

APP-CSE 2022 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DIRM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (M-GEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-389-7750 local 4004, 4005, 4009, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-11 dated 13 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2011)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOT'S)																										
PESTICIDES OR PEST REPELLENTS																										
1	10191505-IN-A01	INSECTICIDE, aerosol type	can	22	12	18	52	7,246.72	21	13	17	51	7,107.36	22	12	18	52	7,246.72	21	13	17	51	7,107.36	206.00	135.36	18708.16
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131624-HS-S01	LIQUID HAND SANITIZER, 400mL	bottle	19	13	13	45	6,814.35	19	13	13	45	6,814.35	19	13	13	45	6,814.35	19	13	13	45	6,814.35	180.00	151.43	77257.40
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E04	ALCOHOL, Ethyl, 58%-72% 500 ml	bottle	25	21	23	69	4,592.64	25	21	23	69	4,592.64	25	21	21	67	4,459.52	25	21	23	69	4,592.54	274.00	66.56	18237.44
4	12191601-AL-E03	ALCOHOL, ethyl, 58%-72% 1 Gallon	gallon	18	8	9	35	13,577.20	16	10	7	33	12,801.36	18	8	9	35	13,577.20	16	10	7	33	12,801.36	136.00	387.92	2757.12
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%-72%, 500ml (~5ml)	bottle	18	11	11	40	1,743.20	18	11	11	40	1,743.20	18	11	11	40	1,743.20	18	11	11	40	1,743.20	160.00	43.58	6972.80
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	9	5	7	21	9,555.00	7	7	5	19	3,645.00	9	5	7	21	9,555.00	7	7	5	19	3,645.00	80.00	455.00	6400.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	2	6	1	9	1,869.75	1	6	1	8	1,662.00	1	6	1	8	1,662.00	1	6	1	8	1,662.00	33.00	207.75	6855.75
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	INK, for stamp pad	bottle	11	4	2	17	535.84	6	4	2	12	378.24	6	4	2	12	378.24	6	4	2	12	378.24	53.00	31.52	1670.56
FILMS																										
9	13111201-AC-P01	ACETATE	roll	2	1	0	3	2,543.46	2	1	0	3	2,543.46	2	1	0	3	2,543.16	2	1	0	3	2,543.16	12.00	847.82	10173.84
10	13111201-CF-P01	CARBON FILM, A+1	box	1	2	0	3	663.00	1	0	0	1	221.00	1	0	2	3	663.00	1	0	0	1	221.00	8.00	221.00	1768.00
11	13111201-CF-P02	CARBON FILM, legal	box	1	2	0	3	625.56	1	0	0	1	208.52	1	0	2	3	625.56	1	0	0	1	208.52	8.00	208.52	1668.16
PAPER MATERIALS AND PRODUCTS																										
12	14111521-CA-A01	CARTCLINA, assorted colors	pack	2	6	1	9	753.48	1	1	1	3	251.16	2	6	1	9	753.48	1	1	1	3	251.15	24.00	83.72	2009.28

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2011)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
13	14111501-CF-L11	COMPUTER CONTINUOUS FORM, 1 plr, 280 X 211mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00	
14	14111501-CF-L12	COMPUTER CONTINUOUS FORM, 1 plr, 280 X 318mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1021.60	0.00	
15	14111501-CF-L22	COMPUTER CONTINUOUS FORM, 2 plr, 280 X 318mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1521.80	0.00	
16	14111501-CF-L21	COMPUTER CONTINUOUS FORM, 2 plr, 280 X 211mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	901.36	0.00	
17	14111501-CF-L31	COMPUTER CONTINUOUS FORM, 3 plr, 280 X 211mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884.00	0.00	
18	14111501-CF-L32	COMPUTER CONTINUOUS FORM, 3 plr, 280 X 318mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1501.00	0.00	
19	14111601-LI-C01	LOOSE LEAF COVER, legal	bundle	3	8	3	14	11,129.44	3	8	3	14	11,129.44	3	8	3	14	11,129.44	3	8	3	14	11,129.44	56.00	794.96	44517.76	
20	14111511-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	35	18	16	69	1,557.14	26	19	14	59	1,186.54	33	16	16	65	2,408.30	26	19	14	59	2,186.54	252.00	37.06	9339.12	
21	14111511-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	33	16	14	63	1,734.64	26	16	14	56	1,319.68	31	16	14	61	3,616.38	26	16	14	56	3,319.38	236.00	59.28	13990.08	
22	14111511-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	29	14	17	60	1,244.80	24	17	14	55	1,974.40	27	14	17	58	3,136.54	24	17	14	55	2,974.10	228.00	54.08	12330.24	
23	14111511-NB-S01	NOTEBOOK, stenographer	piece	3	1	1	5	60.20	3	1	1	5	60.20	3	1	1	5	60.20	3	1	1	5	60.20	20.00	12.04	240.80	
24	14111501-PP-M01	PAPER MULTICOPIY, A4, 80 gsm	reams	137	129	129	395	53,980.70	137	129	129	395	53,980.70	137	129	129	395	53,980.70	137	129	129	395	53,980.70	1,580.00	131.66	215922.80	
25	14111501-PP-M02	PAPER MULTICOPIY, Legal, 80gsm	reams	67	42	43	152	19,411.92	67	42	43	152	19,411.92	67	42	43	152	19,411.92	67	42	43	152	19,411.92	308.00	127.71	1,7647.68	
26	14111501-PP-C01	PAPER Multi-Purpose, A4, 70 gsm	reams	61	60	60	181	17,785.06	61	60	60	181	17,785.06	61	60	60	181	17,785.06	61	60	60	181	17,785.06	724.00	98.26	1,1140.24	
27	14111501-PP-C02	PAPER multi-purpose, legal, 70gsm	reams	35	34	34	103	12,201.38	35	34	34	103	12,201.38	35	34	34	103	12,201.38	35	34	34	103	12,201.38	412.00	118.46	1,8805.52	
28	14111531-PP-R01	PAPER, ruler	pad	7	3	1	11	320.32	1	3	1	5	145.60	7	3	1	11	320.32	1	3	1	5	145.60	32.00	29.12	931.84	
29	14111501-PA-P01	PAPER parchment	box	0	3	0	3	294.15	0	3	0	3	294.15	0	3	0	3	294.15	0	3	0	3	294.15	12.00	98.05	1176.60	
30	14111811-TH-P02	Thermal Paper, 58GSM (-5%), 1/2 Core, 216mm x 30m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	55.64	0.00	
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214 mm x 278 mm min	book	56	19	19	94	6,647.68	11	24	9	44	1,111.68	21	19	19	59	4,172.48	11	24	9	44	3,111.38	241.00	70.72	1,7043.52	
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214 mm x 278 mm min	book	61	14	17	92	9,376.64	24	27	9	60	1,115.20	36	14	17	67	6,828.54	24	27	9	60	6,115.10	279.00	101.92	1,8435.68	
33	14111701-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	40	32	35	107	9,291.88	40	32	35	107	1,291.88	39	32	35	106	9,205.34	39	32	35	106	9,205.34	426.00	86.84	1,6993.84	
34	14111701-IFPT01	TISSUE, interfolded paper towel	pack	20	16	17	53	1,846.52	20	16	17	53	1,846.52	20	16	17	53	1,846.52	20	16	17	53	1,846.52	212.00	34.84	7386.08	
35	14111701-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	19	13	13	45	1,521.00	19	13	13	45	1,521.00	19	13	13	45	1,521.00	19	13	13	45	1,521.00	180.00	33.80	6084.00	
BATTERIES AND CELLS AND ACCESSORIES																											
36	26111701-BT-A02	BATTERY, dry Cell, size AA	pick	42	30	33	105	1,811.50	29	33	30	92	1,339.60	40	30	33	103	3,738.30	29	33	30	92	3,339.30	392.00	36.30	1,4229.60	
37	26111701-BT-A01	BATTERY, dry Cell, size AAA	pick	43	27	27	97	1,913.81	35	27	27	89	1,755.97	41	27	27	95	1,874.35	39	27	27	89	1,755.37	370.00	19.73	7300.10	
38	26111701-BT-A03	BATTERY, dry Cell, size D	pick	1	0	0	1	96.20	0	0	0	0	0.00	1	0	0	1	96.20	0	0	0	0	0.00	2.00	96.20	192.40	
MANUFACTURING COMPONENTS AND SUPPLIES																											
39	31201611-GL-J01	GLUE, all purpose	jar	18	11	5	34	1,431.00	8	8	5	21	1,501.50	9	11	5	25	1,787.50	8	8	5	21	1,501.30	101.00	71.50	7221.50	
40	31151801-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	16	4	7	27	533.52	9	7	4	20	395.20	14	4	7	25	494.00	9	7	4	20	395.20	92.00	19.76	1817.92	
41	31151801-SW-S01	STAPLE WIRE, standard	box	29	12	12	53	1,187.73	17	12	12	41	918.81	17	16	12	45	1,008.15	17	12	12	41	918.81	180.00	22.41	4033.80	
42	31201501-TA-E01	TAPE, electrical	roll	2	3	0	5	93.35	1	0	0	1	18.67	1	3	0	4	74.61	0	0	0	0	0.00	10.00	18.67	186.70	
43	31201501-TA-M01	TAPE, masking, 24mm	roll	36	8	13	57	1,112.20	18	18	8	44	1,402.40	25	8	13	46	2,511.50	18	18	8	44	2,402.10	191.00	54.60	1,0428.60	
44	31201501-TA-M02	TAPE, MASKING, 48mm	roll	23	3	3	29	1,091.40	9	3	3	15	1,599.00	10	3	3	16	1,705.30	9	3	3	15	1,599.30	75.00	106.60	7995.00	
45	31201511-TA-P01	TAPE, packaging, 48mm	roll	22	4	4	30	670.80	10	4	4	18	402.48	11	4	4	19	424.84	10	4	4	18	402.43	85.00	22.36	1900.60	
46	31201511-TA-T01	TAPE, transparent, 24mm	roll	30	10	15	55	554.95	18	15	10	43	433.87	24	10	15	49	494.41	12	15	10	37	373.33	184.00	10.09	1856.56	
47	31201511-TA-T02	TAPE, transparent, 48mm	roll	21	10	10	41	818.77	15	10	10	35	698.95	17	10	10	37	738.89	15	10	10	35	698.95	148.00	19.97	2955.56	
48	31151501-TW-P01	TWINE, plastic	roll	3	4	2	9	524.16	2	4	2	8	465.92	3	4	2	9	524.16	2	4	2	8	465.92	34.00	58.24	1980.16	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2017)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
HEATING AND VENTILATION AND AIR CIRCULATION																										
49	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1101.68	0.00
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	1	2	0	3	4,109.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	1361.68	4109.04
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	2	0	2	1,713.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	856.86	1713.72
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	0	2	0	2	1,349.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	674.96	1349.92
MEDICAL THERMOMETERS AND ACCESSORIES																										
53	41112224-TG-T02	THERMOGUN	piece	1	0	0	1	1,532.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2531.40	2532.40
LIGHTING AND FIXTURES AND ACCESSORIES																										
54	39101624-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	38	5	7	50	13,291.00	5	5	7	17	3,498.94	5	5	7	17	3,498.94	5	7	5	17	3,498.94	101.00	205.82	10787.82
55	39101624-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	49	20	20	89	11,312.24	20	20	22	62	5,093.92	20	20	22	62	5,093.92	20	22	20	62	5,093.92	275.00	82.16	12594.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
56	41111604-RU-P02	RULER plastic, 430mm	piece	25	5	5	35	518.80	5	0	0	5	88.40	7	0	5	12	212.16	5	0	0	5	88.40	57.00	17.68	1007.76
CLEANING EQUIPMENT AND SUPPLIES																										
57	47131814-AF-A01	AIR FRESHENER, aerosol type	can	29	17	14	60	5,413.20	17	14	14	45	1,059.90	17	17	14	48	4,330.36	17	14	14	45	4,059.90	198.00	90.22	17863.56
58	47131604-BR-S01	BROOM, soft, tanbo	piece	15	4	6	25	1,406.00	5	4	4	13	1,771.12	9	4	6	19	2,588.36	5	4	4	13	1,771.12	70.00	136.24	9536.80
59	47131604-BR-T01	BROOM, stick, tiring-tong	piece	12	15	10	37	573.40	11	10	10	31	564.20	11	15	10	36	655.20	11	10	10	31	564.20	135.00	18.20	2457.00
60	47131824-TB-C01	CLEANER, toilet and urinal	bottle	17	15	15	47	1,955.20	17	15	15	47	1,955.20	17	15	15	47	1,955.20	17	15	15	47	1,955.20	188.00	41.60	7820.80
61	47131804-CL-P01	CLEANER, scouring powder	can	15	13	13	41	980.72	15	13	13	41	980.72	15	13	13	41	980.72	15	13	13	41	980.72	164.00	23.92	3922.88
62	47131814-DE-B02	DETERGENT BAR, 140g	piece	10	7	7	24	199.20	10	7	7	24	199.20	10	7	7	24	199.20	10	7	7	24	199.20	96.00	8.40	796.80
63	47131814-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	15	12	10	37	1,000.96	20	12	10	42	1,271.36	20	12	10	42	2,271.36	10	12	10	32	1,730.36	153.00	54.08	8274.24
64	47131804-DS-A01	DISINFECTANT SPRAY, aerosol type	can	21	20	20	61	7,866.56	21	20	20	61	7,866.56	21	20	20	61	7,866.56	21	20	50	91	11,735.36	274.00	126.96	15335.04
65	47131604-DU-P01	DUST PAN, non-rigid plastic	piece	10	7	0	17	422.11	0	0	0	0	0.00	1	7	0	8	198.64	0	0	0	0	0.00	25.00	24.83	620.75
66	51241554-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	1	1	1	3	393.75	1	1	1	3	393.75	1	1	1	3	393.75	1	1	1	3	393.75	12.00	131.25	1575.00
67	73101614-HS-L01	LIQUID HAND SOAP, 500ml	bottle	16	15	15	46	4,736.16	16	15	15	46	4,736.16	16	15	15	46	4,736.16	20	15	15	55	5,662.90	193.00	102.96	19871.28
68	47131804-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	306.76	0.00
69	47131834-FC-A01	FURNITURE CLEANER, aerosol type	can	3	5	0	8	960.96	2	0	0	2	240.24	2	5	0	7	840.64	2	0	0	2	240.24	19.00	120.12	2282.28
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	3	2	0	5	11,440.00	1	2	0	3	6,864.00	1	2	0	3	6,864.00	1	2	0	3	6,864.00	14.00	2281.00	10332.00
71	47131614-MP-H02	MOPHANDLE, heavy duty, screw type	piece	3	5	0	8	998.40	1	5	0	6	748.80	1	5	0	6	748.80	1	5	0	6	748.80	26.00	124.80	3244.80
72	47131614-MP-R01	MOPHEAD, made of rayon	piece	8	4	4	16	1,980.16	5	4	4	13	1,608.88	6	4	4	14	1,732.34	5	4	4	13	1,608.38	56.00	122.76	6930.56
73	47131504-RG-C01	RAGS, all cotton	bundle	46	25	23	94	5,059.08	45	25	23	93	5,005.26	46	25	23	94	5,059.38	45	25	23	93	5,005.16	374.00	53.82	10128.68
74	47131604-SC-N01	SCOURING PAD	pack	1	7	1	9	1,010.88	1	7	1	9	1,010.88	1	7	1	9	1,010.38	1	7	1	9	1,010.38	36.00	112.32	4043.52
75	47121704-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	30	23	23	76	10,235.68	30	23	23	76	10,235.68	30	23	23	76	10,235.68	30	23	23	76	10,235.68	304.00	134.68	40942.72
76	47121704-WB-P01	WASTE BASKET, non-rigid plastic	piece	21	2	0	23	643.08	1	2	0	3	83.88	4	2	0	6	167.76	1	2	0	3	83.88	35.00	27.96	978.60
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
77	43211504-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24,713.60	0.00
78	43211504-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	2	0	2	84,780.80	0	0	6	6	24,342.40	0	0	0	0	0.00	0	0	6	6	254,342.40	14.00	42,310.40	553465.60
79	43211504-LAP001	LAPTOP FOR MID-RANGE USERS	unit	8	3	0	11	415,312.00	0	0	6	6	218,352.00	0	0	0	0	0.00	0	0	6	6	248,352.00	23.00	41,312.00	912016.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2011)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
80	43201821-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	19	3	0	22	57,174.48	3	3	0	6	15,593.04	3	3	0	6	15,593.04	3	3	0	6	15,593.04	40.00	2591.84	103953.60	
81	43202011-FD-U01	FLASH DRIVE, 16 GB	piece	23	5	0	28	6,688.32	4	5	0	9	1,506.96	19	5	0	24	4,018.56	4	5	0	9	1,506.36	70.00	167.44	11720.80	
82	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	15	8	0	23	1,559.90	0	2	0	2	222.60	0	8	0	8	890.40	0	2	0	2	222.60	35.00	111.30	3895.50	
83	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	29	9	0	38	5,852.00	1	3	0	4	616.00	1	9	0	10	1,540.00	1	3	0	4	616.00	56.00	154.00	8624.00	
84	43212105-PR-D02	PRINTER, impact dot matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3810.97	0.00	
85	43212105-PR-D01	PRINTER, impact dot matrix, 9 pins, 110 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	919.52	0.00	
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	5	2	0	7	3,074.16	0	0	0	0	0.00	1	0	0	1	724.68	0	0	0	0	0.00	8.00	724.88	5799.04	
87	43212105-PR-L02	PRINTER, laser, colored	unit	5	3	0	8	63,192.00	0	0	0	0	0.00	1	3	0	4	31,596.00	0	0	0	0	0.00	12.00	7891.00	54788.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
88	44121711-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.64	0.00	
89	44122105-BF-C01	CLIP, tackfold, 19mm	box	11	3	3	17	148.92	9	3	3	15	131.40	11	3	3	17	148.52	9	3	3	15	131.40	64.00	8.76	560.64	
90	44122105-BF-C02	CLIP, tackfold, 25mm	box	11	3	3	17	258.74	9	3	3	15	228.30	11	3	3	17	258.74	9	3	3	15	228.30	64.00	15.22	974.08	
91	44122105-BF-C03	CLIP, tackfold, 31mm	box	9	3	3	15	335.40	9	3	3	15	335.40	9	3	3	15	335.40	9	3	3	15	335.40	60.00	22.36	1341.60	
92	44122105-BF-C04	CLIP, tackfold, 51mm	box	9	3	3	15	819.00	9	3	3	15	819.00	9	3	3	15	819.00	9	3	3	15	819.00	60.00	54.60	3276.00	
93	44121801-CT-R02	CORRECTION TAPE, 8m	piece	55	26	34	115	1,343.20	34	36	19	89	1,039.52	51	25	33	109	1,273.12	33	35	18	86	1,004.18	399.00	11.68	4660.32	
94	44111511-DF-B01	DATA FILE BOX	piece	17	4	4	25	1,930.00	17	4	4	25	1,930.00	17	4	4	25	1,930.00	17	4	4	25	1,930.00	100.00	77.20	7720.00	
95	44122011-DF-F01	DATA FOLDER	piece	27	2	2	31	1,127.84	27	2	2	31	1,127.84	27	2	2	31	1,127.34	27	2	2	31	1,127.34	124.00	68.64	8511.36	
96	44121508-EN-D01	ENVELOPE, documentary, A4	box	41	13	13	67	45,097.03	16	13	13	42	28,269.78	36	12	12	60	40,385.40	13	7	7	29	19,519.61	198.00	675.09	13271.82	
97	44121508-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	41	13	13	67	62,119.72	16	13	13	42	36,940.72	31	12	12	55	50,993.80	13	12	12	39	36,159.24	203.00	927.16	188213.48	
98	44121508-EN-X01	ENVELOPE, expanding, kraft, legal	box	38	9	9	56	41,350.40	12	9	9	30	22,152.00	33	9	9	51	37,658.40	12	9	9	30	22,152.00	167.00	736.40	123312.80	
99	44121508-EN-X02	ENVELOPE, expanding, plastic	piece	15	7	7	29	884.21	11	7	7	25	762.25	10	7	7	24	731.75	10	7	7	24	731.75	102.00	30.49	3109.98	
100	44121508-EN-M02	ENVELOPE, mailing	box	9	8	3	20	1,564.00	2	2	2	6	1,269.20	2	6	1	9	3,403.30	1	1	1	3	1,134.30	38.00	376.20	14371.60	
101	44121508-EN-W02	ENVELOPE, mailing, with window	box	1	1	1	3	1,301.04	1	1	1	3	1,301.04	1	1	1	3	1,301.34	1	1	1	3	1,301.34	12.00	435.68	5204.16	
102	44111911-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10.30	0.00	
103	44122111-FA-P01	FASTENER, metal, non-sharp edges	box	59	32	32	123	10,259.43	57	32	22	111	3,258.51	59	32	32	123	10,259.43	57	32	32	121	10,092.61	478.00	83.41	39869.98	
104	44111511-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	136	120	120	376	32,351.04	121	120	120	361	31,060.44	121	120	120	361	31,060.44	12	120	120	361	31,060.44	1,459.00	86.04	125532.36	
105	44122016-FT-D01	FILE TAB DIVIDER, Bristol board, for A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	11.13	0.00	
106	44122016-FT-D02	FILE TAB DIVIDER, legal	set	10	0	0	10	142.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	14.23	142.30	
107	44122011-FO-F01	FOLDER, fancy, with slide, A4	bundle	4	1	2	7	1,892.80	2	0	1	3	811.20	2	0	1	3	811.20	2	0	1	3	811.20	16.00	270.40	4326.40	
108	44122011-FO-F02	FOLDER, fancy, with slide, legal	bundle	2	3	0	5	1,559.40	1	2	0	3	935.64	1	2	0	3	935.64	1	2	0	3	935.64	14.00	311.88	4366.32	
109	44122011-FO-L01	FOLDER, L-type, A4	pack	7	1	1	9	1,542.87	1	1	1	3	514.29	5	1	1	7	1,200.31	3	1	1	5	857.15	24.00	171.43	4114.32	
110	44122011-FO-L02	FOLDER, L-type, legal	pack	7	1	1	9	1,189.16	1	1	1	3	729.72	5	1	1	7	1,702.38	3	1	1	5	1,216.10	24.00	245.24	5837.76	
111	44122027-FO-P01	FOLDER, pressboard	box	2	4	1	7	6,668.48	2	4	1	7	6,668.48	2	4	1	7	6,668.18	2	4	1	7	6,668.18	28.00	952.64	26673.92	
112	44122011-FO-T03	FOLDER, with tab, A4	pack	10	3	2	15	1,185.00	2	3	2	7	1,953.00	4	3	2	9	2,511.30	2	3	2	7	1,953.30	38.00	275.00	10602.00	
113	44122011-FO-T04	FOLDER, with tab, legal	pack	9	3	1	13	1,177.68	1	3	1	5	1,606.80	3	3	0	6	1,928.16	1	3	1	5	1,606.30	29.00	321.36	9319.44	
114	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	5	0	0	5	283.40	5	0	0	5	283.40	5	0	0	5	283.40	5	0	0	5	283.40	20.00	56.58	1133.60	
115	44111511-MF-B02	MAGAZINE FILE BOX, large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
116	44121716-MA-F01	MARKER, fluorescent	set	22	18	15	55	1,016.30	18	18	15	51	1,869.66	20	15	18	53	1,942.38	18	18	15	51	1,869.36	210.00	36.66	7698.60
117	44121706-MW-B01	MARKER, whiteboard, black	piece	13	8	2	23	307.74	5	8	2	15	200.70	5	8	2	15	200.70	5	8	2	15	200.70	68.00	13.38	909.84
118	44121706-MW-B02	MARKER, whiteboard, blue	piece	2	8	2	12	160.56	2	8	2	12	160.56	2	8	2	12	160.56	2	8	2	12	160.55	48.00	13.38	642.24
119	44121706-MW-B03	MARKER, whiteboard, red	piece	2	6	2	10	133.80	2	6	2	10	133.80	2	6	2	10	133.80	2	6	2	10	133.80	40.00	13.38	535.20
120	44121706-MP-B01	MARKER, permanent, black, bullet type	piece	43	23	25	91	817.18	28	28	20	76	682.48	37	23	25	85	763.50	28	28	20	76	682.43	328.00	8.98	2945.44
121	44121706-MP-B02	MARKER, permanent, blue, bullet type	piece	29	28	20	77	691.46	30	23	25	78	700.44	29	28	20	77	691.46	30	23	25	78	700.41	310.00	8.98	2783.80
122	44121706-MP-B03	MARKER, permanent, red, bullet type	piece	29	26	20	75	673.50	30	21	25	76	682.48	29	26	20	75	673.50	30	21	25	76	682.43	302.00	8.98	2711.96
123	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	27	15	17	59	457.84	22	16	16	54	419.04	25	15	17	57	442.52	22	16	16	54	419.04	224.00	7.76	1738.24
124	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	box	23	16	16	55	757.90	20	15	17	52	716.56	21	16	16	53	730.34	20	15	16	51	702.73	211.00	13.78	2907.58
125	44121706-PE-L01	PENCIL, lead, with eraser	box	55	31	28	114	1,370.06	33	31	28	92	1,912.68	33	31	28	92	1,912.58	33	31	28	92	1,912.38	390.00	20.79	8108.10
126	44122037-RB-P10	RING BINDER, plastic, 32mm	bundle	15	6	7	28	1,714.12	7	6	7	20	1,795.80	10	6	7	23	5,515.17	7	6	7	20	4,795.30	91.00	235.79	1820.89
127	44122101-RU-B01	RUBBER BAND, No. 18	box	14	5	3	22	1,201.10	4	5	3	12	1,200.60	9	5	1	15	1,500.75	4	5	3	12	1,200.30	61.00	100.05	6103.05
128	44121901-SP-F01	STAMP PAD, felt	piece	14	3	1	18	629.10	3	3	1	7	244.65	7	3	1	11	384.45	2	3	1	6	209.70	42.00	34.95	1467.90
129	44121617-BL-H01	BLADE, for general purpose cutter / utility knife	piece	10	3	3	16	237.12	3	3	3	9	133.38	3	3	3	9	133.38	3	3	3	9	133.33	43.00	14.82	637.26
130	44121617-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	16	7	5	28	936.04	8	7	5	20	668.60	8	7	5	20	668.60	8	7	5	20	668.60	88.00	33.43	2941.84
131	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	3	0	0	3	1,361.88	0	0	0	0	0.00	1	0	0	1	453.96	0	0	0	0	0.00	4.00	453.96	1815.84
132	44121615-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	8	1	0	9	1,824.03	1	0	0	1	202.67	4	1	0	5	1,013.35	1	0	0	1	202.67	16.00	202.67	3242.72
133	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	37	1	4	42	1,333.60	10	1	4	15	1,262.00	16	1	4	21	3,166.30	10	1	4	15	2,262.30	93.00	150.80	14024.40
134	44121616-SS-S01	SCISSORS, symmetrical	pair	38	3	1	42	1,703.52	6	3	1	10	405.60	7	3	1	11	446.16	6	3	1	10	405.60	73.00	40.56	2960.88
135	44121611-ST-S01	STAPLER, standard type	piece	40	12	3	55	1,722.00	8	8	3	19	1,667.60	19	8	3	30	4,212.30	8	8	3	19	2,667.30	123.00	140.40	17269.20
136	44121611-ST-B01	STAPLER, heavy duty, binder type	unit	8	1	0	9	1,127.98	5	0	0	5	1,571.10	7	1	0	8	7,313.76	5	0	0	5	4,571.10	27.00	914.22	14683.94
137	44121611-SR-P01	STAPLER REMOVER, plier type	piece	35	6	2	43	1,070.70	5	0	0	5	124.50	11	6	2	19	473.10	5	0	0	5	124.50	72.00	24.90	1792.80
138	44121601-TD-T01	TAPE DISPENSER, table top	piece	21	4	1	26	1,569.20	6	1	1	8	513.60	9	4	1	14	898.80	6	1	1	8	513.60	56.00	64.20	3595.20
139	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 30mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9531.72	0.00
140	44101807-CA-C01	CALCULATOR, compact	unit	26	4	1	31	13,752.35	4	1	1	6	1,081.10	4	4	1	9	3,121.55	4	1	1	6	2,081.10	52.00	346.85	18036.20
141	44101714-FX-M01	FACSIMILE MACHINE	unit	0	1	0	1	1,542.00	0	0	0	0	0.00	0	1	0	1	5,642.30	0	0	0	0	0.00	2.00	5641.00	11284.00
142	44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	2	1	0	3	27,892.80	0	0	0	0	0.00	0	1	0	1	9,297.50	0	0	0	0	0.00	4.00	9297.60	17190.40
143	44101601-PS-M01	PAPER SHREDDER	unit	2	1	0	3	17,097.60	0	0	0	0	0.00	0	1	0	1	5,699.20	0	0	0	0	0.00	4.00	5691.20	12796.80
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																										
144	44103101-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	10	10	10	30	218,416.00	10	10	10	30	218,416.00	10	10	10	30	208,416.00	10	10	10	30	208,416.00	120.00	6941.20	813664.00
145	44103101-BR-B04	INK CART, BROTHER LC671, Black	Cart	10	10	10	30	27,300.00	10	10	10	30	27,300.00	10	10	10	30	27,300.00	10	10	10	30	27,300.00	120.00	910.00	109200.00
146	44103101-BR-B05	INK CART, BROTHER LC671/YBK, Black	Cart	10	10	10	30	43,048.00	10	10	10	30	43,048.00	10	10	10	30	48,048.00	10	10	10	30	48,048.00	120.00	160.60	19192.00
147	44103101-BR-D06	Drum Cart, Brother DR-4511, high yield 30000 pages	Cart	1	0	1	2	13,520.00	1	0	1	2	13,520.00	1	1	1	3	20,280.00	1	1	1	3	20,280.00	10.00	6761.00	67600.00
148	44103101-BR-B16	Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	1	0	1	2	10,160.80	1	1	1	3	15,241.20	1	0	1	2	10,160.80	1	0	1	2	10,160.80	9.00	5081.40	5723.60
149	44103101-BR-C03	Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8561.60	0.00
150	44103101-BR-M03	Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8561.60	0.00
151	44103101-BR-Y03	Toner Cart, Brother TN-456 YELLOW, high yield 3500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8561.60	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
152	44103101-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	51115.80	0.00
153	44103101-CA-C04	INK CART, CANON CL-7411, Colored	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	985.04	0.00
154	44103101-CA-C02	INK CART, CANON CL-811, Colored	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10211.60	0.00
155	44103101-CA-B04	INK CART, CANON PG-740, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	754.00	0.00
156	44103101-CA-B02	INK CART, CANON PG-810, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	780.00	0.00
157	44103101-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	Cart	10	10	10	30	7,488.00	10	10	10	30	7,488.00	10	10	10	30	7,488.00	10	10	10	30	7,488.00	120.00	245.60	29952.00
158	44103101-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	Cart	10	10	10	30	7,488.00	10	10	10	30	7,488.00	10	10	10	30	7,488.00	10	10	10	30	7,488.00	120.00	245.60	29952.00
159	44103101-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	Cart	10	10	10	30	7,488.00	10	10	10	30	7,488.00	10	10	10	30	7,488.00	10	10	10	30	7,488.00	120.00	245.60	29952.00
160	44103101-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	Cart	10	10	10	30	7,488.00	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	7,488.00	60.00	245.60	14976.00
161	44103101-HP-B40	INK Cartridge, HP C2P04AA (HP62) Black	Cart	2	0	2	4	3,095.04	2	0	2	4	3,095.04	2	0	2	4	3,095.04	2	0	2	4	3,095.04	16.00	773.76	12380.16
162	44103101-HP-T40	INK Cartridge, HP C2P06AA (HP62) Tri-color	Cart	1	0	1	2	1,901.12	1	0	1	2	1,901.12	1	0	1	2	1,901.12	1	0	1	2	1,901.12	8.00	950.56	7604.48
163	44103101-HP-B09	INK CART, HP C9351AA, (HP71), Black	Cart	10	10	10	30	23,868.00	10	10	10	30	23,868.00	10	10	10	30	23,868.00	10	10	10	30	23,868.00	120.00	795.60	95472.00
164	44103101-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	Cart	10	10	10	30	27,612.00	10	10	10	30	27,612.00	10	10	10	30	27,612.00	10	10	10	30	27,612.00	120.00	920.40	110448.00
165	44103101-HP-P48	INK Cartridge, HP C9397A (HP72) 69ml Photo Black	Cart	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	5	5	15	29,952.00	60.00	19915.80	119808.00
166	44103101-HP-C48	INK Cartridge, HP C9398A (HP72) 69ml Cyan	Cart	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	5	5	15	29,952.00	60.00	19915.80	119808.00
167	44103101-HP-M48	INK Cartridge, HP C9399A (HP72) 69ml Magenta	Cart	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	5	5	15	29,952.00	60.00	19915.80	119808.00
168	44103101-HP-Y48	INK Cartridge, HP C9400A (HP72) 69ml Yellow	Cart	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	5	5	15	29,952.00	60.00	19915.80	119808.00
169	44103101-HP-G48	INK Cartridge, HP C9401A (HP72) 69ml Gray	Cart	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	5	5	15	29,952.00	5	5	5	15	29,952.00	60.00	19915.80	119808.00
170	44103101-HP-B48	INK Cartridge, HP C9403A (HP72) 130ml Matte Black	Cart	5	5	5	15	45,240.00	5	5	5	15	45,240.00	5	5	5	15	45,240.00	5	5	5	15	45,240.00	60.00	30115.00	180960.00
171	44103101-HP-B17	INK CART, HP CC640WA, (HP60), Black	Cart	5	5	5	15	11,544.00	5	5	5	15	11,544.00	5	5	5	15	11,544.00	5	5	5	15	11,544.00	60.00	766.60	46176.00
172	44103101-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	Cart	5	5	5	15	13,728.00	5	5	5	15	13,728.00	5	5	5	15	13,728.00	5	5	5	15	13,728.00	60.00	915.20	54912.00
173	44103101-HP-B35	INK CART, HP CE 887AA, (HP703), Black	Cart	5	5	5	15	5,491.20	5	5	5	15	5,491.20	5	5	5	15	5,491.20	5	5	5	15	5,491.20	60.00	366.08	21964.80
174	44103101-HP-T35	INK CART, HP CE 888AA, (HP703), Tri-color	Cart	5	5	5	15	5,491.20	5	5	5	15	5,491.20	5	5	5	15	5,491.20	5	5	5	15	5,491.20	60.00	366.08	21964.80
175	44103101-HX-C40	INK CART, HP CE 972AA, (HP 920XL), Cyan	Cart	5	5	5	15	9,625.20	5	5	5	15	9,625.20	5	5	5	15	9,625.20	5	5	5	15	9,625.20	60.00	641.68	58500.80
176	44103101-HX-M40	INK CART, HP CE 973AA, (HP 920XL), Magenta	Cart	5	5	5	15	9,625.20	5	5	5	15	9,625.20	5	5	5	15	9,625.20	5	5	5	15	9,625.20	60.00	641.68	58500.80
177	44103101-HX-Y40	INK CART, HP CE 974AA, (HP 920XL), Yellow	Cart	5	5	5	15	9,625.20	5	5	5	15	9,625.20	5	5	5	15	9,625.20	5	5	5	15	9,625.20	60.00	641.68	58500.80
178	44103101-HX-B40	INK CART, HP CE 975AA, (HP 920XL), Black	Cart	5	5	5	15	20,202.00	5	5	5	15	20,202.00	5	5	5	15	20,202.00	5	5	5	15	20,202.00	60.00	13415.80	80808.00
179	44103101-HP-B20	INK CART, HP CF 561WA, (HP61), Black	Cart	5	5	5	15	11,341.20	5	5	5	15	11,341.20	5	5	5	15	11,341.20	5	5	5	15	11,341.20	60.00	756.08	45364.80
180	44103101-HP-T20	INK CART, HP CF 562WA, (HP61), Tri-color	Cart	5	5	5	15	13,977.60	5	5	5	15	13,977.60	5	5	5	15	13,977.60	5	5	5	15	13,977.60	60.00	931.84	55910.40
181	44103101-HP-B49	INK Cartridge, HP CH565A (HP82) Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	19415.80	0.00
182	44103101-HP-C49	INK Cartridge, HP CH566A (HP82) Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	15311.20	0.00
183	44103101-HP-M49	INK Cartridge, HP CH567A (HP82) Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	15311.20	0.00
184	44103101-HP-Y49	INK Cartridge, HP CH568A (HP82) Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	15311.20	0.00
185	44103101-HX-B43	INK CART, HP CF 045AA, (HP950XL), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17815.72	0.00
186	44103101-HX-C43	INK CART, HP CF 046AA, (HP951XL), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13215.00	0.00
187	44103101-HX-M43	INK CART, HP CF 047AA, (HP951XL), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13215.00	0.00
188	44103101-HX-Y43	INK CART, HP CF 048AA, (HP951XL), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13215.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
189	44103101-HP-B36	INK CART, HP CN692AA, (F704), Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
190	44103101-HP-T36	INK CART, HP CN693AA, (F704), Tri-color	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
191	44103101-HP-B33	INK CART, HP CZ107AA, (H7678), Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
192	44103101-HP-T33	INK CART, HP CZ108AA, (H7678), Tri-color	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
193	44103101-HP-B42	INK CART, HP CZ121A (HP85A), Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	312.00	0.00
194	44103101-HP-C33	INK CART, HP CZ122A (HP85A), Cyan	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
195	44103101-HP-M33	INK CART, HP CZ123A (HP85A), Magenta	ca t	5	5	5	15	3,853.20	5	5	5	15	3,853.20	5	5	5	15	3,853.20	5	5	5	15	3,853.20	60.00	256.88	15412.80
196	44103101-HP-Y33	INK CART, HP CZ124A (HP85A), Yellow	ca t	5	5	5	15	3,853.20	5	5	5	15	3,853.20	5	5	5	15	3,853.20	5	5	5	15	3,853.20	60.00	256.88	15412.80
197	44103101-HP-T43	INK Cartridge, HP F6V26AA (HP680) Tri-color	ca t	2	0	0	2	811.20	2	0	0	2	811.20	2	0	0	2	811.20	2	0	0	2	811.20	8.00	405.60	3244.80
198	44103101-HP-B43	INK Cartridge, HP F6V27AA (HP680) Black	ca t	2	0	0	2	811.20	2	0	0	2	811.20	2	0	0	2	811.20	2	0	0	2	811.20	8.00	405.60	3244.80
199	44103101-HP-C50	INK Cartridge, HP L0S51AA (HP955) Cyan	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
200	44103101-HP-M50	INK Cartridge, HP L0S54AA (HP955) Magenta	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
201	44103101-HP-Y50	INK Cartridge, HP L0S57AA (HP955) Yellow	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
202	44103101-HP-B50	INK Cartridge, HP L0S60AA (HP955) Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4956.60	0.00
203	44103101-HX-C48	INK Cartridge, HP L0S63AA (HP955XL) Cyan	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
204	44103101-HX-M48	INK Cartridge, HP L0S66AA (HP955XL) Magenta	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
205	44103101-HX-Y48	INK Cartridge, HP L0S69AA (HP955XL) Yellow	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
206	44103101-HX-B48	INK Cartridge, HP L0S72AA (HP955XL) Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1644.24	0.00
207	44103101-HP-C51	INK Cartridge, HP T6L89AA (HP905) Cyan	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
208	44103101-HP-M51	INK Cartridge, HP T6L93AA (HP905) Magenta	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
209	44103101-HP-Y51	INK Cartridge, HP T6L97AA (HP905) Yellow	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
210	44103101-HP-B51	INK Cartridge, HP T6M01AA (HP905) Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
211	44103111-EP-R05	RIBBON CART, EPSON C13015516 (F8750), Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00
212	44103111-EP-R07	RIBBON CART, EPSON C13015531 (F8750B6), Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
213	44103111-EP-R13	RIBBON CART, EPSON C13015632, Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.94	0.00
214	44103101-BR-B03	TONER CART, BROTHER TN12025, Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	268.28	0.00
215	44103101-BR-B04	TONER CART, BROTHER TN12130, Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1892.80	0.00
216	44103101-BR-B05	TONER CART, BROTHER TN12150, Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	268.28	0.00
217	44103101-BR-B09	TONER CART, BROTHER TN13320, Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3567.20	0.00
218	44103101-BR-B11	TONER CART, BROTHER TN13350, Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5002.40	0.00
219	44103101-HP-B12	TONER CART, HP CB435A, Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
220	44103101-HP-B14	TONER CART, HP CB540A, Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3337.36	0.00
221	44103101-HP-B18	TONER CART, HP CE255A, Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
222	44103101-HP-B21	TONER CART, HP CE278A, Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3952.00	0.00
223	44103101-HP-B22	TONER CART, HP CE285A (HP85A), Black	ca t	4	0	2	6	20,592.00	4	0	2	6	20,592.00	4	0	2	6	20,592.00	4	0	2	6	20,592.00	24.00	3432.00	£ 2368.00
224	44103101-HP-B23	TONER CART, HP CE310A, Black	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2614.56	0.00
225	44103101-HP-C23	TONER CART, HP CE311A, Cyan	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
226	4410310C-HP-Y23	TONER CART, HF CE312A, /ellow	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	25411.80	0.00
227	4410310C-HP-M23	TONER CART, HF CE313A, /agenta	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	25411.80	0.00
228	4410310C-HP-B24	TONER CART, HF CE320A, /lack	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29111.16	0.00
229	4410310C-HP-C24	TONER CART, HF CE321A, /yan	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	30711.16	0.00
230	4410310C-HP-Y24	TONER CART, HF CE322A, /ellow	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	30711.16	0.00
231	4410310C-HP-M24	TONER CART, HF CE323A, /agenta	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	30711.16	0.00
232	4410310C-HP-B25	TONER CART, HF CE390A, /lack	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	84711.00	0.00
233	4410310C-HP-B26	TONER CART, HF CE400A, /lack	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	69011.40	0.00
234	4410310C-HP-C26	TONER CART, HF CE401A, /yan	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	101113.04	0.00
235	4410310C-HP-Y26	TONER CART, HF CE402A, /ellow	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	101113.04	0.00
236	4410310C-HP-M26	TONER CART, HF CE403A, /agenta	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	101113.04	0.00
237	4410310C-HP-B27	TONER CART, HF CE410A, HP305), /lack	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	42011.60	0.00
238	4410310C-HP-C27	TONER CART, HF CE411A, HP305), /yan	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	60111.20	0.00
239	4410310C-HP-Y27	TONER CART, HF CE412A, HP305), /ellow	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	60111.20	0.00
240	4410310C-HP-M27	TONER CART, HF CE413A, HP305), /agenta	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	60111.20	0.00
241	4410310C-HP-B28	TONER CART, HF CE505A, /lack	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	44611.80	0.00
242	4410310C-HX-B28	TONER CART, HF CE505X, /lack, high cap	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	73311.00	0.00
243	4410310C-HP-B52	Toner Cartridge, 4P CF217A (HP17A) /lack LaserJet	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	30411.08	0.00
244	4410310C-HP-B53	Toner Cartridge, 4P CF226A (HP26A) /lack LaserJet	ca t	2	0	0	2	11,575.20	2	0	0	2	11,575.20	2	0	0	2	11,575.20	2	0	0	2	11,575.20	8.00	57811.60	6300.80
245	4410310C-HP-B55	Toner Cartridge, 4P CF280A (LaserJet Pro M401/M425	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	52011.00	0.00
246	4410310C-HP-B51	TONER CART, HF CF280XC, /lack	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	90011.32	0.00
247	4410310C-HP-B56	Toner Cartridge, 4P CF281A (HP81A) /lack LaserJet	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	86011.00	0.00
248	4410310C-HP-B57	Toner Cartridge, 4P CF283A (HP83A) LaserJet /lack	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	32411.70	0.00
249	4410310C-HX-B51	Toner Cartridge, 4P CF283C (HP83C) /lack LJ	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	40511.00	0.00
250	4410310C-HP-B58	Toner Cartridge, 4P CF287A (HP87) /lack	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	100111.00	0.00
251	4410310C-HX-B52	Toner Cartridge, 4P CF325C (HP25C) /lack LaserJet	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	131115.00	0.00
252	4410310C-HP-B60	Toner Cartridge, 4P CF350A, /lack LJ	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29011.60	0.00
253	4410310C-HP-C60	Toner Cartridge, 4P CF351A, /yan LJ	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29511.60	0.00
254	4410310C-HP-Y60	Toner Cartridge, 4P CF352A, /ellow LJ	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29511.60	0.00
255	4410310C-HP-M60	Toner Cartridge, 4P CF353A, /agenta LJ	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29511.60	0.00
256	4410310C-HP-B61	Toner Cartridge, 4P CF360A (HP508A) /lack LaserJet	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	70511.40	0.00
257	4410310C-HP-C61	Toner Cartridge, 4P CF361A (HP508A) /yan LaserJet	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	88411.24	0.00
258	4410310C-HP-Y61	Toner Cartridge, 4P CF362A (HP508A) /ellow	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	88411.24	0.00
259	4410310C-HP-M61	Toner Cartridge, 4P CF363A (HP508A) /agenta	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	88411.24	0.00
260	4410310C-HP-B62	Toner Cartridge, 4P CF400A (HP201A) /lack	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	34211.78	0.00
261	4410310C-HP-C62	Toner Cartridge, 4P CF401A (HP201A) /yan	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	40411.83	0.00
262	4410310C-HP-Y62	Toner Cartridge, 4P CF402A (HP201A) /ellow	ca t	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	40411.83	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2011)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4041.83	0.00
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4441.80	0.00
265	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20	0.00
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5611.00	0.00
267	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7471.40	0.00
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5611.00	0.00
269	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7471.40	0.00
270	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5611.00	0.00
271	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7471.40	0.00
272	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3901.00	0.00
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4391.20	0.00
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3401.00	0.00
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2351.40	0.00
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2451.40	0.00
277	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3381.00	0.00
278	44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2871.58	0.00
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7251.20	0.00
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart	4	2	0	6	21,748.00	4	0	0	4	13,832.00	4	2	0	6	20,748.00	4	0	0	4	13,832.00	20.00	3451.00	€ 9160.00
281	44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6441.80	0.00
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3961.24	0.00
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D655SA, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4061.40	0.00
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	1	0	0	1	€ 1,370.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	63711.00	6370.00
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13359.36	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
287	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23623.60	0.00
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17472.00	0.00
FLAG OR ACCESSORIES																										
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	20	20	5,696.80	0	0	0	0	0.00	0	0	0	0	0.00	20.00	284.84	5696.80
PRINTED PUBLICATIONS																										
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	37.21	0.00
FIRE FIGHTING EQUIPMENT																										
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	9	5	0	14	15,016.00	0	5	0	5	5,720.00	2	5	0	7	8,008.00	0	5	0	5	5,720.00	31.00	1141.00	€ 5464.00
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	1	5	0	6	33,679.50	0	5	0	5	28,066.25	0	5	0	5	28,066.25	0	5	0	5	28,066.25	21.00	5611.25	117878.25
CONSUMER ELECTRONICS																										
293	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6411.64	0.00
FURNITURE AND FURNISHINGS																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
294	5610150%-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	303.68	0.00	
295	5610150%-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	301.60	0.00	
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1235.52	0.00	
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1088.88	0.00	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	8	0	0	8	296.32	0	0	0	0	0.00	8	0	0	8	296.32	0	0	0	0	0.00	16.00	37.04	592.64	
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	8	0	0	8	307.28	0	0	0	0	0.00	8	0	0	8	307.28	0	0	0	0	0.00	16.00	38.41	614.56	
300	6012153%-ER-P01	ERASER, plastic/rubber	piece	37	12	13	62	270.94	13	12	13	38	166.06	31	12	13	56	244.72	13	12	13	38	166.06	194.00	4.37	847.78	
301	6012152%-SP-G01	SIGN PEN, black	piece	93	43	43	179	3,626.54	63	43	43	149	3,018.74	83	43	43	169	3,423.94	63	43	43	149	3,018.74	646.00	20.26	13087.96	
302	6012152%-SP-G02	SIGN PEN, blue	piece	57	32	32	121	2,451.46	37	32	32	101	2,046.26	57	32	32	121	2,451.46	37	32	32	101	2,046.26	444.00	20.26	8995.44	
303	6012152%-SP-G03	SIGN PEN, red	piece	55	19	17	91	1,843.66	35	19	17	71	1,438.46	55	19	17	91	1,843.66	35	19	17	71	1,438.46	324.00	20.26	6564.24	
304	6012112%-WR-P01	WRAPPING PAPER, kraft	peck	0	0	0	0	0.00	10	0	0	10	1,548.40	0	0	0	0	0.00	0	0	0	0	0.00	10.00	154.84	1548.40	
SOFTWARE																											
1	43231513-SFT-001	Business function,specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
3	4323200%-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
6	4323230%-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
13	4323300%-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
2	40101701-AC-S01	Air Conditioning Unit, Split Type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
3	44111905-WB-N01	White Board		1	1	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	0.00	0.00	
4	44111911-WB-D01	White Board, Digital		0	1	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	0.00	0.00	
5	52161505-TV-S01	SMART Television		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
6	52161520-MC-M01	Microphone		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
7	52161512-SP-K01	Speakers		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
8	32101514-AM-P01	Amplifier		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
9	52161517-EQ-E01	Equalizer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
10	46171615-HD-C01	HD Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
11	45121504-DS-C01	DSLR Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
12	45121516-VH-C01	HD Video Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
13	45121506-VC-C01	Video Conference Equipment		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
14	39112102-LB-B01	LED bulb		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
16	43212104-PI-C01	PRINTER, Inkjet, Color		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
17	43212105-PP-001	Portable Printer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
18	43211509-AT-001	Android Tablet		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
19	43222610-HS-001	Hub/Switches		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
20	43222609-NR-001	Network Routers		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
21	43222640-WA-P01	Wireless Access Point		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
22	43211711-SF-001	Scanner, Flatbed		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
24	81112306-MF-P01	Multi Function PRINTER		4	0	0	4	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	0.00	0.00
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)		0	3	0	3	0.00	0	0	0	0	0.00	0	3	0	3	0.00	0	0	0	0	0.00	6.00	0.00	0.00
26	43191501-MP-001	Mobile Phone		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type		0	2	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	0.00	0.00
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
29	60104701-SP-001	Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
32	46181502-BF-V01	Bullet proof vest		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
33	25172502-WW-001	Wheels, _____ (type of vehicle)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
34	40161513-FF-001	Fuel Filters		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
35	48101710-DW-F01	Drinking Water/ Fountain		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
36	26111729-AB-001	Auto Battery		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
						0	0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
						0	0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
						0	0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
						0	0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
						0	0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30-April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
A. TOTAL																							P	7,079,191.39		
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							P	707,919.14		
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							P	-		
D. GRAND TOTAL (A + B+ C)																							P	7,787,110.53		
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

RAFAEL T. REAMICO
Property/Supply Officer

Date Prepared: August 16, 2021

Certified Funds Available / Certified Appropriate Funds Available: Approved by:

SUSAN J. MARIGMEN
Accountant / Budget Officer

BENFIRIO L. CLEOFAS
Head of Office / Agency