

Republic of the Philippines  
**Department of Public Works and Highways**  
**REGIONAL OFFICE NO. V**  
Regional Center Site, Rawis, Legazpi City  
**ANNUAL PROCUREMENT PLAN FOR GOODS & SERVICES FY 2021**

Ref. No.	Procurement Program/Project	PMO/ End- User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement.	Schedule for each Procurement Activity				Source of Budget	Estimated Budget (Php)			REMARKS
					Advertisement/ Posting of IB	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	Brief Description of Program/ Project
FUND 101													
COMMON OFFICE SUPPLIES													
	1st Quarter	ROV	No	Public Bidding/ Gov't to Gov't.				EAO	1,015,502.40				
	2nd Quarter	ROV	No					EAO	1,015,502.40				
	3rd Quarter	ROV	No					EAO	1,015,502.40				
	4th Quarter	ROV	No					EAO	1,015,502.40				
	Total								4,062,009.60			4,062,009.60	
COMMON OFFICE DEVICE													
	1st Quarter	ROV	No	Small Value				EAO	25,000.00				
	2nd Quarter	ROV	No	Small Value				EAO	25,000.00				
	3rd Quarter	ROV	No	Small Value				EAO	25,000.00				
	4th Quarter	ROV	No	Small Value				EAO	25,000.00				
	Total								100,000.00			100,000.00	
JANITORIAL SUPPLIES													
	1st Quarter	ROV	No	Small Value				EAO	25,000.00				
	2nd Quarter	ROV	No	Small Value				EAO	25,000.00				
	3rd Quarter	ROV	No	Small Value				EAO	25,000.00				
	4th Quarter	ROV	No	Small Value				EAO	25,000.00				
	Total								100,000.00			100,000.00	
COMMON COMPUTER SUPPLIES & PERIPHERALS & CONSUMABLES													
	1st Quarter	ROV	No	Small Value/				EAO	250,000.00				
	2nd Quarter	ROV	No	Direct Contracting				EAO	250,000.00				
	3rd Quarter	ROV	No	Small Value/				EAO	250,000.00				
	4th Quarter	ROV	No	Direct Contracting				EAO	250,000.00				
	Total								1,000,000.00			1,000,000.00	
I.T SUPPLY & EQUIPMENT													
	1st Quarter	ROV	No	Public Bidding/				EAO	125,000.00				
	2nd Quarter	ROV	No	Direct Contracting				Others	125,000.00				
	3rd Quarter	ROV	No	Public Bidding/				EAO	125,000.00				
	4th Quarter	ROV	No	Direct Contracting					125,000.00				
	Total								500,000.00			500,000.00	As the need arises
Sub total of Page 1									5,762,009.60		5,762,009.60		

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					Advertisement/ Posting of IB	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	Brief Description of Program/ Project
COPIER MACHINE/SUPPLIES													
	1st Quarter	ROV	No	Small Value/					EAO	250,000.00			
	2nd Quarter	ROV	No	Direct Contracting					EAO	250,000.00			
	3rd Quarter	ROV	No	Small Value/					EAO	250,000.00			
	4th Quarter	ROV	No	Direct Contracting					EAO	250,000.00			
	Total									1,000,000.00		1,000,000.00	
GENERAL FORMS (printing)													
	1st Quarter	ROV	No	Small Value/					EAO	25,000.00			
	2nd Quarter	ROV	No	Gov't to gov't.					EAO	25,000.00			
	3rd Quarter	ROV	No	Small Value/					EAO	25,000.00			
	4th Quarter	ROV	No	Gov't to gov't.					EAO	25,000.00			
	Total									100,000.00		100,000.00	As the need arises
EQUIPMENT & FURNITURE													
	1st Quarter	ROV	No						EAO				
	2nd Quarter	ROV	No	Public Bidding/					EAO	1,000,000.00			
	3rd Quarter	ROV	No	Small Value					EAO				
	4th Quarter	ROV	No	Public Bidding					EAO	1,000,000.00			
	Total									2,000,000.00		2,000,000.00	As the need arises
MEDICINES SUPPLIES & EQUIPMENT													
	1st Quarter	ROV	No	Small Value					EAO	59,091.50			
	2nd Quarter	ROV	No										
	3rd Quarter	ROV	No	Small Value					EAO	59,091.50			
	4th Quarter	ROV	No										
	Total									118,183.00		118,183.00	
FUELS & LUBRICANTS & CHANGE OIL (inc. labor/Materials)													
	1st Quarter	ROV	No	Public Bidding/					EAO	1,484,125.00			
	2nd Quarter	ROV	No	Direct						1,484,125.00			
	3rd Quarter	ROV	No	Contracting					EAO	1,484,125.00			
	4th Quarter	ROV	No							1,484,125.00			
	Total									5,936,500.00		5,936,500.00	As the need arises
AUTO/SERVICE VEHICLE PARTS & ACCESSORIES (TIRES, BATTERIES)													
	1st Quarter	ROV	No	Small Value					EAO	1,500,000.00			
	2nd Quarter	ROV	No										
	3rd Quarter	ROV	No	Small Value					EAO	1,500,000.00			
	4th Quarter	ROV	No										
	Total									3,000,000.00		3,000,000.00	As the need arises
Sub total of Page 2										12,154,683.00			

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					Advertisement/ Posting of IB	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	Brief Description of Program/ Project
ASSESSMENT TOOLS FOR PREVENTIVE MAINT. OF SERVICE EQUIPMENT													
	1st Quarter	ROV	No	Small Value					EAO	25,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	25,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	25,000.00			
	4th Quarter	ROV	No	Small Value					EAO	25,000.00			
	Total									100,000.00		100,000.00	As the need arises
CATERING SERVICES													
	1st Quarter	ROV	No	Small Value					EAO	125,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	125,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	125,000.00			
	4th Quarter	ROV	No	Small Value					EAO	125,000.00			
	Total									500,000.00		500,000.00	As the need arises
CONTINGENCY FOR UNSEEN EXPENDITURES													
	1st Quarter	ROV	No	Small Value					EAO	500,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	500,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	500,000.00			
	4th Quarter	ROV	No	Small Value					EAO	500,000.00			
	Total									2,000,000.00		2,000,000.00	As the need arises
JOB ORDER REPAIR/MAINT OF SERVICE VEHICLE/SERVICE EQUIPT(inc.EMD&AES)													
	1st Quarter	ROV	No	Small Value					EAO	750,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	750,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	750,000.00			
	4th Quarter	ROV	No	Small Value					EAO	750,000.00			
	Total									3,000,000.00		3,000,000.00	
JOB ORDER REPAIR/MAINT OF I.T EQUIPMENT/COMPUTER/ACCESSORIES/GADGETS													
	1st Quarter	ROV	No	Small Value					EAO	25,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	25,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	25,000.00			
	4th Quarter	ROV	No	Small Value					EAO	25,000.00			
	Total									100,000.00		100,000.00	As the need arises
JOB ORDER REPAIR OF COPIER/PRINTING MACHINE/COMPUTER													
	1st Quarter	ROV	No	Small Value					EAO	25,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	25,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	25,000.00			
	4th Quarter	ROV	No	Small Value					EAO	25,000.00			
	Total									100,000.00		100,000.00	
Sub total of Page 3										5,800,000.00			



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					Advertisement/ Posting of IB	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
JOB ORDER REPAIR OF AIRCONDITIONING UNITS													
	1st Quarter	ROV	No	Small Value					EAO	25,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	25,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	25,000.00			
	4th Quarter	ROV	No	Small Value					EAO	25,000.00			
	Total									100,000.00		100,000.00	As the need arises
LABORATORY EQUIPT/CHEMICAL/SOIL/CEMENT/PHYSICAL APPARATUS													
	1st Quarter	ROV	No	Public Bidding					EAO	1,300,000.00			
	2nd Quarter	ROV	No										
	3rd Quarter	ROV	No										
	4th Quarter	ROV	No										
	Total									1,300,000.00		1,300,000.00	As the need arises
LABORATORY EQUIPT. SPAREPARTS& ACCESSORIES/CHEMICAL SUPPLIES													
	1st Quarter	ROV	No	Small Value					EAO				
	2nd Quarter	ROV	No						EAO	75,000.00			
	3rd Quarter	ROV	No						EAO				
	4th Quarter	ROV	No						EAO	75,000.00			
	Total									150,000.00		150,000.00	
VARIOUS MECHANICAL & ELECTRICAL SUPPLIES/TOOLS/ACCESSORIES													
	1st Quarter	ROV	No	Small Value					EAO				
	2nd Quarter	ROV	No							50,000.00			
	3rd Quarter	ROV	No										
	4th Quarter	ROV	No										
	Total									50,000.00			As the need arises
VARIOUS PLUMBING MATERIALS & SUPPLIES													
	1st Quarter	ROV	No	Small Value					EAO	50,000.00			
	2nd Quarter	ROV	No	Small Value					EAO				
	3rd Quarter	ROV	No	Small Value					EAO				
	4th Quarter	ROV	No	Small Value					EAO				
	Total									50,000.00		50,000.00	As the need arises
Sub total of Page 4										1,650,000.00			
GRAND TOTAL FOR COMMON USE SUPPLIES										25,366,692.60			

Prepared by:

  
BENJAMIN G. BUITRE, JR.  
Engineer IV  
Head, Procurement

Submitted by:

  
HAZEL N. SALIMBAO  
BAC, Chairman

Approved by:

  
VIRGILIO C. EDUARTE, CESO IV  
Regional Director

DPWH-G&S-02: The Annual Procurement Plan is a breakdown of all the requirements for goods and services for the coming year as consolidated by the BAC Secretariat based on the submitted PPMPs from the End-User/Implementing Unit and the final budget as approved under the General Appropriations Act (GAA). The BAC Secretariat shall extract the common use supplies to be procured through the DBM-PS into an APP for Common Use Supplies and Equipment. This is submitted to the Head of Procuring Entity for approval. The APP should also include provisions for unforeseen based on historical records.