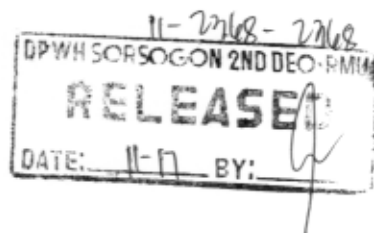


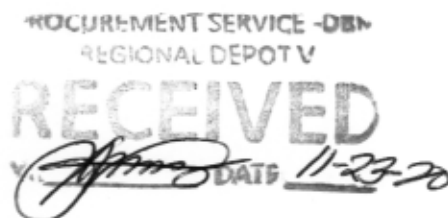


Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
SORSOGON SECOND
DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE V
Payawin, Gubat, Sorsogon



November 16, 2020

RENATO M. DE VERA, MNSA, CESO III
Regional Director
Department of Budget and Management
Regional Office No. V
Rawis, Legazpi City



Sir,

In compliance with Memorandum Circular 2020-1 dated June 2, 2020 issued by IATF on the Harmonization of National Government Performance Monitoring, Information Systems (Administrative Order No. 25 s. 2011) and the provision of the Revised IRR of RA 9184 section 7, we are submitting herewith our Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) for FY 2021 for your perusal.

Very truly yours,

FELIX M. DIMAANO JR.
OIC-District Engineer [signature]

ROS.22.5/BAC/GLE

Receiving Copy

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

- Download the worksheet file APP-CSE 2021 FORM at www.ps-philegips.gov.ph
- Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
- The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should revise the template.
- An APP-CSE is considered incorrect or invalid if
 - A form used is other than the prescribed format which can be downloaded only at www.ps-philegips.gov.ph and;
 - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
- Once accomplished and finalized, the APP-CSE 2021 form should be:
 - Saved using this format: APP2021_Name of Agency_Main or Regional Office (e.g. APP2021_DBM_Central Office, APP2021_DBM_Region IVA).
 - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PHILEGIPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

PROCUREMENT SERVICE - DBM

REGIONAL DEPOT V

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11-23-20

Note: Consistent with Memorandum Circular No. 2020-1 dated 02 June 2020, Issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.

Department/Bureau/Office: DPWH - SORSOGON 2ND DEO
Region: V
Address: PAYAWIN, GUBAT, SORSOGON
Contact Person: Glenn L. Enesio
Position: Procurement Engineer
E-mail: enesio.glen@dpwh.gov.ph
Telephone/Mobile Nos: 0918-344-9205

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Price Catalogue	Total Quantity for the year	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q2	Q3	Q4	May	June	Q2	Q3	Q4				Q4								
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	6	6	9	21	2,926.56	11	10	23	44	6,131.84	6	6	34	26	3,623.36	11	30	19	40	5,574.40	131.00	139.36	18256.16	
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-501	HAND SANITIZER, 500 ml	bottle	15	15	15	45	6,014.35	35	15	45	6,014.35	15	15	15	45	6,014.35	15	15	15	45	6,014.35	180.00	151.43	27257.40	
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (5ml)	teatle	42	37	40	119	5,186.02	51	41	56	148	6,449.84	47	37	46	130	5,665.40	41	41	50	132	5,752.56	529.00	43.58	25053.82
4	12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	galon	1	2	1	4	1,830.40	2	1	2	5	2,288.00	1	2	1	4	1,830.40	1	2	1	4	1,830.40	17.00	467.60	7779.20
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%-72%, 500ml (5ml)	bottle	5	0	5	10	435.80	0	5	0	5	217.90	5	0	5	10	435.80	5	0	10	15	653.70	40.00	43.58	1743.20
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	galon	0	1	0	1	455.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2	2	910.00	3.00	455.00	1365.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	galon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12117003-SI-P01	STAMP PAD INK, purple or violet, 50ml (min.)	bottle	8	8	10	26	819.52	22	8	11	41	1,202.32	7	6	11	24	756.48	7	6	13	26	819.52	117.00	31.52	3687.84
FILMS																										
9	13111203-AC-P01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	847.82	0.00
10	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	221.00	0.00
11	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	0	0	0	0	0.00	2	0	0	2	417.04	0	0	0	0	0.00	0	0	0	0	0.00	2.00	208.52	417.04
PAPER MATERIALS AND PRODUCTS																										

312	60121524-SP-002	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	42	42	126	4,360.86	116	50	216	7,475.76	58	42	42	142	4,914.62	66	100	55	221	7,648.81	705.00	34.61	24400.06
313	60121524-SP-003	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	15	15	27	1,972.77	25	13	63	2,180.43	15	15	27	57	1,972.77	13	13	25	51	1,765.11	228.00	34.61	7891.00
314	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.84	0.00

SOFTWARE																							
1	43231513-SFT-001	Business function specific software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
8	43232506-SFT-008	Educational or reference software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
10	43232701-SFT-010	Network applications software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
11	43232802-SFT-011	Network management software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
12	43232906-SFT-012	Networking software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
13	43233004-SFT-013	Operating environment software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
14	43233206-SFT-014	Security and protection software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
15	43233406-SFT-015	Utility and device driver software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
16	43233501-SFT-016	Information exchange software	license	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																							
Common Electrical Supplies																							
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type				0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type				0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00
3						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00
4						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00
5						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00
6						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00
7						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00
8						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00
9						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00
10						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00
11						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00
12						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00
13						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00
14						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00
15						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00
16						0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00

Common Office Equipment																							
1	44111905-WB-W01	White Board				0	0.00			0	0.00				0	0.00				0	0.00	0.00	0.00

Audio and Visual presentation and composing equipment														
1	52161505-TV-001	SMART Television								0	0.00			0.00
2	52161520-HC-M01	Microphone								0	0.00			0.00
3	52161512-SP-M01	Speakers								0	0.00			0.00
4	32101514-AM-P01	Amplifier								0	0.00			0.00
5	52161517-EQ-E01	Equalizer								0	0.00			0.00
6										0	0.00			0.00
7										0	0.00			0.00
8										0	0.00			0.00
9										0	0.00			0.00
10										0	0.00			0.00
11										0	0.00			0.00
12										0	0.00			0.00
13										0	0.00			0.00
14										0	0.00			0.00
15										0	0.00			0.00
Photographic or filming or video equipment														
1	46171615-HD-C01	HD Camera								0	0.00			0.00
2	45121504-DS-C01	DSLR Camera								0	0.00			0.00
3	45121516-VH-C01	HD Video Camera								0	0.00			0.00
4	45121506-VC-C01	Video Conference Equipment								0	0.00			0.00
5										0	0.00			0.00
6										0	0.00			0.00
7										0	0.00			0.00
8										0	0.00			0.00
9										0	0.00			0.00
10										0	0.00			0.00
11										0	0.00			0.00
12										0	0.00			0.00
13										0	0.00			0.00
14										0	0.00			0.00
15										0	0.00			0.00
Cleaning Equipment and Supplies														
1										0	0.00			0.00
2										0	0.00			0.00
3										0	0.00			0.00
4										0	0.00			0.00
5										0	0.00			0.00
6										0	0.00			0.00

Electrical equipment and components and supplies														
1										0	0.00	0	0.00	0.00
2										0	0.00	0	0.00	0.00
3										0	0.00	0	0.00	0.00
4										0	0.00	0	0.00	0.00
5										0	0.00	0	0.00	0.00
6										0	0.00	0	0.00	0.00
7										0	0.00	0	0.00	0.00
8										0	0.00	0	0.00	0.00
9										0	0.00	0	0.00	0.00
10										0	0.00	0	0.00	0.00
11										0	0.00	0	0.00	0.00
12										0	0.00	0	0.00	0.00
13										0	0.00	0	0.00	0.00
14										0	0.00	0	0.00	0.00
15										0	0.00	0	0.00	0.00
Computer Supplies														
1										0	0.00	0	0.00	0.00
2										0	0.00	0	0.00	0.00
3										0	0.00	0	0.00	0.00
4										0	0.00	0	0.00	0.00
5										0	0.00	0	0.00	0.00
6										0	0.00	0	0.00	0.00
7										0	0.00	0	0.00	0.00
8										0	0.00	0	0.00	0.00
9										0	0.00	0	0.00	0.00
10										0	0.00	0	0.00	0.00
11										0	0.00	0	0.00	0.00
12										0	0.00	0	0.00	0.00
13										0	0.00	0	0.00	0.00
14										0	0.00	0	0.00	0.00
15										0	0.00	0	0.00	0.00
Common ICT Equipment														
1	43212104-PT-M01	PRINTER, Inkjet, Monochrome								0	0.00	0	0.00	0.00
2	43212104-PT-C01	PRINTER, Inkjet, Color								0	0.00	0	0.00	0.00
3	43212105-PP-001	Portable Printer								0	0.00	0	0.00	0.00
4	43211509-AT-001	Android Tablet								0	0.00	0	0.00	0.00
5	43222610-HS-001	Hub/Switches								0	0.00	0	0.00	0.00
6	43222609-NR-001	Network routers								0	0.00	0	0.00	0.00

