

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-phileps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the Virtual Store account.
- 7.0 Should there be changes in the agency's CSE requirements, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the APP-CSE form must be submitted to the Virtual Store account.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-phileps.gov.ph, or visit the PS-DBM website

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: DPWH
Region: VII - Cebu
Address: V. Sotto St., Triaga, Cebu City

Agency Code(IACS): No Code
Organization Type: National Government Agency (NSA)

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year (as of 28 July 2022)	Price Catalogue	Total Amount for the year				
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOSITS)																					
ALCOHOL OR ACETONE BASED ANTISEPTICS																					
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																					
3	6021413-GB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
4	6021413-GB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
5	6021534-ER-P01	ERASER, plastic, rubber	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
6	6021524-SP-G01	SIGN PEN, Black, liquid or gel	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
7	6021524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
8	6021524-SP-G03	SIGN PEN, Red, liquid or gel	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
9	6021124-WR-P01	WRAPPING PAPER, Kraft, 50 sheets per pack	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																					
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
11	4511609-AM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (lm.)	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
BATTERIES AND CELLS AND ACCESSORIES																					
12	26111702-ET-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
13	26111702-ET-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
14	26111702-ET-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
CLEANING EQUIPMENT AND SUPPLIES																					
15	47131812-JF-A01	AIR FRESHENER, Aerosol type, 150g	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
16	47131604-RR-S01	BROOM, Soft (Walls Tangle-free)	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
17	47131604-RR-T01	BROOM, Stick (Walls Tangle-free)	bottle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900ml - 1000ml	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
19	47131805-C-P01	CLEANER, Scouring Powder, 350g	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
20	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
21	47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
22	47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
23	47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
24	47131802-TW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
25	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300ml	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
26	73101612-HS-L01	LIQUID HAND SOAP, 500ml	bottle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
27	47121804-MP-B01	MOP BUCKET, heavy duty, hand plastic, 30 liters capacity	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
28	47131613-MP-B02	MOPHANDLE, made of rayon	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
29	47131601-MG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
30	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
31	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
COLOR COMPOUNDS AND DISPERSIONS																					
34	12121703-SI-P01	INK, for stamp pad, 50ml	bottle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
CONSUMER ELECTRONICS																					
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
FACE MASK																					
36	47131213-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
FILMS																					
37	13111203-AC-P01	ACETATE, 50 meters	roll	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
38	13111201-CP-P01	CARBON FILM, A4, 100 sheets per box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
39	13111201-CP-P02	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
FIRE FIGHTING EQUIPMENT																					
40	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCC	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
FLAG OR ACCESSORIES																					
42	55121905-PP-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
FURNITURE AND FURNISHINGS																					
43	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
44	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
45	56101519-TV-S01	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
46	56101519-TV-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00

