

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

- Download the worksheet file APP-CSE 2021 FORM at www.ps-philgeps.gov.ph
- Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
- The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should revise the template.
- An APP-CSE is considered incorrect or invalid if
 - form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
- Once accomplished and finalized, the APP-CSE 2021 form should be:
 - Saved using this format: APP2021_Name of Agency_Main or Regional Office (e.g. APP2021_DBM_Central Office, APP2021_DBM_Region IVA).
 - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before **December 15, 2020.**

Department/Bureau/Office: DPWH - BATANGAS II DISTRICT ENGINEERING OFFICE Agency Account Code: _____ Contact Person: DIVINA GRACIA B. LAT-BARTE, LL.B.

Region: REGION IV-A Organization Type: _____ Position: CONCURRENT OIC, CHIEF, ADMIN. SE

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-DI-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	10	10	10	30	4,180.80	10	10	10	30	4,180.80	10	10	10	30	4,180.80	10	10	10	30	4,180.80	120.00	139.36	16723.20
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-501	HAND SANITIZER, 500 ml	bottle	50	50	50	150	22,714.50	50	50	50	150	22,714.50	50	50	50	150	22,714.50	50	50	50	150	22,714.50	600.00	151.43	90858.00
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bottle	100	100	100	300	13,074.00	100	100	100	300	13,074.00	100	100	100	300	13,074.00	100	100	100	300	13,074.00	1,200.00	43.58	52296.00
4	12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3.785 ltrs	gallon	30	30	30	90	41,184.00	30	30	30	90	41,184.00	30	30	30	90	41,184.00	30	30	30	90	41,184.00	360.00	457.60	164736.00
5	51471901-AL-B01	ALCOHOL, isopropyl, 68%-72%, 500ml (-5ml)	bottle	100	100	100	300	13,074.00	100	100	100	300	13,074.00	100	100	100	300	13,074.00	100	100	100	300	13,074.00	1,200.00	43.58	52296.00
6	51471901-AL-B02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 ltrs	gallon	30	30	30	90	40,950.00	30	30	30	90	40,950.00	30	30	30	90	40,950.00	30	30	30	90	40,950.00	360.00	455.00	163800.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	7	7	7	21	4,362.75	7	7	7	21	4,362.75	7	7	7	21	4,362.75	7	7	7	21	4,362.75	84.00	207.75	17451.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	STAMP PAD INK, purple or violet, 50ml (min.)	bottle	15	15	15	45	1,418.40	15	15	15	45	1,418.40	15	15	15	45	1,418.40	15	15	15	45	1,418.40	180.00	31.52	5673.60
FILMS																										
9	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	10	10	10	30	25,434.60	10	10	10	30	25,434.60	10	10	10	30	25,434.60	10	10	10	30	25,434.60	120.00	847.82	101738.40
10	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box	10	10	10	30	6,630.00	10	10	10	30	6,630.00	10	10	10	30	6,630.00	10	10	10	30	6,630.00	120.00	221.00	26520.00
11	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	10	10	10	30	6,255.60	10	10	10	30	6,255.60	10	10	10	30	6,255.60	10	10	10	30	6,255.60	120.00	208.52	25022.40
PAPER MATERIALS AND PRODUCTS																										
12	14111523-CA-A01	CARTOLINA, assorted colors	pack	10	10	10	30	2,511.60	10	10	10	30	2,511.60	10	10	10	30	2,511.60	10	10	10	30	2,511.60	120.00	83.72	10046.40
13	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	10	10	10	30	26,476.50	10	10	10	30	26,476.50	10	10	10	30	26,476.50	10	10	10	30	26,476.50	120.00	882.55	105906.00
14	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	10	10	10	30	30,888.00	10	10	10	30	30,888.00	10	10	10	30	30,888.00	10	10	10	30	30,888.00	120.00	1029.60	123552.00
15	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	10	10	10	30	45,864.00	10	10	10	30	45,864.00	10	10	10	30	45,864.00	10	10	10	30	45,864.00	120.00	1528.80	183456.00
16	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	10	10	10	30	27,190.80	10	10	10	30	27,190.80	10	10	10	30	27,190.80	10	10	10	30	27,190.80	120.00	906.36	108763.20
17	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	10	10	10	30	26,520.00	10	10	10	30	26,520.00	10	10	10	30	26,520.00	10	10	10	30	26,520.00	120.00	884.00	106080.00
18	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	10	10	10	30	45,240.00	10	10	10	30	45,240.00	10	10	10	30	45,240.00	10	10	10	30	45,240.00	120.00	1508.00	180960.00
19	14111609-LI-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	10	10	10	30	23,848.80	10	10	10	30	23,848.80	10	10	10	30	23,848.80	10	10	10	30	23,848.80	120.00	794.96	95395.20
20	14111514-HP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	100	100	100	300	11,118.00	100	100	100	300	11,118.00	100	100	100	300	11,118.00	100	100	100	300	11,118.00	1,200.00	37.06	44472.00
21	14111514-HP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	100	100	100	300	17,784.00	100	100	100	300	17,784.00	100	100	100	300	17,784.00	100	100	100	300	17,784.00	1,200.00	59.28	71136.00
22	14111514-HP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	100	100	100	300	14,319.00	100	100	100	300	14,319.00	100	100	100	300	14,319.00	100	100	100	300	14,319.00	1,200.00	47.73	57276.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec				Q4	Q4 AVERAGE
23	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	10	10	10	30	361.20	10	10	10	30	361.20	10	10	10	30	361.20	10	10	10	30	361.20	120.00	12.04	1444.80
24	14111507-PP-H01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams	100	100	100	300	51,168.00	100	100	100	300	51,168.00	100	100	100	300	51,168.00	100	100	100	300	51,168.00	1,200.00	170.56	204672.00
25	14111507-PP-H02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams	100	100	100	300	54,426.00	100	100	100	300	54,426.00	100	100	100	300	54,426.00	100	100	100	300	54,426.00	1,200.00	181.42	237704.00
26	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams	100	100	100	300	39,936.00	100	100	100	300	39,936.00	100	100	100	300	39,936.00	100	100	100	300	39,936.00	1,200.00	133.12	159744.00
27	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams	100	100	100	300	41,691.00	100	100	100	300	41,691.00	100	100	100	300	41,691.00	100	100	100	300	41,691.00	1,200.00	138.97	166764.00
28	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (7 2mm)	pad	10	10	10	30	920.40	10	10	10	30	920.40	10	10	10	30	920.40	10	10	10	30	920.40	120.00	30.68	3681.60
29	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	box	10	10	10	30	2,941.50	10	10	10	30	2,941.50	10	10	10	30	2,941.50	10	10	10	30	2,941.50	120.00	98.05	11766.00
30	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm?1mm x 30m-0.3m	roll	10	10	10	30	1,669.20	10	10	10	30	1,669.20	10	10	10	30	1,669.20	10	10	10	30	1,669.20	120.00	55.64	6676.80
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	200	200	200	600	42,432.00	200	200	200	600	42,432.00	200	200	200	600	42,432.00	200	200	200	600	42,432.00	2,400.00	70.72	169728.00
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	100	100	100	300	30,576.00	100	100	100	300	30,576.00	100	100	100	300	30,576.00	100	100	100	300	30,576.00	1,200.00	101.92	122304.00
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	100	100	100	300	26,220.00	100	100	100	300	26,220.00	100	100	100	300	26,220.00	100	100	100	300	26,220.00	1,200.00	87.40	104880.00
34	14111704-TP-T01	TISSUE, interfolded paper towel	pack	50	50	50	150	5,226.00	50	50	50	150	5,226.00	50	50	50	150	5,226.00	50	50	50	150	5,226.00	600.00	34.84	20904.00
BATTERIES AND CELLS AND ACCESSORIES																										
35	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	50	50	50	150	5,445.00	50	50	50	150	5,445.00	50	50	50	150	5,445.00	50	50	50	150	5,445.00	600.00	36.30	21780.00
36	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	30	30	30	90	1,775.70	30	30	30	90	1,775.70	30	30	30	90	1,775.70	30	30	30	90	1,775.70	360.00	19.73	7102.80
37	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	10	10	10	30	2,886.00	10	10	10	30	2,886.00	10	10	10	30	2,886.00	10	10	10	30	2,886.00	120.00	96.20	11544.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
38	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	30	30	30	90	5,589.00	30	30	30	90	5,589.00	30	30	30	90	5,589.00	30	30	30	90	5,589.00	360.00	62.10	22356.00
39	31151804-SW-H01	STAPLE WIRE, for heavy duty staples, (23/13)	box	50	50	50	150	2,964.00	50	50	50	150	2,964.00	50	50	50	150	2,964.00	50	50	50	150	2,964.00	600.00	19.76	11856.00
40	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	50	50	50	150	3,163.50	50	50	50	150	3,163.50	50	50	50	150	3,163.50	50	50	50	150	3,163.50	600.00	21.09	12654.00
41	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16H min	roll	10	10	10	30	560.10	10	10	10	30	560.10	10	10	10	30	560.10	10	10	10	30	560.10	120.00	18.67	2240.40
42	31201503-TA-H01	TAPE, MASKING, width: 24mm (±1mm)	roll	20	20	20	60	3,276.00	20	20	20	60	3,276.00	20	20	20	60	3,276.00	20	20	20	60	3,276.00	240.00	54.60	13104.00
43	31201503-TA-H02	TAPE, MASKING, width: 48mm (±1mm)	roll	20	20	20	60	6,396.00	20	20	20	60	6,396.00	20	20	20	60	6,396.00	20	20	20	60	6,396.00	240.00	106.60	25584.00
44	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	20	20	20	60	1,198.20	20	20	20	60	1,198.20	20	20	20	60	1,198.20	20	20	20	60	1,198.20	240.00	19.97	4792.80
45	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	100	100	100	300	3,027.00	100	100	100	300	3,027.00	100	100	100	300	3,027.00	100	100	100	300	3,027.00	1,200.00	10.09	12108.00
46	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	50	50	50	150	2,995.50	50	50	50	150	2,995.50	50	50	50	150	2,995.50	50	50	50	150	2,995.50	600.00	19.97	11992.00
47	31151507-TW-P01	TYVINE, plastic, one (1) kilo per roll	roll	10	10	10	30	1,747.20	10	10	10	30	1,747.20	10	10	10	30	1,747.20	10	10	10	30	1,747.20	120.00	58.24	6988.80
HEATING AND VENTILATION AND AIR CIRCULATION																										
48	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	5	5	5	15	16,645.20	5	5	5	15	16,645.20	5	5	5	15	16,645.20	5	5	5	15	16,645.20	60.00	1109.68	66580.80
49	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	5	5	5	15	20,545.20	5	5	5	15	20,545.20	5	5	5	15	20,545.20	5	5	5	15	20,545.20	60.00	1369.68	82180.80
50	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	5	5	5	15	12,852.90	5	5	5	15	12,852.90	5	5	5	15	12,852.90	5	5	5	15	12,852.90	60.00	856.86	51411.60
51	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit	5	5	5	15	10,124.40	5	5	5	15	10,124.40	5	5	5	15	10,124.40	5	5	5	15	10,124.40	60.00	674.96	40497.60
MEDICAL THERMOMETERS AND ACCESSORIES																										
52	41112224-TG-T01	THERMOGUN	piece	10	10	10	30	92,040.00	10	10	10	30	92,040.00	10	10	10	30	92,040.00	10	10	10	30	92,040.00	120.00	3068.00	368160.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
53	39101628-LT-L01	LED LINEAR TUBE, 18 WATTS FRO SERIES	piece	30	0	0	30	6,174.60	30	0	0	30	6,174.60	30	0	0	30	6,174.60	30	0	0	30	6,174.60	120.00	205.82	24688.40
54	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED), 6W	piece	30	0	0	30	2,464.80	30	0	0	30	2,464.80	30	0	0	30	2,464.80	30	0	0	30	2,464.80	120.00	82.16	9859.20
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
55	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	30	0	0	30	530.40	30	0	0	30	530.40	30	0	0	30	530.40	30	0	0	30	530.40	120.00	17.68	2121.60
CLEANING EQUIPMENT AND SUPPLIES																										
56	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	50	50	50	150	13,533.00	50	50	50	150	13,533.00	50	50	50	150	13,533.00	50	50	50	150	13,533.00	600.00	90.22	54132.00
57	47131604-BR-S01	BROOM, soft (tambo)	piece	50	50	50	150	20,436.00	50	50	50	150	20,436.00	50	50	50	150	20,436.00	50	50	50	150	20,436.00	600.00	136.24	81744.00
58	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	50	50	50	150	2,730.00	50	50	50	150	2,730.00	50	50	50	150	2,730.00	50	50	50	150	2,730.00	600.00	18.20	10920.00
59	47131829-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	50	50	50	150	6,240.00	50	50	50	150	6,240.00	50	50	50	150	6,240.00	50	50	50	150	6,240.00	600.00	41.60	24960.00
60	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	50	50	50	150	3,588.00	50	50	50	150	3,588.00	50	50	50	150	3,588.00	50	50	50	150	3,588.00	600.00	23.92	14352.00
61	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	piece	50	50	50	150	1,354.50	50	50	50	150	1,354.50	50	50	50	150	1,354.50	50	50	50	150	1,354.50	600.00	9.03	5418.00
62	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	50	50	50	150	5,614.50	50	50	50	150	5,614.50	50	50	50	150	5,614.50	50	50	50	150	5,614.50	600.00	37.43	22458.00
63	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	150	150	150	450	58,032.00	150	150	150	450	58,032.00	150	150	150	450	58,032.00	150	150	150	450	58,032.00	1,800.00	128.56	232128.00

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
64	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	50	50	50	150	3,724.50	50	50	50	150	3,724.50	50	50	50	150	3,724.50	50	50	50	150	3,724.50	600.00	24.83	14898.00
65	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	50	50	50	150	19,687.50	50	50	50	150	19,687.50	50	50	50	150	19,687.50	50	50	50	150	19,687.50	600.00	131.25	78750.00
66	73101612-HS-L01	HAND SOAP, Liquid, 500ml	bottle	100	100	100	300	30,888.00	100	100	100	300	30,888.00	100	100	100	300	30,888.00	100	100	100	300	30,888.00	1,200.00	102.96	123552.00
67	47131802-FW-P02	FLOOR WAX, PASTE, RED	can	50	50	50	150	46,464.00	50	50	50	150	46,464.00	50	50	50	150	46,464.00	50	50	50	150	46,464.00	600.00	309.76	185856.00
68	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	50	50	50	150	17,329.50	50	50	50	150	17,329.50	50	50	50	150	17,329.50	50	50	50	150	17,329.50	600.00	115.53	69318.00
69	47121804-HP-B01	HOP BUCKET, heavy duty, hard plastic	unit	50	50	50	150	343,200.00	50	50	50	150	343,200.00	50	50	50	150	343,200.00	50	50	50	150	343,200.00	600.00	2288.00	1372800.00
70	47131613-HP-H02	HOPHANDLE, heavy duty, aluminum, screw type	piece	50	50	50	150	21,840.00	50	50	50	150	21,840.00	50	50	50	150	21,840.00	50	50	50	150	21,840.00	600.00	145.60	87360.00
71	47131619-HP-R01	HOPHEAD, made of rayon, weight: 400 grams min	piece	50	50	50	150	18,564.00	50	50	50	150	18,564.00	50	50	50	150	18,564.00	50	50	50	150	18,564.00	600.00	123.76	74256.00
72	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	50	50	50	150	8,073.00	50	50	50	150	8,073.00	50	50	50	150	8,073.00	50	50	50	150	8,073.00	600.00	53.82	32292.00
73	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	50	50	50	150	16,068.00	50	50	50	150	16,068.00	50	50	50	150	16,068.00	50	50	50	150	16,068.00	600.00	107.12	64272.00
74	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	50	50	50	150	20,202.00	50	50	50	150	20,202.00	50	50	50	150	20,202.00	50	50	50	150	20,202.00	600.00	134.68	80808.00
75	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	50	50	50	150	4,194.00	50	50	50	150	4,194.00	50	50	50	150	4,194.00	50	50	50	150	4,194.00	600.00	27.96	16776.00
PERSONAL PROTECTIVE EQUIPMENT																										
76	46181503-CA-C01	COVERALL, non-sterile, protective, medical grade	piece	200	200	200	600	686,400.00	200	200	200	600	686,400.00	200	200	200	600	686,400.00	200	200	200	600	686,400.00	2,400.00	1144.00	2745600.00
77	46181702-FSH01	FACE SHIELD, direct splash protection	piece	200	200	200	600	74,880.00	200	200	200	600	74,880.00	200	200	200	600	74,880.00	200	200	200	600	74,880.00	2,400.00	124.80	299520.00
78	46181804-GG-G01	PROTECTIVE SAFETY GOGGLES	piece	200	200	200	600	93,600.00	200	200	200	600	93,600.00	200	200	200	600	93,600.00	200	200	200	600	93,600.00	2,400.00	156.00	374400.00
79	42131601-PA-A01	Polyethylene Apron (50g)	piece	200	200	200	600	9,048.00	200	200	200	600	9,048.00	200	200	200	600	9,048.00	200	200	200	600	9,048.00	2,400.00	15.08	36192.00
80	42131702-SG-01	SURGICAL GOWN	piece	200	200	200	600	179,712.00	200	200	200	600	179,712.00	200	200	200	600	179,712.00	200	200	200	600	179,712.00	2,400.00	299.52	718848.00
81	42131711-HC-H01	HEAD COVER, disposable	piece	200	200	200	600	1,560.00	200	200	200	600	1,560.00	200	200	200	600	1,560.00	200	200	200	600	1,560.00	2,400.00	2.60	6240.00
82	42131609-SC-S01	SHOE COVER, disposable	pair	200	200	200	600	4,992.00	200	200	200	600	4,992.00	200	200	200	600	4,992.00	200	200	200	600	4,992.00	2,400.00	8.32	19968.00
83	42132203-HG-G01	NITRILE GLOVES	piece	200	200	200	600	1,842.00	200	200	200	600	1,842.00	200	200	200	600	1,842.00	200	200	200	600	1,842.00	2,400.00	3.07	7368.00
84	42132203-HG-G02	PREMIUM LATEX GLOVES	piece	200	200	200	600	3,012.00	200	200	200	600	3,012.00	200	200	200	600	3,012.00	200	200	200	600	3,012.00	2,400.00	5.02	12048.00
85	42131713-SH-H01	SURGICAL MASK, 3-ply	piece	1000	1000	1000	3000	42,120.00	1000	1000	1000	3000	42,120.00	1000	1000	1000	3000	42,120.00	1000	1000	1000	3000	42,120.00	11,100.00	14.04	155844.00
86	46182008-KH-H01	KH9'S FACE MASK	piece	500	500	500	1500	156,000.00	500	500	500	1500	156,000.00	500	500	500	1500	156,000.00	500	500	500	1500	156,000.00	6,000.00	104.00	624000.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
87	43211507-DSK001	HITHI DESKTOP, basic	unit	1	0	0	1	24,793.60	0	0	0	0	0.00	0	0	0	0.00	1	0	0	1	24,793.60	2.00	24,793.60	49587.20	
88	43211507-DSK002	HITHI DESKTOP, mid-range	unit	1	0	0	1	42,390.40	0	0	0	0	0.00	0	0	0	0.00	1	0	0	1	42,390.40	2.00	42,390.40	84780.80	
89	43211503-LAP001	HITHI LAPTOP, mid-range	unit	1	0	0	1	41,392.00	0	0	0	0	0.00	0	0	0	0.00	1	0	0	1	41,392.00	2.00	41,392.00	82784.00	
90	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	30	0	0	30	79,524.90	30	0	0	30	79,524.90	30	0	0	30	79,524.90	30	0	0	30	79,524.90	120.00	2650.83	318099.60
91	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	100	0	0	100	16,744.00	100	0	0	100	16,744.00	100	0	0	100	16,744.00	100	0	0	100	16,744.00	400.00	167.44	66976.00
92	43211708-HO-O01	HOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in ind	unit	50	0	0	50	5,565.00	50	0	0	50	5,565.00	50	0	0	50	5,565.00	50	0	0	50	5,565.00	200.00	111.30	22260.00
93	43211708-HO-O02	HOUSE, WIRELESS, USB	unit	50	0	0	50	7,700.00	50	0	0	50	7,700.00	50	0	0	50	7,700.00	50	0	0	50	7,700.00	200.00	154.00	30800.00
94	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	1	0	0	1	38,100.97	0	0	0	0	0.00	0	0	0	0.00	1	0	0	1	38,100.97	2.00	38100.97	76201.94	
95	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	1	0	0	1	9,191.52	0	0	0	0	0.00	0	0	0	0.00	1	0	0	1	9,191.52	2.00	9191.52	18383.04	
96	43212105-PR-L01	PRINTER, laser, monochrome	unit	1	0	0	1	724.88	0	0	0	0	0.00	0	0	0	0.00	1	0	0	1	724.88	2.00	724.88	1449.76	
97	43212105-PR-L02	PRINTER, laser, colored	unit	1	0	0	1	7,899.00	0	0	0	0	0.00	0	0	0	0.00	1	0	0	1	7,899.00	2.00	7899.00	15798.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
98	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box	10	0	0	10	296.40	10	0	0	10	296.40	10	0	0	10	296.40	10	0	0	10	296.40	40.00	29.64	1185.60
99	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	100	0	0	100	905.00	100	0	0	100	905.00	100	0	0	100	905.00	100	0	0	100	905.00	400.00	9.05	3620.00
100	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	100	0	0	100	1,527.00	100	0	0	100	1,527.00	100	0	0	100	1,527.00	100	0	0	100	1,527.00	400.00	15.27	6108.00
101	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	100	0	0	100	2,080.00	100	0	0	100	2,080.00	100	0	0	100	2,080.00	100	0	0	100	2,080.00	400.00	20.80	8320.00
102	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	100	0	0	100	4,784.00	100	0	0	100	4,784.00	100	0	0	100	4,784.00	100	0	0	100	4,784.00	400.00	47.84	19136.00
103	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	100	0	0	100	1,402.00	100	0	0	100	1,402.00	100	0	0	100	1,402.00	100	0	0	100	1,402.00	400.00	14.02	5608.00
104	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	100	0	0	100	7,720.00	100	0	0	100	7,720.00	100	0	0	100	7,720.00	100	0	0	100	7,720.00	400.00	77.20	30880.00
105	44122011-DF-F01	DATA FOLDER, made of chipboard, tagila lock	piece	100	0	0	100	6,864.00	100	0	0	100	6,864.00	100	0	0	100	6,864.00	100	0	0	100	6,864.00	400.00	68.64	27456.00
106	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	20	0	0	20																			

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
109	44121506-EH-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	20	0	0	20	609.80	20	0	0	20	609.80	20	0	0	20	609.80	20	0	0	20	609.80	80.00	30.49	2439.20
110	44121506-EH-H02	ENVELOPE, mailing, white, 70gsm	box	20	0	0	20	7,564.00	20	0	0	20	7,564.00	20	0	0	20	7,564.00	20	0	0	20	7,564.00	80.00	378.20	30256.00
111	44121504-EH-W02	ENVELOPE, mailing, white, with window	box	20	0	0	20	8,673.60	20	0	0	20	8,673.60	20	0	0	20	8,673.60	20	0	0	20	8,673.60	80.00	433.68	34691.40
112	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	10	0	0	10	103.00	10	0	0	10	103.00	10	0	0	10	103.00	10	0	0	10	103.00	40.00	10.30	412.00
113	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	10	0	0	10	834.10	10	0	0	10	834.10	10	0	0	10	834.10	10	0	0	10	834.10	40.00	83.41	3336.40
114	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	100	0	0	100	8,604.00	100	0	0	100	8,604.00	100	0	0	100	8,604.00	100	0	0	100	8,604.00	400.00	86.04	34116.00
115	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	100	0	0	100	1,113.00	100	0	0	100	1,113.00	100	0	0	100	1,113.00	100	0	0	100	1,113.00	400.00	11.13	4452.00
116	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set	100	0	0	100	1,423.00	100	0	0	100	1,423.00	100	0	0	100	1,423.00	100	0	0	100	1,423.00	400.00	14.23	5692.00
117	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle	20	0	0	20	5,408.00	20	0	0	20	5,408.00	20	0	0	20	5,408.00	20	0	0	20	5,408.00	80.00	270.40	21632.00
118	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	20	0	0	20	6,237.60	20	0	0	20	6,237.60	20	0	0	20	6,237.60	20	0	0	20	6,237.60	80.00	311.88	24950.40
119	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	20	0	0	20	3,428.60	20	0	0	20	3,428.60	20	0	0	20	3,428.60	20	0	0	20	3,428.60	80.00	171.43	13714.40
120	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	20	0	0	20	4,864.80	20	0	0	20	4,864.80	20	0	0	20	4,864.80	20	0	0	20	4,864.80	80.00	243.24	19459.20
121	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	20	0	0	20	19,052.80	20	0	0	20	19,052.80	20	0	0	20	19,052.80	20	0	0	20	19,052.80	80.00	952.64	76211.20
122	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	20	0	0	20	5,580.00	20	0	0	20	5,580.00	20	0	0	20	5,580.00	20	0	0	20	5,580.00	80.00	279.00	22320.00
123	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	20	0	0	20	6,427.20	20	0	0	20	6,427.20	20	0	0	20	6,427.20	20	0	0	20	6,427.20	80.00	321.36	25708.80
124	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	100	0	0	100	5,668.00	100	0	0	100	5,668.00	100	0	0	100	5,668.00	100	0	0	100	5,668.00	400.00	56.68	22672.00
125	44111515-HF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	100	0	0	100	4,160.00	100	0	0	100	4,160.00	100	0	0	100	4,160.00	100	0	0	100	4,160.00	400.00	41.60	16640.00
126	44121716-HA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	100	0	0	100	4,668.00	100	0	0	100	4,668.00	100	0	0	100	4,668.00	100	0	0	100	4,668.00	400.00	46.68	18672.00
127	44121708-HW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	100	0	0	100	1,338.00	100	0	0	100	1,338.00	100	0	0	100	1,338.00	100	0	0	100	1,338.00	400.00	13.38	5352.00
128	44121708-HW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	100	0	0	100	1,338.00	100	0	0	100	1,338.00	100	0	0	100	1,338.00	100	0	0	100	1,338.00	400.00	13.38	5352.00
129	44121708-HW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	100	0	0	100	1,338.00	100	0	0	100	1,338.00	100	0	0	100	1,338.00	100	0	0	100	1,338.00	400.00	13.38	5352.00
130	44121708-HP-B01	MARKER, PERMANENT, bullet type, black	piece	100	0	0	100	898.00	100	0	0	100	898.00	100	0	0	100	898.00	100	0	0	100	898.00	400.00	8.98	3592.00
131	44121708-HP-B02	MARKER, PERMANENT, bullet type, blue	piece	100	0	0	100	898.00	100	0	0	100	898.00	100	0	0	100	898.00	100	0	0	100	898.00	400.00	8.98	3592.00
132	44121708-HP-B03	MARKER, PERMANENT, bullet type, red	piece	100	0	0	100	898.00	100	0	0	100	898.00	100	0	0	100	898.00	100	0	0	100	898.00	400.00	8.98	3592.00
133	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	100	0	0	100	776.00	100	0	0	100	776.00	100	0	0	100	776.00	100	0	0	100	776.00	400.00	7.76	3104.00
134	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 50mm min	box	100	0	0	100	1,714.00	100	0	0	100	1,714.00	100	0	0	100	1,714.00	100	0	0	100	1,714.00	400.00	17.14	6856.00
135	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	50	0	0	50	1,039.50	50	0	0	50	1,039.50	50	0	0	50	1,039.50	50	0	0	50	1,039.50	200.00	20.79	4158.00
136	44122037-RB-P10	RING BINDER, plastic, 32mm, 84 rings	bundle	100	0	0	100	23,979.00	100	0	0	100	23,979.00	100	0	0	100	23,979.00	100	0	0	100	23,979.00	400.00	239.79	95916.00
137	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	10	0	0	10	1,095.00	10	0	0	10	1,095.00	10	0	0	10	1,095.00	10	0	0	10	1,095.00	40.00	109.50	4180.00
138	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	50	0	0	50	1,747.50	50	0	0	50	1,747.50	50	0	0	50	1,747.50	50	0	0	50	1,747.50	200.00	34.95	6990.00
139	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	50	0	0	50	741.00	50	0	0	50	741.00	50	0	0	50	741.00	50	0	0	50	741.00	200.00	14.82	2964.00
140	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	10	0	0	10	334.30	10	0	0	10	334.30	10	0	0	10	334.30	10	0	0	10	334.30	40.00	33.43	1337.20
141	44103202-DS-H01	DATING AND STAMPING MACHINE, heavy duty	piece	10	0	0	10	4,539.60	10	0	0	10	4,539.60	10	0	0	10	4,539.60	10	0	0	10	4,539.60	40.00	453.96	18158.40
142	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	20	0	0	20	4,056.00	20	0	0	20	4,056.00	20	0	0	20	4,056.00	20	0	0	20	4,056.00	80.00	202.80	16224.00
143	44101602-FU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	20	0	0	20	2,639.20	20	0	0	20	2,639.20	20	0	0	20	2,639.20	20	0	0	20	2,639.20	80.00	131.96	10556.80
144	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	100	0	0	100	4,056.00	100	0	0	100	4,056.00	100	0	0	100	4,056.00	100	0	0	100	4,056.00	400.00	40.56	16224.00
145	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	100	0	0	100	17,680.00	100	0	0	100	17,680.00	100	0	0	100	17,680.00	100	0	0	100	17,680.00	400.00	176.80	70720.00
146	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	5	0	0	5	4,570.80	5	0	0	5	4,570.80	5	0	0	5	4,570.80	5	0	0	5	4,570.80	20.00	914.16	18783.20
147	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	100	0	0	100	2,490.00	100	0	0	100	2,490.00	100	0	0	100	2,490.00	100	0	0	100	2,490.00	400.00	24.90	9960.00
148	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	100	0	0	100	6,420.00	100	0	0	100	6,420.00	100	0	0	100	6,420.00	100	0	0	100	6,420.00	400.00	64.20	25680.00
149	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	1	0	0	1	9,534.72	1	0	0	1	9,534.72	1	0	0	1	9,534.72	1	0	0	1	9,534.72	4.00	9534.72	38138.88
150	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	50	0	0	50	17,342.50	50	0	0	50	17,342.50	50	0	0	50	17,342.50	50	0	0	50	17,342.50	200.00	346.85	69370.00
151	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit	1	0	0	1	5,642.00	1	0	0	1	5,642.00	1	0	0	1	5,642.00	1	0	0	1	5,642.00	4.00	5642.00	22568.00
152	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	1	0	0	1	9,297.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	9297.60	9297.60
153	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit	1	0	0	1	5,699.20	1	0	0	1	5,699.20	100	0	0	100	569,920.00	100	0	0	100	569,920.00	202.00	5699.20	1151238.40

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																										
154	44103109-BR-D05	DRUM CART, BROTHER DR-3455	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6947.20	0.00
155	44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	910.00	0.00
156	44103105-BR-B05	INK CART, BROTHER LC67HBYK, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1601.60	0.00
157	44103109-BR-D06	TONER CART, BROTHER DR-451CL, high yield 3000 pag	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6760.00	0.00
158	44103103-BR-B16	TONER CART, BROTHER TN-456 BLACK, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5080.40	0.00
159	44103103-BR-C03	TONER CART, BROTHER TN-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
160	44103103-BR-H03	TONER CART, BROTHER TN-456 MAGENTA, high yield 65	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
161	44103103-BR-Y03	TONER CART, BROTHER TN-456 YELLOW, high yield 650	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
162	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850R, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5116.80	0.00
163	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	989.04	0.00
164	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00
165	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	754.00	0.00
166	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	780.00	0.00
167	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	30	0	0	30	7,488.00	30	0	0	30	7,488.00	30	0	0	30	7,488.00	30	0	0	30	7,488.00	120.00	249.60	29952.00
168	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	30	0	0	30	7,488.00	30	0	0	30	7,488.00	30	0	0	30	7,488.00	30	0	0	30	7,488.00	120.00	249.60	29952.00
169	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	30	0	0	30	7,488.00	30	0	0	30	7,488.00	30	0	0	30	7,488.00	30	0	0	30	7,488.00	120.00	249.60	29952.00
170	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	30	0	0	30	7,488.00	30	0	0	30	7,488.00	30	0	0	30	7,488.00	30	0	0	30	7,488.00	120.00	249.60	29952.00
171	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	773.76	0.00
172	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	950.56	0.00
173	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00
174	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	920.40	0.00
175	44103105-HP-F48	INK Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
176	44103105-HP-C48	INK Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
177	44103105-HP-M48	INK Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
178	44103105-HP-Y48	INK Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
179	44103105-HP-G48	INK Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
180	44103105-HP-B48	INK Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016.00	0.00
181	44103105-HP-B17	INK CART, HP CC610WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	769.60	0.00
182	44103105-HP-T17	INK CART, HP CC613WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	915.20	0.00
183	44103105-HP-B35	INK CART, HP C0887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
184	44103105-HP-T35	INK CART, HP C0888AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
185	44103105-HX-C40	INK CART, HP C0972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
186	44103105-HX-M40	INK CART, HP C0973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
187	44103105-HX-Y40	INK CART, HP C0974AA, (HP 920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
188	44103105-HX-B40	INK CART, HP C0975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1269.84	0.00
189	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	656.24	0.00
190	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	821.60	0.00
191	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1944.80	0.00
192	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
193	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
194	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
195	44103105-HX-B43	INK CART, HP CH045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1570.40	0.00
196	44103105-HX-C43	INK CART, HP CH046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1165.84	0.00
197	44103105-HX-M43	INK CART, HP CH047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1165.84	0.00
198	44103105-HX-Y43	INK CART, HP CH048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1165.84	0.00
199	44103105-HP-B36	INK CART, HP CH692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
200	44103105-HP-T36	INK CART, HP CH693AA, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE				
201	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	366.08	0.00	
202	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	366.08	0.00	
203	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	366.08	0.00	
204	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	249.60	0.00	
205	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	249.60	0.00	
206	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	249.60	0.00	
207	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	405.60	0.00	
208	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	405.60	0.00	
209	44103105-HP-C50	Ink Cartridge, HP L0551AA (HP955) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	995.75	0.00	
210	44103105-HP-M50	Ink Cartridge, HP L0554AA (HP955) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	995.75	0.00	
211	44103105-HP-Y50	Ink Cartridge, HP L0557AA (HP955) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	995.75	0.00	
212	44103105-HP-B50	Ink Cartridge, HP L0560AA (HP955) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	4956.60	0.00	
213	44103105-HX-C48	Ink Cartridge, HP L0563AA (HP955X) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1212.64	0.00	
214	44103105-HX-M48	Ink Cartridge, HP L0566AA (HP955X) Magenta Origin	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1212.64	0.00	
215	44103105-HX-Y48	Ink Cartridge, HP L0569AA (HP955X) Yellow Origina	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1212.64	0.00	
216	44103105-HX-B48	Ink Cartridge, HP L0572AA (HP955X) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1644.24	0.00	
217	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	453.62	0.00	
218	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	453.62	0.00	
219	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	453.62	0.00	
220	44103105-HP-B51	Ink Cartridge, HP T6N01AA (HP905) Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	741.28	0.00	
221	44103112-EP-R05	RIBBON CART, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	77.43	0.00	
222	44103112-EP-R07	RIBBON CART, EPSON C135015531 (5015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	736.32	0.00	
223	44103112-EP-R13	RIBBON CART, EPSON C135015632, Black, fontX-310	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	77.94	0.00	
224	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	2685.28	0.00	
225	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	1892.80	0.00	
226	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	2685.28	0.00	
227	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	3567.20	0.00	
228	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HLS4500N	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	5002.40	0.00	
229	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	3	0	0	3	10,140.00	3	0	0	3	10,140.00	3	0	0	3	10,140.00	3	0	0	3	10,140.00	12.00	3380.00	40560.00
230	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	3337.36	0.00	
231	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	7332.00	0.00	
232	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	3	0	0	3	11,856.00	3	0	0	3	11,856.00	3	0	0	3	11,856.00	3	0	0	3	11,856.00	12.00	3952.00	47424.00
233	44103103-HP-B22	TONER CART, HP CE285A (HP95A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	3432.00	0.00	
234	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	2360.80	0.00	
235	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	2542.80	0.00	
236	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	2542.80	0.00	
237	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	2542.80	0.00	
238	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	2916.16	0.00	
239	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	3072.16	0.00	
240	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	3072.16	0.00	
241	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	3072.16	0.00	
242	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	7856.16	0.00	
243	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	6900.40	0.00	
244	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	10193.04	0.00	
245	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	10193.04	0.00	
246	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	10193.04	0.00	
247	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	4201.60	0.00	
248	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	6011.20	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
249	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
250	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
251	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4466.80	0.00
252	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
253	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3044.01	0.00
254	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5787.60	0.00
255	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5200.00	0.00
256	44103103-HP-B51	HP Toner CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7112.56	0.00
257	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8606.00	0.00
258	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3241.70	0.00
259	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83C) Blk Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4056.00	0.00
260	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051.00	0.00
261	44103103-HX-B52	Toner Cartridge, HP CF252XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13156.00	0.00
262	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2901.60	0.00
263	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
264	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
265	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
266	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7056.40	0.00
267	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
268	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
269	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
270	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3429.78	0.00
271	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
272	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
273	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
274	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.80	0.00
275	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20	0.00
276	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
277	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
278	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
279	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
280	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
281	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
282	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3900.00	0.00
283	44103103-HP-B48	TONER CART, HP Q2553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4399.20	0.00
284	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3406.00	0.00
285	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.40	0.00
286	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40	0.00
287	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
288	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58	0.00
289	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.20	0.00
290	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3458.00	0.00
291	44103103-SA-B20	TONER CART, SAMSUNG MLT-D207U, black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00
292	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00
293	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.24	0.00
294	44103103-SA-B10	TONER CART, SAMSUNG SCX D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00
295	44103103-BR-B15	TONER CART, BROTHER TN-3478 Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6370.00	0.00
296	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
297	45121517-DO-C02	DOCUMENT CAMERA	unit	1	0	0	1	23,623.60	1	0	0	1	23,623.60	1	0	0	1	23,623.60	1	0	0	1	23,623.60	4.00	23623.60	94494.40
298	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit	1	0	0	1	17,472.00	0	0	0	0	0.00	1	0	0	1	17,472.00	0	0	0	0	0.00	2.00	17472.00	34944.00
FLAG OR ACCESSORIES																										
299	55121905-PH-F01	PHILIPPINE NATIONAII FLAG, 100% polyester	piece	10	0	0	10	2,848.40	10	0	0	10	2,848.40	10	0	0	10	2,848.40	10	0	0	10	2,848.40	40.00	284.84	11393.60
PRINTED PUBLICATIONS																										
300	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book	10	0	0	10	372.10	10	0	0	10	372.10	10	0	0	10	372.10	10	0	0	10	372.10	40.00	37.21	1488.40
FIRE FIGHTING EQUIPMENT																										
301	46191601-FE-H01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	10	0	0	10	11,440.00	10	0	0	10	11,440.00	10	0	0	10	11,440.00	10	0	0	10	11,440.00	40.00	1144.00	45760.00
302	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit	10	0	0	10	56,132.50	10	0	0	10	56,132.50	10	0	0	10	56,132.50	10	0	0	10	56,132.50	40.00	5613.25	224530.00
CONSUMER ELECTRONICS																										
303	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6415.64	0.00
FURNITURE AND FURNISHINGS																										
304	56101504-CH-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece	50	0	0	50	15,184.00	0	0	0	0	0.00	50	0	0	50	15,184.00	0	0	0	0	0.00	100.00	303.68	30368.00
305	56101504-CH-W01	CHAIR,monobloc, white, with backrest, w/o armrest	piece	100	0	0	100	30,160.00	0	0	0	0	0.00	100	0	0	100	30,160.00	0	0	0	0	0.00	200.00	301.60	60320.00
306	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit	10	0	0	10	13,364.00	0	0	0	0	0.00	10	0	0	10	13,364.00	0	0	0	0	0.00	20.00	1336.40	26728.00
307	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1315.60	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
308	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece	100	0	0	100	3,978.00	50	0	0	50	1,989.00	100	0	0	100	3,978.00	50	0	0	50	1,989.00	300.00	39.78	11934.00
309	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	100	0	0	100	4,238.00	50	0	0	50	2,119.00	100	0	0	100	4,238.00	50	0	0	50	2,119.00	300.00	42.38	12714.00
310	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/working	piece	100	0	0	100	442.00	100	0	0	100	442.00	100	0	0	100	442.00	100	0	0	100	442.00	400.00	4.42	1768.00
311	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	200	0	0	200	6,922.00	200	0	0	200	6,922.00	200	0	0	200	6,922.00	200	0	0	200	6,922.00	800.00	34.61	27688.00
312	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	200	0	0	200	6,922.00	200	0	0	200	6,922.00	200	0	0	200	6,922.00	200	0	0	200	6,922.00	800.00	34.61	27688.00
313	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	200	0	0	200	6,922.00	200	0	0	200	6,922.00	200	0	0	200	6,922.00	200	0	0	200	6,922.00	800.00	34.61	27688.00
314	60121124-VR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.84	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
Common Electrical Supplies																											
1		1.5 HP Inverter Wall Mounted Aircon	lot	2	0	0	2	77,650.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	77,650.00	4.00	38,825.00		155,300.00
2		2.0 HP Inverter Wall Mounted Aircon	lot	2	0	0	2	99,710.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	99,710.00	4.00	49,855.00		199,420.00
3		3.0HP Inverter Wall Mounted Aircon w/ installation	lot	2	0	0	2	115,700.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	115,700.00	4.00	57,850.00		231,400.00
4		4-Gang Extension cord w/ individual switches	piece	7	0	0	7	6,981.45	7	0	0	7	6,981.45	7	0	0	7	6,981.45	7	0	0	7	6,981.45	28.00	997.35		27,925.80
5		LED Rechargeable Flash Light	unit	30	0	0	30	35,910.00	30	0	0	30	35,910.00	30	0	0	30	35,910.00	30	0	0	30	35,910.00	120.00	1,197.00		143,640.00
6		Fluorescent, 36W, Daylight, 230V, T8	piece	60	0	0	60	5,055.00	30	0	0	30	2,527.50	60	0	0	60	5,055.00	30	0	0	30	2,527.50	180.00	84.25		15,165.00
7		Fluorescent, 18W, Daylight, 230V, T8	piece	60	0	0	60	4,305.00	30	0	0	30	2,152.50	60	0	0	60	4,305.00	30	0	0	30	2,152.50	180.00	71.75		12,915.00
8		Compact Fluorescent, 11W, 2U, 230V, E27	piece	30	0	0	30	5,152.50	0	0	0	0	0.00	30	0	0	30	5,152.50	0	0	0	0	0.00	60.00	171.75		10,305.00
9		Led Light Bulb, 11W, 230V, E28	piece	50	0	0	50	13,212.50	30	0	0	30	7,927.50	50	0	0	50	13,212.50	30	0	0	30	7,927.50	160.00	264.25		42,280.00
10		Led Fluorescent, 36W, Daylight, 230V, T8	piece	60	0	0	60	36,180.00	30	0	0	30	18,090.00	60	0	0	60	36,180.00	30	0	0	30	18,090.00	180.00	603.00		108,540.00
11		Led Fluorescent, 18W, Daylight, 230V, T8	piece	60	0	0	60	25,830.00	30	0	0	30	12,915.00	60	0	0	60	25,830.00	30	0	0	30	12,915.00	180.00	430.50		77,490.00
12		Ballast for 40W Fluorescent	piece	20	0	0	20	4,285.00	20	0	0	20	4,285.00	20	0	0	20	4,285.00	20	0	0	20	4,285.00	80.00	214.25		17,140.00
13		Ballast for 20W Fluorescent	piece	20	0	0	20	4,085.00	20	0	0	20	4,085.00	20	0	0	20	4,085.00	20	0	0	20	4,085.00	80.00	204.25		16,340.00
14		Starter for 40W	piece	40	0	0	40	970.00	40	0	0	40	970.00	40	0	0	40	970.00	40	0	0	40	970.00	160.00	24.25		3,880.00
15		Starter for 20W	piece	40	0	0	40	770.00	40	0	0	40	770.00	40	0	0	40	770.00	40	0	0	40	770.00	160.00	19.25		3,080.00
Common Office Equipment																											
1		MEGAPHONE, portable sound system, all ABS resin body, 310mm length, 200mm Horn Diameter, 16 watts(min)	unit	2	0	0	2	10,840.00	2	0	0	2	10,840.00	2	0	0	2	10,840.00	2	0	0	2	10,840.00	8.00	5,420.00		43,360.00
2		Aircon Remote	piece	5	0	0	5	9,000.00	5	0	0	5	9,000.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	1,800.00		18,000.00
3		Speaker 15 inches 800 watts	set	2	0	0	2	48,750.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	48,750.00	4.00	24,375.00		97,500.00
4		Sub Woofer 15 inches 700 watts dual magnet	set	1	0	0	1	36,075.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	36,075.00	2.00	36,075.00		72,150.00
5		Amplifier 1400 watts Max x2	set	2	0	0	2	40,950.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	40,950.00	4.00	20,475.00		81,900.00
6		Speaker -on for Connector speaker	piece	10	0	0	10	14,625.00	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	14,625.00	20.00	1,662.50		29,250.00
7		Wireless Hic Heavy Duty (Dual)	set	1	0	0	1	15,112.50	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	1.00	15,112.50		15,112.50
8		DVD Player	unit	1	0	0	1	4,387.50	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	0	0.00	1.00	4,387.50		4,387.50
9		Wiring, Connector and Termination	lot	2	0	0	2	35,100.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	0	0.00	2.00	17,550.00		35,100.00
10		Paper Shredder Machine	unit	2	0	0	2	33,400.00	2	0	0	2	33,400.00	2	0	0	2	33,400.00	2	0	0	0	0.00	6.00	16,700.00		100,200.00
11		Comb Blding Machine, heavy duty	piece	1	0	0	1	10,248.00	1	0	0	1	10,248.00	1	0	0	1	10,248.00	1	0	0	0	0.00	3.00	10,248.00		30,744.00
12		Paper Trimmer, wooden base, 15 x 18	piece	1	0	0	1	2,475.00	1	0	0	1	2,475.00	1	0	0	1	2,475.00	1	0	0	1	2,475.00	4.00	2,475.00		9,900.00
13		Tape, electrical	roll	10	0	0	10	182.00	10	0	0	10	182.00	10	0	0	10	182.00	10	0	0	10	182.00	40.00	18.20		728.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
Common Office Supplies																											
1		USB V.3 Flash Drive 16GB (Heavy duty)	piece	60	0	0	60	70,800.00	30	0	0	30	35,400.00	60	0	0	60	70,800.00	30	0	0	30	35,400.00	180.00	1,180.00		212,400.00
2		USB V.3 Flash Drive 8GB (Heavy duty)	piece	50	0	0	50	37,500.00	30	0	0	30	22,500.00	50	0	0	50	37,500.00	30	0	0	30	22,500.00	160.00	750.00		120,000.00
3		Data File box, 2in1 legal, color: blue	piece	30	0	0	30	7,950.00	30	0	0	30	7,950.00	30	0	0	30	7,950.00	30	0	0	30	7,950.00	120.00	265.00		31,800.00
4		Record book, 500 pages	piece	60	0	0	60	15,000.00	60	0	0	60	15,000.00	60	0	0	60	15,000.00	60	0	0	60	15,000.00	240.00	250.00		60,000.00
5		Record book, 300 pages	piece	300	0	0	300	57,750.00	300	0	0	300	57,750.00	300	0	0	300	57,750.00	300	0	0	300	57,750.00	1,200.00	192.50		231,000.00
6		Stick-on notes, size: 14x50mm, 100 sheets/pad, 5 pads/set	set	90	0	0	90	5,778.00	90	0	0	90	5,778.00	90	0	0	90	5,778.00	90	0	0	90	5,778.00	360.00	64.20		23,112.00
7		Stick-on note pad, size: 3x3 inch	pad	90	0	0	90	3,487.50	90	0	0	90	3,487.50	90	0	0	90	3,487.50	90	0	0	90	3,487.50	360.00	38.75		13,950.00
8		Paper clips, big (heavy duty)	box	60	0	0	60	3,600.00	60	0	0	60	3,600.00	60	0	0	60	3,600.00	60	0	0	60	3,600.00	240.00	60.00		14,400.00
9		Paper clips, small (heavy duty)	box	30	0	0	30	975.00	30	0	0	30	975.00	30	0	0	30	975.00	30	0	0	30	975.00	120.00	32.50		3,900.00
10		Fastener, plastic (heavy duty)	box	60	0	0	60	6,120.00	60	0	0	60	6,120.00	60	0	0	60	6,120.00	60	0	0	60	6,120.00	240.00	102.00		24,480.00
11		Plastic Fastener, 70mm x 8-1/2" long	box	30	0	0	30	4,590.00	30	0	0	30	4,590.00	30	0	0	30	4,590.00	30	0	0	30	4,590.00	120.00	153.00		18,360.00
12		Permanent marker, black (broad)	box	15	0	0	15	8,475.00	15	0	0	15	8,475.00	15	0	0	15	8,475.00	15	0	0	15	8,475.00	60.00	565.00		33,900.00
13		Gloves, 130g	bottle	30	0	0	30	1,635.00	30	0	0	30	1,635.00	30	0	0	30	1,635.00	30	0	0	30	1,635.00	120.00	54.50		6,540.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
14		Stamp pad	piece	20	0	0	20	994.00	20	0	0	20	994.00	20	0	0	20	994.00	20	0	0	20	994.00	80.00	49.70			3,976.00
15		Stamp pad ink (violet, blue, red)	bottle	10	0	0	10	1,489.50	5	0	0	5	744.75	10	0	0	10	1,489.50	5	0	0	5	744.75	30.00	148.95			4,468.50
16		Staple wire no. 35m	box	30	0	0	30	1,786.50	30	0	0	30	1,786.50	30	0	0	30	1,786.50	30	0	0	30	1,786.50	120.00	59.55			7,146.00
17		Scotch Tape, clear, 1.5"	piece	60	0	0	60	1,470.00	60	0	0	60	1,470.00	60	0	0	60	1,470.00	60	0	0	60	1,470.00	240.00	24.50			5,880.00
18		Heavy duty scissor	piece	20	0	0	20	3,170.00	20	0	0	20	3,170.00	20	0	0	20	3,170.00	40	0	0	40	6,340.00	100.00	158.50			15,850.00
19		Blackboard Chalk	box	2	0	0	2	168.50	2	0	0	2	168.50	2	0	0	2	168.50	2	0	0	2	168.50	8.00	84.25			674.00
20		Blackboard Eraser	piece	15	0	0	15	963.75	15	0	0	15	963.75	15	0	0	15	963.75	15	0	0	15	963.75	60.00	64.25			3,855.00
21		Documentary white envelope, long	piece	500	0	0	500	2,425.00	50	0	50	100	485.00	100	50	50	200	970.00	100	50	50	200	970.00	1,000.00	4.85			4,850.00
22		White folder, long	piece	300	0	0	300	1,995.00	300	0	0	300	1,995.00	300	0	0	300	1,995.00	300	0	0	300	1,995.00	1,200.00	6.65			7,980.00
23		Expanded folder, long	piece	1000	0	0	1000	35,500.00	500	0	0	500	17,750.00	500	1000	0	1500	53,250.00	500	0	0	500	17,750.00	3,500.00	35.50			124,250.00
24		Expanded envelope, long	piece	500	0	0	500	14,425.00	500	0	0	500	14,425.00	500	0	0	500	14,425.00	500	0	0	500	14,425.00	2,000.00	28.85			57,700.00
25		Universal Typewriter Ribbon twin spool, black	roll	5	0	0	5	741.25	0	0	0	0	0.00	5	0	0	5	741.25	0	0	0	0	0.00	10.00	148.25			1,482.50
26		Ballpen, black (FC XPS Pastel Grip)	piece	200	0	0	200	3,950.00	100	0	0	100	1,975.00	200	0	0	200	3,950.00	100	0	0	100	1,975.00	600.00	19.75			11,850.00
27		Ballpen, blue (FC XPS Pastel Grip)	piece	200	0	0	200	3,950.00	100	0	0	100	1,975.00	200	0	0	200	3,950.00	100	0	0	100	1,975.00	600.00	19.75			11,850.00
28		Ballpen, red (FC XPS Pastel Grip)	piece	50	0	0	50	987.50	50	0	0	50	987.50	50	0	0	50	987.50	50	0	0	50	987.50	200.00	19.75			3,950.00
29		Sign Pen 0.5 (black)	box	15	0	0	15	5,370.00	15	0	0	15	5,370.00	15	0	0	15	5,370.00	15	0	0	15	5,370.00	60.00	358.00			21,480.00
30		Sign Pen (blue)	box	20	0	0	20	7,160.00	20	0	0	20	7,160.00	20	0	0	20	7,160.00	20	0	0	20	7,160.00	80.00	358.00			28,640.00
31		Sign Pen (red)	box	5	0	0	5	1,790.00	5	0	0	5	1,790.00	5	0	0	5	1,790.00	5	0	0	5	1,790.00	20.00	358.00			7,160.00
32		Energel 0.5 (black)	box	10	0	0	10	10,500.00	5	0	0	5	5,250.00	10	0	0	10	10,500.00	5	0	0	5	5,250.00	30.00	1,050.00			31,500.00
33		Energel 0.5 (blue)	box	20	0	0	20	21,000.00	20	0	0	20	21,000.00	20	0	0	20	21,000.00	20	0	0	20	21,000.00	80.00	1,050.00			84,000.00
34		Energel 0.5 (red)	box	2	0	0	2	2,100.00	2	0	0	2	2,100.00	2	0	0	2	2,100.00	2	0	0	2	2,100.00	8.00	1,050.00			8,400.00
35		Energel 0.7 (black)	box	5	0	0	5	6,750.00	5	0	0	5	6,750.00	5	0	0	5	6,750.00	5	0	0	5	6,750.00	20.00	1,350.00			27,000.00
36		Energel 0.7 (blue)	box	25	0	0	25	33,750.00	25	0	0	25	33,750.00	25	0	0	25	33,750.00	25	0	0	25	33,750.00	100.00	1,350.00			135,000.00
37		Energel 0.7 (red)	box	1	0	0	1	1,350.00	0	0	0	0	0.00	1	0	0	1	1,350.00	0	0	0	0	0.00	2.00	1,350.00			2,700.00
38		Pencil with eraser no. 2	box	15	0	0	15	1,995.00	15	0	0	15	1,995.00	15	0	0	15	1,995.00	15	0	0	15	1,995.00	60.00	133.00			7,980.00
39		Highlighter	piece	24	0	0	24	1,296.00	24	0	0	24	1,296.00	24	0	0	24	1,296.00	24	0	0	24	1,296.00	96.00	54.00			5,184.00
40		Unipin (0.6)	piece	24	0	0	24	2,520.00	24	0	0	24	2,520.00	24	0	0	24	2,520.00	24	0	0	24	2,520.00	96.00	105.00			10,080.00
41		Unipin (0.3)	piece	36	0	0	36	3,780.00	36	0	0	36	3,780.00	36	0	0	36	3,780.00	36	0	0	36	3,780.00	144.00	105.00			15,120.00
42		Unipin (0.2)	piece	24	0	0	24	2,520.00	24	0	0	24	2,520.00	24	0	0	24	2,520.00	24	0	0	24	2,520.00	96.00	105.00			10,080.00
43		Unipin (0.1)	piece	24	0	0	24	2,520.00	24	0	0	24	2,520.00	24	0	0	24	2,520.00	24	0	0	24	2,520.00	96.00	105.00			10,080.00
44		Correction pen (liquid) fast dry	piece	30	0	0	30	4,860.00	30	0	0	30	4,860.00	30	0	0	30	4,860.00	30	0	0	30	4,860.00	120.00	162.00			19,440.00
45		Correction tape (heavy duty)	piece	30	0	0	30	2,250.00	30	0	0	30	2,250.00	30	0	0	30	2,250.00	30	0	0	30	2,250.00	120.00	75.00			9,000.00
46		Ultra-fine Rollerball Signpen (black) .4	box	6	0	0	6	8,400.00	6	0	0	6	8,400.00	6	0	0	6	8,400.00	60	0	0	60	84,000.00	78.00	1,400.00			109,200.00
47		Eraser (Resoplast) Combi	piece	30	0	0	30	900.00	30	0	0	30	900.00	30	0	0	30	900.00	30	0	0	30	900.00	120.00	30.00			3,600.00
48		Stapler HD-50R	piece	30	0	0	30	14,700.00	30	0	0	30	14,700.00	30	0	0	30	14,700.00	30	0	0	30	14,700.00	120.00	490.00			58,800.00
49		Staple Wire Remover	piece	30	0	0	30	1,530.00	30	0	0	30	1,530.00	30	0	0	30	1,530.00	30	0	0	30	1,530.00	120.00	51.00			6,120.00
50		Double sided tape (1"x10m)	roll	50	0	0	50	3,400.00	30	0	0	30	2,040.00	50	0	0	50	3,400.00	30	0	0	30	2,040.00	160.00	68.00			10,880.00
51		Binder Clip 2" (12s)	box	60	0	0	60	8,280.00	60	0	0	60	8,280.00	60	0	0	60	8,280.00	60	0	0	60	8,280.00	240.00	138.00			33,120.00
52		Binder Clip 1 5/8" (12s)	box	60	0	0	60	6,000.00	60	0	0	60	6,000.00	60	0	0	60	6,000.00	60	0	0	60	6,000.00	240.00	100.00			24,000.00
53		Binder Clip 1 1/4" (12s)	box	60	0	0	60	2,700.00	60	0	0	60	2,700.00	60	0	0	60	2,700.00	60	0	0	60	2,700.00	240.00	45.00			10,800.00
54		PVC Cover Binding A4 (100 pcs)	pack	2	0	0	2	1,198.90	2	0	0	2	1,198.90	2	0	0	2	1,198.90	2	0	0	2	1,198.90	8.00	599.45			4,795.60
55		Expandable Plastic Envelope (Long)	piece	30	0	0	30	990.00	30	0	0	30	990.00	30	0	0	30	990.00	30	0	0	30	990.00	120.00	33.00			3,960.00
56		25 mm Ø PVC Binder (1.2m long)	piece	30	0	0	30	510.00	30	0	0	30	510.00	30	0	0	30	510.00	30	0	0	30	510.00	120.00	17.00			2,040.00
57		28 mm Ø PVC Binder (1.2m long)	piece	30	0	0	30	630.00	30	0	0	30	630.00	30	0	0	30	630.00	30	0	0	30	630.00	120.00	21.00			2,520.00
58		32 mm Ø PVC Binder (1.2m long)	piece	30	0	0	30	720.00	30	0	0	30	720.00	30	0	0	30	720.00	30	0	0	30	720.00	120.00	24.00			2,880.00
59		51 mm Ø PVC Binder (1.2m long)	piece	30	0	0	30	900.00	30	0	0	30	900.00	30	0	0	30	900.00	30	0	0	30	900.00	120.00	30.00			3,600.00
60		Olympia Compact SDM Electric Typewriter Printwheel	piece	3	0	0	3	19,896.00	3	0	0	3	19,896.00	3	0	0	3	19,896.00	3	0	0	3	19,896.00	12.00	6,632.00			79,584.00
61		Ruler 12"	piece	30	0	0	30	198,960.00	30	0	0	30	198,960.00	30	0	0	30	198,960.00	30	0	0	30	198,960.00	120.00	6,632.00			795,840.00