



ANNUAL PROCUREMENT PLAN FOR FY 2018

Ref. No.	Procurement Program/Project	PMO/ IU/EU	Procurement Method	Schedule for Each Procurement Activity						Source of Budget			Estimated Budget		Remarks (brief description of Program/ Project)	
				Advertisement/Posting of IB	Submission and Opening of Bids	Notice of Award	Contract Signing	Advisory	MOOE	CO	Total					
A	AVAILABLE AT PROCUREMENT SERVICE STORES															
1	Common Office Supplies		PS	-	-	-	-	-	-	101			413,015.58			
	First Quarter		PS	-	-	-	-	-	-	101			287,541.45			
	Second Quarter		PS	-	-	-	-	-	-	101			374,857.00			
	Third Quarter		PS	-	-	-	-	-	-	101			287,541.45			
	Fourth Quarter															
2	Common Office Equipment															
	First Quarter		PS	-	-	-	-	-	-	101			125,239.42			
	Third Quarter		PS	-	-	-	-	-	-	101			74,880.00			
3	Common Janitorial Supplies															
	First Quarter		PS	-	-	-	-	-	-	101			12,413.52			
	Second Quarter		PS	-	-	-	-	-	-	101			12,413.52			
	Third Quarter		PS	-	-	-	-	-	-	101			12,413.52			
	Fourth Quarter		PS	-	-	-	-	-	-	101			12,413.52			
B	OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES															
4	Common Office Supplies															
	First Quarter		Shopping	Jan. 18, 2018	N/A	Jan. 25, 2018	Jan. 29, 2018			101			997,145.50			
	Second Quarter		Shopping	Apr. 09, 2018	N/A	Apr. 16, 2018	Apr. 19, 2018			101			413,039.50			
	Third Quarter		Public Bidding	Jul. 17, 2018	Jul. 26, 2018	Jul. 30, 2018	Aug. 6, 2018			101			995,345.50			
	Fourth Quarter		Shopping	Oct. 04, 2018	N/A	Oct. 11, 2018	Oct. 16, 2018			101			413,039.50			
										SUB-TOTAL			4,431,298.98			



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				Advertising/Posting of IB	Submission and Opening of Bids	Notice of Award	Contract Signing	Total	MOOE		CO		
5	Common Office Equipment												
	First Quarter		Public Bidding	Jan. 18, 2018	Jan. 27, 2019	Jan. 25, 2018	Jan. 29, 2018	101	1,160,000.00				
6	Common Janitorial Supplies												
	First Quarter		Shopping	Jan. 18, 2018	N/A	Jan. 25, 2018	Jan. 29, 2018	101	8,950.00				
	Second Quarter		Shopping	Apr. 09, 2018	N/A	Apr. 16, 2018	Apr. 19, 2018	101	3,850.00				
	Third Quarter		Shopping	Jul. 17, 2018	N/A	Jul. 30, 2018	Aug. 6, 2018	101	8,350.00				
	Fourth Quarter		Shopping	Oct. 04, 2018	N/A	Oct. 11, 2018	Oct. 16, 2018	101	3,850.00				
7	Photographic or Filming or Video Equipment												
	First Quarter		Shopping	Jan. 18, 2018	N/A	Jan. 25, 2018	Jan. 29, 2018	101	490,000.00				
	Third Quarter		Shopping	Jul. 17, 2018	N/A	Jul. 30, 2018	Aug. 6, 2018	101	30,000.00				
8	Paper Materials and Products												
	First Quarter		Shopping	Jan. 18, 2018	N/A	Jan. 25, 2018	Jan. 29, 2018	101	45,000.00				
9	Lighting and Fixtures and Accessories												
	First Quarter		Shopping	Jan. 18, 2018	N/A	Jan. 25, 2018	Jan. 29, 2018	101	2,000.00				
	Third Quarter		Shopping	Jul. 17, 2018	N/A	Jul. 30, 2018	Aug. 6, 2018	101	2,000.00				
10	Electrical Equipment and Accessories												
	First Quarter		Shopping	Jan. 18, 2018	N/A	Jan. 25, 2018	Jan. 29, 2018	101	97,000.00				
	Third Quarter		Shopping	Jul. 17, 2018	N/A	Jul. 30, 2018	Aug. 6, 2018	101	2,000.00				
								SUB-TOTAL	1,853,000.00				



QUEZON I
DISTRICT ENGINEERING OFFICE
 REGIONAL OFFICE IV-A
 Lucban, Quezon

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				Advertisement/Posting of IB	Submission and Opening of Bids	Notice of Award	Contract Signing	Total	MOOE		CO		
11	Computer Equipment and Accessories												
	First Quarter		Public Bidding	Jan. 18, 2018	Jan. 27, 2019	Jan. 25, 2018	Jan. 29, 2018	101	3,984,700.00				
	Second Quarter		Shopping	Apr. 09, 2018	N/A	Apr. 16, 2018	Apr. 19, 2018	101	1,700.00				
	Third Quarter		Shopping	Jul. 17, 2018	Jul. 26, 2018	Jul. 30, 2018	Aug. 6, 2018	101	1,354,600.00				
	Fourth Quarter		Shopping	Oct. 04, 2018	N/A	Oct. 11, 2018	Oct. 16, 2018	101	1,700.00				
12	Other Categories												
	First Quarter		Public Bidding	Jan. 18, 2018	Jan. 27, 2019	Jan. 25, 2018	Jan. 29, 2018	101	24,731,533.49				
	Second Quarter		Shopping	Apr. 09, 2018	N/A	Apr. 16, 2018	Apr. 19, 2018	101	2,202,898.00				
	Third Quarter		Public Bidding	Jul. 17, 2018	Jul. 26, 2018	Jul. 30, 2018	Aug. 6, 2018	101	14,382,475.37				
	Fourth Quarter		Shopping	Oct. 04, 2018	N/A	Oct. 11, 2018	Oct. 16, 2018	101	2,155,598.00				
							SUB-TOTAL		48,815,204.86				
	Sub-Total (Page 1)								4,431,298.98				
	Sub-Total (Page 2)								1,853,000.00				
	Sub-Total (This Page)								48,815,204.86				
	TOTAL								55,099,503.84				

Prepared by: _____ Submitted by: _____ Recommending Approval: _____ Approved by: _____

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