

APP-CSE 2022 FORM

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency’s annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0

The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0

All information must be provided accurately.
- 3.0

Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0

Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0

Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0

Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency’s Virtual Store account
- 7.0

Should there be changes in the agency’s CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.□
- 8.0

For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with **Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25**, the APP-CSE for FY 2022 must be submitted on or before **31 August 2021**.

Department/Bureau/Office: DPWH-REGIONAL OFFICE

Region: 10

Address: ENGINEER'S HILL, BULUA, CAGAYAN DE ORO CITY

Agency Code/UACS:

Organization Type: NATIONAL

Contact Person: ENGR. VICTORIO T. SAJELAN

Position: ENGINEER IV

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Telephone/Mobile Nos:

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
PESTICIDES OR PEST REPELLENTS																											
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	10	10	10	30	4,180.80	10	10	10	30	4,180.80	10	10	10	30	4,180.80	10	10	10	30	4,180.80	120.00	139.36	16723.20	
PERFUMES OR COLOGNES OR FRAGRANCES																											
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	50	50	50	150	22,714.50	50	50	50	150	22,714.50	50	50	50	150	22,714.50	50	50	50	150	22,714.50	600.00	151.43	90858.00	
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	300	350	400	1050	69,888.00	300	300	300	900	59,904.00	250	300	250	800	53,248.00	250	300	250	800	53,248.00	3,550.00	66.56	236288.00	
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	100	150	200	450	174,564.00	100	100	200	400	155,168.00	300	300	300	900	349,128.00	300	300	300	900	349,128.00	2,650.00	387.92	1027988.00	
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (~5ml)	bottle	200	150	200	550	23,969.00	200	150	200	550	23,969.00	250	250	300	800	34,864.00	250	250	300	800	34,864.00	2,700.00	43.58	117666.00	
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	100	200	250	550	250,250.00	100	200	250	550	250,250.00	250	250	300	800	364,000.00	250	250	300	800	364,000.00	2,700.00	455.00	1228500.00	
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	1	1	1	3	623.25	1	1	1	3	623.25	1	1	1	3	623.25	1	1	1	3	623.25	12.00	207.75	2493.00	
COLOR COMPOUNDS AND DISPERSIONS																											
8	12171703-SI-P01	INK, for stamp pad	bottle	100	100	100	300	9,456.00	100	100	100	300	9,456.00	100	100	100	300	9,456.00	100	100	100	300	9,456.00	1,200.00	31.52	37824.00	
FILMS																											
9	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	847.82	0.00	
10	13111201-CF-P01	CARBON FILM, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	221.00	0.00	
11	13111201-CF-P02	CARBON FILM, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	208.52	0.00	
PAPER MATERIALS AND PRODUCTS																											
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	100	100	100	300	25,116.00	100	100	100	300	25,116.00	50	50	100	200	16,744.00	50	50	50	150	12,558.00	950.00	83.72	79534.00	
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00	
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00	
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	0.00	
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884.00	0.00	
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1508.00	0.00	
19	14111609-LL-C01	LOOSELEAF COVER, legal	bundle	100	200	300	600	476,976.00	100	200	300	600	476,976.00	100	200	300	600	476,976.00	100	200	300	600	476,976.00	2,400.00	794.96	1907904.00	
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	500	400	450	1350	50,031.00	400	400	400	1200	44,472.00	500	500	500	1500	55,590.00	1000	1000	1000	3000	111,180.00	7,050.00	37.06	261273.00	
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	500	500	500	1500	88,920.00	500	500	500	1500	88,920.00	500	500	500	1500	88,920.00	500	500	500	1500	88,920.00	6,000.00	59.28	355680.00	
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	500	500	500	1500	81,120.00	500	500	500	1500	81,120.00	500	500	500	1500	81,120.00	500	500	500	1500	81,120.00	6,000.00	54.08	324480.00	
23	14111514-NB-S01	NOTEBOOK, stenographer	piece	200	200	250	650	7,826.00	200	200	250	650	7,826.00	200	200	250	650	7,826.00	200	200	250	650	7,826.00	2,600.00	12.04	31304.00	
24	14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	reams	1000	1000	1000	3000	409,980.00	900	900	1000	2800	382,648.00	1000	800	900	2700	368,982.00	1000	1000	1000	3000	409,980.00	11,500.00	136.66	1571590.00	
25	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	127.71	0.00	
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	98.26	0.00	
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	118.46	0.00	
28	14111531-PP-R01	PAD PAPER, ruled	pad	50	50	50	150	4,368.00	50	50	50	150	4,368.00	50	50	50	150	4,368.00	50	50	50	150	4,368.00	600.00	29.12	17472.00	
29	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	98.05	0.00	
30	14111818-TH-P02	Thermal Paper, 55GSM (-5%) ,1/2 Core, 216mm x 30m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	55.64	0.00	
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	200	250	300	750	53,040.00	200	250	300	750	53,040.00	200	150	200	550	38,896.00	100	250	200	550	38,896.00	2,600.00	70.72	183872.00	
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	200	250	300	750	76,440.00	200	250	300	750	76,440.00	100	150	100	350	35,672.00	100	100	100	300	30,576.00	2,150.00	101.92	219128.00	
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	50	50	50	150	13,026.00	50	50	50	150	13,026.00	50	50	50	150	13,026.00	50	50	50	150	13,026.00	600.00	86.84	52104.00	
34	14111704-IFPT01	TISSUE, interfolded paper towel	pack	30	30	30	90	3,135.60	30	30	30	90	3,135.60	30	30	30	90	3,135.60	30	30	30	90	3,135.60	360.00	34.84	12542.40	
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	33.80	0.00	
BATTERIES AND CELLS AND ACCESSORIES																											
36	26111702-BT-A02	BATTERY, dry Cell, size AA	pack	50	50	50	150	5,445.00	50	50	50	150	5,445.00	50	50	50	150	5,445.00	50	50	50	150	5,445.00	600.00	36.30	21780.00	
37	26111702-BT-A01	BATTERY, dry Cell, size AAA	pack	50	50	50	150	2,959.50	50	50	50	150	2,959.50	50	50	50	150	2,959.50	50	50	50	150	2,959.50	600.00	19.73	11838.00	
38	26111702-BT-A03	BATTERY, dry Cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	96.20	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
39	31201610-GL-J01	GLUE, all purpose	jar	50	50	50	150	10,725.00	40	40	40	120	8,580.00	30	40	40	110	7,865.00	40	40	40	120	8,580.00	500.00	71.50	35750.00	
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	50	50	50	150	2,964.00	0	0	0	0	0.00	50	50	50	150	2,964.00	0	0	0	0	0.00	300.00	19.76	5928.00	
41	31151804-SW-S01	STAPLE WIRE, standard	box	500	500	500	1500	33,615.00	0	0	0	0	0.00	500	500	500	1500	33,615.00	0	0	0	0	0.00	3,000.00	22.41	67230.00	
42	31201502-TA-E01	TAPE, electrical	roll	50	50	50	150	2,800.50	0	0	0	0	0.00	50	50	100	200	3,734.00	0	0	0	0	0.00	350.00	18.67	6534.50	
43	31201503-TA-M01	TAPE, masking, 24mm	roll	50	50	50	150	8,190.00	0	0	0	0	0.00	50	50	50	150	8,190.00	50	50	50	150	8,190.00	450.00	54.60	24570.00	
44	31201503-TA-M02	TAPE, MASKING, 48mm	roll	50	50	50	150	15,990.00	50	50	50	150	15,990.00	50	50	50	150	15,990.00	50	50	50	150	15,990.00	600.00	106.60	63960.00	
45	31201517-TA-P01	TAPE, packaging, 48mm	roll	50	50	50	150	3,354.00	50	50	50	150	3,354.00	50	50	50	150	3,354.00	50	50	50	150	3,354.00	600.00	22.36	13416.00	
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	100	100	100	300	3,027.00	100	100	50	250	2,522.50	100	100	150	350	3,531.50	0	0	0	0	0.00	900.00	10.09	9081.00	
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	50	50	50	150	2,995.50	0	0	0	0	0.00	0	0	0	0	0.00	50	50	50	150	2,995.50	300.00	19.97	5991.00	
48	31151507-TW-P01	TWINE, plastic	roll	200	300	400	900	52,416.00	0	0	0	0	0.00	200	300	400	900	52,416.00	0	0	0	0	0.00	1,800.00	58.24	104832.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
49	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	10	10	10	30	33,290.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	1109.68	33290.40	
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1369.68	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	10	10	10	30	25,705.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	856.86	25705.80	
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	674.96	0.00	
MEDICAL THERMOMETERS AND ACCESSORIES																											
53	41112224-TG-T02	THERMOGUN	piece	10	0	0	10	25,324.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	2532.40	25324.00	
LIGHTING AND FIXTURES AND ACCESSORIES																											
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	50	50	50	150	30,873.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	150.00	205.82	30873.00	
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	50	50	50	150	12,324.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	150.00	82.16	12324.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
56	41111604-RU-P02	RULER, plastic, 450mm	piece	50	0	50	100	1,768.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	17.68	1768.00	
CLEANING EQUIPMENT AND SUPPLIES																											
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	50	50	50	150	13,533.00	0	0	0	0	0.00	50	50	50	150	13,533.00	0	0	0	0	0.00	300.00	90.22	27066.00	
58	47131604-BR-S01	BROOM, soft, tambo	piece	50	50	50	150	20,436.00	0	0	0	0	0.00	50	50	50	150	20,436.00	0	0	0	0	0.00	300.00	136.24	40872.00	
59	47131604-BR-T01	BROOM, stick, ting-ting	piece	100	0	100	200	3,640.00	100	0	100	200	3,640.00	100	0	100	200	3,640.00	100	0	100	200	3,640.00	800.00	18.20	14560.00	
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	100	200	100	400	16,640.00	50	50	50	150	6,240.00	50	50	50	150	6,240.00	50	50	50	150	6,240.00	850.00	41.60	35360.00	
61	47131805-CL-P01	CLEANSER, scouring powder	can	100	100	100	300	7,176.00	100	100	100	300	7,176.00	100	100	100	300	7,176.00	100	100	100	300	7,176.00	1,200.00	23.92	28704.00	
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	100	100	100	300	2,490.00	100	100	100	300	2,490.00	100	100	100	300	2,490.00	100	100	100	300	2,490.00	1,200.00	8.30	9960.00	
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	50	100	50	200	10,816.00	100	100	100	300	16,224.00	100	100	100	300	16,224.00	100	100	100	300	16,224.00	1,100.00	54.08	59488.00	
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	100	100	100	300	38,688.00	100	100	100	300	38,688.00	100	100	100	300	38,688.00	100	100	100	300	38,688.00	1,200.00	128.96	154752.00	
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	50	50	50	150	3,724.50	0	0	0	0	0.00	50	50	50	150	3,724.50	0	0	0	0	0.00	300.00	24.83	7449.00	
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	50	50	50	150	19,687.50	50	50	50	150	19,687.50	50	50	50	150	19,687.50	50	50	50	150	19,687.50	600.00	131.25	78750.00	
67	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	50	50	50	150	15,444.00	50	50	50	150	15,444.00	50	50	50	150	15,444.00	50	50	50	150	15,444.00	600.00	102.96	61776.00	
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	309.76	0.00	
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	50	50	50	150	18,018.00	0	0	0	0	0.00	50	50	50	150	18,018.00	0	0	0	0	0.00	300.00	120.12	36036.00	
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	20	0	20	40	91,520.00	0	0	0	0	0.00	20	0	20	40	91,520.00	0	0	0	0	0.00	80.00	2288.00	183040.00	
71	47131613-MP-H02	MOPHANDLE, heavy duty, screw type	piece	50	50	50	150	18,720.00	0	0	0	0	0.00	30	30	30	90	11,232.00	0	0	0	0	0.00	240.00	124.80	29952.00	
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	100	0	100	200	24,752.00	100	0	100	200	24,752.00	100	0	100	200	24,752.00	100	0	100	200	24,752.00	800.00	123.76	99008.00	
73	47131501-RG-C01	RAGS, all cotton	bundle	50	0	50	100	5,382.00	50	0	50	100	5,382.00	50	0	50	100	5,382.00	50	0	50	100	5,382.00	400.00	53.82	21528.00	
74	47131602-SC-N01	SCOURING PAD	pack	100	0	100	200	22,464.00	100	0	100	200	22,464.00	100	0	100	200	22,464.00	100	0	100	200	22,464.00	800.00	112.32	89856.00	
75	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	2000	0	2000	4000	538,720.00	2000	0	2000	4000	538,720.00	2000	0	2000	4000	538,720.00	2000	0	2000	4000	538,720.00	16,000.00	134.68	2154880.00	
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	100	0	0	100	2,796.00	100	0	0	100	2,796.00	100	0	0	100	2,796.00	100	0	0	100	2,796.00	400.00	27.96	11184.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	30	0	0	30	743,808.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	24,793.60	743808.00	
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	30	0	0	30	1,271,712.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	42,390.40	1271712.00	
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	30	0	0	30	1,241,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	41,392.00	1241760.00	
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	30	0	0	30	77,965.20	0	0	0	0	0.00	30	0	0	30	77,965.20	0	0	0	0	0.00	60.00	2598.84	155930.40	
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	50	0	0	50	8,372.00	50	0	0	50	8,372.00	50	0	0	50	8,372.00	50	0	0	50	8,372.00	200.00	167.44	33488.00	
82	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	10	0	0	10	1,113.00	5	0	0	5	556.50	5	0	0	5	556.50	5	0	0	5	556.50	25.00	111.30	2782.50	
83	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	10	0	0	10	1,540.00	5	0	0	5	770.00	5	0	0	5	770.00	5	0	0	5	770.00	25.00	154.00	3850.00	
84	43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38100.97	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue <i>(as of 30 April 2021)</i>	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
85	43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9191.52	0.00
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	10	0	5	15	10,873.20	0	0	0	0	0.00	10	0	5	15	10,873.20	0	0	0	0	0.00	30.00	724.88	21746.40
87	43212105-PR-L02	PRINTER, laser, colored	unit	10	20	10	40	315,960.00	0	0	0	0	0.00	10	20	10	40	315,960.00	0	0	0	0	0.00	80.00	7899.00	631920.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
88	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.64	0.00
89	44122105-BF-C01	CLIP, backfold, 19mm	box	100	0	300	400	3,504.00	100	0	300	400	3,504.00	100	0	300	400	3,504.00	100	0	300	400	3,504.00	1,600.00	8.76	14016.00
90	44122105-BF-C02	CLIP, backfold, 25mm	box	100	0	300	400	6,088.00	100	0	300	400	6,088.00	100	0	300	400	6,088.00	100	0	300	400	6,088.00	1,600.00	15.22	24352.00
91	44122105-BF-C03	CLIP, backfold, 32mm	box	100	0	300	400	8,944.00	100	0	300	400	8,944.00	100	0	300	400	8,944.00	100	0	300	400	8,944.00	1,600.00	22.36	35776.00
92	44122105-BF-C04	CLIP, backfold, 50mm	box	100	0	300	400	21,840.00	100	0	300	400	21,840.00	100	0	300	400	21,840.00	100	0	300	400	21,840.00	1,600.00	54.60	87360.00
93	44121801-CT-R02	CORRECTION TAPE, 8m	piece	1000	1000	1000	3000	35,040.00	1000	1000	1000	3000	35,040.00	1000	1000	1000	3000	35,040.00	1000	1000	1000	3000	35,040.00	12,000.00	11.68	140160.00
94	44111515-DF-B01	DATA FILE BOX	piece	5000	0	0	5000	386,000.00	5000	0	0	5000	386,000.00	5000	0	0	5000	386,000.00	5000	0	0	5000	386,000.00	20,000.00	77.20	1544000.00
95	44122011-DF-F01	DATA FOLDER	piece	1000	0	0	1000	68,640.00	1000	0	0	1000	68,640.00	1000	0	0	1000	68,640.00	1000	0	0	1000	68,640.00	4,000.00	68.64	274560.00
96	44121506-EN-D01	ENVELOPE, documentary, A4	box	300	0	0	300	201,927.00	300	0	0	300	201,927.00	300	0	0	300	201,927.00	300	0	0	300	201,927.00	1,200.00	673.09	807708.00
97	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	300	0	0	300	278,148.00	300	0	0	300	278,148.00	300	0	0	300	278,148.00	300	0	0	300	278,148.00	1,200.00	927.16	1112592.00
98	44121506-EN-X01	ENVELOPE, expanding, kraft, legal	box	300	0	0	300	221,520.00	300	0	0	300	221,520.00	300	0	0	300	221,520.00	300	0	0	300	221,520.00	1,200.00	738.40	886080.00
99	44121506-EN-X02	ENVELOPE, expanding, plastic	piece	500	0	0	500	15,245.00	500	0	0	500	15,245.00	500	0	0	500	15,245.00	500	0	0	500	15,245.00	2,000.00	30.49	60980.00
100	44121506-EN-M02	ENVELOPE, mailing	box	100	0	0	100	37,820.00	100	0	0	100	37,820.00	100	0	0	100	37,820.00	100	0	0	100	37,820.00	400.00	378.20	151280.00
101	44121504-EN-W02	ENVELOPE, mailing, with window	box	20	0	0	20	8,673.60	20	0	0	20	8,673.60	20	0	0	20	8,673.60	20	0	0	20	8,673.60	80.00	433.68	34694.40
102	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10.30	0.00
103	44122118-FA-P01	FASTENER, metal, non-sharp edges	box	100	0	0	100	8,341.00	200	0	0	200	16,682.00	200	0	0	200	16,682.00	100	0	0	100	8,341.00	600.00	83.41	50046.00
104	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	20	0	0	20	1,720.80	20	0	0	20	1,720.80	20	0	0	20	1,720.80	20	0	0	20	1,720.80	80.00	86.04	6883.20
105	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	11.13	0.00
106	44122018-FT-D02	FILE TAB DIVIDER, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	14.23	0.00
107	44122011-FO-F01	FOLDER, fancy, with slide, A4	bundle	50	0	50	100	27,040.00	50	0	50	100	27,040.00	50	0	50	100	27,040.00	50	0	50	100	27,040.00	400.00	270.40	108160.00
108	44122011-FO-F02	FOLDER, fancy, with slide, legal	bundle	50	0	50	100	31,188.00	50	0	50	100	31,188.00	50	0	50	100	31,188.00	50	0	50	100	31,188.00	400.00	311.88	124752.00
109	44122011-FO-L01	FOLDER, L-type, A4	pack	50	0	50	100	17,143.00	50	0	50	100	17,143.00	50	0	50	100	17,143.00	50	0	50	100	17,143.00	400.00	171.43	68572.00
110	44122011-FO-L02	FOLDER, L-type, legal	pack	50	0	50	100	24,324.00	50	0	50	100	24,324.00	50	0	50	100	24,324.00	50	0	50	100	24,324.00	400.00	243.24	97296.00
111	44122027-FO-P01	FOLDER, pressboard	box	50	0	50	100	95,264.00	50	0	50	100	95,264.00	50	0	50	100	95,264.00	50	0	50	100	95,264.00	400.00	952.64	381056.00
112	44122011-FO-T03	FOLDER, with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	279.00	0.00
113	44122011-FO-T04	FOLDER, with tab, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	321.36	0.00
114	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	56.68	0.00
115	44111515-MF-B02	MAGAZINE FILE BOX, large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	0.00
116	44121716-MA-F01	MARKER, fluorescent	set	50	0	50	100	3,666.00	0	0	0	0	0.00	50	0	50	100	3,666.00	0	0	0	0	0.00	200.00	36.66	7332.00
117	44121708-MW-B01	MARKER, whiteboard, black	piece	50	0	50	100	1,338.00	0	0	0	0	0.00	50	0	50	100	1,338.00	0	0	0	0	0.00	200.00	13.38	2676.00
118	44121708-MW-B02	MARKER, whiteboard, blue	piece	50	0	50	100	1,338.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	13.38	1338.00
119	44121708-MW-B03	MARKER, whiteboard, red	piece	50	0	50	100	1,338.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	13.38	1338.00
120	44121708-MP-B01	MARKER, permanent, black, bullet type	piece	50	0	50	100	898.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	8.98	898.00
121	44121708-MP-B02	MARKER, permanent, blue, bullet type	piece	50	0	50	100	898.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	8.98	898.00
122	44121708-MP-B03	MARKER, permanent, red, bullet type	piece	50	0	50	100	898.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	8.98	898.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
123	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	100	0	0	100	776.00	0	0	0	0	0.00	100	0	0	100	776.00	0	0	0	0	0.00	200.00	7.76	1552.00	
124	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	box	100	0	0	100	1,378.00	0	0	0	0	0.00	100	0	0	100	1,378.00	0	0	0	0	0.00	200.00	13.78	2756.00	
125	44121706-PE-L01	PENCIL, lead, with eraser	box	10	0	0	10	207.90	0	0	0	0	0.00	10	0	0	10	207.90	0	0	0	0	0.00	20.00	20.79	415.80	
126	44122037-RB-P10	RING BINDER, plastic, 32mm	bundle	100	0	0	100	23,979.00	100	0	0	100	23,979.00	100	0	0	100	23,979.00	100	0	0	100	23,979.00	400.00	239.79	95916.00	
127	44122101-RU-B01	RUBBER BAND, No. 18	box	100	0	100	200	20,010.00	50	0	50	100	10,005.00	50	0	50	100	10,005.00	50	0	50	100	10,005.00	500.00	100.05	50025.00	
128	44121905-SP-F01	STAMP PAD, felt	piece	20	30	20	70	2,446.50	0	0	0	0	0.00	20	30	20	70	2,446.50	0	0	0	0	0.00	140.00	34.95	4893.00	
129	44121612-BL-H01	BLADE, for general purpose cutter / utility knife	piece	50	0	0	50	741.00	50	0	0	50	741.00	50	0	0	50	741.00	50	0	0	50	741.00	200.00	14.82	2964.00	
130	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	50	0	0	50	1,671.50	50	0	0	50	1,671.50	50	0	0	50	1,671.50	50	0	0	50	1,671.50	200.00	33.43	6686.00	
131	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	30	0	0	30	13,618.80	0	0	0	0	0.00	0	0	0	0	0.00	30	0	0	30	13,618.80	60.00	453.96	27237.60	
132	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	10	0	0	10	2,026.70	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	2,026.70	20.00	202.67	4053.40	
133	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	50	0	0	50	7,540.00	0	0	0	0	0.00	20	0	0	20	3,016.00	0	0	0	0	0.00	70.00	150.80	10556.00	
134	44121618-SS-S01	SCISSORS, symmetrical	pair	50	0	0	50	2,028.00	0	0	0	0	0.00	10	0	0	10	405.60	0	0	0	0	0.00	60.00	40.56	2433.60	
135	44121615-ST-S01	STAPLER, standard type	piece	10	20	20	50	7,020.00	0	0	0	0	0.00	10	20	10	40	5,616.00	0	0	0	0	0.00	90.00	140.40	12636.00	
136	44121615-ST-B01	STAPLER, heavy duty, binder type	unit	10	0	0	10	9,142.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	914.22	9142.20	
137	44121613-SR-P01	STAPLE REMOVER, plier type	piece	20	0	0	20	498.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	24.90	498.00	
138	44121605-TD-T01	TAPE DISPENSER, table top	piece	20	0	0	20	1,284.00	0	0	0	0	0.00	20	0	0	20	1,284.00	0	0	0	0	0.00	40.00	64.20	2568.00	
139	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacit	unit	5	0	0	5	47,673.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	9534.72	47673.60	
140	44101807-CA-C01	CALCULATOR, compact	unit	20	0	0	20	6,937.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	346.85	6937.00	
141	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5642.00	0.00	
142	44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	5	0	0	5	46,488.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	9297.60	46488.00	
143	44101603-PS-M01	PAPER SHREDDER	unit	5	0	0	5	28,496.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	5699.20	28496.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																											
144	44103109-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	100	100	100	300	2,084,160.00	100	100	100	300	2,084,160.00	100	100	100	300	#####	100	100	100	300	#####	1,200.00	6947.20	8336640.00	
145	44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart	50	50	50	150	136,500.00	50	50	50	150	136,500.00	50	50	50	150	136,500.00	50	50	50	150	136,500.00	600.00	910.00	546000.00	
146	44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart	50	50	50	150	240,240.00	50	50	50	150	240,240.00	50	50	50	150	240,240.00	50	50	50	150	240,240.00	600.00	1601.60	960960.00	
147	44103109-BR-D06	Drum Cart, Brother DR-451CL,high yield 30000 pages	Cart	50	50	50	150	1,014,000.00	50	50	50	150	1,014,000.00	50	50	50	150	#####	50	50	50	150	#####	600.00	6760.00	4056000.00	
148	44103103-BR-B16	Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	50	50	50	150	762,060.00	50	50	50	150	762,060.00	50	50	50	150	762,060.00	50	50	50	150	762,060.00	600.00	5080.40	3048240.00	
149	44103103-BR-C03	Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	50	50	50	150	1,285,440.00	50	50	50	150	1,285,440.00	50	50	50	150	#####	50	50	50	150	#####	600.00	8569.60	5141760.00	
150	44103103-BR-M03	Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	50	50	50	150	1,285,440.00	50	50	50	150	1,285,440.00	50	50	50	150	#####	50	50	50	150	#####	600.00	8569.60	5141760.00	
151	44103103-BR-Y03	Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	50	50	50	150	1,285,440.00	50	50	50	150	1,285,440.00	50	50	50	150	#####	50	50	50	150	#####	600.00	8569.60	5141760.00	
152	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5116.80	0.00	
153	44103105-CA-C04	INK CART, CANON CL-741,Colored	cart	50	50	50	150	148,356.00	50	50	50	150	148,356.00	50	50	50	150	148,356.00	50	50	50	150	148,356.00	600.00	989.04	593424.00	
154	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	50	50	50	150	154,440.00	50	50	50	150	154,440.00	50	50	50	150	154,440.00	50	50	50	150	154,440.00	600.00	1029.60	617760.00	
155	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	50	50	50	150	113,100.00	50	50	50	150	113,100.00	50	50	50	150	113,100.00	50	50	50	150	113,100.00	600.00	754.00	452400.00	
156	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	50	50	50	150	117,000.00	50	50	50	150	117,000.00	50	50	50	150	117,000.00	50	50	50	150	117,000.00	600.00	780.00	468000.00	
157	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	50	50	50	150	37,440.00	50	50	50	150	37,440.00	50	50	50	150	37,440.00	50	50	50	150	37,440.00	600.00	249.60	149760.00	
158	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	50	50	50	150	37,440.00	50	50	50	150	37,440.00	50	50	50	150	37,440.00	50	50	50	150	37,440.00	600.00	249.60	149760.00	
159	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	50	50	50	150	37,440.00	50	50	50	150	37,440.00	50	50	50	150	37,440.00	50	50	50	150	37,440.00	600.00	249.60	149760.00	
160	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	50	50	50	150	37,440.00	50	50	50	150	37,440.00	50	50	50	150	37,440.00	50	50	50	150	37,440.00	600.00	249.60	149760.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
161	44103105-HP-B40	Ink Cartridge, HP C2P04AA (HP62) Black	cart	50	50	50	150	116,064.00	50	50	50	150	116,064.00	50	50	50	150	116,064.00	50	50	50	150	116,064.00	600.00	773.76	464256.00
162	44103105-HP-T40	Ink Cartridge, HP C2P06AA (HP62) Tri-color	cart	50	50	50	150	142,584.00	50	50	50	150	142,584.00	50	50	50	150	142,584.00	50	50	50	150	142,584.00	600.00	950.56	570336.00
163	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	50	50	50	150	119,340.00	50	50	50	150	119,340.00	50	50	50	150	119,340.00	50	50	50	150	119,340.00	600.00	795.60	477360.00
164	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	50	50	50	150	138,060.00	50	50	50	150	138,060.00	50	50	50	150	138,060.00	50	50	50	150	138,060.00	600.00	920.40	552240.00
165	44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	50	50	50	150	299,520.00	50	50	50	150	299,520.00	50	50	50	150	299,520.00	50	50	50	150	299,520.00	600.00	1996.80	1198080.00
166	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	50	50	50	150	299,520.00	50	50	50	150	299,520.00	50	50	50	150	299,520.00	50	50	50	150	299,520.00	600.00	1996.80	1198080.00
167	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	50	50	50	150	299,520.00	50	50	50	150	299,520.00	50	50	50	150	299,520.00	50	50	50	150	299,520.00	600.00	1996.80	1198080.00
168	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	50	50	50	150	299,520.00	50	50	50	150	299,520.00	50	50	50	150	299,520.00	50	50	50	150	299,520.00	600.00	1996.80	1198080.00
169	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	50	50	50	150	299,520.00	50	50	50	150	299,520.00	50	50	50	150	299,520.00	50	50	50	150	299,520.00	600.00	1996.80	1198080.00
170	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	50	50	50	150	452,400.00	50	50	50	150	452,400.00	50	50	50	150	452,400.00	50	50	50	150	452,400.00	600.00	3016.00	1809600.00
171	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	50	50	50	150	115,440.00	50	50	50	150	115,440.00	50	50	50	150	115,440.00	50	50	50	150	115,440.00	600.00	769.60	461760.00
172	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	50	50	50	150	137,280.00	50	50	50	150	137,280.00	50	50	50	150	137,280.00	50	50	50	150	137,280.00	600.00	915.20	549120.00
173	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	50	50	50	150	54,912.00	50	50	50	150	54,912.00	50	50	50	150	54,912.00	50	50	50	150	54,912.00	600.00	366.08	219648.00
174	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	50	50	50	150	54,912.00	50	50	50	150	54,912.00	50	50	50	150	54,912.00	50	50	50	150	54,912.00	600.00	366.08	219648.00
175	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	50	50	50	150	96,252.00	50	50	50	150	96,252.00	50	50	50	150	96,252.00	50	50	50	150	96,252.00	600.00	641.68	385008.00
176	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	50	50	50	150	96,252.00	50	50	50	150	96,252.00	50	50	50	150	96,252.00	50	50	50	150	96,252.00	600.00	641.68	385008.00
177	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow,	cart	50	50	50	150	96,252.00	50	50	50	150	96,252.00	50	50	50	150	96,252.00	50	50	50	150	96,252.00	600.00	641.68	385008.00
178	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	50	50	50	150	202,020.00	50	50	50	150	202,020.00	50	50	50	150	202,020.00	50	50	50	150	202,020.00	600.00	1346.80	808080.00
179	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	50	50	50	150	113,412.00	50	50	50	150	113,412.00	50	50	50	150	113,412.00	50	50	50	150	113,412.00	600.00	756.08	453648.00
180	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	50	50	50	150	139,776.00	50	50	50	150	139,776.00	50	50	50	150	139,776.00	50	50	50	150	139,776.00	600.00	931.84	559104.00
181	44103105-HP-B49	Ink Cartridge, HP CH565A (HP82) Black	cart	50	50	50	150	291,720.00	50	50	50	150	291,720.00	50	50	50	150	291,720.00	50	50	50	150	291,720.00	600.00	1944.80	1166880.00
182	44103105-HP-C49	Ink Cartridge, HP CH566A (HP82) Cyan	cart	50	50	50	150	230,880.00	50	50	50	150	230,880.00	50	50	50	150	230,880.00	50	50	50	150	230,880.00	600.00	1539.20	923520.00
183	44103105-HP-M49	Ink Cartridge, HP CH567A (HP82) Magenta	cart	50	50	50	150	230,880.00	50	50	50	150	230,880.00	50	50	50	150	230,880.00	50	50	50	150	230,880.00	600.00	1539.20	923520.00
184	44103105-HP-Y49	Ink Cartridge, HP CH568A (HP82) Yellow	cart	50	50	50	150	230,880.00	50	50	50	150	230,880.00	50	50	50	150	230,880.00	50	50	50	150	230,880.00	600.00	1539.20	923520.00
185	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	50	50	50	150	268,008.00	50	50	50	150	268,008.00	50	50	50	150	268,008.00	50	50	50	150	268,008.00	600.00	1786.72	1072032.00
186	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	50	50	50	150	198,900.00	50	50	50	150	198,900.00	50	50	50	150	198,900.00	50	50	50	150	198,900.00	600.00	1326.00	795600.00
187	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	50	50	50	150	198,900.00	50	50	50	150	198,900.00	50	50	50	150	198,900.00	50	50	50	150	198,900.00	600.00	1326.00	795600.00
188	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart	50	50	50	150	198,900.00	50	50	50	150	198,900.00	50	50	50	150	198,900.00	50	50	50	150	198,900.00	600.00	1326.00	795600.00
189	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	50	50	50	150	54,912.00	50	50	50	150	54,912.00	50	50	50	150	54,912.00	50	50	50	150	54,912.00	600.00	366.08	219648.00
190	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	50	50	50	150	54,912.00	50	50	50	150	54,912.00	50	50	50	150	54,912.00	50	50	50	150	54,912.00	600.00	366.08	219648.00
191	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	50	50	50	150	54,912.00	50	50	50	150	54,912.00	50	50	50	150	54,912.00	50	50	50	150	54,912.00	600.00	366.08	219648.00
192	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	50	50	50	150	54,912.00	50	50	50	150	54,912.00	50	50	50	150	54,912.00	50	50	50	150	54,912.00	600.00	366.08	219648.00
193	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart	50	50	50	150	46,800.00	50	50	50	150	46,800.00	50	50	50	150	46,800.00	50	50	50	150	46,800.00	600.00	312.00	187200.00
194	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	50	50	50	150	38,532.00	50	50	50	150	38,532.00	50	50	50	150	38,532.00	50	50	50	150	38,532.00	600.00	256.88	154128.00
195	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	50	50	50	150	38,532.00	50	50	50	150	38,532.00	50	50	50	150	38,532.00	50	50	50	150	38,532.00	600.00	256.88	154128.00
196	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	50	50	50	150	38,532.00	50	50	50	150	38,532.00	50	50	50	150	38,532.00	50	50	50	150	38,532.00	600.00	256.88	154128.00
197	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart	50	50	50	150	60,840.00	50	50	50	150	60,840.00	50	50	50	150	60,840.00	50	50	50	150	60,840.00	600.00	405.60	243360.00
198	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart	50	50	50	150	60,840.00	50	50	50	150	60,840.00	50	50	50	150	60,840.00	50	50	50	150	60,840.00	600.00	405.60	243360.00
199	44103105-HP-C50	Ink Cartridge, HP L0S51AA (HP955) Cyan	cart	50	50	50	150	149,362.50	50	50	50	150	149,362.50	50	50	50	150	149,362.50	50	50	50	150	149,362.50	600.00	995.75	597450.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue <i>(as of 30 April 2021)</i>	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
200	44103105-HP-M50	Ink Cartridge, HP L0S54AA (HP955) Magenta	cart	50	50	50	150	149,362.50	50	50	50	150	149,362.50	50	50	50	150	149,362.50	50	50	50	150	149,362.50	600.00	995.75	597450.00
201	44103105-HP-Y50	Ink Cartridge, HP L0S57AA (HP955) Yellow	cart	50	50	50	150	149,362.50	50	50	50	150	149,362.50	50	50	50	150	149,362.50	50	50	50	150	149,362.50	600.00	995.75	597450.00
202	44103105-HP-B50	Ink Cartridge, HP L0S60AA (HP955) Black	cart	50	50	50	150	743,490.00	50	50	50	150	743,490.00	50	50	50	150	743,490.00	50	50	50	150	743,490.00	600.00	4956.60	2973960.00
203	44103105-HX-C48	Ink Cartridge, HP L0S63AA (HP955XL) Cyan	cart	50	50	50	150	181,896.00	50	50	50	150	181,896.00	50	50	50	150	181,896.00	50	50	50	150	181,896.00	600.00	1212.64	727584.00
204	44103105-HX-M48	Ink Cartridge, HP L0S66AA (HP955XL) Magenta	cart	50	50	50	150	181,896.00	50	50	50	150	181,896.00	50	50	50	150	181,896.00	50	50	50	150	181,896.00	600.00	1212.64	727584.00
205	44103105-HX-Y48	Ink Cartridge, HP L0S69AA (HP955XL) Yellow	cart	50	50	50	150	181,896.00	50	50	50	150	181,896.00	50	50	50	150	181,896.00	50	50	50	150	181,896.00	600.00	1212.64	727584.00
206	44103105-HX-B48	Ink Cartridge, HP L0S72AA (HP955XL) Black	cart	50	50	50	150	246,636.00	50	50	50	150	246,636.00	50	50	50	150	246,636.00	50	50	50	150	246,636.00	600.00	1644.24	986544.00
207	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan	cart	50	50	50	150	68,043.00	50	50	50	150	68,043.00	50	50	50	150	68,043.00	50	50	50	150	68,043.00	600.00	453.62	272172.00
208	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta	cart	50	50	50	150	68,043.00	50	50	50	150	68,043.00	50	50	50	150	68,043.00	50	50	50	150	68,043.00	600.00	453.62	272172.00
209	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow	cart	50	50	50	150	68,043.00	50	50	50	150	68,043.00	50	50	50	150	68,043.00	50	50	50	150	68,043.00	600.00	453.62	272172.00
210	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black	cart	50	50	50	150	111,192.00	50	50	50	150	111,192.00	50	50	50	150	111,192.00	50	50	50	150	111,192.00	600.00	741.28	444768.00
211	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00
212	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
213	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.94	0.00
214	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	50	50	50	150	402,792.00	50	50	50	150	402,792.00	50	50	50	150	402,792.00	50	50	50	150	402,792.00	600.00	2685.28	1611168.00
215	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	50	50	50	150	283,920.00	50	50	50	150	283,920.00	50	50	50	150	283,920.00	50	50	50	150	283,920.00	600.00	1892.80	1135680.00
216	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	50	50	50	150	402,792.00	50	50	50	150	402,792.00	50	50	50	150	402,792.00	50	50	50	150	402,792.00	600.00	2685.28	1611168.00
217	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	50	50	50	150	535,080.00	50	50	50	150	535,080.00	50	50	50	150	535,080.00	50	50	50	150	535,080.00	600.00	3567.20	2140320.00
218	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	cart	50	50	50	150	750,360.00	50	50	50	150	750,360.00	50	50	50	150	750,360.00	50	50	50	150	750,360.00	600.00	5002.40	3001440.00
219	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	50	50	50	150	507,000.00	50	50	50	150	507,000.00	50	50	50	150	507,000.00	50	50	50	150	507,000.00	600.00	3380.00	2028000.00
220	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	50	50	50	150	500,604.00	50	50	50	150	500,604.00	50	50	50	150	500,604.00	50	50	50	150	500,604.00	600.00	3337.36	2002416.00
221	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	50	50	50	150	1,099,800.00	50	50	50	150	1,099,800.00	50	50	50	150	#####	50	50	50	150	#####	600.00	7332.00	4399200.00
222	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	50	50	50	150	592,800.00	50	50	50	150	592,800.00	50	50	50	150	592,800.00	50	50	50	150	592,800.00	600.00	3952.00	2371200.00
223	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	50	50	50	150	514,800.00	50	50	50	150	514,800.00	50	50	50	150	514,800.00	50	50	50	150	514,800.00	600.00	3432.00	2059200.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	50	50	50	150	392,184.00	50	50	50	150	392,184.00	50	50	50	150	392,184.00	50	50	50	150	392,184.00	600.00	2614.56	1568736.00
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	50	50	50	150	381,420.00	50	50	50	150	381,420.00	50	50	50	150	381,420.00	50	50	50	150	381,420.00	600.00	2542.80	1525680.00
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	50	50	50	150	381,420.00	50	50	50	150	381,420.00	50	50	50	150	381,420.00	50	50	50	150	381,420.00	600.00	2542.80	1525680.00
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	50	50	50	150	381,420.00	50	50	50	150	381,420.00	50	50	50	150	381,420.00	50	50	50	150	381,420.00	600.00	2542.80	1525680.00
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	50	50	50	150	437,424.00	50	50	50	150	437,424.00	50	50	50	150	437,424.00	50	50	50	150	437,424.00	600.00	2916.16	1749696.00
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	50	50	50	150	460,824.00	50	50	50	150	460,824.00	50	50	50	150	460,824.00	50	50	50	150	460,824.00	600.00	3072.16	1843296.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	50	50	50	150	460,824.00	50	50	50	150	460,824.00	50	50	50	150	460,824.00	50	50	50	150	460,824.00	600.00	3072.16	1843296.00
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	50	50	50	150	460,824.00	50	50	50	150	460,824.00	50	50	50	150	460,824.00	50	50	50	150	460,824.00	600.00	3072.16	1843296.00
232	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	50	50	50	150	1,271,400.00	50	50	50	150	1,271,400.00	50	50	50	150	#####	50	50	50	150	#####	600.00	8476.00	5085600.00
233	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	50	50	50	150	1,035,060.00	50	50	50	150	1,035,060.00	50	50	50	150	#####	50	50	50	150	#####	600.00	6900.40	4140240.00
234	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	50	50	50	150	1,528,956.00	50	50	50	150	1,528,956.00	50	50	50	150	#####	50	50	50	150	#####	600.00	10193.04	6115824.00
235	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	50	50	50	150	1,528,956.00	50	50	50	150	1,528,956.00	50	50	50	150	#####	50	50	50	150	#####	600.00	10193.04	6115824.00
236	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	50	50	50	150	1,528,956.00	50	50	50	150	1,528,956.00	50	50	50	150	#####	50	50	50	150	#####	600.00	10193.04	6115824.00
237	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	50	50	50	150	630,240.00	50	50	50	150	630,240.00	50	50	50	150	630,240.00	50	50	50	150	630,240.00	600.00	4201.60	2520960.00
238	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	50	50	50	150	901,680.00	50	50	50	150	901,680.00	50	50	50	150	901,680.00	50	50	50	150	901,680.00	600.00	6011.20	3606720.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
239	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	50	50	50	150	901,680.00	50	50	50	150	901,680.00	50	50	50	150	901,680.00	50	50	50	150	901,680.00	600.00	6011.20	3606720.00
240	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	50	50	50	150	901,680.00	50	50	50	150	901,680.00	50	50	50	150	901,680.00	50	50	50	150	901,680.00	600.00	6011.20	3606720.00
241	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	50	50	50	150	670,020.00	50	50	50	150	670,020.00	50	50	50	150	670,020.00	50	50	50	150	670,020.00	600.00	4466.80	2680080.00
242	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	50	50	50	150	1,099,800.00	50	50	50	150	1,099,800.00	50	50	50	150	#####	50	50	50	150	#####	600.00	7332.00	4399200.00
243	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black Laser Jet	cart	50	50	50	150	456,612.00	50	50	50	150	456,612.00	50	50	50	150	456,612.00	50	50	50	150	456,612.00	600.00	3044.08	1826448.00
244	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	50	50	50	150	868,140.00	50	50	50	150	868,140.00	50	50	50	150	868,140.00	50	50	50	150	868,140.00	600.00	5787.60	3472560.00
245	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	50	50	50	150	780,000.00	50	50	50	150	780,000.00	50	50	50	150	780,000.00	50	50	50	150	780,000.00	600.00	5200.00	3120000.00
246	44103103-HP-B51	TONER CART, HP CF280XC, Black	cart	50	50	50	150	1,350,648.00	50	50	50	150	1,350,648.00	50	50	50	150	#####	50	50	50	150	#####	600.00	9004.32	5402592.00
247	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	50	50	50	150	1,290,900.00	50	50	50	150	1,290,900.00	50	50	50	150	#####	50	50	50	150	#####	600.00	8606.00	5163600.00
248	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	50	50	50	150	486,255.00	50	50	50	150	486,255.00	50	50	50	150	486,255.00	50	50	50	150	486,255.00	600.00	3241.70	1945020.00
249	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Black LJ	cart	50	50	50	150	608,400.00	50	50	50	150	608,400.00	50	50	50	150	608,400.00	50	50	50	150	608,400.00	600.00	4056.00	2433600.00
250	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) Black	cart	50	50	50	150	1,507,650.00	50	50	50	150	1,507,650.00	50	50	50	150	#####	50	50	50	150	#####	600.00	10051.00	6030600.00
251	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart	50	50	50	150	1,973,400.00	50	50	50	150	1,973,400.00	50	50	50	150	#####	50	50	50	150	#####	600.00	13156.00	7893600.00
252	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	50	50	50	150	435,240.00	50	50	50	150	435,240.00	50	50	50	150	435,240.00	50	50	50	150	435,240.00	600.00	2901.60	1740960.00
253	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart	50	50	50	150	443,040.00	50	50	50	150	443,040.00	50	50	50	150	443,040.00	50	50	50	150	443,040.00	600.00	2953.60	1772160.00
254	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	50	50	50	150	443,040.00	50	50	50	150	443,040.00	50	50	50	150	443,040.00	50	50	50	150	443,040.00	600.00	2953.60	1772160.00
255	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	50	50	50	150	443,040.00	50	50	50	150	443,040.00	50	50	50	150	443,040.00	50	50	50	150	443,040.00	600.00	2953.60	1772160.00
256	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	50	50	50	150	1,058,460.00	50	50	50	150	1,058,460.00	50	50	50	150	#####	50	50	50	150	#####	600.00	7056.40	4233840.00
257	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	50	50	50	150	1,326,936.00	50	50	50	150	1,326,936.00	50	50	50	150	#####	50	50	50	150	#####	600.00	8846.24	5307744.00
258	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	cart	50	50	50	150	1,326,936.00	50	50	50	150	1,326,936.00	50	50	50	150	#####	50	50	50	150	#####	600.00	8846.24	5307744.00
259	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart	50	50	50	150	1,326,936.00	50	50	50	150	1,326,936.00	50	50	50	150	#####	50	50	50	150	#####	600.00	8846.24	5307744.00
260	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	50	50	50	150	514,467.00	50	50	50	150	514,467.00	50	50	50	150	514,467.00	50	50	50	150	514,467.00	600.00	3429.78	2057868.00
261	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	50	50	50	150	606,574.50	50	50	50	150	606,574.50	50	50	50	150	606,574.50	50	50	50	150	606,574.50	600.00	4043.83	2426298.00
262	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	50	50	50	150	606,574.50	50	50	50	150	606,574.50	50	50	50	150	606,574.50	50	50	50	150	606,574.50	600.00	4043.83	2426298.00
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	50	50	50	150	606,574.50	50	50	50	150	606,574.50	50	50	50	150	606,574.50	50	50	50	150	606,574.50	600.00	4043.83	2426298.00
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	50	50	50	150	666,120.00	50	50	50	150	666,120.00	50	50	50	150	666,120.00	50	50	50	150	666,120.00	600.00	4440.80	2664480.00
265	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	50	50	50	150	1,116,180.00	50	50	50	150	1,116,180.00	50	50	50	150	#####	50	50	50	150	#####	600.00	7441.20	4464720.00
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	50	50	50	150	842,400.00	50	50	50	150	842,400.00	50	50	50	150	842,400.00	50	50	50	150	842,400.00	600.00	5616.00	3369600.00
267	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	50	50	50	150	1,120,860.00	50	50	50	150	1,120,860.00	50	50	50	150	#####	50	50	50	150	#####	600.00	7472.40	4483440.00
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	50	50	50	150	842,400.00	50	50	50	150	842,400.00	50	50	50	150	842,400.00	50	50	50	150	842,400.00	600.00	5616.00	3369600.00
269	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	50	50	50	150	1,120,860.00	50	50	50	150	1,120,860.00	50	50	50	150	#####	50	50	50	150	#####	600.00	7472.40	4483440.00
270	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	50	50	50	150	842,400.00	50	50	50	150	842,400.00	50	50	50	150	842,400.00	50	50	50	150	842,400.00	600.00	5616.00	3369600.00
271	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	50	50	50	150	1,120,860.00	50	50	50	150	1,120,860.00	50	50	50	150	#####	50	50	50	150	#####	600.00	7472.40	4483440.00
272	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	50	50	50	150	585,000.00	50	50	50	150	585,000.00	50	50	50	150	585,000.00	50	50	50	150	585,000.00	600.00	3900.00	2340000.00
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	50	50	50	150	659,880.00	50	50	50	150	659,880.00	50	50	50	150	659,880.00	50	50	50	150	659,880.00	600.00	4399.20	2639520.00
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	50	50	50	150	510,900.00	50	50	50	150	510,900.00	50	50	50	150	510,900.00	50	50	50	150	510,900.00	600.00	3406.00	2043600.00
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	50	50	50	150	352,560.00	50	50	50	150	352,560.00	50	50	50	150	352,560.00	50	50	50	150	352,560.00	600.00	2350.40	1410240.00
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	50	50	50	150	368,160.00	50	50	50	15														

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
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278	44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart	50	50	50	150	431,337.00	50	50	50	150	431,337.00	50	50	50	150	431,337.00	50	50	50	150	431,337.00	600.00	2875.58	1725348.00	
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	50	50	50	150	1,088,880.00	50	50	50	150	1,088,880.00	50	50	50	150	#####	50	50	50	150	#####	600.00	7259.20	4355520.00	
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart	50	50	50	150	518,700.00	50	50	50	150	518,700.00	50	50	50	150	518,700.00	50	50	50	150	518,700.00	600.00	3458.00	2074800.00	
281	44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	cart	50	50	50	150	966,420.00	50	50	50	150	966,420.00	50	50	50	150	966,420.00	50	50	50	150	966,420.00	600.00	6442.80	3865680.00	
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	50	50	50	150	1,098,171.00	50	50	50	150	1,098,171.00	50	50	50	150	#####	50	50	50	150	#####	600.00	7321.14	4392684.00	
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	50	50	50	150	594,336.00	50	50	50	150	594,336.00	50	50	50	150	594,336.00	50	50	50	150	594,336.00	600.00	3962.24	2377344.00	
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	50	50	50	150	609,960.00	50	50	50	150	609,960.00	50	50	50	150	609,960.00	50	50	50	150	609,960.00	600.00	4066.40	2439840.00	
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	50	50	50	150	955,500.00	50	50	50	150	955,500.00	50	50	50	150	955,500.00	50	50	50	150	955,500.00	600.00	6370.00	3822000.00	
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	50	50	50	150	2,009,904.00	50	50	50	150	2,009,904.00	50	50	50	150	#####	50	50	50	150	#####	600.00	13399.36	8039616.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
287	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	5	0	0	5	118,118.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	23623.60	118118.00	
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	3	0	0	3	52,416.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	17472.00	52416.00	
FLAG OR ACCESSORIES																											
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	2	0	0	2	569.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	284.84	569.68	
PRINTED PUBLICATIONS																											
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	100	0	0	100	3,721.00	0	0	0	0	0.00	100	0	0	100	3,721.00	0	0	0	0	0.00	200.00	37.21	7442.00	
FIRE FIGHTING EQUIPMENT																											
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	20	0	0	20	22,880.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	1144.00	22880.00	
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	20	0	0	20	112,265.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	5613.25	112265.00	
CONSUMER ELECTRONICS																											
293	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	3	0	0	3	19,246.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	6415.64	19246.92	
FURNITURE AND FURNISHINGS																											
294	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	100	0	0	100	30,368.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	303.68	30368.00	
295	56101504-CM-W01	MONOBLOC CHAIR, white	piece	100	0	0	100	30,160.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	301.60	30160.00	
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	50	0	0	50	61,776.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	1235.52	61776.00	
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	50	0	0	50	54,444.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50.00	1088.88	54444.00	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	50	0	50	100	3,704.00	50	0	50	100	3,704.00	50	0	50	100	3,704.00	50	0	50	100	3,704.00	400.00	37.04	14816.00	
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	50	0	50	100	3,841.00	50	0	50	100	3,841.00	50	0	50	100	3,841.00	50	0	50	100	3,841.00	400.00	38.41	15364.00	
300	60121534-ER-P01	ERASER, plastic/rubber	piece	50	0	50	100	437.00	50	0	50	100	437.00	50	0	50	100	437.00	50	0	50	100	437.00	400.00	4.37	1748.00	
301	60121524-SP-G01	SIGN PEN, black	piece	100	100	100	300	6,078.00	100	100	100	300	6,078.00	100	100	100	300	6,078.00	100	100	100	300	6,078.00	1,200.00	20.26	24312.00	
302	60121524-SP-G02	SIGN PEN, blue	piece	100	100	100	300	6,078.00	100	100	100	300	6,078.00	100	100	100	300	6,078.00	100	100	100	300	6,078.00	1,200.00	20.26	24312.00	
303	60121524-SP-G03	SIGN PEN, red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	20.26	0.00	
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.84	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	

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4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
10	43232701-SFT-010	Network applications software	license	10	0	0	10	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	0.00		
11	43232802-SFT-011	Network management software	license	10	0	0	10	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	0.00		
12	43232905-SFT-012	Networking software	license	5	0	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	0.00		
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
14	43233205-SFT-014	Security and protection software	license	5	0	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	0.00		
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
2	40101701-AC-S01	Air Conditioning Unit, Split Type		3	0	0	3	0.00	3	0	0	3	0.00	3	0	0	3	0.00	3	0	0	3	0.00	12.00	0.00		
3	44111905-WB-N01	White Board		5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	20.00	0.00		
4	44111911-WB-D01	White Board, Digital		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
5	52161505-TV-S01	SMART Television		5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	20.00	0.00		
6	52161520-MC-M01	Microphone		5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	20.00	0.00		
7	52161512-SP-K01	Speakers		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
8	32101514-AM-P01	Amplifier		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
9	52161517-EQ-E01	Equalizer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
10	46171615-HD-C01	HD Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
11	45121504-DS-C01	DSLR Camera		2	0	0	2	0.00	2	0	0	2	0.00	2	0	0	2	0.00	2	0	0	2	0.00	8.00	0.00		
12	45121516-VH-C01	HD Video Camera		1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	4.00	0.00		
13	45121506-VC-C01	Video Conference Equipment		2	0	0	2	0.00	2	0	0	2	0.00	2	0	0	2	0.00	2	0	0	2	0.00	8.00	0.00		
14	39112102-LB-B01	LED bulb		20		20	40	0.00	20		20	40	0.00	20		20	40	0.00	20		20	40	0.00	160.00	0.00		
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
16	43212104-PI-C01	PRINTER, Inkjet, Color		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
17	43212105-PP-001	Portable Printer		3	0	0	3	0.00	3	0	0	3	0.00	3	0	0	3	0.00	3	0	0	3	0.00	12.00	0.00		
18	43211509-AT-001	Android Tablet		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
19	43222610-HS-001	Hub/Switches		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00		
20	43222609-NR-001	Network Routers		5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	20.00	0.00		
21	43222640-WA-P01	Wireless Access Point		5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	20.00	0.00		
22	43211711-SF-001	Scanner, Flatbed		3	0	0	3	0.00	3	0	0	3	0.00	3	0	0	3	0.00	3	0	0	3	0.00	12.00	0.00		
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer		1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	1	0	0	1	0.00	4.00	0.00		
24	81112306-MF-P01	Multi Function PRINTER		5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	20.00	0.00		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue <i>(as of 30 April 2021)</i>	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)		20	0	0	20	0.00	20	0	0	20	0.00	20	0	0	20	0.00	20	0	0	20	0.00	80.00	0.00	0.00
26	43191501-MP-001	Mobile Phone		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type		5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	20.00	0.00	0.00
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations		10	0	0	10	0.00	10	0	0	10	0.00	10	0	0	10	0.00	10	0	0	10	0.00	40.00	0.00	0.00
29	60104701-SP-001	Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)		25	0	0	25	0.00	25	0	0	25	0.00	25	0	0	25	0.00	25	0	0	25	0.00	100.00	0.00	0.00
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
32	46181502-BF-V01	Bullet proof vest		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
33	25172502-WW-001	Wheels, _____ (type of vehicle)		20	0	0	20	0.00	20	0	0	20	0.00	20	0	0	20	0.00	20	0	0	20	0.00	80.00	0.00	0.00
34	40161513-FF-001	Fuel Filters		20	0	0	20	0.00	20	0	0	20	0.00	20	0	0	20	0.00	20	0	0	20	0.00	80.00	0.00	0.00
35	48101710-DW-F01	Drinking Water/ Fountain		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
36	26111729-AB-001	Auto Battery		20	0	0	20	0.00	20	0	0	20	0.00	20	0	0	20	0.00	20	0	0	20	0.00	80.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue <i>(as of 30 April 2021)</i>	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00			
A. TOTAL																							P	323,841,840.00					
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							P	32,384,184.00					
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							P	-					
D. GRAND TOTAL (A + B+ C)																							P	356,226,024.00					
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																													

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available: Approved by:

LENY T. PITANCIO

Property/Supply Officer

KHAYATHONOR M. HADJI ABDULLAH, CPA

Accountant / Budget Officer

ZENaida T. TAN

Head of Office/Agency

Date Prepared:_____