

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

*Introduction:*  
Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8,2018 , the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

- Instructions:*
1. Download the worksheet file APP-CSE 2021 FORM at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)
  2. Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
  3. The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
  4. Agency must not delete any item in the template; neither should revise the template.
  5. An APP-CSE is considered incorrect or invalid if
    - a. form used is other than the prescribed format which can be downloaded only at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph) and;
    - b. correct format is used but fields were deleted and/or inserted in PART I of the template
  6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
  7. Once accomplished and finalized, the APP-CSE 2021 form should be:
    - a. Saved using this format: APP2021\_Name of Agency\_Main or Regional Office (e.g. APP2021 \_DBM\_Central Office, APP2021 \_DBM\_Region IVA).
    - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
  8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
  9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
  10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with **Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO 25,** the APP-CSE for FY 2021 must be submitted on or before **December 15, 2020.**

Department/Bureau/Office: DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Region: CAMARINES SUR 5TH ENGINEERING DISTRICT

Address: STA. TERESITA, BAAO, CAMARINES SUR

Agency Account Code: 18-001-18-00087

Organization Type: National Government Agency

Contact Person: REYNALDO N. MANAOG

Position: Procurement Engineer

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| Item & Specifications                           |                 |                                                    | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |  |
|-------------------------------------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------|-----------------------------|-----------------|---------------------------|--|
|                                                 |                 |                                                    |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  | Q4 AMOUNT |                             |                 |                           |  |
| PART I. AVAILABLE AT PROCUREMENT SERVICE STORES |                 |                                                    |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |                 |                           |  |
| PESTICIDES OR PEST REPELLENTS                   |                 |                                                    |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |                 |                           |  |
| 1                                               | 10191509-IN-A01 | INSECTICIDE, aerosol type, net content: 600ml min  | can             | 10                           | 7   | 8   | 25  | 3,484.00  | 8     | 6   | 7    | 21  | 2,926.56  | 9    | 7   | 8    | 24  | 3,344.64  | 8   | 7   | 7   | 22  | 3,065.92  | 92.00                       | 139.36          | 12821.12                  |  |
| PERFUMES OR COLOGNES OR FRAGRANCES              |                 |                                                    |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |                 |                           |  |
| 2                                               | 53131626-HS-S01 | HAND SANITIZER, 500 ml                             | bottle          | 2                            | 1   | 2   | 5   | 757.15    | 2     | 1   | 2    | 5   | 757.15    | 2    | 1   | 2    | 5   | 757.15    | 2   | 1   | 2   | 5   | 757.15    | 20.00                       | 151.43          | 3028.60                   |  |
| ALCOHOL OR ACETONE BASED ANTISEPTICS            |                 |                                                    |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |                 |                           |  |
| 3                                               | 12191601-AL-E01 | ALCOHOL, ethyl, 68%-72%, scented, 500ml (~5ml)     | bottle          | 109                          | 114 | 109 | 332 | 14,468.56 | 109   | 114 | 109  | 332 | 14,468.56 | 107  | 83  | 107  | 297 | 12,943.26 | 107 | 83  | 107 | 297 | 12,943.26 | 1,258.00                    | 43.58           | 54823.64                  |  |
| 4                                               | 12191601-AL-E02 | ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters     | gallon          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 457.60          | 0.00                      |  |
| 5                                               | 51471901-AL-I01 | ALCOHOL, isopropyl, 68%- 72%, 500ml (~5ml)         | bottle          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 43.58           | 0.00                      |  |
| 6                                               | 51471901-AL-I02 | ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters | gallon          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 455.00          | 0.00                      |  |
| 7                                               | 51471505-PO-P01 | POVIDONE IODINE, 10 % solution, 120 ml             | gallon          | 0                            | 0   | 0   | 0   | 0.00      | 1     | 0   | 1    | 2   | 415.50    | 1    | 0   | 1    | 2   | 415.50    | 1   | 0   | 1   | 2   | 415.50    | 6.00                        | 207.75          | 1246.50                   |  |
| COLOR COMPOUNDS AND DISPERSIONS                 |                 |                                                    |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |                 |                           |  |
| 8                                               | 12171703-SI-P01 | STAMP PAD INK, purple or violet, 50ml (min.)       | bottle          | 1                            | 3   | 4   | 8   | 252.16    | 1     | 3   | 4    | 8   | 252.16    | 1    | 3   | 4    | 8   | 252.16    | 1   | 2   | 3   | 6   | 189.12    | 30.00                       | 31.52           | 945.60                    |  |
| FILMS                                           |                 |                                                    |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |                 |                           |  |
| 9                                               | 13111203-AC-F01 | ACETATE, thickness: 0.075mm min (gauge #3)         | roll            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 847.82          | 0.00                      |  |
| 10                                              | 13111201-CF-P01 | CARBON FILM, PE, black, size 210mm x 297mm         | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 221.00          | 0.00                      |  |
| 11                                              | 13111201-CF-P02 | CARBON FILM, PE, black, size 216mm x 330mm         | box             | 3                            | 0   | 3   | 6   | 1,251.12  | 3     | 0   | 3    | 6   | 1,251.12  | 3    | 0   | 3    | 6   | 1,251.12  | 3   | 0   | 3   | 6   | 1,251.12  | 24.00                       | 208.52          | 5004.48                   |  |
| PAPER MATERIALS AND PRODUCTS                    |                 |                                                    |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |                 |                           |  |
| 12                                              | 14111525-CA-A01 | CARTOLINA, assorted colors                         | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 83.72           | 0.00                      |  |
| 13                                              | 14111506-CF-L11 | CONTINUOUS FORM, 1 PLY, 280 x 241mm                | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 882.55          | 0.00                      |  |
| 14                                              | 14111506-CF-L12 | CONTINUOUS FORM, 1 PLY, 280 x 378mm                | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 1029.60         | 0.00                      |  |
| 15                                              | 14111506-CF-L22 | CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless    | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 1528.80         | 0.00                      |  |
| 16                                              | 14111506-CF-L21 | CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless  | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 906.36          | 0.00                      |  |

| Item & Specifications                       |                 |                                                    | Unit of Measure | Monthly Quantity Requirement |     |     |     |            |       |     |      |     |            |      |     |      |     |            |     |     |     |     |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |  |
|---------------------------------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|-----|------------|-------|-----|------|-----|------------|------|-----|------|-----|------------|-----|-----|-----|-----|-----------|-----------------------------|-----------------|---------------------------|--|
|                                             |                 |                                                    |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT  | April | May | June | Q2  | Q2 AMOUNT  | July | Aug | Sept | Q3  | Q3 AMOUNT  | Oct | Nov | Dec | Q4  | Q4 AMOUNT |                             |                 |                           |  |
| 17                                          | 14111506-CF-L31 | CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless    | box             | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 884.00          | 0.00                      |  |
| 18                                          | 14111506-CF-L32 | CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless    | box             | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 1508.00         | 0.00                      |  |
| 19                                          | 14111609-LL-C01 | LOOSELEAF COVER, made of chipboard, for legal      | bundle          | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 794.96          | 0.00                      |  |
| 20                                          | 14111514-NP-S02 | NOTE PAD, stick on, 50mm x 76mm (2" x 3") min      | pad             | 56                           | 45  | 55  | 156 | 5,781.36   | 56    | 45  | 55   | 156 | 5,781.36   | 56   | 45  | 55   | 156 | 5,781.36   | 56  | 45  | 55  | 156 | 5,781.36  | 624.00                      | 37.06           | 23125.44                  |  |
| 21                                          | 14111514-NP-S04 | NOTE PAD, stick on, 76mm x 100mm (3" x 4") min     | pad             | 57                           | 46  | 56  | 159 | 9,425.52   | 57    | 46  | 56   | 159 | 9,425.52   | 57   | 46  | 56   | 159 | 9,425.52   | 57  | 46  | 56  | 159 | 9,425.52  | 636.00                      | 59.28           | 37702.08                  |  |
| 22                                          | 14111514-NP-S03 | NOTE PAD, stick on, 76mm x 76mm (3" x 3") min      | pad             | 53                           | 45  | 52  | 150 | 7,159.50   | 53    | 45  | 52   | 150 | 7,159.50   | 53   | 45  | 52   | 150 | 7,159.50   | 53  | 45  | 52  | 150 | 7,159.50  | 600.00                      | 47.73           | 28638.00                  |  |
| 23                                          | 14111514-NB-S01 | NOTEBOOK, STENOGRAPHER, spiral, 40 leaves          | piece           | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 12.04           | 0.00                      |  |
| 24                                          | 14111507-PP-M01 | PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm       | reams           | 67                           | 54  | 66  | 187 | 31,894.72  | 67    | 54  | 66   | 187 | 31,894.72  | 67   | 54  | 66   | 187 | 31,894.72  | 67  | 54  | 66  | 187 | 31,894.72 | 748.00                      | 170.56          | 127578.88                 |  |
| 25                                          | 14111507-PP-M02 | PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm       | reams           | 57                           | 54  | 56  | 167 | 30,297.14  | 57    | 54  | 56   | 167 | 30,297.14  | 57   | 54  | 56   | 167 | 30,297.14  | 57  | 54  | 56  | 167 | 30,297.14 | 668.00                      | 181.42          | 121188.56                 |  |
| 26                                          | 14111507-PP-C01 | PAPER, Multi-Purpose (COPY) A4, 70 gsm             | reams           | 260                          | 317 | 260 | 837 | 111,421.44 | 240   | 307 | 240  | 787 | 104,765.44 | 240  | 307 | 240  | 787 | 104,765.44 | 90  | 67  | 90  | 247 | 32,880.64 | 2,658.00                    | 133.12          | 353832.96                 |  |
| 27                                          | 14111507-PP-C02 | PAPER, Multi-Purpose (COPY) Legal, 70 gsm          | reams           | 197                          | 54  | 197 | 448 | 62,258.56  | 167   | 44  | 167  | 378 | 52,530.66  | 167  | 44  | 167  | 378 | 52,530.66  | 167 | 44  | 167 | 378 | 52,530.66 | 1,582.00                    | 138.97          | 219850.54                 |  |
| 28                                          | 14111531-PP-R01 | PAPER, PAD, ruled, size: 216mm x 330mm (? 2mm)     | pad             | 0                            | 0   | 3   | 3   | 92.04      | 0     | 0   | 3    | 3   | 92.04      | 0    | 0   | 3    | 3   | 92.04      | 0   | 0   | 3   | 3   | 92.04     | 12.00                       | 30.68           | 368.16                    |  |
| 29                                          | 14111503-PA-P01 | PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose | box             | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 98.05           | 0.00                      |  |
| 30                                          | 14111818-TH-P02 | PAPER, THERMAL, 55gsm, size: 216mm?1mm x 30m-0.3m  | roll            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 55.64           | 0.00                      |  |
| 31                                          | 14111531-RE-B01 | RECORD BOOK, 300 PAGES, size: 214mm x 278mm min    | book            | 11                           | 10  | 11  | 32  | 2,263.04   | 11    | 10  | 11   | 32  | 2,263.04   | 11   | 10  | 11   | 32  | 2,263.04   | 11  | 10  | 11  | 32  | 2,263.04  | 128.00                      | 70.72           | 9052.16                   |  |
| 32                                          | 14111531-RE-B02 | RECORD BOOK, 500 PAGES, size: 214mm x 278mm min    | book            | 8                            | 7   | 8   | 23  | 2,344.16   | 8     | 7   | 8    | 23  | 2,344.16   | 8    | 7   | 8    | 23  | 2,344.16   | 8   | 7   | 8   | 23  | 2,344.16  | 92.00                       | 101.92          | 9376.64                   |  |
| 33                                          | 14111704-TT-P02 | TOILET TISSUE PAPER, 2-ply, 100% recycled          | pack            | 28                           | 25  | 27  | 80  | 6,992.00   | 28    | 25  | 27   | 80  | 6,992.00   | 28   | 25  | 27   | 80  | 6,992.00   | 28  | 25  | 27  | 80  | 6,992.00  | 320.00                      | 87.40           | 27968.00                  |  |
| 34                                          | 14111704-IFPT01 | TISSUE, interfolded paper towel                    | pack            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 34.84           | 0.00                      |  |
| BATTERIES AND CELLS AND ACCESSORIES         |                 |                                                    |                 |                              |     |     |     |            |       |     |      |     |            |      |     |      |     |            |     |     |     |     |           |                             |                 |                           |  |
| 35                                          | 26111702-BT-A02 | BATTERY, dry cell, AA, 2 pieces per blister pack   | pack            | 13                           | 14  | 13  | 40  | 1,452.00   | 10    | 14  | 10   | 34  | 1,234.20   | 13   | 14  | 13   | 40  | 1,452.00   | 10  | 14  | 10  | 34  | 1,234.20  | 148.00                      | 36.30           | 5372.40                   |  |
| 36                                          | 26111702-BT-A01 | BATTERY, dry cell, AAA, 2 pieces per blister pack  | pack            | 9                            | 13  | 9   | 31  | 611.63     | 9     | 13  | 9    | 31  | 611.63     | 9    | 13  | 9    | 31  | 611.63     | 9   | 13  | 9   | 31  | 611.63    | 124.00                      | 19.73           | 2446.52                   |  |
| 37                                          | 26111702-BT-A03 | BATTERY, dry cell, D, 1.5 volts, alkaline          | pack            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 96.20           | 0.00                      |  |
| MANUFACTURING COMPONENTS AND SUPPLIES       |                 |                                                    |                 |                              |     |     |     |            |       |     |      |     |            |      |     |      |     |            |     |     |     |     |           |                             |                 |                           |  |
| 38                                          | 31201610-GL-J01 | GLUE, all purpose, gross weight: 200 grams min     | jar             | 16                           | 11  | 19  | 46  | 2,856.60   | 16    | 11  | 19   | 46  | 2,856.60   | 3    | 16  | 6    | 25  | 1,552.50   | 16  | 11  | 19  | 46  | 2,856.60  | 163.00                      | 62.10           | 10122.30                  |  |
| 39                                          | 31151804-SW-H01 | STAPLE WIRE, for heavy duty staplers, (23/13)      | box             | 1                            | 1   | 7   | 9   | 177.84     | 1     | 1   | 7    | 9   | 177.84     | 1    | 1   | 7    | 9   | 177.84     | 1   | 1   | 7   | 9   | 177.84    | 36.00                       | 19.76           | 711.36                    |  |
| 40                                          | 31151804-SW-S01 | STAPLE WIRE, STANDARD, (26/6)                      | box             | 3                            | 3   | 3   | 9   | 189.81     | 3     | 3   | 3    | 9   | 189.81     | 3    | 3   | 3    | 9   | 189.81     | 3   | 3   | 3   | 9   | 189.81    | 36.00                       | 21.09           | 759.24                    |  |
| 41                                          | 31201502-TA-E01 | TAPE, ELECTRICAL, 18mm x 16M min                   | roll            | 2                            | 1   | 2   | 5   | 93.35      | 2     | 1   | 2    | 5   | 93.35      | 2    | 1   | 2    | 5   | 93.35      | 2   | 1   | 2   | 5   | 93.35     | 20.00                       | 18.67           | 373.40                    |  |
| 42                                          | 31201503-TA-M01 | TAPE, MASKING, width: 24mm (±1mm)                  | roll            | 7                            | 6   | 4   | 17  | 928.20     | 7     | 6   | 4    | 17  | 928.20     | 7    | 6   | 4    | 17  | 928.20     | 7   | 6   | 4   | 17  | 928.20    | 68.00                       | 54.60           | 3712.80                   |  |
| 43                                          | 31201503-TA-M02 | TAPE, MASKING, width: 48mm (±1mm)                  | roll            | 5                            | 7   | 5   | 17  | 1,812.20   | 5     | 7   | 5    | 17  | 1,812.20   | 5    | 7   | 5    | 17  | 1,812.20   | 5   | 7   | 5   | 17  | 1,812.20  | 68.00                       | 106.60          | 7248.80                   |  |
| 44                                          | 31201517-TA-P01 | TAPE, PACKAGING, width: 48mm (±1mm)                | roll            | 4                            | 5   | 4   | 13  | 259.61     | 4     | 5   | 4    | 13  | 259.61     | 4    | 5   | 4    | 13  | 259.61     | 4   | 5   | 4   | 13  | 259.61    | 52.00                       | 19.97           | 1038.44                   |  |
| 45                                          | 31201512-TA-T01 | TAPE, TRANSPARENT, width: 24mm (±1mm)              | roll            | 11                           | 7   | 5   | 23  | 232.07     | 11    | 7   | 5    | 23  | 232.07     | 11   | 7   | 5    | 23  | 232.07     | 11  | 7   | 5   | 23  | 232.07    | 92.00                       | 10.09           | 928.28                    |  |
| 46                                          | 31201512-TA-T02 | TAPE, TRANSPARENT, width: 48mm (±1mm)              | roll            | 10                           | 7   | 4   | 21  | 419.37     | 10    | 7   | 4    | 21  | 419.37     | 10   | 7   | 4    | 21  | 419.37     | 10  | 7   | 4   | 21  | 419.37    | 84.00                       | 19.97           | 1677.48                   |  |
| 47                                          | 31151507-TW-P01 | TWINE, plastic, one (1) kilo per roll              | roll            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 58.24           | 0.00                      |  |
| HEATING AND VENTILATION AND AIR CIRCULATION |                 |                                                    |                 |                              |     |     |     |            |       |     |      |     |            |      |     |      |     |            |     |     |     |     |           |                             |                 |                           |  |
| 48                                          | 40101604-EF-G01 | ELECTRIC FAN, INDUSTRIAL, ground type, metal blade | unit            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 1109.68         | 0.00                      |  |
| 49                                          | 40101604-EF-C01 | ELECTRIC FAN, ORBIT type, ceiling, metal blade     | unit            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 1   | 0    | 1   | 1,369.68   | 0   | 0   | 0   | 0   | 0.00      | 1.00                        | 1369.68         | 1369.68                   |  |
| 50                                          | 40101604-EF-S01 | ELECTRIC FAN, STAND type, plastic blade            | unit            | 0                            | 0   | 2   | 2   | 1,713.72   | 0     | 0   | 0    | 0   | 0.00       | 0    | 1   | 0    | 1   | 856.86     | 0   | 0   | 0   | 0   | 0.00      | 3.00                        | 856.86          | 2570.58                   |  |
| 51                                          | 40101604-EF-W01 | ELECTRIC FAN, WALL type, plastic blade             | unit            | 0                            | 0   | 1   | 1   | 674.96     | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00      | 1.00                        | 674.96          | 674.96                    |  |
| MEDICAL THERMOMETERS AND ACCESSORIES        |                 |                                                    |                 |                              |     |     |     |            |       |     |      |     |            |      |     |      |     |            |     |     |     |     |           |                             |                 |                           |  |
| 52                                          | 41112224-TG-T01 | THERMOGUN                                          | piece           | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 3068.00         | 0.00                      |  |
| LIGHTING AND FIXTURES AND ACCESSORIES       |                 |                                                    |                 |                              |     |     |     |            |       |     |      |     |            |      |     |      |     |            |     |     |     |     |           |                             |                 |                           |  |
| 53                                          | 39101628-LT-L01 | LED LINEAR TUBE, 18 WATTS FRO SERIES               | piece           | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 205.82          | 0.00                      |  |

| Item & Specifications                                                                |                 |                                                    | Unit of Measure | Monthly Quantity Requirement |     |     |      |           |       |     |      |      |           |      |     |      |      |           |     |     |     |      |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |
|--------------------------------------------------------------------------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|------|-----------|-------|-----|------|------|-----------|------|-----|------|------|-----------|-----|-----|-----|------|-----------|-----------------------------|-----------------|---------------------------|
|                                                                                      |                 |                                                    |                 | Jan                          | Feb | Mar | Q1   | Q1 AMOUNT | April | May | June | Q2   | Q2 AMOUNT | July | Aug | Sept | Q3   | Q3 AMOUNT | Oct | Nov | Dec | Q4   | Q4 AMOUNT |                             |                 |                           |
| 54                                                                                   | 39101628-LB-L01 | LIGHT BULB, Light Emitting Diode (LED), 6W         | piece           | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 82.16           | 0.00                      |
| MEASURING AND OBSERVING AND TESTING EQUIPMENT                                        |                 |                                                    |                 |                              |     |     |      |           |       |     |      |      |           |      |     |      |      |           |     |     |     |      |           |                             |                 |                           |
| 55                                                                                   | 41111604-RU-P02 | RULER, plastic, 450mm (18"), width: 38mm min       | piece           | 3                            | 4   | 8   | 15   | 265.20    | 3     | 4   | 2    | 9    | 159.12    | 3    | 4   | 2    | 9    | 159.12    | 3   | 4   | 2   | 9    | 159.12    | 42.00                       | 17.68           | 742.56                    |
| CLEANING EQUIPMENT AND SUPPLIES                                                      |                 |                                                    |                 |                              |     |     |      |           |       |     |      |      |           |      |     |      |      |           |     |     |     |      |           |                             |                 |                           |
| 56                                                                                   | 47131812-AF-A01 | AIR FRESHENER, aerosol, 280ml/150g min             | can             | 21                           | 16  | 24  | 61   | 5,503.42  | 21    | 16  | 24   | 61   | 5,503.42  | 21   | 16  | 24   | 61   | 5,503.42  | 21  | 11  | 22  | 54   | 4,871.88  | 237.00                      | 90.22           | 21382.14                  |
| 57                                                                                   | 47131604-BR-S01 | BROOM, soft (tambo)                                | piece           | 11                           | 4   | 3   | 18   | 2,452.32  | 3     | 5   | 3    | 11   | 1,498.64  | 5    | 4   | 3    | 12   | 1,634.88  | 4   | 4   | 3   | 11   | 1,498.64  | 52.00                       | 136.24          | 7084.48                   |
| 58                                                                                   | 47131604-BR-T01 | BROOM, STICK (TING-TING), usable length: 760mm min | piece           | 4                            | 4   | 3   | 11   | 200.20    | 3     | 4   | 3    | 10   | 182.00    | 4    | 4   | 3    | 11   | 200.20    | 3   | 4   | 3   | 10   | 182.00    | 42.00                       | 18.20           | 764.40                    |
| 59                                                                                   | 47131829-TB-C01 | CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap   | bottle          | 1                            | 1   | 1   | 3    | 124.80    | 0     | 0   | 0    | 0    | 0.00      | 1    | 1   | 1    | 3    | 124.80    | 0   | 0   | 0   | 0    | 0.00      | 6.00                        | 41.60           | 249.60                    |
| 60                                                                                   | 47131805-CL-P01 | CLEANSER, SCOURING POWDER, 350g min./can           | can             | 5                            | 5   | 5   | 15   | 358.80    | 5     | 5   | 5    | 15   | 358.80    | 5    | 5   | 5    | 15   | 358.80    | 5   | 5   | 5   | 15   | 358.80    | 60.00                       | 23.92           | 1435.20                   |
| 61                                                                                   | 47131811-DE-B02 | DETERGENT BAR, 140 grams as packed                 | piece           | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 9.03            | 0.00                      |
| 62                                                                                   | 47131811-DE-P02 | DETERGENT POWDER, all purpose, 1kg                 | pack            | 1                            | 1   | 1   | 3    | 112.29    | 0     | 0   | 0    | 0    | 0.00      | 1    | 1   | 1    | 3    | 112.29    | 0   | 0   | 0   | 0    | 0.00      | 6.00                        | 37.43           | 224.58                    |
| 63                                                                                   | 47131803-DS-A01 | DISINFECTANT SPRAY, aerosol type, 400-550 grams    | can             | 15                           | 13  | 13  | 41   | 5,287.36  | 13    | 12  | 12   | 37   | 4,771.52  | 14   | 13  | 13   | 40   | 5,158.40  | 13  | 12  | 12  | 37   | 4,771.52  | 155.00                      | 128.96          | 19988.80                  |
| 64                                                                                   | 47131601-DU-P01 | DUST PAN, non-rigid plastic, w/ detachable handle  | piece           | 4                            | 3   | 1   | 8    | 198.64    | 1     | 0   | 0    | 1    | 24.83     | 3    | 3   | 1    | 7    | 173.81    | 1   | 0   | 0   | 1    | 24.83     | 17.00                       | 24.83           | 422.11                    |
| 65                                                                                   | 51241552-SH-S01 | SODIUM HYPOCHLORITE, 3.785 liters                  | gallon          | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 131.25          | 0.00                      |
| 67                                                                                   | 73101612-HS-L01 | HAND SOAP, Liquid, 500ml                           | bottle          | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 102.96          | 0.00                      |
|                                                                                      | 47131802-FW-P02 | FLOOR WAX, PASTE, RED                              | can             | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 309.76          | 0.00                      |
| 68                                                                                   | 47131830-FC-A01 | FURNITURE CLEANER, aerosol type, 300ml min per can | can             | 4                            | 2   | 4   | 10   | 1,155.30  | 4     | 2   | 4    | 10   | 1,155.30  | 4    | 2   | 4    | 10   | 1,155.30  | 4   | 2   | 4   | 10   | 1,155.30  | 40.00                       | 115.53          | 4621.20                   |
| 69                                                                                   | 47121804-MP-B01 | MOP BUCKET, heavy duty, hard plastic               | unit            | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 2288.00         | 0.00                      |
| 70                                                                                   | 47131613-MP-H02 | MOPHANDLE, heavy duty, aluminum, screw type        | piece           | 2                            | 0   | 2   | 4    | 582.40    | 0     | 0   | 0    | 0    | 0.00      | 2    | 0   | 2    | 4    | 582.40    | 0   | 0   | 0   | 0    | 0.00      | 8.00                        | 145.60          | 1164.80                   |
| 71                                                                                   | 47131619-MP-R01 | MOPHEAD, made of rayon, weight: 400 grams min      | piece           | 2                            | 0   | 2   | 4    | 495.04    | 1     | 1   | 1    | 3    | 371.28    | 2    | 0   | 2    | 4    | 495.04    | 1   | 1   | 1   | 3    | 371.28    | 14.00                       | 123.76          | 1732.64                   |
| 72                                                                                   | 47131501-RG-C01 | RAGS, all cotton, 32 pieces per kilogram min       | bundle          | 6                            | 4   | 5   | 15   | 807.30    | 4     | 3   | 4    | 11   | 592.02    | 5    | 4   | 5    | 14   | 753.48    | 4   | 3   | 4   | 11   | 592.02    | 51.00                       | 53.82           | 2744.82                   |
| 73                                                                                   | 47131602-SC-N01 | SCOURING PAD, 5 pieces per pack                    | pack            | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 107.12          | 0.00                      |
| 74                                                                                   | 47121701-TB-P04 | TRASHBAG, GPP specs, black, 940mmx1016mm           | pack            | 4                            | 3   | 4   | 11   | 1,481.48  | 3     | 2   | 3    | 8    | 1,077.44  | 4    | 3   | 4    | 11   | 1,481.48  | 3   | 2   | 3   | 8    | 1,077.44  | 38.00                       | 134.68          | 5117.84                   |
| 75                                                                                   | 47121702-WB-P01 | WASTEBASKET, non-rigid plastic                     | piece           | 2                            | 0   | 0   | 2    | 55.92     | 0     | 0   | 3    | 3    | 83.88     | 0    | 0   | 3    | 3    | 83.88     | 0   | 0   | 0   | 0    | 0.00      | 8.00                        | 27.96           | 223.68                    |
| PERSONAL PROTECTIVE EQUIPMENT                                                        |                 |                                                    |                 |                              |     |     |      |           |       |     |      |      |           |      |     |      |      |           |     |     |     |      |           |                             |                 |                           |
| 76                                                                                   | 46181503-CA-C01 | COVERALL, non-sterile, protective, medical grade   | piece           | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 1144.00         | 0.00                      |
| 77                                                                                   | 46181702-FSH01  | FACE SHIELD, direct splash protection              | piece           | 25                           | 0   | 25  | 50   | 6,240.00  | 25    | 0   | 25   | 50   | 6,240.00  | 25   | 0   | 25   | 50   | 6,240.00  | 25  | 0   | 25  | 50   | 6,240.00  | 200.00                      | 124.80          | 24960.00                  |
| 78                                                                                   | 46181804-GG-G01 | PROTECTIVE SAFETY GOGGLES                          | piece           | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 156.00          | 0.00                      |
| 79                                                                                   | 42131601-PA-A01 | Polyethylene Apron (50g)                           | piece           | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 15.08           | 0.00                      |
| 80                                                                                   | 42131702-SG-01  | SURGICAL GOWN                                      | piece           | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 299.52          | 0.00                      |
| 81                                                                                   | 42131711-HC-H01 | HEAD COVER, disposable                             | piece           | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 2.60            | 0.00                      |
| 82                                                                                   | 42131609-SC-S01 | SHOE COVER, disposable                             | pair            | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 8.32            | 0.00                      |
| 83                                                                                   | 42132203-MG-G01 | NITRILE GLOVES                                     | piece           | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 3.07            | 0.00                      |
| 84                                                                                   | 42132203-MG-G02 | PREMIUM LATEX GLOVES                               | piece           | 100                          | 0   | 100 | 200  | 1,004.00  | 100   | 0   | 100  | 200  | 1,004.00  | 100  | 0   | 100  | 200  | 1,004.00  | 100 | 0   | 100 | 200  | 1,004.00  | 800.00                      | 5.02            | 4016.00                   |
| 85                                                                                   | 42131713-SM-M01 | SURGICAL MASK, 3-ply                               | piece           | 610                          | 60  | 610 | 1280 | 17,971.20 | 610   | 60  | 610  | 1280 | 17,971.20 | 610  | 60  | 610  | 1280 | 17,971.20 | 610 | 60  | 610 | 1280 | 17,971.20 | 5,120.00                    | 14.04           | 71884.80                  |
| 86                                                                                   | 46182008-KN-M01 | KN95 FACE MASK                                     | piece           | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 104.00          | 0.00                      |
| INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES |                 |                                                    |                 |                              |     |     |      |           |       |     |      |      |           |      |     |      |      |           |     |     |     |      |           |                             |                 |                           |
| 87                                                                                   | 43211507-DSK001 | MITHI DESKTOP, basic                               | unit            | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 24,793.60       | 0.00                      |
| 88                                                                                   | 43211507-DSK002 | MITHI DESKTOP, mid-range                           | unit            | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 42,390.40       | 0.00                      |
| 89                                                                                   | 43211503-LAP001 | MITHI LAPTOP, mid-range                            | unit            | 0                            | 0   | 0   | 0    | 0.00      | 0     | 0   | 0    | 0    | 0.00      | 0    | 0   | 0    | 0    | 0.00      | 0   | 0   | 0   | 0    | 0.00      | 0.00                        | 41,392.00       | 0.00                      |
| 90                                                                                   | 43201827-HD-X02 | EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0         | piece           | 3                            | 2   | 10  | 15   | 39,762.45 | 3     | 1   | 3    | 7    | 18,555.81 | 3    | 2   | 3    | 8    | 21,206.64 | 3   | 1   | 3   | 7    | 18,555.81 | 37.00                       | 2650.83         | 98080.71                  |
| 91                                                                                   | 43202010-FD-U01 | FLASH DRIVE, 16 GB capacity                        | piece           | 2                            | 3   | 8   | 13   | 2,176.72  | 2     | 3   | 5    | 10   | 1,674.40  | 2    | 3   | 5    | 10   | 1,674.40  | 2   | 3   | 8   | 13   | 2,176.72  | 46.00                       | 167.44          | 7702.24                   |

| Item & Specifications                         |                 |                                                    | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |  |
|-----------------------------------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------|-----------------------------|-----------------|---------------------------|--|
|                                               |                 |                                                    |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  | Q4 AMOUNT |                             |                 |                           |  |
| 92                                            | 43211708-MO-O01 | MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in ind | unit            | 3                            | 2   | 4   | 9   | 1,001.70  | 0     | 0   | 0    | 0   | 0.00      | 1    | 2   | 1    | 4   | 445.20    | 0   | 0   | 0   | 0   | 0.00      | 13.00                       | 111.30          | 1446.90                   |  |
| 93                                            | 43211708-MO-O02 | MOUSE, WIRELESS, USB                               | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 154.00          | 0.00                      |  |
| 94                                            | 43212102-PR-D02 | PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column    | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 38100.97        | 0.00                      |  |
| 95                                            | 43212102-PR-D01 | PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns     | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 9191.52         | 0.00                      |  |
| 96                                            | 43212105-PR-L01 | PRINTER, laser, monochrome                         | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 724.88          | 0.00                      |  |
| 97                                            | 43212105-PR-L02 | PRINTER, laser, colored                            | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 7899.00         | 0.00                      |  |
| OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES |                 |                                                    |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |                 |                           |  |
| 98                                            | 44121710-CH-W01 | CHALK, molded, white, dustless, length: 78mm min   | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 29.64           | 0.00                      |  |
| 99                                            | 44122105-BF-C01 | CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)   | box             | 15                           | 16  | 15  | 46  | 416.30    | 15    | 16  | 15   | 46  | 416.30    | 15   | 16  | 15   | 46  | 416.30    | 15  | 16  | 15  | 46  | 416.30    | 184.00                      | 9.05            | 1665.20                   |  |
| 100                                           | 44122105-BF-C02 | CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)   | box             | 20                           | 20  | 20  | 60  | 916.20    | 18    | 19  | 18   | 55  | 839.85    | 18   | 19  | 18   | 55  | 839.85    | 18  | 19  | 18  | 55  | 839.85    | 225.00                      | 15.27           | 3435.75                   |  |
| 101                                           | 44122105-BF-C03 | CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)   | box             | 20                           | 20  | 20  | 60  | 1,248.00  | 18    | 19  | 18   | 55  | 1,144.00  | 18   | 19  | 18   | 55  | 1,144.00  | 18  | 19  | 18  | 55  | 1,144.00  | 225.00                      | 20.80           | 4680.00                   |  |
| 102                                           | 44122105-BF-C04 | CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)   | box             | 14                           | 13  | 14  | 41  | 1,961.44  | 14    | 13  | 14   | 41  | 1,961.44  | 14   | 13  | 14   | 41  | 1,961.44  | 14  | 13  | 14  | 41  | 1,961.44  | 164.00                      | 47.84           | 7845.76                   |  |
| 103                                           | 44121801-CT-R01 | CORRECTION TAPE, film base type, UL 6m min         | piece           | 46                           | 18  | 46  | 110 | 1,542.20  | 46    | 18  | 46   | 110 | 1,542.20  | 46   | 18  | 46   | 110 | 1,542.20  | 46  | 18  | 46  | 110 | 1,542.20  | 440.00                      | 14.02           | 6168.80                   |  |
| 104                                           | 44111515-DF-B01 | DATA FILE BOX, made of chipboard, with closed ends | piece           | 3                            | 0   | 3   | 6   | 463.20    | 3     | 0   | 3    | 6   | 463.20    | 3    | 0   | 3    | 6   | 463.20    | 3   | 0   | 3   | 6   | 463.20    | 24.00                       | 77.20           | 1852.80                   |  |
| 105                                           | 44122011-DF-F01 | DATA FOLDER, made of chipboard, taglia lock        | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 68.64           | 0.00                      |  |
| 106                                           | 44121506-EN-D01 | ENVELOPE, DOCUMENTARY, for A4 size document        | box             | 4                            | 1   | 4   | 9   | 6,057.81  | 4     | 1   | 4    | 9   | 6,057.81  | 4    | 1   | 4    | 9   | 6,057.81  | 4   | 1   | 4   | 9   | 6,057.81  | 36.00                       | 673.09          | 24231.24                  |  |
| 107                                           | 44121506-EN-D02 | ENVELOPE, DOCUMENTARY, for legal size document     | box             | 4                            | 1   | 4   | 9   | 8,344.44  | 4     | 1   | 4    | 9   | 8,344.44  | 4    | 1   | 4    | 9   | 8,344.44  | 4   | 1   | 4   | 9   | 8,344.44  | 36.00                       | 927.16          | 33377.76                  |  |
| 108                                           | 44121506-EN-X01 | ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc | box             | 3                            | 0   | 3   | 6   | 4,430.40  | 3     | 0   | 3    | 6   | 4,430.40  | 3    | 0   | 3    | 6   | 4,430.40  | 3   | 0   | 3   | 6   | 4,430.40  | 24.00                       | 738.40          | 17721.60                  |  |
| 109                                           | 44121506-EN-X02 | ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min | piece           | 64                           | 7   | 64  | 135 | 4,116.15  | 64    | 7   | 64   | 135 | 4,116.15  | 64   | 7   | 64   | 135 | 4,116.15  | 64  | 7   | 64  | 135 | 4,116.15  | 540.00                      | 30.49           | 16464.60                  |  |
| 110                                           | 44121506-EN-M02 | ENVELOPE, mailing, white, 70gsm                    | box             | 5                            | 5   | 10  | 20  | 7,564.00  | 5     | 5   | 10   | 20  | 7,564.00  | 5    | 5   | 10   | 20  | 7,564.00  | 5   | 5   | 10  | 20  | 7,564.00  | 80.00                       | 378.20          | 30256.00                  |  |
| 111                                           | 44121504-EN-W02 | ENVELOPE, mailing, white, with window              | box             | 0                            | 0   | 3   | 3   | 1,301.04  | 0     | 3   | 0    | 3   | 1,301.04  | 0    | 0   | 3    | 3   | 1,301.04  | 0   | 0   | 3   | 3   | 1,301.04  | 12.00                       | 433.68          | 5204.16                   |  |
| 112                                           | 44111912-ER-B01 | ERASER, FELT, for blackboard/whiteboard            | piece           | 7                            | 7   | 7   | 21  | 216.30    | 1     | 0   | 6    | 7   | 72.10     | 1    | 0   | 6    | 7   | 72.10     | 1   | 0   | 6   | 7   | 72.10     | 42.00                       | 10.30           | 432.60                    |  |
| 113                                           | 44122118-FA-P01 | FASTENER, METAL, 70mm between prongs               | box             | 40                           | 6   | 40  | 86  | 7,173.26  | 40    | 6   | 40   | 86  | 7,173.26  | 40   | 6   | 40   | 86  | 7,173.26  | 40  | 6   | 40  | 86  | 7,173.26  | 344.00                      | 83.41           | 28693.04                  |  |
| 114                                           | 44111515-FO-X01 | FILE ORGANIZER, expanding, plastic, 12 pockets     | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 86.04           | 0.00                      |  |
| 115                                           | 44122018-FT-D01 | FILE TAB DIVIDER, bristol board, for A4            | set             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 11.13           | 0.00                      |  |
| 116                                           | 44122018-FT-D02 | FILE TAB DIVIDER, bristol board, for legal         | set             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 14.23           | 0.00                      |  |
| 117                                           | 44122011-FO-F01 | FOLDER, FANCY, for A4 size documents               | bundle          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 270.40          | 0.00                      |  |
| 118                                           | 44122011-FO-F02 | FOLDER, FANCY, for legal size documents            | bundle          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 311.88          | 0.00                      |  |
| 119                                           | 44122011-FO-L01 | FOLDER, L-TYPE, PLASTIC, for A4 size documents     | pack            | 0                            | 0   | 3   | 3   | 514.29    | 0     | 0   | 3    | 3   | 514.29    | 0    | 0   | 3    | 3   | 514.29    | 0   | 0   | 3   | 3   | 514.29    | 12.00                       | 171.43          | 2057.16                   |  |
| 120                                           | 44122011-FO-L02 | FOLDER, L-TYPE, PLASTIC, for legal size documents  | pack            | 0                            | 0   | 3   | 3   | 729.72    | 0     | 0   | 3    | 3   | 729.72    | 0    | 0   | 3    | 3   | 729.72    | 0   | 0   | 3   | 3   | 729.72    | 12.00                       | 243.24          | 2918.88                   |  |
| 121                                           | 44122027-FO-P01 | FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)     | box             | 32                           | 1   | 28  | 61  | 58,111.04 | 32    | 1   | 28   | 61  | 58,111.04 | 32   | 1   | 28   | 61  | 58,111.04 | 32  | 1   | 28  | 61  | 58,111.04 | 244.00                      | 952.64          | 232444.16                 |  |
| 122                                           | 44122011-FO-T03 | FOLDER, TAGBOARD, for A4 size documents            | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 279.00          | 0.00                      |  |
| 123                                           | 44122011-FO-T04 | FOLDER, TAGBOARD, for legal size documents         | pack            | 0                            | 1   | 0   | 1   | 321.36    | 0     | 1   | 0    | 1   | 321.36    | 0    | 1   | 0    | 1   | 321.36    | 0   | 1   | 0   | 1   | 321.36    | 4.00                        | 321.36          | 1285.44                   |  |
| 124                                           | 44122008-IT-T01 | INDEX TAB, self-adhesive, transparent              | box             | 5                            | 6   | 5   | 16  | 906.88    | 5     | 6   | 5    | 16  | 906.88    | 5    | 6   | 5    | 16  | 906.88    | 5   | 6   | 5   | 16  | 906.88    | 64.00                       | 56.68           | 3627.52                   |  |
| 125                                           | 44111515-MF-B02 | MAGAZINE FILE BOX, LARGE size, made of chipboard   | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 41.60           | 0.00                      |  |
| 126                                           | 44121716-MA-F01 | MARKER, FLUORESCENT, 3 assorted colors per set     | set             | 9                            | 11  | 12  | 32  | 1,493.76  | 9     | 11  | 12   | 32  | 1,493.76  | 9    | 11  | 12   | 32  | 1,493.76  | 9   | 11  | 12  | 32  | 1,493.76  | 128.00                      | 46.68           | 5975.04                   |  |
| 127                                           | 44121708-MW-B01 | MARKER, whiteboard, black, felt tip, bullet type   | piece           | 9                            | 8   | 9   | 26  | 347.88    | 9     | 8   | 9    | 26  | 347.88    | 9    | 8   | 9    | 26  | 347.88    | 9   | 8   | 9   | 26  | 347.88    | 104.00                      | 13.38           | 1391.52                   |  |
| 128                                           | 44121708-MW-B02 | MARKER, whiteboard, blue, felt tip, bullet type    | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 13.38           | 0.00                      |  |
| 129                                           | 44121708-MW-B03 | MARKER, whiteboard, red, felt tip, bullet type     | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 13.38           | 0.00                      |  |
| 130                                           | 44121708-MP-B01 | MARKER, PERMANENT, bullet type, black              | piece           | 16                           | 14  | 16  | 46  | 413.08    | 16    | 14  | 16   | 46  | 413.08    | 16   | 14  | 16   | 46  | 413.08    | 16  | 14  | 16  | 46  | 413.08    | 184.00                      | 8.98            | 1652.32                   |  |
| 131                                           | 44121708-MP-B02 | MARKER, PERMANENT, bullet type, blue               | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   |     |     |     |           |                             |                 |                           |  |

| Item & Specifications                        |                 |                                                      | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     | Total Quantity for the year | Price Catalogue | Total Amount for the year |           |  |
|----------------------------------------------|-----------------|------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------------------------|-----------------|---------------------------|-----------|--|
|                                              |                 |                                                      |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  |                             |                 |                           | Q4 AMOUNT |  |
| 133                                          | 44122104-PC-G01 | PAPER CLIP, vinyl/plastic coat, length: 32mm min     | box             | 42                           | 10  | 39  | 91  | 706.16    | 42    | 10  | 39   | 91  | 706.16    | 42   | 10  | 39   | 91  | 706.16    | 42  | 10  | 39  | 91  | 706.16                      | 364.00          | 7.76                      | 2824.64   |  |
| 134                                          | 44122104-PC-J02 | PAPER CLIP, vinyl/plastic coat, length: 50mm min     | box             | 45                           | 13  | 42  | 100 | 1,714.00  | 45    | 13  | 42   | 100 | 1,714.00  | 45   | 13  | 42   | 100 | 1,714.00  | 45  | 13  | 42  | 100 | 1,714.00                    | 400.00          | 17.14                     | 6856.00   |  |
| 135                                          | 44121706-PE-L01 | PENCIL, lead, w/ eraser, wood cased, hardness: HB    | box             | 23                           | 14  | 20  | 57  | 1,185.03  | 23    | 14  | 20   | 57  | 1,185.03  | 23   | 14  | 20   | 57  | 1,185.03  | 23  | 14  | 20  | 57  | 1,185.03                    | 228.00          | 20.79                     | 4740.12   |  |
| 136                                          | 44122037-RB-P10 | RING BINDER, plastic, 32mm, 84 rings                 | bundle          | 4                            | 5   | 4   | 13  | 3,117.27  | 4     | 5   | 4    | 13  | 3,117.27  | 4    | 5   | 4    | 13  | 3,117.27  | 4   | 5   | 4   | 13  | 3,117.27                    | 52.00           | 239.79                    | 12469.08  |  |
| 137                                          | 44122101-RU-B01 | RUBBER BAND, 70mm min lay flat length (#18)          | box             | 1                            | 4   | 2   | 7   | 766.50    | 1     | 4   | 2    | 7   | 766.50    | 2    | 4   | 2    | 8   | 876.00    | 1   | 4   | 2   | 7   | 766.50                      | 29.00           | 109.50                    | 3175.50   |  |
| 138                                          | 44121905-SP-F01 | STAMP PAD, FELT, bed dimension: 60mm x 100mm min     | piece           | 1                            | 2   | 4   | 7   | 244.65    | 1     | 2   | 4    | 7   | 244.65    | 2    | 2   | 4    | 8   | 279.60    | 0   | 2   | 3   | 5   | 174.75                      | 27.00           | 34.95                     | 943.65    |  |
| 139                                          | 44121612-BL-H01 | CUTTER BLADE, for heavy duty cutter                  | piece           | 7                            | 1   | 3   | 11  | 163.02    | 2     | 1   | 1    | 4   | 59.28     | 2    | 2   | 4    | 8   | 118.56    | 1   | 0   | 0   | 1   | 14.82                       | 24.00           | 14.82                     | 355.68    |  |
| 140                                          | 44121612-CU-H01 | CUTTER KNIFE, for general purpose                    | piece           | 4                            | 2   | 1   | 7   | 234.01    | 7     | 2   | 1    | 10  | 334.30    | 4    | 2   | 4    | 10  | 334.30    | 4   | 2   | 1   | 7   | 234.01                      | 34.00           | 33.43                     | 1136.62   |  |
| 141                                          | 44103202-DS-M01 | DATING AND STAMPING MACHINE, heavy duty              | piece           | 3                            | 0   | 0   | 3   | 1,361.88  | 0     | 1   | 0    | 1   | 453.96    | 0    | 0   | 0    | 0   | 0.00      | 0   | 1   | 0   | 1   | 453.96                      | 5.00            | 453.96                    | 2269.80   |  |
| 142                                          | 44121619-PS-M01 | PENCIL SHARPENER, manual, single cutter head         | piece           | 14                           | 0   | 0   | 14  | 2,839.20  | 0     | 1   | 1    | 2   | 405.60    | 0    | 0   | 0    | 0   | 0.00      | 0   | 1   | 0   | 1   | 202.80                      | 17.00           | 202.80                    | 3447.60   |  |
| 143                                          | 44101602-PU-P01 | PUNCHER, paper, heavy duty, with two hole guide      | piece           | 2                            | 1   | 0   | 3   | 395.88    | 0     | 0   | 1    | 1   | 131.96    | 0    | 0   | 0    | 0   | 0.00      | 0   | 1   | 0   | 1   | 131.96                      | 5.00            | 131.96                    | 659.80    |  |
| 144                                          | 44121618-SS-S01 | SCISSORS, symmetrical, blade length: 65mm min        | pair            | 4                            | 1   | 0   | 5   | 202.80    | 1     | 1   | 2    | 4   | 162.24    | 1    | 1   | 0    | 2   | 81.12     | 1   | 1   | 0   | 2   | 81.12                       | 13.00           | 40.56                     | 527.28    |  |
| 145                                          | 44121615-ST-S01 | STAPLER, STANDARD TYPE, load cap: 200 staples min    | piece           | 3                            | 0   | 0   | 3   | 530.40    | 0     | 2   | 3    | 5   | 884.00    | 0    | 0   | 3    | 3   | 530.40    | 0   | 2   | 0   | 2   | 353.60                      | 13.00           | 176.80                    | 2298.40   |  |
| 146                                          | 44121615-ST-B01 | STAPLER, BINDER TYPE, heavy duty, desktop            | unit            | 2                            | 0   | 0   | 2   | 1,828.32  | 0     | 0   | 1    | 1   | 914.16    | 0    | 0   | 0    | 0   | 0.00      | 1   | 0   | 0   | 1   | 914.16                      | 4.00            | 914.16                    | 3656.64   |  |
| 147                                          | 44121613-SR-P01 | STAPLE REMOVER, PLIER-TYPE                           | piece           | 2                            | 0   | 0   | 2   | 49.80     | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 1   | 0   | 0   | 1   | 24.90                       | 3.00            | 24.90                     | 74.70     |  |
| 148                                          | 44121605-TD-T01 | TAPE DISPENSER, TABLE TOP, for 24mm width tape       | piece           | 0                            | 1   | 5   | 6   | 385.20    | 0     | 1   | 2    | 3   | 192.60    | 0    | 0   | 2    | 2   | 128.40    | 0   | 1   | 1   | 2   | 128.40                      | 13.00           | 64.20                     | 834.60    |  |
| 149                                          | 44101602-PB-M01 | BINDING AND PUNCHING MACHINE, binding cap: 50mm      | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 9534.72                   | 0.00      |  |
| 150                                          | 44101807-CA-C01 | CALCULATOR, compact, 12 digits                       | unit            | 1                            | 0   | 7   | 8   | 2,774.80  | 1     | 0   | 5    | 6   | 2,081.10  | 1    | 0   | 5    | 6   | 2,081.10  | 1   | 0   | 1   | 2   | 693.70                      | 22.00           | 346.85                    | 7630.70   |  |
| 151                                          | 44101714-FX-M01 | FACSIMILE MACHINE, uses thermal paper                | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 5642.00                   | 0.00      |  |
| 152                                          | 44101601-PT-M01 | PAPER TRIMMER/CUTTING MACHINE, max paper size: B4    | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 9297.60                   | 0.00      |  |
| 153                                          | 44101603-PS-M01 | PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level) | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 5699.20                   | 0.00      |  |
| PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES |                 |                                                      |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |                 |                           |           |  |
| 154                                          | 44103109-BR-D05 | DRUM CART, BROTHER DR-3455                           | Cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 6947.20                   | 0.00      |  |
| 155                                          | 44103105-BR-B04 | INK CART, BROTHER LC67B, Black                       | Cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 910.00                    | 0.00      |  |
| 156                                          | 44103105-BR-B05 | INK CART, BROTHER LC67HYBK, Black                    | Cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 1601.60                   | 0.00      |  |
| 157                                          | 44103109-BR-D06 | TONER CART, BROTHER DR-451CL, high yield 3000 pag    | Cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 6760.00                   | 0.00      |  |
| 158                                          | 44103103-BR-B16 | TONER CART, BROTHER TN-456 BLACK, high yield 6500    | Cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 5080.40                   | 0.00      |  |
| 159                                          | 44103103-BR-C03 | TONER CART, BROTHER TN-456 CYAN, high yield 6500     | Cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 8569.60                   | 0.00      |  |
| 160                                          | 44103103-BR-M03 | TONER CART, BROTHER TN-456 MAGENTA, high yield 65    | Cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 8569.60                   | 0.00      |  |
| 161                                          | 44103103-BR-Y03 | TONER CART, BROTHER TN-456 YELLOW, high yield 650    | Cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 8569.60                   | 0.00      |  |
| 162                                          | 44103103-SA-B03 | TONER CART, SAMSUNG ML-D2850B, Black                 | Cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 5116.80                   | 0.00      |  |
| 163                                          | 44103105-CA-C04 | INK CART, CANON CL-741, Col.                         | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 989.04                    | 0.00      |  |
| 164                                          | 44103105-CA-C02 | INK CART, CANON CL-811, Colored                      | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 1029.60                   | 0.00      |  |
| 165                                          | 44103105-CA-B04 | INK CART, CANON PG-740, Black                        | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 754.00                    | 0.00      |  |
| 166                                          | 44103105-CA-B02 | INK CART, CANON PG-810, Black                        | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 780.00                    | 0.00      |  |
| 167                                          | 44103105-EP-B17 | INK CART, EPSON C13T664100 (T6641), Black            | cart            | 2                            | 2   | 2   | 6   | 1,497.60  | 2     | 2   | 2    | 6   | 1,497.60  | 2    | 2   | 2    | 6   | 1,497.60  | 2   | 2   | 2   | 6   | 1,497.60                    | 24.00           | 249.60                    | 5990.40   |  |
| 168                                          | 44103105-EP-C17 | INK CART, EPSON C13T664200 (T6642), Cyan             | cart            | 2                            | 2   | 2   | 6   | 1,497.60  | 2     | 2   | 2    | 6   | 1,497.60  | 2    | 2   | 2    | 6   | 1,497.60  | 2   | 2   | 2   | 6   | 1,497.60                    | 24.00           | 249.60                    | 5990.40   |  |
| 169                                          | 44103105-EP-M17 | INK CART, EPSON C13T664300 (T6643), Magenta          | cart            | 2                            | 2   | 2   | 6   | 1,497.60  | 2     | 2   | 2    | 6   | 1,497.60  | 2    | 2   | 2    | 6   | 1,497.60  | 2   | 2   | 2   | 6   | 1,497.60                    | 24.00           | 249.60                    | 5990.40   |  |
| 170                                          | 44103105-EP-Y17 | INK CART, EPSON C13T664400 (T6644), Yellow           | cart            | 2                            | 2   | 2   | 6   | 1,497.60  | 2     | 2   | 2    | 6   | 1,497.60  | 2    | 2   | 2    | 6   | 1,497.60  | 2   | 2   | 2   | 6   | 1,497.60                    | 24.00           | 249.60                    | 5990.40   |  |
| 171                                          | 44103105-HP-B40 | INK CART, HP C2P04AA (HP62) Black                    | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 773.76                    | 0.00      |  |
| 172                                          | 44103105-HP-T40 | INK CART, HP C2P06AA (HP62) Tri-color                | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0.00            | 950.56                    | 0.00      |  |
| 173                                          | 44103105-HP-B09 | INK CART, HP C9351AA, (HP21), Black                  | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0</ |           |      |     |      |     |           |     |     |     |     |                             |                 |                           |           |  |

| Item & Specifications |                 |                                                    | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |
|-----------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------------|---------------------------|
|                       |                 |                                                    |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                 |                           |
| 174                   | 44103105-HP-T10 | INK CART, HP C9352AA, (HP22), Tri-color            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 920.40          | 0.00                      |
| 175                   | 44103105-HP-P48 | Ink Cartridge, HP C9397A (HP72) 69ml Photo Black   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1996.80         | 0.00                      |
| 176                   | 44103105-HP-C48 | Ink Cartridge, HP C9398A (HP72) 69ml Cyan          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1996.80         | 0.00                      |
| 177                   | 44103105-HP-M48 | Ink Cartridge, HP C9399A (HP72) 69ml Magenta       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1996.80         | 0.00                      |
| 178                   | 44103105-HP-Y48 | Ink Cartridge, HP C9400A (HP72) 69ml Yellow        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1996.80         | 0.00                      |
| 179                   | 44103105-HP-G48 | Ink Cartridge, HP C9401A (HP72) 69ml Gray          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1996.80         | 0.00                      |
| 180                   | 44103105-HP-B48 | Ink Cartridge, HP C9403A (HP72) 130ml Matte Black  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3016.00         | 0.00                      |
| 181                   | 44103105-HP-B17 | INK CART, HP CC640WA, (HP60), Black                | cart            | 5                            | 5   | 5   | 15 | 11,544.00 | 5     | 5   | 5    | 15 | 11,544.00 | 5    | 5   | 5    | 15 | 11,544.00 | 5   | 5   | 5   | 15 | 11,544.00 | 60.00                       | 769.60          | 46176.00                  |
| 182                   | 44103105-HP-T17 | INK CART, HP CC643WA, (HP60), Tri-color            | cart            | 5                            | 5   | 5   | 15 | 13,728.00 | 5     | 5   | 5    | 15 | 13,728.00 | 5    | 5   | 5    | 15 | 13,728.00 | 5   | 5   | 5   | 15 | 13,728.00 | 60.00                       | 915.20          | 54912.00                  |
| 183                   | 44103105-HP-B35 | INK CART, HP CD887AA, (HP703), Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08          | 0.00                      |
| 184                   | 44103105-HP-T35 | INK CART, HP CD888AA, (HP703), Tri-color           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08          | 0.00                      |
| 185                   | 44103105-HX-C40 | INK CART, HP CD972AA, (HP 920XL), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 641.68          | 0.00                      |
| 186                   | 44103105-HX-M40 | INK CART, HP CD973AA, (HP 920XL), Magenta          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 641.68          | 0.00                      |
| 187                   | 44103105-HX-Y40 | INK CART, HP CD974AA, (HP 920XL), Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 641.68          | 0.00                      |
| 188                   | 44103105-HX-B40 | INK CART, HP CD975AA, (HP 920XL), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1269.84         | 0.00                      |
| 189                   | 44103105-HP-B20 | INK CART, HP CH561WA, (HP61), Black                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 656.24          | 0.00                      |
| 190                   | 44103105-HP-T20 | INK CART, HP CH562WA, (HP61), Tricolor             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 821.60          | 0.00                      |
| 191                   | 44103105-HP-B49 | INK CART, HP CH565A (HP82) Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1944.80         | 0.00                      |
| 192                   | 44103105-HP-C49 | INK CART, HP CH566A (HP82) Cyan                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1539.20         | 0.00                      |
| 193                   | 44103105-HP-M49 | INK CART, HP CH567A (HP82) Magenta                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1539.20         | 0.00                      |
| 194                   | 44103105-HP-Y49 | INK CART, HP CH568A (HP82) Yellow                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1539.20         | 0.00                      |
| 195                   | 44103105-HX-B43 | INK CART, HP CN045AA, (HP950XL), Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1570.40         | 0.00                      |
| 196                   | 44103105-HX-C43 | INK CART, HP CN046AA, (HP951XL), Cyan              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1165.84         | 0.00                      |
| 197                   | 44103105-HX-M43 | INK CART, HP CN047AA, (HP951XL), Magenta           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1165.84         | 0.00                      |
| 198                   | 44103105-HX-Y43 | INK CART, HP CN048AA, (HP951XL). Yellow            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1165.84         | 0.00                      |
| 199                   | 44103105-HP-B36 | INK CART, HP CN692AA, (HP704), Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08          | 0.00                      |
| 200                   | 44103105-HP-T36 | INK CART, HP CN693AA, (HP704), Tri-color           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08          | 0.00                      |
| 201                   | 44103105-HP-B33 | INK CART, HP CZ107AA, (HP678), Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08          | 0.00                      |
| 202                   | 44103105-HP-T33 | INK CART, HP CZ108AA, (HP678), Tricolor            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08          | 0.00                      |
| 203                   | 44103105-HP-B42 | INK CART, HP CZ121A (HP685A), Black                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 366.08          | 0.00                      |
| 204                   | 44103105-HP-C33 | INK CART, HP CZ122A (HP685A), Cyan                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 249.60          | 0.00                      |
| 205                   | 44103105-HP-M33 | INK CART, HP CZ123A (HP685A), Magenta              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 249.60          | 0.00                      |
| 206                   | 44103105-HP-Y33 | INK CART, HP CZ124A (HP685A), Yellow               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 249.60          | 0.00                      |
| 207                   | 44103105-HP-T43 | Ink Cartridge, HP F6V26AA (HP680) Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 405.60          | 0.00                      |
| 208                   | 44103105-HP-B43 | Ink Cartridge, HP F6V27AA (HP680) Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 405.60          | 0.00                      |
| 209                   | 44103105-HP-C50 | Ink Cartridge, HP L0S51AA (HP955) Cyan Original    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 995.75          | 0.00                      |
| 210                   | 44103105-HP-M50 | Ink Cartridge, HP L0S54AA (HP955) Magenta Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 995.75          | 0.00                      |
| 211                   | 44103105-HP-Y50 | Ink Cartridge, HP L0S57AA (HP955) Yellow Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 995.75          | 0.00                      |
| 212                   | 44103105-HP-B50 | Ink Cartridge, HP L0S60AA (HP955) Black Original   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4956.60         | 0.00                      |
| 213                   | 44103105-HX-C48 | Ink Cartridge, HP L0S63AA (HP955XL) Cyan Original  | cart            | 1                            | 0   | 1   | 2  | 2,425.28  | 1     | 0   | 1    | 2  | 2,425.28  | 1    | 0   | 1    | 2  | 2,425.28  | 1   | 0   | 1   | 2  | 2,425.28  | 8.00                        | 1212.64         | 9701.12                   |
| 214                   | 44103105-HX-M48 | Ink Cartridge, HP L0S66AA (HP955XL) Magenta Origin | cart            | 1                            | 0   | 1   | 2  | 2,425.28  | 1     | 0   | 1    | 2  | 2,425.28  | 1    | 0   | 1    | 2  | 2,425.28  | 1   | 0   | 1   | 2  | 2,425.28  | 8.00                        | 1212.64         | 9701.12                   |
| 215                   | 44103105-HX-Y48 | Ink Cartridge, HP L0S69AA (HP955XL) Yellow Origina | cart            | 1                            | 0   | 1   | 2  | 2,425.28  | 1     | 0   | 1    | 2  | 2,425.28  | 1    | 0   | 1    | 2  | 2,425.28  | 1   | 0   | 1   | 2  | 2,425.28  | 8.00                        | 1212.64         | 9701.12                   |

| Item & Specifications |                 |                                                    | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |
|-----------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------------|---------------------------|
|                       |                 |                                                    |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                 |                           |
| 216                   | 44103105-HX-B48 | Ink Cartridge, HP L0S72AA (HP955XL) Black Original | cart            | 2                            | 1   | 2   | 5  | 8,221.20  | 2     | 1   | 2    | 5  | 8,221.20  | 2    | 1   | 2    | 5  | 8,221.20  | 2   | 1   | 2   | 5  | 8,221.20  | 20.00                       | 1644.24         | 32884.80                  |
| 217                   | 44103105-HP-C51 | Ink Cartridge, HP T6L89AA (HP905) Cyan Original    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 453.62          | 0.00                      |
| 218                   | 44103105-HP-M51 | Ink Cartridge, HP T6L93AA (HP905) Magenta Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 453.62          | 0.00                      |
| 219                   | 44103105-HP-Y51 | Ink Cartridge, HP T6L97AA (HP905) Yellow Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 453.62          | 0.00                      |
| 220                   | 44103105-HP-B51 | Ink Cartridge, HP T6M01AA (HP905) Black Original   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 741.28          | 0.00                      |
| 221                   | 44103112-EP-R05 | RIBBON CART, EPSON C13S015516 (#8750), Black       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 77.43           | 0.00                      |
| 222                   | 44103112-EP-R07 | RIBBON CART, EPSON C13S015531 (S015086), Black     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 736.32          | 0.00                      |
| 223                   | 44103112-EP-R13 | RIBBON CART, EPSON C13S015632, Black, for LX-310   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 77.94           | 0.00                      |
| 224                   | 44103103-BR-B03 | TONER CART, BROTHER TN-2025, Black                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2685.28         | 0.00                      |
| 225                   | 44103103-BR-B04 | TONER CART, BROTHER TN-2130, Black                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1892.80         | 0.00                      |
| 226                   | 44103103-BR-B05 | TONER CART, BROTHER TN-2150, Black                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2685.28         | 0.00                      |
| 227                   | 44103103-BR-B09 | TONER CART, BROTHER TN-3320, Black                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3567.20         | 0.00                      |
| 228                   | 44103103-BR-B11 | TONER CART, BROTHER TN-3350, Black, for HL5450DN   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5002.40         | 0.00                      |
| 229                   | 44103103-HP-B12 | TONER CART, HP CB435A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3380.00         | 0.00                      |
| 230                   | 44103103-HP-B14 | TONER CART, HP CB540A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3337.36         | 0.00                      |
| 231                   | 44103103-HP-B18 | TONER CART, HP CE255A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7332.00         | 0.00                      |
| 232                   | 44103103-HP-B21 | TONER CART, HP CE278A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3952.00         | 0.00                      |
| 233                   | 44103103-HP-B22 | TONER CART, HP CE285A (HP85A), Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3432.00         | 0.00                      |
| 234                   | 44103103-HP-B23 | TONER CART, HP CE310A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2360.80         | 0.00                      |
| 235                   | 44103103-HP-C23 | TONER CART, HP CE311A, Cyan                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2542.80         | 0.00                      |
| 236                   | 44103103-HP-Y23 | TONER CART, HP CE312A, Yellow                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2542.80         | 0.00                      |
| 237                   | 44103103-HP-M23 | TONER CART, HP CE313A, Magenta                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2542.80         | 0.00                      |
| 238                   | 44103103-HP-B24 | TONER CART, HP CE320A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2916.16         | 0.00                      |
| 239                   | 44103103-HP-C24 | TONER CART, HP CE321A, Cyan                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3072.16         | 0.00                      |
| 240                   | 44103103-HP-Y24 | TONER CART, HP CE322A, Yellow                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3072.16         | 0.00                      |
| 241                   | 44103103-HP-M24 | TONER CART, HP CE323A, Magenta                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3072.16         | 0.00                      |
| 242                   | 44103103-HP-B25 | TONER CART, HP CE390A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7856.16         | 0.00                      |
| 243                   | 44103103-HP-B26 | TONER CART, HP CE400A, Black                       | cart            | 1                            | 1   | 1   | 3  | 20,701.20 | 1     | 1   | 1    | 3  | 20,701.20 | 1    | 1   | 1    | 3  | 20,701.20 | 1   | 1   | 1   | 3  | 20,701.20 | 12.00                       | 6900.40         | 82804.80                  |
| 244                   | 44103103-HP-C26 | TONER CART, HP CE401A, Cyan                        | cart            | 1                            | 0   | 1   | 2  | 20,386.08 | 1     | 0   | 1    | 2  | 20,386.08 | 1    | 0   | 1    | 2  | 20,386.08 | 1   | 0   | 1   | 2  | 20,386.08 | 8.00                        | 10193.04        | 81544.32                  |
| 245                   | 44103103-HP-Y26 | TONER CART, HP CE402A, Yellow                      | cart            | 1                            | 0   | 1   | 2  | 20,386.08 | 1     | 0   | 1    | 2  | 20,386.08 | 1    | 0   | 1    | 2  | 20,386.08 | 1   | 0   | 1   | 2  | 20,386.08 | 8.00                        | 10193.04        | 81544.32                  |
| 246                   | 44103103-HP-M26 | TONER CART, HP CE403A, Magenta                     | cart            | 1                            | 0   | 1   | 2  | 20,386.08 | 1     | 0   | 1    | 2  | 20,386.08 | 1    | 0   | 1    | 2  | 20,386.08 | 1   | 0   | 1   | 2  | 20,386.08 | 8.00                        | 10193.04        | 81544.32                  |
| 247                   | 44103103-HP-B27 | TONER CART, HP CE410A, (HP305), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4201.60         | 0.00                      |
| 248                   | 44103103-HP-C27 | TONER CART, HP CE411A, (HP305), Cyan               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6011.20         | 0.00                      |
| 249                   | 44103103-HP-Y27 | TONER CART, HP CE412A, (HP305), Yellow             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6011.20         | 0.00                      |
| 250                   | 44103103-HP-M27 | TONER CART, HP CE413A, (HP305), Magenta            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6011.20         | 0.00                      |
| 251                   | 44103103-HP-B28 | TONER CART, HP CE505A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4466.80         | 0.00                      |
| 252                   | 44103103-HX-B28 | TONER CART, HP CE505X, Black, high cap             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7332.00         | 0.00                      |
| 253                   | 44103103-HP-B52 | Toner Cartridge, HP CF217A (HP17A) Black LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3044.01         | 0.00                      |
| 254                   | 44103103-HP-B53 | Toner Cartridge, HP CF226A (HP26A) Black LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5787.60         | 0.00                      |
| 255                   | 44103103-HP-B55 | Toner Cartridge, HP CF280A, LaserJet Pro M401/M425 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5200.00         | 0.00                      |
| 256                   | 44103103-HP-B51 | HP Toner CF280XC                                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7112.56         | 0.00                      |
| 257                   | 44103103-HP-B56 | Toner Cartridge, HP CF281A (HP81A) Black LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8606.00         | 0.00                      |

| Item & Specifications                   |                 |                                                    | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |  |
|-----------------------------------------|-----------------|----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------------|---------------------------|--|
|                                         |                 |                                                    |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                 |                           |  |
| 258                                     | 44103103-HP-B57 | Toner Cartridge, HP CF283A (HP83A) LaserJet Black  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3241.70         | 0.00                      |  |
| 259                                     | 44103103-HX-B51 | Toner Cartridge, HP CF283XC (HP83X) Blk Contract L | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4056.00         | 0.00                      |  |
| 260                                     | 44103103-HP-B58 | Toner Cartridge, HP CF287A (HP87) black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 10051.00        | 0.00                      |  |
| 261                                     | 44103103-HX-B52 | Toner Cartridge, HP CF325XC (HP25X) Black LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 13156.00        | 0.00                      |  |
| 262                                     | 44103103-HP-B60 | Toner Cartridge, HP CF350A Black LJ                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2901.60         | 0.00                      |  |
| 263                                     | 44103103-HP-C60 | Toner Cartridge, HP CF351A Cyan LJ                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2953.60         | 0.00                      |  |
| 264                                     | 44103103-HP-Y60 | Toner Cartridge, HP CF352A Yellow LJ               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2953.60         | 0.00                      |  |
| 265                                     | 44103103-HP-M60 | Toner Cartridge, HP CF353A Magenta LJ              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2953.60         | 0.00                      |  |
| 266                                     | 44103103-HP-B61 | Toner Cartridge, HP CF360A (HP508A) Black LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7056.40         | 0.00                      |  |
| 267                                     | 44103103-HP-C61 | Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8846.24         | 0.00                      |  |
| 268                                     | 44103103-HP-Y61 | Toner Cartridge, HP CF362A (HP508A) Yellow LaserJe | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8846.24         | 0.00                      |  |
| 269                                     | 44103103-HP-M61 | Toner Cartridge, HP CF363A (HP508A) Magenta LaserJ | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 8846.24         | 0.00                      |  |
| 270                                     | 44103103-HP-B62 | Toner Cartridge, HP CF400A (HP201A) Black LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3429.78         | 0.00                      |  |
| 271                                     | 44103103-HP-C62 | Toner Cartridge, HP CF401A (HP201A) Cyan LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4043.83         | 0.00                      |  |
| 272                                     | 44103103-HP-Y62 | Toner Cartridge, HP CF402A (HP201A) Yellow LaserJe | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4043.83         | 0.00                      |  |
| 273                                     | 44103103-HP-M62 | Toner Cartridge, HP CF403A (HP201A) Magenta LaserJ | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4043.83         | 0.00                      |  |
| 274                                     | 44103103-HP-B63 | Toner Cartridge, HP CF410A (HP410A) black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4440.80         | 0.00                      |  |
| 275                                     | 44103103-HX-B54 | Toner Cartridge, HP CF410XC (HP410XC) black        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7441.20         | 0.00                      |  |
| 276                                     | 44103103-HP-C63 | Toner Cartridge, HP CF411A (HP410A) cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5616.00         | 0.00                      |  |
| 277                                     | 44103103-HX-C54 | Toner Cartridge, HP CF411XC (HP410XC) cyan         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7472.40         | 0.00                      |  |
| 278                                     | 44103103-HP-Y63 | Toner Cartridge, HP CF412A (HP410A) yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5616.00         | 0.00                      |  |
| 279                                     | 44103103-HX-Y54 | Toner Cartridge, HP CF412XC (HP410XC) yellow       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7472.40         | 0.00                      |  |
| 280                                     | 44103103-HP-M63 | Toner Cartridge, HP CF413A (HP410A) magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5616.00         | 0.00                      |  |
| 281                                     | 44103103-HX-M54 | Toner Cartridge, HP CF413XC (HP410XC) magenta      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7472.40         | 0.00                      |  |
| 282                                     | 44103103-HP-B34 | TONER CART, HP Q2612A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3900.00         | 0.00                      |  |
| 283                                     | 44103103-HP-B48 | TONER CART, HP Q7553A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4399.20         | 0.00                      |  |
| 284                                     | 44103103-SA-B06 | TONER CART, SAMSUNG MLT-D101S, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3406.00         | 0.00                      |  |
| 285                                     | 44103103-SA-B07 | TONER CART, SAMSUNG MLT-D103S, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2350.40         | 0.00                      |  |
| 286                                     | 44103103-SA-B08 | TONER CART, SAMSUNG MLT-D104S, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2454.40         | 0.00                      |  |
| 287                                     | 44103103-SA-B09 | TONER CART, SAMSUNG MLT-D105L, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3380.00         | 0.00                      |  |
| 288                                     | 44103103-SA-B14 | TONER CART, SAMSUNG MLT-D108S, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 2875.58         | 0.00                      |  |
| 289                                     | 44103103-SA-B21 | TONER CART, SAMSUNG MLT-D203E, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7259.20         | 0.00                      |  |
| 290                                     | 44103103-SA-B18 | TONER CART, SAMSUNG MLT-D203L, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3458.00         | 0.00                      |  |
| 291                                     | 44103103-SA-B20 | TONER CART, SAMSUNG MLT-D203U, black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6442.80         | 0.00                      |  |
| 292                                     | 44103103-SA-B12 | TONER CART, SAMSUNG MLT-D205E, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 7321.14         | 0.00                      |  |
| 293                                     | 44103103-SA-B05 | TONER CART, SAMSUNG MLT-D205L, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 3962.24         | 0.00                      |  |
| 294                                     | 44103103-SA-B10 | TONER CART, SAMSUNG SCX-D6555A, Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 4066.40         | 0.00                      |  |
| 295                                     | 44103103-BR-B15 | TONER CART, BROTHER TN-3478 Black                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6370.00         | 0.00                      |  |
| 296                                     | 44103103-CA-B00 | TONER CART, CANON CRG 324 II                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 13399.36        | 0.00                      |  |
| AUDIO AND VISUAL EQUIPMENT AND SUPPLIES |                 |                                                    |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |  |
| 297                                     | 45121517-DO-C02 | DOCUMENT CAMERA                                    | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 23623.60        | 0.00                      |  |
| 298                                     | 45111609-MM-P01 | MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens         | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 17472.00        | 0.00                      |  |

| Item & Specifications                                                                                                      |                  |                                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |
|----------------------------------------------------------------------------------------------------------------------------|------------------|------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------------|---------------------------|
|                                                                                                                            |                  |                                                                  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                 |                           |
| FLAG OR ACCESSORIES                                                                                                        |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |
| 299                                                                                                                        | 55121905-PH-F01  | PHILIPPINE NATIONAL FLAG, 100% polyester                         | piece           | 1                            | 1   | 1   | 3  | 854.52    | 1     | 1   | 1    | 3  | 854.52    | 1    | 1   | 1    | 3  | 854.52    | 1   | 1   | 1   | 3  | 854.52    | 12.00                       | 284.84          | 3418.08                   |
| PRINTED PUBLICATIONS                                                                                                       |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |
| 300                                                                                                                        | 55101524-RA-H01  | HANDBOOK (RA 9184), 7th Edition                                  | book            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 37.21           | 0.00                      |
| FIRE FIGHTING EQUIPMENT                                                                                                    |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |
| 301                                                                                                                        | 46191601-FE-M01  | FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs                          | unit            | 3                            | 1   | 0   | 4  | 4,576.00  | 0     | 1   | 0    | 1  | 1,144.00  | 0    | 1   | 0    | 1  | 1,144.00  | 0   | 1   | 0   | 1  | 1,144.00  | 7.00                        | 1144.00         | 8008.00                   |
| 302                                                                                                                        | 46191601-FE-H01  | FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs                         | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 5613.25         | 0.00                      |
| CONSUMER ELECTRONICS                                                                                                       |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |
| 303                                                                                                                        | 52161535-DV-R01  | DIGITAL VOICE RECORDER, memory: 4GB (expandable)                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 6415.64         | 0.00                      |
| FURNITURE AND FURNISHINGS                                                                                                  |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |
| 304                                                                                                                        | 56101504-CM-B01  | CHAIR, monobloc, beige, with backrest, w/o armrest               | piece           | 0                            | 0   | 2   | 2  | 607.36    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 303.68          | 607.36                    |
| 305                                                                                                                        | 56101504-CM-W01  | CHAIR,monobloc, white, with backrest, w/o armrest                | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 301.60          | 0.00                      |
| 306                                                                                                                        | 56101519-TM-S01  | TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min               | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1336.40         | 0.00                      |
| 307                                                                                                                        | 56101519-TM-S02  | TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min               | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 1315.60         | 0.00                      |
| ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES                                                                     |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |
| 308                                                                                                                        | 60121413-CB-P01  | CLEARBOOK, 20 transparent pockets, for A4 size                   | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 39.78           | 0.00                      |
| 309                                                                                                                        | 60121413-CB-P02  | CLEARBOOK, 20 transparent pockets, for LEGAL size                | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 42.38           | 0.00                      |
| 310                                                                                                                        | 60121534-ER-P01  | ERASER, PLASTIC/RUBBER, for pencil draft/writing                 | piece           | 5                            | 6   | 5   | 16 | 70.72     | 5     | 6   | 5    | 16 | 70.72     | 5    | 6   | 5    | 16 | 70.72     | 5   | 6   | 5   | 16 | 70.72     | 64.00                       | 4.42            | 282.88                    |
| 311                                                                                                                        | 60121524-SP-G01  | SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip                | piece           | 21                           | 15  | 21  | 57 | 1,972.77  | 15    | 15  | 15   | 45 | 1,557.45  | 14   | 12  | 14   | 40 | 1,384.40  | 20  | 12  | 20  | 52 | 1,799.72  | 194.00                      | 34.61           | 6714.34                   |
| 312                                                                                                                        | 60121524-SP-G02  | SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip                 | piece           | 8                            | 11  | 8   | 27 | 934.47    | 8     | 11  | 8    | 27 | 934.47    | 7    | 8   | 7    | 22 | 761.42    | 7   | 8   | 7   | 22 | 761.42    | 98.00                       | 34.61           | 3391.78                   |
| 313                                                                                                                        | 60121524-SP-G03  | SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip                  | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 34.61           | 0.00                      |
| 314                                                                                                                        | 60121124-WR-P01  | WRAPPING PAPER, kraft, 65gsm (~5%)                               | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 154.84          | 0.00                      |
| SOFTWARE                                                                                                                   |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |
| 1                                                                                                                          | 43231513-SFT-001 | Business function specific software                              | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 2                                                                                                                          | 43231602-SFT-002 | Finance accounting and enterprise resource planning ERP software | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
|                                                                                                                            | 43232004-SFT-003 | Computer game or entertainment software                          | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 4                                                                                                                          | 43232107-SFT-004 | Content authoring and editing software                           | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 5                                                                                                                          | 43232202-SFT-005 | Content management software                                      | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 6                                                                                                                          | 43232304-SFT-006 | Data management and query software                               | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 7                                                                                                                          | 43232402-SFT-007 | Development software                                             | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 8                                                                                                                          | 43232505-SFT-008 | Educational or reference software                                | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 9                                                                                                                          | 43232603-SFT-009 | Industry specific software                                       | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 10                                                                                                                         | 43232701-SFT-010 | Network applications software                                    | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 11                                                                                                                         | 43232802-SFT-011 | Network management software                                      | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 12                                                                                                                         | 43232905-SFT-012 | Networking software                                              | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 13                                                                                                                         | 43233004-SFT-013 | Operating environment software                                   | license         | 0                            | 0   | 1   | 1  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 0.00            | 0.00                      |
| 14                                                                                                                         | 43233205-SFT-014 | Security and protection software                                 | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 15                                                                                                                         | 43233405-SFT-015 | Utility and device driver software                               | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 16                                                                                                                         | 43233501-SFT-016 | Information exchange software                                    | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |
| Common Electrical Supplies                                                                                                 |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |

| Item & Specifications   |                 |                                             | Unit of Measure | Monthly Quantity Requirement |     |     |     |            |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |  |
|-------------------------|-----------------|---------------------------------------------|-----------------|------------------------------|-----|-----|-----|------------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------------|---------------------------|--|
|                         |                 |                                             |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT  | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                 |                           |  |
| 1                       | 40101701-AC-W01 | Air Conditioning Unit, Window Inverter Type |                 | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 2                       | 40101701-AC-S01 | Air Conditioning Unit, Split Type           | unit            | 0                            | 0   | 1   | 1   | 90,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 1   | 0    | 1  | 90,000.00 | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 90000.00        | 180000.00                 |  |
| 3                       |                 | ADAPTER, flat                               | piece           | 4                            | 4   | 4   | 12  | 660.00     | 4     | 4   | 4    | 12 | 660.00    | 4    | 4   | 4    | 12 | 660.00    | 4   | 4   | 4   | 12 | 660.00    | 48.00                       | 55.00           | 2640.00                   |  |
| 4                       |                 | ADAPTER, square                             | piece           | 3                            | 3   | 3   | 9   | 495.00     | 3     | 3   | 3    | 9  | 495.00    | 3    | 3   | 3    | 9  | 495.00    | 3   | 3   | 3   | 9  | 495.00    | 36.00                       | 55.00           | 1980.00                   |  |
| 5                       |                 | Water Dispenser                             | unit            | 0                            | 0   | 1   | 1   | 7,000.00   | 0     | 1   | 0    | 1  | 7,000.00  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 7000.00         | 14000.00                  |  |
| 6                       |                 | Airconditioner 3TR, Inverter                | unit            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 7                       |                 | Refrigerator                                | unit            | 0                            | 0   | 1   | 1   | 37,500.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 37500.00        | 37500.00                  |  |
| 8                       |                 | Extension Wire                              | unit            | 2                            | 0   | 0   | 2   | 4,000.00   | 0     | 0   | 0    | 0  | 0.00      | 2    | 0   | 0    | 2  | 4,000.00  | 0   | 0   | 0   | 0  | 0.00      | 4.00                        | 2000.00         | 8000.00                   |  |
| 9                       |                 | Humidifier                                  | unit            | 0                            | 0   | 1   | 1   | 5,000.00   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 5000.00         | 5000.00                   |  |
| 10                      |                 |                                             |                 | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 11                      |                 |                                             |                 | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 12                      |                 |                                             |                 | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 13                      |                 |                                             |                 | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 14                      |                 |                                             |                 | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
|                         |                 |                                             |                 | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| Common Office Equipment |                 |                                             |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |  |
| 1                       | 44111905-WB-N01 | White Board                                 |                 | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 2                       | 44111911-WB-D01 | White Board, Digital                        |                 | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 3                       |                 | STAPLE REMOVER, plier type                  | piece           | 0                            | 4   | 0   | 4   | 116.00     | 0     | 0   | 0    | 0  | 0.00      | 0    | 4   | 0    | 4  | 116.00    | 0   | 0   | 0   | 0  | 0.00      | 8.00                        | 29.00           | 232.00                    |  |
| 4                       |                 | Junior, Executive Chair                     | piece           | 0                            | 0   | 1   | 1   | 10,000.00  | 0     | 4   | 0    | 4  | 40,000.00 | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 5.00                        | 10000.00        | 50000.00                  |  |
| 5                       |                 | Door knob                                   | piece           | 0                            | 4   | 0   | 4   | 10,000.00  | 0     | 4   | 0    | 4  | 10,000.00 | 0    | 4   | 0    | 4  | 10,000.00 | 0   | 4   | 0   | 4  | 10,000.00 | 16.00                       | 2500.00         | 40000.00                  |  |
| 6                       |                 | Magnifying glass, big                       | piece           | 0                            | 0   | 0   | 0   | 0.00       | 0     | 1   | 0    | 1  | 500.00    | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 500.00          | 500.00                    |  |
| 7                       |                 | Pad Lock, big                               | piece           | 0                            | 0   | 0   | 0   | 0.00       | 0     | 2   | 0    | 2  | 1,600.00  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 800.00          | 1600.00                   |  |
| 8                       |                 | Junior, Executive Table                     | piece           | 0                            | 0   | 5   | 5   | 50,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 5.00                        | 10000.00        | 50000.00                  |  |
| 9                       |                 | Ladder, Aluminum                            | unit            | 0                            | 0   | 1   | 1   | 8,000.00   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 8000.00         | 8000.00                   |  |
|                         |                 | Senior, Executive Table                     | piece           | 0                            | 0   | 1   | 1   | 40,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 40000.00        | 40000.00                  |  |
| 11                      |                 | Filling Cabinet                             | lm              | 0                            | 0   | 2   | 2   | 320,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 160000.00       | 320000.00                 |  |
| 12                      |                 | Paper Cutter, Wood                          | piece           | 2                            | 0   | 0   | 2   | 2,000.00   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 1   | 0   | 0   | 1  | 1,000.00  | 3.00                        | 1000.00         | 3000.00                   |  |
| 13                      |                 | Curtain                                     | piece           | 0                            | 0   | 2   | 2   | 10,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 5000.00         | 10000.00                  |  |
| 14                      |                 | Date Stamper                                | piece           | 1                            | 1   | 1   | 3   | 105.00     | 1     | 1   | 1    | 3  | 105.00    | 1    | 1   | 1    | 3  | 105.00    | 0   | 1   | 0   | 1  | 35.00     | 10.00                       | 35.00           | 350.00                    |  |
| 15                      |                 | Calculator Scientific                       | unit            | 2                            | 0   | 0   | 2   | 4,000.00   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 2000.00         | 4000.00                   |  |
| 16                      |                 | Wall Clock                                  | unit            | 1                            | 0   | 0   | 1   | 600.00     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 600.00          | 600.00                    |  |
| 17                      |                 | Venitian Window blinds                      | unit            | 1                            | 0   | 0   | 1   | 10,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 10000.00        | 10000.00                  |  |
| Common Office Supplies  |                 |                                             |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |  |
| 1                       |                 | BALLPEN, black                              | piece           | 12                           | 10  | 12  | 34  | 340.00     | 12    | 10  | 12   | 34 | 340.00    | 12   | 10  | 12   | 34 | 340.00    | 12  | 10  | 12  | 34 | 340.00    | 136.00                      | 10.00           | 1360.00                   |  |
| 2                       |                 | BALLPEN, red                                | piece           | 2                            | 1   | 2   | 5   | 50.00      | 2     | 1   | 2    | 5  | 50.00     | 2    | 1   | 2    | 5  | 50.00     | 2   | 1   | 2   | 5  | 50.00     | 20.00                       | 10.00           | 200.00                    |  |
| 3                       |                 | BOOK, COLUMNAR, 22 columns                  | piece           | 0                            | 1   | 0   | 1   | 70.00      | 0     | 1   | 0    | 1  | 70.00     | 0    | 1   | 0    | 1  | 70.00     | 0   | 1   | 0   | 1  | 70.00     | 4.00                        | 70.00           | 280.00                    |  |
| 4                       |                 | CORRECTION PEN, metal tip                   | piece           | 3                            | 4   | 3   | 10  | 300.00     | 3     | 4   | 3    | 10 | 300.00    | 3    | 4   | 3    | 10 | 300.00    | 3   | 4   | 3   | 10 | 300.00    | 40.00                       | 30.00           | 1200.00                   |  |
| 5                       |                 | FASTENER, metal, long                       | piece           | 2                            | 2   | 2   | 6   | 150.00     | 2     | 2   | 2    | 6  | 150.00    | 2    | 2   | 2    | 6  | 150.00    | 2   | 2   | 2   | 6  | 150.00    | 24.00                       | 25.00           | 600.00                    |  |
| 6                       |                 | FASTENER, PLASTIC, 70mm between prongs      | box             | 73                           | 10  | 73  | 156 | 5,148.00   | 39    | 8   | 39   | 86 | 2,838.00  | 39   | 8   | 39   | 86 | 2,838.00  | 39  | 8   | 39  | 86 | 2,838.00  | 414.00                      | 33.00           | 13662.00                  |  |
| 7                       |                 | FOLDER, BROWN, long                         | piece           | 8                            | 9   | 8   | 25  | 175.00     | 8     | 9   | 8    | 25 | 175.00    | 8    | 9   | 8    | 25 | 175.00    | 8   | 9   | 8   | 25 | 175.00    | 100.00                      | 7.00            | 700.00                    |  |

| Item & Specifications      |  |                                                     | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     | Total Quantity for the year | Price Catalogue | Total Amount for the year |           |  |
|----------------------------|--|-----------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------------------------|-----------------|---------------------------|-----------|--|
|                            |  |                                                     |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  |                             |                 |                           | Q4 AMOUNT |  |
| 8                          |  | FOLDER, plastic, A4 , thick                         | piece           | 14                           | 11  | 14  | 39  | 780.00    | 14    | 11  | 14   | 39  | 780.00    | 14   | 11  | 14   | 39  | 780.00    | 14  | 11  | 14  | 39  | 780.00                      | 156.00          | 20.00                     | 3120.00   |  |
| 9                          |  | FOLDER, plastic, long , thick                       | piece           | 20                           | 19  | 20  | 59  | 1,239.00  | 20    | 19  | 20   | 59  | 1,239.00  | 20   | 19  | 20   | 59  | 1,239.00  | 20  | 19  | 20  | 59  | 1,239.00                    | 236.00          | 21.00                     | 4956.00   |  |
| 10                         |  | FOLDER, PRESSBOARD, size: 240mm x 370mm, green long | piece           | 10                           | 10  | 10  | 30  | 600.00    | 10    | 10  | 10   | 30  | 600.00    | 10   | 10  | 10   | 30  | 600.00    | 10  | 10  | 10  | 30  | 600.00                      | 120.00          | 20.00                     | 2400.00   |  |
| 11                         |  | FOLDER, WHITE, long, ordinary                       | piece           | 45                           | 45  | 45  | 135 | 1,350.00  | 45    | 45  | 45   | 135 | 1,350.00  | 45   | 45  | 45   | 135 | 1,350.00  | 45  | 45  | 45  | 135 | 1,350.00                    | 540.00          | 10.00                     | 5400.00   |  |
| 12                         |  | INK REFILL, pentel pen black                        | bottle          | 1                            | 0   | 1   | 2   | 200.00    | 1     | 0   | 1    | 2   | 200.00    | 1    | 0   | 1    | 2   | 200.00    | 1   | 0   | 1   | 2   | 200.00                      | 8.00            | 100.00                    | 800.00    |  |
| 13                         |  | POST IT, SIGN HERE                                  | pack            | 11                           | 2   | 11  | 24  | 1,800.00  | 11    | 2   | 11   | 24  | 1,800.00  | 11   | 2   | 11   | 24  | 1,800.00  | 11  | 2   | 11  | 24  | 1,800.00                    | 96.00           | 75.00                     | 7200.00   |  |
| 14                         |  | RECORD BOOK, 200 pages                              | piece           | 10                           | 5   | 10  | 25  | 1,500.00  | 7     | 6   | 7    | 20  | 1,200.00  | 10   | 5   | 10   | 25  | 1,500.00  | 10  | 5   | 5   | 20  | 1,200.00                    | 90.00           | 60.00                     | 5400.00   |  |
| 15                         |  | STICKER PAPER                                       | pack            | 12                           | 11  | 12  | 35  | 3,360.00  | 12    | 11  | 12   | 35  | 3,360.00  | 12   | 11  | 12   | 35  | 3,360.00  | 12  | 11  | 12  | 35  | 3,360.00                    | 140.00          | 96.00                     | 13440.00  |  |
| 16                         |  | TAPE, DOUBLE-SIDED, width: 24mm                     | roll            | 13                           | 12  | 12  | 37  | 1,295.00  | 13    | 12  | 12   | 37  | 1,295.00  | 13   | 12  | 12   | 37  | 1,295.00  | 13  | 12  | 12  | 37  | 1,295.00                    | 148.00          | 35.00                     | 5180.00   |  |
| 17                         |  | Envelope, plastic, legal                            | piece           | 100                          | 16  | 100 | 216 | 5,400.00  | 100   | 16  | 100  | 216 | 5,400.00  | 100  | 16  | 100  | 216 | 5,400.00  | 100 | 16  | 100 | 216 | 5,400.00                    | 864.00          | 25.00                     | 21600.00  |  |
| 18                         |  | Envelope, plastic, legal with handle                | piece           | 20                           | 32  | 20  | 72  | 12,960.00 | 20    | 32  | 20   | 72  | 12,960.00 | 20   | 32  | 20   | 72  | 12,960.00 | 20  | 32  | 20  | 72  | 12,960.00                   | 288.00          | 180.00                    | 51840.00  |  |
| 19                         |  | FOLDER, WHITE, A4, ordinary                         | piece           | 20                           | 20  | 20  | 60  | 39,000.00 | 20    | 20  | 20   | 60  | 39,000.00 | 20   | 20  | 20   | 60  | 39,000.00 | 20  | 20  | 20  | 60  | 39,000.00                   | 240.00          | 650.00                    | 156000.00 |  |
| 20                         |  | Ribbon Cartridge (LQ-310)                           | piece           | 3                            | 3   | 3   | 9   | 2,250.00  | 3     | 3   | 3    | 9   | 2,250.00  | 3    | 3   | 3    | 9   | 2,250.00  | 3   | 3   | 3   | 9   | 2,250.00                    | 36.00           | 250.00                    | 9000.00   |  |
| 21                         |  | TAPE, DOUBLE-SIDED, width: 1/2mm                    | roll            | 11                           | 10  | 10  | 31  | 992.00    | 11    | 10  | 10   | 31  | 992.00    | 11   | 10  | 10   | 31  | 992.00    | 11  | 10  | 10  | 31  | 992.00                      | 124.00          | 32.00                     | 3968.00   |  |
| 22                         |  | Ballpen, push type, black                           | piece           | 7                            | 6   | 7   | 20  | 1,600.00  | 7     | 6   | 7    | 20  | 1,600.00  | 7    | 6   | 7    | 20  | 1,600.00  | 7   | 6   | 7   | 20  | 1,600.00                    | 80.00           | 80.00                     | 6400.00   |  |
| 23                         |  | Ballpen, 0.5 with rubber grip                       | piece           | 7                            | 6   | 7   | 20  | 1,200.00  | 7     | 6   | 7    | 20  | 1,200.00  | 7    | 6   | 7    | 20  | 1,200.00  | 7   | 6   | 7   | 20  | 1,200.00                    | 80.00           | 60.00                     | 4800.00   |  |
| 24                         |  | Clear book filler, legal                            | pack            | 7                            | 6   | 7   | 20  | 600.00    | 7     | 6   | 7    | 20  | 600.00    | 7    | 6   | 7    | 20  | 600.00    | 7   | 6   | 7   | 20  | 600.00                      | 80.00           | 30.00                     | 2400.00   |  |
| 25                         |  | Pvc Plastic                                         | pack            | 1                            | 0   | 0   | 1   | 200.00    | 1     | 0   | 0    | 1   | 200.00    | 1    | 0   | 0    | 1   | 200.00    | 1   | 0   | 0   | 1   | 200.00                      | 4.00            | 200.00                    | 800.00    |  |
| 26                         |  | Push Pin                                            | box             | 5                            | 0   | 0   | 5   | 750.00    | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 5.00            | 150.00                    |           |  |
| Common Janitorial Supplies |  |                                                     |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |                 |                           |           |  |
| 1                          |  | AIR FRESHENER, gel, scented, 200g                   | piece           | 3                            | 3   | 3   | 9   | 2,385.00  | 3     | 3   | 3    | 9   | 2,385.00  | 3    | 3   | 3    | 9   | 2,385.00  | 3   | 3   | 3   | 9   | 2,385.00                    | 36.00           | 265.00                    | 9540.00   |  |
| 2                          |  | BLEACHING SOLUTION, 1 liter                         | bottle          | 15                           | 20  | 15  | 50  | 3,750.00  | 15    | 20  | 15   | 50  | 3,750.00  | 15   | 20  | 15   | 50  | 3,750.00  | 15  | 20  | 15  | 50  | 3,750.00                    | 200.00          | 75.00                     | 15000.00  |  |
| 3                          |  | BONOT PAD, heavy duty                               | piece           | 3                            | 3   | 3   | 9   | 450.00    | 3     | 3   | 3    | 9   | 450.00    | 3    | 3   | 3    | 9   | 450.00    | 3   | 3   | 3   | 9   | 450.00                      | 36.00           | 50.00                     | 1800.00   |  |
| 4                          |  | BRUSH BIG WITH LONG HANDLE                          | piece           | 2                            | 1   | 2   | 5   | 750.00    | 2     | 1   | 2    | 5   | 750.00    | 2    | 1   | 2    | 5   | 750.00    | 2   | 1   | 2   | 5   | 750.00                      | 20.00           | 150.00                    | 3000.00   |  |
| 5                          |  | DETERGENT POWDER, all purpose, 2 kgs                | pack            | 4                            | 4   | 4   | 12  | 2,544.00  | 4     | 4   | 4    | 12  | 2,544.00  | 4    | 4   | 4    | 12  | 2,544.00  | 4   | 4   | 4   | 12  | 2,544.00                    | 48.00           | 212.00                    | 10176.00  |  |
| 6                          |  | DIPPER, thick                                       | piece           | 0                            | 3   | 0   | 3   | 117.00    | 0     | 0   | 0    | 0   | 0.00      | 0    | 3   | 0    | 3   | 117.00    | 0   | 0   | 0   | 0   | 0.00                        | 6.00            | 39.00                     | 234.00    |  |
| 7                          |  | DISHWASHING LIQUID 500 ml                           | bottle          | 5                            | 5   | 5   | 15  | 2,250.00  | 5     | 5   | 5    | 15  | 2,250.00  | 5    | 5   | 5    | 15  | 2,250.00  | 5   | 5   | 5   | 15  | 2,250.00                    | 60.00           | 150.00                    | 9000.00   |  |
| 8                          |  | DISINFECTANT SOLUTION 500ml for (fogging machine)   | bottle          | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 15   | 20  | 15   | 50  | 25,000.00 | 15  | 20  | 15  | 50  | 25,000.00                   | 100.00          | 500.00                    | 50000.00  |  |
| 9                          |  | DOORMAT, cloth                                      | piece           | 2                            | 7   | 2   | 11  | 770.00    | 0     | 5   | 0    | 5   | 350.00    | 2    | 7   | 2    | 11  | 770.00    | 0   | 5   | 0   | 5   | 350.00                      | 32.00           | 70.00                     | 2240.00   |  |
| 10                         |  | DOORMAT, rubber                                     | piece           | 0                            | 1   | 0   | 1   | 250.00    | 0     | 1   | 0    | 1   | 250.00    | 0    | 1   | 0    | 1   | 250.00    | 0   | 1   | 0   | 1   | 250.00                      | 4.00            | 250.00                    | 1000.00   |  |
| 11                         |  | DUST PAN, heavy duty                                | piece           | 0                            | 3   | 0   | 3   | 450.00    | 0     | 0   | 0    | 0   | 0.00      | 0    | 3   | 0    | 3   | 450.00    | 0   | 0   | 0   | 0   | 0.00                        | 6.00            | 150.00                    | 900.00    |  |
| 12                         |  | FABRIC CONDITIONER, 900ml                           | bottle          | 4                            | 4   | 4   | 12  | 3,000.00  | 4     | 4   | 4    | 12  | 3,000.00  | 4    | 4   | 4    | 12  | 3,000.00  | 4   | 4   | 4   | 12  | 3,000.00                    | 48.00           | 250.00                    | 12000.00  |  |
| 13                         |  | GLASS CLEANER                                       | bottle          | 4                            | 5   | 4   | 13  | 2,470.00  | 4     | 5   | 4    | 13  | 2,470.00  | 4    | 5   | 4    | 13  | 2,470.00  | 4   | 5   | 4   | 13  | 2,470.00                    | 52.00           | 190.00                    | 9880.00   |  |
| 14                         |  | HAND SANITIZER 500ML                                | bottle          | 7                            | 6   | 7   | 20  | 4,000.00  | 7     | 6   | 7    | 20  | 4,000.00  | 7    | 6   | 7    | 20  | 4,000.00  | 7   | 6   | 7   | 20  | 4,000.00                    | 80.00           | 200.00                    | 16000.00  |  |
| 15                         |  | HAND SOAP BAR 65GRAMS                               | pack            | 15                           | 10  | 15  | 40  | 1,000.00  | 15    | 10  | 15   | 40  | 1,000.00  | 15   | 10  | 15   | 40  | 1,000.00  | 15  | 10  | 15  | 40  | 1,000.00                    | 160.00          | 25.00                     | 4000.00   |  |
| 16                         |  | LIQUID DISINFECTANT CONCENTRATE 500ml               | bottle          | 18                           | 24  | 18  | 60  | 27,000.00 | 18    | 24  | 18   | 60  | 27,000.00 | 18   | 24  | 18   | 60  | 27,000.00 | 18  | 24  | 18  | 60  | 27,000.00                   | 240.00          | 450.00                    | 108000.00 |  |
| 17                         |  | LIQUID HAND SOAP 250ML                              | bottle          | 18                           | 24  | 18  | 60  | 9,000.00  | 18    | 24  | 18   | 60  | 9,000.00  | 18   | 24  | 18   | 60  | 9,000.00  | 18  | 24  | 18  | 60  | 9,000.00                    | 240.00          | 150.00                    | 36000.00  |  |
| 18                         |  | PAIL, plasticware                                   | piece           | 0                            | 3   | 0   | 3   | 450.00    | 0     | 0   | 0    | 0   | 0.00      | 0    | 3   | 0    | 3   | 450.00    | 0   | 0   | 0   | 0   | 0.00                        | 6.00            | 150.00                    | 900.00    |  |
| 19                         |  | SODIUM HYDROCHLORIDE 1 KILOGRAM                     | kilogram        | 5                            | 0   | 5   | 10  | 1,500.00  | 5     | 0   | 5    | 10  | 1,500.00  | 5    | 0   | 5    | 10  | 1,500.00  | 5   | 0   | 5   | 10  | 1,500.00                    | 40.00           | 150.00                    | 6000.00   |  |
| 20                         |  | SPONGE, SCOURGER REMOVER                            | piece           | 2                            | 2   | 2   | 6   | 450.00    | 2     | 2   | 2    | 6   | 450.00    | 2    | 2   | 2    | 6   | 450.00    | 2   | 2   | 2   | 6   | 450.00                      | 24.00           | 75.00                     | 1800.00   |  |
| 21                         |  | TAPE, TEFLON                                        | roll            | 2                            | 2   | 2   | 6   | 108.00    | 2     | 2   | 2    | 6   | 108.00    | 2    | 2   | 2    | 6   | 108.00    | 2   | 2   | 2   | 6   | 108.00                      | 24.00           | 18.00                     | 432.00    |  |
| 22                         |  | TOILET BOWL BRUSH, with handle                      | piece           | 5                            | 5   | 5   | 15  | 2,250.00  | 5     | 5   | 5    | 15  | 2,250.00  | 5    | 5   | 5    | 15  | 2,250.00  | 5   | 5   | 5   | 15  | 2,250.00                    | 60.00           | 150.00                    | 9000.00   |  |

| Item & Specifications            |  |                                    | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |  |
|----------------------------------|--|------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------|-----------------------------|-----------------|---------------------------|--|
|                                  |  |                                    |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  | Q4 AMOUNT |                             |                 |                           |  |
| 23                               |  | TOILET BOWL CLEANER 900ML          | bottle          | 5                            | 5   | 5   | 15  | 2,400.00  | 5     | 5   | 5    | 15  | 2,400.00  | 5    | 5   | 5    | 15  | 2,400.00  | 5   | 5   | 5   | 15  | 2,400.00  | 60.00                       | 160.00          | 9600.00                   |  |
| 24                               |  | TOILET DEODORANT CAKE              | piece           | 6                            | 6   | 6   | 18  | 702.00    | 6     | 6   | 6    | 18  | 702.00    | 6    | 6   | 6    | 18  | 702.00    | 6   | 6   | 6   | 18  | 702.00    | 72.00                       | 39.00           | 2808.00                   |  |
| 25                               |  | TRASH CAN/BIN, plasticware         | piece           | 0                            | 3   | 0   | 3   | 750.00    | 0     | 0   | 0    | 0   | 0.00      | 0    | 3   | 0    | 3   | 750.00    | 0   | 0   | 0   | 0   | 0.00      | 6.00                        | 250.00          | 1500.00                   |  |
| 26                               |  | WINDOW CLEANER, rubber yellow      | bottle          | 2                            | 0   | 2   | 4   | 240.00    | 1     | 0   | 1    | 2   | 120.00    | 2    | 0   | 2    | 4   | 240.00    | 1   | 0   | 1   | 2   | 120.00    | 12.00                       | 60.00           | 720.00                    |  |
| 27                               |  | Foot Bath                          | set             | 5                            | 0   | 5   | 10  | 10,000.00 | 5     | 0   | 5    | 10  | 10,000.00 | 5    | 0   | 5    | 10  | 10,000.00 | 5   | 0   | 5   | 10  | 10,000.00 | 40.00                       | 1000.00         | 40000.00                  |  |
| 28                               |  | Hand Gloves                        | pair            | 5                            | 5   | 5   | 15  | 2,175.00  | 5     | 5   | 5    | 15  | 2,175.00  | 5    | 5   | 5    | 15  | 2,175.00  | 5   | 5   | 5   | 15  | 2,175.00  | 60.00                       | 145.00          | 8700.00                   |  |
| 29                               |  | Rubber Mat/Carpet                  | meter           | 0                            | 0   | 0   | 0   | 0.00      | 30    | 30  | 30   | 90  | 36,000.00 | 30   | 30  | 30   | 90  | 36,000.00 | 30  | 30  | 30  | 90  | 36,000.00 | 270.00                      | 400.00          | 108000.00                 |  |
| 30                               |  | Surgical Gloves                    | box             | 0                            | 0   | 0   | 0   | 0.00      | 3     | 0   | 3    | 6   | 2,100.00  | 3    | 0   | 3    | 6   | 2,100.00  | 3   | 0   | 3   | 6   | 2,100.00  | 18.00                       | 350.00          | 6300.00                   |  |
| 31                               |  | THERMAL SCANNER                    | unit            | 0                            | 0   | 0   | 0   | 0.00      | 3     | 3   | 3    | 9   | 45,000.00 | 3    | 3   | 3    | 9   | 45,000.00 | 3   | 3   | 3   | 9   | 45,000.00 | 27.00                       | 5000.00         | 135000.00                 |  |
| 32                               |  | THERMAL SCANNER BATTERY            | piece           | 0                            | 0   | 0   | 0   | 0.00      | 12    | 12  | 12   | 36  | 10,800.00 | 12   | 12  | 12   | 36  | 10,800.00 | 12  | 12  | 12  | 36  | 10,800.00 | 108.00                      | 300.00          | 32400.00                  |  |
| 33                               |  | TOWEL (HAND)                       | piece           | 0                            | 0   | 0   | 0   | 0.00      | 60    | 0   | 60   | 120 | 6,000.00  | 60   | 0   | 60   | 120 | 6,000.00  | 60  | 0   | 60  | 120 | 6,000.00  | 360.00                      | 50.00           | 18000.00                  |  |
| 34                               |  | Diswashing Liquid 250ml            | bottle          | 1                            | 1   | 1   | 3   | 285.00    | 0     | 0   | 0    | 0   | 0.00      | 1    | 1   | 1    | 3   | 285.00    | 0   | 0   | 0   | 0   | 0.00      | 6.00                        | 95.00           | 570.00                    |  |
| Office Equipment and Accessories |  |                                    |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |                 |                           |  |
| 1                                |  | Alcohol Dispenser                  | unit            | 1                            | 0   | 0   | 1   | 2,500.00  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 1.00                        | 2500.00         | 2500.00                   |  |
|                                  |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 3                                |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 4                                |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 5                                |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 6                                |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 7                                |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 8                                |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 9                                |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 10                               |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 11                               |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 12                               |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 13                               |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
|                                  |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 15                               |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| Office Supplies                  |  |                                    |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |                 |                           |  |
| 1                                |  | BOOK END HOLDER, heavy duty metal  | piece           | 7                            | 1   | 2   | 10  | 2,000.00  | 2     | 1   | 2    | 5   | 1,000.00  | 2    | 1   | 2    | 5   | 1,000.00  | 2   | 1   | 2   | 5   | 1,000.00  | 25.00                       | 200.00          | 5000.00                   |  |
| 2                                |  | CUSTOMIZED BINDER, with hard cover | piece           | 72                           | 46  | 42  | 160 | 80,000.00 | 72    | 46  | 42   | 160 | 80,000.00 | 72   | 46  | 42   | 160 | 80,000.00 | 72  | 46  | 42  | 160 | 80,000.00 | 640.00                      | 500.00          | 320000.00                 |  |
| 3                                |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 35.00           | 0.00                      |  |
| 4                                |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 5                                |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 6                                |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 7                                |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 8                                |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 9                                |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 10                               |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 11                               |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 12                               |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 13                               |  |                                    |                 | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0.00                        | 0.00            | 0.00                      |  |

| Item & Specifications                                 |                 |                                        | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |  |
|-------------------------------------------------------|-----------------|----------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------------|---------------------------|--|
|                                                       |                 |                                        |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                 |                           |  |
| 14                                                    |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 15                                                    |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| Audio and visual presentation and composing equipment |                 |                                        |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |  |
| 1                                                     | 52161505-TV-S01 | SMART Television                       |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 2                                                     | 52161520-MC-M01 | Microphone                             | unit            | 1                            | 0   | 0   | 1  | 4,999.00  | 1     | 0   | 0    | 1  | 4,999.00  | 1    | 0   | 0    | 1  | 4,999.00  | 1   | 0   | 0   | 1  | 4,999.00  | 4.00                        | 4999.00         | 19996.00                  |  |
| 3                                                     | 52161512-SP-K01 | Speakers                               | piece           | 0                            | 0   | 1   | 1  | 35,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 35000.00        | 35000.00                  |  |
| 4                                                     | 32101514-AM-P01 | Amplifier                              |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 5                                                     | 52161517-EQ-E01 | Equalizer                              |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 6                                                     |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 7                                                     |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 8                                                     |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 9                                                     |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 10                                                    |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 11                                                    |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
|                                                       |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 13                                                    |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 14                                                    |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 15                                                    |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| Photographic or filming or video equipment            |                 |                                        |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |  |
| 1                                                     | 46171615-HD-C01 | HD Camera                              | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 1    | 1  | 40,000.00 | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 40000.00        | 40000.00                  |  |
| 2                                                     | 45121504-DS-C01 | DSLR Camera                            |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 3                                                     | 45121516-VH-C01 | HD Video Camera                        | unit            | 0                            | 0   | 1   | 1  | 65,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 65000.00        | 65000.00                  |  |
| 4                                                     | 45121506-VC-C01 | Video Conference Equipment             |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 5                                                     |                 | Web Cam                                | unit            | 1                            | 0   | 0   | 1  | 6,800.00  | 1     | 0   | 0    | 1  | 6,800.00  | 1    | 0   | 0    | 1  | 6,800.00  | 1   | 0   | 0   | 1  | 6,800.00  | 4.00                        | 6800.00         | 27200.00                  |  |
| 6                                                     |                 | Tripod Stand for DSLR Camera with case | unit            | 0                            | 0   | 1   | 1  | 1.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 1.00            | 1.00                      |  |
|                                                       |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 8                                                     |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 9                                                     |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 10                                                    |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 11                                                    |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 12                                                    |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 13                                                    |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 14                                                    |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 15                                                    |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| Cleaning Equipment and Supplies                       |                 |                                        |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |  |
| 1                                                     |                 | Disinfectant Fogging Machine           | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 1   | 0    | 1  | 8,000.00  | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 8000.00         | 8000.00                   |  |
| 2                                                     |                 | Vacuum Cleaner, heavy duty             | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 1   | 0    | 1  | 15,000.00 | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 15000.00        | 15000.00                  |  |
| 3                                                     |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 4                                                     |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 5                                                     |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 6                                                     |                 |                                        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |

| Item & Specifications                            |                 |                                                      | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |  |
|--------------------------------------------------|-----------------|------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------------|---------------------------|--|
|                                                  |                 |                                                      |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                 |                           |  |
| 7                                                |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 8                                                |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 9                                                |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 10                                               |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 11                                               |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 12                                               |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 13                                               |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 14                                               |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 15                                               |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| Paper Materials and Products                     |                 |                                                      |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |  |
| 1                                                |                 | Book Paper A3                                        | ream            | 14                           | 8   | 14  | 36 | 14,940.00 | 14    | 8   | 14   | 36 | 14,940.00 | 14   | 8   | 14   | 36 | 14,940.00 | 14  | 8   | 14  | 36 | 14,940.00 | 144.00                      | 415.00          | 59760.00                  |  |
| 2                                                |                 | Photo paper                                          | pack            | 18                           | 20  | 17  | 55 | 9,075.00  | 18    | 20  | 17   | 55 | 9,075.00  | 18   | 20  | 17   | 55 | 9,075.00  | 18  | 20  | 17  | 55 | 9,075.00  | 220.00                      | 165.00          | 36300.00                  |  |
| 3                                                |                 | RECORD BOOK, 300 PAGES, size: 180mm x 290mm min      | book            | 32                           | 1   | 32  | 65 | 5,200.00  | 32    | 1   | 32   | 65 | 5,200.00  | 32   | 1   | 32   | 65 | 5,200.00  | 32  | 1   | 32  | 65 | 5,200.00  | 260.00                      | 80.00           | 20800.00                  |  |
| 4                                                |                 | RECORD BOOK, 200 PAGES, size: 180mm x 290mm min      | book            | 2                            | 1   | 2   | 5  | 300.00    | 2     | 1   | 2    | 5  | 300.00    | 2    | 1   | 2    | 5  | 300.00    | 2   | 1   | 2   | 5  | 300.00    | 20.00                       | 60.00           | 1200.00                   |  |
| 5                                                |                 | Rainbow paper                                        | pad             | 3                            | 0   | 0   | 3  | 120.00    | 3     | 0   | 0    | 3  | 120.00    | 3    | 0   | 0    | 3  | 120.00    | 3   | 0   | 0   | 3  | 120.00    | 12.00                       | 40.00           | 480.00                    |  |
| 6                                                |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 7                                                |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 8                                                |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 9                                                |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 10                                               |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 11                                               |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 12                                               |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 13                                               |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 14                                               |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 15                                               |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| Lighting and fixtures and accessories            |                 |                                                      |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |  |
| 1                                                | 39112102-LB-B01 | LED bulb                                             |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 2                                                |                 | LIGHT BULB, LED, 18 watts, 1 piece in individual box | piece           | 7                            | 6   | 7   | 20 | 6,000.00  | 7     | 6   | 7    | 20 | 6,000.00  | 7    | 6   | 7    | 20 | 6,000.00  | 7   | 6   | 7   | 20 | 6,000.00  | 80.00                       | 300.00          | 24000.00                  |  |
| 3                                                |                 | BALLAST, 40 watts                                    | piece           | 3                            | 3   | 3   | 9  | 1,917.00  | 3     | 3   | 3    | 9  | 1,917.00  | 3    | 3   | 3    | 9  | 1,917.00  | 3   | 3   | 3   | 9  | 1,917.00  | 36.00                       | 213.00          | 7668.00                   |  |
| 4                                                |                 | FLOURESCENT LIGHT, 40 watts                          | tube            | 18                           | 8   | 11  | 37 | 9,250.00  | 15    | 8   | 8    | 31 | 7,750.00  | 18   | 8   | 11   | 37 | 9,250.00  | 15  | 8   | 8   | 31 | 7,750.00  | 136.00                      | 250.00          | 34000.00                  |  |
| 5                                                |                 | STARTER, FS40                                        | piece           | 5                            | 5   | 5   | 15 | 525.00    | 5     | 5   | 5    | 15 | 525.00    | 5    | 5   | 5    | 15 | 525.00    | 5   | 5   | 5   | 15 | 525.00    | 60.00                       | 35.00           | 2100.00                   |  |
| 6                                                |                 | Emergency Light, big                                 | unit            | 0                            | 0   | 2   | 2  | 20,000.00 | 0     | 2   | 0    | 2  | 20,000.00 | 0    | 0   | 0    | 0  | 0.00      | 1   | 0   | 0   | 1  | 10,000.00 | 5.00                        | 10000.00        | 50000.00                  |  |
| 7                                                |                 | Flash Light, heavy duty                              | unit            | 1                            | 1   | 1   | 3  | 1,500.00  | 1     | 1   | 1    | 3  | 1,500.00  | 1    | 1   | 1    | 3  | 1,500.00  | 1   | 1   | 1   | 3  | 1,500.00  | 12.00                       | 500.00          | 6000.00                   |  |
| 8                                                |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 9                                                |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 10                                               |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 11                                               |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 12                                               |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| 13                                               |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |
| Electrical equipment and components and supplies |                 |                                                      |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |                 |                           |  |
| 1                                                |                 | Electric Stapler                                     | unit            | 1                            | 0   | 1   | 2  | 400.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 1   | 0   | 0   | 1  | 200.00    | 3.00                        | 200.00          | 600.00                    |  |
| 2                                                |                 |                                                      |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |  |

| Item & Specifications |  |                                | Unit of Measure | Monthly Quantity Requirement |     |     |    |            |       |     |      |    |            |      |     |      |    |            |     |     |     |    |            | Total Quantity for the year | Price Catalogue | Total Amount for the year |  |
|-----------------------|--|--------------------------------|-----------------|------------------------------|-----|-----|----|------------|-------|-----|------|----|------------|------|-----|------|----|------------|-----|-----|-----|----|------------|-----------------------------|-----------------|---------------------------|--|
|                       |  |                                |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT  | April | May | June | Q2 | Q2 AMOUNT  | July | Aug | Sept | Q3 | Q3 AMOUNT  | Oct | Nov | Dec | Q4 | Q4 AMOUNT  |                             |                 |                           |  |
| 3                     |  |                                |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0.00                        | 0.00            | 0.00                      |  |
| 4                     |  |                                |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0.00                        | 0.00            | 0.00                      |  |
| 5                     |  |                                |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0.00                        | 0.00            | 0.00                      |  |
| 6                     |  |                                |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0.00                        | 0.00            | 0.00                      |  |
| 7                     |  |                                |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0.00                        | 0.00            | 0.00                      |  |
| 8                     |  |                                |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0.00                        | 0.00            | 0.00                      |  |
| 9                     |  |                                |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0.00                        | 0.00            | 0.00                      |  |
| 10                    |  |                                |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0.00                        | 0.00            | 0.00                      |  |
| 11                    |  |                                |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0.00                        | 0.00            | 0.00                      |  |
| 12                    |  |                                |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0.00                        | 0.00            | 0.00                      |  |
| 13                    |  |                                |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0.00                        | 0.00            | 0.00                      |  |
| 14                    |  |                                |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0.00                        | 0.00            | 0.00                      |  |
| 15                    |  |                                |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 0.00                        | 0.00            | 0.00                      |  |
| Computer Supplies     |  |                                |                 |                              |     |     |    |            |       |     |      |    |            |      |     |      |    |            |     |     |     |    |            |                             |                 |                           |  |
|                       |  | FLASH DRIVE, 32 GB capacity    | piece           | 4                            | 1   | 1   | 6  | 4,200.00   | 1     | 5   | 1    | 7  | 4,900.00   | 1    | 1   | 1    | 3  | 2,100.00   | 1   | 1   | 1   | 3  | 2,100.00   | 19.00                       | 700.00          | 13300.00                  |  |
| 2                     |  | FLASH DRIVE, 64 GB capacity    | piece           | 4                            | 0   | 5   | 9  | 13,500.00  | 1     | 1   | 0    | 2  | 3,000.00   | 1    | 0   | 0    | 1  | 1,500.00   | 1   | 1   | 0   | 2  | 3,000.00   | 14.00                       | 1500.00         | 21000.00                  |  |
| 3                     |  | INK REFILL, 975, black         | piece           | 13                           | 11  | 13  | 37 | 222,000.00 | 13    | 11  | 13   | 37 | 222,000.00 | 13   | 11  | 13   | 37 | 222,000.00 | 13  | 11  | 13  | 37 | 222,000.00 | 148.00                      | 6000.00         | 888000.00                 |  |
| 4                     |  | INK REFILL, 975, magenta       | piece           | 12                           | 10  | 12  | 34 | 221,000.00 | 12    | 10  | 12   | 34 | 221,000.00 | 12   | 10  | 12   | 34 | 221,000.00 | 12  | 10  | 12  | 34 | 221,000.00 | 136.00                      | 6500.00         | 884000.00                 |  |
| 5                     |  | INK REFILL, 975, yellow        | piece           | 12                           | 10  | 12  | 34 | 221,000.00 | 12    | 10  | 12   | 34 | 221,000.00 | 12   | 10  | 12   | 34 | 221,000.00 | 12  | 10  | 12  | 34 | 221,000.00 | 136.00                      | 6500.00         | 884000.00                 |  |
| 6                     |  | INK REFILL, 975,cyan           | piece           | 12                           | 10  | 12  | 34 | 221,000.00 | 12    | 10  | 12   | 34 | 221,000.00 | 12   | 10  | 12   | 34 | 221,000.00 | 12  | 10  | 12  | 34 | 221,000.00 | 136.00                      | 6500.00         | 884000.00                 |  |
| 7                     |  | PHOTO DRUM UNIT NPG-51         | piece           | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 1   | 1    | 2  | 80,000.00  | 0   | 0   | 0   | 0  | 0.00       | 2.00                        | 40000.00        | 80000.00                  |  |
| 8                     |  | TONER CART, NPG-51             | piece           | 4                            | 4   | 4   | 12 | 78,000.00  | 4     | 4   | 4    | 12 | 78,000.00  | 4    | 4   | 4    | 12 | 78,000.00  | 4   | 4   | 4   | 12 | 78,000.00  | 48.00                       | 6500.00         | 312000.00                 |  |
| 9                     |  | MOUSE PAD with wrist support   | piece           | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 7    | 7  | 1,400.00   | 0    | 4   | 7    | 11 | 2,200.00   | 0   | 0   | 0   | 0  | 0.00       | 18.00                       | 200.00          | 3600.00                   |  |
| 10                    |  | Computer Keyboard, USB type    | unit            | 2                            | 0   | 0   | 2  | 600.00     | 0     | 4   | 0    | 4  | 1,200.00   | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 6.00                        | 300.00          | 1800.00                   |  |
| 11                    |  | FLASH DRIVE, OTG, 128Gb        | piece           | 2                            | 0   | 5   | 7  | 0.00       | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 7.00                        | 0.00            | 0.00                      |  |
|                       |  | Toner for Samsung Pro Press    | piece           | 2                            | 1   | 2   | 5  | 25,000.00  | 2     | 1   | 2    | 5  | 25,000.00  | 2    | 1   | 2    | 5  | 25,000.00  | 2   | 1   | 2   | 5  | 25,000.00  | 20.00                       | 5000.00         | 100000.00                 |  |
| 13                    |  | Toner, TN-1000                 | drum            | 1                            | 0   | 1   | 2  | 10,000.00  | 1     | 0   | 1    | 2  | 10,000.00  | 1    | 0   | 1    | 2  | 10,000.00  | 1   | 0   | 1   | 2  | 10,000.00  | 8.00                        | 5000.00         | 40000.00                  |  |
| 14                    |  | Toner, 319, black              | drum            | 1                            | 1   | 1   | 3  | 30,999.00  | 1     | 1   | 1    | 3  | 30,999.00  | 2    | 1   | 2    | 5  | 51,665.00  | 1   | 1   | 1   | 3  | 30,999.00  | 14.00                       | 10333.00        | 144662.00                 |  |
| 15                    |  | Toner, 319, cyan               | drum            | 1                            | 1   | 1   | 3  | 41,187.00  | 1     | 1   | 1    | 3  | 41,187.00  | 1    | 0   | 1    | 2  | 27,458.00  | 1   | 1   | 1   | 3  | 41,187.00  | 11.00                       | 13729.00        | 151019.00                 |  |
| 16                    |  | Toner, 319, magenta            | drum            | 1                            | 1   | 1   | 3  | 41,187.00  | 1     | 1   | 1    | 3  | 41,187.00  | 1    | 0   | 1    | 2  | 27,458.00  | 1   | 1   | 1   | 3  | 41,187.00  | 11.00                       | 13729.00        | 151019.00                 |  |
| 17                    |  | Toner, 319, yellow             | drum            | 1                            | 1   | 1   | 3  | 41,187.00  | 1     | 1   | 1    | 3  | 41,187.00  | 1    | 0   | 1    | 2  | 27,458.00  | 1   | 1   | 1   | 3  | 41,187.00  | 11.00                       | 13729.00        | 151019.00                 |  |
| 18                    |  | Photo Drum unit, D311, black   | drum            | 0                            | 0   | 1   | 1  | 20,000.00  | 0     | 0   | 1    | 1  | 20,000.00  | 0    | 0   | 1    | 1  | 20,000.00  | 0   | 0   | 1   | 1  | 20,000.00  | 4.00                        | 20000.00        | 80000.00                  |  |
| 19                    |  | Photo Drum unit, D311, cyan    | drum            | 0                            | 0   | 1   | 1  | 30,300.00  | 0     | 0   | 1    | 1  | 30,300.00  | 0    | 0   | 1    | 1  | 30,300.00  | 0   | 0   | 1   | 1  | 30,300.00  | 4.00                        | 30300.00        | 121200.00                 |  |
| 20                    |  | Photo Drum unit, D311, magenta | drum            | 0                            | 0   | 1   | 1  | 30,300.00  | 0     | 0   | 1    | 1  | 30,300.00  | 0    | 0   | 1    | 1  | 30,300.00  | 0   | 0   | 1   | 1  | 30,300.00  | 4.00                        | 30300.00        | 121200.00                 |  |
| 21                    |  | Photo Drum unit, D311, yellow  | drum            | 0                            | 0   | 1   | 1  | 30,300.00  | 0     | 0   | 1    | 1  | 30,300.00  | 0    | 0   | 1    | 1  | 30,300.00  | 0   | 0   | 1   | 1  | 30,300.00  | 4.00                        | 30300.00        | 121200.00                 |  |
| 22                    |  | Developer, Drum unit, black    | drum            | 0                            | 0   | 1   | 1  | 27,500.00  | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 1.00                        | 27500.00        | 27500.00                  |  |
| 23                    |  | Developer, Drum unit, cyan     | drum            | 0                            | 0   | 1   | 1  | 47,300.00  | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 1.00                        | 47300.00        | 47300.00                  |  |
| 24                    |  | Developer, Drum unit, magenta  | drum            | 0                            | 0   | 1   | 1  | 51,700.00  | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 1.00                        | 51700.00        | 51700.00                  |  |
| 25                    |  | Developer, Drum unit, yellow   | drum            | 0                            | 0   | 1   | 1  | 51,700.00  | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 1.00                        | 51700.00        | 51700.00                  |  |
| 26                    |  | A0ED-R716-00                   | drum            | 0                            | 0   | 1   | 1  | 25,300.00  | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 1.00                        | 25300.00        | 25300.00                  |  |
| 27                    |  | Power bank 20000 mah           | unit            | 0                            | 0   | 2   | 2  | 12,000.00  | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 2.00                        | 6000.00         | 12000.00                  |  |
| 28                    |  | Tally Counter                  | unit            | 0                            | 0   | 3   | 3  | 1,500.00   | 0     | 0   | 0    | 0  | 0.00       | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00       | 3.00                        | 500.00          | 1500.00                   |  |

| Item & Specifications |                 |                                             | Unit of Measure | Monthly Quantity Requirement |     |     |    |            |       |     |      |    |           |      |     |      |    |            |     |     |     |    |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |
|-----------------------|-----------------|---------------------------------------------|-----------------|------------------------------|-----|-----|----|------------|-------|-----|------|----|-----------|------|-----|------|----|------------|-----|-----|-----|----|-----------|-----------------------------|-----------------|---------------------------|
|                       |                 |                                             |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT  | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT  | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                 |                           |
| 29                    |                 | Ink, Brother LC39, black                    | cart            | 3                            | 3   | 3   | 9  | 8,100.00   | 3     | 3   | 3    | 9  | 8,100.00  | 3    | 3   | 3    | 9  | 8,100.00   | 3   | 3   | 3   | 9  | 8,100.00  | 36.00                       | 900.00          | 32400.00                  |
| 30                    |                 | Ink, Brother LC39, cyan                     | cart            | 3                            | 3   | 3   | 9  | 5,400.00   | 3     | 3   | 3    | 9  | 5,400.00  | 3    | 3   | 3    | 9  | 5,400.00   | 3   | 3   | 3   | 9  | 5,400.00  | 36.00                       | 600.00          | 21600.00                  |
| 31                    |                 | Ink, Brother LC39, magenta                  | cart            | 3                            | 3   | 3   | 9  | 5,400.00   | 3     | 3   | 3    | 9  | 5,400.00  | 3    | 3   | 3    | 9  | 5,400.00   | 3   | 3   | 3   | 9  | 5,400.00  | 36.00                       | 600.00          | 21600.00                  |
| 32                    |                 | Ink, Brother LC39, yellow                   | cart            | 3                            | 3   | 3   | 9  | 5,400.00   | 3     | 3   | 3    | 9  | 5,400.00  | 3    | 3   | 3    | 9  | 5,400.00   | 3   | 3   | 3   | 9  | 5,400.00  | 36.00                       | 600.00          | 21600.00                  |
| 33                    |                 | Ink, 143, Black                             | cart            | 3                            | 3   | 3   | 9  | 10,800.00  | 3     | 3   | 3    | 9  | 10,800.00 | 3    | 3   | 3    | 9  | 10,800.00  | 3   | 3   | 3   | 9  | 10,800.00 | 36.00                       | 1200.00         | 43200.00                  |
| 34                    |                 | Ink, 141, cyan                              | cart            | 2                            | 2   | 2   | 6  | 4,200.00   | 2     | 2   | 2    | 6  | 4,200.00  | 2    | 2   | 2    | 6  | 4,200.00   | 2   | 2   | 2   | 6  | 4,200.00  | 24.00                       | 700.00          | 16800.00                  |
| 35                    |                 | Ink, 141, magenta                           | cart            | 2                            | 2   | 2   | 6  | 4,200.00   | 2     | 2   | 2    | 6  | 4,200.00  | 2    | 2   | 2    | 6  | 4,200.00   | 2   | 2   | 2   | 6  | 4,200.00  | 24.00                       | 700.00          | 16800.00                  |
| 36                    |                 | Ink, 141, yellow                            | cart            | 2                            | 2   | 2   | 6  | 4,200.00   | 2     | 2   | 2    | 6  | 4,200.00  | 2    | 2   | 2    | 6  | 4,200.00   | 2   | 2   | 2   | 6  | 4,200.00  | 24.00                       | 700.00          | 16800.00                  |
| 37                    |                 | Unshielded Twisted Pair Cat 5E              | box             | 1                            | 0   | 0   | 1  | 0.00       | 1     | 0   | 0    | 1  | 0.00      | 1    | 0   | 0    | 1  | 0.00       | 1   | 0   | 0   | 1  | 0.00      | 4.00                        | 0.00            | 0.00                      |
| 38                    |                 | 4-port USB Hub 3.0                          | unit            | 1                            | 0   | 0   | 1  | 5,000.00   | 1     | 0   | 0    | 1  | 5,000.00  | 1    | 0   | 0    | 1  | 5,000.00   | 1   | 0   | 0   | 1  | 5,000.00  | 4.00                        | 5000.00         | 20000.00                  |
| 39                    |                 | 8 port 10/100Mbps                           | unit            | 3                            | 0   | 0   | 3  | 1,500.00   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 1   | 0   | 0   | 1  | 500.00    | 4.00                        | 500.00          | 2000.00                   |
| 40                    |                 | 16 port 10/100Mbps                          | unit            | 1                            | 0   | 0   | 1  | 1,299.00   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 1   | 0   | 0   | 1  | 1,299.00  | 2.00                        | 1299.00         | 2598.00                   |
| 41                    |                 | Dvd rewritable                              | piece           | 2                            | 1   | 2   | 5  | 150.00     | 2     | 1   | 2    | 5  | 150.00    | 2    | 1   | 2    | 5  | 150.00     | 2   | 1   | 2   | 5  | 150.00    | 20.00                       | 30.00           | 600.00                    |
|                       |                 | SD card, 64gb                               | piece           | 2                            | 0   | 0   | 2  | 2,200.00   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 1100.00         | 2200.00                   |
| Common ICT Equipment  |                 |                                             |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |            |     |     |     |    |           |                             |                 |                           |
| 1                     | 43212104-PI-M01 | PRINTER, Inkjet, Monochrome                 |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 2                     | 43212104-PI-C01 | PRINTER, Inkjet, Color                      | unit            | 2                            | 0   | 2   | 4  | 200,000.00 | 1     | 0   | 0    | 1  | 50,000.00 | 1    | 1   | 0    | 2  | 100,000.00 | 1   | 0   | 0   | 1  | 50,000.00 | 8.00                        | 50000.00        | 400000.00                 |
| 3                     | 43212105-PP-001 | Portable Printer                            |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 4                     | 43211509-AT-001 | Android Tablet                              |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 5                     | 43222610-HS-001 | Hub/Switches                                | piece           | 0                            | 0   | 0   | 0  | 0.00       | 0     | 1   | 0    | 1  | 5,000.00  | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 5000.00         | 5000.00                   |
| 6                     | 43222609-NR-001 | Network Routers                             |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 7                     | 43222640-WA-P01 | Wireless Access Point                       |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 8                     | 43211711-SF-001 | Scanner, Flatbed                            |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 9                     | 45111601-WP-P01 | Wireless Pointing Device / Laser Pointer    |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
|                       | 81112306-MF-P01 | Multi Function PRINTER                      |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 11                    | 39121011-UP-S01 | UNINTERRUPTIBLE POWER SUPPLY (UPS)          | unit            | 0                            | 0   | 6   | 6  | 60,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 1   | 0    | 1  | 10,000.00  | 0   | 0   | 0   | 0  | 0.00      | 7.00                        | 10000.00        | 70000.00                  |
| 12                    | 43191501-MP-001 | Mobile Phone                                | unit            | 0                            | 0   | 1   | 1  | 35,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 35000.00        | 35000.00                  |
| 13                    | 43211711-SC-D01 | Scanner, Colored, Double sided, feeder type |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 14                    |                 | Desktop Computer                            | set             | 0                            | 0   | 1   | 1  | 100,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 1   | 0    | 1  | 100,000.00 | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 100000.00       | 200000.00                 |
| 15                    |                 | PRINTER, Inkjet, Color, A3                  | unit            | 0                            | 0   | 2   | 2  | 90,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 45000.00        | 90000.00                  |
| 16                    |                 | Desktop Computer, branded                   | set             | 0                            | 0   | 7   | 7  | 910,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 7.00                        | 130000.00       | 910000.00                 |
| 17                    |                 | laptop computer                             | unit            | 0                            | 0   | 2   | 2  | 220,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 2.00                        | 110000.00       | 220000.00                 |
| 18                    |                 | Duplex module for HP Pagewide Pro 577dw     | set             | 1                            | 0   | 0   | 1  | 3,970.00   | 1     | 0   | 0    | 1  | 3,970.00  | 1    | 0   | 0    | 1  | 3,970.00   | 1   | 0   | 0   | 1  | 3,970.00  | 4.00                        | 3970.00         | 15880.00                  |
| 19                    |                 |                                             |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 20                    |                 |                                             |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 21                    |                 |                                             |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 22                    |                 |                                             |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 23                    |                 |                                             |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 24                    |                 |                                             |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 25                    |                 |                                             |                 | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00       | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |

| Item & Specifications |                 |                                                                                                                        | Unit of Measure | Monthly Quantity Requirement |     |     |      |            |       |     |      |      |            |      |     |      |      |            |     |     |     |      |            | Total Quantity for the year | Price Catalogue | Total Amount for the year |
|-----------------------|-----------------|------------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------|-----|-----|------|------------|-------|-----|------|------|------------|------|-----|------|------|------------|-----|-----|-----|------|------------|-----------------------------|-----------------|---------------------------|
|                       |                 |                                                                                                                        |                 | Jan                          | Feb | Mar | Q1   | Q1 AMOUNT  | April | May | June | Q2   | Q2 AMOUNT  | July | Aug | Sept | Q3   | Q3 AMOUNT  | Oct | Nov | Dec | Q4   | Q4 AMOUNT  |                             |                 |                           |
| 26                    |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 27                    |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 28                    |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 29                    |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 30                    |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| OTHER SOFTWARE        |                 |                                                                                                                        |                 |                              |     |     |      |            |       |     |      |      |            |      |     |      |      |            |     |     |     |      |            |                             |                 |                           |
| 1                     |                 | Application Software for Biometric                                                                                     | set             | 1                            | 0   | 0   | 1    | 90,275.00  | 1     | 0   | 0    | 1    | 90,275.00  | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 2.00                        | 90275.00        | 180550.00                 |
| 2                     |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 3                     |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 4                     |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 5                     |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 6                     |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 7                     |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 8                     |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
|                       |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 10                    |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 11                    |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 12                    |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| Consumables           |                 |                                                                                                                        |                 |                              |     |     |      |            |       |     |      |      |            |      |     |      |      |            |     |     |     |      |            |                             |                 |                           |
| 1                     |                 | Medicine, Anti-motility                                                                                                | capsule         | 0                            | 0   | 0   | 0    | 0.00       | 25    | 0   | 25   | 50   | 600.00     | 25   | 0   | 25   | 50   | 600.00     | 25  | 0   | 25  | 50   | 600.00     | 150.00                      | 12.00           | 1800.00                   |
| 2                     |                 | MEDICINE, CETIRIZINE                                                                                                   | tablet          | 0                            | 0   | 0   | 0    | 0.00       | 10    | 0   | 10   | 20   | 100.00     | 10   | 0   | 10   | 20   | 100.00     | 10  | 0   | 10  | 20   | 100.00     | 60.00                       | 5.00            | 300.00                    |
| 3                     |                 | MEDICINE, DECONGESTANT, Neosep, caplet                                                                                 | caplet          | 0                            | 0   | 0   | 0    | 0.00       | 25    | 0   | 25   | 50   | 350.00     | 25   | 0   | 25   | 50   | 350.00     | 25  | 0   | 25  | 50   | 350.00     | 150.00                      | 7.00            | 1050.00                   |
| 4                     |                 | MEDICINE, MEFENAMIC ACID, capsule                                                                                      | capsule         | 0                            | 0   | 0   | 0    | 0.00       | 50    | 0   | 50   | 100  | 700.00     | 50   | 0   | 50   | 100  | 700.00     | 50  | 0   | 50  | 100  | 700.00     | 300.00                      | 7.00            | 2100.00                   |
| 5                     |                 | MEDICINE, PARACETAMOL, Biogesic, tablet                                                                                | tablet          | 0                            | 0   | 0   | 0    | 0.00       | 50    | 0   | 50   | 100  | 500.00     | 50   | 0   | 50   | 100  | 500.00     | 50  | 0   | 50  | 100  | 500.00     | 300.00                      | 5.00            | 1500.00                   |
| 6                     |                 | Essential Oil                                                                                                          | set             | 0                            | 0   | 1   | 1    | 5,000.00   | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 1.00                        | 5000.00         | 5000.00                   |
|                       |                 | Facial Tissue Paper, 2 ply                                                                                             | box             | 25                           | 20  | 25  | 70   | 0.00       | 15    | 20  | 15   | 50   | 0.00       | 15   | 20  | 15   | 50   | 0.00       | 15  | 20  | 15  | 50   | 0.00       | 220.00                      | 0.00            | 0.00                      |
| 8                     |                 | 3M Particulate Respirator, N95                                                                                         | piece           | 50                           | 0   | 50  | 100  | 15,000.00  | 50    | 0   | 50   | 100  | 15,000.00  | 50   | 0   | 50   | 100  | 15,000.00  | 50  | 0   | 50  | 100  | 15,000.00  | 400.00                      | 150.00          | 60000.00                  |
| 9                     |                 | First Aid Kit                                                                                                          | set             | 1                            | 1   | 1   | 3    | 6,000.00   | 1     | 1   | 1    | 3    | 6,000.00   | 1    | 1   | 1    | 3    | 6,000.00   | 1   | 1   | 1   | 3    | 6,000.00   | 12.00                       | 2000.00         | 24000.00                  |
| 10                    |                 | Face Mask, Washable                                                                                                    | piece           | 500                          | 0   | 500 | 1000 | 100,000.00 | 500   | 0   | 500  | 1000 | 100,000.00 | 500  | 0   | 500  | 1000 | 100,000.00 | 500 | 0   | 500 | 1000 | 100,000.00 | 4,000.00                    | 100.00          | 400000.00                 |
| 11                    |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 12                    |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 13                    |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 14                    |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 15                    |                 |                                                                                                                        |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| Other Categories      |                 |                                                                                                                        |                 |                              |     |     |      |            |       |     |      |      |            |      |     |      |      |            |     |     |     |      |            |                             |                 |                           |
| 1                     | 53121601-GB-001 | GO BAG, for disaster relief, rescue operations                                                                         |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 2                     | 60104701-SP-001 | Solar Panel                                                                                                            |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 3                     | 46161604-LV-L01 | Life Vest / Life Jacket<br>(for emergency purposes / emergency preparedness / for disaster relief / rescue operations) |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 4                     | 26111607-CC-S01 | Charge Controller and DC Inverter for Solar Panel                                                                      |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |
| 5                     | 46181502-BF-V01 | Bullet proof vest                                                                                                      |                 | 0                            | 0   | 0   | 0    | 0.00       | 0     | 0   | 0    | 0    | 0.00       | 0    | 0   | 0    | 0    | 0.00       | 0   | 0   | 0   | 0    | 0.00       | 0.00                        | 0.00            | 0.00                      |

| Item & Specifications |                 |                                 | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price Catalogue | Total Amount for the year |
|-----------------------|-----------------|---------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------------|---------------------------|
|                       |                 |                                 |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |                 |                           |
| 6                     | 25172502-WW-001 | Wheels, _____ (type of vehicle) |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 7                     | 40161513-FF-001 | Fuel Filters                    |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 8                     | 48101710-DW-F01 | Drinking Water/ Fountain        |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 9                     | 26111729-AB-001 | Auto Battery                    |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 10                    |                 | Laser Meter                     | unit            | 0                            | 0   | 1   | 1  | 20,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1.00                        | 100.00          | 100.00                    |
| 11                    |                 |                                 |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 12                    |                 |                                 |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 13                    |                 |                                 |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 14                    |                 |                                 |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 15                    |                 |                                 |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 16                    |                 |                                 |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 17                    |                 |                                 |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 18                    |                 |                                 |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 19                    |                 |                                 |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 20                    |                 |                                 |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 21                    |                 |                                 |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 22                    |                 |                                 |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |
| 23                    |                 |                                 |                 | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0.00                        | 0.00            | 0.00                      |

|                                                                                |  |  |  |  |  |  |              |  |  |  |  |  |              |  |  |  |              |  |  |  |  |              |   |               |
|--------------------------------------------------------------------------------|--|--|--|--|--|--|--------------|--|--|--|--|--|--------------|--|--|--|--------------|--|--|--|--|--------------|---|---------------|
| A. TOTAL                                                                       |  |  |  |  |  |  |              |  |  |  |  |  |              |  |  |  |              |  |  |  |  |              | P | 13,149,080.42 |
| B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)                           |  |  |  |  |  |  |              |  |  |  |  |  |              |  |  |  |              |  |  |  |  |              | P | 1,314,908.04  |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)         |  |  |  |  |  |  |              |  |  |  |  |  |              |  |  |  |              |  |  |  |  |              | P | -             |
| D. GRAND TOTAL (A + B+ C)                                                      |  |  |  |  |  |  |              |  |  |  |  |  |              |  |  |  |              |  |  |  |  |              | P | 14,463,988.46 |
| E. APPROVED BUDGET BY THE AGENCY HEAD<br>In Figures and Words:                 |  |  |  |  |  |  |              |  |  |  |  |  |              |  |  |  |              |  |  |  |  |              |   |               |
| F. MONTHLY CASH REQUIREMENTS                                                   |  |  |  |  |  |  |              |  |  |  |  |  |              |  |  |  |              |  |  |  |  |              | P | -             |
| G.1 Available at Procurement Service Stores                                    |  |  |  |  |  |  | 653,933.56   |  |  |  |  |  | 598,863.02   |  |  |  | 601,644.15   |  |  |  |  | 522,929.69   | P | 2,377,370.42  |
| G.2 Other Items not available at PS but regularly purchased from other sources |  |  |  |  |  |  | 4,451,662.00 |  |  |  |  |  | 2,133,544.00 |  |  |  | 2,260,456.00 |  |  |  |  | 1,946,698.00 | P | 10,792,360.00 |
| TOTAL MONTHLY CASH REQUIREMENTS                                                |  |  |  |  |  |  | 5,105,595.56 |  |  |  |  |  | 2,732,407.02 |  |  |  | 2,862,100.15 |  |  |  |  | 2,469,627.69 | P | 13,169,730.42 |

\*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

MYRA B. BOSLON  
 Property/Supplier Officer

Date Prepared: September 21, 2020

Certified Funds Available-/ Certified Appropriate Funds Available:

JASMINE ERIKA A. JACOB  
 Accountant / Local Budget Officer

Approved by:

NESTOR P. GORIMBAO  
 Head of Office/Agency