



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE REGIONAL DIRECTOR
NATIONAL CAPITAL REGION
2nd Street, Port Area, Manila

August 29, 2018

MEMORANDUM

FOR : **RUBY P. MURO**
Regional Director
Department of Budget and Management-NCR
Malacañang, Manila

SUBJECT : Submission of Annual Procurement Plan (APP-CSE) for
CY-2019

We are submitting the ~~approved~~ Annual Procurement Plan for Common-Use-Supplies and Equipment.

For information and guidance.

MELVIN B. NAVARRO
Regional Director



NCR/RCDV/EGP/pbf

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE), 2019 FORM

template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPs).

the worksheet file APP-CSE 2019 template at www.ps-phillips.gov.ph

agency's monthly requirement per item in the APP-CSE 2019 form.

should indicate zero if an item is not being purchased by the agency or purchased for a particular month.

is not delete any item in the template; neither should it include line items or revise the template.

is considered incorrect or invalid if

used is other than the prescribed format which can be downloaded only at www.ps-phillips.gov.ph and; correct format is used but fields were deleted and/or inserted in PART I of the template

CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II. Rewrite the unit prices based on its last purchase.

published and finalized, the APP-CSE 2019 form should be:

id using this format: APP2019_Main or Regional Office (e.g. APP2019_DBM_Central Office, APP2019_DBM_Region IVA).

ted and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.

COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.

may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when a revised copy/all requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.

Note: Consistent with Memorandum Circular No. 2018-1 dated May 28, 2018 the APP-CSE for FY 2019 must be submitted on or before August 31, 2018.

Department of Public Works and Highways

Agency Account Code:

Contact Person:

ALEXANDER R. GICANA

Organization Type:

Position:

Administrative Officer V

Region:

National Capital Region

Address:

2nd Street, Port Area, Manila

Telephone/Mobile No. 304-37-18

E-mail:

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1	April	May	June	Q2	Q2	July	Aug	Sept	Q3	Q3	Q4			

ABLE AT PROCUREMENT SERVICE STORES

Pest Repellents

INSECTICIDE, aerosol type, net content:	can	24	24	24	72	10,033.92	24	24	24	72	10,033.92	24	24	24	72	10,033.92	288.00	139.36	40,135.68					
ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	16	16	16	48	2,111.62	16	16	16	48	2,111.62	16	16	16	48	2,111.62	17	17	18	52	2,287.58	196.00	43.99	8,622.43

unds and Dispersions

STAMP PAD INK, purple or violet	bottle	6	6	6	18	443.29	6	6	6	18	443.29	6	6	6	18	443.29	7	8	22	541.80	76.00	24.63	1,871.67
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ACETATE, thickness: 0.075mm min (gauge #3)	roll	1	1	1	3	2,211.71	1	1	1	3	2,211.71	1	1	1	3	2,211.71	1	1	3	2,211.71	12.00	737.24	8,846.82
CARBON FILM, PE, black, size 210mm x 297mm	box				0	0.00				0	0.00				0	0.00			0	0.00	0.00	208.52	0.00
CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00				0	0.00				0	0.00			0	0.00	0.00	208.52	0.00

Paper Materials and Products					
7	141155-CA-A01	CARTOLINA, assorted colors	pack		0.00
8	1411506-CF-LH	CONTINUOUS FORM, 1 PLY, 280 x 24mm	box		0.00
9	1411506-CF-LI2	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box		0.00
10	1411506-CF-LI2	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box		0.00
11	1411506-CF-LI1	CONTINUOUS FORM, 2 ply, 280mm x 24mm, carbonless	box		0.00
12	1411506-CF-EJ1	CONTINUOUS FORM, 3 PLY, 280 x 24mm, carbonless	box		0.00
13	1411506-CF-LJ2	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box		0.00
14	1411609-LC-01	chipboard, for legal LOOSELEAF COVER, made of	bundle		0.00
15	1411514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad		0.00
16	1411514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad		0.00
17	1411514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad		0.00
18	1411514-NB-S01	NOTEBOOK, STENOGRAPHIC, spiral, 40 leaves	piece	20	2.890.37
19	1411507-PP-M01	PAPER, MULTICOPIER, 80gsm, size: 210mm x 297mm	ream	0	0.00
20	1411507-PP-M02	PAPER, MULTICOPIER, 80gsm, size: 216mm x 330mm	ream	0	0.00
21	1411507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	0	0.00
22	1411507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	16	129.98
23	1411531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (+ 2mm)	pad	0	0.00
24	1411503-PA-F01	PAPER, PARACHMENT, size: 210 x 297mm, multi-purpose	ream	1	17.35
25	1411818-TT-P02	PAPER, THERMAL, 55gsm, size: 216mmx121mm x 30m-0.3m	roll	28	96.20
26	1411511-BE-R01	RECORD BOOK, 300 PACES, size: 214mm x 278mm min	book	13	769.60
27	1411531-BE-R02	RECORD BOOK, 500 PACES, size: 214mm x 278mm min	book	12	16,583.84
28	1411704-TT-P01	TOILET TISSUE PAPER 2-ply sheets, 150 pulps	pack		11,315.20
Batteries and Cells and Accessories					
29	2611702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	6	1,420.47
30	2611702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	4	936.00
31	2611702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack		0.00
Manufacturing Components and Supplies					
32	312010-GU-01	GLUE, all purpose, gross weight: 200 grams min	jar	5	3,251.71
33	311504-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	2	496.20
34	311504-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	24	5,935.16
35	312012-VA-E01	TAPE, ELECTRICAL, 18mm x 16m min roll	roll	8	1,820.00

36	3101503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	16	16	16	16	16	48	2,645.76	16	17	17	16	49	16	49	2,700.88	16	17	17	16	49	16	49	2,700.88	17	17	17	18	52	2,866.24	198.00	55.12	10,913.76	27,502.80	18.20	0.00	3,348.80	
37	3101503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	21	22	21	64	64	6,822.40	21	22	22	21	64	64	6,822.40	22	22	22	22	66	7,035.60	358.00	106.60	10,913.76	27,502.80	18.20	0.00				0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
38	3101512-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll						0.00					0	0.00		0.00				0	0.00	0.00	974.48	0.00						0	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
39	3101512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	30	35	30	95	864.50	30	35	30	95	864.50	30	35	30	95	864.50	33	40	40	113	1,028.30	368.00	9.10	3,348.80	0.00					0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
40	3101512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll					0.00					0	0.00			0.00				0	0.00	0.00	18.20	0.00						0	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
41	3115027-TV-P01	TWINE, plastic, one (1) kilo per roll	roll	2	2	2	6	305.76	2	2	2	6	305.76	2	2	2	6	305.76	2	2	2	6	305.76	24.00	50.96	1,223.04														
Heating and Ventilation and Air Circulation																																								
42	4010104-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit					0.00					0	0.00			0.00					0	0.00	0.00	974.48	0.00						0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
43	4010104-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit					0.00					0	0.00			0.00					0	0.00	0.00	974.48	0.00						0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
44	4010104-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit					0.00					0	0.00			0.00					0	0.00	0.00	1,192.88	0.00						0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
45	4010104-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit					0.00					0	0.00			0.00					0	0.00	0.00	1,006.39	0.00						0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Lighting and Fixtures and Accessories																																								
46	3910105-FL-T01	FLUORESCCENT LAMP, 18 WATTS, linear tubular (T8)	piece					0.00					0	0.00			0.00					0	0.00	0.00	40.56	0.00						0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
47	3910102-LB-L01	Ligh Bulb, LED, 7 watts 1 pc in individual box	piece					0.00					0	0.00			0.00					0	0.00	0.00	72.49	0.00						0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Measuring and Observing and Testing Equipment																																								
48	4110104-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece					0.00					0	0.00			0.00					0	0.00	0.00	15.48	0.00						0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Cleaning Equipment and Supplies																																								
49	4713181-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	21	21	21	63	5,421.78	21	21	21	63	5,421.78	21	21	21	63	5,421.78	21	21	21	63	5,766.02	256.00	86.06	22,031.36	10,400.00						20	2,600.00	80.00	130.00	10,400.00	224.61		
50	47131604-BR-S01	BROOM, soft (lambo)	piece	6	8	6	20	2,600.00	6	8	6	20	2,600.00	6	8	6	20	2,600.00	6	8	6	20	2,600.00	80.00	130.00	10,400.00						8	20	2,600.00	80.00	130.00	10,400.00	224.61		
51	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	1		1	2	61.15	1		1	2	61.15	1		1	2	61.15	1		1	2	61.15	8.00	30.58	244.61						1	2	61.15	8.00	30.58	244.61			
52	47131803-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	41.60	0.00						0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
53	47131805-CL-P01	CLEANER, SCOURING POWDER, 350g min/can	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	23.92	0.00						0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
54	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	bar					0.00				0	0.00				0	0.00					0.00	8.01	0.00									0.00	0.00	0.00	0.00	0.00	0.00	
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	19	20	19	58	2,170.92	19	20	19	58	2,170.92	19	20	19	58	2,170.92	19	20	19	58	2,170.92	232.00	37.43	8,683.67						19	58	2,170.92	232.00	37.43	8,683.67			
56	47131803-D5-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	19	20	19	58	7,132.84	19	20	19	58	7,132.84	19	20	19	58	7,132.84	19	20	19	58	7,132.84	238.00	122.98	29,269.24						25	64	7,870.72	238.00	122.98	29,269.24			
57	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece					0.00				0	0.00				0	0.00					0.00	24.84	0.00									0.00	0.00	0.00	0.00	0.00	0.00	
58	47131802-FW-P02	FLOOR WAX, PASTE, RED	can					0.00				0	0.00				0	0.00					0.00	269.36	0.00									0.00	0.00	0.00	0.00	0.00	0.00	
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can					0.00				0	0.00				0	0.00					0.00	87.36	0.00									0.00	0.00	0.00	0.00	0.00	0.00	
60	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit					0.00					0	0.00			0.00					0	0.00	0.00	1,911.00	0.00						0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
61	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	2	2	2	6	873.60	2	2	2	6	873.60	2	2	2	6	873.60	2	2	2	6	873.60	23.00	145.60	3,348.80						2	6	873.60	23.00	145.60	3,348.80			
62	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	21	20	21	62	6,834.88	20	20	20	60	6,614.40	20	20	20	60	6,614.40	20	20	20	60	6,614.40	242.00	110.24	26,678.08						20	60	6,614.40	242.00	110.24	26,678.08			
63	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	8	8	8	24	1,192.59	8	8	8	24	1,192.59	8	8	8	24	1,192.59	8	8	8	24	1,192.59	104.00	49.69	5,167.88						30	1,490.74	104.00	49.69	5,167.88				

64	4731602-SC-M01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack							0	0	0.00	0	0	0.00	0	0	0.00	102.96	21,821.28	0.00
65	471201-1B-F02	TRASHBAG, plastic, transparent	roll	13	13	13	13	13	39	5,455.32	12	13	13	13	38	5,315.44	13	14	40	139.88	21,821.28
66	471202-WB-F01	WASTEBA55KET, non-rigid plastic	piece						0	0.00				0	0	0.00			0	23.59	0.00
Information and Communication Technology (ICT) Equipment and Devices and Accessories																					
67	4321007-DCT-03	Desktop Computer, branded	unit						0	0.00	0				0	0.00			0	39,208.00	0.00
68	4320003-DV-W01	DVD REWRITABLE, speed: 4x min, 4.7Gb capacity min	piece	54	54	54	54	163	3,551.44	54	54	54	163	3,551.44	54	54	55	55	164	3,573.23	652.00
69	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0	piece	4	4	4	4	13	35,422.40	4	4	13	35,422.40	4	4	14	38,147.20	6	5	17	46,321.60
70	43201010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	13	14	13	13	40	11,065.60	13	14	13	40	11,065.60	14	14	15	14	43	11,895.52	164.00
71	4321003-LCT-02	Laptop Computer, branded	unit					0	0.00	0				0	0.00			0	0.00	35,916.40	0.00
72	4321208-MO-C01	MOUSE, optical, USB connection type	unit	13	14	13	14	40	5,399.68	13	14	13	40	5,399.68	15	15	16	16	46	6,209.63	166.00
73	43210103-PH-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit					0	0.00	0				0	0.00			0	0.00	33,131.28	0.00
74	43210102-PH-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit					0	0.00	0				0	0.00			0	0.00	7,995.52	0.00
75	43210105-PH-L01	PRINTER, LASER, monochrome, network-ready	unit					0	0.00	0				0	0.00			0	0.00	724.88	0.00
76	N/A	PRINTER, LASER, Color	unit					0	0.00	0				0	0.00			0	0.00		0.00
77	N/A	PRINTER, Inkjet, Monochrome	piece					0	0.00	0				0	0.00			0	0.00		0.00
78	N/A	PRINTER, Inkjet, Color	unit					0	0.00	0				0	0.00			0	0.00		0.00
79	N/A	Hub/Switches	unit					0	0.00	0				0	0.00			0	0.00		0.00
80	N/A	Network Routers	unit					0	0.00	0				0	0.00			0	0.00		0.00
81	N/A	Wireless Access Point	unit					0	0.00	0				0	0.00			0	0.00		0.00
Office Equipment and Accessories and Supplies																					
82	44121010-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box					0	0.00	0				0	0.00			0	0.00	25.68	0.00
83	441210105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-mm)	box					0	0.00	0				0	0.00			0	0.00	7.57	0.00
84	441210105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-mm)	box					0	0.00	0				0	0.00			0	0.00	13.40	0.00
85	441210105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-mm)	box					0	0.00	0				0	0.00			0	0.00	20.55	0.00
86	441210105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-mm)	box	15	16	15	46	1,817.92	15	16	15	46	1,817.92	16	16	47	1,857.44	16	16	47	1,857.44
87	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	31	33	31	95	1,667.74	29	32	29	90	1,579.97	31	32	31	94	1,650.19	31	33	97
88	44121515-DT-B01	DATA FILE BOX, made of chipboard, with closed ends	piece					0	0.00	0				0	0.00			0	0.00	69.78	0.00
89	44121011-DT-F01	DATA FOLDER, made of chipboard, taglia lock	piece	55	54	55	164	11,256.96	55	55	55	165	11,325.60	55	55	54	164	11,256.96	57	58	171
90	441210106-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box					0	0.00	0				0	0.00			0	0.00	408.14	0.00
91	441210106-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box					0	0.00	0				0	0.00			0	0.00	518.08	0.00
92	441210106-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box					0	0.00	0				0	0.00			0	0.00	738.40	0.00
93	441210106-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece					0	0.00	0				0	0.00			0	0.00	30.49	0.00

94	44121506-EN-M01	ENVELOPE, MAILING,white, 80gsm (-5%)	box	1	1	1	3	985.92	1	1	1	1	1	1	3	985.92	1	1	1	1	1	3	985.92	1	1	1	1	3	985.92	12.00	328.64	3.943.68	0.00
95	44121504-EN-W01	ENVELOPE, mailing,white, with window	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	410.80	11.11	0.00	
96	4411912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	24	24	24	72	5,681.89	24	24	24	72	5,681.89	24	24	72	5,681.89	24	24	24	72	5,681.89	24	24	72	5,681.89	24	24	72	5,681.89	22,727.58	78.92	22,727.58
97	44121818-FA-P01	FASTENER, METAL, 70mm between prongs	box	24	24	24	72	5,681.89	24	24	24	72	5,681.89	24	24	72	5,681.89	24	24	24	72	5,681.89	24	24	72	5,681.89	24	24	72	5,681.89	22,727.58	78.92	22,727.58
98	4411515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70.61	0.00	0.00	
99	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.48	0.00	0.00	
100	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.64	0.00	0.00	
101	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	253.29	0.00	0.00	
102	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	291.20	0.00	0.00	
103	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	171.08	0.00	0.00	
104	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	213.72	0.00	0.00	
105	44122027-FO-F01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	746.72	0.00	0.00	
106	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	2	2	2	434.72	434.72	2	2	2	434.72	434.72	2	2	2	434.72	2	2	2	2	2	434.72	6.00	6.00	6.00	6.00	6.00	6.00	217.36	1,304.16	35,793.31	0.00
107	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	10	10	10	30	8,389.06	10	10	10	30	8,389.06	10	10	30	8,389.06	10	10	10	10	10	30	128.00	128.00	128.00	128.00	128.00	128.00	279.64	2,796.4	35,793.31	0.00
108	4412008-IT-T01	INDEX TAB, self-adhesive, transparent	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0													

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[illegible]

SOFTWARE																			
308	60112-WR-F01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack						0	0.00								0	0.00
307	601524-SF-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	15	15	15	15	15	45	1,557.50	15	15	15	45	1,557.50	15	15	45	1,557.50
306	601524-SF-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	42	42	42	42	42	126	4,361.01	42	42	42	126	4,361.01	44	45	134	4,637.90
305	501524-SF-C01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	45	47	45	47	45	137	4,741.73	45	47	45	137	4,741.73	45	46	137	4,741.73
304	601524-ER-F01	ERASER, PLASTIC/RUBBER, for pencil draft/whiteing	piece	28	28	28	28	28	84	371.28	28	28	28	84	371.28	28	28	84	371.28
303	6011413-CB-F02	CLEARBOOK, 20 transparent pockets, for A4 size	piece						0	0.00				0	0.00		0	0.00	0.00
302	6011413-CB-F01	CLEARBOOK, 20 transparent pockets, for A4 size	piece						0	0.00				0	0.00		0	0.00	0.00
Arts and Crafts Equipment and Accessories and Supplies																			
301	561019-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit						0	0.00				0	0.00			0	0.00
300	561019-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit						0	0.00				0	0.00			0	0.00
299	5610104-CM-W01	CHAIR, monobloc, white, with backrest, w/o armrest	piece						0	0.00				0	0.00		0	0.00	0.00
298	5610104-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece						0	0.00				0	0.00		0	0.00	0.00
Furniture and Furnishings																			
297	5216135-DV-F01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit						0	0.00				0	0.00			0	0.00
Consumer Electronics																			
296	46191601-FE-F01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit						0	0.00				0	0.00			0	0.00
295	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit						0	0.00				0	0.00			0	0.00
Fire Fighting Equipment																			
294	5510124-RA-H01	HANDBOOK (RA 9184), 7th Edition	book						0	0.00				0	0.00		0	0.00	46.28
Printed Publications																			
293	5511905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece						0	0.00				0	0.00		0	0.00	319.28
Flag or Accessories																			
292	45111609-MM-F01	MULTIMEDIA PROJECTOR, 4000 mln ANSI Lumens	unit						0	0.00				0	0.00		0	0.00	18,616.00
291	4511517-DC-C01	DOCUMENT CAMERA, 3.2M pixels	unit						0	0.00				0	0.00		0	0.00	28,860.00
Audio and Visual Equipment and Supplies																			
290	44103103-CA-B00	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart						0	0.00				0	0.00		0	0.00	13,399.36
289	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-347B, Black, for printer HL-6400DW	cart						0	0.00				0	0.00		0	0.00	6,069.44
288	44103103-SA-B10	TONER CART, SAMSUNG SCX-D655SA, Black	cart						0	0.00				0	0.00		0	0.00	4,357.60
287	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart						0	0.00				0	0.00		0	0.00	5,064.80
286	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205C, Black	cart						0	0.00				0	0.00		0	0.00	9,204.00
285	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart						0	0.00				0	0.00		0	0.00	9,464.00

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COMMON OFFICE SUPPLIES																								
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
COMMON JANITORIAL SUPPLIES																								
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
Office Equipment and Accessories																								
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
Office Supplies																								
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
Audio and Visual presentation and composing equipment																								
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
Photographic or filming or video equipment																								
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
Cleaning Equipment and Supplies																								
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
00'0			0.00	0				0.00	0				0.00	0				0.00	0					
00'0			0.00	0				0.00	0				0.00	0				0.00	0					

Paper Materials and Products																								
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
Lighting and fixtures and accessories																								
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
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0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
Electrical equipment and components and supplies																								
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
Computer Supplies																								
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
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0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
Common ICT Equipment																								
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	
0.00		0.00	0.00	0			0.00	0			0.00	0			0.00	0			0.00	0			0.00	

Date Prepared: August 29, 2018

Property/Supplier Officer

Prepared by

We hereby warrant that the total amount reflected in this Annual Supplies/Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Accountant / Local Budget Officer

HELEN P. BUCAD

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:

Regional Director

MELVIN B. MARKRO

Approved budget for the year.

*Agency must put the monthly requirement for air tickets both local and international.

CONSUMABLES																									Other Categories											
1	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00											
2	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00											
3	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00											
	0.00																																			
A. TOTAL																									B. ADDITIONAL PROVISION FOR INFLATION (1% of TOTAL)											
2,208,616.51																									220,861.65											
P																									P											
2,429,478.16																									2,429,478.16											
P																									P											
D. APPROVED BUDGET BY THE AGENCY HEAD in figures and words:																									P											
																									P											
E. MONTHLY CASH REQUIREMENTS																																				
G.1. Available at Procurement Service Stores																									576,195.07											
																									576,195.07											
																									576,195.07											
																									576,195.07											
G.2. Other items not available at PS but regularly purchased from other sources																									540,217.95											
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																									540,217.95											
																									540,217.95											
TOTAL MONTHLY CASH REQUIREMENTS																									563,902.22											
2,208,616.51																									563,902.22											
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Instructions:
 Listed in this template are all the common supplies and equipment (CSE) that may be purchased by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016, the APP-CSE shall serve as the agency's APP for all its CSE requirements. Items in the template have been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

- Download the worksheet file APP-CSE 2019 template at www.ps-phillips.gov.ph
- Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
- The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should it include line items or revise the template.
- An APP-CSE is considered incorrect or invalid if
 - a form used is other than the prescribed format which can be downloaded only at www.ps-phillips.gov.ph and;
 - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
- Once accomplished and finalized, the APP-CSE 2019 form should be:
 - Saved using this format: APP2019_ Name of Agency_ Main or Regional Office (e.g., APP2019_DBM, Central Office, APP2019_DBM, Region IVA).
 - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
 - The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
- 9- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- 10- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)889-7750 local 4019 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

Note: Consistent with Memorandum Circular No. 2018-1 dated May 28, 2018, the APP-CSE for FY 2019 must be submitted on or before August 31, 2018.

Department/Bureau/Office: DPWH FIRST METRO MANILA ENGINEERING DISTRICT
 Region: MAIN & NCR
 Address: 3555 WESTBANK ROAD MANCAYAN FLOODWAY ROSARIO PASIG CITY
 Organization Type: National Government Agency (NCA)
 Agency Account Code: PH43
 Position: _____
 Contact Person: ELIZABETH V. CRUZ
 E-mail: elizabeth.v.cruz@phnrc.com
 Telephone/Mobile No.: 9494475080

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year
			Jan	Feb	Mar	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																	
Pesticides or Pest Repellents																	
1.	INSECTICIDES, aerosol type, not contact, count with	can	no	no	no	no	no	no	no	no	no	no	no	no	no	no	16,723.20
2.	ALCOHOL, ethyl, 68-70%, unwatered, (weight 1 gram)	bottle	20	20	20	20	20	20	20	20	20	20	20	20	20	20	10,558.08
Color Compounds and Dispersions																	
3.	STAINER PAD ink, purple or violet	bottle	5	5	5	5	5	5	5	5	5	5	5	5	5	5	1,477.63
Films																	
4.	ACETATE, thickness: 0.075mm min (36 in x 72 in)	roll															0.00

Item & Specifications		Monthly Quantity Requirement												Unit	Price for the year	
		Jan	Feb	Mar	Apr	May	June	Q2	Q3	Q4	Nov	Dec				
4730000000	DETERGENT POWDER, as purpose, e.g.	5	5	5	5	5	5	5	5	5	5	5	5	pack	50.44	2,495.78
4730000000	DUST PAN, non rigid plastic, w/ detachable handle	5	5	5	5	5	5	5	5	5	5	5	5	can	184.70	7,378.80
4730000000	FLUOR WAX, PASTE, MLO	2	2	2	2	2	2	2	2	2	2	2	2	can	24.00	596.04
4730000000	FLUORINE CLEANER, aerosol type, 1.9 liter	2	2	2	2	2	2	2	2	2	2	2	2	can	524.16	2,096.64
4730000000	MOP BUCKET, heavy duty, hard plastic	1	1	1	1	1	1	1	1	1	1	1	1	unit	1,911.00	7,644.00
4730000000	MOPHEAD, heavy duty, abrasion, 1.9 liter type	3	3	3	3	3	3	3	3	3	3	3	3	piece	436.80	1,309.20
4730000000	MOP HEAD, made of rayon, weight, 1.9 liter	2	2	2	2	2	2	2	2	2	2	2	2	piece	661.44	2,645.76
4730000000	MOPS, all cotton, 32 pieces per 100 gram min	6	6	6	6	6	6	6	6	6	6	6	6	bundle	894.44	3,577.77
4730000000	SCOURING PAD, made of synthetic rayon, 4 x 20cm	0	0	0	0	0	0	0	0	0	0	0	0	pack	0.00	0.00
4730000000	WASTEBASKET, non rigid plastic	100	100	100	100	100	100	100	100	100	100	100	100	roll	41,964.00	167,856.00
Information and Communication Technology (ICT) Equipment and Devices and Accessories																
4730000000	Desktop Computer, branded	0	0	0	0	0	0	0	0	0	0	0	0	unit	0.00	0.00
4730000000	DVD REMOVABLE, speed: 4x min, 5.25 capacity min	20	20	20	20	20	20	20	20	20	20	20	20	piece	1,307.28	5,229.12
4730000000	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0	6	6	6	6	6	6	6	6	6	6	6	6	piece	18,348.80	65,395.20
4730000000	FLASH DRIVE, 16 GB capacity	6	6	6	6	6	6	6	6	6	6	6	6	piece	4,979.52	19,918.08
4730000000	Laptop Computer, branded	0	0	0	0	0	0	0	0	0	0	0	0	unit	0.00	0.00
4730000000	MOUSE, optical, USB connection type	2	2	2	2	2	2	2	2	2	2	2	2	unit	809.95	3,239.80
4730000000	PRINTER, IMPACT DOT MATRIX, 24 pin, 126 column	0	0	0	0	0	0	0	0	0	0	0	0	unit	0.00	0.00
4730000000	PRINTER, IMPACT DOT MATRIX, 9 pin, 136 column	0	0	0	0	0	0	0	0	0	0	0	0	unit	0.00	0.00
4730000000	PRINTER, LASER, network ready	1	1	1	1	1	1	1	1	1	1	1	1	unit	724.88	2,899.52
4730000000	PRINTER, LASER, Color	0	0	0	0	0	0	0	0	0	0	0	0	unit	0.00	0.00
4730000000	PRINTER, Inkjet, Monochrome	0	0	0	0	0	0	0	0	0	0	0	0	piece	0.00	0.00
4730000000	PRINTER, Inkjet, Color	0	0	0	0	0	0	0	0	0	0	0	0	unit	0.00	0.00
4730000000	Network Routers	0	0	0	0	0	0	0	0	0	0	0	0	unit	0.00	0.00
4730000000	Wireless Access Point	0	0	0	0	0	0	0	0	0	0	0	0	unit	0.00	0.00

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year
			Jan	Feb	Mar	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				
			AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT			
COMMON ELECTRICAL SUPPLIES																	
1					0	0.00	0	0	0	0.00	0	0	0.00			0.00	
2					0	0.00	0	0	0	0.00	0	0	0.00			0.00	
3					0	0.00	0	0	0	0.00	0	0	0.00			0.00	
COMMON OFFICE EQUIPMENT																	
1	DIGITAL COPIER	UNIT	1		1	200,000.00	1	200,000.00	1	200,000.00	1	200,000.00	4	200,000.00		800,000.00	
2	DIGITAL COPIER	UNIT	1		1	100,000.00	1	100,000.00	1	100,000.00	1	100,000.00	4	100,000.00		400,000.00	
3					0	0.00	0	0.00	0	0.00	0	0	0.00			0.00	
4					0	0.00	0	0.00	0	0.00	0	0	0.00			0.00	
5					0	0.00	0	0.00	0	0.00	0	0	0.00			0.00	
6					0	0.00	0	0.00	0	0.00	0	0	0.00			0.00	
COMMON OFFICE SUPPLIES																	
1	RECOL #2	BOX	5	5	15	1435.00	5	5	5	1435.00	5	5	1435.00	95.00	95.00	9,025.00	
2	BALLPEN, BLACK	PIECE	20	20	60	2400.00	20	20	20	2400.00	20	20	2400.00	240.00	40.00	9,600.00	
3	BALLPEN, BLUE	PIECE	20	20	60	2400.00	20	20	20	2400.00	20	20	2400.00	240.00	40.00	9,600.00	
4					0	0.00	0	0	0	0.00	0	0	0.00			0.00	
5					0	0.00	0	0	0	0.00	0	0	0.00			0.00	
COMMON JANITORIAL SUPPLIES																	
1	DOCKMAT, RUBBER	PIECE	2	2	6	1400.00	2	2	2	1400.00	2	2	1400.00	24.00	300.00	7,200.00	
2	DOCKMAT, COTTON	PIECE	5	5	15	1275.00	5	5	5	1275.00	5	5	1275.00	60.00	85.00	5,100.00	
3					0	0.00	0	0	0	0.00	0	0	0.00			0.00	
4					0	0.00	0	0	0	0.00	0	0	0.00			0.00	
Office Equipment and Accessories																	
1					0	0.00	0	0	0	0.00	0	0	0.00			0.00	
2					0	0.00	0	0	0	0.00	0	0	0.00			0.00	
3					0	0.00	0	0	0	0.00	0	0	0.00			0.00	

Item #		Item # Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year																	
					Jan	Feb	Mar	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1				Q2	Q3	Q4														
1	Office Supplies	INCLIN LOCK AND OPEN LOCK	PIECE	500				500	125,000.00	500			500	125,000.00	500			500	125,000.00	500			500	125,000.00	500			500	125,000.00	500			500	125,000.00		
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Item & Specifications		Monthly Quantity Requirement												Total Amount for the year			
		Jan	Feb	Mar	Q1 AMOUNT	Apr	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT		Oct	Nov	Dec
1	REFOARD AND MOUSE COMBO	SET	1	1	3	3,000.00	1	3	3,000.00	1	1	3	3,000.00	1	1	3	3,000.00
2	OPTICAL MOUSE	PIECE	1	1	3	930.00	1	3	930.00	1	1	3	930.00	1	1	3	930.00
3	PORTABLE EXTERNAL HARD DRIVE, 3 TB	PIECE	1	1	1	15,000.00	1	1	15,000.00	1	1	1	15,000.00	1	1	1	15,000.00
						0.00			0.00				0.00				0.00
CONSUMABLES																	
4	INK CARTRIDGE, HP715, BLACK	CART	5	5	15	39,600.00	5	15	39,600.00	5	5	15	39,600.00	5	5	15	39,600.00
5	INK CARTRIDGE, HP715, YELLOW	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
6	INK CARTRIDGE, HP715, CYAN	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
7	INK CARTRIDGE, L1663, BLACK	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
8	INK CARTRIDGE, L1663, YELLOW	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
9	INK CARTRIDGE, L1663, CYAN	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
10	INK CARTRIDGE, L1663, BLACK	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
11	INK CARTRIDGE, L1663, YELLOW	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
12	INK CARTRIDGE, L1663, CYAN	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
13	INK CARTRIDGE, L1663, BLACK	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
14	INK CARTRIDGE, L1663, YELLOW	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
15	INK CARTRIDGE, L1663, CYAN	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
16	INK CARTRIDGE, L1663, BLACK	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
17	INK CARTRIDGE, L1663, YELLOW	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
18	INK CARTRIDGE, L1663, CYAN	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
19	INK CARTRIDGE, L1663, BLACK	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
20	INK CARTRIDGE, L1663, YELLOW	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
21	INK CARTRIDGE, L1663, CYAN	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
22	INK CARTRIDGE, L1663, BLACK	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
23	INK CARTRIDGE, L1663, YELLOW	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
24	INK CARTRIDGE, L1663, CYAN	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9	14,805.00	3	3	9	14,805.00
25	INK CARTRIDGE, L1663, BLACK	CART	3	3	9	14,805.00	3	9	14,805.00	3	3	9					

We hereby warrant that the total amount reflected in this Annual Supply/Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

EMELITA R. BAUTISTA
Property/Supplier Officer

(Certified Funds Available / Certified Appropriate Funds Available)

~~LUNNING T. ESTRELLA~~
~~Accountant/Local Budget Officer~~

Accountant/Local Budget Officer

Approved by:

ROBERTO S. NICOLAS
Head of Office/Agency

Head of Office/Agency