

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:
Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2021 FORM at www.ps-philegps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
3. The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-philegps.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
7. Once accomplished and finalized, the APP-CSE 2021 form should be:
 - a. Saved using this format: APP2021_ Name of Agency_ Main or Regional Office (e.g. APP2021_DBM_Central Office, APP2021_DBM_Region IVA).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilegPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020 -1 dated 02 June 2020 issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.

Department/Bureau/Office: DPWH Las Pilas - Marikina District Engineering Office
Region: National Capital Region
Address: 2nd Street Port Area, Manila

Agency Account Code: P-165
Organization Type: National
Contact Person: Thelma F. Pardo
Position: Supply Officer II
E-mail: thelma@ddpwn.gov.ph
Telephone/Mobile Nos: 9959505149

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogues	Total Amount for the year									
			Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount				Oct	Nov	Dec	Q4 Amount					
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-JN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	18	19	13	50	6,968.00	20	13	7	40	5,574.40	20	9	8	37	5,156.32	6	6	7	19	2,647.84	146.00	139.36	20346.56
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-501	HAND SANITIZER, 500 ml	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	151.43	0.00
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (.5ml)	bottle	79	71	68	218	9,500.44	60	54	55	169	7,365.02	78	63	61	202	8,803.16	41	41	35	117	5,098.86	706.00	43.58	30767.48
4	12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon	2	2	2	6	2,745.60	2	2	2	6	2,745.60	2	2	2	6	2,745.60	2	2	2	6	2,745.60	24.00	457.60	10982.40
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%-72%, 500ml (.5ml)	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	43.58	0.00
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	455.00	0.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	STAMP PAD INK, purple or violet, 50ml (mln.)	bottle	10	5	5	20	630.40	8	3	3	14	441.28	1	1	4	6	189.12	2	1	1	4	126.08	44.00	31.52	1386.88
FILMS																										
9	13111203-AC-F01	ACETATE, thickness: 0.075mm milh (gauge #3)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	847.82	0.00
10	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box	2	2	1	5	1,105.00	1	1		2	442.00				0	0.00				0	0.00	7.00	221.00	1547.00
11	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	208.52	0.00
PAPER MATERIALS AND PRODUCTS																										
12	24113525-CA-A01	CARTOLINA, assorted colors	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	83.72	0.00
13	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1029.60	0.00
15	14111506-CF-L22	CONTINUOUS FORM, 2 PLY, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1528.80	0.00
16	14111506-CF-L21	CONTINUOUS FORM, 2 PLY, 280mm x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	906.36	0.00
17	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	884.00	0.00

18	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box					0	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																															</
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BATTERIES AND CELLS AND ACCESSORIES

35	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	7	2	1	10	363.00	1	2	2	5	181.50				0	0.00			0	0.00	15.00	36.30	544.50				
36	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	1	1	5	7	138.11	1	2	2	5	98.65				0	0.00			0	0.00	12.00	19.73	236.76				
37	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0	0.00				0	0.00				0	0.00			0	0.00	0.00	96.20	0.00				

MANUFACTURING COMPONENTS AND SUPPLIES

38	31201610-GI-J01	GLUE, all purpose, gross weight: 200 grams min	jar	32	10	10	52	3,229.20	2	6	2	10	621.00	14	21	13	48	2,980.80	6	2	1	9	558.90	119.00	62.10	7389.90
39	31151804-SW-H01	STAPLE WIRE, for heavy duty staples, (23/13)	box	17	21	2	40	790.40	6	11	6	23	454.48	15	10	11	36	711.36	4	4	3	11	217.36	110.00	19.76	2173.60
40	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	6	8	5	19	400.71	5	6	3	14	295.26	4	5	2	11	231.99	2	1	2	5	105.45	49.00	21.09	1033.41
41	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	1			1	18.67	1			1	18.67			0	0.00				0	0.00	2.00	18.67	37.34	
42	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	31	16	15	62	3,385.20	21	13	20	54	2,948.40	21	16	15	52	2,839.20	16	9	7	32	1,747.20	200.00	54.60	10920.00
43	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	6	10	5	21	2,238.60	8	10	5	23	2,451.80	10	7	4	21	2,238.60	5	2	3	10	1,066.00	75.00	106.60	7995.00
44	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	1	1	1	3	59.91	1	1	1	3	59.91	~1	~1	1	3	59.91	1	1	1	3	59.91	12.00	19.92	239.64
45	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	25	22	25	72	726.48	30	17	25	72	726.48	22	30	17	69	696.21	15	17	7	39	393.51	252.00	10.09	2542.88
46	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	19	20	14	53	1,058.41	17	13	13	43	858.71	19	10	13	42	838.74	8	10	12	30	599.10	168.00	19.97	3354.96
47	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	3	2	1	6	349.44	1	1	3	5	291.20	2	1	1	4	232.96	1		1	1	58.24	16.00	58.24	931.84

HEATING AND VENTILATION AND AIR CIRCULATION

48	40101604-EF-Q01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1109.68	0.00			
49	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	1			1	1,369.68				0	0.00				0	0.00			0	0.00	1.00	1369.68	1369.68			
50	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	1			1	856.86				0	0.00				0	0.00			0	0.00	1.00	856.86	856.86			
51	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	674.96	0.00			

MEDICAL THERMOMETERS AND ACCESSORIES

52	41112224-TG-T01	THERMOCOU	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	3068.00	0.00			
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LIGHTING AND FIXTURES AND ACCESSORIES

53	39101628-LT-L01	LED LINEAR TUBE, 18 WATTS PRO SERIES	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	205.82	0.00			
54	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED), 6W	piece	1	1	1	3	246.48	1	1	1	3	246.48	1	1	1	3	246.48			0	0.00	9.00	82.16	739.44			

MEASURING AND OBSERVING AND TESTING EQUIPMENT

55	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	7	3	3	13	229.84	3	2	1	6	106.08		1		1	17.68	1		1	17.68	21.00	17.68	371.28			
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CLEANING EQUIPMENT AND SUPPLIES

56	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	24	20	11	55	4,960.10	18	10	10	38	3,428.36	25	17	16	58	5,232.76	10	8	15	33	2,977.26	184.00	90.22	16660.48			
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57	47131604-BR-S01	BROOM, soft (tumbo)	piece	6	6	7	19	2,588.56	6	5	1	12	1,634.88	5	6	3	14	1,907.36	5	1	6	817.44	51.00	136.24	6948.24
58	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	1			1	18.20				0	0.00	1			1	18.20			0	0.00	2.00	18.20	36.40
59	47131829-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900mm-1000mm cap	bottle	50	39	37	126	5,241.60	44	39	33	116	4,825.60	44	40	40	124	5,158.40	37	37	30	104	4,326.40	470.00	41.60
60	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	29	29	28	86	2,057.12	24	24	23	71	1,698.32	20	20	24	64	1,530.88	20	20	19	59	1,411.28	280.00	23.92
61	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	piece	14	14	8	36	325.08	10	8	8	26	234.78	15	7	9	31	279.33	5	4	11	99.33	104.00	9.03	939.32
62	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	40	35	59	134	5,015.62	29	23	19	71	2,657.53	22	25	61	108	4,042.44	19	19	11	49	1,834.07	362.00	37.43
63	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	19	16	19	54	6,963.84	17	9	11	37	4,771.52	15	15	17	47	6,061.12	10	6	8	24	3,095.04	162.00	128.96
64	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	8	2	1	11	273.13	1			1	24.83	1	3	2	6	148.98			0	0.00	18.00	24.83	446.94
65	51241532-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00			0	0.00	0.00	131.25	0.00
66	73101612-HS-L01	HAND SOAP, Liquid, 500ml	bottle	5	5	9	19	1,956.24	8	2	1	11	1,132.56	10	4	3	17	1,720.32	10	3	3	16	1,647.36	63.00	102.96
67	47131802-FW-P02	FLOOR WAX, PASTE, RED	can				0	0.00				0	0.00				0	0.00			0	0.00	0.00	309.76	0.00
68	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	20	15	14	49	5,660.97	19	9	12	40	4,621.20	19	11	9	39	4,505.67	15	6	5	26	3,003.78	154.00	115.53
69	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	1	1		2	4,576.00				0	0.00				0	0.00	1		1	2,288.00	3.00	2288.00	6864.00
70	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	6	3	3	12	1,747.20	3			3	436.80	6	2	3	11	1,601.60	3	1	4	582.40	30.00	145.60	4388.00
71	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	4	6	3	13	1,608.88	1	3	1	5	618.80	4	4	4	12	1,485.12	3	1	4	495.04	34.00	123.76	4207.84
72	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	15	15	13	43	2,314.26	9	10	11	30	1,614.60	6	7	7	20	1,076.40	9	7	7	23	1,237.86	116.00	53.82
73	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	3	3	2	8	856.96	3	3	2	8	856.96	3	3	2	8	856.96	3	2	2	7	749.84	31.00	107.12
74	47121701-TB-P04	TRASHBAGS, GPP specs, black, 940mmx1016mm	pack	20	16	13	49	6,599.32	16	6	10	32	4,309.76	11	11	10	32	4,309.76	6	6	5	17	2,289.56	130.00	134.68
75	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	2	2	1	5	139.80				0	0.00				0	0.00			0	0.00	5.00	27.96	139.80

PERSONAL PROTECTIVE EQUIPMENT

76	46181503-CA-C01	COVERALL, non-sterile, protective, medical grade	piece				0	0.00				0	0.00				0	0.00				0	0.00	1144.00	0.00
77	46181702-FS9H01	FACE SHIELD, direct splash protection	piece				0	0.00				0	0.00				0	0.00				0	0.00	124.80	0.00
78	46181804-GG-G01	PROTECTIVE SAFETY GOGGLES	piece				0	0.00				0	0.00				0	0.00				0	0.00	156.00	0.00
79	42131601-PA-A01	Polyethylene Apron (5kg)	piece				0	0.00				0	0.00				0	0.00				0	0.00	15.08	0.00
80	42131702-SG-01	SURGICAL GOWN	piece				0	0.00				0	0.00				0	0.00				0	0.00	299.52	0.00
81	42131713-HC-H01	HEAD COVER, disposable	piece				0	0.00				0	0.00				0	0.00				0	0.00	2.60	0.00
82	42131609-SC-S01	SHOE COVER, disposable	pair				0	0.00				0	0.00				0	0.00				0	0.00	8.32	0.00
83	42132203-HG-G01	NITRILE GLOVES	piece				0	0.00				0	0.00				0	0.00				0	0.00	3.07	0.00
84	42132203-HG-G02	PREMIUM LATEX GLOVES	piece				0	0.00				0	0.00				0	0.00				0	0.00	5.02	0.00
85	42131713-SM-M01	SURGICAL MASK, 3-ply	piece	2	2	1	5	70.20				0	0.00	2	2	1	5	70.20				0	0.00	14.04	140.40
86	46182008-KN-M01	KN95 FACE MASK	piece				0	0.00				0	0.00				0	0.00				0	0.00	104.00	0.00

INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES

87	43211507-DSK001	MTHTH DESKTOP, basic	unit				0	0.00				0	0.00				0	0.00				0	0.00	24,793.60	0.00	
88	43211507-DSK002	MTHTH DESKTOP, mid-range	unit				0	0.00				0	0.00				0	0.00				0	0.00	42,390.40	0.00	
89	43211503-LAP001	MTHTH LAPTOP, mid-range	unit				0	0.00				0	0.00				0	0.00				0	0.00	41,392.00	0.00	
90	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HD, USB 3.0	piece	2	2	1	5	13,254.15	1	1	1	3	7,952.49	1			1	2,650.83				0	0.00	2650.83	23857.47	
91	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	10	5	12	27	4,520.88	8	8	10	26	4,353.44	1	1	2	4	669.76	1	1	2	4	669.76	61.00	167.44	10213.84
92	43211708-MO-O01	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in hnd	unit	2	2	2	6	667.80				0	0.00				0	0.00				0	0.00	111.30	667.80	
93	43211708-MO-O02	MOUSE, WIRELESS, USB	unit				0	0.00				0	0.00				0	0.00				0	0.00	154.00	0.00	
94	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0	0.00				0	0.00				0	0.00				0	0.00	38100.97	0.00	
95	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00				0	0.00				0	0.00				0	0.00	9191.52	0.00	
96	43212105-PR-L01	PRINTER, laser, monochrome	unit				0	0.00				0	0.00				0	0.00				0	0.00	724.88	0.00	
97	43212105-PR-L02	PRINTER, laser, colored	unit				0	0.00				0	0.00				0	0.00				0	0.00	7899.00	0.00	

OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES

98	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box				0	0.00				0	0.00				0	0.00				0	0.00	29.64	0.00
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99	4412105-BF-C01	CLIP, BACKFOLD, all metal, clamping, 19mm (-1mm)	box	10	8	10	28	253.40	6	6	5	17	153.05	7	6	10	23	208.15	2	4	5	11	99.55	79.00	9.05	714.95
100	4412105-BF-C02	CLIP, BACKFOLD, all metal, clamping, 25mm (-1mm)	box	20	16	24	60	916.50	16	14	14	44	671.89	16	13	13	42	641.34	11	14	7	32	498.64	178.00	15.27	2718.05
101	4412105-BF-C03	CLIP, BACKFOLD, all metal, clamping, 32mm (-1mm)	box	15	15	15	45	936.00	11	7	14	32	665.50	12	12	14	38	790.40	9	7	6	22	457.60	137.00	20.80	2049.60
102	4412105-BF-C04	CLIP, BACKFOLD, all metal, clamping, 50mm (-1mm)	box	12	13	16	41	1,961.44	9	6	4	19	909.95	9	9	6	24	1,149.16	9	5	4	19	989.56	103.00	47.94	4927.32
103	44121001-CT-001	CORRECTION TAPE, film base type, 10, 60 mm	piece	42	43	33	118	1,654.56	30	28	23	81	1,135.62	42	33	33	109	1,529.18	15	16	19	50	701.00	359.00	14.02	5019.16
104	4411515-DF-B01	DATA FILE BOX, made of clipboard, with closed ends	piece	9	7	25	41	3,165.20	7	7	15	29	2,238.00	10	8	16	34	2,694.00	6	6	14	26	2,007.20	130.00	77.20	10056.00
105	44121011-DF-F01	DATA FOLDER, made of clipboard, light lock	piece	13	21	1	35	2,402.40	13	21	11	46	3,089.80	13	11	1	25	1,716.00	3	11	1	15	1,029.60	120.00	69.64	4236.00
106	44121506-BH-001	ENVELOPE, DOCUMENTARY, for A4 size document	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	673.09	0.00
107	44121506-BH-002	ENVELOPE, DOCUMENTARY, for legal size document	box	1	1		2	1,654.32				0	0.00				0	0.00				0	0.00	2.00	927.16	1854.32
108	44121506-BH-001	ENVELOPE, EXPANDING, ISPARTBOARD, for legal size doc	box	2	2	1	5	3,692.00				0	0.00				0	0.00				0	0.00	5.00	738.40	3602.00
109	44121506-BH-002	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	5	5	1	11	335.39	5	5	3	13	396.37	4	4	2	10	304.50	4	4	2	10	304.50	44.00	30.49	1241.56
110	44121506-BH-002	ENVELOPE, mailing, white, 70gsm	box	1	1		2	756.40	1	1		2	756.40	1	1		2	756.40	1			1	308.20	7.00	378.20	2647.40
111	44121504-BH-W02	ENVELOPE, mailing, white, with window	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	433.69	0.00
112	4411912-BH-001	ERASER, FELT, for blackboard/whiteboard	piece	1	1		2	20.60	1			1	10.30	1	1		2	20.60				0	0.00	5.00	10.30	51.50
113	4412118-FH-001	PASTERER, METAL, 70mm between prongs	box	24	30	7	61	5,068.01	25	5	5	35	2,919.35	25	8	10	43	3,596.63	15	15	8	28	3,469.58	177.00	83.41	14763.57
114	4411515-FD-001	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	12	2	1	15	1,290.60	2	2	1	5	430.20	2	4	4	10	860.40	2	2	1	5	430.20	35.00	86.04	3011.40
115	44122018-FT-001	FILE TAB DIVIDER, labeled board, for A4	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	11.13	0.00
116	44122018-FT-002	FILE TAB DIVIDER, labeled board, for legal	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	14.23	0.00
117	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	276.40	0.00
118	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	311.88	0.00
119	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	371.43	0.00
120	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	1			1	243.24	1	1	1	3	729.72	1	1	1	3	729.72	1			1	243.24	8.00	243.24	1945.92
121	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	992.64	0.00
122	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	1	25	25	51	14,229.00	20	20	10	50	13,990.00	20	20	10	50	13,990.00	20	20	10	50	13,990.00	201.00	279.00	5609.00
123	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	6	6	7	19	6,105.64	10	5	5	20	6,497.20	4	4	5	13	4,127.68	4	4	2	10	3,413.60	62.00	321.36	18924.32
124	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	56.68	0.00
125	441151515-NE-002	MAGAZINE FILE BOX, LARGE size, made of clipboard	piece	4	4	2	10	416.00	4	4	2	10	416.00	14	14	7	35	1,456.00	4	4	2	10	416.00	65.00	41.60	2204.00
126	44121716-NA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	18	20	1	39	1,820.52	10	5	2	17	793.56	16	12	18	46	2,147.28	5	2	3	10	466.80	112.00	46.68	5228.16
127	44121708-HW-001	MARKER, whiteboard, black, for LHP, bullet type	piece	19	6	11	36	481.68	7	7	2	16	214.08	4	6	11	21	280.58	2	7	2	11	147.18	94.00	13.38	1113.92
128	44121708-HW-002	MARKER, whiteboard, blue, ball tip, bullet type	piece	3	6	1	10	133.80	5			5	66.90	3	1	1	5	66.90				0	0.00	20.00	13.38	267.60
129	44121708-HW-003	MARKER, whiteboard, red, felt tip, bullet type	piece	5			5	66.90	5			5	66.90				0	0.00				0	0.00	10.00	13.38	133.80
130	44121708-HW-001	MARKER, PERMANENT, bullet type, black	piece	24	16	12	52	466.56	9	8	6	23	206.54	20	12	16	40	431.04	10	2	6	18	161.64	141.00	8.98	1266.18
131	44121708-HW-002	MARKER, PERMANENT, bullet type, blue	piece	23	3	3	29	260.42	5	2	3	10	69.00	3	4	3	10	89.00	3	3	4	10	89.00	59.00	0.98	529.62
132	44121708-HW-003	MARKER, PERMANENT, bullet type, red	piece	5			5	94.90	5			5	44.50				0	0.00				0	0.00	10.00	8.98	89.80
133	441212104-PC-001	PAPER CLIP, vinyl/plastic coat, length: 30mm min	box	8	3	2	13	100.88	3	3	2	8	62.08	8	7	2	17	131.92	3	3	2	8	62.08	46.00	7.76	356.96
134	441212104-PC-002	PAPER CLIP, vinyl/plastic coat, length: 50mm min	box	9	7	10	26	445.64	8	7	6	21	359.94	8	8	10	26	445.64	8	7	6	21	359.94	94.00	12.14	1611.16
135	44121706-PE-001	PENCIL, lead, w/ eraser, wood case, hardness: HB	box	15	10	10	35	727.65	12	2	1	15	311.85	6	3	3	12	249.48	1	2	3	6	124.74	68.00	20.79	1413.72
136	44122037-RB-P10	RING BINDER, plastic, 32mm, 64 rings	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	229.79	0.00
137	44122101-SU-001	RUBBER BAND, 70mm min by lat length (-11%)	box	3	3	4	10	1,095.00	2	1	1	4	430.00	3	3	3	9	985.50	2	2	2	6	637.00	23.00	109.50	3175.80
138	44121905-SF-P01	STAMP PAD, FELT, ball dispenser, 60mm x 100mm min	piece	5	4	3	12	419.40	1	1	2	4	139.80	1	1	1	3	104.85	1	1	1	3	104.85	22.00	36.45	786.90
139	44121612-BL-001	CUTTER, BLADE, for heavy duty cutter	piece	12	12	8	32	478.24	8	3	3	14	207.48	10	5	5	20	296.40	1	2	2	5	74.10	71.00	14.82	1052.22
140	44121612-CL-001	CUTTER, KNIFE, for general purpose	piece	10	10	11	31	1,036.33	5	4	8	17	568.31	2	2	2	6	200.58	2	2	2	6	200.58	60.00	23.43	2008.80
141	44102002-OS-H01	DATING AND STAMPING MACHINE, heavy duty	piece	3	3	3	9	4,085.64				0	0.00				0	0.00				0	0.00	9.00	453.96	4085.64
142	44121619-OS-H01	PENCIL SHARPENER, manual, single center head	piece	1	1	1	3	608.40	1			1	202.80	1	2	3	6	1,216.80	1			1	202.80	11.00	202.80	2230.80
143	44101002-PL-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	9	5	7	21	2,771.16	7	2	1	10	1,319.60	3	2	3	8	1,055.68	1	2	3	6	791.76	46.00	131.96	5918.20
144	44121618-S5-001	SCISSORS, symmetrical, blade length: 65mm min	pair	36	30	28	94	3,012.64	11	10	6	27	1,095.12	15	9	12	36	1,460.16	5	7	9	21	881.76	178.00	40.56	7712.68

145	44121615-ST-501	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	15	11	9	35	6,188.00	8	3	3	14	2,475.20	8	2	2	12	2,121.60	1	2	3	6	1,060.80	67.00	176.80	11845.60
146	44121615-ST-801	STAPLER, BINDER TYPE, heavy duty, desktop	unit				0	0.00	1			1	914.16				0	0.00			0	0.00	1.00	914.16	914.16	
147	44121613-SR-901	STAPLE REMOVER, PLIER-TYPE	piece	28	17	24	69	1,718.10	20	9	4	33	821.70	20	22	8	50	1,245.00	14	5	3	22	547.80	174.00	24.90	4332.60
148	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	7	6	5	18	1,155.60	2	3	2	7	449.40	2	2	1	5	321.00	1	1		2	128.40	32.00	64.20	2054.40
149	44101602-PP-401	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0	0.00				0	0.00			0	0.00			0	0.00	0.00	9534.72		0.00	
150	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	3	3	2	8	2,774.80	3	2	1	6	2,081.10	1			1	346.85	1		1	346.85	16.00	346.85	5549.60	
151	44101714-FX-001	FACSIMILE MACHINE, uses thermal paper	unit				0	0.00				0	0.00			0	0.00			0	0.00	0.00	5642.00		0.00	
152	44101601-PT-001	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	1			1	9,297.60	1			1	9,297.60				0	0.00			0	0.00	2.00	9297.60	18595.20	
153	44101603-FS-001	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit	1			1	5,699.20				0	0.00				0	0.00			0	0.00	1.00	5699.20	5699.20	

PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES

154	441010109-BR-D05	DRUM CART, BROTHER DR-3455	Cart				0	0.00				0	0.00				0	0.00				0	0.00	6947.20	0.00
155	441010105-BR-B04	INK CART, BROTHER LC578, Black	Cart				0	0.00				0	0.00				0	0.00			0	0.00	910.00	0.00	
156	441010105-BR-B05	INK CART, BROTHER LC67H/BK, Black	Cart				0	0.00				0	0.00				0	0.00			0	0.00	1601.60	0.00	
157	441010109-BR-D06	TONER CART, BROTHER DR-451CL, high yield 3000 pag	Cart				0	0.00				0	0.00				0	0.00			0	0.00	6760.00	0.00	
158	441010103-BR-B16	TONER CART, BROTHER TN-456 BLACK, high yield 6500	Cart				0	0.00				0	0.00				0	0.00			0	0.00	5080.40	0.00	
159	441010103-BR-C03	TONER CART, BROTHER TN-456 CYAN, high yield 6500	Cart				0	0.00				0	0.00				0	0.00			0	0.00	8569.60	0.00	
160	441010103-BR-M03	TONER CART, BROTHER TN-456 MAGENTA, high yield 65	Cart				0	0.00				0	0.00				0	0.00			0	0.00	8569.60	0.00	
161	441010103-BR-Y03	TONER CART, BROTHER TN-456 YELLOW, high yield 650	Cart				0	0.00				0	0.00				0	0.00			0	0.00	8569.60	0.00	
162	441010101-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart				0	0.00				0	0.00				0	0.00			0	0.00	5116.80	0.00	
163	441010105-CA-CM4	INK CART, CANON CL-741, Col.	Cart				0	0.00				0	0.00				0	0.00			0	0.00	989.04	0.00	
164	441010105-CA-C02	INK CART, CANON CL-811, Colored	Cart				0	0.00				0	0.00				0	0.00			0	0.00	1029.60	0.00	
165	441010105-CA-B04	INK CART, CANON PG-740, Black	Cart				0	0.00				0	0.00				0	0.00			0	0.00	754.00	0.00	
166	441010105-CA-B02	INK CART, CANON PG-810, Black	Cart				0	0.00				0	0.00				0	0.00			0	0.00	780.00	0.00	
167	441010105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	Cart				0	0.00				0	0.00				0	0.00			0	0.00	249.60	0.00	
168	441010105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	Cart				0	0.00				0	0.00				0	0.00			0	0.00	249.60	0.00	
169	441010105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	Cart				0	0.00				0	0.00				0	0.00			0	0.00	249.60	0.00	
170	441010105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	Cart				0	0.00				0	0.00				0	0.00			0	0.00	249.60	0.00	
171	441010105-HP-B40	INK CART, HP C2P04AA (HP62), Black	Cart				0	0.00				0	0.00				0	0.00			0	0.00	773.76	0.00	
172	441010105-HP-T40	INK CART, HP C2P06AA (HP62), Tri-color	Cart				0	0.00				0	0.00				0	0.00			0	0.00	950.56	0.00	
173	441010105-HP-B09	INK CART, HP C9351AA, (HP21), Black	Cart				0	0.00				0	0.00				0	0.00			0	0.00	795.60	0.00	
174	441010105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	Cart				0	0.00				0	0.00				0	0.00			0	0.00	920.40	0.00	
175	441010105-HP-P48	INK Cartridge, HP C9397A (HP72), 69ml Photo Black	Cart				0	0.00				0	0.00				0	0.00			0	0.00	1996.80	0.00	
176	441010105-HP-C48	INK Cartridge, HP C9398A (HP72), 69ml Cyan	Cart				0	0.00				0	0.00				0	0.00			0	0.00	1996.80	0.00	
177	441010105-HP-M48	INK Cartridge, HP C9399A (HP72), 69ml Magenta	Cart				0	0.00				0	0.00				0	0.00			0	0.00	1996.80	0.00	
178	441010105-HP-Y48	INK Cartridge, HP C9400A (HP72), 69ml Yellow	Cart				0	0.00				0	0.00				0	0.00			0	0.00	1996.80	0.00	
179	441010105-HP-G48	INK Cartridge, HP C9401A (HP72), 69ml Gray	Cart				0	0.00				0	0.00				0	0.00			0	0.00	1996.80	0.00	
180	441010105-HP-B48	INK Cartridge, HP C9402A (HP72), 130ml Matte Black	Cart				0	0.00				0	0.00				0	0.00			0	0.00	3016.00	0.00	
181	441010105-HP-B17	INK CART, HP CCE610WA, (HP60), Black	Cart				0	0.00				0	0.00				0	0.00			0	0.00	769.60	0.00	
182	441010105-HP-T17	INK CART, HP CCE610WA, (HP60), Tri-color	Cart				0	0.00				0	0.00				0	0.00			0	0.00	915.20	0.00	
183	441010105-HP-B35	INK CART, HP CD887AA, (HP703), Black	Cart				0	0.00				0	0.00				0	0.00			0	0.00	366.08	0.00	
184	441010105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	Cart				0	0.00				0	0.00				0	0.00			0	0.00	366.08	0.00	
185	441010105-HX-C40	INK CART, HP CP972AA, (HP 920XL), Cyan	Cart				0	0.00				0	0.00				0	0.00			0	0.00	641.68	0.00	
186	441010105-HX-M40	INK CART, HP CP973AA, (HP 920XL), Magenta	Cart				0	0.00				0	0.00				0	0.00			0	0.00	641.68	0.00	
187	441010105-HX-Y40	INK CART, HP CP974AA, (HP 920XL), Yellow	Cart				0	0.00				0	0.00				0	0.00			0	0.00	641.68	0.00	
188	441010105-HX-B40	INK CART, HP CP975AA, (HP 920XL), Black	Cart				0	0.00				0	0.00				0	0.00			0	0.00	1269.84	0.00	
189	441010105-HP-B20	INK CART, HP CH561WA, (HP61), Black	Cart				0	0.00				0	0.00				0	0.00			0	0.00	656.24	0.00	

190	44103105-HP-T20	INK CART, HP C4562YA, (HP61), Thermo	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	821.60		0.00
191	44103105-HP-999	INK CART, HP C4565A, (HP62) Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	1844.00		0.00
192	44103105-HP-C19	INK CART, HP C4566A, (HP62) Cyan	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	1539.20		0.00
193	44103105-HP-149	INK CART, HP C4567A, (HP62) Magenta	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	1539.20		0.00
194	44103105-HP-199	INK CART, HP C4568A, (HP63) Yellow	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	1539.20		0.00
195	44103105-HP-943	INK CART, HP C4045A, (HP502A), Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	1570.40		0.00
196	44103105-HP-C13	INK CART, HP C4046A, (HP513A), Cyan	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	1165.84		0.00
197	44103105-HP-143	INK CART, HP C4047A, (HP513A), Magenta	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	1165.84		0.00
198	44103105-HP-143	INK CART, HP C4048A, (HP513A), Yellow	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	1165.84		0.00
199	44103105-HP-435	INK CART, HP C4592A, (HP70A), Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	366.08		0.00
200	44103105-HP-135	INK CART, HP C4593A, (HP70A), Tri-color	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	366.08		0.00
201	44103105-HP-833	INK CART, HP C2107A, (HP67B), Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	366.08		0.00
202	44103105-HP-133	INK CART, HP C2108A, (HP67B), Tri-color	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	366.08		0.00
203	44103105-HP-912	INK CART, HP C2121A, (HP685A), Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	366.08		0.00
204	44103105-HP-C23	INK CART, HP C2122A, (HP685A), Cyan	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	299.60		0.00
205	44103105-HP-113	INK CART, HP C2123A, (HP685A), Magenta	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	299.60		0.00
206	44103105-HP-133	INK CART, HP C2124A, (HP685A), Yellow	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	299.60		0.00
207	44103105-HP-143	INK Cartridge, HP F8576BA, (HP680) Tri-color	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	405.60		0.00
208	44103105-HP-143	INK Cartridge, HP F8577BA, (HP680) Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	405.60		0.00
209	44103105-HP-C20	INK Cartridge, HP L0551AA, (HP955), Cyan Original	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	995.75		0.00
210	44103105-HP-150	INK Cartridge, HP L0557AA, (HP955), Magenta Original	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	995.75		0.00
211	44103105-HP-150	INK Cartridge, HP L0557AA, (HP955), Yellow Original	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	995.75		0.00
212	44103105-HP-150	INK Cartridge, HP L0560AA, (HP955), Black Original	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	4056.60		0.00
213	44103105-HP-C18	INK Cartridge, HP L0563AA, (HP955A), Cyan Original	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	1212.64		0.00
214	44103105-HP-148	INK Cartridge, HP L0564AA, (HP955A), Magenta Origin	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	1212.64		0.00
215	44103105-HP-148	INK Cartridge, HP L0569AA, (HP955A), Yellow Original	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	1212.64		0.00
216	44103105-HP-148	INK Cartridge, HP L0572AA, (HP955A), Black Original	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	1544.24		0.00
217	44103105-HP-C51	INK Cartridge, HP T4189AA, (HP906) Cyan Original	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	453.62		0.00
218	44103105-HP-151	INK Cartridge, HP T4193AA, (HP906), Magenta Original	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	453.62		0.00
219	44103105-HP-151	INK Cartridge, HP T4197AA, (HP906), Yellow Original	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	453.62		0.00
220	44103105-HP-151	INK Cartridge, HP T4197AA, (HP906), Yellow Original	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	741.28		0.00
221	44103112-EP-405	RIBBON CART, EPSON C13015S16, (A8750), Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	77.43		0.00
222	44103112-EP-407	RIBBON CART, EPSON C13015S31, (S013006), Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	736.32		0.00
223	44103112-EP-413	RIBBON CART, EPSON C13015S42, Black, (A47310	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	77.94		0.00
224	44103102-EP-603	TONER CART, BROTHER TN-2025, Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	2695.28		0.00
225	44103102-EP-504	TONER CART, BROTHER TN-2130, Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	1892.80		0.00
226	44103102-EP-505	TONER CART, BROTHER TN-2150, Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	2685.28		0.00
227	44103102-EP-509	TONER CART, BROTHER TN-3320, Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	3567.20		0.00
228	44103102-EP-611	TONER CART, BROTHER TN-3350, Black, (P4154500N	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	5002.40		0.00
229	44103102-HP-812	TONER CART, HP C7435A, Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	3380.00		0.00
230	44103102-HP-814	TONER CART, HP C8540A, Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	3337.36		0.00
231	44103102-HP-818	TONER CART, HP CE255A, Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	7332.00		0.00
232	44103102-HP-821	TONER CART, HP CE279A, Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	3952.00		0.00
233	44103102-HP-822	TONER CART, HP CE285A, (HP85A), Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	3432.00		0.00
234	44103102-HP-823	TONER CART, HP CE310A, Black	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	2380.80		0.00
235	44103102-HP-C22	TONER CART, HP CE311A, Cyan	Cart				0	0.00						0	0.00					0	0.00					0	0.00	0.00	2542.80		0.00

Common Office Supplies														
1					0	0.00				0	0.00			0.00
2					0	0.00				0	0.00			0.00
3					0	0.00				0	0.00			0.00
4					0	0.00				0	0.00			0.00
5					0	0.00				0	0.00			0.00
6					0	0.00				0	0.00			0.00
7					0	0.00				0	0.00			0.00
8					0	0.00				0	0.00			0.00
9					0	0.00				0	0.00			0.00
10					0	0.00				0	0.00			0.00
11					0	0.00				0	0.00			0.00
12					0	0.00				0	0.00			0.00
13					0	0.00				0	0.00			0.00
14					0	0.00				0	0.00			0.00
15					0	0.00				0	0.00			0.00
Common Janitorial Supplies														
1					0	0.00				0	0.00			0.00
2					0	0.00				0	0.00			0.00
3					0	0.00				0	0.00			0.00
4					0	0.00				0	0.00			0.00
5					0	0.00				0	0.00			0.00
6					0	0.00				0	0.00			0.00
7					0	0.00				0	0.00			0.00
8					0	0.00				0	0.00			0.00
9					0	0.00				0	0.00			0.00
10					0	0.00				0	0.00			0.00
11					0	0.00				0	0.00			0.00
12					0	0.00				0	0.00			0.00
13					0	0.00				0	0.00			0.00
14					0	0.00				0	0.00			0.00
15					0	0.00				0	0.00			0.00
Office Equipment and Accessories														
1					0	0.00				0	0.00			0.00
2					0	0.00				0	0.00			0.00
3					0	0.00				0	0.00			0.00
4					0	0.00				0	0.00			0.00
5					0	0.00				0	0.00			0.00
6					0	0.00				0	0.00			0.00
7					0	0.00				0	0.00			0.00
8					0	0.00				0	0.00			0.00
9					0	0.00				0	0.00			0.00
10					0	0.00				0	0.00			0.00
11					0	0.00				0	0.00			0.00
12					0	0.00				0	0.00			0.00
13					0	0.00				0	0.00			0.00
14					0	0.00				0	0.00			0.00
15					0	0.00				0	0.00			0.00
1					0	0.00				0	0.00			0.00
2					0	0.00				0	0.00			0.00
3					0	0.00				0	0.00			0.00
4					0	0.00				0	0.00			0.00
5					0	0.00				0	0.00			0.00
6					0	0.00				0	0.00			0.00
7					0	0.00				0	0.00			0.00
8					0	0.00				0	0.00			0.00
9					0	0.00				0	0.00			0.00
10					0	0.00				0	0.00			0.00
11					0	0.00				0	0.00			0.00
12					0	0.00				0	0.00			0.00
13					0	0.00				0	0.00			0.00
14					0	0.00				0	0.00			0.00
15					0	0.00				0	0.00			0.00

C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)										-
D. GRAND TOTAL (A + B + C)										1,335,575.15
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:										-
F. MONTHLY CASH REQUIREMENTS										-
G.1 Available at Procurement Service Stores			412,011.12			281,267.99		313,510.96	207,369.16	1,214,159.23
G.2 Other Items not available at PS but regularly purchased from other sources			-			-		-	-	-
TOTAL MONTHLY CASH REQUIREMENTS			412,011.12			281,267.99		313,510.96	207,369.16	1,214,159.23

*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

THELMA J. FACTO
Property/Supplier Officer

Date Prepared: 10-27-20

Certified Funds Available / Certified Appropriate Funds Available:

RHEALANNE J. DUPRE
Accountant / Local Budget Officer

Approved by:

ELPIDIO Y. TRINIDAD
Head of Office/Agency