

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service - Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2019-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Remarks:

- 3.0 The APP-CSE form must be accompanied using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 4.0 All information must be provided accurately.
- 5.0 Do not refer to the CSE catalogue on the PS-DBM website (www.ps-phillips.gov.ph) for the detailed technical specifications and sample photos of the items.
- 6.0 Additional items for other than the items or items on the PART I of this template otherwise the form will be deemed invalid.
- 7.0 Any signed and approved by the Property/Supply Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline.
- 8.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 9.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09183944426 or 092278478245, or email appcse.hdp@ps-phillips.gov.ph, or visit the PS-DBM website (www.ps-phillips.gov.ph) for the guide on how to fill-out the APP-CSE.

Notes: Consistent with the Memorandum Circular 2022-1 issued by the AO dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.
 Agency Code/UMCS: _____
 Region: _____
 Contact Person: _____
 Position: _____
 Organization Type: _____
 Email: _____
 Telephone/Mobile Nos: _____

Item & Specifications		Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 22 July 2022)	Total Amount for the year	
		Unit of Measure																							
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOSITS)																									
ALCOHOL OR ACETONE BASED ANTISEPTICS																									
1	12278001-A-024	ALCOHOL, Ethyl, 500 mL	120	120	120	360	17,226.00	120	120	120	360	17,226.00	120	120	120	360	17,226.00	120	120	120	360	17,226.00	440	47.85	64,961.08
2	12121001-A-023	ALCOHOL, Ethyl, 1 Gallon	40	40	40	120	36,666.00	40	40	40	120	36,666.00	40	40	40	120	36,666.00	40	40	40	120	36,666.00	440	38.55	150,664.08
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
3	60121013-02-001	CLEANER, 20 transparent products, 4L	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.81	0.00
4	60121013-02-040	GLASS, 20 transparent products, 4L	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36	0.00
5	60121013-02-041	GLASS, 20 transparent products, 4L	5	5	5	15	61.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	4.47	67.05
6	60121013-02-020	SCEN PEN, Black, liquid or gel	240	240	240	720	15,984.00	240	240	240	720	15,984.00	240	240	240	720	15,984.00	240	240	240	720	15,984.00	2880	23.26	63,036.08
7	60121013-02-002	SCEN PEN, Blue, liquid or gel	240	240	240	720	15,984.00	240	240	240	720	15,984.00	240	240	240	720	15,984.00	240	240	240	720	15,984.00	2880	23.26	63,036.08
8	60121013-02-003	SCEN PEN, Red, liquid or gel	24	24	24	72	1,598.40	24	24	24	72	1,598.40	24	24	24	72	1,598.40	24	24	24	72	1,598.40	288	22.20	6,393.08
9	60121013-02-001	WRAPPING PAPER, 140g, 50 sheets per pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	382.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																									
10	40121017-00-042	DOCUMENT CAMERA, 8 MP	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,427.68	0.00
11	40121005-00-001	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (max.)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14,380.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																									
12	26111001-02-040	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	60	60	60	180	3,688.20	60	60	60	180	3,688.20	60	60	60	180	3,688.20	60	60	60	180	3,688.20	720	23.48	14,702.08
13	26111001-02-041	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	50	50	50	150	2,751.00	50	50	50	150	2,751.00	50	50	50	150	2,751.00	50	50	50	150	2,751.00	600	18.34	11,004.08
14	26111001-02-040	BATTERY, dry cell, size D, Two (2) pieces per blister pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.20	0.00
CLEANING EQUIPMENT AND SUPPLIES																									
15	47131001-A-001	AIR FRESHENERS, Aerosol type, 150g	40	40	40	120	11,796.00	40	40	40	120	11,796.00	40	40	40	120	11,796.00	40	40	40	120	11,796.00	480	88.54	47,024.64
16	47131001-B-0201	BROOM, Soft (Wide Tangle)	30	30	30	90	4,807.20	30	30	30	90	4,807.20	30	30	30	90	4,807.20	30	30	30	90	4,807.20	360	136.24	95,340.08
17	47131001-B-00-001	BROOM, Soft (Wide Tangle)	30	30	30	90	4,807.20	30	30	30	90	4,807.20	30	30	30	90	4,807.20	30	30	30	90	4,807.20	360	22.78	10,125.08
18	47131001-02-001	CLEANER, Toilet Bowl and Urinal, 900ml	40	40	40	120	4,902.00	40	40	40	120	4,902.00	40	40	40	120	4,902.00	40	40	40	120	4,902.00	480	44.68	19,068.08
19	47131001-C-0001	CLEANER, Scouring Powder, 350g	5	5	5	15	308.40	5	5	5	15	308.40	5	5	5	15	308.40	5	5	5	15	308.40	60	23.82	6,415.20
20	47131001-D-0002	DETERGENT, 140g as packed	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.30	0.00
21	47131001-E-0003	DETERGENT, 140g as packed	30	30	30	90	4,807.20	30	30	30	90	4,807.20	30	30	30	90	4,807.20	30	30	30	90	4,807.20	360	54.08	19,488.08
22	47131001-F-0004	DISINFECTANT, Spray, Aerosol type, 400g	40	40	40	120	16,796.00	40	40	40	120	16,796.00	40	40	40	120	16,796.00	40	40	40	120	16,796.00	480	37.42	67,147.28

Item #		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 average	April	May	June	Q2	Q2 average	July	Aug	Sept	Q3	Q3 average	Oct				Nov	Dec	Q4	
23	4711501-3U-40	DA-ST PAN, rigid non-kneadable plastic	piece	5	5	5	15	414.60	5	5	5	15	414.60	5	5	5	15	414.60	5	5	5	15	414.60	60	27.64	1,658.40
24	4711502-W-50	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	306.76	0.00
25	4711503-CT-40	FURNITURE CLEANER, aerosol type, 300mL	can	30	30	30	90	10,810.80	30	30	30	90	10,810.80	30	30	30	90	10,810.80	30	30	30	90	10,810.80	270	123.12	42,442.56
26	7310153-HS-41	LIQUID HAND SOAP, 500mL	bottle	24	24	24	72	3,992.40	24	24	24	72	3,992.40	24	24	24	72	3,992.40	24	24	24	72	3,992.40	288	42.96	12,368.64
27	4711504-W-50	MOB BACKET, heavy duty, 14oz (plastic, 20 liter capacity)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00
28	4711501-MT-HS2	MOP HANDLE, heavy duty	piece	6	6	6	18	2,246.40	6	6	6	18	2,246.40	6	6	6	18	2,246.40	6	6	6	18	2,246.40	72	126.00	9,072.00
29	4711503-MT-R01	MOP HEAD, made of rayon	piece	24	24	24	72	8,820.72	24	24	24	72	8,820.72	24	24	24	72	8,820.72	24	24	24	72	8,820.72	288	123.51	35,380.80
30	4711502-SC-CL5	RAGS, all cotton, 1 kilo per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	53.14	0.00
31	4711502-SC-H01	SCOURING PAD, 3 pieces per pack	pack	6	6	6	18	1,942.74	6	6	6	18	1,942.74	6	6	6	18	1,942.74	6	6	6	18	1,942.74	72	57.93	4,171.56
32	4712101-TB-P54	TRASHBAGS, black, 37" x 47", XL, 10 pieces per roll or pack	pack	26	26	26	78	13,603.60	26	26	26	78	13,603.60	26	26	26	78	13,603.60	26	26	26	78	13,603.60	318	244.54	77,861.52
33	4712102-WB-P01	WASTEBAGS, rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.91	0.00
COLOR COMPOUNDS AND DISPENSERS																										
34	1212103-SP-P01	INK, for stamp pad, 50mL	box	4	4	4	12	346.92	4	4	4	12	346.92	4	4	4	12	346.92	4	4	4	12	346.92	48	28.91	1,377.60
CONSUMER ELECTRONICS																										
35	5216133-CT-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,325.16	0.00
FACE MASK																										
36	4711513-SH-40	FACE MASK, 3 ply, 100 (50) pieces per box	box	88	88	88	264	18,020.00	88	88	88	264	18,020.00	88	88	88	264	18,020.00	88	88	88	264	18,020.00	960	77.52	74,400.00
FILMS																										
37	1311103-AE-P01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	568.88	0.00
38	1311101-CT-P01	CARBON FILM, 14, 100 sheets per box	box	0	0	0	0	221.00	0	0	0	0	221.00	0	0	0	0	221.00	0	0	0	0	221.00	0	221.00	0.00
39	1311101-CT-P02	CARBON FILM, legal, 110 sheets per box	box	0	0	0	0	238.54	0	0	0	0	238.54	0	0	0	0	238.54	0	0	0	0	238.54	0	238.54	0.00
FIRE FIGHTING EQUIPMENT																										
40	4611502-CT-P01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00
41	4611502-CT-P02	FIRE EXTINGUISHER, foam HQT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.26	0.00
FLAG OR ACCESSORIES																										
42	5111103-PH-P01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	284.84	0	0	0	0	284.84	0	0	0	0	284.84	0	0	0	0	284.84	0	284.84	0.00
FURNITURE AND FURNISHINGS																										
43	5611103-CH-R01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00
44	5611104-CH-R02	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.02	0.00
45	5611104-TB-R01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00
46	5611104-TB-R02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	4111103-CT-P01	ELECTRIC FAN, ceiling mount, white type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.30	0.00
48	4111104-CT-P02	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.50	0.00
49	4111104-CT-P03	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	866.86	0.00
50	4111104-CT-P04	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	708.56	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	4311102-CT-R01	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,293.40	0.00
52	4311102-CT-R02	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,396.40	0.00
53	4301102-HS-R01	EXTERNAL HARD DRIVE, 1TB	unit	6	6	6	18	50,262.20	6	6	6	18	50,262.20	6	6	6	18	50,262.20	6	6	6	18	50,262.20	72	2,790.40	200,157.44
54	4301102-LAP-R01	LAPTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,396.40	0.00
55	4301102-LAP-R02	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	40,000.00	0.00
56	4321102-HS-R01	MOUSE, OPTICAL, USB connection type	unit	16	16	16	48	4,492.80	16	16	16	48	4,492.80	16	16	16	48	4,492.80	16	16	16	48	4,492.80	192	1,462.56	12,797.28
57	4321102-HS-R02	PRINTER, Inkjet, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,185.92	0.00
58	4321102-HS-R03	PRINTER, Inkjet, Dot Matrix, 24 pins, 180 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	51,399.12	0.00
59	4321102-HS-R04	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,141.88	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue as of 28 July 2022	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 amount	Apr	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	
LIGHTING AND FIXTURES AND ACCESSORIES																										
60	501000-04-101 LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	10	10	10	30	2,263.13	10	12	10	10	10	10	10	10	30	2,263.10	10	20	10	30	2,263.13	120	75.51	9,072.20	
61	501000-04-101 LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 10 watts	piece	10	10	10	30	6,174.60	10	15	10	10	10	10	10	10	30	6,174.60	10	10	10	30	6,174.60	120	255.82	30,698.40	
MANUFACTURING COMPONENTS AND SUPPLIES																										
62	311010-04-010 GLUE, all purpose, 200 grams	jar	6	6	6	18	1,272.96	6	6	6	6	6	6	6	6	18	1,272.96	6	6	6	6	18	1,272.96	72	75.72	5,451.84
63	311010-04-011 STAPLE WIRE, heavy duty (for do type), 2513	box	7	7	7	21	262.25	7	7	7	7	7	7	7	7	21	262.25	7	7	7	7	21	262.25	84	22.56	811.80
64	311010-04-012 STAPLE WIRE, 250510	box	15	15	15	45	1,089.20	15	15	15	15	15	15	15	15	45	1,089.20	15	15	15	15	45	1,089.20	180	24.78	4,460.40
65	311010-04-013 TAP, electrical	rod	10	10	10	30	583.50	10	10	10	10	10	10	10	10	30	583.50	10	10	10	10	30	583.50	120	19.45	2,334.00
66	311010-04-014 TAP, marking, 24mm	rod	15	15	15	45	2,794.60	15	15	15	15	15	15	15	15	45	2,794.60	15	15	15	15	45	2,794.60	180	61.80	11,124.00
67	311010-04-015 TAP, marking, 48 mm	rod	20	20	20	60	3,534.00	20	20	20	20	20	20	20	20	60	3,534.00	20	20	20	20	60	3,534.00	240	321.36	77,124.00
68	311010-04-016 TAP, marking, 48 mm	rod	6	6	6	18	402.48	6	6	6	6	6	6	6	6	18	402.48	6	6	6	6	18	402.48	72	22.36	1,610.40
69	311010-04-017 TAP, marking, 48 mm	rod	20	20	20	60	670.80	20	20	20	20	20	20	20	20	60	670.80	20	20	20	20	60	670.80	240	11.18	2,683.20
70	311010-04-018 TAP, marking, 48 mm	rod	10	10	10	30	677.10	10	10	10	10	10	10	10	10	30	677.10	10	10	10	10	30	677.10	120	22.57	2,708.40
71	311010-04-019 TAP, marking, 48 mm	rod	10	10	10	30	1,996.00	10	10	10	10	10	10	10	10	30	1,996.00	10	10	10	10	30	1,996.00	120	66.52	7,982.40
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
72	401010-04-010 RULER, plastic, 400 mm	piece	2	2	2	6	99.84	2	2	2	2	2	2	2	2	6	99.84	2	2	2	2	6	99.84	24	16.64	399.36
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
73	401010-04-011 BLANK, for general purpose copy (48x60), 50 pieces per box	box	2	2	2	6	88.92	2	2	2	2	2	2	2	2	6	88.92	2	2	2	2	6	88.92	24	14.82	355.68
74	401010-04-012 BINDER AND PUNCHING MACHINE, 50mm binding capacity	unit	0	1	0	1	9,574.72	0	1	0	1	0	1	0	1	3	9,574.72	0	1	0	1	3	9,574.72	4	9,574.72	38,298.88
75	401010-04-013 CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	
76	401010-04-014 CHALK, white eraser, 100 pieces per box	box	2	2	2	6	197.82	2	2	2	2	2	2	2	2	6	197.82	2	2	2	2	6	197.82	24	33.87	812.64
77	401010-04-015 CLIP, binder, 15mm	box	25	25	25	75	654.00	25	25	25	25	25	25	25	25	75	654.00	25	25	25	25	75	654.00	300	6.72	2,016.00
78	401010-04-016 CLIP, binder, 25mm	box	25	25	25	75	1,100.25	25	25	25	25	25	25	25	25	75	1,100.25	25	25	25	25	75	1,100.25	300	25.56	7,668.00
79	401010-04-017 CLIP, binder, 32mm	box	25	25	25	75	1,947.60	25	25	25	25	25	25	25	25	75	1,947.60	25	25	25	25	75	1,947.60	300	56.34	16,902.00
80	401010-04-018 CLIP, binder, 32mm	box	25	25	25	75	4,203.00	25	25	25	25	25	25	25	25	75	4,203.00	25	25	25	25	75	4,203.00	300	131.70	39,510.00
81	401010-04-019 CORRECTION TAPE, 6 mm	piece	25	25	25	75	864.75	25	25	25	25	25	25	25	25	75	864.75	25	25	25	25	75	864.75	300	11.53	3,459.00
82	401010-04-020 CUTTING UTILITY KNIFE, for general purpose	piece	10	10	10	30	1,002.90	10	10	10	10	10	10	10	10	30	1,002.90	10	10	10	10	30	1,002.90	120	33.43	4,011.60
83	401010-04-021 DATA FILE BOX	piece	5	5	5	15	1,158.60	5	5	5	5	5	5	5	5	15	1,158.60	5	5	5	5	15	1,158.60	60	77.20	4,632.00
84	401010-04-022 DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	
85	401010-04-023 DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	
86	401010-04-024 ENVELOPE, Document, A4, 500 pieces per box	box	2	2	2	6	4,586.40	2	2	2	2	2	2	2	2	6	4,586.40	2	2	2	2	6	4,586.40	24	754.40	18,105.60
87	401010-04-025 ENVELOPE, Document, legal, 500 pieces per box	box	1	1	1	3	2,942.16	1	1	1	1	1	1	1	1	3	2,942.16	1	1	1	1	3	2,942.16	12	893.72	10,724.64
88	401010-04-026 ENVELOPE, Envelope, legal, 100 pieces per box	box	1	1	1	3	2,212.30	1	1	1	1	1	1	1	1	3	2,212.30	1	1	1	1	3	2,212.30	12	78.40	940.80
89	401010-04-027 ENVELOPE, Envelope, legal, 100 pieces per box	box	10	10	10	30	914.70	10	10	10	10	10	10	10	10	30	914.70	10	10	10	10	30	914.70	120	32.45	3,894.00
90	401010-04-028 ENVELOPE, Envelope, legal, 100 pieces per box	box	2	2	2	6	2,955.12	2	2	2	2	2	2	2	2	6	2,955.12	2	2	2	2	6	2,955.12	24	402.52	9,660.48
91	401010-04-029 ENVELOPE, Envelope, legal, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	
92	401010-04-030 ENVELOPE, Envelope, legal, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	
93	401010-04-031 ENVELOPE, Envelope, legal, 100 pieces per box	box	2	2	2	6	13,853.20	2	2	2	2	2	2	2	2	6	13,853.20	2	2	2	2	6	13,853.20	24	5,442.80	131,408.00
94	401010-04-032 FILE ORGANIZER, expanding, letter, legal	box	10	10	10	30	2,039.20	10	10	10	10	10	10	10	10	30	2,039.20	10	10	10	10	30	2,039.20	120	94.64	11,356.80
95	401010-04-033 FILE ORGANIZER, expanding, letter, legal	box	10	10	10	30	2,556.00	10	10	10	10	10	10	10	10	30	2,556.00	10	10	10	10	30	2,556.00	120	85.70	10,284.00
96	401010-04-034 FILE ORGANIZER, expanding, letter, legal	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	
97	401010-04-035 FILE ORGANIZER, expanding, letter, legal	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	
98	401010-04-036 FOLDER, heavy duty, legal, 50 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	
99	401010-04-037 FOLDER, heavy duty, legal, 50 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	
100	401010-04-038 FOLDER, heavy duty, legal, 50 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	
101	401010-04-039 FOLDER, heavy duty, legal, 50 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for this year	Price Catalogue (as of 27 Jan 2022)	Total Amount for this year		
				Jan	Feb	Mar	Q1	Apr	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	on average				
147	1481121-DE-600	RECORD BOOK, 500 PAGES	book	49	39	10	30	3,120.00	10	10	30	3,120.00	10	10	30	3,120.00	10	20	33	3,120.00	120	104.00	12,480.00	
148	1481123-TT-102	THERMAL PAPER, 21mm	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	55.64	0.00	
149	1481124-TT-604	TISSUE, FIFTYFOLDED PAPER TOWEL, 450 pulls per pack	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	33.80	0.00	
150	1481125-TT-102	TOILET TISSUE PAPER, 2 ply, 17 rolls in a pack	pack	40	40	42	120	38,348.40	40	40	120	16,348.40	40	40	40	120	38,348.40	40	40	120	20,188.40	480	86.32	41,433.60
PERFUMES OR COLOGONES OR FRAGRANCES																								
151	5311123-PS-201	LIQUID HAND SANITIZER, 500ml	bottle	18	18	18	54	6,365.50	18	54	6,365.50	18	18	54	6,365.50	18	18	54	6,365.50	216	80.85	17,483.00		
PESTICIDES OR PEST REPELLENTS																								
152	1001129-PS-411	INSECTICIDE, 500ml	can	30	30	30	90	12,542.40	30	90	12,542.40	30	30	90	12,542.40	30	30	90	12,542.40	360	136.36	58,190.40		
PRINTED PUBLICATIONS																								
153	5501131-PS-101	HANDBOOK ON PHILIPPINE CONSUMER PROTECTION (RA 9184)	book	2	2	2	6	223.26	2	6	223.26	2	2	6	223.26	2	2	6	223.26	24	37.18	892.56		
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																								
1	4480129-HP-016	INK CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	6,440.26	0.00	
2	4480129-HP-004	INK CARTRIDGE, BROTHER LC840T, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	939.89	0.00	
3	4480129-HP-005	INK CARTRIDGE, BROTHER LC840T, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,485.68	0.00	
4	4480129-CA-024	INK CARTRIDGE, CANON CL-141, Colored	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,176.52	0.00	
5	4480129-CA-022	INK CARTRIDGE, CANON CL-141, Colored	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,176.52	0.00	
6	4480129-CA-008	INK CARTRIDGE, CANON PG-240, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	861.12	0.00	
7	4480129-CA-002	INK CARTRIDGE, CANON PG-240, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	861.12	0.00	
8	4480129-EP-017	INK CARTRIDGE, EPSON C13T66H000 (T66H47), Black	cart	10	18	10	30	7,488.00	10	30	7,488.00	10	10	30	7,488.00	10	10	30	7,488.00	120	249.60	29,952.00		
9	4480129-EP-017	INK CARTRIDGE, EPSON C13T66H000 (T66H47), Cyan	cart	5	5	5	15	3,744.00	5	15	3,744.00	5	5	15	3,744.00	5	5	15	3,744.00	60	249.60	14,976.00		
10	4480129-EP-017	INK CARTRIDGE, EPSON C13T66H000 (T66H47), Magenta	cart	5	5	5	15	3,744.00	5	15	3,744.00	5	5	15	3,744.00	5	5	15	3,744.00	60	249.60	14,976.00		
11	4480129-EP-017	INK CARTRIDGE, EPSON C13T66H000 (T66H47), Yellow	cart	5	5	5	15	3,744.00	5	15	3,744.00	5	5	15	3,744.00	5	5	15	3,744.00	60	249.60	14,976.00		
12	4480129-HP-040	INK CARTRIDGE, HP C2004AA (HP201), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
13	4480129-HP-040	INK CARTRIDGE, HP C2004AA (HP201), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
14	4480129-HP-040	INK CARTRIDGE, HP C2004AA (HP201), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
15	4480129-HP-040	INK CARTRIDGE, HP C2004AA (HP201), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
16	4480129-HP-040	INK CARTRIDGE, HP C2004AA (HP201), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
17	4480129-HP-040	INK CARTRIDGE, HP C2004AA (HP201), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
18	4480129-HP-040	INK CARTRIDGE, HP C2004AA (HP201), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
19	4480129-HP-040	INK CARTRIDGE, HP C2004AA (HP201), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
20	4480129-HP-040	INK CARTRIDGE, HP C2004AA (HP201), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
21	4480129-HP-040	INK CARTRIDGE, HP C2004AA (HP201), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
22	4480129-HP-017	INK CARTRIDGE, HP C2004AA (HP201), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
23	4480129-HP-017	INK CARTRIDGE, HP C2004AA (HP201), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
24	4480129-HP-016	INK CARTRIDGE, HP C2004AA (HP201), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
25	4480129-HP-016	INK CARTRIDGE, HP C2004AA (HP201), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
26	4480129-HP-016	INK CARTRIDGE, HP C2004AA (HP201), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
27	4480129-HP-016	INK CARTRIDGE, HP C2004AA (HP201), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
28	4480129-HP-016	INK CARTRIDGE, HP C2004AA (HP201), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
29	4480129-HP-016	INK CARTRIDGE, HP C2004AA (HP201), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
30	4480129-HP-016	INK CARTRIDGE, HP C2004AA (HP201), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
31	4480129-HP-016	INK CARTRIDGE, HP C2004AA (HP201), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
32	4480129-HP-016	INK CARTRIDGE, HP C2004AA (HP201), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
33	4480129-HP-016	INK CARTRIDGE, HP C2004AA (HP201), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
34	4480129-HP-016	INK CARTRIDGE, HP C2004AA (HP201), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	
35	4480129-HP-016	INK CARTRIDGE, HP C2004AA (HP201), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	1,296.80	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (at 30 July 2022)	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1	Q1	Q2	Q2	Q2	Q3	Q3	Q3	Q4	Q4	
82	44030101-HP-823	TONER CARTRIDGE, HP C735A, Black	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,320.40
83	44030101-HP-823	TONER CARTRIDGE, HP C735A, Cyan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
84	44030101-HP-823	TONER CARTRIDGE, HP C735A, Yellow	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
85	44030101-HP-823	TONER CARTRIDGE, HP C735A, Magenta	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
86	44030101-HP-824	TONER CARTRIDGE, HP C735A, Black	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
87	44030101-HP-824	TONER CARTRIDGE, HP C735A, Cyan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
88	44030101-HP-824	TONER CARTRIDGE, HP C735A, Yellow	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
89	44030101-HP-824	TONER CARTRIDGE, HP C735A, Magenta	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
90	44030101-HP-825	TONER CARTRIDGE, HP C735A, Black	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
91	44030101-HP-825	TONER CARTRIDGE, HP C735A, Cyan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
92	44030101-HP-825	TONER CARTRIDGE, HP C735A, Yellow	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
93	44030101-HP-825	TONER CARTRIDGE, HP C735A, Magenta	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
94	44030101-HP-826	TONER CARTRIDGE, HP C735A, Black	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
95	44030101-HP-826	TONER CARTRIDGE, HP C735A, Cyan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
96	44030101-HP-826	TONER CARTRIDGE, HP C735A, Yellow	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
97	44030101-HP-827	TONER CARTRIDGE, HP C735A, Black	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
98	44030101-HP-827	TONER CARTRIDGE, HP C735A, Cyan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
99	44030101-HP-828	TONER CARTRIDGE, HP C735A, Black	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
100	44030101-HP-828	TONER CARTRIDGE, HP C735A, Cyan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
101	44030101-HP-828	TONER CARTRIDGE, HP C735A, Yellow	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
102	44030101-HP-828	TONER CARTRIDGE, HP C735A, Magenta	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
103	44030101-HP-829	TONER CARTRIDGE, HP C735A, Black	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
104	44030101-HP-829	TONER CARTRIDGE, HP C735A, Cyan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
105	44030101-HP-829	TONER CARTRIDGE, HP C735A, Yellow	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
106	44030101-HP-829	TONER CARTRIDGE, HP C735A, Magenta	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
107	44030101-HP-830	TONER CARTRIDGE, HP C735A, Black	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
108	44030101-HP-830	TONER CARTRIDGE, HP C735A, Cyan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
109	44030101-HP-830	TONER CARTRIDGE, HP C735A, Yellow	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
110	44030101-HP-830	TONER CARTRIDGE, HP C735A, Magenta	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
111	44030101-HP-830	TONER CARTRIDGE, HP C735A, Black	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
112	44030101-HP-830	TONER CARTRIDGE, HP C735A, Cyan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
113	44030101-HP-830	TONER CARTRIDGE, HP C735A, Yellow	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
114	44030101-HP-830	TONER CARTRIDGE, HP C735A, Magenta	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
115	44030101-HP-830	TONER CARTRIDGE, HP C735A, Black	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
116	44030101-HP-830	TONER CARTRIDGE, HP C735A, Cyan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
117	44030101-HP-830	TONER CARTRIDGE, HP C735A, Yellow	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
118	44030101-HP-830	TONER CARTRIDGE, HP C735A, Magenta	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
119	44030101-HP-830	TONER CARTRIDGE, HP C735A, Black	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
120	44030101-HP-830	TONER CARTRIDGE, HP C735A, Cyan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
121	44030101-HP-830	TONER CARTRIDGE, HP C735A, Yellow	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
122	44030101-HP-830	TONER CARTRIDGE, HP C735A, Magenta	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
123	44030101-HP-830	TONER CARTRIDGE, HP C735A, Black	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
124	44030101-HP-830	TONER CARTRIDGE, HP C735A, Cyan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
125	44030101-HP-830	TONER CARTRIDGE, HP C735A, Yellow	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
126	44030101-HP-830	TONER CARTRIDGE, HP C735A, Magenta	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
127	44030101-HP-830	TONER CARTRIDGE, HP C735A, Black	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (in \$/29 Jan 2022)	Total Amount for the year					
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
RING BIND CORR, 3/4"	piece	10	10	10	30	600.00	22	10	10	30	600.00	10	20	10	30	600.00	10	10	10	30	600.00
RING BIND CORR, 1"	piece	10	10	10	30	1,200.00	10	10	10	30	1,200.00	10	10	10	30	1,200.00	10	10	10	30	1,200.00
RING BIND CORR, 1 1/4"	piece	10	10	10	30	1,500.00	10	10	10	30	1,500.00	10	10	10	30	1,500.00	10	10	10	30	1,500.00
RING BIND CORR, 5/8"	piece	10	10	10	30	800.00	10	10	10	30	800.00	10	10	10	30	800.00	10	10	10	30	800.00
TARE CAUTION, 2"	roll	1	1	1	3	180.00	1	1	1	3	180.00	1	1	1	3	180.00	1	1	1	3	180.00
NAME, Out, 45mmx50mm	roll	20	20	20	60	12,000.00	20	20	20	60	12,000.00	20	20	20	60	12,000.00	20	20	20	60	12,000.00
WETTERBOARD, 24 x 24	piece	2	2	2	6	5,400.00	2	2	2	6	5,400.00	2	2	2	6	5,400.00	2	2	2	6	5,400.00
COMMON MATERIAL SUPPLIES																					
RESEAL, Bulk purpose	liter	12	12	12	36	2,160.00	12	12	12	36	2,160.00	12	12	12	36	2,160.00	12	12	12	36	2,160.00
CLUTTERAGE	piece	30	30	30	90	3,600.00	30	30	30	90	3,600.00	30	30	30	90	3,600.00	30	30	30	90	3,600.00
DISINFECTANT CARB, 100g	piece	20	20	20	60	3,600.00	20	20	20	60	3,600.00	20	20	20	60	3,600.00	20	20	20	60	3,600.00
DISINFECTANT LIQUID, 900ml	bundle	40	40	40	120	21,600.00	40	40	40	120	21,600.00	40	40	40	120	21,600.00	40	40	40	120	21,600.00
SCUBA SHOWER, 1000x300mm	piece	20	20	20	60	3,600.00	20	20	20	60	3,600.00	20	20	20	60	3,600.00	20	20	20	60	3,600.00
SCAF, Arbacanai	piece	20	20	20	60	1,800.00	20	20	20	60	1,800.00	20	20	20	60	1,800.00	20	20	20	60	1,800.00
SCENTED OIL, 50g	piece	10	10	10	30	9,000.00	10	10	10	30	9,000.00	10	10	10	30	9,000.00	10	10	10	30	9,000.00
COMMON IT SUPPLIES																					
CARD READER	piece	2	2	2	6	3,300.00	2	2	2	6	3,300.00	2	2	2	6	3,300.00	2	2	2	6	3,300.00
CD-Rewritable white	piece	10	10	10	30	600.00	10	10	10	30	600.00	10	10	10	30	600.00	10	10	10	30	600.00
CABLE, HDMI, 5m	piece	1	1	1	3	1,800.00	1	1	1	3	1,800.00	1	1	1	3	1,800.00	1	1	1	3	1,800.00
CABLE, HDMI, 3m	piece	1	1	1	3	1,800.00	1	1	1	3	1,800.00	1	1	1	3	1,800.00	1	1	1	3	1,800.00
EXTRA, HARD DRIVE, 2 TB	unit	2	2	2	6	33,000.00	2	2	2	6	33,000.00	2	2	2	6	33,000.00	2	2	2	6	33,000.00
FLASH DRIVE, 16GB	piece	25	25	25	75	26,250.00	25	25	25	75	26,250.00	25	25	25	75	26,250.00	25	25	25	75	26,250.00
FLASH DRIVE, 32GB	piece	10	10	10	30	12,600.00	10	10	10	30	12,600.00	10	10	10	30	12,600.00	10	10	10	30	12,600.00
INK CARTRIDGE, EPSON 801, Black, 127 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Cyan, 78 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Magenta, 73 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Yellow, 70 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Black, 127 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Cyan, 78 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Magenta, 73 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Yellow, 70 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Black, 127 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Cyan, 78 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Magenta, 73 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Yellow, 70 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Black, 127 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Cyan, 78 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Magenta, 73 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Yellow, 70 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Black, 127 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Cyan, 78 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Magenta, 73 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Yellow, 70 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Black, 127 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Cyan, 78 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Magenta, 73 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Yellow, 70 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Black, 127 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Cyan, 78 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Magenta, 73 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Yellow, 70 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Black, 127 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Cyan, 78 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Magenta, 73 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Yellow, 70 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Black, 127 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Cyan, 78 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Magenta, 73 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Yellow, 70 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Black, 127 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Cyan, 78 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00
INK CARTRIDGE, EPSON 801, Magenta, 73 ml	bundle	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	10	30	11,400.00	10	10	1		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (at 1/27.10.2022)	Total Amount for the year	
		Monthly Quantity Requirement												Q4								
		Jan	Feb	Mar	Q3 average	April	May	June	Q2 average	July	Aug	Sept	Q3 average	Oct	Nov	Dec	Q4 average					
					0	0	0	0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0	0	0	0.00				0	0.00				0	0.00	0	0.00	0.00
A. TOTAL																						10,896,175.87
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						1,089,617.69
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						-
D. GRAND TOTAL (A + B+ C)																						11,985,793.57
E. APPROVED BUDGET BY THE AGENCY HEAD																						
In Figures and Words:																						

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

DRIZUE B. GONZALES
Property/Supply Officer

Date Prepared: September 27, 2022

Certified Funds Available / Certified Appropriate Funds Available:

Note: Subject to availability of funds.

ARVIE MAE C. OCHOA
Accountant / Budget Officer

Approved by:

Head of Office / Agency