

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.

Department/Bureau/Office: DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS - Bukidnon 3rd Dist
Region: X - Bukidnon
Address: Diclum, Manolo Fortich, Bukidnon

Agency Code/UACS: _____
Organization Type: National Government Agency (NGA)

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
PESTICIDES OR PEST REPELLENTS																										
1	13191539-IN-A01	INSECTICIDE, aerosol type	can	26	26	26	78	10,870.08	26	26	26	78	10,870.08	16	16	16	48	6,689.28	26	26	26	78	10,870.08	282.00	139.36	39299.52
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	40	40	40	120	18,171.60	40	40	40	120	18,171.60	30	30	30	90	13,628.70	40	<0	<0	120	18,171.60	450.00	151.43	68143.50
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191631-AL-CD4	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	38	38	38	114	7,587.84	38	39	39	116	7,720.96	39	39	39	117	7,787.52	39	39	39	117	7,787.52	464.00	56.56	30863.84
4	12191631-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gal on	gallon	6	6	6	18	6,982.56	6	6	6	18	6,982.56	6	6	6	18	6,982.56	6	5	5	18	6,982.56	72.00	367.92	27930.24
5	51471901-AL-I01	ALCOHOL, isoprcpyl, 68%- 72%, 500ml (-.5ml)	bottle	42	42	42	126	5,491.08	42	42	42	126	5,491.08	42	42	42	126	5,491.08	42	<2	<2	126	5,491.08	504.00	43.58	21964.32
6	51471901-AL-I02	ALCOHOL, isoprcpyl, 68%-72%, scented, 3.785 liters	gallon	4	3	3	10	4,550.00	4	3	3	10	4,550.00	4	3	3	10	4,550.00	4	3	3	10	4,550.00	40.00	<55.00	18200.00
7	51471535-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	4	2	2	8	1,662.00	3	2	2	7	1,454.25	3	2	2	7	1,454.25	3	2	2	7	1,454.25	29.00	207.75	6024.75
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171733-SI-P01	INK, for stamp pad	bottle	10	4	4	18	367.38	10	4	4	18	367.38	9	4	4	17	535.84	9	4	4	17	535.84	70.00	31.57	2706.40
FILMS																										
9	13111233-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	847.82	0.00
10	13111231-CF-P01	CARBON FILM, A4	box	3	0	0	3	663.00	1	0	0	1	221.00	1	0	0	1	221.00	2	0	0	2	442.00	7.00	221.00	1547.00
11	13111231-CF-P02	CARBON FILM, legal	box	1	0	0	1	208.52	1	0	0	1	208.52	1	0	0	1	208.52	1	0	0	1	208.52	4.00	208.52	834.08
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	1	1	1	3	251.16	1	1	1	3	251.16	1	1	1	3	251.16	1	1	1	3	251.16	12.00	93.72	1001.61
13	14111536-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	862.55	0.00
14	14111536-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1329.60	0.00
15	14111536-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00
16	14111536-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	0.00
17	14111536-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	864.00	0.00
18	14111536-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1508.00	0.00
19	14111639-LL-C01	LOOSELEAF COVER, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	794.96	0.00
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") m n	pad	76	76	76	228	8,449.68	86	86	86	258	9,561.48	76	76	76	228	8,449.68	86	86	86	258	9,561.48	972.00	37.05	36022.32

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	76	76	76	228	13,515.84	86	86	86	258	15,294.24	76	76	76	228	13,515.84	86	86	86	258	15,294.24	972.00	59.28	57620.16	
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	66	66	66	198	10,707.84	66	66	66	198	10,707.84	66	66	66	198	10,707.84	66	66	66	198	13,707.84	792.00	54.08	42831.36	
23	14111514-NB-S01	NOTEBOOK, stenographic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	12.04	0.00	
24	14111537-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	reams	1073	1073	1074	3220	440,045.20	740	740	740	2220	303,385.20	740	740	740	2220	303,385.20	1123	1123	1124	3370	466,544.20	11,030.00	136.66	1507359.80	
25	14111537-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	reams	343	323	324	990	126,432.90	310	290	290	890	113,661.90	310	290	290	890	113,661.90	343	323	324	990	126,432.90	3,760.00	127.71	480189.60	
26	14111537-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	130	130	130	390	38,321.40	130	130	130	390	38,321.40	130	130	130	390	38,321.40	180	180	180	540	53,060.40	1,710.00	98.26	168024.60	
27	14111537-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	80	80	80	240	28,430.40	80	80	80	240	28,430.40	80	80	80	240	28,430.40	80	80	80	240	28,430.40	960.00	118.46	113721.60	
28	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.12	0.00	
29	14111533-PP-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	98.05	0.00	
30	14111818-TH-P02	Thermal Paper, SSSCM (-5%), 1/2 Core, 216mm x 30m	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	55.64	0.00	
31	14111531-RE-D01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	52	30	30	112	7,920.64	85	63	64	212	14,992.64	42	30	30	102	7,213.44	75	63	64	202	14,285.44	628.00	70.72	44472.16	
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	55	50	50	155	15,797.60	78	73	74	225	22,932.00	50	50	50	150	15,288.00	73	73	74	220	22,422.40	750.00	101.92	76440.00	
33	14111704-TT-F02	TOILET TISSUE PAPER, 2-ply, 100% recycle	pack	118	118	118	354	30,741.36	58	58	58	174	15,110.15	118	118	118	354	30,741.36	58	58	78	194	15,846.96	1,076.00	86.84	93439.84	
34	14111704-TT-F01	TISSUE, interfolded paper towel	pack	3	3	3	9	313.56	3	3	3	9	313.56	3	3	3	9	313.56	3	3	3	9	313.56	36.00	34.84	1254.24	
35	14111704-TT-F01	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	3	3	3	9	301.20	3	3	3	9	301.20	3	3	3	9	301.20	3	3	3	9	301.20	36.00	33.80	1216.80	
BATTERIES AND CELLS AND ACCESSORIES																											
36	25111732-BT-A02	BATTERY, dry Cell, size AA	pack	21	16	16	53	1,923.90	21	16	16	53	1,923.90	21	16	16	53	1,923.90	21	16	16	53	1,923.90	212.00	36.30	7695.60	
37	25111732-BT-A01	BATTERY, dry Cell, size AAA	pack	29	21	21	71	1,400.83	30	19	19	68	1,341.64	27	19	19	55	1,282.45	27	19	19	65	1,282.45	269.00	19.73	5307.37	
38	25111732-BT-A03	BATTERY, dry Cell, size D	pack	6	6	6	18	1,731.60	6	6	6	18	1,731.60	6	6	6	18	1,731.60	6	6	6	18	1,731.60	72.00	36.20	6926.40	
MANUFACTURING COMPONENTS AND SUPPLIES																											
39	31201610-GL-J01	GLUE, all purpose	jar	30	29	29	88	6,292.00	9	8	8	25	1,787.50	24	23	23	70	5,005.00	12	11	12	35	2,302.50	218.00	71.50	15387.00	
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	22	20	20	62	1,225.12	22	20	20	62	1,225.12	22	20	20	62	1,225.12	22	20	20	62	1,225.12	248.00	19.76	4900.48	
41	31151804-SW-S01	STAPLE WIRE, standard	box	74	73	73	220	4,930.20	48	46	46	140	3,137.40	68	66	66	200	4,482.00	21	19	20	60	1,344.60	620.00	22.41	13894.20	
42	31201532-TA-E01	TAPE, clostrical	rol	14	5	5	24	418.08	9	5	5	19	351.73	14	5	5	24	418.08	9	5	5	19	351.73	86.00	18.67	1605.62	
43	31201533-TA-M01	TAPE, masking, 24mm	roll	9	9	9	27	1,474.20	9	9	9	27	1,474.20	9	9	9	27	1,474.20	9	9	9	27	1,474.20	108.00	54.60	5896.80	
44	31201533-TA-M02	TAPE, MASKING, 48mm	roll	14	9	9	32	3,411.20	14	9	9	32	3,411.20	14	9	9	32	3,411.20	9	9	9	27	2,878.20	123.00	106.60	13111.80	
45	31201517-TA-F01	TAPE, packaging, 48mm	roll	17	12	12	41	916.76	17	12	12	41	916.76	17	12	12	41	916.76	12	12	12	36	804.96	159.00	22.36	3355.24	
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	52	47	47	146	1,473.14	42	37	37	116	1,170.44	52	47	47	146	1,473.14	50	47	47	144	1,452.96	552.00	10.09	5369.68	
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	34	29	29	92	1,837.24	24	19	19	62	1,238.14	34	29	29	92	1,837.24	31	29	29	89	1,777.33	325.00	19.97	6689.95	
48	31151537-TW-P01	TWINE, plastic	roll	12	10	10	32	1,863.68	1	0	0	1	58.24	2	0	0	2	116.48	1	0	0	1	58.24	36.00	58.24	2096.64	
HEATING AND VENTILATION AND AIR CIRCULATION																											
49	43016304-EF-S01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1109.68	0.00	
50	43016304-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1369.68	0.00	
51	43016304-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	856.86	0.00	
52	43016304-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	674.96	0.00	
MEDICAL THERMOMETERS AND ACCESSORIES																											
53	41112224-TG-T02	THERMOGUN	piece	2	0	0	2	5,064.80	2	0	0	2	5,064.80	2	0	0	2	5,064.80	2	0	0	2	5,064.80	8.00	2532.40	20259.20	
LIGHTING AND FIXTURES AND ACCESSORIES																											
54	39101628-LT-L01	LINEAR TLBE, Light Emitting Diode (LED), 18 watts	piece	35	25	25	85	17,494.70	35	25	25	85	17,494.70	25	25	25	75	15,436.50	25	25	25	75	15,436.50	320.00	205.82	65862.40	
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	10	10	10	30	2,464.80	10	10	10	30	2,464.80	10	10	10	30	2,464.80	10	10	10	30	2,464.80	120.00	32.16	9859.20	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
56	41111634-RU-P02	RULER, plastic, 450mm	piece	22	4	4	30	530.40	7	4	4	15	265.20	17	4	4	25	442.00	7	4	4	15	265.20	63.00	17.68	1302.80	
CLEANING EQUIPMENT AND SUPPLIES																											
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	54	54	54	162	14,615.64	39	39	39	117	10,553.74	54	54	54	162	14,615.64	39	39	39	117	10,553.74	558.00	90.22	50342.76	
58	47131634-BR-S01	BROOM, soft, tambo	piece	6	5	5	16	2,179.84	6	5	5	16	2,179.84	5	5	5	15	2,043.60	5	5	5	15	2,043.60	62.00	136.24	8446.88	

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59	47131604-BR-T01	BROOM, stick, ting-ting	piece	4	4	4	12	218.40	4	4	4	12	218.40	4	4	4	12	218.40	4	4	4	12	218.40	48.00	18.20	873.60	
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	34	34	34	102	4,243.20	19	19	19	57	2,371.20	34	34	34	102	4,243.20	19	19	19	57	2,371.20	318.00	41.60	13228.80	
61	47131805-CL-P01	CLEANSER, scouring powder	can	32	32	32	96	2,296.32	17	17	17	51	1,219.92	32	32	32	96	2,296.32	17	17	17	51	1,219.92	294.00	23.92	7032.48	
62	47131811-DE-S02	DETERGENT BAR, 140g	piece	39	39	39	117	971.10	29	29	29	87	722.10	39	39	39	117	971.10	29	29	29	87	722.10	408.00	8.30	3386.40	
63	47131811-DE-F03	DETERGENT POWDER, all-purpose, 1kg	pack	44	44	44	132	7,138.56	34	34	34	102	5,516.16	44	44	44	132	7,138.56	34	34	34	102	5,516.16	468.00	54.08	25309.44	
64	47131833-DIS-A01	DISINFECTANT SPRAY, aerosol type	can	66	66	66	198	25,534.08	51	51	51	153	19,730.88	66	66	66	198	25,534.08	51	51	51	153	19,730.88	702.00	178.96	90529.92	
65	47131831-DIS-H01	DISINFECTANT, non-rigid plastic	piece	4	3	4	11	248.30	3	3	4	10	248.30	3	3	4	10	248.30	3	3	4	10	248.30	41.00	24.83	1018.03	
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	7	7	7	21	2,756.25	7	7	7	21	2,756.25	7	7	7	21	2,756.25	7	7	7	21	2,756.25	84.00	131.25	11025.00	
67	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	44	44	44	132	13,590.72	34	34	34	102	10,501.92	44	44	44	132	13,590.72	32	32	32	96	9,884.16	462.00	102.96	47367.52	
68	47131832-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	309.76	0.00	
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	27	25	25	77	9,249.24	17	15	15	47	5,645.64	27	25	25	77	9,249.24	17	15	15	47	5,645.64	248.00	120.12	29789.76	
70	47121801-M-P-B01	MOP BUCKET, heavy duty, hard plastic	unit	5	4	4	13	29,744.00	4	4	4	12	27,156.00	4	4	4	12	27,156.00	4	4	4	12	27,156.00	19.00	2288.00	112112.00	
71	47131613-M-P-H02	MOPHANDLE, heavy duty, screw type	piece	5	4	4	13	1,622.40	4	4	4	12	1,497.60	4	4	4	12	1,497.60	4	4	4	12	1,497.60	49.00	124.80	6115.20	
72	47131619-M-P-R01	MOPHEAD, made of rayon	piece	5	4	4	13	1,608.88	4	4	4	12	1,485.12	4	4	4	12	1,485.12	4	4	4	12	1,485.12	49.00	123.76	6064.24	
73	47131531-RS-C01	RAGS, all cotton	bundle	13	10	10	33	1,776.06	13	10	10	33	1,776.06	13	10	10	33	1,776.06	10	10	10	30	1,614.60	129.00	53.82	6942.78	
74	47131632-SC-A01	SCOURING PAD	pack	15	15	15	45	5,054.40	15	15	15	45	5,054.40	15	15	15	45	5,054.40	15	15	15	45	5,054.40	180.00	112.32	20217.60	
75	47121731-TB-F04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	64	64	64	192	25,858.56	49	49	49	147	19,797.96	64	64	64	192	25,858.56	49	49	49	147	19,797.96	678.00	134.68	91313.04	
76	47121732-WB-P01	WASTEBASKET, non-rigid plastic	piece	10	3	3	16	447.36	10	3	3	16	447.36	7	3	3	13	363.48	7	3	3	13	363.48	58.00	27.96	1621.68	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
77	43211537-DSK001	DESKTOP FOR BASIC USERS	unit	1	0	0	1	24,793.60	1	0	0	1	24,793.60	1	0	0	1	24,793.60	1	0	0	1	24,793.60	4.00	24,793.60	99174.40	
78	43211537-DSK002	DESKTOP FOR MID-RANGE USERS	unit	1	0	0	1	42,390.40	1	0	0	1	42,390.40	1	0	0	1	42,390.40	1	0	0	1	42,390.40	4.00	42,390.40	169361.60	
79	43211533-LAP001	LAPTOP FOR MID-RANGE USERS	unit	1	0	2	3	124,176.00	1	0	0	1	41,392.00	1	0	0	1	41,392.00	1	0	0	1	41,392.00	6.00	41,392.00	248352.00	
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 4 TB	piece	7	0	0	7	18,191.88	2	0	0	2	5,197.68	7	0	0	7	18,191.88	2	0	0	2	5,197.68	18.00	2598.84	46779.12	
81	43202010-FC-L01	FLASH DRIVE, 16 GB	piece	39	10	20	69	11,533.36	14	10	10	34	5,692.96	14	10	10	34	5,692.96	19	10	10	39	6,330.16	176.00	167.44	29469.44	
82	43211738-MO-O01	MOUSE, OPTICAL, USB connector type	unit	21	0	6	27	3,005.10	1	0	0	1	111.30	1	0	0	1	111.30	1	0	0	1	111.30	30.00	111.30	3339.00	
83	43211738-MO-O02	MOUSE, WIRELESS, USB	unit	8	0	0	8	1,232.00	3	0	0	3	462.00	3	0	0	3	462.00	3	0	0	3	462.00	17.00	154.00	2618.00	
84	43212132-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	1	0	0	1	38,100.97	1	0	0	1	38,100.97	1	0	0	1	38,100.97	1	0	0	1	38,100.97	4.00	38100.97	152403.88	
85	43212132-PR-L01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	1	0	0	1	9,191.52	1	0	0	1	9,191.52	1	0	0	1	9,191.52	1	0	0	1	9,191.52	4.00	9191.52	36766.08	
86	43212135-PR-L01	PRINTER, laser, monochrome	unit	3	0	0	3	24,488	1	0	0	1	72488	1	0	0	1	72488	1	0	0	1	72488	6.00	72488	434928	
87	43212135-PR-L02	PRINTER, laser, colored	unit	1	0	0	1	7,899.00	1	0	0	1	7,899.00	1	0	0	1	7,899.00	1	0	0	1	7,899.00	4.00	7899.00	31596.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
88	44121710-CH-W01	CHALK, white enamel	box	1	0	0	1	29.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	29.64	29.64	
89	44122135-BF-C01	CLIP, backfold, 19mm	box	23	22	22	67	586.92	13	12	12	37	324.12	13	12	12	37	324.12	13	12	12	37	324.12	178.00	8.76	1559.28	
90	44122135-BF-C02	CLIP, backfold, 25mm	box	13	12	12	37	563.14	13	12	12	37	563.14	13	12	12	37	563.14	13	12	12	37	563.14	148.00	15.22	2252.56	
91	44122135-BF-C03	CLIP, backfold, 32mm	box	13	12	12	37	827.32	13	12	12	37	827.32	13	12	12	37	827.32	13	12	12	37	827.32	148.00	22.36	3309.28	
92	44122135-BF-C04	CLIP, backfold, 50mm	box	63	62	62	187	10,210.20	33	32	32	97	5,296.20	33	32	32	97	5,296.20	33	32	32	97	5,296.20	478.00	54.60	26098.80	
93	44121831-CT-R02	CORRECTION TAPE, 8m	piece	32	32	32	96	1,121.28	32	32	32	96	1,121.28	32	32	32	96	1,121.28	32	32	35	99	1,156.32	387.00	11.68	4520.16	
94	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.20	0.00	
95	44122011-DF-F01	DATA FOLDER	piece	200	50	50	300	20,592.00	150	50	50	250	17,160.00	50	50	50	150	10,296.00	50	50	50	150	10,296.00	850.00	58.64	58344.00	
96	44121536-EN-D01	ENVELOPE, documentary, A4	box	56	1	1	58	39,039.22	56	1	1	58	39,039.22	6	1	1	8	5,384.72	6	1	1	8	5,384.72	132.00	673.09	88847.88	
97	44121536-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	66	1	1	68	81,590.08	66	1	1	68	81,590.08	11	6	6	23	21,324.68	11	5	5	23	21,324.68	222.00	927.16	205829.52	
98	44121536-EN-X01	ENVELOPE, expanding, kraft, legal	box	55	1	1	57	42,088.80	55	1	1	57	42,088.80	5	1	1	7	5,168.80	5	1	1	7	5,168.80	128.00	738.40	94515.20	
99	44121536-EN-X02	ENVELOPE, expanding, plastic	piece	76	20	20	116	3,536.84	76	20	20	116	3,536.84	56	20	20	96	2,927.04	56	20	20	96	2,927.04	424.00	30.49	12927.76	
100	44121536-EN-M02	ENVELOPE, mailing	box	23	1	1	25	9,455.00	23	1	1	25	9,455.00	3	1	1	5	1,891.00	3	1	1	5	1,891.00	60.00	378.20	22692.00	
101	44121531-EN-W02	ENVELOPE, mailing, with window	box	4	1	1	6	2,602.08	4	1	1	6	2,602.08	4	1	1	6	2,602.08	4	1	1	6	2,602.08	24.00	133.68	10108.32	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
102	44111912-CR-B01	CRASCR, FELT, for blackboard/whiteboard	piece	10	0	0	10	103.00	0	0	0	0	61.80	0	0	0	0	61.80	0	0	0	0	61.80	28.00	10.30	288.40	
103	11122118-FA-F01	FAS'ENER, metal, non sharp edges	box	112	90	90	292	21,355.72	125	103	101	332	27,692.12	92	90	90	272	22,687.52	95	93	91	282	23,521.62	1,178.00	33.11	98256.98	
104	44111515-FD-X01	FILE ORGANIZER, expanding, plastic, legal	piece	12	0	0	12	1,032.48	12	0	0	12	1,032.48	12	0	0	12	1,032.48	12	0	0	12	1,032.48	48.00	36.04	4129.92	
105	44122018-FT-F01	FILE TAB DIVIDER, metal board, for A4	set	112	0	0	112	1,246.56	112	0	0	112	1,246.56	12	0	0	12	133.56	12	0	0	12	133.56	248.00	11.13	2760.24	
106	44122018-H-L02	HLL TAB DIVIDER, legal	set	12	0	0	12	170.76	12	0	0	12	170.76	12	0	0	12	170.76	12	0	0	12	170.76	48.00	14.23	683.04	
107	44122011-FO-F01	FOLDER, fancy, with slide, A4	bundle	26	2	2	30	8,112.00	26	2	2	30	8,112.00	26	2	2	30	8,112.00	26	2	2	30	8,112.00	120.00	270.40	32448.00	
108	44122011-FO-F02	FOLDER, fancy, with slide, legal	bundle	31	2	2	35	10,915.80	31	2	2	35	10,915.80	26	2	2	30	9,356.40	26	2	2	30	9,356.40	150.00	311.88	40344.40	
109	44122011-FO-L01	FOLDER, L-type, A4	pack	5	3	3	11	1,885.73	5	3	3	11	1,885.73	5	3	3	11	1,885.73	5	3	3	11	1,885.73	44.00	171.43	7342.92	
110	44122011-FO-L02	FOLDER, L-type, legal	pack	5	3	3	11	2,675.64	5	3	3	11	2,675.64	5	3	3	11	2,675.64	5	3	3	11	2,675.64	44.00	243.24	10702.56	
111	11122027-FO-F01	FOLDER, pressboard	box	2	0	0	2	1,905.28	2	0	0	2	1,905.28	2	0	0	2	1,905.28	2	0	0	2	1,905.28	8.00	952.61	7621.12	
112	44122011-FO-T03	FOLDER, with tab, A4	pack	6	4	4	14	3,906.00	6	4	4	14	3,906.00	6	4	4	14	3,906.00	6	4	5	15	4,185.00	57.00	279.00	15903.00	
113	44122011-FO-T04	FOLDER, with tab, legal	pack	58	56	56	170	54,631.20	8	6	6	20	6,427.20	58	56	56	170	54,631.20	8	6	7	21	6,748.56	381.00	321.36	122438.16	
114	44122038-IT-T01	INDEX TAB, self-adhesive, transparent	box	4	2	2	8	453.44	4	2	2	8	453.44	4	2	2	8	453.44	4	2	7	13	736.84	37.00	56.68	2097.16	
115	44111515-MF-B02	MAGAZINE FILE BOX, large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	0.00	
116	44121716-MV-A01	MARKER, fluorescent	set	19	8	8	35	1,283.10	19	8	8	35	1,283.10	14	8	8	30	1,099.80	14	8	13	35	1,283.10	135.00	36.65	4949.10	
117	44121738-MW-B01	MARKER, whiteboard, black	piece	29	15	15	59	789.42	29	15	15	59	789.42	19	15	15	49	635.52	19	15	20	54	722.52	221.00	13.38	2956.98	
118	44121738-MW-B02	MARKER, whiteboard, blue	piece	39	25	25	89	1,190.82	29	15	15	59	789.42	19	15	15	49	635.52	29	25	30	84	1,123.92	281.00	13.38	3759.78	
119	44121738-MW-B03	MARKER, whiteboard, red	piece	29	15	15	59	789.42	29	15	15	59	789.42	19	15	15	49	635.52	19	15	15	49	635.52	216.00	13.38	2890.08	
120	44121738-MP-BC1	MARKER, permanent, black, bullet type	piece	62	59	59	200	1,796.00	62	44	44	150	1,347.00	57	44	44	145	1,302.10	57	44	44	145	1,302.10	640.00	8.98	5747.20	
121	44121738-MP-BC2	MARKER, permanent, blue, bullet type	piece	52	34	34	120	1,077.60	52	34	34	120	1,077.60	42	34	34	110	987.80	42	34	34	110	987.80	460.00	8.98	4130.80	
122	44121738-MP-BC3	MARKER, permanent, red, bullet type	piece	30	22	22	74	664.52	30	22	22	74	664.52	30	22	22	74	664.52	30	22	22	74	664.52	296.00	8.98	2658.08	
123	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	84	10	10	104	807.04	34	10	10	54	419.04	34	10	10	54	419.04	34	10	10	54	419.04	266.00	7.76	2064.16	
124	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	box	94	20	20	134	1,846.52	39	15	15	69	950.82	39	15	15	69	950.82	44	20	20	84	1,157.52	356.00	13.78	4905.68	
125	44121738-MP-L01	MARKER, lead, with eraser	box	22	8	8	38	740.02	11	7	7	25	519.75	11	7	7	25	519.75	12	8	8	33	686.07	121.00	20.79	2573.54	
126	44122037-RB-F10	RING BINDER, plastic, 32mm	bundle	9	3	3	15	3,396.85	4	3	3	10	2,397.90	4	3	3	10	2,397.90	4	3	3	10	2,397.90	45.00	239.79	10790.55	
127	44122101-RU-B01	RUBBER BAND, No. 18	box	3	0	0	3	300.15	2	0	0	2	200.10	3	0	0	3	300.15	2	0	0	2	200.10	10.00	100.05	1000.50	
128	44121905-SP-F01	STAMP PAD, felt	piece	7	2	4	13	454.35	2	2	2	6	209.70	4	2	2	6	279.50	2	2	2	6	209.70	33.00	34.95	1153.35	
129	44121612-UL-H01	BLADE, for general purpose cutter / utility knife	piece	3	2	2	7	103.74	2	2	2	6	86.92	3	2	2	7	103.74	2	2	2	6	86.92	26.00	14.82	385.32	
130	44121612-CU-HC1	CUTTER/UTILITY KNIFE, for general purpose	piece	17	7	7	31	1,036.33	2	2	2	6	200.58	3	2	2	7	234.31	2	2	2	6	200.58	50.00	33.43	1671.50	
131	11102232-DS-M01	DATING AND STAMPING MACHINE	piece	3	1	1	5	2,269.80	1	1	1	3	1,361.88	1	1	1	3	1,361.88	1	1	1	3	1,361.88	14.00	53.96	6355.44	
132	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	8	0	0	8	1,621.36	1	0	0	1	202.67	1	0	0	1	202.67	1	0	0	1	202.67	11.00	202.67	2229.37	
133	44101632-PU-F01	PUNCHER, paper, heavy duty	piece	23	2	2	27	4,071.60	1	1	1	3	452.40	13	1	1	15	2,262.00	1	1	1	3	452.40	48.00	150.80	7238.40	
134	44121618-SS-S01	SCISSORS, symmetrical	pair	24	3	3	30	1,216.80	3	3	3	9	365.04	15	3	3	21	851.76	3	3	5	11	446.16	71.00	40.55	2879.76	
135	44121615-ST-S01	STAPLER, standard type	piece	23	2	2	27	6,598.80	2	2	2	6	842.40	14	2	2	18	2,527.20	2	2	5	9	1,263.60	80.00	140.40	11232.00	
136	44121615-ST-B01	STAPLER, heavy duty, binder type	unit	13	0	0	13	11,884.86	1	0	0	1	914.22	13	0	0	13	11,884.86	1	0	0	1	914.22	28.00	914.22	25398.16	
137	44121613-SR-F01	STAPLE REMOVER, plier type	piece	12	2	2	16	396.40	2	2	2	6	149.40	7	2	2	11	273.90	2	2	2	6	149.40	39.00	24.90	971.10	
138	44121635-TD-T01	TAPE DISPENSER, table top	piece	10	2	2	14	896.80	1	1	1	3	192.60	3	1	1	5	321.00	1	1	1	3	192.60	25.00	54.20	1605.00	
139	44101632-PB-MC1	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	1	0	0	1	9,534.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	9534.72	9534.72	
140	44101837-CA-C01	CALCULATOR, compact	unit	7	5	5	17	5,896.45	0	0	0	0	0.00	5	5	5	15	5,202.75	0	0	0	0	0.00	32.00	346.85	11099.20	
141	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5542.00	0.00	
142	44101631-PT-MC1	PAPER TRIMMER / CUTTING MACHINE, table top	unit	1	0	0	1	9,297.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	9297.60	9297.60	
143	44101633-PS-M01	PAPER SHREDDER	unit	1	0	0	1	5,699.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	5699.20	5699.20	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																											
144	44102109-BR-DC5	DRUM CART, BROTHER DR-3435, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6947.20	0.00	
145	44102105-BR-B04	INK CART, BROTHER LC576, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	910.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
146	44103105-BR-B05	INK CART, BROTHIER LC671YBK, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1501.00	0.00
147	44103109-BR-D06	Drum Cart, Brother DR-451CL, high yield 3000C pages	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6760.00	0.00
148	44103103-BR-B16	Toner Cart, Brother TV-455 BLACK, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5380.40	0.00
149	44103103-BR-C03	Toner Cart, Brother TV-455 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
150	44103103-BR-M03	Toner Cart, Brother TV-455 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
151	44103103-BR-Y03	Toner Cart, Brother TV-455 YF 1CW, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00
152	44103103-SA-H03	INKNER CART, SAMSUNG ML-127850H, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5116.80	0.00
153	44103105-CA-C04	INK CART, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	989.04	0.00
154	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	15	15	15	45	46,332.00	15	15	15	45	46,332.00	15	15	15	45	46,332.00	15	15	15	45	46,332.00	180.00	1329.60	185328.00
155	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	754.00	0.00
156	44103105-CA-D02	INK CART, CANON PG-810, Black	cart	25	25	25	75	58,500.00	25	25	25	75	58,500.00	25	25	25	75	58,500.00	25	25	25	75	58,500.00	300.00	760.00	234000.00
157	44103105-EP-B17	INK CART, EPSON CL3T661100 (T6611), Black	cart	12	12	12	36	8,985.60	8	8	10	26	6,185.60	2	2	2	6	1,497.60	8	8	10	26	6,189.60	91.00	219.60	23162.10
158	44103105-EP-C17	INK CART, EPSON CL3T664200 (T6642), Cyan	cart	12	12	12	36	8,985.60	2	2	12	16	3,992.60	2	2	2	6	1,497.60	2	2	2	6	1,497.60	64.00	249.60	15974.40
159	44103105-EP-M17	INK CART, EPSON CL3T664300 (T6643), Magenta	cart	12	12	12	36	8,985.60	2	2	12	16	3,992.60	2	2	2	6	1,497.60	2	2	2	6	1,497.60	64.00	249.60	15974.40
160	44103105-EP-Y17	INK CART, EPSON CL3T664400 (T6644), Yellow	cart	12	12	12	36	8,985.60	2	2	12	16	3,992.60	2	2	2	6	1,497.60	2	2	2	6	1,497.60	64.00	249.60	15974.40
161	44103105-HP-B40	Ink Cartridge, HP C2P04AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	773.76	0.00
162	44103105-HP-T40	Ink Cartridge, HP C2P05AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	950.56	0.00
163	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00
164	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	920.40	0.00
165	44103105-I-IP-P48	Ink Cartridge, IIP C9397A (HP72) 59ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1396.80	0.00
166	44103105-I-IP-C48	Ink Cartridge, IIP C9398A (HP72) 59ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1396.80	0.00
167	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 59ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1396.80	0.00
168	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 59ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1396.80	0.00
169	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 59ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1396.80	0.00
170	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3016.00	0.00
171	44103105-HP-B17	INK CART, HP C8641AA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	749.60	0.00
172	44103105-HP-T17	INK CART, HP C8643AA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	915.20	0.00
173	44103105-HP-B35	INK CART, HP C8687AA, (HP70), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
174	44103105-HP-T35	INK CART, HP C8689AA, (HP70), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
175	44103105-HX-C40	INK CART, HP C8572AA, (HP S20XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
176	44103105-HX-M40	INK CART, HP C8573AA, (HP S20XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
177	44103105-HX-Y40	INK CART, HP C8571AA, (HP S20XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
178	44103105-HX-B40	INK CART, HP C8575AA, (HP S20XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1346.80	0.00
179	44103105-HP-B20	INK CART, HP CH561AA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	756.08	0.00
180	44103105-HP-T20	INK CART, HP CH562AA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	931.84	0.00
181	44103105-HP-B49	Ink Cartridge, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1344.80	0.00
182	44103105-HP-C49	Ink Cartridge, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
183	44103105-HP-M49	Ink Cartridge, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
184	44103105-HP-Y49	Ink Cartridge, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
185	44103105-I-IX-B43	INK CART, IIP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1786.72	0.00
186	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
187	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
188	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
189	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
190	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
191	4410S105-I IP-633	INK CART, IIP CZ107AA, (1P678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
192	4410S105-HP-T33	INK CART, HP CZ108AA, (1P678), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
193	4410S105-HP-642	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	312.00	0.00
194	4410S105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
195	4410S105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
196	4410S105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
197	4410S105-HP-143	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	415.60	0.00
198	4410S105-HP-643	Ink Cartridge, HP F6V27AA (HP680) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
199	4410S105-HP-C50	Ink Cartridge, HP L0S51AA (HP955) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	955.75	0.00
200	4410S105-HP-M50	Ink Cartridge, HP L0S57AA (HP955) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	955.75	0.00
201	4410S105-HP-Y50	Ink Cartridge, HP L0S57AA (HP955) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	955.75	0.00
202	4410S105-HP-650	Ink Cartridge, HP L0S60AA (HP955) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1956.60	0.00
203	4410S105-HP-C48	Ink Cartridge, HP L0S63AA (HP955XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
204	4410S105-HP-M48	Ink Cartridge, HP L0S66AA (HP955XL) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
205	4410S105-HP-Y48	Ink Cartridge, HP L0S69AA (HP955XL) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
206	4410S105-HP-B48	Ink Cartridge, HP L0S72AA (HP955XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1544.24	0.00
207	4410S105-HP-C51	Ink Cartridge, HP T6L39AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
208	4410S105-HP-M51	Ink Cartridge, HP T6L39AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
209	4410S105-HP-Y51	Ink Cartridge, HP T6L37AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
210	4410S105-I IP-651	Ink Cartridge, IIP T6MC1AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
211	4410S112-EP-R05	RIBBON CART, EPSON C136C1551C (#8730), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00
212	4410S112-EP-R07	RIBBON CART, EPSON C136C15531 (5015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
213	4410S112-EP-R13	RIBBON CART, EPSON C136C15632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.94	0.00
214	4410S103-BR-603	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
215	4410S103-BR-604	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1892.80	0.00
216	4410S103-BR-605	TONER CART, BROTHER TN-2250, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2585.28	0.00
217	4410S103-BR-609	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3567.20	0.00
218	4410S103-BR-611	TONER CART, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5002.40	0.00
219	4410S103-HP-612	TONER CART, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
220	4410S103-HP-614	TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3337.36	0.00
221	4410S103-HP-618	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
222	4410S103-HP-621	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3952.00	0.00
223	4410S103-HP-622	TONER CART, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3432.00	0.00
224	4410S103-HP-623	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2514.56	0.00
225	4410S103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
226	4410S103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
227	4410S103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
228	4410S103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2916.16	0.00
229	4410S103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
230	4410S103-I IP-Y24	TONER CART, IIP CC322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
231	4410S103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
232	4410S103-HP-B25	TONER CART, HP CE350A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8476.00	0.00
233	4410S103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6900.40	0.00
234	4410S103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
235	4410S103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
236	4410S133-IIP-M26	TONER CART, IIP CE<C3A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
237	4410S133-HP-B27	TONER CART, HP CE<10A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4201.60	0.00
238	4410S133-HP-C27	TONER CART, HP CE<11A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
239	4410S133-HP-Y27	TONER CART, HP CE<12A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
240	4410S133-HP-M27	TONER CART, HP CE<13A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
241	4410S133-HP-F28	TONER CART, HP CF<55A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4466.80	0.00
242	4410S133-HX-H28	TONER CART, HP CH<55X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7337.00	0.00
243	4410S133-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3044.08	0.00
244	4410S133-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5787.60	0.00
245	4410S133-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5200.00	0.00
246	4410S133-HP-B51	TONER CART, HP CF280XC, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9004.32	0.00
247	4410S133-HP-B56	Toner Cartridge, HP CF281A (HP191A) Black LaserJet	cart	5	5	5	15	129,090.00	0	0	0	0	0.00	5	5	5	15	129,090.00	0	0	0	0	0.00	30.00	8606.00	258180.00
248	4410S133-HP-B57	Toner Cartridge, HP CF283A (HP93A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3241.70	0.00
249	4410S133-HX-B51	Toner Cartridge, HP CF283XC (HP93X) Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4356.00	0.00
250	4410S133-HP-B58	Toner Cartridge, HP CF287A (HP97), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051.00	0.00
251	4410S133-HX-B52	Toner Cartridge, HP CF295XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13156.00	0.00
252	4410S133-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2901.60	0.00
253	4410S133-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
254	4410S133-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
255	4410S133-IIP-M60	Toner Cartridge, IIP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
256	4410S133-IIP-B61	Toner Cartridge, IIP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7056.40	0.00
257	4410S133-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
258	4410S133-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
259	4410S133-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
260	4410S133-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3429.78	0.00
261	4410S133-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
262	4410S133-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
263	4410S133-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
264	4410S133-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.80	0.00
265	4410S133-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20	0.00
266	4410S133-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5516.00	0.00
267	4410S133-HX-C51	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
268	4410S133-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5516.00	0.00
269	4410S133-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
270	4410S133-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5516.00	0.00
271	4410S133-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
272	4410S133-HP-B34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3900.00	0.00
273	4410S133-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4399.20	0.00
274	4410S133-SA-B05	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3406.00	0.00
275	4410S133-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.40	0.00
276	4410S133-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40	0.00
277	4410S133-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
278	4410S133-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58	0.00
279	4410S133-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.20	0.00
280	4410S133-SA-B13	TONER CART, Samsung MLT-D203I, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3458.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
281	44103133-SA-B23	TONER CART, Semsung MLT-D203U, Black	cart	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	6442.80	0.00
282	44103133-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	7321.14	0.00
283	44103133-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	3962.24	0.00
284	44103133-SA-B13	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	4366.40	0.00
285	44103133-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	6370.00	0.00
286	44103133-CA-R00	TONER CART, CANON CRG 347 T	cart	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	13399.36	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
287	45121517-DC-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	23623.60	0.00
288	45111639-MM-P01	MULTIMEDIA PROJECTOR	unit	2	0	2	4	69,888.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	4.00	17472.00	69888.00
FLAG OR ACCESSORIES																										
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	5	5	5	15	4,272.60	5	5	5	15	4,272.60	5	5	5	15	4,272.60	5	5	5	15	4,272.60	60.00	284.84	17090.40
PRINTED PUBLICATIONS																										
290	55101524-RA-HC1	HANDBOOK (RA 9184), 8th edition	book	12	0	20	32	1,190.72	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	32.00	37.21	1190.72
FIRE FIGHTING EQUIPMENT																										
291	45191631-FE-W01	FIRE EXTINGUISHER, dry chemical	unit	4	2	2	8	9,152.00	2	2	2	6	6,364.00	2	2	2	6	6,864.00	2	2	2	6	6,864.00	26.00	1144.00	29744.00
292	45191631-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	3	3	3	9	50,519.25	3	3	3	9	50,519.25	3	3	3	9	50,519.25	3	3	3	9	50,519.25	36.00	5813.25	202077.00
CONSUMER ELECTRONICS																										
293	52161535-DV-RC1	DIGITAL VOICE RECORDER	unit	5	0	0	5	32,078.20	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	5.00	6415.64	32078.20
FURNITURE AND FURNISHINGS																										
294	55101534-CM-B01	MONOBLOC CHAIR, beige	piece	50	0	0	50	15,184.00	0	0	0	0	0.00	50	0	0	50	15,184.00	0	3	3	0	0.00	100.00	303.68	30368.00
295	55101534-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	301.60	0.00
296	55101519-TM-SC1	MONOBLOC TABLE, white	unit	5	0	0	5	6,177.60	0	0	0	0	0.00	5	0	0	5	6,177.60	0	3	3	0	0.00	10.00	1235.52	12355.20
297	55101519-TM-SC2	MONOBLOC TABLE, beige	unit	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	1368.58	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
298	63121413-CH-H01	CHALKBOARD, 20 L transparent pocket, A4	piece	101	0	0	101	370.40	0	0	0	0	0.00	101	0	0	101	370.40	0	3	3	0	0.00	20.00	37.04	740.80
299	63121413-CH-H02	CHALKBOARD, 20 L transparent pocket, Lega	piece	101	0	0	101	384.10	0	0	0	0	0.00	101	0	0	101	384.10	0	3	3	0	0.00	20.00	38.41	768.20
300	63121534-ER-F01	ERASER, plastic/rubber	piece	35	0	0	35	152.95	0	0	0	0	0.00	25	0	0	25	109.25	0	3	3	0	0.00	60.00	4.37	262.20
301	63121524-SP-C01	SIGN PEN, black	piece	188	138	138	454	9,400.64	88	88	88	264	5,348.64	88	88	88	264	5,348.64	100	100	100	300	6,078.00	1,292.00	20.26	26175.92
302	63121524-SP-C02	SIGN PEN, blue	piece	188	138	138	454	9,400.64	88	88	88	264	5,348.64	88	88	88	264	5,348.64	100	100	100	300	6,078.00	1,292.00	20.26	26175.92
303	63121524-SP-C03	SIGN PEN, red	piece	12	12	12	36	729.36	12	12	12	36	729.36	12	12	12	36	729.36	12	12	12	36	729.36	144.00	20.26	2927.44
304	63121121-WR-P01	WRAPPING PAPER, craft	pack	5	0	0	5	774.20	0	0	0	0	0.00	5	0	0	5	774.20	0	3	3	0	0.00	10.00	151.81	1518.10
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	0.00	0.00
2	43231632-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	0.00	0.00
3	43232034-SFT-003	Computer game or entertainment software	license	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	0.00	0.00
4	43232137-SFT-004	Content authoring and editing software	license	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	0.00	0.00
5	43232232-SFT-005	Content management software	license	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	0.00	0.00
6	43232334-SFT-006	Data management and query software	license	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	0.00	0.00
7	43232432-SFT-007	Development software	license	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	0.00	0.00
8	43232535-SFT-008	Educational or reference software	license	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	0.00	0.00
9	43232633-SFT-009	Industry specific software	license	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	0.00	0.00
10	43232731-SFT-010	Network applications software	license	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	0.00	0.00
11	43232832-SFT-011	Network management software	license	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	0.00	0.00
12	43232935-SFT-012	Networking software	license	0	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3	3	0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
13	43235004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
14	43235205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
15	43235405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
16	43235501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	43101701-AC-W01	Air Conditioning Unit, Window Inverter Type		1	1	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	0.00	0.00	
2	43101701-AC-S01	Air Conditioning Unit, Split type		1	1	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	0.00	0.00	
3	44111905-WB-N01	White Board		2	2	2	6	0.00	0	0	0	0	0.00	2	2	2	6	0.00	2	2	2	6	0.00	18.00	0.00	0.00	
4	44111911-WB-D01	White Board, Digital		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
5	52161505-TV-S01	SMART Television		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
6	52161520-MC-M01	Microphone		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
7	52161512-SP-K01	Speakers		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
8	32101514-AM-PC1	Amplifier		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
9	52161517-EQ-E01	Equalizer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
10	45171615-HD-C01	HD Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
11	45121504-DS-C01	DSLR Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
12	45121516-VH-C01	HD Video Camera		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
13	45121506-VC-C01	Video Conference Equipment		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
14	34112102-LH-H01	L-H bulb		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
16	43212104-PI-C01	PRINTER, Inkjet, Color		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
17	43212105-PP-001	Portable Printer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
18	43211509-AT-001	Android Tablet		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
19	43222610-HS-C01	Hub/Switches		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
20	43222609-NR-001	Network Routers		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
21	43222610-WA-P01	Wireless Access Point		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
22	43211711-SF-001	Scanner, Flatbed		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
24	81112306-MF-P01	Multi Function PRINTER		2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	0.00	0.00	
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)		5	5	5	15	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	0.00	0.00	
26	43191501-MP-001	Mobile Phone		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type		2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	0.00	0.00	
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
29	63104701-SP-001	Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
30	45161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
31	25111607-CC-S01	Charge Controller and DC Inverter for Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
32	45181502-BF-V01	Bullet proof vest		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
33	25172502-WW-001	Wheels, _____ (type of vehicle)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
34	43161513-FM-001	Fuel Filters		0	0	0	0	0.00	0	0	1	1	0.00	21	21	23	55	0.00	20	20	18	58	0.00	124.00	0.00	0.00	
35	43101710-DW-P01	Drinking Water/ Fountain		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
36	25111729-AB-001	Aux Battery		6	6	6	18	0.00	4	4	6	14	0.00	3	3	3	9	0.00	3	3	3	9	0.00	50.00	0.00	0.00	
37		Forer 1N/20 Black		1	0	0	1	10,175.00	1	0	0	1	10,175.00	1	0	0	1	10,175.00	1	0	0	1	10,175.00	4.00	10175.00	40000.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
38		Toner TN220 Magenta		1	0	0	1	18,150.00	1	0	0	1	18,150.00	1	0	0	1	18,150.00	1	0	0	1	18,150.00	4.00	18150.00	72600.00
39		Toner TN220 Cyan		1	0	0	1	18,150.00	1	0	0	1	18,150.00	1	0	0	1	18,150.00	1	0	0	1	18,150.00	4.00	18150.00	72600.00
40		Toner TN220 Yellow		1	0	0	1	18,150.00	1	0	0	1	18,150.00	1	0	0	1	18,150.00	1	0	0	1	18,150.00	4.00	18150.00	72600.00
41		Brother Ink (BT5000C)		1	0	0	1	600.00	1	0	0	1	600.00	1	0	0	1	600.00	1	0	0	1	600.00	4.00	2400.00	2400.00
42		Brother Ink (BT5000M)		1	0	0	1	600.00	1	0	0	1	600.00	1	0	0	1	600.00	1	0	0	1	600.00	4.00	2400.00	2400.00
43		Brother Ink (BT5000Y)		1	0	0	1	600.00	1	0	0	1	600.00	1	0	0	1	600.00	1	0	0	1	600.00	4.00	2400.00	2400.00
44		Brother Ink (LC361BK)		1	0	0	1	700.00	1	0	0	1	700.00	1	0	0	1	700.00	1	0	0	1	700.00	4.00	2800.00	2800.00
45		Brother Ink (LC361C)		1	0	0	1	600.00	1	0	0	1	600.00	1	0	0	1	600.00	1	0	0	1	600.00	4.00	2400.00	2400.00
46		Brother Ink (LC361M)		1	0	0	1	600.00	1	0	0	1	600.00	1	0	0	1	600.00	1	0	0	1	600.00	4.00	2400.00	2400.00
47		Brother Ink (LC361Y)		1	0	0	1	600.00	1	0	0	1	600.00	1	0	0	1	600.00	1	0	0	1	600.00	4.00	2400.00	2400.00
48		Toner Cartridge, HP CF289A (HP81A) Black LaserJet		20	20	20	60	0.00	10	10	10	30	0.00	10	10	10	30	0.00	10	10	10	30	0.00	150.00	0.00	0.00
49		SIGN PEN, green		25	25	25	75	0.00	25	25	25	75	0.00	25	25	25	75	0.00	25	25	25	75	0.00	300.00	0.00	0.00

A. TOTAL		P	6,891,080.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	689,108.00
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B + C)		P	7,580,188.00
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


ROBERT MCVALLES
OIC-Head, Procurement Unit

Certified Funds Available / Certified Appropriate Funds Available: Approved by:


MYRNA J. ONG, CPA
OIC-Chief, Finance Section


RONALDO C. PAHANG, Aer
District Engineer

Date Prepared: August 8, 2021