

APP-CSE 2022 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

**Introduction:**

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

**Reminders:**

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

*Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.*

Department/Bureau/Office: CAPIZ 1ST DISTRICT ENGINEERING OFFICE  
Region: VI  
Address: KM. 1, Roxas City, Capiz

Agency Code/UACS: No Code  
Organization Type: National Government Agency (NGA)

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| Item & Specifications                                   |                 |                                                    | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |  |
|---------------------------------------------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|---------------------------------------|---------------------------|--|
|                                                         |                 |                                                    |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                       |                           |  |
| PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS) |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                       |                           |  |
| PESTICIDES OR PEST REPELLENTS                           |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                       |                           |  |
| 1                                                       | 10191509-IN-A01 | INSECTICIDE, aerosol type                          | can             | 17                           | 9   | 12  | 38 | 5,295.68  | 9     | 14  | 9    | 32 | 4,459.52  | 12   | 9   | 12   | 33 | 4,598.88  | 10  | 10  | 13  | 33 | 4,598.88  | 136.00                      | 139.36                                | 18952.96                  |  |
| PERFUMES OR COLOGNES OR FRAGRANCES                      |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                       |                           |  |
| 2                                                       | 53131626-HS-501 | LIQUID HAND SANITIZER, 500mL                       | bottle          | 18                           | 16  | 18  | 52 | 7,874.36  | 16    | 19  | 16   | 51 | 7,722.93  | 16   | 19  | 16   | 51 | 7,722.93  | 19  | 16  | 19  | 54 | 8,177.22  | 208.00                      | 151.43                                | 31497.44                  |  |
| ALCOHOL OR ACETONE BASED ANTISEPTICS                    |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                       |                           |  |
| 3                                                       | 12191601-AL-E04 | ALCOHOL, Ethyl, 68%-72%, 500 ml                    | bottle          | 20                           | 20  | 20  | 60 | 3,993.60  | 20    | 20  | 20   | 60 | 3,993.60  | 20   | 20  | 20   | 60 | 3,993.60  | 20  | 20  | 20  | 60 | 3,993.60  | 240.00                      | 66.56                                 | 15974.40                  |  |
| 4                                                       | 12191601-AL-E03 | ALCOHOL, ethyl, 68%-72%, 1 Gallon                  | gallon          | 9                            | 7   | 9   | 25 | 9,698.00  | 7     | 9   | 7    | 23 | 8,922.16  | 9    | 7   | 7    | 23 | 8,922.16  | 9   | 7   | 7   | 23 | 8,922.16  | 94.00                       | 387.92                                | 36464.48                  |  |
| 5                                                       | 51471901-AL-T01 | ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)         | bottle          | 5                            | 5   | 5   | 15 | 653.70    | 5     | 5   | 5    | 15 | 653.70    | 5    | 5   | 5    | 15 | 653.70    | 5   | 5   | 5   | 15 | 653.70    | 60.00                       | 43.58                                 | 2614.80                   |  |
| 6                                                       | 51471901-AL-T02 | ALCOHOL, Isopropyl, 68%-72%, scented, 3.785 liters | gallon          | 1                            | 1   | 1   | 3  | 1,365.00  | 1     | 1   | 1    | 3  | 1,365.00  | 1    | 1   | 1    | 3  | 1,365.00  | 1   | 1   | 1   | 3  | 1,365.00  | 12.00                       | 455.00                                | 5460.00                   |  |
| 7                                                       | 51471505-PO-P01 | POVIDONE IODINE, 10 % solution, 120 ml             | gallon          | 6                            | 2   | 3   | 11 | 2,285.25  | 6     | 2   | 3    | 11 | 2,285.25  | 6    | 2   | 3    | 11 | 2,285.25  | 6   | 2   | 3   | 11 | 2,285.25  | 44.00                       | 207.75                                | 9141.00                   |  |
| COLOR COMPOUNDS AND DISPERSIONS                         |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                       |                           |  |
| 8                                                       | 12171703-SI-P01 | INK, for stamp pad                                 | bottle          | 28                           | 2   | 3   | 33 | 1,040.16  | 6     | 2   | 3    | 11 | 346.72    | 7    | 2   | 3    | 12 | 378.24    | 3   | 2   | 4   | 9  | 283.68    | 65.00                       | 31.52                                 | 2048.80                   |  |
| FILMS                                                   |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                       |                           |  |
| 9                                                       | 13111203-AC-F01 | ACETATE                                            | roll            | 2                            | 1   | 1   | 4  | 3,391.28  | 2     | 1   | 1    | 4  | 3,391.28  | 2    | 1   | 1    | 4  | 3,391.28  | 2   | 1   | 1   | 4  | 3,391.28  | 16.00                       | 847.82                                | 13565.12                  |  |
| 10                                                      | 13111201-CF-P01 | CARBON FILM, A4                                    | box             | 4                            | 2   | 2   | 8  | 1,768.00  | 2     | 2   | 2    | 6  | 1,326.00  | 1    | 1   | 1    | 3  | 663.00    | 1   | 1   | 1   | 3  | 663.00    | 20.00                       | 221.00                                | 4420.00                   |  |
| 11                                                      | 13111201-CF-P02 | CARBON FILM, legal                                 | box             | 3                            | 2   | 2   | 7  | 1,459.64  | 2     | 2   | 2    | 6  | 1,251.12  | 2    | 1   | 1    | 4  | 834.08    | 1   | 1   | 1   | 3  | 625.56    | 20.00                       | 208.52                                | 4170.40                   |  |
| PAPER MATERIALS AND PRODUCTS                            |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                       |                           |  |
| 12                                                      | 14111525-CA-A01 | CARTOLINA, assorted colors                         | pack            | 2                            | 1   | 1   | 4  | 334.88    | 2     | 1   | 1    | 4  | 334.88    | 2    | 1   | 1    | 4  | 334.88    | 2   | 1   | 1   | 4  | 334.88    | 16.00                       | 83.72                                 | 1339.52                   |  |
| 13                                                      | 14111506-CF-L11 | COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm       | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 882.55                                | 0.00                      |  |
| 14                                                      | 14111506-CF-L12 | COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm       | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1029.60                               | 0.00                      |  |
| 15                                                      | 14111506-CF-L22 | COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm       | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1528.80                               | 0.00                      |  |
| 16                                                      | 14111506-CF-L21 | COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm       | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 906.36                                | 0.00                      |  |
| 17                                                      | 14111506-CF-L31 | COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm       | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 884.00                                | 0.00                      |  |
| 18                                                      | 14111506-CF-L32 | COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm       | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1508.00                               | 0.00                      |  |



| Item & Specifications                       |                 |                                                   | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |         |           |  |
|---------------------------------------------|-----------------|---------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----------------------------|---------------------------------------|---------------------------|---------|-----------|--|
|                                             |                 |                                                   |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec |                             |                                       |                           | Q4      | Q4 AMOUNT |  |
| 19                                          | 14111609-LL-C01 | LOOSELEAF COVER, legal                            | bundle          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 794.96  | 0.00      |  |
| 20                                          | 14111514-NP-S02 | NOTE PAD, stick on, 50mm x 76mm (2" x 3") min     | pad             | 33                           | 3   | 3   | 39  | 1,445.34  | 3     | 3   | 3    | 9   | 333.54    | 3    | 3   | 3    | 9   | 333.54    | 3   | 3   | 3   | 9                           | 333.54                                | 66.00                     | 37.06   | 2445.96   |  |
| 21                                          | 14111514-NP-S04 | NOTE PAD, stick on, 76mm x 100mm (3" x 4") min    | pad             | 37                           | 3   | 7   | 47  | 2,786.16  | 3     | 3   | 7    | 13  | 770.64    | 3    | 3   | 7    | 13  | 770.64    | 3   | 3   | 7   | 13                          | 770.64                                | 86.00                     | 59.28   | 5098.08   |  |
| 22                                          | 14111514-NP-S03 | NOTE PAD, stick on, 3" x 3"                       | pad             | 37                           | 2   | 2   | 41  | 2,217.28  | 7     | 2   | 2    | 11  | 594.88    | 7    | 2   | 2    | 11  | 594.88    | 7   | 2   | 2   | 11                          | 594.88                                | 74.00                     | 54.08   | 4001.92   |  |
| 23                                          | 14111514-NB-S01 | NOTEBOOK, stenographer                            | piece           | 2                            | 2   | 2   | 6   | 72.24     | 2     | 2   | 2    | 6   | 72.24     | 2    | 2   | 2    | 6   | 72.24     | 2   | 2   | 2   | 6                           | 72.24                                 | 24.00                     | 12.04   | 288.96    |  |
| 24                                          | 14111507-PP-M01 | PAPER, MULTICOPY, A4, 80 gsm                      | reams           | 66                           | 16  | 1   | 83  | 11,342.78 | 66    | 1   | 16   | 83  | 11,342.78 | 66   | 1   | 16   | 83  | 11,342.78 | 51  | 16  | 11  | 78                          | 10,659.48                             | 327.00                    | 136.66  | 44687.82  |  |
| 25                                          | 14111507-PP-M02 | PAPER, MULTICOPY, Legal, 80gsm                    | reams           | 4                            | 1   | 1   | 6   | 766.26    | 3     | 1   | 1    | 5   | 638.55    | 3    | 1   | 1    | 5   | 638.55    | 4   | 1   | 1   | 6                           | 766.26                                | 22.00                     | 127.71  | 2809.62   |  |
| 26                                          | 14111507-PP-C01 | PAPER, Multi-Purpose, A4, 70 gsm                  | reams           | 1                            | 1   | 1   | 3   | 294.78    | 1     | 1   | 1    | 3   | 294.78    | 1    | 1   | 1    | 3   | 294.78    | 1   | 1   | 1   | 3                           | 294.78                                | 12.00                     | 98.26   | 1179.12   |  |
| 27                                          | 14111507-PP-C02 | PAPER, multi-purpose, legal, 70gsm                | reams           | 1                            | 1   | 1   | 3   | 355.38    | 1     | 1   | 1    | 3   | 355.38    | 1    | 1   | 1    | 3   | 355.38    | 1   | 1   | 1   | 3                           | 355.38                                | 12.00                     | 118.46  | 1421.52   |  |
| 28                                          | 14111531-PP-R01 | PAD PAPER, ruled                                  | pad             | 7                            | 2   | 2   | 11  | 320.32    | 2     | 2   | 2    | 6   | 174.72    | 2    | 2   | 2    | 6   | 174.72    | 2   | 2   | 2   | 6                           | 174.72                                | 29.00                     | 29.12   | 844.48    |  |
| 29                                          | 14111503-PA-P01 | PAPER, parchment                                  | box             | 1                            | 1   | 1   | 3   | 294.15    | 1     | 1   | 1    | 3   | 294.15    | 1    | 1   | 1    | 3   | 294.15    | 1   | 1   | 1   | 3                           | 294.15                                | 12.00                     | 98.05   | 1176.60   |  |
| 30                                          | 14111818-TH-P02 | Thermal Paper, 55GSM (-5%) ,1/2 Core, 216mm x 30m | roll            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 55.64   | 0.00      |  |
| 31                                          | 14111531-RE-B01 | RECORD BOOK, 300 PAGES, size: 214mm x 278mm min   | book            | 118                          | 86  | 86  | 290 | 20,508.80 | 88    | 86  | 86   | 260 | 18,387.20 | 44   | 42  | 42   | 128 | 9,052.16  | 24  | 22  | 22  | 68                          | 4,808.96                              | 746.00                    | 70.72   | 52757.12  |  |
| 32                                          | 14111531-RE-B02 | RECORD BOOK, 500 PAGES, size: 214mm x 278mm min   | book            | 29                           | 9   | 9   | 47  | 4,790.24  | 14    | 9   | 9    | 32  | 3,261.44  | 14   | 9   | 9    | 32  | 3,261.44  | 14  | 9   | 9   | 32                          | 3,261.44                              | 143.00                    | 101.92  | 14574.56  |  |
| 33                                          | 14111704-TT-P02 | TOILET TISSUE PAPER, 2-ply, 100% recycled         | pack            | 75                           | 65  | 65  | 205 | 17,802.20 | 75    | 65  | 65   | 205 | 17,802.20 | 65   | 75  | 65   | 205 | 17,802.20 | 65  | 75  | 65  | 205                         | 17,802.20                             | 820.00                    | 86.84   | 71208.80  |  |
| 34                                          | 14111704-IFPT01 | TISSUE, interfolded paper towel                   | pack            | 8                            | 7   | 7   | 22  | 766.48    | 8     | 7   | 7    | 22  | 766.48    | 7    | 8   | 7    | 22  | 766.48    | 7   | 8   | 7   | 22                          | 766.48                                | 88.00                     | 34.84   | 3065.92   |  |
| 35                                          | 14111704-TT-P04 | TOILET TISSUE PAPER, Interfolded Paper Towel      | pack            | 5                            | 5   | 5   | 15  | 507.00    | 5     | 5   | 5    | 15  | 507.00    | 5    | 5   | 5    | 15  | 507.00    | 5   | 5   | 5   | 15                          | 507.00                                | 60.00                     | 33.80   | 2028.00   |  |
| BATTERIES AND CELLS AND ACCESSORIES         |                 |                                                   |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |                             |                                       |                           |         |           |  |
| 36                                          | 26111702-BT-A02 | BATTERY, dry Cell, size AA                        | pack            | 32                           | 12  | 12  | 56  | 2,032.80  | 5     | 2   | 2    | 9   | 326.70    | 5    | 2   | 2    | 9   | 326.70    | 5   | 2   | 2   | 9                           | 326.70                                | 83.00                     | 36.30   | 3012.90   |  |
| 37                                          | 26111702-BT-A01 | BATTERY, dry Cell, size AAA                       | pack            | 30                           | 12  | 12  | 54  | 1,065.42  | 2     | 3   | 2    | 7   | 138.11    | 2    | 2   | 3    | 7   | 138.11    | 2   | 3   | 2   | 7                           | 138.11                                | 75.00                     | 19.73   | 1479.75   |  |
| 38                                          | 26111702-BT-A03 | BATTERY, dry Cell, size D                         | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 96.20   | 0.00      |  |
| MANUFACTURING COMPONENTS AND SUPPLIES       |                 |                                                   |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |                             |                                       |                           |         |           |  |
| 39                                          | 31201610-GL-J01 | GLUE, all purpose                                 | jar             | 19                           | 4   | 4   | 27  | 1,930.50  | 13    | 7   | 4    | 24  | 1,716.00  | 13   | 4   | 7    | 24  | 1,716.00  | 13  | 7   | 4   | 24                          | 1,716.00                              | 99.00                     | 71.50   | 7078.50   |  |
| 40                                          | 31151804-SW-H01 | STAPLE WIRE, heavy duty, binder type, 23/13       | box             | 42                           | 2   | 2   | 46  | 908.96    | 2     | 2   | 2    | 6   | 118.56    | 2    | 2   | 2    | 6   | 118.56    | 2   | 2   | 2   | 6                           | 118.56                                | 64.00                     | 19.76   | 1264.64   |  |
| 41                                          | 31151804-SW-S01 | STAPLE WIRE, standard                             | box             | 60                           | 7   | 7   | 74  | 1,658.34  | 17    | 10  | 7    | 34  | 761.94    | 17   | 7   | 10   | 34  | 761.94    | 17  | 10  | 7   | 34                          | 761.94                                | 176.00                    | 22.41   | 3944.16   |  |
| 42                                          | 31201502-TA-E01 | TAPE, electrical                                  | roll            | 18                           | 2   | 3   | 23  | 429.41    | 3     | 2   | 3    | 8   | 149.36    | 3    | 2   | 3    | 8   | 149.36    | 3   | 2   | 3   | 8                           | 149.36                                | 47.00                     | 18.67   | 877.49    |  |
| 43                                          | 31201503-TA-M01 | TAPE, masking, 24mm                               | roll            | 46                           | 11  | 11  | 68  | 3,712.80  | 21    | 11  | 11   | 43  | 2,347.80  | 21   | 16  | 11   | 48  | 2,620.80  | 16  | 16  | 11  | 43                          | 2,347.80                              | 202.00                    | 54.60   | 11029.20  |  |
| 44                                          | 31201503-TA-M02 | TAPE, MASKING, 48mm                               | roll            | 6                            | 6   | 6   | 18  | 1,918.80  | 6     | 6   | 6    | 18  | 1,918.80  | 6    | 6   | 6    | 18  | 1,918.80  | 6   | 6   | 6   | 18                          | 1,918.80                              | 72.00                     | 106.60  | 7675.20   |  |
| 45                                          | 31201517-TA-P01 | TAPE, packaging, 48mm                             | roll            | 28                           | 8   | 9   | 45  | 1,006.20  | 9     | 9   | 9    | 27  | 603.72    | 9    | 9   | 9    | 27  | 603.72    | 9   | 9   | 9   | 27                          | 603.72                                | 126.00                    | 22.36   | 2817.36   |  |
| 46                                          | 31201512-TA-T01 | TAPE, transparent, 24mm                           | roll            | 75                           | 5   | 5   | 85  | 857.65    | 15    | 5   | 5    | 25  | 252.25    | 10   | 20  | 5    | 35  | 353.15    | 10  | 10  | 3   | 23                          | 232.07                                | 168.00                    | 10.09   | 1695.12   |  |
| 47                                          | 31201512-TA-T02 | TAPE, transparent, 48mm                           | roll            | 55                           | 5   | 5   | 65  | 1,298.05  | 5     | 5   | 5    | 15  | 299.55    | 5    | 5   | 5    | 15  | 299.55    | 5   | 5   | 5   | 15                          | 299.55                                | 110.00                    | 19.97   | 2196.70   |  |
| 48                                          | 31151507-TW-P01 | TWINE, plastic                                    | roll            | 3                            | 3   | 3   | 9   | 524.16    | 3     | 3   | 3    | 9   | 524.16    | 3    | 3   | 3    | 9   | 524.16    | 3   | 3   | 3   | 9                           | 524.16                                | 36.00                     | 58.24   | 2096.64   |  |
| HEATING AND VENTILATION AND AIR CIRCULATION |                 |                                                   |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |                             |                                       |                           |         |           |  |
| 49                                          | 40101604-EF-G01 | ELECTRIC FAN, Industrial, ground type             | unit            | 9                            | 0   | 0   | 9   | 9,987.12  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 9.00                      | 1109.68 | 9987.12   |  |
| 50                                          | 40101604-EF-C01 | ELECTRIC FAN, ceiling mount, orbit type           | unit            | 8                            | 0   | 0   | 8   | 10,957.44 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 8.00                      | 1369.68 | 10957.44  |  |
| 51                                          | 40101604-EF-S01 | ELECTRIC FAN, stand type                          | unit            | 2                            | 0   | 0   | 2   | 1,713.72  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 2.00                      | 856.86  | 1713.72   |  |
| 52                                          | 40101604-EF-W01 | ELECTRIC FAN, wall mount, plastic blade           | unit            | 5                            | 0   | 0   | 5   | 3,374.80  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 5.00                      | 674.96  | 3374.80   |  |
| MEDICAL THERMOMETERS AND ACCESSORIES        |                 |                                                   |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |                             |                                       |                           |         |           |  |
| 53                                          | 41112224-TG-T02 | THERMOGUN                                         | piece           | 3                            | 0   | 0   | 3   | 7,597.20  | 0     | 0   | 0    | 0   | 0.00      | 2    | 0   | 0    | 2   | 5,064.80  | 0   | 0   | 0   | 0                           | 0.00                                  | 5.00                      | 2532.40 | 12662.00  |  |
| LIGHTING AND FIXTURES AND ACCESSORIES       |                 |                                                   |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |                             |                                       |                           |         |           |  |
| 54                                          | 39101628-LT-L01 | LINEAR TUBE, Light Emitting Diode (LED), 18 watts | piece           | 1                            | 1   | 1   | 3   | 617.46    | 1     | 1   | 1    | 3   | 617.46    | 1    | 1   | 1    | 3   | 617.46    | 1   | 1   | 1   | 3                           | 617.46                                | 12.00                     | 205.82  | 2469.84   |  |
| 55                                          | 39101628-LB-L01 | LIGHT BULB, Light Emitting Diode (LED)            | piece           | 68                           | 1   | 1   | 70  | 5,751.20  | 18    | 1   | 1    | 20  | 1,643.20  | 18   | 1   | 1    | 20  | 1,643.20  | 18  | 1   | 1   | 20                          | 1,643.20                              | 130.00                    | 82.16   | 10680.80  |  |



| Item & Specifications                                                                |                 |                                                   | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |
|--------------------------------------------------------------------------------------|-----------------|---------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------|-----------------------------|---------------------------------------|---------------------------|
|                                                                                      |                 |                                                   |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  | Q4 AMOUNT |                             |                                       |                           |
| MEASURING AND OBSERVING AND TESTING EQUIPMENT                                        |                 |                                                   |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |                                       |                           |
| 56                                                                                   | 41111604-RU-P02 | RULER, plastic, 450mm                             | piece           | 37                           | 2   | 2   | 41  | 724.88    | 1     | 1   | 1    | 3   | 53.04     | 10   | 1   | 1    | 12  | 212.16    | 1   | 1   | 1   | 3   | 53.04     | 59.00                       | 17.68                                 | 1043.12                   |
| CLEANING EQUIPMENT AND SUPPLIES                                                      |                 |                                                   |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |                                       |                           |
| 57                                                                                   | 47131812-AF-A01 | AIR FRESHENER, aerosol type                       | can             | 20                           | 5   | 5   | 30  | 2,706.60  | 14    | 8   | 8    | 30  | 2,706.60  | 17   | 5   | 5    | 27  | 2,435.94  | 14  | 8   | 8   | 30  | 2,706.60  | 117.00                      | 90.22                                 | 10555.74                  |
| 58                                                                                   | 47131604-BR-S01 | BROOM, soft, tambo                                | piece           | 21                           | 5   | 5   | 31  | 4,223.44  | 7     | 5   | 5    | 17  | 2,316.08  | 8    | 5   | 5    | 18  | 2,452.32  | 7   | 5   | 5   | 17  | 2,316.08  | 83.00                       | 136.24                                | 11307.92                  |
| 59                                                                                   | 47131604-BR-T01 | BROOM, stick, tng-tng                             | piece           | 10                           | 8   | 8   | 26  | 473.20    | 10    | 8   | 8    | 26  | 473.20    | 10   | 8   | 8    | 26  | 473.20    | 10  | 8   | 8   | 26  | 473.20    | 104.00                      | 18.20                                 | 1892.80                   |
| 60                                                                                   | 47131829-TB-C01 | CLEANER, toilet and urinal                        | bottle          | 15                           | 7   | 7   | 29  | 1,206.40  | 14    | 7   | 8    | 29  | 1,206.40  | 14   | 7   | 8    | 29  | 1,206.40  | 14  | 7   | 8   | 29  | 1,206.40  | 116.00                      | 41.60                                 | 4825.60                   |
| 61                                                                                   | 47131805-CL-P01 | CLEANSER, scouring powder                         | can             | 15                           | 8   | 8   | 31  | 741.52    | 15    | 8   | 8    | 31  | 741.52    | 15   | 8   | 8    | 31  | 741.52    | 15  | 8   | 8   | 31  | 741.52    | 124.00                      | 23.92                                 | 2966.08                   |
| 62                                                                                   | 47131811-DE-B02 | DETERGENT BAR, 140g                               | piece           | 3                            | 3   | 3   | 9   | 74.70     | 3     | 3   | 3    | 9   | 74.70     | 3    | 3   | 3    | 9   | 74.70     | 3   | 3   | 3   | 9   | 74.70     | 36.00                       | 8.30                                  | 298.80                    |
| 63                                                                                   | 47131811-DE-P03 | DETERGENT POWDER, all-purpose, 1kg                | pack            | 11                           | 6   | 7   | 24  | 1,297.92  | 10    | 7   | 6    | 23  | 1,243.84  | 10   | 7   | 7    | 24  | 1,297.92  | 9   | 7   | 7   | 23  | 1,243.84  | 94.00                       | 54.08                                 | 5083.52                   |
| 64                                                                                   | 47131803-D5-A01 | DISINFECTANT SPRAY, aerosol type                  | can             | 8                            | 8   | 8   | 24  | 3,095.04  | 8     | 8   | 8    | 24  | 3,095.04  | 8    | 8   | 8    | 24  | 3,095.04  | 8   | 8   | 8   | 24  | 3,095.04  | 96.00                       | 128.96                                | 12380.16                  |
| 65                                                                                   | 47131601-DU-P01 | DUST PAN, non-rigid plastic                       | piece           | 12                           | 2   | 2   | 16  | 397.28    | 7     | 2   | 2    | 11  | 273.13    | 6    | 1   | 2    | 9   | 223.47    | 6   | 1   | 1   | 8   | 198.64    | 44.00                       | 24.83                                 | 1092.52                   |
| 66                                                                                   | 51241552-SH-S01 | SODIUM HYPOCHLORITE, 3.785 liters                 | gallon          | 4                            | 4   | 4   | 12  | 1,575.00  | 4     | 4   | 4    | 12  | 1,575.00  | 4    | 4   | 4    | 12  | 1,575.00  | 4   | 4   | 4   | 12  | 1,575.00  | 48.00                       | 131.25                                | 6300.00                   |
| 67                                                                                   | 73101612-HS-L01 | LIQUID HAND SOAP, 500mL                           | bottle          | 12                           | 7   | 7   | 26  | 2,676.96  | 11    | 7   | 8    | 26  | 2,676.96  | 11   | 7   | 8    | 26  | 2,676.96  | 11  | 7   | 7   | 25  | 2,574.00  | 103.00                      | 102.96                                | 10604.88                  |
| 68                                                                                   | 47131802-FW-P02 | FLOOR WAX, paste type, red                        | can             | 1                            | 1   | 1   | 3   | 929.28    | 1     | 1   | 1    | 3   | 929.28    | 1    | 1   | 1    | 3   | 929.28    | 1   | 1   | 1   | 3   | 929.28    | 12.00                       | 309.76                                | 3717.12                   |
| 69                                                                                   | 47131830-FC-A01 | FURNITURE CLEANER, aerosol type                   | can             | 7                            | 2   | 2   | 11  | 1,321.32  | 2     | 2   | 2    | 6   | 720.72    | 2    | 2   | 2    | 6   | 720.72    | 2   | 2   | 2   | 6   | 720.72    | 29.00                       | 120.12                                | 3483.48                   |
| 70                                                                                   | 47121804-MP-B01 | MOP BUCKET, heavy duty, hard plastic              | unit            | 9                            | 1   | 1   | 11  | 25,168.00 | 4     | 1   | 1    | 6   | 13,728.00 | 4    | 1   | 2    | 7   | 16,016.00 | 4   | 1   | 1   | 6   | 13,728.00 | 30.00                       | 2288.00                               | 68640.00                  |
| 71                                                                                   | 47131613-MP-H02 | MOPHANDLE, heavy duty, screw type                 | piece           | 5                            | 1   | 1   | 7   | 873.60    | 1     | 1   | 1    | 3   | 374.40    | 1    | 1   | 1    | 3   | 374.40    | 1   | 1   | 1   | 3   | 374.40    | 16.00                       | 124.80                                | 1996.80                   |
| 72                                                                                   | 47131619-MP-R01 | MOPHEAD, made of rayon                            | piece           | 11                           | 1   | 1   | 13  | 1,608.88  | 1     | 1   | 1    | 3   | 371.28    | 1    | 1   | 1    | 3   | 371.28    | 1   | 1   | 1   | 3   | 371.28    | 22.00                       | 123.76                                | 2722.72                   |
| 73                                                                                   | 47131501-RG-C01 | RAGS, all cotton                                  | bundle          | 37                           | 2   | 2   | 41  | 2,206.62  | 12    | 2   | 2    | 16  | 861.12    | 14   | 2   | 5    | 21  | 1,130.22  | 2   | 2   | 2   | 6   | 322.92    | 84.00                       | 53.82                                 | 4520.88                   |
| 74                                                                                   | 47131602-SC-N01 | SCOURING PAD                                      | pack            | 7                            | 4   | 4   | 15  | 1,684.80  | 4     | 4   | 4    | 12  | 1,347.84  | 7    | 4   | 4    | 15  | 1,684.80  | 4   | 4   | 4   | 12  | 1,347.84  | 54.00                       | 112.32                                | 6065.28                   |
| 75                                                                                   | 47121701-TB-P04 | TRASHBAG, GPP specs, black, 940mmx1016mm          | pack            | 91                           | 31  | 31  | 153 | 20,606.04 | 40    | 30  | 30   | 100 | 13,468.00 | 30   | 30  | 40   | 100 | 13,468.00 | 30  | 30  | 40  | 100 | 13,468.00 | 453.00                      | 134.68                                | 61010.04                  |
| 76                                                                                   | 47121702-WB-P01 | WASTEBASKET, non-rigid plastic                    | piece           | 11                           | 2   | 2   | 15  | 419.40    | 5     | 2   | 2    | 9   | 251.64    | 5    | 2   | 2    | 9   | 251.64    | 5   | 2   | 2   | 9   | 251.64    | 42.00                       | 27.96                                 | 1174.32                   |
| INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES |                 |                                                   |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |                                       |                           |
| 77                                                                                   | 43211507-DSK001 | DESKTOP FOR BASIC USERS                           | unit            | 0                            | 0   | 2   | 2   | 49,587.20 | 0     | 0   | 2    | 2   | 49,587.20 | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 4.00                        | 24,793.60                             | 99174.40                  |
| 78                                                                                   | 43211507-DSK002 | DESKTOP FOR MID-RANGE USERS                       | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 42,390.40                             | 0.00                      |
| 79                                                                                   | 43211503-LAP001 | LAPTOP FOR MID-RANGE USERS                        | unit            | 0                            | 0   | 1   | 1   | 41,392.00 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 1.00                        | 41,392.00                             | 41392.00                  |
| 80                                                                                   | 43201827-HD-X02 | EXTERNAL HARD DRIVE, 1 TB                         | piece           | 11                           | 1   | 5   | 17  | 44,180.28 | 1     | 1   | 1    | 3   | 7,796.52  | 4    | 0   | 0    | 4   | 10,395.36 | 0   | 0   | 0   | 0   | 0.00      | 24.00                       | 2598.84                               | 62372.16                  |
| 81                                                                                   | 43202010-FD-U01 | FLASH DRIVE, 16 GB                                | piece           | 31                           | 1   | 1   | 33  | 5,525.52  | 1     | 1   | 1    | 3   | 502.32    | 1    | 1   | 1    | 3   | 502.32    | 1   | 1   | 1   | 3   | 502.32    | 42.00                       | 167.44                                | 7032.48                   |
| 82                                                                                   | 43211708-MO-O01 | MOUSE, OPTICAL, USB connection type               | unit            | 38                           | 1   | 1   | 40  | 4,452.00  | 4     | 1   | 1    | 6   | 667.80    | 4    | 1   | 1    | 6   | 667.80    | 3   | 0   | 0   | 3   | 333.90    | 55.00                       | 111.30                                | 6121.50                   |
| 83                                                                                   | 43211708-MO-O02 | MOUSE, WIRELESS, USB                              | unit            | 17                           | 1   | 3   | 21  | 3,234.00  | 1     | 1   | 1    | 3   | 462.00    | 1    | 1   | 1    | 3   | 462.00    | 0   | 0   | 0   | 0   | 0.00      | 27.00                       | 154.00                                | 4158.00                   |
| 84                                                                                   | 43212102-PR-D02 | PRINTER, impact, dot matrix, 24 pins, 136 columns | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 38100.97                              | 0.00                      |
| 85                                                                                   | 43212102-PR-D01 | PRINTER, impact, dot matrix, 9 pins, 80 columns   | unit            | 3                            | 0   | 0   | 3   | 27,574.56 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 3.00                        | 9191.52                               | 27574.56                  |
| 86                                                                                   | 43212105-PR-L01 | PRINTER, laser, monochrome                        | unit            | 1                            | 0   | 0   | 1   | 724.88    | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 1.00                        | 724.88                                | 724.88                    |
| 87                                                                                   | 43212105-PR-L02 | PRINTER, laser, colored                           | unit            | 8                            | 0   | 1   | 9   | 71,091.00 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 9.00                        | 7899.00                               | 71091.00                  |
| OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES                                        |                 |                                                   |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |                                       |                           |
| 88                                                                                   | 44121710-CH-W01 | CHALK, white enamel                               | box             | 2                            | 0   | 0   | 2   | 59.28     | 0     | 0   | 0    | 0   | 0.00      | 1    | 0   | 0    | 1   | 29.64     | 0   | 0   | 0   | 0   | 0.00      | 3.00                        | 29.64                                 | 88.92                     |
| 89                                                                                   | 44122105-BF-C01 | CLIP, backfold, 19mm                              | box             | 33                           | 3   | 3   | 39  | 341.64    | 13    | 3   | 3    | 19  | 166.44    | 13   | 3   | 3    | 19  | 166.44    | 13  | 3   | 3   | 19  | 166.44    | 96.00                       | 8.76                                  | 840.96                    |
| 90                                                                                   | 44122105-BF-C02 | CLIP, backfold, 25mm                              | box             | 33                           | 3   | 3   | 39  | 593.58    | 13    | 3   | 3    | 19  | 289.18    | 13   | 3   | 3    | 19  | 289.18    | 13  | 3   | 3   | 19  | 289.18    | 96.00                       | 15.22                                 | 1461.12                   |
| 91                                                                                   | 44122105-BF-C03 | CLIP, backfold, 32mm                              | box             | 33                           | 3   | 3   | 39  | 872.04    | 13    | 3   | 3    | 19  | 424.84    | 13   | 3   | 3    | 19  | 424.84    | 13  | 3   | 3   | 19  | 424.84    | 96.00                       | 22.36                                 | 2146.56                   |
| 92                                                                                   | 44122105-BF-C04 | CLIP, backfold, 50mm                              | box             | 33                           | 3   | 3   | 39  | 2,129.40  | 13    | 3   | 3    | 19  | 1,037.40  | 13   | 3   | 3    | 19  | 1,037.40  | 13  | 3   | 3   | 19  | 1,037.40  | 96.00                       | 54.60                                 | 5241.60                   |
| 93                                                                                   | 44121801-CT-R02 | CORRECTION TAPE, 8m                               | piece           | 141                          | 16  | 16  | 173 | 2,020.64  | 41    | 16  | 16   | 73  | 852.64    | 41   | 16  | 16   | 73  | 852.64    | 41  | 16  | 16  | 73  | 852.64    | 392.00                      | 11.68                                 | 4578.56                   |



| Item & Specifications |                 |                                                   | Unit of Measure | Monthly Quantity Requirement |     |     |      |            |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |
|-----------------------|-----------------|---------------------------------------------------|-----------------|------------------------------|-----|-----|------|------------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------|-----------------------------|---------------------------------------|---------------------------|
|                       |                 |                                                   |                 | Jan                          | Feb | Mar | Q1   | Q1 AMOUNT  | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  | Q4 AMOUNT |                             |                                       |                           |
| 94                    | 44111515-DF-B01 | DATA FILE BOX                                     | piece           | 952                          | 52  | 52  | 1056 | 81,523.20  | 2     | 2   | 2    | 6   | 463.20    | 2    | 2   | 2    | 6   | 463.20    | 2   | 2   | 2   | 6   | 463.20    | 1,074.00                    | 77.20                                 | 82912.80                  |
| 95                    | 44122011-DF-F01 | DATA FOLDER                                       | piece           | 1551                         | 160 | 160 | 1871 | 128,425.44 | 55    | 30  | 30   | 115 | 7,893.60  | 140  | 60  | 60   | 260 | 17,846.40 | 55  | 30  | 30  | 115 | 7,893.60  | 2,361.00                    | 68.64                                 | 162059.04                 |
| 96                    | 44121506-EN-D01 | ENVELOPE, documentary, A4                         | box             | 11                           | 8   | 8   | 27   | 18,173.43  | 8     | 8   | 8    | 24  | 16,154.16 | 8    | 8   | 8    | 24  | 16,154.16 | 8   | 8   | 8   | 24  | 16,154.16 | 99.00                       | 673.09                                | 66635.91                  |
| 97                    | 44121506-EN-D02 | ENVELOPE, DOCUMENTARY, for legal size document    | box             | 10                           | 7   | 7   | 24   | 22,251.84  | 6     | 6   | 6    | 18  | 16,688.88 | 6    | 6   | 6    | 18  | 16,688.88 | 6   | 6   | 6   | 18  | 16,688.88 | 78.00                       | 927.16                                | 72316.48                  |
| 98                    | 44121506-EN-X01 | ENVELOPE, expanding, kraft, legal                 | box             | 13                           | 6   | 6   | 25   | 18,460.00  | 6     | 5   | 5    | 16  | 11,814.40 | 6    | 5   | 5    | 16  | 11,814.40 | 6   | 5   | 5   | 16  | 11,814.40 | 73.00                       | 738.40                                | 53903.20                  |
| 99                    | 44121506-EN-X02 | ENVELOPE, expanding, plastic                      | piece           | 11                           | 6   | 6   | 23   | 701.27     | 6     | 6   | 6    | 18  | 548.82    | 6    | 6   | 6    | 18  | 548.82    | 6   | 6   | 6   | 18  | 548.82    | 77.00                       | 30.49                                 | 2347.73                   |
| 100                   | 44121506-EN-M02 | ENVELOPE, mailing                                 | box             | 29                           | 10  | 10  | 49   | 18,531.80  | 15    | 10  | 10   | 35  | 13,237.00 | 15   | 10  | 10   | 35  | 13,237.00 | 15  | 10  | 10  | 35  | 13,237.00 | 154.00                      | 378.20                                | 58242.80                  |
| 101                   | 44121504-EN-W02 | ENVELOPE, mailing, with window                    | box             | 7                            | 5   | 5   | 17   | 7,372.56   | 5     | 5   | 5    | 15  | 6,505.20  | 5    | 5   | 5    | 15  | 6,505.20  | 5   | 5   | 5   | 15  | 6,505.20  | 62.00                       | 433.68                                | 26888.16                  |
| 102                   | 44111912-ER-B01 | ERASER, FELT, for blackboard/whiteboard           | piece           | 3                            | 0   | 0   | 3    | 30.90      | 0     | 0   | 0    | 0   | 0.00      | 2    | 0   | 0    | 2   | 20.60     | 0   | 0   | 0   | 0   | 0.00      | 5.00                        | 10.30                                 | 51.50                     |
| 103                   | 44122118-FA-P01 | FASTENER, metal, non-sharp edges                  | box             | 69                           | 6   | 4   | 79   | 6,589.39   | 7     | 4   | 4    | 15  | 1,251.15  | 5    | 2   | 2    | 9   | 750.69    | 5   | 2   | 2   | 9   | 750.69    | 112.00                      | 83.41                                 | 9341.92                   |
| 104                   | 44111515-FO-X01 | FILE ORGANIZER, expanding, plastic, legal         | piece           | 159                          | 4   | 4   | 167  | 14,366.68  | 9     | 4   | 4    | 17  | 1,462.68  | 9    | 4   | 4    | 17  | 1,462.68  | 9   | 4   | 4   | 17  | 1,462.68  | 218.00                      | 86.04                                 | 18756.72                  |
| 105                   | 44122018-FT-D01 | FILE TAB DIVIDER, bristol board, for A4           | set             | 13                           | 3   | 3   | 19   | 211.47     | 3     | 3   | 3    | 9   | 100.17    | 3    | 3   | 3    | 9   | 100.17    | 3   | 3   | 3   | 9   | 100.17    | 46.00                       | 11.13                                 | 511.98                    |
| 106                   | 44122018-FT-D02 | FILE TAB DIVIDER, legal                           | set             | 11                           | 1   | 1   | 13   | 184.99     | 1     | 1   | 1    | 3   | 42.69     | 1    | 1   | 1    | 3   | 42.69     | 1   | 1   | 1   | 3   | 42.69     | 22.00                       | 14.23                                 | 313.06                    |
| 107                   | 44122011-FO-F01 | FOLDER, fancy, with slide, A4                     | bundle          | 2                            | 1   | 1   | 4    | 1,081.60   | 1     | 0   | 0    | 1   | 270.40    | 1    | 0   | 0    | 1   | 270.40    | 1   | 0   | 0   | 1   | 270.40    | 7.00                        | 270.40                                | 1892.80                   |
| 108                   | 44122011-FO-F02 | FOLDER, fancy, with slide, legal                  | bundle          | 2                            | 1   | 1   | 4    | 1,247.52   | 1     | 0   | 0    | 1   | 311.88    | 1    | 0   | 0    | 1   | 311.88    | 1   | 0   | 0   | 1   | 311.88    | 7.00                        | 311.88                                | 2183.16                   |
| 109                   | 44122011-FO-L01 | FOLDER, L-type, A4                                | pack            | 1                            | 1   | 1   | 3    | 514.29     | 1     | 1   | 1    | 3   | 514.29    | 1    | 1   | 1    | 3   | 514.29    | 1   | 1   | 1   | 3   | 514.29    | 12.00                       | 171.43                                | 2057.16                   |
| 110                   | 44122011-FO-L02 | FOLDER, L-type, legal                             | pack            | 1                            | 1   | 1   | 3    | 729.72     | 1     | 1   | 1    | 3   | 729.72    | 1    | 1   | 1    | 3   | 729.72    | 1   | 1   | 1   | 3   | 729.72    | 12.00                       | 243.24                                | 2918.88                   |
| 111                   | 44122027-FO-P01 | FOLDER, pressboard                                | box             | 40                           | 0   | 0   | 40   | 38,105.60  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 40.00                       | 952.64                                | 38105.60                  |
| 112                   | 44122011-FO-T03 | FOLDER, with tab, A4                              | pack            | 50                           | 0   | 0   | 50   | 13,950.00  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 50.00                       | 279.00                                | 13950.00                  |
| 113                   | 44122011-FO-T04 | FOLDER, with tab, legal                           | pack            | 20                           | 0   | 0   | 20   | 6,427.20   | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 20.00                       | 321.36                                | 6427.20                   |
| 114                   | 44122008-IT-T01 | INDEX TAB, self-adhesive, transparent             | box             | 32                           | 2   | 2   | 36   | 2,040.48   | 6     | 1   | 1    | 8   | 453.44    | 6    | 1   | 1    | 8   | 453.44    | 6   | 1   | 1   | 8   | 453.44    | 60.00                       | 56.68                                 | 3400.80                   |
| 115                   | 44111515-MF-B02 | MAGAZINE FILE BOX, large                          | piece           | 1                            | 1   | 1   | 3    | 124.80     | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 3.00                        | 41.60                                 | 124.80                    |
| 116                   | 44121716-MA-F01 | MARKER, fluorescent                               | set             | 24                           | 1   | 1   | 26   | 953.16     | 19    | 1   | 6    | 26  | 953.16    | 19   | 6   | 1    | 26  | 953.16    | 24  | 1   | 1   | 26  | 953.16    | 104.00                      | 36.66                                 | 3812.64                   |
| 117                   | 44121708-MW-B01 | MARKER, whiteboard, black                         | piece           | 34                           | 6   | 6   | 46   | 615.48     | 6     | 6   | 6    | 18  | 240.84    | 19   | 6   | 6    | 31  | 414.78    | 6   | 6   | 6   | 18  | 240.84    | 113.00                      | 13.38                                 | 1511.94                   |
| 118                   | 44121708-MW-B02 | MARKER, whiteboard, blue                          | piece           | 11                           | 1   | 1   | 13   | 173.94     | 1     | 1   | 1    | 3   | 40.14     | 3    | 1   | 1    | 5   | 66.90     | 1   | 1   | 1   | 3   | 40.14     | 24.00                       | 13.38                                 | 321.12                    |
| 119                   | 44121708-MW-B03 | MARKER, whiteboard, red                           | piece           | 9                            | 1   | 1   | 11   | 147.18     | 1     | 1   | 1    | 3   | 40.14     | 1    | 1   | 1    | 3   | 40.14     | 1   | 1   | 1   | 3   | 40.14     | 20.00                       | 13.38                                 | 267.60                    |
| 120                   | 44121708-MP-B01 | MARKER, permanent, black, bullet type             | piece           | 69                           | 1   | 1   | 71   | 637.58     | 6     | 1   | 1    | 8   | 71.84     | 19   | 1   | 1    | 21  | 188.58    | 6   | 1   | 1   | 8   | 71.84     | 108.00                      | 8.98                                  | 969.84                    |
| 121                   | 44121708-MP-B02 | MARKER, permanent, blue, bullet type              | piece           | 8                            | 1   | 1   | 10   | 89.80      | 6     | 1   | 1    | 8   | 71.84     | 8    | 1   | 1    | 10  | 89.80     | 6   | 1   | 1   | 8   | 71.84     | 36.00                       | 8.98                                  | 323.28                    |
| 122                   | 44121708-MP-B03 | MARKER, permanent, red, bullet type               | piece           | 6                            | 1   | 1   | 8    | 71.84      | 6     | 1   | 1    | 8   | 71.84     | 6    | 1   | 1    | 8   | 71.84     | 6   | 1   | 1   | 8   | 71.84     | 32.00                       | 8.98                                  | 287.36                    |
| 123                   | 44122104-PC-G01 | PAPER CLIP, vinyl/plastic coated, 33mm            | box             | 42                           | 2   | 2   | 46   | 356.96     | 2     | 2   | 2    | 6   | 46.56     | 22   | 2   | 2    | 26  | 201.76    | 2   | 2   | 2   | 6   | 46.56     | 84.00                       | 7.76                                  | 651.84                    |
| 124                   | 44122104-PC-J02 | PAPER CLIP, vinyl/plastic coated, 50mm            | box             | 72                           | 2   | 2   | 76   | 1,047.28   | 2     | 2   | 2    | 6   | 82.68     | 20   | 2   | 2    | 24  | 330.72    | 2   | 2   | 2   | 6   | 82.68     | 112.00                      | 13.78                                 | 1543.36                   |
| 125                   | 44121706-PE-L01 | PENCIL, lead, with eraser                         | box             | 31                           | 4   | 4   | 39   | 810.81     | 9     | 6   | 4    | 19  | 395.01    | 11   | 4   | 4    | 19  | 395.01    | 11  | 4   | 4   | 19  | 395.01    | 96.00                       | 20.79                                 | 1995.84                   |
| 126                   | 44122037-RB-P10 | RING BINDER, plastic, 32mm                        | bundle          | 2                            | 2   | 2   | 6    | 1,438.74   | 2     | 2   | 2    | 6   | 1,438.74  | 2    | 2   | 2    | 6   | 1,438.74  | 2   | 2   | 2   | 6   | 1,438.74  | 24.00                       | 239.79                                | 5754.96                   |
| 127                   | 44122101-RU-B01 | RUBBER BAND, No. 18                               | box             | 55                           | 2   | 2   | 59   | 5,902.95   | 4     | 2   | 2    | 8   | 800.40    | 4    | 1   | 1    | 6   | 600.30    | 3   | 1   | 1   | 5   | 500.25    | 78.00                       | 100.05                                | 7803.90                   |
| 128                   | 44121905-SP-F01 | STAMP PAD, felt                                   | piece           | 15                           | 2   | 2   | 19   | 664.05     | 1     | 1   | 1    | 3   | 104.85    | 2    | 1   | 1    | 4   | 139.80    | 1   | 1   | 2   | 4   | 139.80    | 30.00                       | 34.95                                 | 1048.50                   |
| 129                   | 44121612-BL-H01 | BLADE, for general purpose cutter / utility knife | piece           | 66                           | 2   | 2   | 70   | 1,037.40   | 6     | 2   | 2    | 10  | 148.20    | 6    | 2   | 2    | 10  | 148.20    | 6   | 2   | 2   | 10  | 148.20    | 100.00                      | 14.82                                 | 1482.00                   |
| 130                   | 44121612-CU-H01 | CUTTER/UTILITY KNIFE, for general purpose         | piece           | 23                           | 2   | 2   | 27   | 902.61     | 3     | 1   | 1    | 5   | 167.15    | 8    | 1   | 1    | 10  | 334.30    | 3   | 1   | 1   | 5   | 167.15    | 47.00                       | 33.43                                 | 1571.21                   |
| 131                   | 44103202-D5-M01 | DATING AND STAMPING MACHINE                       | piece           | 15                           | 1   | 1   | 17   | 7,717.32   | 2     | 1   | 1    | 4   | 1,815.84  | 2    | 1   | 1    | 4   | 1,815.84  | 2   | 1   | 1   | 4   | 1,815.84  | 29.00                       | 453.96                                | 13164.84                  |
| 132                   | 44121619-PS-M01 | PENCIL SHARPENER, manual, single cutter head      | piece           | 7                            | 2   | 1   | 10   | 2,026.70   | 1     | 1   | 1    | 3   | 608.01    | 4    | 1   | 1    | 6   | 1,216.02  | 1   | 1   | 1   | 3   | 608.01    | 22.00                       | 202.67                                | 4458.74                   |
| 133                   | 44101602-PJ-P01 | PUNCHER, paper, heavy duty                        | piece           | 25                           | 2   | 2   | 29   | 4,373.20   | 1     | 1   | 1    | 3   | 452.40    | 3    | 1   | 1    | 5   | 754.00    | 1   | 1   | 1   | 3   | 452.40    | 40.00                       | 150.80                                | 6032.00                   |
| 134                   | 44121618-S5-S01 | SCISSORS, symmetrical                             | pair            | 32                           | 2   | 2   | 36   | 1,460.16   | 2     | 2   | 2    | 6   | 243.36    | 7    | 2   | 2    | 11  | 446.16    | 2   | 2   | 2   | 6   | 243.36    | 59.00                       | 40.56                                 | 2393.04                   |
| 135                   | 44121615-ST-S01 | STAPLER, standard type                            | piece           | 28                           | 1   | 1   | 30   | 4,212.00   | 3     | 1   | 1    | 5   | 702.00    | 3    | 1   | 1    | 5   | 702.00    | 3   | 1   | 1   | 5   | 702.00    | 45.00                       | 140.40                                | 6318.00                   |
| 136                   | 44121615-ST-B01 | STAPLER, heavy duty, binder type                  | unit            | 11                           | 1   | 1   | 13   | 11,884.86  | 3     | 1   | 1    | 5   | 4,571.10  | 4    | 1   | 1    | 6   | 5,485.32  | 3   | 1   | 1   | 5   | 4,571.10  | 29.00                       | 914.22                                | 26512.38                  |



| Item & Specifications                        |                 |                                                    | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |  |
|----------------------------------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|---------------------------------------|---------------------------|--|
|                                              |                 |                                                    |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                       |                           |  |
| 137                                          | 44121613-SR-P01 | STAPLE REMOVER, plier type                         | piece           | 18                           | 1   | 1   | 20 | 498.00    | 1     | 1   | 1    | 3  | 74.70     | 3    | 1   | 1    | 5  | 124.50    | 1   | 1   | 1   | 3  | 74.70     | 31.00                       | 24.90                                 | 771.90                    |  |
| 138                                          | 44121605-TD-T01 | TAPE DISPENSER, table top                          | piece           | 22                           | 1   | 1   | 24 | 1,540.80  | 1     | 1   | 1    | 3  | 192.60    | 3    | 1   | 1    | 5  | 321.00    | 1   | 1   | 1   | 3  | 192.60    | 35.00                       | 64.20                                 | 2247.00                   |  |
| 139                                          | 44101602-PB-M01 | BINDING AND PUNCHING MACHINE, 50mm binding capacit | unit            | 3                            | 1   | 1   | 5  | 47,673.60 | 1     | 1   | 1    | 3  | 28,604.16 | 1    | 1   | 1    | 3  | 28,604.16 | 1   | 1   | 1   | 3  | 28,604.16 | 14.00                       | 9534.72                               | 133486.08                 |  |
| 140                                          | 44101807-CA-C01 | CALCULATOR, compact                                | unit            | 13                           | 2   | 2   | 17 | 5,896.45  | 2     | 2   | 2    | 6  | 2,081.10  | 1    | 1   | 1    | 3  | 1,040.55  | 1   | 1   | 1   | 3  | 1,040.55  | 29.00                       | 346.85                                | 10058.65                  |  |
| 141                                          | 44101714-FX-M01 | FACSIMILE MACHINE                                  | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5642.00                               | 0.00                      |  |
| 142                                          | 44101601-PT-M01 | PAPER TRIMMER / CUTTING MACHINE, table top         | unit            | 4                            | 0   | 0   | 4  | 37,190.40 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 4.00                        | 9297.60                               | 37190.40                  |  |
| 143                                          | 44101603-PS-M01 | PAPER SHREDDER                                     | unit            | 3                            | 0   | 0   | 3  | 17,097.60 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 3.00                        | 5699.20                               | 17097.60                  |  |
| PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                                       |                           |  |
| 144                                          | 44103109-BR-D05 | DRUM CART, BROTHER DR-3455, Black                  | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6947.20                               | 0.00                      |  |
| 145                                          | 44103105-BR-B04 | INK CART, BROTHER LC67B, Black                     | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 910.00                                | 0.00                      |  |
| 146                                          | 44103105-BR-B05 | INK CART, BROTHER LC67HYBK, Black                  | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1601.60                               | 0.00                      |  |
| 147                                          | 44103109-BR-D06 | Drum Cart, Brother DR-451CL,high yield 30000 pages | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6760.00                               | 0.00                      |  |
| 148                                          | 44103103-BR-B16 | Toner Cart, Brother TN-456 BLACK, high yield 6500  | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5080.40                               | 0.00                      |  |
| 149                                          | 44103103-BR-C03 | Toner Cart, Brother TN-456 CYAN, high yield 6500   | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8569.60                               | 0.00                      |  |
| 150                                          | 44103103-BR-M03 | Toner Cart, Brother TN-456 MAGENTA, high yield     | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8569.60                               | 0.00                      |  |
| 151                                          | 44103103-BR-Y03 | Toner Cart, Brother TN-456 YELLOW, high yield 6500 | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8569.60                               | 0.00                      |  |
| 152                                          | 44103103-SA-B03 | TONER CART, SAMSUNG ML-D2850B, Black               | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5116.80                               | 0.00                      |  |
| 153                                          | 44103105-CA-C04 | INK CART, CANON CL-741,Colored                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 989.04                                | 0.00                      |  |
| 154                                          | 44103105-CA-C02 | INK CART, CANON CL-811, Colored                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1029.60                               | 0.00                      |  |
| 155                                          | 44103105-CA-B04 | INK CART, CANON PG-740, Black                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 754.00                                | 0.00                      |  |
| 156                                          | 44103105-CA-B02 | INK CART, CANON PG-810, Black                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 780.00                                | 0.00                      |  |
| 157                                          | 44103105-EP-B17 | INK CART, EPSON C13T664100 (T6641), Black          | cart            | 15                           | 5   | 5   | 25 | 6,240.00  | 15    | 5   | 5    | 25 | 6,240.00  | 15   | 5   | 5    | 25 | 6,240.00  | 15  | 5   | 5   | 25 | 6,240.00  | 100.00                      | 249.60                                | 24960.00                  |  |
| 158                                          | 44103105-EP-C17 | INK CART, EPSON C13T664200 (T6642), Cyan           | cart            | 13                           | 5   | 5   | 23 | 5,740.80  | 13    | 5   | 5    | 23 | 5,740.80  | 13   | 5   | 5    | 23 | 5,740.80  | 13  | 5   | 5   | 23 | 5,740.80  | 92.00                       | 249.60                                | 22963.20                  |  |
| 159                                          | 44103105-EP-M17 | INK CART, EPSON C13T664300 (T6643), Magenta        | cart            | 13                           | 5   | 5   | 23 | 5,740.80  | 13    | 5   | 5    | 23 | 5,740.80  | 13   | 5   | 5    | 23 | 5,740.80  | 13  | 5   | 5   | 23 | 5,740.80  | 92.00                       | 249.60                                | 22963.20                  |  |
| 160                                          | 44103105-EP-Y17 | INK CART, EPSON C13T664400 (T6644), Yellow         | cart            | 13                           | 5   | 5   | 23 | 5,740.80  | 13    | 5   | 5    | 23 | 5,740.80  | 13   | 5   | 5    | 23 | 5,740.80  | 13  | 5   | 5   | 23 | 5,740.80  | 92.00                       | 249.60                                | 22963.20                  |  |
| 161                                          | 44103105-HP-B40 | Ink Cartridge, HP C2P04AA (HP62) Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 773.76                                | 0.00                      |  |
| 162                                          | 44103105-HP-T40 | Ink Cartridge, HP C2P06AA (HP62) Tri-color         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 950.56                                | 0.00                      |  |
| 163                                          | 44103105-HP-B09 | INK CART, HP C9351AA, (HP21), Black                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 795.60                                | 0.00                      |  |
| 164                                          | 44103105-HP-T10 | INK CART, HP C9352AA, (HP22), Tri-color            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 920.40                                | 0.00                      |  |
| 165                                          | 44103105-HP-P48 | Ink Cartridge, HP C9397A (HP72) 69ml Photo Black   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1996.80                               | 0.00                      |  |
| 166                                          | 44103105-HP-C48 | Ink Cartridge, HP C9398A (HP72) 69ml Cyan          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1996.80                               | 0.00                      |  |
| 167                                          | 44103105-HP-M48 | Ink Cartridge, HP C9399A (HP72) 69ml Magenta       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1996.80                               | 0.00                      |  |
| 168                                          | 44103105-HP-Y48 | Ink Cartridge, HP C9400A (HP72) 69ml Yellow        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1996.80                               | 0.00                      |  |
| 169                                          | 44103105-HP-G48 | Ink Cartridge, HP C9401A (HP72) 69ml Gray          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1996.80                               | 0.00                      |  |
| 170                                          | 44103105-HP-B48 | Ink Cartridge, HP C9403A (HP72) 130ml Matte Black  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3016.00                               | 0.00                      |  |
| 171                                          | 44103105-HP-B17 | INK CART, HP CC640WA, (HP60), Black                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 769.60                                | 0.00                      |  |
| 172                                          | 44103105-HP-T17 | INK CART, HP CC643WA, (HP60), Tri-color            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 915.20                                | 0.00                      |  |
| 173                                          | 44103105-HP-B35 | INK CART, HP CD887AA, (HP703), Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08                                | 0.00                      |  |
| 174                                          | 44103105-HP-T35 | INK CART, HP CD888AA, (HP703), Tri-color           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08                                | 0.00                      |  |
| 175                                          | 44103105-HX-C40 | INK CART, HP CD972AA, (HP 920XL), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 641.68                                | 0.00                      |  |
| 176                                          | 44103105-HX-M40 | INK CART, HP CD973AA, (HP 920XL), Magenta          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 641.68                                | 0.00                      |  |
| 177                                          | 44103105-HX-Y40 | INK CART, HP CD974AA, (HP 920XL), Yellow,          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 641.68                                | 0.00                      |  |



| Item & Specifications |                 |                                                | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue <sup>(as of 30 April 2021)</sup> | Total Amount for the year |
|-----------------------|-----------------|------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------------------|---------------------------|
|                       |                 |                                                |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                                  |                           |
| 178                   | 44103105-HX-B40 | INK CART, HP CD975AA, (HP 920XL), Black        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1346.80                                          | 0.00                      |
| 179                   | 44103105-HP-B20 | INK CART, HP CH561WA, (HP61), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 756.08                                           | 0.00                      |
| 180                   | 44103105-HP-T20 | INK CART, HP CH562WA, (HP61), Tricolor         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 931.84                                           | 0.00                      |
| 181                   | 44103105-HP-B49 | Ink Cartridge, HP CH565A (HP82) Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1944.80                                          | 0.00                      |
| 182                   | 44103105-HP-C49 | Ink Cartridge, HP CH566A (HP82) Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1539.20                                          | 0.00                      |
| 183                   | 44103105-HP-M49 | Ink Cartridge, HP CH567A (HP82) Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1539.20                                          | 0.00                      |
| 184                   | 44103105-HP-Y49 | Ink Cartridge, HP CH568A (HP82) Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1539.20                                          | 0.00                      |
| 185                   | 44103105-HX-B43 | INK CART, HP CN045AA, (HP950XL), Black         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1786.72                                          | 0.00                      |
| 186                   | 44103105-HX-C43 | INK CART, HP CN046AA, (HP951XL), Cyan          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1326.00                                          | 0.00                      |
| 187                   | 44103105-HX-M43 | INK CART, HP CN047AA, (HP951XL), Magenta       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1326.00                                          | 0.00                      |
| 188                   | 44103105-HX-Y43 | INK CART, HP CN048AA, (HP951XL), Yellow        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1326.00                                          | 0.00                      |
| 189                   | 44103105-HP-B36 | INK CART, HP CN692AA, (HP704), Black           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08                                           | 0.00                      |
| 190                   | 44103105-HP-T36 | INK CART, HP CN693AA, (HP704), Tri-color       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08                                           | 0.00                      |
| 191                   | 44103105-HP-B33 | INK CART, HP CZ107AA, (HP676), Black           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08                                           | 0.00                      |
| 192                   | 44103105-HP-T33 | INK CART, HP CZ108AA, (HP676), Tricolor        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08                                           | 0.00                      |
| 193                   | 44103105-HP-B42 | INK CART, HP CZ121A (HP685A), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 312.00                                           | 0.00                      |
| 194                   | 44103105-HP-C33 | INK CART, HP CZ122A (HP685A), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 256.88                                           | 0.00                      |
| 195                   | 44103105-HP-M33 | INK CART, HP CZ123A (HP685A), Magenta          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 256.88                                           | 0.00                      |
| 196                   | 44103105-HP-Y33 | INK CART, HP CZ124A (HP685A), Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 256.88                                           | 0.00                      |
| 197                   | 44103105-HP-T43 | Ink Cartridge, HP F6V26AA (HP680) Tri-color    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 405.60                                           | 0.00                      |
| 198                   | 44103105-HP-B43 | Ink Cartridge, HP F6V27AA (HP680) Black        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 405.60                                           | 0.00                      |
| 199                   | 44103105-HP-C50 | Ink Cartridge, HP L0551AA (HP955) Cyan         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 995.75                                           | 0.00                      |
| 200                   | 44103105-HP-M50 | Ink Cartridge, HP L0554AA (HP955) Magenta      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 995.75                                           | 0.00                      |
| 201                   | 44103105-HP-Y50 | Ink Cartridge, HP L0557AA (HP955) Yellow       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 995.75                                           | 0.00                      |
| 202                   | 44103105-HP-B50 | Ink Cartridge, HP L0560AA (HP955) Black        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4956.60                                          | 0.00                      |
| 203                   | 44103105-HX-C48 | Ink Cartridge, HP L0563AA (HP955XL) Cyan       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1212.64                                          | 0.00                      |
| 204                   | 44103105-HX-M48 | Ink Cartridge, HP L0566AA (HP955XL) Magenta    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1212.64                                          | 0.00                      |
| 205                   | 44103105-HX-Y48 | Ink Cartridge, HP L0569AA (HP955XL) Yellow     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1212.64                                          | 0.00                      |
| 206                   | 44103105-HX-B48 | Ink Cartridge, HP L0572AA (HP955XL) Black      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1644.24                                          | 0.00                      |
| 207                   | 44103105-HP-C51 | Ink Cartridge, HP T6L89AA (HP905) Cyan         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 453.62                                           | 0.00                      |
| 208                   | 44103105-HP-M51 | Ink Cartridge, HP T6L93AA (HP905) Magenta      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 453.62                                           | 0.00                      |
| 209                   | 44103105-HP-Y51 | Ink Cartridge, HP T6L97AA (HP905) Yellow       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 453.62                                           | 0.00                      |
| 210                   | 44103105-HP-B51 | Ink Cartridge, HP T6M01AA (HP905) Black        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 741.28                                           | 0.00                      |
| 211                   | 44103112-EP-R05 | RIBBON CART, EPSON C135015516 (#8750), Black   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 77.43                                            | 0.00                      |
| 212                   | 44103112-EP-R07 | RIBBON CART, EPSON C135015531 (S015086), Black | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 736.32                                           | 0.00                      |
| 213                   | 44103112-EP-R13 | RIBBON CART, EPSON C135015632, Black           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 77.94                                            | 0.00                      |
| 214                   | 44103103-BR-B03 | TONER CART, BROTHER TN-2025, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2685.28                                          | 0.00                      |
| 215                   | 44103103-BR-B04 | TONER CART, BROTHER TN-2130, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1892.80                                          | 0.00                      |
| 216                   | 44103103-BR-B05 | TONER CART, BROTHER TN-2150, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2685.28                                          | 0.00                      |
| 217                   | 44103103-BR-B09 | TONER CART, BROTHER TN-3320, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3567.20                                          | 0.00                      |
| 218                   | 44103103-BR-B11 | TONER CART, BROTHER TN-3350, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5002.40                                          | 0.00                      |
| 219                   | 44103103-HP-B12 | TONER CART, HP CB435A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3380.00                                          | 0.00                      |
| 220                   | 44103103-HP-B14 | TONER CART, HP CB540A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3337.36                                          | 0.00                      |



| Item & Specifications |                 |                                                    | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |
|-----------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|---------------------------------------|---------------------------|
|                       |                 |                                                    |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                                       |                           |
| 221                   | 44103103-HP-B18 | TONER CART, HP CE255A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7332.00                               | 0.00                      |
| 222                   | 44103103-HP-B21 | TONER CART, HP CE278A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3952.00                               | 0.00                      |
| 223                   | 44103103-HP-B22 | TONER CART, HP CE285A (HP85A), Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3432.00                               | 0.00                      |
| 224                   | 44103103-HP-B23 | TONER CART, HP CE310A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2614.56                               | 0.00                      |
| 225                   | 44103103-HP-C23 | TONER CART, HP CE311A, Cyan                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2542.80                               | 0.00                      |
| 226                   | 44103103-HP-Y23 | TONER CART, HP CE312A, Yellow                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2542.80                               | 0.00                      |
| 227                   | 44103103-HP-M23 | TONER CART, HP CE313A, Magenta                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2542.80                               | 0.00                      |
| 228                   | 44103103-HP-B24 | TONER CART, HP CE320A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2916.16                               | 0.00                      |
| 229                   | 44103103-HP-C24 | TONER CART, HP CE321A, Cyan                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3072.16                               | 0.00                      |
| 230                   | 44103103-HP-Y24 | TONER CART, HP CE322A, Yellow                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3072.16                               | 0.00                      |
| 231                   | 44103103-HP-M24 | TONER CART, HP CE323A, Magenta                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3072.16                               | 0.00                      |
| 232                   | 44103103-HP-B25 | TONER CART, HP CE390A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8476.00                               | 0.00                      |
| 233                   | 44103103-HP-B26 | TONER CART, HP CE400A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6900.40                               | 0.00                      |
| 234                   | 44103103-HP-C26 | TONER CART, HP CE401A, Cyan                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 10193.04                              | 0.00                      |
| 235                   | 44103103-HP-Y26 | TONER CART, HP CE402A, Yellow                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 10193.04                              | 0.00                      |
| 236                   | 44103103-HP-M26 | TONER CART, HP CE403A, Magenta                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 10193.04                              | 0.00                      |
| 237                   | 44103103-HP-B27 | TONER CART, HP CE410A, (HP305), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4201.60                               | 0.00                      |
| 238                   | 44103103-HP-C27 | TONER CART, HP CE411A, (HP305), Cyan               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6011.20                               | 0.00                      |
| 239                   | 44103103-HP-Y27 | TONER CART, HP CE412A, (HP305), Yellow             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6011.20                               | 0.00                      |
| 240                   | 44103103-HP-M27 | TONER CART, HP CE413A, (HP305), Magenta            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6011.20                               | 0.00                      |
| 241                   | 44103103-HP-B28 | TONER CART, HP CE505A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4466.80                               | 0.00                      |
| 242                   | 44103103-HX-B28 | TONER CART, HP CE505X, Black, high cap             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7332.00                               | 0.00                      |
| 243                   | 44103103-HP-B52 | Toner Cartridge, HP CF217A (HP17A) Black Laser Jet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3044.08                               | 0.00                      |
| 244                   | 44103103-HP-B53 | Toner Cartridge, HP CF226A (HP26A) Black LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5787.60                               | 0.00                      |
| 245                   | 44103103-HP-B55 | Toner Cartridge, HP CF280A, LaserJet Pro M401/M425 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5200.00                               | 0.00                      |
| 246                   | 44103103-HP-B51 | TONER CART, HP CF280XC, Black                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 9004.32                               | 0.00                      |
| 247                   | 44103103-HP-B56 | Toner Cartridge, HP CF281A (HP81A) Black LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8606.00                               | 0.00                      |
| 248                   | 44103103-HP-B57 | Toner Cartridge, HP CF283A (HP83A) LaserJet Black  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3241.70                               | 0.00                      |
| 249                   | 44103103-HX-B51 | Toner Cartridge, HP CF283XC (HP83X) Black LJ       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4056.00                               | 0.00                      |
| 250                   | 44103103-HP-B58 | Toner Cartridge, HP CF287A (HP87) Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 10051.00                              | 0.00                      |
| 251                   | 44103103-HX-B52 | Toner Cartridge, HP CF325XC (HP25X) Black LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 13156.00                              | 0.00                      |
| 252                   | 44103103-HP-B60 | Toner Cartridge, HP CF350A Black LJ                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2901.60                               | 0.00                      |
| 253                   | 44103103-HP-C60 | Toner Cartridge, HP CF351A Cyan LJ                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2953.60                               | 0.00                      |
| 254                   | 44103103-HP-Y60 | Toner Cartridge, HP CF352A Yellow LJ               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2953.60                               | 0.00                      |
| 255                   | 44103103-HP-M60 | Toner Cartridge, HP CF353A Magenta LJ              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2953.60                               | 0.00                      |
| 256                   | 44103103-HP-B61 | Toner Cartridge, HP CF360A (HP508A) Black LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7056.40                               | 0.00                      |
| 257                   | 44103103-HP-C61 | Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8846.24                               | 0.00                      |
| 258                   | 44103103-HP-Y61 | Toner Cartridge, HP CF362A (HP508A) Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8846.24                               | 0.00                      |
| 259                   | 44103103-HP-M61 | Toner Cartridge, HP CF363A (HP508A) Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8846.24                               | 0.00                      |
| 260                   | 44103103-HP-B62 | Toner Cartridge, HP CF400A (HP201A) Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3429.78                               | 0.00                      |
| 261                   | 44103103-HP-C62 | Toner Cartridge, HP CF401A (HP201A) Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4043.83                               | 0.00                      |
| 262                   | 44103103-HP-Y62 | Toner Cartridge, HP CF402A (HP201A) Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4043.83                               | 0.00                      |
| 263                   | 44103103-HP-M62 | Toner Cartridge, HP CF403A (HP201A) Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4043.83                               | 0.00                      |



| Item & Specifications                                  |                 |                                               | Unit of Measure | Monthly Quantity Requirement |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |          |           |
|--------------------------------------------------------|-----------------|-----------------------------------------------|-----------------|------------------------------|-----|-----|----|------------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|---------------------------------------|---------------------------|----------|-----------|
|                                                        |                 |                                               |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT  | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |                                       |                           | Q4       | Q4 AMOUNT |
| 264                                                    | 44103103-HP-B63 | Toner Cartridge, HP CF410A (HP410A) black     | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 4440.80  | 0.00      |
| 265                                                    | 44103103-HX-B54 | Toner Cartridge, HP CF410XC (HP410XC) black   | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7441.20  | 0.00      |
| 266                                                    | 44103103-HP-C63 | Toner Cartridge, HP CF411A (HP410A) cyan      | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 5616.00  | 0.00      |
| 267                                                    | 44103103-HX-C54 | Toner Cartridge, HP CF411XC (HP410XC) cyan    | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7472.40  | 0.00      |
| 268                                                    | 44103103-HP-Y63 | Toner Cartridge, HP CF412A (HP410A) yellow    | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 5616.00  | 0.00      |
| 269                                                    | 44103103-HX-Y54 | Toner Cartridge, HP CF412XC (HP410XC) yellow  | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7472.40  | 0.00      |
| 270                                                    | 44103103-HP-M63 | Toner Cartridge, HP CF413A (HP410A) magenta   | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 5616.00  | 0.00      |
| 271                                                    | 44103103-HX-M54 | Toner Cartridge, HP CF413XC (HP410XC) magenta | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7472.40  | 0.00      |
| 272                                                    | 44103103-HP-B34 | TONER CART, HP Q2612A, Black                  | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3900.00  | 0.00      |
| 273                                                    | 44103103-HP-B40 | TONER CART, HP Q7553A, Black                  | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 4399.20  | 0.00      |
| 274                                                    | 44103103-SA-B06 | TONER CART, SAMSUNG MLT-D1015, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3406.00  | 0.00      |
| 275                                                    | 44103103-SA-B07 | TONER CART, SAMSUNG MLT-D1035, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2350.40  | 0.00      |
| 276                                                    | 44103103-SA-B08 | TONER CART, SAMSUNG MLT-D1045, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2454.40  | 0.00      |
| 277                                                    | 44103103-SA-B09 | TONER CART, SAMSUNG MLT-D105L, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3380.00  | 0.00      |
| 278                                                    | 44103103-SA-B14 | TONER CART, Samsung MLT-D1085, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2875.58  | 0.00      |
| 279                                                    | 44103103-SA-B21 | TONER CART, Samsung MLT-D203E, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7259.20  | 0.00      |
| 280                                                    | 44103103-SA-B18 | TONER CART, Samsung MLT-D203L, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3458.00  | 0.00      |
| 281                                                    | 44103103-SA-B20 | TONER CART, Samsung MLT-D203U, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 6442.80  | 0.00      |
| 282                                                    | 44103103-SA-B12 | TONER CART, SAMSUNG MLT-D205E, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7321.14  | 0.00      |
| 283                                                    | 44103103-SA-B05 | TONER CART, SAMSUNG MLT-D205L, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3962.24  | 0.00      |
| 284                                                    | 44103103-SA-B10 | TONER CART, SAMSUNG SCX-D6555A, Black         | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 4066.40  | 0.00      |
| 285                                                    | 44103103-BR-B15 | TONER CART, BROTHER TN-3478, Black            | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 6370.00  | 0.00      |
| 286                                                    | 44103103-CA-B00 | TONER CART, CANON CRG 324 II                  | cart            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 13399.36 | 0.00      |
| AUDIO AND VISUAL EQUIPMENT AND SUPPLIES                |                 |                                               |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                       |                           |          |           |
| 287                                                    | 45121517-DO-C02 | DOCUMENT CAMERA, 8 MP                         | unit            | 3                            | 1   | 1   | 5  | 118,118.00 | 1     | 1   | 1    | 3  | 70,870.80 | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 8.00                      | 23623.60 | 188908.80 |
| 288                                                    | 45111609-MM-P01 | MULTIMEDIA PROJECTOR                          | unit            | 2                            | 0   | 0   | 2  | 34,944.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 2.00                      | 17472.00 | 34944.00  |
| FLAG OR ACCESSORIES                                    |                 |                                               |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                       |                           |          |           |
| 289                                                    | 55121905-PH-F01 | PHILIPPINE NATIONAL FLAG                      | piece           | 1                            | 0   | 0   | 1  | 284.84     | 5     | 0   | 0    | 5  | 1,424.20  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 6.00                      | 284.84   | 1709.04   |
| PRINTED PUBLICATIONS                                   |                 |                                               |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                       |                           |          |           |
| 290                                                    | 55101524-RA-H01 | HANDBOOK (RA 9184), 8th edition               | book            | 18                           | 0   | 0   | 18 | 669.78     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 18.00                     | 37.21    | 669.78    |
| FIRE FIGHTING EQUIPMENT                                |                 |                                               |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                       |                           |          |           |
| 291                                                    | 46191601-FE-M01 | FIRE EXTINGUISHER, dry chemical               | unit            | 25                           | 1   | 1   | 27 | 30,888.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 27.00                     | 1144.00  | 30888.00  |
| 292                                                    | 46191601-FE-H01 | FIRE EXTINGUISHER, pure HCFC                  | unit            | 7                            | 1   | 1   | 9  | 50,519.25  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 9.00                      | 5613.25  | 50519.25  |
| CONSUMER ELECTRONICS                                   |                 |                                               |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                       |                           |          |           |
| 293                                                    | 52161535-DV-R01 | DIGITAL VOICE RECORDER                        | unit            | 3                            | 0   | 0   | 3  | 19,246.92  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 3.00                      | 6415.64  | 19246.92  |
| FURNITURE AND FURNISHINGS                              |                 |                                               |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                       |                           |          |           |
| 294                                                    | 56101504-CM-B01 | MONOBLOC CHAIR, beige                         | piece           | 39                           | 2   | 2   | 43 | 13,058.24  | 2     | 2   | 2    | 6  | 1,822.08  | 2    | 2   | 2    | 6  | 1,822.08  | 2   | 2   | 2   | 6                           | 1,822.08                              | 61.00                     | 303.68   | 18524.48  |
| 295                                                    | 56101504-CM-W01 | MONOBLOC CHAIR, white                         | piece           | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 301.60   | 0.00      |
| 296                                                    | 56101519-TM-S01 | MONOBLOC TABLE, white                         | unit            | 7                            | 0   | 0   | 7  | 8,648.64   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 7.00                      | 1235.52  | 8648.64   |
| 297                                                    | 56101519-TM-S02 | MONOBLOC TABLE, beige                         | unit            | 2                            | 0   | 0   | 2  | 2,177.76   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 2.00                      | 1088.88  | 2177.76   |
| ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES |                 |                                               |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                       |                           |          |           |
| 298                                                    | 60121413-CB-P01 | CLEARBOOK, 20 Transparent pockets, A4         | piece           | 5                            | 0   | 0   | 5  | 185.20     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 5.00                      | 37.04    | 185.20    |



| Item & Specifications                                                                                                              |                  |                                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |    |           |      |     |      |    |           |     |     | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |        |          |           |
|------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----------------------------|---------------------------------------|---------------------------|--------|----------|-----------|
|                                                                                                                                    |                  |                                                                  |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov |                             |                                       |                           | Dec    | Q4       | Q4 AMOUNT |
| 299                                                                                                                                | 60121413-CB-P02  | CLEARBOOK, 20 Transparent pockets, Legal                         | piece           | 5                            | 0   | 0   | 5   | 192.05    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 5.00   | 38.41    | 192.05    |
| 300                                                                                                                                | 60121534-ER-P01  | ERASER, plastic/rubber                                           | piece           | 16                           | 1   | 1   | 18  | 78.66     | 1     | 1   | 1    | 3  | 13.11     | 1    | 1   | 1    | 3  | 13.11     | 1   | 1   | 1                           | 3                                     | 13.11                     | 27.00  | 4.37     | 117.99    |
| 301                                                                                                                                | 60121524-SP-G01  | SIGN PEN, black                                                  | piece           | 184                          | 22  | 22  | 228 | 4,619.28  | 40    | 18  | 18   | 76 | 1,539.76  | 40   | 18  | 18   | 76 | 1,539.76  | 40  | 18  | 18                          | 76                                    | 1,539.76                  | 456.00 | 20.26    | 9238.56   |
| 302                                                                                                                                | 60121524-SP-G02  | SIGN PEN, blue                                                   | piece           | 172                          | 10  | 10  | 192 | 3,889.92  | 28    | 6   | 6    | 40 | 810.40    | 28   | 6   | 6    | 40 | 810.40    | 28  | 6   | 6                           | 40                                    | 810.40                    | 312.00 | 20.26    | 6321.12   |
| 303                                                                                                                                | 60121524-SP-G03  | SIGN PEN, red                                                    | piece           | 31                           | 6   | 6   | 43  | 871.18    | 11    | 6   | 6    | 23 | 465.98    | 11   | 6   | 6    | 23 | 465.98    | 11  | 6   | 6                           | 23                                    | 465.98                    | 112.00 | 20.26    | 2269.12   |
| 304                                                                                                                                | 60121124-WR-P01  | WRAPPING PAPER, kraft                                            | pack            | 10                           | 0   | 0   | 10  | 1,548.40  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 10.00  | 154.84   | 1548.40   |
| SOFTWARE                                                                                                                           |                  |                                                                  |                 |                              |     |     |     |           |       |     |      |    |           |      |     |      |    |           |     |     |                             |                                       |                           |        |          |           |
| 1                                                                                                                                  | 43231513-SFT-001 | Business function specific software                              | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 2                                                                                                                                  | 43231602-SFT-002 | Finance accounting and enterprise resource planning ERP software | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 3                                                                                                                                  | 43232004-SFT-003 | Computer game or entertainment software                          | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 4                                                                                                                                  | 43232107-SFT-004 | Content authoring and editing software                           | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 5                                                                                                                                  | 43232202-SFT-005 | Content management software                                      | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 6                                                                                                                                  | 43232304-SFT-006 | Data management and query software                               | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 7                                                                                                                                  | 43232402-SFT-007 | Development software                                             | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 8                                                                                                                                  | 43232505-SFT-008 | Educational or reference software                                | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 9                                                                                                                                  | 43232603-SFT-009 | Industry specific software                                       | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 10                                                                                                                                 | 43232701-SFT-010 | Network applications software                                    | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 11                                                                                                                                 | 43232802-SFT-011 | Network management software                                      | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 12                                                                                                                                 | 43232905-SFT-012 | Networking software                                              | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 13                                                                                                                                 | 43233004-SFT-013 | Operating environment software                                   | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 14                                                                                                                                 | 43233205-SFT-014 | Security and protection software                                 | license         | 1                            | 0   | 0   | 1   | 3,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 1.00   | 3000.00  | 3000.00   |
| 15                                                                                                                                 | 43233405-SFT-015 | Utility and device driver software                               | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 16                                                                                                                                 | 43233501-SFT-016 | Information exchange software                                    | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) |                  |                                                                  |                 |                              |     |     |     |           |       |     |      |    |           |      |     |      |    |           |     |     |                             |                                       |                           |        |          |           |
| 1                                                                                                                                  | 40101701-AC-W01  | Air Conditioning Unit, Window Inverter Type                      |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 82900.00 | 0.00      |
| 2                                                                                                                                  | 40101701-AC-S01  | Air Conditioning Unit, Split Type                                |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 74900.00 | 0.00      |
| 3                                                                                                                                  | 44111905-WB-N01  | White Board                                                      |                 | 4                            | 0   | 0   | 4   | 8,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 4.00   | 2000.00  | 8000.00   |
| 4                                                                                                                                  | 44111911-WB-D01  | White Board, Digital                                             |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 5                                                                                                                                  | 52161505-TV-S01  | SMART Television                                                 |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 63000.00 | 0.00      |
| 6                                                                                                                                  | 52161520-MC-M01  | Microphone                                                       |                 | 4                            | 0   | 0   | 4   | 22,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 4.00   | 5500.00  | 22000.00  |
| 7                                                                                                                                  | 52161512-SP-K01  | Speakers                                                         |                 | 1                            | 0   | 0   | 1   | 15,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 1.00   | 15000.00 | 15000.00  |
| 8                                                                                                                                  | 32101514-AM-P01  | Amplifier                                                        |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 9                                                                                                                                  | 52161517-EQ-E01  | Equalizer                                                        |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 10                                                                                                                                 | 46171615-HD-C01  | HD Camera                                                        |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 11                                                                                                                                 | 45121504-DS-C01  | DSLR Camera                                                      |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 45000.00 | 0.00      |
| 12                                                                                                                                 | 45121516-VH-C01  | HD Video Camera                                                  |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00   | 0.00     | 0.00      |
| 13                                                                                                                                 | 45121506-VC-C01  | Video Conference Equipment                                       |                 | 1                            | 0   | 0   | 1   | 25,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 1.00   | 25000.00 | 25000.00  |



| Item & Specifications |                 |                                                                                                                        | Unit of Measure | Monthly Quantity Requirement |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |          |           |
|-----------------------|-----------------|------------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|------------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|---------------------------------------|---------------------------|----------|-----------|
|                       |                 |                                                                                                                        |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT  | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |                                       |                           | Q4       | Q4 AMOUNT |
| 14                    | 39112102-LB-B01 | LED bulb                                                                                                               |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 138.00   | 0.00      |
| 15                    | 43212104-PT-M01 | PRINTER, Inkjet, Monochrome                                                                                            |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 16                    | 43212104-PT-C01 | PRINTER, Inkjet, Color                                                                                                 |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 18500.00 | 0.00      |
| 17                    | 43212105-PP-001 | Portable Printer                                                                                                       |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 18                    | 43211509-AT-001 | Android Tablet                                                                                                         |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 19                    | 43222610-HS-001 | Hub/Switches                                                                                                           |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 20                    | 43222609-NR-001 | Network Routers                                                                                                        |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 21                    | 43222640-WA-P01 | Wireless Access Point                                                                                                  |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 22                    | 43211711-SF-001 | Scanner, Flatbed                                                                                                       |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 23                    | 45111601-WP-P01 | Wireless Pointing Device / Laser Pointer                                                                               |                 | 2                            | 0   | 0   | 2  | 2,000.00   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 2.00                      | 1000.00  | 2000.00   |
| 24                    | 81112306-MF-P01 | Multi Function PRINTER                                                                                                 |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 10000.00 | 0.00      |
| 25                    | 39121011-UP-S01 | UNINTERRUPTIBLE POWER SUPPLY (UPS)                                                                                     |                 | 18                           | 0   | 0   | 18 | 145,800.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 18.00                     | 8100.00  | 145800.00 |
| 26                    | 43191501-MP-001 | Mobile Phone                                                                                                           |                 | 5                            | 0   | 0   | 5  | 177,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 5.00                      | 35400.00 | 177000.00 |
| 27                    | 43211711-SC-D01 | Scanner, Colored, Double sided, feeder type                                                                            |                 | 1                            | 0   | 0   | 1  | 20,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 1.00                      | 20000.00 | 20000.00  |
| 28                    | 53121601-GB-001 | GO BAG, for disaster relief, rescue operations                                                                         |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 29                    | 60104701-SP-001 | Solar Panel                                                                                                            |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 30                    | 46161604-LV-L01 | Life Vest / Life Jacket<br>(for emergency purposes / emergency preparedness / for disaster relief / rescue operations) |                 | 20                           | 0   | 0   | 20 | 20,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 20.00                     | 1000.00  | 20000.00  |
| 31                    | 26111607-CC-S01 | Charge Controller and DC Inverter for Solar Panel                                                                      |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 32                    | 46181502-BF-V01 | Bullet proof vest                                                                                                      |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 33                    | 25172502-WW-001 | Wheels, _____ (type of vehicle)                                                                                        |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7800.00  | 0.00      |
| 34                    | 40161513-FF-001 | Fuel Filters                                                                                                           |                 | 11                           | 0   | 0   | 11 | 16,500.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 11.00                     | 1500.00  | 16500.00  |
| 35                    | 48101710-DW-F01 | Drinking Water/ Fountain                                                                                               |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 10000.00 | 0.00      |
| 36                    | 26111729-AB-001 | Auto Battery                                                                                                           |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7000.00  | 0.00      |
| 37                    |                 | Develop Toner Ineo 450e TN516                                                                                          | piece           | 7                            | 0   | 0   | 7  | 46,900.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 7.00                      | 6700.00  | 46900.00  |
| 38                    |                 | Develop Toner (Ineo 226) TN223 Y (Yellow)                                                                              | piece           | 6                            | 0   | 0   | 6  | 18,750.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 6.00                      | 3125.00  | 18750.00  |
| 39                    |                 | Develop Toner (Ineo 226) TN223 M (Magenta)                                                                             | piece           | 6                            | 0   | 0   | 6  | 18,750.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 6.00                      | 3125.00  | 18750.00  |
| 40                    |                 | Develop Toner (Ineo 226) TN223 C (Cyan)                                                                                | piece           | 6                            | 0   | 0   | 6  | 18,750.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 6.00                      | 3125.00  | 18750.00  |
| 41                    |                 | Develop Toner (Ineo 226) TN223 K (Black)                                                                               | piece           | 10                           | 0   | 0   | 10 | 31,250.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 10.00                     | 3125.00  | 31250.00  |
| 42                    |                 | Epson L6190 Ink 001 (Black)                                                                                            | bottle          | 15                           | 0   | 0   | 15 | 11,700.00  | 0     | 5   | 0    | 5  | 3,900.00  | 0    | 5   | 0    | 5  | 3,900.00  | 5   | 0   | 0   | 5                           | 3,900.00                              | 30.00                     | 780.00   | 23400.00  |
| 43                    |                 | Epson L6190 Ink 001 (Yellow)                                                                                           | bottle          | 9                            | 0   | 0   | 9  | 7,020.00   | 0     | 3   | 0    | 3  | 2,340.00  | 0    | 3   | 0    | 3  | 2,340.00  | 3   | 0   | 0   | 3                           | 2,340.00                              | 18.00                     | 780.00   | 14040.00  |
| 44                    |                 | Epson L6190 Ink 001 (Magenta)                                                                                          | bottle          | 9                            | 0   | 0   | 9  | 7,020.00   | 0     | 3   | 0    | 3  | 2,340.00  | 0    | 3   | 0    | 3  | 2,340.00  | 3   | 0   | 0   | 3                           | 2,340.00                              | 18.00                     | 780.00   | 14040.00  |
| 45                    |                 | Epson L6190 Ink 001 (Cyan)                                                                                             | bottle          | 9                            | 0   | 0   | 9  | 7,020.00   | 0     | 3   | 0    | 3  | 2,340.00  | 0    | 3   | 0    | 3  | 2,340.00  | 3   | 0   | 0   | 3                           | 2,340.00                              | 18.00                     | 780.00   | 14040.00  |



| Item & Specifications                                                  |  |                               | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price Catalogue (ref of 30 April 2021) | Total Amount for the year |        |           |  |
|------------------------------------------------------------------------|--|-------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|----------------------------------------|---------------------------|--------|-----------|--|
|                                                                        |  |                               |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |                                        |                           | Q4     | Q4 AMOUNT |  |
| 46                                                                     |  | Epson Ink 664 (Black)         | bottle          | 32                           | 0   | 0   | 32 | 16,320.00 | 0     | 20  | 0    | 20 | 10,200.00 | 0    | 20  | 0    | 20 | 10,200.00 | 20  | 0   | 0   | 20                          | 10,200.00                              | 92.00                     | 510.00 | 46920.00  |  |
| 47                                                                     |  | Epson Ink 664 (Yellow)        | bottle          | 16                           | 0   | 0   | 16 | 8,160.00  | 0     | 10  | 0    | 10 | 5,100.00  | 0    | 10  | 0    | 10 | 5,100.00  | 10  | 0   | 0   | 10                          | 5,100.00                               | 46.00                     | 510.00 | 23460.00  |  |
| 48                                                                     |  | Epson Ink 664 (Magenta)       | bottle          | 16                           | 0   | 0   | 16 | 8,160.00  | 0     | 10  | 0    | 10 | 5,100.00  | 0    | 10  | 0    | 10 | 5,100.00  | 10  | 0   | 0   | 10                          | 5,100.00                               | 46.00                     | 510.00 | 23460.00  |  |
| 49                                                                     |  | Epson Ink 664 (Cyan)          | bottle          | 16                           | 0   | 0   | 16 | 8,160.00  | 0     | 10  | 0    | 10 | 5,100.00  | 0    | 10  | 0    | 10 | 5,100.00  | 10  | 0   | 0   | 10                          | 5,100.00                               | 46.00                     | 510.00 | 23460.00  |  |
| 50                                                                     |  | Paper Fastener 70mm (plastic) | box             | 25                           | 0   | 0   | 25 | 1,250.00  | 0     | 5   | 0    | 5  | 250.00    | 0    | 5   | 0    | 5  | 250.00    | 5   | 0   | 0   | 5                           | 250.00                                 | 40.00                     | 50.00  | 2000.00   |  |
|                                                                        |  |                               |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                        |                           |        |           |  |
| A. TOTAL                                                               |  |                               |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     | P   | 3,163,909.69                |                                        |                           |        |           |  |
| B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)                   |  |                               |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     | P   | 316,390.97                  |                                        |                           |        |           |  |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable) |  |                               |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     | P   | -                           |                                        |                           |        |           |  |
| D. GRAND TOTAL (A + B+ C)                                              |  |                               |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     | P   | 3,480,300.66                |                                        |                           |        |           |  |
| E. APPROVED BUDGET BY THE AGENCY HEAD<br>In Figures and Words:         |  |                               |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                        |                           |        |           |  |

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

ESTEBAN JOSEPH A. DALBAY  
Property/Supply Officer

Date Prepared: August 16, 2021

Certified Funds Available / Certified Appropriate Funds Available: Approved by:

SHALYN L. SEE-ESMERALDA  
Accountant / Budget Officer

RANDOLFO A. MELOSANTOS  
Head of Office/Agency