

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

- Download the worksheet file APP-CSE 2019 template at www.ps-phileps.gov.ph
- Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
- The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should it include line items or revise the template.
- An APP-CSE is considered incorrect or invalid if
 - form used is other than the prescribed format which can be downloaded only at www.ps-phileps.gov.ph and;
 - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
- Once accomplished and finalized, the APP-CSE 2019 form should be:
 - Saved using this format: APP2019_Name of Agency_Main or Regional Office (e.g. APP2019_DBM_Central Office, APP2019_DBM_Region IVA).
 - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no. (02)689-7750 local 4019 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

Note: Consistent with Memorandum Circular No. 2018-1 dated May 28, 2018 the APP-CSE for FY 2019 must be submitted on or before August 31, 2018.

Department/Bureau/Office: DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Region: VIII

Address: Baras, Palo, Leyte

Agency Account Code: _____

Organization Type: _____

Contact Person: _____

Position: _____

E-mail: _____

Telephone/Mobile Nos: _____

Ronald Allan R. Lago

Administrative Officer V

lago_ronaldallan@yahoo.com

323 (1028/1029)

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
Pesticides or Pest Repellents																										
1	1019509-1N-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	50			50	6,968.00	44			44	6,131.84	15			15	2,090.40	12			12	1,672.32	121.00	139.36	16,862.56
Solvents																										
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	245			245	10,778.04	104			104	4,575.17	120			120	5,279.04	87			87	3,827.30	556.00	43.99	24,459.55
Color Compounds and Dispersions																										
3	1217703-SI-P01	STAMP PAD INK, purple or violet	bottle	29			29	714.19	17			17	418.66	18			18	443.29				0	0.00	64.00	24.63	1,526.14
Films																										
4	1311203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	737.34	0.00
5	1311203-GI-P02	CARBON FILM, PE, black, size 210mm x 297mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	208.52	0.00
6	1311203-GI-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	208.52	0.00

Paper Materials and Products																									
7	1411515-CA-A01	CARTOLINA, assorted colors	pack	150			150	10,916.88				0	0.00			0	0.00			0	0.00	150.00	72.78	10,916.88	
8	1411516-CF-L31	CONTINUOUS FORM, 1 PLY, 280 x 24mm	box				0	0.00				0	0.00			0	0.00			0	6.00	0.00	682.24	0.00	
9	1411516-CF-L32	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0	0.00				0	0.00			0	0.00			0	0.00	0.00	1,029.60	0.00	
10	1411516-CF-L32	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0	0.00				0	0.00			0	0.00			0	0.00	0.00	1,300.00	0.00	
11	1411516-CF-L31	CONTINUOUS FORM, 2 ply, 280mm x 24mm, carbonless	box				0	0.00				0	0.00			0	0.00			0	0.00	0.00	765.44	0.00	
12	1411516-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 24mm, carbonless	box				0	0.00				0	0.00			0	0.00			0	0.00	0.00	596.80	0.00	
13	1411516-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0	0.00				0	0.00			0	0.00			0	0.00	0.00	1,034.80	0.00	
14	1411609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle				0	0.00				0	0.00			0	0.00			0	0.00	0.00	670.70	0.00	
15	1411514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	26			26	837.70				0	0.00			0	0.00			0	0.00	26.00	32.22	837.70	
16	1411514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	48			48	2,690.69	38			38	2,130.13	20			20	1,121.12		0	0.00	106.00	56.06	5,941.94	
17	1411514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	53			53	2,199.29				0	0.00			0	0.00			0	0.00	53.00	41.50	2,199.29	
18	1411514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	200			200	2,408.64				0	0.00			0	0.00			0	0.00	200.00	12.04	2,408.64	
19	1411517-PP-M01	PAPER, MULTICOPY, 80gsm, size: 216mm x 297mm	ream				0	0.00				0	0.00			0	0.00			0	0.00	0.00	132.37	0.00	
20	1411517-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream				0	0.00				0	0.00			0	0.00			0	0.00	0.00	154.75	0.00	
21	1411517-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	403			403	46,149.30	403			403	46,149.30	403			403	46,149.30	403		403	46,149.30	1,612.00	114.51	184,597.21
22	1411517-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	577			577	74,998.00	577			577	74,998.00	577			577	74,998.00	577		577	74,998.00	2,308.00	129.98	299,991.99
23	1411517-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad				0	0.00				0	0.00			0	0.00			0	0.00	0.00	17.35	0.00	
24	1411517-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi purpose	ream	81			81	7,792.20				0	0.00			0	0.00			0	0.00	81.00	96.20	7,792.20	
25	1411818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm x 300mm 0.3m	roll	120			120	5,853.12				0	0.00			0	0.00			0	0.00	120.00	48.78	5,853.12	
26	1411517-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book				0	0.00				0	0.00			0	0.00			0	0.00	0.00	70.72	0.00	
27	1411517-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	18			18	1,834.56				0	0.00			0	0.00			0	0.00	18.00	101.92	1,834.56	
28	1411204-TT-P01	TOILET TISSUE PAPER 2 plys sheets, 150 pulls	pack	270			270	17,662.32	100			100	6,341.60	76			76	4,971.62	30		30	1,962.48	476.00	65.42	31,138.02
Batteries and Cells and Accessories																									
29	2611702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	130			130	2,564.74	60			60	1,183.73			0	0.00	100			100	1,972.88	290.00	19.73	5,721.35
30	2611702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	136			136	2,652.00	60			60	1,170.00			0	0.00	80			80	1,560.00	276.00	19.50	5,382.00
31	2611702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0	0.00				0	0.00			0	0.00			0	0.00	0.00	88.40	0.00	
Manufacturing Components and Supplies																									
32	131201610-GL-201	GLUE, all purpose, gross weight: 200 grams min	jar	105			105	5,021.02	20			20	956.38	12			12	573.83	12		12	573.83	149.00	47.82	7,125.06
33	11131804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	10			10	206.75				0	0.00			0	0.00			0	0.00	10.00	20.68	206.75	
34	11131804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	69			69	1,383.53	40			40	802.05	40			40	802.05	40		40	802.05	189.00	20.05	3,789.68
35	11215102-1A-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	50			50	910.00				0	0.00			0	0.00			0	0.00	50.00	18.20	910.00	

35	3120509-TA-M01	TAPE, MASKING, width: 24mm (1mm)	roll	77			77	4,244.24	38			38	2,094.56	36			36	1,984.32			0	0.00	151.00	55.12	8,323.12
37	3120509-TA-M02	TAPE, MASKING, width: 48mm (1mm)	roll	39			39	4,157.40	40			40	4,264.00	36			36	3,837.60			0	0.00	115.00	106.60	12,259.00
38	3120517-TA-P01	TAPE, PACKAGING, width: 48mm (1mm)	roll	40			40	728.00	25			25	455.00	15			15	273.00			0	0.00	80.00	18.20	1,456.00
39	3120512-TA-T01	TAPE, TRANSPARENT, width: 24mm (1mm)	roll	44			44	400.40	8			8	72.80				0	0.00			0	0.00	52.00	9.10	473.20
40	3120512-TA-T02	TAPE, TRANSPARENT, width: 48mm (1mm)	roll	30			30	546.00	8			8	145.60				0	0.00			0	0.00	38.00	18.20	691.60
41	310502-IV-P01	TWINE, plastic, one (1) kilo per roll	roll				0	0.00				0	0.00				0	0.00			0	0.00	0.00	50.96	0.00
Heating and Ventilation and Air Circulation																									
42	4010604-EF-C01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	974.48	0.00
43	4010604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,192.88	0.00
44	4010604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,005.39	0.00
45	4010604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	669.66	0.00
Lighting and Fixtures and Accessories																									
46	3910605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece	20			20	811.20	20			20	811.20	20			20	811.20	20		20	811.20	80.00	40.56	3,244.80
47	3910628-LB-L01	Ligh Bulb, LED, 7 watts 1 pc in individual box	piece	600			600	43,492.80	600			600	43,492.80	600			600	43,492.80	600		600	43,492.80	2,400.00	72.49	173,971.20
Measuring and Observing and Testing Equipment																									
48	4110604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	15.48	0.00
Cleaning Equipment and Supplies																									
49	4713012-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	120			120	10,327.20	10			10	860.60				0	0.00			0	0.00	130.00	86.06	11,187.80
50	4713004-BR-S01	BROOM, soft (tambo)	piece	100			100	13,000.00	65			65	8,450.00	8			8	1,040.00			0	0.00	173.00	130.00	22,490.00
51	4713004-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	12			12	366.91	4			4	122.30	4			4	122.30			0	0.00	20.00	30.58	611.52
52	4713029-TB-C01	CLEANER, TOILET BOWL AND URNAL, 900ml/1000ml cap	bottle	27			27	1,123.20	20			20	832.00				0	0.00			0	0.00	47.00	41.60	1,955.20
53	4713005-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	36			36	861.12				0	0.00				0	0.00			0	0.00	36.00	23.92	861.12
54	4713015-DB-B02	DETERGENT BAR, 140 grams as packed	bar	40			40	320.32				0	0.00	40			40	320.32			0	0.00	80.00	8.01	640.64
55	4713011-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	89			89	3,331.23	89			89	3,331.23	89			89	3,331.23	89		89	3,331.23	356.00	37.43	13,324.94
56	4713003-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	56			56	6,886.88	56			56	6,886.88	56			56	6,886.88	56		56	6,886.88	224.00	122.98	27,547.52
57	4713009-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	23			23	571.21				0	0.00	23			23	571.21			0	0.00	46.00	24.84	1,142.42
58	4713002-FW-P02	FLOOR WAX, PASTE, RED	can	8			8	2,154.88				0	0.00				0	0.00			0	0.00	8.00	269.36	2,154.88
59	4713030-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can				0	0.00				0	0.00				0	0.00			0	0.00	0.00	87.36	0.00
60	4713004-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,911.00	0.00
61	4713013-MPH02	MOPHANDLE, heavy duty, aluminum, screw type	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	145.60	0.00
62	4713019-MP-B01	MOPHEAD, made of rayon, weight: 400 grams min	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	110.24	0.00
63	4713001-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle				0	0.00				0	0.00				0	0.00			0	0.00	0.00	49.69	0.00

64	4711602-SC-R21	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	102.95	0.00
65	4712103-TR-F02	TRASHBAG, plastic, transparent	roll			0	0.00			0	0.00			0	0.00			0	0.00	0.00	139.85	0.00
66	4712102-WB-F01	WASTEBASKET, non-rigid plastic	piece	4		4	94.35			0	0.00			0	0.00			0	0.00	4.00	23.59	94.35
Information and Communication Technology (ICT) Equipment and Devices and Accessories																						
67	432102-DC-F-03	Desktop Computer, branded	unit	26		26	1,019,408.00			0	0.00			0	0.00			0	0.00	26.00	39,208.00	1,019,408.00
68	4322003-DF-F02	DVD REWRITABLE, speed: 4X min, 4.7GB capacity min	piece	40		40	871.52			0	0.00			0	0.00			0	0.00	40.00	21.79	871.52
69	4320027-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0	piece	29		29	79,019.20			0	0.00			0	0.00			0	0.00	29.00	2,724.80	79,019.20
70	4320200-CD-D01	FLASH DRIVE, 16 GB capacity	piece	8		8	2,213.12			0	0.00			0	0.00			0	0.00	8.00	226.64	2,213.12
71	4321003-LCT-02	Laptop Computer, branded	unit	9		9	323,247.60			0	0.00			0	0.00			0	0.00	9.00	35,916.40	323,247.60
72	4321008-MO-C01	MOUSE, optical, USB connection type	unit	51		51	6,884.59			0	0.00			0	0.00			0	0.00	51.00	134.99	6,884.59
73	4322102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	33,131.28	0.00
74	4321202-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,995.52	0.00
75	4321205-PR-L01	PRINTER, LASER, monochrome, network ready	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	724.88	0.00
76	N/A	PRINTER, LASER, Color	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
77	N/A	PRINTER, Inkjet, Monochrome	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
78	N/A	PRINTER, Inkjet, Color	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
79	N/A	Hub/Switches	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
80	N/A	Network Routers	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
81	N/A	Wireless Access Point	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
Office Equipment and Accessories and Supplies																						
82	4412103-CH-W01	Toilet Bowl Disinfectant, Blue	box	40		40	1,027.10			0	0.00			0	0.00			0	0.00	40.00	25.68	1,027.10
83	4412105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7.57	0.00
84	4412105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	13.40	0.00
85	4412105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	225		225	4,623.84			0	0.00			0	0.00			0	0.00	225.00	20.55	4,623.84
86	4412105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	225		225	8,892.00			0	0.00			0	0.00			0	0.00	225.00	39.52	8,892.00
87	4411801-CT-B01	CORRECTION TAPE, film base type, UL 5m min	piece	120		120	2,106.62	119		119	2,089.07	120		120	2,106.62	119		119	2,089.07	478.00	17.56	8,391.39
88	4411515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	320		320	22,330.88			0	0.00			0	0.00			0	0.00	320.00	69.78	22,330.88
89	4412101-DF-F01	DATA FOLDER, made of chipboard, tagila lock	piece	420		420	28,828.80			0	0.00			0	0.00			0	0.00	420.00	68.64	28,828.80
90	4412106-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	100		100	40,813.76	50		50	20,406.88	50		50	20,406.88	50		50	20,406.88	250.00	408.14	102,034.40
91	4412106-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	100		100	51,807.60	50		50	25,903.80	50		50	25,903.80	50		50	25,903.80	250.00	518.08	129,519.00
92	4412106-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	50		50	36,920.00	50		50	36,920.00	50		50	36,920.00	50		50	36,920.00	200.00	738.40	147,680.00
93	4412106-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.5mm thickness min	piece	50		50	1,524.64	50		50	1,524.64	50		50	1,524.64	50		50	1,524.64	200.00	30.49	6,098.56

94	44121506-EN-H01	ENVELOPE, MAILING, white, 80gsm (52)	box	50		50	16,432.00			0	0.00	50		50	16,432.00			0	0.00	100.00	328.64	32,864.00
95	44121504-EN-W01	ENVELOPE, mailing, white, with window	box	50		50	20,540.00			0	0.00	50		50	20,540.00			0	0.00	100.00	410.80	41,080.00
96	44111912-LB-B01	ERASER, FELT, for blackboard/whiteboard	piece	62		62	688.65			0	0.00	62		62	688.65			0	0.00	124.00	11.11	1,377.29
97	44121210-FA-P01	FASTENER, METAL, 70mm between prongs	box	300		300	23,674.56			0	0.00	250		250	19,728.80			0	0.00	550.00	78.92	43,403.36
98	44111515-FO-N01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	70.61	0.00
99	44122018-FI-D01	FILE TAB DIVIDER, bristol board, for A4	set			0	0.00			0	0.00			0	0.00			0	0.00	0.00	12.48	0.00
100	44122018-FI-D02	FILE TAB DIVIDER, bristol board, for legal	set			0	0.00			0	0.00			0	0.00			0	0.00	0.00	16.64	0.00
101	44122018-FO-F01	FOLDER, FANCY, for A4 size documents	bundle			0	0.00			0	0.00			0	0.00			0	0.00	0.00	253.29	0.00
102	44122018-FO-F02	FOLDER, FANCY, for legal size documents	bundle			0	0.00			0	0.00			0	0.00			0	0.00	0.00	291.20	0.00
103	44122018-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	171.08	0.00
104	44122018-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	213.72	0.00
105	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	746.72	0.00
106	44122018-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	445		445	96,725.20			0	0.00			0	0.00			0	0.00	445.00	217.36	96,725.20
107	44122018-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	447		447	124,996.93			0	0.00			0	0.00			0	0.00	447.00	279.64	124,996.93
108	44122018-FI-T01	INDEX TAB, self adhesive, transparent	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	51.88	0.00
109	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	41.60	0.00
110	44121216-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	30		30	1,116.96			0	0.00			0	0.00			0	0.00	30.00	37.23	1,116.96
111	44121216-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	100		100	1,030.64	100		100	1,030.64	100		100	1,030.64	50		50	515.32	350.00	10.31	3,607.24
112	44121216-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	100		100	1,030.64	100		100	1,030.64	100		100	1,030.64	50		50	515.32	350.00	10.31	3,607.24
113	44121216-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	100		100	1,030.64	100		100	1,030.64	100		100	1,030.64	50		50	515.32	350.00	10.31	3,607.24
114	44121216-MP-B01	MARKER, PERMANENT, bullet type, black	piece	100		100	965.12	100		100	965.12	100		100	965.12	50		50	482.56	350.00	9.65	3,377.92
115	44121216-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	100		100	965.12	100		100	965.12	100		100	965.12	50		50	482.56	350.00	9.65	3,377.92
116	44121216-MP-B03	MARKER, PERMANENT, bullet type, red	piece	100		100	965.12	100		100	965.12	100		100	965.12	50		50	482.56	350.00	9.65	3,377.92
117	44122104-PC-C01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	100		100	598.00	100		100	598.00	30		30	179.40			0	0.00	230.00	5.98	1,375.40
118	44122104-PC-C02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	120		120	1,528.80	70		70	891.80	20		20	254.80	14		14	178.36	224.00	12.74	2,853.76
119	44121216-PB-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	100		100	2,078.96			0	0.00			0	0.00			0	0.00	100.00	20.79	2,078.96
120	44122103-RB-F01	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle			0	0.00			0	0.00			0	0.00			0	0.00	0.00	201.64	0.00
121	44122103-RB-L01	RUBBER BAND, 70mm min lay flat length (#18)	box	10		10	967.20			0	0.00			0	0.00			0	0.00	10.00	96.72	967.20
122	44121903-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	27.66	0.00
123	44121612-DB-H01	CUTTER BLADE, for heavy duty cutter	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	11.77	0.00
124	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	27.40	0.00
125	44121312-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	478.38	0.00

126	4412609-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	5		5	936.00			0	0.00			0	0.00			0	0.00	5.00	187.20	936.00
127	4412602-FO-F01	PUNCHER, paper, heavy duty, with two hole guide	piece	20		20	2,639.10			0	0.00			0	0.00			0	0.00	20.00	131.96	2,639.10
128	4412608-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair			0	0.00			0	0.00			0	0.00			0	0.00	0.00	15.60	0.00
129	4412605-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	82.16	0.00
130	4412615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	878.80	0.00
131	4412613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	1		1	18.18			0	0.00			0	0.00			0	0.00	1.00	18.18	18.18
132	4412609-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	17		17	949.06			0	0.00			0	0.00			0	0.00	17.00	55.83	949.06
133	4410602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	10,400.00	0.00
134	4410807-CA-C01	CALCULATOR, compact, 12 digits	unit	5		5	676.00			0	0.00			0	0.00			0	0.00	5.00	135.20	676.00
135	4410714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,711.20	0.00
136	4410609-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	8,088.08	0.00
137	4410603-PS-M01	PAPER SHREDDER, cutting width: 3mm 4mm (Entry Level)	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,699.20	0.00
138	4410603-PS-M02	PAPER SHREDDER, cutting width: 3mm 4mm (Mid-Level)	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
Printer or Facsimile or Photocopier Supplies																						
139	4410309-DR-D05	DRUM CART, BROTHER DR-3455	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	6,864.00	0.00
140	4410305-CA-C04	INK CART, CANON CL-741, Col.	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,001.52	0.00
141	4410305-CA-C02	INK CART, CANON CL-815, Colored	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,029.60	0.00
142	4410305-CA-B04	INK CART, CANON PG-740, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	754.00	0.00
143	4410305-CA-B02	INK CART, CANON PG-810, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	782.00	0.00
144	4410305-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	254.80	0.00
145	4410305-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	254.80	0.00
146	4410305-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	254.80	0.00
147	4410305-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	254.80	0.00
148	4410305-HP-B60	INK CART, HP C2P04AA (HP62) Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
149	4410305-HP-T61	INK CART, HP C3P06AA (HP62) Tri-color	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
150	4410305-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	658.32	0.00
151	4410305-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	745.68	0.00
152	4410305-HP-F30	INK CART, HP C9363WA, (HP97), Tri-color	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,492.40	0.00
153	4410305-HP-P43	INK CART, HP C9397A (HP72) 69ml Photo Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,996.80	0.00
154	4410305-HP-C43	INK CART, HP C9398A (HP72) 69ml Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,996.80	0.00
155	4410305-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,996.80	0.00
156	4410305-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,996.80	0.00

157	44103105-HP-C48	INK CART, HP C9401A (HP72) 69ml Gray	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,996.80	0.00
158	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,016.00	0.00
159	44103105-HP-B12	INK CART, HP C640WA, (HP60), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	650.00	0.00
160	44103105-HP-T12	INK CART, HP C643WA, (HP60), Tri-color	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	766.48	0.00
161	44103105-HP-B35	INK CART, HP C0887AA, (HP703), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	339.04	0.00
162	44103105-HP-T35	INK CART, HP C0888AA, (HP703), Tri-color	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	339.04	0.00
163	44103105-HP-C60	INK CART, HP C0972AA, (HP 920XL), Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	629.20	0.00
164	44103105-HP-M60	INK CART, HP C0973AA, (HP 920XL), Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	629.20	0.00
165	44103105-HP-Y60	INK CART, HP C0974AA, (HP 920XL), Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	629.20	0.00
166	44103105-HP-B60	INK CART, HP C0975AA, (HP 920XL), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,242.80	0.00
167	44103105-HP-B10	INK CART, HP CH561WA, (HP61), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	644.80	0.00
168	44103105-HP-T10	INK CART, HP CH562WA, (HP61), Tricolor	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	826.80	0.00
169	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,872.00	0.00
170	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,300.00	0.00
171	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,300.00	0.00
172	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,300.00	0.00
173	44103105-HP-B63	INK CART, HP CN045AA, (HP950XL), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,554.80	0.00
174	44103105-HP-C63	INK CART, HP CN046AA, (HP951XL), Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,175.20	0.00
175	44103105-HP-M63	INK CART, HP CN047AA, (HP951XL), Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,180.40	0.00
176	44103105-HP-Y63	INK CART, HP CN048AA, (HP951XL), Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,180.40	0.00
177	44103105-HP-B38	INK CART, HP CN692AA, (HP704), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	339.04	0.00
178	44103105-HP-T38	INK CART, HP CN693AA, (HP704), Tri-color	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	339.04	0.00
179	44103105-HP-B33	INK CART, HP C2107AA, (HP678), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	339.04	0.00
180	44103105-HP-T33	INK CART, HP C2108AA, (HP678), Tricolor	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	339.04	0.00
181	44103105-HP-B62	INK CART, HP C2121A (HP685A), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	366.08	0.00
182	44103105-HP-C33	INK CART, HP C2122A (HP685A), Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	249.60	0.00
183	44103105-HP-M33	INK CART, HP C2123A (HP685A), Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	249.60	0.00
184	44103105-HP-Y33	INK CART, HP C2124A (HP685A), Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	249.60	0.00
185	44103105-HP-T63	INK CART, HP F6V26AA (HP680) Tri-color	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	403.83	0.00
186	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	403.83	0.00
187	44103105-HP-C50	INK CART, HP L0551AA (HP955) Cyan Original	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
188	44103105-HP-M50	INK CART, HP L0554AA (HP955) Magenta Original	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00

189	44103105-HP-750	INK CART, HP L0572AA (HP955) Yellow Original	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	0.00	0.00
190	44103105-HP-B50	INK CART, HP L0560AA (HP955) Black Original	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	0.00	0.00
191	44103105-HP-C48	INK CART, HP L0563AA (HP955XL) Cyan Original	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	1,277.76	0.00
192	44103105-HP-M48	INK CART, HP L0566AA (HP955XL) Magenta Original	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	1,277.76	0.00
193	44103105-HP-Y48	INK CART, HP L0569AA (HP955XL) Yellow Original	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	1,277.76	0.00
194	44103105-HP-B48	INK CART, HP L0572AA (HP955XL) Black Original	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	1,277.76	0.00
195	44103105-HP-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	1,737.02	0.00
196	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	453.62	0.00
197	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	453.62	0.00
198	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	741.28	0.00
199	44103105-HP-C49	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	0.00	0.00
200	44103105-HP-M49	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	0.00	0.00
201	44103105-HP-Y49	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	0.00	0.00
202	44103105-HP-B49	INK CART, HP T6M17AA (HP905XL) Black Original	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	0.00	0.00
203	44103102-EP-R05	RIBBON CART, EPSON C135015516 (#8750), Black	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	0.00	0.00
204	44103102-EP-R07	RIBBON CART, EPSON C135015531 (5015086), Black	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	76.75	0.00
205	44103102-EP-R13	RIBBON CART, EPSON C135015632, Black, for LX-310	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	724.88	0.00
206	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	75.92	0.00
207	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	2,556.32	0.00
208	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	1,820.00	0.00
209	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	2,615.60	0.00
210	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	2,941.95	0.00
211	44103105-HP-B12	TONER CART, HP CB435A, Black	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	4,188.54	0.00
212	44103105-HP-B14	TONER CART, HP CB440A, Black	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	2,857.92	0.00
213	44103105-HP-B18	TONER CART, HP CE255A, Black	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	3,312.40	0.00
214	44103105-HP-B21	TONER CART, HP CE278A, Black	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	6,791.20	0.00
215	44103105-HP-B22	TONER CART, HP CE285A (HPB5A), Black	cart	83		83	245,148.80				0	0.00					0	0.00			0	0.00	0.00	3,179.28	0.00
216	44103105-HP-B23	TONER CART, HP CE310A, Black	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	2,953.60	245,148.80
217	44103105-HP-C23	TONER CART, HP CE311A, Cyan	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	2,386.80	0.00
218	44103105-HP-Y23	TONER CART, HP CE312A, Yellow	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	2,490.80	0.00
219	44103105-HP-M23	TONER CART, HP CE313A, Magenta	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	2,490.80	0.00
220	44103105-HP-B24	TONER CART, HP CE320A, Black	cart			0	0.00				0	0.00					0	0.00			0	0.00	0.00	2,490.80	0.00

221	44103103-HP-C16	TONER CART, HP CE321A, Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,010.80	0.00
222	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,010.80	0.00
223	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,010.80	0.00
224	44103103-HP-B25	TONER CART, HP CE390A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,690.80	0.00
225	44103103-HP-B26	TONER CART, HP CE400A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	6,754.80	0.00
226	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,978.80	0.00
227	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,978.80	0.00
228	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,978.80	0.00
229	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,868.80	0.00
230	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,512.00	0.00
231	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,512.00	0.00
232	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,512.00	0.00
233	44103103-HP-B28	TONER CART, HP CE505A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,079.92	0.00
234	44103103-HP-B28	TONER CART, HP CE505X, Black, high cap	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,213.44	0.00
235	44103103-HP-B32	TONER CART, HP CF217A (HP17A) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,932.80	0.00
236	44103103-HP-B33	TONER CART, HP CF226A (HP26A) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
237	44103103-HP-B30	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
238	44103103-HP-B33	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
239	44103103-HP-B31	TONER CART, HP CF280XC	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	6,952.80	0.00
240	44103103-HP-B36	TONER CART, HP CF281A (HP81A) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	8,640.85	0.00
241	44103103-HP-B37	TONER CART, HP CF283A (HP83A) LaserJet Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,241.70	0.00
242	44103103-HP-B31	TONER CART, HP CF283XC (HP83XC) Bulk Contract LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,946.80	0.00
243	44103103-HP-B38	TONER CART, HP CF287A (HP87) black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	10,051.60	0.00
244	44103103-HP-B39	TONER CART, HP CF310AC (HP826) black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
245	44103103-HP-C39	TONER CART, HP CF311AC (HP826) cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
246	44103103-HP-Y39	TONER CART, HP CF312AC (HP826) yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
247	44103103-HP-M39	TONER CART, HP CF313AC (HP826) magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
248	44103103-HP-B32	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	13,156.00	0.00
249	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,901.60	0.00
250	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,943.20	0.00
251	44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,943.20	0.00
252	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,943.20	0.00

251	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,389.20	0.00
254	44103103-HP-B53	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
255	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,474.40	0.00
256	44103103-HP-C53	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
257	44103103-HP-Y61	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
258	44103103-HP-Y53	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
259	44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,474.40	0.00
260	44103103-HP-M53	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
261	44103103-HP-B62	TONER CART, HP CF400A (HP201A) Black LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
262	44103103-HP-C62	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
263	44103103-HP-Y62	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
264	44103103-HP-M62	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
265	44103103-HP-B63	TONER CART, HP CF410A (HP410A) black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,440.80	0.00
266	44103103-HP-B54	TONER CART, HP CF410XC (HP410XC) black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,441.20	0.00
267	44103103-HP-C63	TONER CART, HP CF411A (HP410A) cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,049.20	0.00
268	44103103-HP-C54	TONER CART, HP CF411XC (HP410XC) cyan	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,472.40	0.00
269	44103103-HP-Y63	TONER CART, HP CF412A (HP410A) yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,049.20	0.00
270	44103103-HP-Y54	TONER CART, HP CF412XC (HP410XC) yellow	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,472.40	0.00
271	44103103-HP-M63	TONER CART, HP CF413A (HP410A) magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,049.20	0.00
272	44103103-HP-M54	TONER CART, HP CF413XC (HP410XC) magenta	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,472.40	0.00
273	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,154.72	0.00
274	44103103-HP-B35	TONER CART, HP Q2542A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,482.80	0.00
275	44103103-HP-B45	TONER CART, HP Q2553A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3,972.80	0.00
276	44103103-LX-B03	TONER CART, LEXMARK E360HHP, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	8,874.32	0.00
277	44103103-LX-B05	TONER CART, LEXMARK T650AHP, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,830.40	0.00
278	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,641.60	0.00
279	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,912.00	0.00
280	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,444.00	0.00
281	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,787.20	0.00
282	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	2,745.60	0.00
283	44103103-SA-B11	TONER CART, SAMSUNG MLT-D203E, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	7,124.00	0.00
284	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,617.60	0.00

285	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,464.00	0.00
286	44103103-SA-B12	TONER CART, SAMSUNG MLT D205E, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	9,204.00	0.00
287	44103103-SA-B09	TONER CART, SAMSUNG MLT D205L, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	5,064.80	0.00
288	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6556A, Black	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,357.60	0.00
289	44103103-BR-B15	TONER CARTRIDGE, EPSON 117 3428, Black, for printer HL-6400DW	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	6,069.44	0.00
290	44103103-CA-B00	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart			0	0.00			0	0.00			0	0.00			0	0.00	0.00	13,399.36	0.00
Audio and Visual Equipment and Supplies																						
291	4510310-DO-C01	DOCUMENT CAMERA, 3.2M pixels	unit	3		3	86,580.00			0	0.00			0	0.00			0	0.00	3.00	28,860.00	86,580.00
292	4510609-MH-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit	3		3	55,848.00			0	0.00			0	0.00			0	0.00	3.00	18,616.00	55,848.00
Flag or Accessories																						
293	5512903-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	319.28	0.00
Printed Publications																						
294	5510314-RA-H01	HANDBOOK (RA 9184), 7th Edition	book			0	0.00			0	0.00			0	0.00			0	0.00	0.00	46.28	0.00
Fire Fighting Equipment																						
295	4619601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,144.00	0.00
296	4619601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	4,992.00	0.00
Consumer Electronics																						
297	5216133-DV-F01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	1		1	6,828.14			0	0.00			0	0.00			0	0.00	1.00	6,828.14	6,828.14
Furniture and Furnishings																						
298	5610304-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	262.60	0.00
299	5610304-CM-W01	CHAIR, monobloc, white, with backrest, w/o armrest	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	262.60	0.00
300	5610319-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")/min	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,326.00	0.00
301	5610319-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")/min	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,326.00	0.00
Arts and Crafts Equipment and Accessories and Supplies																						
302	6012113-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	39.78	0.00
303	6012113-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	105		105	4,449.90			0	0.00			0	0.00			0	0.00	105.00	42.38	4,449.90
304	6012133-ER-P01	ERASER, PLASTIC/RUBBER, for pencil drafting	piece	200		200	884.00			0	0.00			0	0.00			0	0.00	200.00	4.42	884.00
305	6012134-SP-C01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	50		50	1,730.56			0	0.00			0	0.00			0	0.00	50.00	34.61	1,730.56
306	6012134-SP-C02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	50		50	1,730.56			0	0.00			0	0.00			0	0.00	50.00	34.61	1,730.56
307	6012134-SP-C03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	50		50	1,730.56			0	0.00			0	0.00			0	0.00	50.00	34.61	1,730.56
308	6012124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	50		50	6,483.36			0	0.00			0	0.00			0	0.00	50.00	129.67	6,483.36
SOFTWARE																						

1	43230000-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00	0.00		0.00
2	43230000-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00	0.00		0.00
3	43230000-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00	0.00		0.00
4	43230000-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00	0.00		0.00
5	43230000-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00	0.00		0.00
6	43230000-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00	0.00		0.00
7	43230000-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00	0.00		0.00
8	43230000-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00	0.00		0.00
9	43230000-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00	0.00		0.00
10	43230000-SFT-010	Network applications software	license				0	0.00				0	0.00				0	0.00	0.00		0.00
11	43230000-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00	0.00		0.00
12	43230000-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00	0.00		0.00
13	43230000-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00	0.00		0.00
14	43230000-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00	0.00		0.00
15	43230000-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00	0.00		0.00
16	43230000-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00	0.00		0.00
OTHER SOFTWARE																					
1							0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00	0.00		0.00
PASSENGER AIR TRANSPORTATION																					
1	28355000-GFA-001	* Airline Ticket	ticket				0	0.00				0	0.00				0	0.00	0.00		0.00
PART II. OTHER ITEMS NOT AVAILABLE AT P5 BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																					
COMMON ELECTRICAL SUPPLIES																					
1							0	0.00				0	0.00				0	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00	0.00		0.00
							0	0.00				0	0.00				0	0.00	0.00		0.00
COMMON OFFICE EQUIPMENT																					
1							0	0.00				0	0.00				0	0.00	0.00		0.00

2						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
COMMON OFFICE SUPPLIES																										
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
COMMON JANITORIAL SUPPLIES																										
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
Office Equipment and Accessories																										
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
Office Supplies																										
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
Audio and visual presentation and composing equipment																										
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00

						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
Photographic or filming or video equipment																									
1						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
2						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
3						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
Cleaning Equipment and Supplies																									
1						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
2						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
3						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
Paper Materials and Products																									
1						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
2						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
3						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
Lighting and fixtures and accessories																									
1						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
2						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
3						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
Electrical equipment and components and supplies																									
1						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
2						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
3						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00
						0	0.00				0	0.00				0	0.00			0	0.00	0.00			0.00

G.2 Other Items not available at PS but regularly purchased from other sources									
TOTAL MONTHLY CASH REQUIREMENTS		2,640,444.36		511,197.31		349,772.38		278,056.67	3,579,470.72

*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

RONALD ALLAN R. LAGO
Property/Supplier Officer

Date Prepared:

Certified Funds Available / Certified Appropriate Funds Available:

SUSANA S. DUERO
Accountant / Local Budget Officer

Approved by:

EDGAR B. TABACON, CSSO IV
Head of Office/Agency