCTS																											
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.48	0.00
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	0.00
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	0.00
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	0.00
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68	0.00
143	14111609-LL-C01	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00
144	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.52	0.00
145	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.44	0.00
146	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	60.32	0.00
147	14111514-NB-S02	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	150	120	115	385	69,269.20	150	120	115	385	69,269.20	150	120	115	385	69,269.20	150	120	115	385	69,269.20	1540	179.92	277,076.80
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	90	90	80	260	54,891.20	90	90	80	260	54,891.20	90	90	80	260	54,891.20	90	90	80	260	54,891.20	1040	211.12	219,564.80
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	100	100	80	280	45,718.40	100	100	80	280	45,718.40	100	100	80	280	45,718.40	100	100	80	280	45,718.40	1120	163.28	182,873.60
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	85	83	83	251	46,465.12	85	83	83	251	46,465.12	85	83	83	251	46,465.12	85	83	83	251	46,465.12	1004	185.12	185,860.48
152	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00
153	14111503-PA-P01	PAPER, parchment	box	10	10	10	30	5,678.40	10	10	10	30	5,678.40	10	10	10	30	5,678.40	10	10	10	30	5,678.40	120	189.28	22,713.60
154	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	20	20	10	50	3,640.00	20	20	10	50	3,640.00	20	20	10	50	3,640.00	20	20	10	50	3,640.00	200	72.80	14,560.00
155	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	25	25	25	75	7,878.00	25	25	25	75	7,878.00	25	25	25	75	7,878.00	25	25	25	75	7,878.00	300	105.04	31,512.00
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.12	0.00
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	50	50	30	130	13,114.40	50	50	30	130	13,114.40	50	50	30	130	13,114.40	50	50	30	130	13,114.40	520	100.88	52,457.60
PERFUMES OR COLOGNES OR FRAGRANCES																											
158	53131626-HS-S01	HAND SANITIZER	bottle	30	25	25	80	6,988.80	30	25	25	80	6,988.80	30	25	25	80	6,988.80	30	25	25	80	6,988.80	320	87.36	27,955.20
PESTICIDES OR PEST REPELLENTS																											
159	10191509-IN-A01	INSECTICIDE	can	5	5	5	15	3,868.80	5	5	5	15	3,868.80	5	5	5	15	3,868.80	5	5	5	15	3,868.80	60	257.92	15,475.20
PRINTED PUBLICATIONS																											
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90	0.00
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
24	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
25	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
27	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
28	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
29	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
30	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
31	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
34	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
35	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
36	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
37	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
38	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
39	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
40	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
41	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
42	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
43	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
55	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
56	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
57	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
58	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
61	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
62	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
63	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
64	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
66	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
67	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
85	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
91	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
92	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
93	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
94	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
108	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
110	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	0.00
112	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
114	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
115	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
116	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141505-TS-001	BALLPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	3	3	3	9	0.00	3	3	3	9	0.00	3	3	3	9	0.00	3	3	3	9	0.00	36	0.00		0.00
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
4	80141505-TS-004	STICKER PAPER	pack	50	50	25	125	0.00	50	50	25	125	0.00	50	50	25	125	0.00	50	50	25	125	0.00	500	0.00		0.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	30	25	25	80	0.00	30	25	25	80	0.00	30	25	25	80	0.00	30	25	25	80	0.00	320	0.00		0.00
6	80141505-TS-006	PHOTO PAPER	pack	35	20	20	75	0.00	35	20	20	75	0.00	35	20	20	75	0.00	35	20	20	75	0.00	300	0.00		0.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	10	10	10	30	0.00	10	10	10	30	0.00	10	10	10	30	0.00	10	10	10	30	0.00	120	0.00		0.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	2	2	2	6	0.00	2	2	2	6	0.00	2	2	2	6	0.00	2	2	2	6	0.00	24	0.00		0.00
12	80141505-TS-012	SMART TELEVISION	unit	2	0	0	2	0.00	0	0	0	0	0.00		0	0	0	0.00	0	0	0	0	0.00	2	0.00		0.00
13	80141505-TS-013	WHITE BOARD	piece	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00		0.00
14	80141505-TS-014	MICROPHONE	unit	4	0	0	4	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	0.00		0.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	15	15	10	40	0.00	15	15	10	40	0.00	15	15	10	40	0.00	15	15	10	40	0.00	160	0.00		0.00
17	80141505-TS-017	PLASTIC FASTENER	box	45	45	40	130	0.00	45	45	40	130	0.00	45	45	40	130	0.00	45	45	40	130	0.00	520	0.00		0.00
18	80141505-TS-018	STEEL FILING CABINET	piece	10	0	0	10	0.00	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	25	0.00		0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
20	80141505-TS-020	EXTENSION CORD	piece	10	5	5	20	0.00	10	5	5	20	0.00	10	5	5	20	0.00	10	5	5	20	0.00	80	0.00		0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
22	80141505-TS-022	COLORED PAPER	pack	35	30	30	95	0.00	35	30	30	95	0.00	35	30	30	95	0.00	35	30	30	95	0.00	380	0.00		0.00
23	80141505-TS-023	BOND PAPER	ream	15	15	8	38	0.00	15	15	8	38	0.00	15	15	7	37	0.00	15	15	7	37	0.00	150	0.00		0.00
24	80141505-TS-024	PUSH PIN	pack	35	30	30	95	0.00	35	30	30	95	0.00	35	30	30	95	0.00	35	30	30	95	0.00	380	0.00		0.00
25	80141505-TS-025	DOOR MAT	piece	5	5	5	15	0.00	5	5	5	15	0.00	5	5	5	15	0.00	5	5	5	15	0.00	60	0.00		0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	15	15	15	45	0.00	15	15	15	45	0.00	15	15	15	45	0.00	15	15	15	45	0.00	180	0.00		0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	30	20	20	70	0.00	30	20	20	70	0.00	30	20	20	70	0.00	30	20	20	70	0.00	280	0.00		0.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
30	80141505-TS-030	OFFICE CHAIR	piece	25	25	25	75	0.00	25	25	25	75	0.00	25	25	25	75	0.00	25	25	25	75	0.00	300	0.00		0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	45	40	40	125	0.00	45	40	40	125	0.00	45	40	40	125	0.00	45	40	40	125	0.00	500	0.00		0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	3	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	0.00		0.00
40	80141505-TS-040	WATER DISPENSER	unit	8	0	0	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	0.00		0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
42	80141505-TS-042	GLUE GUN	unit	10	0	0	10	0.00	10	0	0	10	0.00	10	0	0	10	0.00	10	0	0	10	0.00	40	0.00		0.00
43	80141505-TS-043	INKJET PRINTER	unit	8	0	0	8	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	0.00		0.00
44	80141505-TS-044	SPEAKERS	unit	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00		0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	10	10	10	30	0.00	10	10	10	30	0.00	10	10	10	30	0.00	10	10	10	30	0.00	120	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	15	15	15	45	0.00	15	15	15	45	0.00	15	15	15	45	0.00	15	15	15	45	0.00	180	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL	₱	10,252,986.46
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	₱	1,025,298.65
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	₱	-
D. GRAND TOTAL (A + B+ C)	₱	11,278,285.11
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

ROEL C. BAPTISTA
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

KRISTINE E. LUMAYAC
Accountant / Budget Officer

Approved by:

SAIDALE M. MITMUG, MPA, ASEAN Eng.
Head of Office/Agency

Date Prepared: August 21, 2023