



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE DISTRICT ENGINEER
Quezon City I District Engineering Office
Sta. Catalina St., Brgy. Holy Spirit, Quezon City

March 24, 2021

Government Procurement Policy Board – Technical Support Office
Unit 2506 Raffles Corporate Center
Ortigas Jr. Road
Ortigas Center, Pasig City

**SUBJECT: Submission of Updated Annual Procurement Plan of Goods
C.Y. 2021**

Submitted herewith is the Updated Annual Procurement Plan for Goods C.Y. 2021.

Attached are pertinent documents for your ready reference.


LOIDA S. BUSA
OIC - District Engineer

Cc: **Philippine Government Electronic Procurement System (PhilGeps)**
Procurement Service Compound,
R.R. Road, Cristobal, Paco, Manila



DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
NATIONAL CAPITAL REGION
QUEZON CITY I DISTRICT ENGINEERING OFFICE
ANNUAL PROCUREMENT PLAN (APP) Consolidated for FY 2021
(GOODS & RELATED SERVICES)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
				Procurement of goods and services is conducted on a quarterly basis								
Fund 101	A. AVAILABLE AT PROCUREMENT SERVICE STORES	DPWH		N/A	N/A	N/A	N/A	GOP				
	COMMON ELECTRICAL SUPPLIES	QCIDEO										
	1st Quarter		Agency to Agency Thru PS-DBM						189.30		189.30	
	2nd Quarter		-do-						189.30		189.30	
	3rd Quarter		-do-						189.30		189.30	
	4th Quarter		-do-						189.30		189.30	
									757.20		757.20	
	COMMON OFFICE SUPPLIES											
	1st Quarter		Agency to Agency Thru PS-DBM						421,716.01		421,716.01	
	2nd Quarter		-do-						439,689.51		439,689.51	
	3rd Quarter		-do-						421,716.01		421,716.01	
	4th Quarter		-do-						407,782.51		407,782.51	
									1,690,904.04		1,690,904.04	
	COMMON JANITORIAL SUPPLIES											
	1st Quarter		Agency to Agency Thru PS-DBM						80,042.90		80,042.90	
	2nd Quarter		-do-						80,042.90		80,042.90	
	3rd Quarter		-do-						72,904.40		72,904.40	
	4th Quarter		-do-						72,904.40		72,904.40	
									305,894.60		305,894.60	
	COMMON OFFICE EQUIPMENT											
	1st Quarter		Agency to Agency Thru PS-DBM						32,409.35		32,409.35	
	2nd Quarter		-do-						67,219.57		67,219.57	
	3rd Quarter		-do-						95,339.00		95,339.00	
	4th Quarter		-do-						33,567.75		33,567.75	
									228,535.67		228,535.67	
	COMMON COMPUTER SUPPLIES											
	1st Quarter		Agency to Agency Thru PS-DBM						91,909.00		91,909.00	
	2nd Quarter		-do-						91,909.00		91,909.00	
	3rd Quarter		-do-						93,312.90		93,312.90	
	4th Quarter		-do-						91,909.00		91,909.00	
									369,039.90		369,039.90	
	HANDBOOK ON PROCUREMENT											
	1st Quarter								0.00		0.00	
	2nd Quarter		Agency to Agency Thru PS-DBM						962.60		962.60	
	3rd Quarter								0.00		0.00	
	4th Quarter								0.00		0.00	
									962.60		962.60	

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
				Procurement of goods and services is conducted on a quarterly basis								
	B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)	DPWH		N/A	N/A	N/A	N/A	GOP				
	COMMON OFFICE SUPPLIES	QCIDE0										
	1st Quarter		Public Bidding						2,978,862.00		2,978,862.00	
	2nd Quarter		Alternative Method of Procurement						640,642.00		640,642.00	
	3rd Quarter		Alternative Method of Procurement						770,362.00		770,362.00	
	4th Quarter		Alternative Method of Procurement						640,642.00		640,642.00	
									5,030,508.00		5,030,508.00	
	COMMON ELECTRICAL SUPPLIES & WATER CONNECTIONS											
	1st Quarter		Alternative Method of Procurement						403,555.95		403,555.95	
	2nd Quarter		Public Bidding						1,061,991.35		1,061,991.35	
	3rd Quarter		Alternative Method of Procurement						171,475.15		171,475.15	
	4th Quarter		Alternative Method of Procurement						170,202.35		170,202.35	
									1,807,224.80		1,807,224.80	
	SPARE PARTS AIRCON											
	1st Quarter		Alternative Method of Procurement						46,000.00		46,000.00	
	2nd Quarter								0.00		0.00	
	3rd Quarter								0.00		0.00	
	4th Quarter		Alternative Method of Procurement						0.00		0.00	
									46,000.00		46,000.00	
	SAFETY EQUIPMENT											
	1st Quarter		Alternative Method of Procurement						115,000.00		115,000.00	
	2nd Quarter								0.00		0.00	
	3rd Quarter								0.00		0.00	
	4th Quarter								0.00		0.00	
									115,000.00		115,000.00	
	TOOLS											
	1st Quarter		Alternative Method of Procurement						14,660.00		14,660.00	
	2nd Quarter								0.00		0.00	
	3rd Quarter								0.00		0.00	
	4th Quarter								0.00		0.00	
									14,660.00		14,660.00	
	COMMON OFFICE SUPPLIES											
	1st Quarter		Alternative Method of Procurement						26,160.00		26,160.00	
	2nd Quarter		Alternative Method of Procurement						187,500.00		187,500.00	
	3rd Quarter								0.00		0.00	
	4th Quarter								0.00		0.00	
									213,660.00		213,660.00	
	COMMON JANITORIAL SUPPLIES											
	1st Quarter								0.00			
	2nd Quarter								0.00		0.00	
	3rd Quarter		Alternative Method of Procurement						152,320.00		152,320.00	
	4th Quarter								0.00		0.00	
									152,320.00		152,320.00	

Code (PAP)	Procurement Program/Project	PMO/ End- User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
				Procurement of goods and services is conducted on a quarterly basis								
	CONSUMABLES	DPWH		N/A	N/A	N/A	N/A	GOP			0.00	
	1st Quarter	QCIDEO	Public Bidding						3,449,569.89		3,449,569.89	
	2nd Quarter		Public Bidding						3,506,069.89		3,506,069.89	
	3rd Quarter		Public Bidding						2,988,132.39		2,988,132.39	
	4th Quarter		Public Bidding						2,988,132.39		2,988,132.39	
									12,931,904.56		12,931,904.56	
	Office Equipment and Accessories											
	1st Quarter		Alternative Method of Procurement						301,400.00		301,400.00	
	2nd Quarter		Public Bidding						1,008,617.83		1,008,617.83	
	3rd Quarter		Public Bidding						4,187,000.00		4,187,000.00	
	4th Quarter		Alternative Method of Procurement						677,390.00		677,390.00	
									6,174,407.83		6,174,407.83	
	Office Supplies											
	1st Quarter		Alternative Method of Procurement						214,359.75		214,359.75	
	2nd Quarter		Alternative Method of Procurement						412,379.75		412,379.75	
	3rd Quarter		Alternative Method of Procurement						214,359.75		214,359.75	
	4th Quarter		Alternative Method of Procurement						214,359.75		214,359.75	
									1,055,459.00		1,055,459.00	
	Audio and visual presentation and composing equipment											
	1st Quarter								0.00		0.00	
	2nd Quarter		Alternative Method of Procurement						265,500.00		265,500.00	
	3rd Quarter		Alternative Method of Procurement						692,500.00		692,500.00	
	4th Quarter								0.00		0.00	
									958,000.00		958,000.00	
	Photographic or filming or video equipment											
	1st Quarter								0.00		0.00	
	2nd Quarter		Alternative Method of Procurement						80,000.00		80,000.00	
	3rd Quarter								0.00		0.00	
	4th Quarter								0.00		0.00	
									80,000.00			
	Paper Materials and Products											
	1st Quarter		Alternative Method of Procurement						147,775.00		147,775.00	
	2nd Quarter		Public Bidding						1,014,650.00		1,014,650.00	
	3rd Quarter		Alternative Method of Procurement						147,775.00		147,775.00	
	4th Quarter		Alternative Method of Procurement						147,775.00		147,775.00	
									1,457,975.00		1,457,975.00	
	Computer Equipment and Accessories											
	1st Quarter								0.00		0.00	
	2nd Quarter		Public Bidding						3,662,500.00		3,662,500.00	
	3rd Quarter								0.00		0.00	
	4th Quarter		Public Bidding						1,760,000.00		1,760,000.00	
									5,422,500.00		5,422,500.00	
	FURNITURE & FIXTURES											
	1st Quarter		Alternative Method of Procurement						985,250.00		985,250.00	
	2nd Quarter		Public Bidding						2,450,235.00		2,450,235.00	
	3rd Quarter		Public Bidding						2,034,975.00		2,034,975.00	
	4th Quarter								0.00		0.00	
									5,470,460.00		5,470,460.00	

Code (PAP)	Procurement Program/Project	PMO/ End- User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
				Procurement of goods and services is conducted on a quaterly basis								
	*Other Categories	DPWH		N/A	N/A	N/A	N/A	GOP				
	LABORATORY & SCIENTIFIC EQUIPMENT	QC/DEO										
	1st Quarter		Alternative Method of Procurement						270,900.09		270,900.09	
	2nd Quarter		Public Bidding						1,306,711.59		1,306,711.59	
	3rd Quarter		Alternative Method of Procurement						882,075.59		882,075.59	
	4th Quarter		Alternative Method of Procurement						907,045.09		907,045.09	
									3,366,732.36		3,366,732.36	
	GASOLINE and DIESEL other LUBRICANTS											
	1st Quarter		Public Bidding						1,468,552.25		1,468,552.25	
	2nd Quarter		Alternative Method of Procurement						9,900.00		9,900.00	
	3rd Quarter		Public Bidding						1,468,552.25		1,468,552.25	
	4th Quarter		Alternative Method of Procurement						9,900.00		9,900.00	
									2,956,904.50		2,956,904.50	
	REPAIR & MAINTENANCE OF VARIOUS SERVICES/EQUIPMENTS											
	1st Quarter		Alternative Method of Procurement						930,000.00		930,000.00	
	2nd Quarter		Alternative Method of Procurement						930,000.00		930,000.00	
	3rd Quarter		Alternative Method of Procurement						930,000.00		930,000.00	
	4th Quarter		Alternative Method of Procurement						930,000.00		930,000.00	
									3,720,000.00		3,720,000.00	
	Construction Materials											
	1st Quarter		Public Bidding						29,214,675.55		29,214,675.55	
	2nd Quarter		Public Bidding						38,570,988.76		38,570,988.76	
	3rd Quarter		Public Bidding						24,804,745.45		24,804,745.45	
	4th Quarter		Public Bidding						34,530,170.75		34,530,170.75	
									127,120,580.51		127,120,580.51	
	Construction Section											
	1st Quarter		Public Bidding						43,930.00		43,930.00	
	2nd Quarter		Public Bidding						359,043.55		359,043.55	
	3rd Quarter		Public Bidding						359,239.97		359,239.97	
	4th Quarter		Public Bidding						1,580,597.15		1,580,597.15	
									2,342,810.67		2,342,810.67	
			BREAKDOWN									
			Sub-Total Page 1						2,596,094.01		2,596,094.01	
			Sub-Total Page 2						7,379,372.80		7,379,372.80	
			Sub-Total Page 3						33,470,706.39		33,470,706.39	
			Sub-Total Page 4						139,507,028.04		139,507,028.04	
			TOTAL BUDGET AMOUNT	>>								

SUBMITTED BY:


RONALD V. AMBAT
Engineer III
Procurement Officer

RECOMMENDING APPROVAL:


ARTURO L. GONZALES, JR.
OIC-District Engineer

APPROVED BY:


LOIDA S. BUSA
OIC-District Engineer

DEFINITION

1. PROGRAM (BESF)– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
2. PROJECT (BESF)– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. PMO/End User - Unit as proponent of program or project
4. Mode of Procurement - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
5. Schedule for Each Procurement Activity - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; award of contract; contract signing).
6. Source of Funds - Whether GoP, Foreign Assisted or Special Purpose Fund
7. Estimated Budget - Agency approved estimate of project/program costs
8. Remarks - brief description of program or project

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents