

**ANNUAL PROCUREMENT PLAN FOR 2020
For Common-Use Supplies and Equipment**

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

- Download the worksheet file APP-CSE 2020 template at www.ps-philgeps.gov.ph
- Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
- The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should it include line items or revise the template.
- An APP-CSE is considered incorrect or invalid if
 - form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
- Once accomplished and finalized, the APP-CSE 2020 form should be:
 - Saved using this format: APP2020_Name of Agency_Main or Regional Office (e.g. APP2019_DBM_Central Office, APP2020_DBM_Region IVA).
 - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

Department/Bureau/Office: DPWH CAVITE 3rd DISTRICT ENGINEERING OFFICE

Region: REGION IV - A

Address: PTC BRGY. MADUYA CARMONA, CAVITE

Agency Account Code: _____

Contact Person: Engr. RAMILL JULIANO

Position: PROCUREMENT OFFICER

E-mail :

Telephone/Mobile Nos:

Item & Specifications	Unit of Measure	Quantity Requirement																				Total Quantity	Price Catalogue as of August 2018	TOTAL AMOUNT
		Jan	Feb	March	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
A. AVAILABLE AT PROCUREMENT SERVICE STORES																								
Pesticides or Pest Repellents																								
1 INSECTICIDE, aerosol type, net content: 600ml min	can	0	0	0	0	-	21			21	3,067.26	21			21	3,067.26	21			21	3,067.26	63	146.06	9,201.78
Solvents																								
2 ALCOHOL, ethyl, 68%-70%, scented, 500ml (~5ml)	bottle	0	0	0	0	-	50			50	2,305.35	50			50	2,305.35	50			50	2,305.35	150	46.11	6,916.05
Color Compounds and Dispersions																								
3 STAMP PAD INK, purple or violet	bottle	0	0	0	0	-	2			2	51.62	21			21	542.04	21			21	542.04	44	25.81	1,135.69
Films																								
4 ACETATE, thickness: 0.075mm min (gauge #3)	roll	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	772.68	-
5 CARBON FILM, PE, black, size 210mm x 297mm	box	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	231.63	-
6 CARBON FILM, PE, black, size 216mm x 330mm	box	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	218.55	-
Paper Materials and Products																								
7 CARTOLINA, assorted colors	pack	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	76.28	-
8 CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	715.04	-
9 CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	1,079.10	-
10 CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	1,362.50	-
11 CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	802.24	-
12 CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	625.50	-
13 CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	1,084.55	-
14 LOOSELEAF COVER, made of chipboard, for legal	bundle	0	0	0	0	-	10			10	7,029.41	10			10	7,029.41	10			10	7,029.41	30	702.94	21,088.23
15 NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	0	0	0	0	-	50			50	1,688.41	50			50	1,688.41	50			50	1,688.41	150	33.77	5,065.23
16 NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	0	0	0	0	-	50			50	2,937.55	50			50	2,937.55	50			50	2,937.55	150	58.75	8,812.65
17 NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	0	0	0	0	-	50			50	2,174.55	50			50	2,174.55	50			50	2,174.55	150	43.49	6,523.65
18 NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	12.62	-
19 PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	0	0	0	0	-	150			150	20,810.28	150			150	20,810.28	150			150	20,810.28	450	138.74	62,430.84
20 PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	0	0	0	0	-	0			0	-	50			50	8,109.60	0			0	-	50	162.19	8,109.60
21 PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	120.02	-
22 PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	136.23	-
23 PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	0	0	0	0	-	10			10	181.81	10			10	181.81	10			10	181.81	30	18.18	545.44
24 PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	100.83	-
25 PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll	0	0	0	0	-	20			20	1,022.42	20			20	1,022.42	20			20	1,022.42	60	51.12	3,067.26
26 RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	0	0	0	0	-	0			0	-	50			50	3,706.00	0			0	-	50	74.12	3,706.00
27 RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	0	0	0	0	-	0			0	-	50			50	5,341.00	0			0	-	50	106.82	5,341.00
28 TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	0	0	0	0	-	50			50	3,428.05	50			50	3,428.05	50			50	3,428.05	150	68.56	10,284.15

Item & Specifications	Unit of Measure	Quantity Requirement																				Price Catalogue as of August 2018	TOTAL AMOUNT
		Jan	Feb	March	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity		
30 BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	0	0	0	0	-	30			30	613.13	30		30	613.13	30			30	613.13	90	20.44	1,839.38
31 BATTERY, dry cell, D, 1.5 volts, alkaline	pack	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	92.65	-
Manufacturing Components and Supplies																							
32 GLUE, all purpose, gross weight: 200 grams min	jar	0	0	0	0	-	0			0	-	30		30	1,503.55	0			0	-	30	50.12	1,503.55
33 STAPLE WIRE, for heavy duty staplers, (23/13)	box	0	0	0	0	-	10			10	216.69	10		10	216.69	10			10	216.69	30	21.67	650.08
34 STAPLE WIRE, STANDARD, (26/6)	box	0	0	0	0	-	20			20	420.30	20		20	420.30	20			20	420.30	60	21.02	1,260.91
35 TAPE, ELECTRICAL, 18mm x 16M min	roll	0	0	0	0	-	15			15	286.13	15		15	286.13	15			15	286.13	45	19.08	858.38
36 TAPE, MASKING, width: 24mm (±1mm)	roll	0	0	0	0	-	30			30	1,733.10	30		30	1,733.10	30			30	1,733.10	90	57.77	5,199.30
37 TAPE, MASKING, width: 48mm (±1mm)	roll	0	0	0	0	-	30			30	3,351.75	30		30	3,351.75	30			30	3,351.75	90	111.73	10,055.25
38 TAPE, PACKAGING, width: 48mm (±1mm)	roll	0	0	0	0	-	30			30	572.25	30		30	572.25	30			30	572.25	90	19.08	1,716.75
39 TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	0	0	0	0	-	30			30	286.13	30		30	286.13	30			30	286.13	90	9.54	858.38
40 TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	0	0	0	0	-	30			30	572.25	30		30	572.25	30			30	572.25	90	19.08	1,716.75
41 TWINE, plastic, one (1) kilo per roll	roll	0	0	0	0	-	30			30	1,602.30	30		30	1,602.30	30			30	1,602.30	90	53.41	4,806.90
Heating and Ventilation and Air Circulation																							
42 ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	0	0	0	0	-	1			1	1,021.33	0		0	-	0			0	-	1	1,021.33	1,021.33
43 ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	0	0	0	0	-	1			1	1,250.23	0		0	-	0			0	-	1	1,250.23	1,250.23
44 ELECTRIC FAN, STAND type, plastic blade	unit	0	0	0	0	-	1			1	1,054.77	0		0	-	0			0	-	1	1,054.77	1,054.77
45 ELECTRIC FAN, WALL type, plastic blade	unit	0	0	0	0	-	1			1	701.85	0		0	-	0			0	-	1	701.85	701.85
Lighting and Fixtures and Accessories																							
46 FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	42.51	-
47 Light Bulb, LED, 7 watts 1 pc in individual box	piece	0	0	0	0	-	50			50	3,798.65	50		50	3,798.65	50			50	3,798.65	150	75.97	11,395.95
Measuring and Observing and Testing Equipment																							
48 RULER, plastic, 450mm (18"), width: 38mm min	piece	0	0	0	0	-	21			21	340.60	21		21	340.60	21			21	340.60	63	16.22	1,021.81
Cleaning Equipment and Supplies																							
49 AIR FRESHENER, aerosol, 280ml/150g min	can	0	0	0	0	-	10			10	901.98	50		50	4,509.88	0			0	-	60	90.20	5,411.85
50 BROOM, soft (tambo)	piece	0	0	0	0	-	5			5	681.25	20		20	2,725.00	0			0	-	25	136.25	3,406.25
51 BROOM, STICK (TING-TING), usable length: 760mm min	piece	0	0	0	0	-	5			5	160.23	10		10	320.46	0			0	-	15	32.05	480.69
52 CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	0	0	0	0	-	5			5	218.00	30		30	1,308.00	0			0	-	35	43.60	1,526.00
53 CLEANSER, SCOURING POWDER, 350g min./can	can	0	0	0	0	-	10			10	250.70	30		30	752.10	0			0	-	40	25.07	1,002.80
54 DETERGENT BAR, 140 grams as packed	bar	0	0	0	0	-	10			10	83.93	30		30	251.79	0			0	-	40	8.39	335.72
55 DETERGENT POWDER, all purpose, 1kg	pack	0	0	0	0	-	10			10	392.29	30		30	1,176.87	0			0	-	40	39.23	1,569.16
56 DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	0	0	0	0	-	10			10	1,288.93	30		30	3,866.78	0			0	-	40	128.89	5,155.70
57 DUST PAN, non-rigid plastic, w/ detachable handle	piece	0	0	0	0	-	5			5	130.15	30		30	780.88	0			0	-	35	26.03	911.02
58 FLOOR WAX, PASTE, RED	can	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	282.31	-
59 FURNITURE CLEANER, aerosol type, 300ml min per can	can	0	0	0	0	-	10			10	915.60	50		50	4,578.00	0			0	-	60	91.56	5,493.60
60 MOP BUCKET, heavy duty, hard plastic	unit	0	0	0	0	-	10			10	20,028.75	2		2	4,005.75	0			0	-	12	2,002.88	24,034.50
61 MOPHANDLE, heavy duty, aluminum, screw type	piece	0	0	0	0	-	5			5	763.00	6		6	915.60	0			0	-	11	152.60	1,678.60
62 MOPHEAD, made of rayon, weight: 400 grams min	piece	0	0	0	0	-	5			5	577.70	15		15	1,733.10	0			0	-	20	115.54	2,310.80
63 RAGS, all cotton, 32 pieces per kilogram min	bundle	0	0	0	0	-	10			10	520.80	30		30	1,562.41	0			0	-	40	52.08	2,083.21
64 SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	0	0	0	0	-	0			0	-	10		10	1,079.10	0			0	-	10	107.91	1,079.10
65 TRASHBAG, plastic, transparent	roll	0	0	0	0	-	20			20	2,932.10	30		30	4,398.15	0			0	-	50	146.61	7,330.25
66 WASTEBASKET, non-rigid plastic	piece	0	0	0	0	-	0			0	-	20		20	494.42	0			0	-	20	24.72	494.42
Information and Communication Technology (ICT) Equipment and Devices and Accessories																							
67 Desktop Computer, branded	unit	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	41,093.00	-
68 DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	22.84	-
69 EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	0	0	0	0	-	10			10	28,558.00	10		10	28,558.00	0			0	-	20	2,855.80	57,116.00
70 FLASH DRIVE, 16 GB capacity	piece	0	0	0	0	-	60			60	17,396.40	60		60	17,396.40	60			60	17,396.40	180	289.94	52,189.20
71 Laptop Computer, branded	unit	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	37,643.15	-
72 MOUSE, optical, USB connection type	unit	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	141.48	-
73 PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	34,724.13	-
74 PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	8,379.92	-
75 PRINTER, LASER, monochrome, network-ready	unit	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	759.73	-
76 PRINTER, LASER, Color	unit	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	-	-
77 PRINTER, Inkjet, Monochrome	piece	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	-	-
78 PRINTER, Inkjet, Color	unit	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	-	-
79 Hub/Switches	unit	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	-	-
80 Network Routers	unit	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	-	-
81 Wireless Access Point	unit	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	-	-
Office Equipment and Accessories and Supplies																							
82 CHALK, molded, white, dustless, length: 78mm min	box	0	0	0	0	-	6			6	161.47	6		6	161.47	6			6	161.47	18	26.91	484.42
83 CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	0	0	0	0	-	20			20	158.70	20		20	158.70	20			20	158.70	60	7.94	476.11
84 CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	0	0	0	0	-	20			20	280.78	20		20	280.78	20			20	280.78	60	14.04	842.35
85 CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	0	0	0	0	-	20			20	430.77	20		20	430.77	20			20	430.77	60	21.54	1,292.30
86 CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	0	0	0	0	-	20			20	828.40	20		20	828.40	20			20	828.40	60	41.42	2,485.20

Item & Specifications	Unit of Measure	Quantity Requirement																			Total Quantity	Price Catalogue as of August 2018	TOTAL AMOUNT	
		Jan	Feb	March	Q1	JUN	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
87 CORRECTION TAPE, film base type, UL 6m min	piece	0	0	0	0	-	30			30	551.98	30			30	551.98	30			30	551.98	90	18.40	1,655.93
88 DATA FILE BOX, made of chipboard, with closed ends	piece	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	73.14	-
89 DATA FOLDER, made of chipboard, taglia lock	piece	0	0	0	0	-	20			20	1,438.80	20			20	1,438.80	20			20	1,438.80	60	71.94	4,316.40
90 ENVELOPE, DOCUMENTARY, for A4 size document	box	0	0	0	0	-	20			20	8,555.19	20			20	8,555.19	20			20	8,555.19	60	427.76	25,665.58
91 ENVELOPE, DOCUMENTARY, for legal size document	box	0	0	0	0	-	20			20	10,859.67	20			20	10,859.67	20			20	10,859.67	60	542.98	32,579.01
92 ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	0	0	0	0	-	20			20	15,478.00	20			20	15,478.00	20			20	15,478.00	60	773.90	46,434.00
93 ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	31.96	-
94 ENVELOPE, MAILING, white, 70 gsm	box	0	0	0	0	-	1			1	344.44	1			1	344.44	1			1	344.44	3	344.44	1,033.32
95 ENVELOPE, mailing, white, with window, 70 gsm	box	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	430.55	-
96 ERASER, FELT, for blackboard/whiteboard	piece	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	11.64	-
97 FASTENER, METAL, 70mm between prongs	box	0	0	0	0	-	50			50	4,135.46	50			50	4,135.46	50			50	4,135.46	150	82.71	12,406.38
98 FILE ORGANIZER, expanding, plastic, 12 pockets	piece	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	74.00	-
99 FILE TAB DIVIDER, bristol board, for A4	set	0	0	0	0	-	50			50	654.00	50			50	654.00	50			50	654.00	150	13.08	1,962.00
100 FILE TAB DIVIDER, bristol board, for legal	set	0	0	0	0	-	50			50	872.00	50			50	872.00	50			50	872.00	150	17.44	2,616.00
101 FOLDER, FANCY, for A4 size documents	bundle	0	0	0	0	-	50			50	13,273.48	50			50	13,273.48	50			50	13,273.48	150	265.47	39,820.43
102 FOLDER, FANCY, for legal size documents	bundle	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	305.20	-
103 FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	179.31	-
104 FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	224.00	-
105 FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	0	0	0	0	-	10			10	7,826.20	10			10	7,826.20	10			10	7,826.20	30	782.62	23,478.60
106 FOLDER, TAGBOARD, for A4 size documents	pack	0	0	0	0	-	20			20	4,556.20	20			20	4,556.20	20			20	4,556.20	60	227.81	13,668.60
107 FOLDER, TAGBOARD, for legal size documents	pack	0	0	0	0	-	20			20	5,861.58	20			20	5,861.58	20			20	5,861.58	60	293.08	17,584.75
108 INDEX TAB, self-adhesive, transparent	box	0	0	0	0	-	50			50	2,718.46	50			50	2,718.46	50			50	2,718.46	150	54.37	8,155.38
109 MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	0	0	0	0	-	50			50	2,180.00	50			50	2,180.00	50			50	2,180.00	150	43.60	6,540.00
110 MARKER, FLUORESCENT, 3 assorted colors per set	set	0	0	0	0	-	50			50	1,951.10	50			50	1,951.10	50			50	1,951.10	150	39.02	5,853.30
111 MARKER, whiteboard, black, felt tip, bullet type	piece	0	0	0	0	-	50			50	540.10	50			50	540.10	50			50	540.10	150	10.80	1,620.29
112 MARKER, whiteboard, blue, felt tip, bullet type	piece	0	0	0	0	-	50			50	540.10	50			50	540.10	50			50	540.10	150	10.80	1,620.29
113 MARKER, whiteboard, red, felt tip, bullet type	piece	0	0	0	0	-	50			50	540.10	50			50	540.10	50			50	540.10	150	10.80	1,620.29
114 MARKER, PERMANENT, bullet type, black	piece	0	0	0	0	-	50			50	505.76	50			50	505.76	50			50	505.76	150	10.12	1,517.28
115 MARKER, PERMANENT, bullet type, blue	piece	0	0	0	0	-	50			50	505.76	50			50	505.76	50			50	505.76	150	10.12	1,517.28
116 MARKER, PERMANENT, bullet type, red	piece	0	0	0	0	-	50			50	505.76	50			50	505.76	50			50	505.76	150	10.12	1,517.28
117 PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	0	0	0	0	-	50			50	313.38	50			50	313.38	50			50	313.38	150	6.27	940.13
118 PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	0	0	0	0	-	50			50	667.63	50			50	667.63	50			50	667.63	150	13.35	2,002.88
119 PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	0	0	0	0	-	50			50	1,089.46	50			50	1,089.46	50			50	1,089.46	150	21.79	3,268.37
120 RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	0	0	0	0	-	20			20	4,226.58	20			20	4,226.58	20			20	4,226.58	60	211.33	12,679.75
121 RUBBER BAND, 70mm min lay flat length (#18)	box	0	0	0	0	-	20			20	2,027.40	20			20	2,027.40	20			20	2,027.40	60	101.37	6,082.20
122 STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	0	0	0	0	-	5			5	144.97	5			5	144.97	5			5	144.97	15	28.99	434.91
123 CUTTER BLADE, for heavy duty cutter	piece	0	0	0	0	-	10			10	123.39	10			10	123.39	10			10	123.39	30	12.34	370.16
124 CUTTER KNIFE, for general purpose	piece	0	0	0	0	-	20			20	574.43	20			20	574.43	20			20	574.43	60	28.72	1,723.29
125 DATING AND STAMPING MACHINE, heavy duty	piece	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	501.38	-
126 PENCIL SHARPENER, manual, single cutter head	piece	0	0	0	0	-	5			5	981.00	5			5	981.00	5			5	981.00	15	196.20	2,943.00
127 PUNCHER, paper, heavy duty, with two hole guide	piece	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	138.30	-
128 SCISSORS, symmetrical, blade length: 65mm min	pair	0	0	0	0	-	50			50	817.50	50			50	817.50	50			50	817.50	150	16.35	2,452.50
129 STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	0	0	0	0	-	50			50	4,305.50	50			50	4,305.50	50			50	4,305.50	150	86.11	12,916.50
130 STAPLER, BINDER TYPE, heavy duty, desktop	unit	0	0	0	0	-	5			5	4,605.25	5			5	4,605.25	5			5	4,605.25	15	921.05	13,815.75
131 STAPLE REMOVER, PLIER-TYPE	piece	0	0	0	0	-	50			50	952.66	50			50	952.66	50			50	952.66	150	19.05	2,857.98
132 TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	0	0	0	0	-	50			50	2,925.56	50			50	2,925.56	50			50	2,925.56	150	58.51	8,776.68
133 BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	10,900.00	-
134 CALCULATOR, compact, 12 digits	unit	0	0	0	0	-	10			10	1,417.00	10			10	1,417.00	10			10	1,417.00	30	141.70	4,251.00
135 FACSIMILE MACHINE, uses thermal paper	unit	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	4,937.70	-
136 PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	8,476.93	-
137 PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	5,973.20	-
138 PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	-	-
Printer or Facsimile or Photocopier Supplies										0														
139 DRUM CART, BROTHER DR-3455	cart	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	7,194.00	-
140 INK CART, CANON CL-741, Col.	cart	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	1,049.67	-
141 INK CART, CANON CL-811, Colored	cart	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	1,079.10	-
142 INK CART, CANON PG-740, Black	cart	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	790.25	-
143 INK CART, CANON PG-810, Black	cart	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	817.50	-
Audio and Visual Equipment and Supplies										0														
291 DOCUMENT CAMERA, 3.2M pixels	unit	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	30,247.50	-
292 MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	19,511.00	-
Flag or Accessories										0														
293 PHILIPPINE NATIONAL FLAG, 100% polyester	piece	0	0	0	0	-	0			0	-	0			0	-	0			0	-	0	334.63	-
Printed Publications										0														

Item & Specifications	Unit of Measure	Quantity Requirement																				Price Catalogue as of August 2018	TOTAL AMOUNT	
		Jan	Feb	March	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity			
294 HANDBOOK (RA 9184), 7th Edition	book	4	0	0	4	194.02	4			4	194.02	4		4	194.02	4			4	194.02	16	48.51	776.08	
Fire Fighting Equipment																								
295 FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	0	0	0	0	-	10			10	11,990.00	0		0	-	0			0	-	10	1,199.00	11,990.00	
296 FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit	0	0	0	0	-	10			10	52,320.00	0		0	-	0			0	-	10	5,232.00	52,320.00	
Consumer Electronics																								
297 DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	2	0	0	2	14,312.83	2			2	14,312.83	0		0	-	0			0	-	4	7,156.42	28,625.67	
Furniture and Furnishings																								
298 CHAIR, monobloc, beige, with backrest, w/o armrest	piece	7	0	0	7	1,926.58	7			7	1,926.58	7		7	1,926.58	7			7	1,926.58	28	275.23	7,706.30	
299 CHAIR,monobloc, white, with backrest, w/o armrest	piece	7	0	0	7	1,926.58	7			7	1,926.58	7		7	1,926.58	7			7	1,926.58	28	275.23	7,706.30	
300 TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit	7	0	0	7	9,728.25	7			7	9,728.25	7		7	9,728.25	7			7	9,728.25	28	1,389.75	38,913.00	
301 TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit	7	0	0	7	9,728.25	7			7	9,728.25	7		7	9,728.25	7			7	9,728.25	28	1,389.75	38,913.00	
Arts and Crafts Equipment and Accessories and Supplies																								
302 CLEARBOOK, 20 transparent pockets, for A4 size	piece	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	41.69	-	
303 CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	44.42	-	
304 ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	4.63	-	
305 SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	100	0	0	100	3,627.52	100			100	3,627.52	100		100	3,627.52	100			100	3,627.52	400	36.28	14,510.08	
306 SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	100	0	0	100	3,627.52	100			100	3,627.52	100		100	3,627.52	100			100	3,627.52	400	36.28	14,510.08	
307 SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	20	0	0	20	725.50	20			20	725.50	20		20	725.50	20			20	725.50	80	36.28	2,902.02	
308 WRAPPING PAPER, kraft, 65gsm (-5%)	pack	0	0	0	0	-	0			0	-	0		0	-	0			0	-	0	135.90	-	
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES																								
Office Equipment and Accessories																								
1 Biometric	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	-	2	0	0	2	70,000.00	2	35,000.00	70,000.00	
2 Blood Pressure Device	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	1,500.00	-	
3 CCTV CAMERA	unit	0	0	0	0	-	0	2	0	2	19,000.00	0	0	0	-	0	0	0	0	-	2	9,500.00	19,000.00	
4 Comb Machine	unit	0	0	0	0	-	0	0	0	0	-	1	0	1	20,000.00	0	0	0	0	-	1	20,000.00	20,000.00	
5 Digital Camera	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	10,000.00	-	
6 Electric Fan	unit	0	0	0	0	-	4	0	0	4	10,000.00	0	0	0	-	0	0	0	0	-	4	2,500.00	10,000.00	
7 Fax Machine	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	25,000.00	-	
8 Lamination Machine	pc	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	20,000.00	-	
9 Latex Examination Gloves(Medium)	box	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	500.00	-	
10 Medical Aide Kit	set	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	5,000.00	-	
11 One Step MET-THC Urine w/ Bottle	pc	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	100.00	-	
12 Ph Indicator Stripes (1 Pack)	pack	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	1,500.00	-	
13 Plastic Bottle (60ml)	pc	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	60.00	-	
14 Projector	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	60,000.00	-	
15 Projector Screen & Stands	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	20,000.00	-	
16 SLR Digital Camera	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	25,000.00	-	
17 Sound system	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	30,000.00	-	
18 Spine Board Stretcher (PE Plastic)	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	3,000.00	-	
19 Surgical Mask	box	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	500.00	-	
20 Table Tennis Equipment	set	0	0	0	0	-	1	0	0	1	50,000.00	0	0	0	-	0	0	0	0	-	1	50,000.00	50,000.00	
21 Television Set	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	80,000.00	-	
22 Tracing Blue Print Machine	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	1,000,000.00	-	
23 Video Camera	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	50,000.00	-	
24 Volleyball / Basketball Equipments	set	0	0	0	0	-	1	0	0	1	30,000.00	0	0	0	-	0	0	0	0	-	1	30,000.00	30,000.00	
25 Window Type	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	35,000.00	-	
26 Paging System	unit	0	0	0	0	-	1	0	0	1	42,000.00	0	0	0	-	0	0	0	0	-	1	42,000.00	42,000.00	
Office Supplies																								
1 BALLPEN (Black)	pcs.	100	0	0	100	2,500.00	0	0	0	0	-	0	0	0	-	0	0	0	0	-	100	25.00	2,500.00	
2 BALLPEN Retractable	pcs.	0	0	0	0	-	0	0	0	0	-	78	0	78	1,170.00	78	0	0	78	1,170.00	156	15.00	2,340.00	
3 Binding Cover Plastic A3	ream	0	0	0	0	-	5	0	0	5	11,000.00	5	0	5	11,000.00	5	0	0	5	11,000.00	15	2,200.00	33,000.00	
4 Binding Cover Plastic A4	ream	0	0	0	0	-	5	0	0	5	7,500.00	5	0	5	7,500.00	5	0	0	5	7,500.00	15	1,500.00	22,500.00	
5 Chalk	piece	0	0	0	0	-	0	0	0	0	-	3	0	3	78.00	0	0	0	0	-	3	26.00	78.00	
6 Controlled Lettering set (Leroy)	set	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	15,000.00	-	
7 Controlled Lettering set (Leroy)	ream	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	15,000.00	-	
8 Cork Board (Small)	pc	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	1,000.00	-	
9 Cork Board (Large)	pc	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	5,000.00	-	
10 Customized (PP Lever Arch File)(A3)	pc	0	0	0	0	-	50	0	0	50	25,000.00	0	0	0	-	50	0	0	50	25,000.00	100	500.00	50,000.00	
11 Data File Box (PP Lever Arch File)(legal)	pc	300	0	0	300	75,000.00	300	0	0	300	75,000.00	100	0	100	25,000.00	95	0	0	95	23,750.00	795	250.00	198,750.00	
12 Heavy Duty Puncher	pc	20	0	0	20	19,600.00	20	0	0	20	19,600.00	20	0	20	19,600.00	10	0	0	10	9,800.00	70	980.00	68,600.00	
13 InkEraser	pc	0	0	0	0	-	9	0	0	9	270.00	27	0	27	810.00	6	0	0	6	180.00	42	30.00	1,260.00	
14 Laminating Film A3	pack	2	0	0	2	3,000.00	0	0	0	0	-	1	0	1	1,500.00	1	0	0	1	1,500.00	4	1,500.00	6,000.00	
15 Laminating Film A4	pack	2	0	0	2	5,000.00	0	0	0	0	-	1	0	1	2,500.00	1	0	0	1	2,500.00	4	2,500.00	10,000.00	

Item & Specifications		Unit of Measure	Quantity Requirement																				Price Catalogue as of August 2018	TOTAL AMOUNT	
			Jan	Feb	March	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity			
16	Lead Mechanical Pencil (.05HB)	tube	0	0	0	0	-	27	0	0	27	270.00	41	0	0	41	410.00	26	0	0	26	260.00	94	10.00	940.00
17	PHILIPPINE NATIONAL FLAG (Large)	pc	0	0	0	0	-	1	0	0	1	1,000.00	0	0	0	0	-	0	0	0	0	-	1	1,000.00	1,000.00
18	PHILIPPINE NATIONAL FLAG (Medium)	pc	0	0	0	0	0	-	0	0	0	0	-	0	0	0	-	0	0	0	0	-	0	200.00	-
19	PHILIPPINE NATIONAL FLAG (Small)	pc	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	460.00	-
20	Photo Paper	pack	5	0	0	5	1,500.00	10	0	0	10	3,000.00	5	0	0	5	1,500.00	5	0	0	5	1,500.00	25	300.00	7,500.00
21	Post It	pack	67	0	0	67	5,360.00	21	0	0	21	1,680.00	62	0	0	62	4,960.00	16	0	0	16	1,280.00	166	80.00	13,280.00
22	Record Book 300	pcs.	50	0	0	50	4,000.00	50	0	0	50	4,000.00	50	0	0	50	4,000.00	50	0	0	50	4,000.00	200	80.00	16,000.00
23	Record Book 500	pcs.	20	0	0	20	1,600.00	20	0	0	20	1,600.00	20	0	0	20	1,600.00	20	0	0	20	1,600.00	80	80.00	6,400.00
24	Rubber Band	Box	10	0	0	10	2,800.00	10	0	0	10	2,800.00	10	0	0	10	2,800.00	10	0	0	10	2,800.00	40	280.00	11,200.00
25	Ruler Plastic18"	pc	41	0	0	41	2,050.00	17	0	0	17	850.00	18	0	0	18	900.00	17	0	0	17	850.00	93	50.00	4,650.00
26	Sign Pen Black	pc	65	0	0	65	4,225.00	100	0	0	100	6,500.00	100	0	0	100	6,500.00	100	0	0	100	6,500.00	365	65.00	23,725.00
27	Sign Pen Blue	pc	65	0	0	65	4,225.00	100	0	0	100	6,500.00	100	0	0	100	6,500.00	100	0	0	100	6,500.00	365	65.00	23,725.00
28	Sign Pen Red	pc	50	0	0	50	3,250.00	50	0	0	50	3,250.00	50	0	0	50	3,250.00	50	0	0	50	3,250.00	200	65.00	13,000.00
29	Stamp Pad Felt Green	pc	0	0	0	0	-	2	0	0	2	70.00	2	0	0	2	70.00	0	0	0	0	-	4	35.00	140.00
30	Steadtler tech Pen 2	pc	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	1,000.00	-
31	Steadtler tech Pen 3	pc	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	1,000.00	-
32	Steadtler tech Pen 5	pc	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	1,000.00	-
33	Tape Masking	pc	50	0	0	50	2,500.00	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	50	50.00	2,500.00
34	Tape Transparent	pc	50	0	0	50	2,500.00	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	50	50.00	2,500.00
35	Whiteboard Small	pc	0	0	0	0	-	0	0	0	0	-	8	0	0	8	24,000.00	0	0	0	0	-	8	3,000.00	24,000.00
Cleaning Equipment Supplies																									
1	Floor Rags	piece	0	0	0	0	-	5	0	0	5	750.00	5	0	0	5	750.00	5	0	0	5	750.00	15	150.00	2,250.00
2	Garbage Bags	pack	0	0	0	0	-	20	0	0	20	2,000.00	20	0	0	20	2,000.00	20	0	0	20	2,000.00	60	100.00	6,000.00
3	Spin Mop 7 Bucket Microfiber Floor Cleaner	piece	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	18,000.00	-
4	Waste Basket Simple Sort XL 3 Plastic	Set	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	1	0	0	1	23,700.00	1	23,700.00	23,700.00
Paper Materials Product																									
5	Binding Cover Card Board A3	ream	0	0	0	0	-	5	0	0	5	5,000.00	5	0	0	5	5,000.00	5	0	0	5	5,000.00	15	1,000.00	15,000.00
6	Binding Cover Card Board A4	ream	0	0	0	0	-	5	0	0	5	3,500.00	5	0	0	5	3,500.00	5	0	0	5	3,500.00	15	700.00	10,500.00
7	Binding Cover Card Board Long	ream	0	0	0	0	-	5	0	0	5	4,000.00	5	0	0	5	4,000.00	5	0	0	5	4,000.00	15	800.00	12,000.00
8	Binding Cover Card Board Short	ream	0	0	0	0	-	5	0	0	5	2,500.00	5	0	0	5	2,500.00	5	0	0	5	2,500.00	15	500.00	7,500.00
9	Paper PPC A3	ream	0	0	0	0	-	50	0	0	50	30,000.00	50	0	0	50	30,000.00	50	0	0	50	30,000.00	150	600.00	90,000.00
10	Paper PPC A4	ream	0	0	0	0	-	500	0	0	500	148,500.00	500	0	0	500	148,500.00	100	0	0	100	29,700.00	1100	297.00	326,700.00
11	Plotter Paper (20x30x50)	roll	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	50	0	0	50	225,000.00	50	4,500.00	225,000.00
12	Plotter Paper (24x36x50)	roll	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	50	0	0	50	225,000.00	50	4,500.00	225,000.00
13	Tracing Paper (Novajet 75 microns)(20x30x50")	roll	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	50	0	0	50	225,000.00	50	4,500.00	225,000.00
14	Tracing Paper (Novajet 75 microns)(24x36x50")	roll	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	50	0	0	50	225,000.00	50	4,500.00	225,000.00
15	Tracing Paper 20x50(80/75)(Mylar)	roll	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	50	0	0	50	325,000.00	50	6,500.00	325,000.00
Lighting Fixtures and Accessories																									
1	Compact Fluorescent Lamp 9w LED 0"sram"	pc	7	0	0	7	2,800.00	2	0	0	2	800.00	2	0	0	2	800.00	2	0	0	2	800.00	13	400.00	5,200.00
2	Flourescent Fixture w/ Diffuser, 1x20w	set	13	0	0	13	12,220.00	6	0	0	6	5,640.00	7	0	0	7	6,580.00	7	0	0	7	6,580.00	33	940.00	31,020.00
3	Light Bulb LED	pc	18	0	0	18	1,800.00	3	0	0	3	300.00	3	0	0	3	300.00	3	0	0	3	300.00	27	100.00	2,700.00
Electrical Equipment and Components and Supplies																									
1	Electrical Insulated Gloves	pc	2	0	0	2	1,664.00	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	2	832.00	1,664.00
2	Electrical Plastic Tape	roll	6	0	0	6	180.00	13	0	0	13	390.00	13	0	0	13	390.00	13	0	0	13	390.00	45	30.00	1,350.00
3	Extension Cord	pc	2	0	0	2	3,000.00	2	0	0	2	3,000.00	0	0	0	0	-	0	0	0	0	-	4	1,500.00	6,000.00
4	Circuit Breaker	pc	0	0	0	2	17,000.00	0	2	0	2	17,000.00	0	0	0	0	-	0	0	0	0	-	4	8,500.00	34,000.00
Computer Supplies																									
1	24 Port Switch Hub	unit	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	10,000.00	-
2	Anti Virus	unit	0	0	0	0	-	0	0	0	0	-	1	0	0	1	6,000.00	0	0	0	0	-	1	6,000.00	6,000.00
3	Autocad Software	pc	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	60,000.00	-
4	External Hard Drive 1Tb	unit	0	0	0	0	-	4	0	0	4	18,000.00	2	0	0	2	9,000.00	2	0	0	2	9,000.00	8	4,500.00	36,000.00
5	Microsoft Office Professional	unit	0	0	0	0	-</																		

Item & Specifications	Unit of Measure	Quantity Requirement																				Price Catalogue as of August 2018	TOTAL AMOUNT	
		Jan	Feb	March	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity			
3 Computer Desktop (Application Use)	set	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	4	0	0	4	720,000.00	4	180,000.00	720,000.00
4 Server	Unit	0	0	0	0	-	1	0	0	1	390,000.00	0	0	0	0	-	0	0	0	0	-	1	390,000.00	390,000.00
5 Laptop (Administrative Use)	pc	0	0	0	0	-	6	0	0	6	570,000.00	5	0	0	5	475,000.00	5	0	0	5	475,000.00	16	95,000.00	1,520,000.00
6 Laptop (Application Use)	pc	0	0	0	0	-	4	0	0	4	720,000.00	5	0	0	5	900,000.00	5	0	0	5	900,000.00	14	180,000.00	2,520,000.00
7 Printer (3-in-1)	unit	0	0	0	0	-	4	0	0	4	40,000.00	5	0	0	5	50,000.00	0	0	0	0	-	9	10,000.00	90,000.00
8 Printer A3	pc	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	25,000.00	-
9 Printer Heavy Duty	unit	0	0	0	0	-	0	0	0	0	-	4	0	0	4	680,000.00	1	0	0	1	170,000.00	5	170,000.00	850,000.00
10 UPS	unit	0	0	0	0	-	6	0	0	6	48,000.00	3	0	0	3	24,000.00	2	0	0	2	16,000.00	11	8,000.00	88,000.00
11 Xerox Machine heavy Duty	unit	0	0	0	0	-	0	0	0	0	-	2	0	0	2	340,000.00	0	0	0	0	-	2	170,000.00	340,000.00
12 Photocopy Machine Monochrome	unit	0	0	0	0	-	1	0	0	1	75,000.00	2	0	0	2	150,000.00	0	0	0	0	-	3	75,000.00	225,000.00
Consumables																								
1 Brother Ink BT5000C, Cyan	btl.	0	0	0	0	-	30	0	0	30	19,500.00	0	0	0	0	-	30	0	0	30	19,500.00	60	650.00	39,000.00
2 Brother Ink BT5000M, Magenta	btl.	0	0	0	0	-	30	0	0	30	19,500.00	0	0	0	0	-	30	0	0	30	19,500.00	60	650.00	39,000.00
3 Brother Ink BT5000Y, Yellow	btl.	0	0	0	0	-	30	0	0	30	19,500.00	0	0	0	0	-	30	0	0	30	19,500.00	60	650.00	39,000.00
4 Brother Ink BT60BK, BT6000 Black	btl.	0	0	0	0	-	30	0	0	30	19,500.00	0	0	0	0	-	30	0	0	30	19,500.00	60	650.00	39,000.00
5 Brother Toner TN2380	pcs	0	0	0	0	-	6	0	0	6	31,200.00	0	0	0	0	-	4	0	0	4	20,800.00	10	5,200.00	52,000.00
6 Brother Drum DR2355	pcs	0	0	0	0	-	2	0	0	2	9,200.00	0	0	0	0	-	10	0	0	10	46,000.00	12	4,600.00	55,200.00
7 Canon Ink 790 250 ml (Blk)	btl.	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	400.00	-
8 Canon Ink 790 250 ml (Cyan)	btl.	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	400.00	-
9 Canon Ink 790 250 ml (Magenta)	btl.	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	400.00	-
10 Canon Ink 790 250 ml (Yellow)	btl.	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	400.00	-
11 Epson L120 Ink Black	btl.	0	0	0	0	-	10	0	0	10	3,500.00	0	0	0	0	-	10	0	0	10	3,500.00	20	350.00	7,000.00
12 Epson L120 Ink Magenta	btl.	0	0	0	0	-	10	0	0	10	3,500.00	0	0	0	0	-	10	0	0	10	3,500.00	20	350.00	7,000.00
13 Epson L120 Ink Yellow	btl.	0	0	0	0	-	10	0	0	10	3,500.00	0	0	0	0	-	10	0	0	10	3,500.00	20	350.00	7,000.00
14 Epson L120 Ink Cyan	btl.	0	0	0	0	-	10	0	0	10	3,500.00	0	0	0	0	-	10	0	0	10	3,500.00	20	350.00	7,000.00
15 Fax Ribbon	pack	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	200.00	-
16 HP Cartridge Ink 728 (Blk)	cart	0	0	0	0	-	5	0	0	5	52,500.00	5	0	0	5	52,500.00	5	0	0	5	52,500.00	15	10,500.00	157,500.00
17 HP Cartridge Ink 728 (colored)	cart	0	0	0	0	-	5	0	0	5	22,500.00	5	0	0	5	22,500.00	5	0	0	5	22,500.00	15	4,500.00	67,500.00
18 HP Ink # 680 (Blk)	cart	0	0	0	0	-	0	0	0	0	-	60	0	0	60	36,000.00	60	0	0	60	36,000.00	120	600.00	72,000.00
19 Ink Film Brother PC-402 RF (217mmX47m)	pc	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	0	1,500.00	-
20 Printer (Brother T700)	Unit	0	0	0	0	-	0	0	0	0	-	3	0	0	3	36,000.00	0	0	0	0	-	3	12,000.00	36,000.00
21 Toner (Kyocera Printer Colored) TK899 Black	pc	0	0	0	0	-	0	0	0	0	-	15	0	0	15	172,500.00	10	0	0	10	115,000.00	25	11,500.00	287,500.00
22 Toner (Kyocera Printer Colored) TK899 Cyan	pc	0	0	0	0	-	0	0	0	0	-	15	0	0	15	172,500.00	10	0	0	10	115,000.00	25	11,500.00	287,500.00
23 Toner (Kyocera Printer Colored) TK899 Magenta	pc	0	0	0	0	-	0	0	0	0	-	15	0	0	15	172,500.00	10	0	0	10	115,000.00	25	11,500.00	287,500.00
24 Toner (Kyocera Printer Colored) TK899 Yellow	pc	0	0	0	0	-	0	0	0	0	-	15	0	0	15	172,500.00	10	0	0	10	115,000.00	25	11,500.00	287,500.00
25 Toner (Kyocera Printer Colored) TK 8113 Black	pc	0	0	0	0	-	0	9	0	9	103,500.00	0	0	0	0	-	10	0	0	10	115,000.00	19	11,500.00	218,500.00
26 Toner (Kyocera Printer Colored) TK 8113 Cyan	pc	0	0	0	0	-	0	9	0	9	103,500.00	0	0	0	0	-	10	0	0	10	115,000.00	19	11,500.00	218,500.00
27 Toner (Kyocera Printer Colored) TK 8113 Magenta	pc	0	0	0	0	-	0	9	0	9	103,500.00	0	0	0	0	-	10	0	0	10	115,000.00	19	11,500.00	218,500.00
28 Toner (Kyocera Printer Colored) TK 8113 Yellow	pc	0	0	0	0	-	0	9	0	9	103,500.00	0	0	0	0	-	10	0	0	10	115,000.00	19	11,500.00	218,500.00
29 Toner (Kyocera TK 1175 Black	pc	0	0	0	0	-	0	0	0	0	-	5	0	0	5	42,500.00	10	0	0	10	85,000.00	15	8,500.00	127,500.00
30 Toner Kit Blue (200gx2)@1130m	cart	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	10	0	0	10	100,000.00	10	10,000.00	100,000.00
31 Toner Xerox (Kyocera) (TK.479)	pc	0	0	0	0	-	5	0	0	5	55,000.00	5	0	0	5	55,000.00	5	0	0	5	55,000.00	15	11,000.00	165,000.00
32 Toner Xerox (Kyocera) (TK.7119)	pc	0	0	0	0	-	5	0	0	5	55,000.00	5	0	0	5	55,000.00	5	0	0	5	55,000.00	15	11,000.00	165,000.00
33 Toner Xerox (Kyocera) (TK.6113)	pc	0	0	0	0	-	5	0	0	5	55,000.00	5	0	0	5	55,000.00	5	0	0	5	55,000.00	15	11,000.00	165,000.00
34 Drum Kit (Kyocera) DK.899/8113	pc	4	0	0	4	73,000.00	4	0	0	4	73,000.00	4	0	0	4	73,000.00	4	0	0	4	73,000.00	16	18,250.00	292,000.00
35 Kyocera Primary Feed Unit	pc	0	0	0	0	-	0	0	0	0	-	4	0	0	4	20,800.00	0	0	0	0	-	4	5,200.00	20,800.00
Other Categories																								
1 N95 Face Mask	pcs	300	0	0	300	45,000.00	0	0	0	0	-	0	0	0	0	-	0	0	0	0	-	300	150.00	45,000.00
2 Thermal Scanner	pcs	1	0	0	1	4,200.00	1	0	0	1	4,200.00	0	0	0	0	-	0	0	0	0	-	2	4,200.00	8,400.00
3 Hand Sanitiser / Acohol w Dispenser	pcs	6	0	0	6	1,800.00	1	0	0	1	300.00	0	0	0	0	-	0	0	0	0	-	7	300.00	2,100.00
4 UV Light Disinfectant	pcs	0	0	0	0	-	0	2																