

**ANNUAL PROCUREMENT PLAN FOR 2018
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
2. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at ps-philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
4. The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
 - a. DBM Central Office- for entities in the Central Office
 - b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs
 The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:
 - a. app.nga.ps@gmail.com- For central and regional offices of all national government agencies
 - b. app.suc.ps@gmail.com- For main and other campuses of all state universities and colleges
 - c. app.gocc.ps@gmail.com- For all central and regional offices of government owned and controlled corporations
 - d. app.deped.ps@gmail.com- For primary and secondary schools
 - e. app.lgu.ps@gmail.com - For Local government units
5. Consistent with Circular Letter No.2017-12 dated October 19, 2017, the APP for FY 2018 must be submitted on or before **November 30, 2017**.
6. Rename your APP file in the following format: APP2018- Name of Agency- Region (e.g. APP2018 -PS- Central Office).
7. For further assistance/clarification, agencies may call the Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)689-7750 loc. 4021.

Department/Bureau/Of DPWH-RIZAL FIRST DISTRICT ENG'G OFFICE
 Region: MAIN & NCR
 Address: Government Center, Calumpang Binangonan, Rizal

Agency Account Code: P129

Contact Person: RAFAEL T. REAMICO
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Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
A. AVAILABLE AT PROCUREMENT SERVICE STORES																					
COMMON ELECTRICAL SUPPLIES																					
1 BATTERY, dry cell, AA, 2 pieces per blister pack	pack	2	19	7	28	4	19	9	32	2	22	12	36	4	19	9	32	128	20.28	2,595.84	
2 BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	7	20	2	29	4	18	9	31	2	20	12	34	4	18	9	31	125	19.20	2,400.00	
3 BATTERY, dry cell, D, 1.5 volts, alkaline	pack		9		9	2	7	2	11		9		9	2	7	2	11	40	91.94	3,677.60	
4 FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	tube	2			2	2			2	2			2	2			2	8	40.97	327.76	
5 Ligth Bulb, LED, 7 watts 1 pc in individual box	piece				0				0				0				0	0	75.39	-	

6	TAPE, ELECTRICAL, 18mm x 16M min	roll	1	9	1	11	3	6	3	12	1	8	1	10	3	6	3	12	45	18.93	851.85
COMMON OFFICE SUPPLIES																					
1	ACETATE, thickness: 0.075mm min (gauge #3)	roll		2		2		2		2		2		2		2		2	8	766.73	6,133.84
2	AIR FRESHENER, aerosol, 280ml/150g min	can	9	37	8	54	11	35	10	56	9	37	8	54	10	36	9	55	219	88.69	19,423.11
3	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	37	79	27	143	46	81	36	163	42	83	33	158	46	84	36	166	630	49.73	31,329.90
4	CARBON FILM, PE, black, size 210mm x 297mm	box	2		2	2	5			7	2			2	2	6		8	19	205.48	3,904.12
5	CARBON FILM, PE, black, size 216mm x 330mm	box	2	1		3	2	5		7	2	5		7	2	5		7	24	210.91	5,061.84
6	CARTOLINA, assorted colors	pack	1	5		6		5		5		5		5		7		7	23	67.06	1,542.38
7	CHALK, molded, white, dustless, length: 78mm min	box	1			1	1			1	1			1	1			1	4	26.89	107.56
8	CLEARBOOK, 20 transparent pockets, for A4 size	piece	30	8	5	43	28	10	3	41	30	8	5	43	28	10	3	41	168	38.19	6,415.92
9	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	5	10	5	20	5	8	5	18	3	10	3	16	5	8	5	18	72	40.47	2,913.84
10	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	3	13	3	19	5	11	5	21	3	13	3	19	5	9	5	19	78	7.87	613.86
11	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	3	13	5	21	5	11	7	23	3	13	5	21	5	11	7	23	88	13.94	1,226.72
12	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	1	11	1	13	3	9	3	15	1	11	1	13	3	9	3	15	56	19.88	1,113.28
13	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	2	12	2	16	4	10	4	18	2	12	2	16	4	10	4	18	68	41.10	2,794.80
14	CORRECTION TAPE, film base type, UL 6m min	piece	40	43	27	110	50	53	37	140	49	54	37	140	50	52	38	140	530	18.26	9,677.80
15	DATA FILE BOX, made of chipboard, with closed ends	box	10	25	15	50	14	24	19	57	14	24	19	57	14	34	19	67	231	72.57	16,763.67
16	DATA FOLDER, made of chipboard, taglia lock	piece	10	25	10	45	10	20	10	40	10	20	10	40	10	30	10	50	175	71.39	12,493.25
17	ENVELOPE, DOCUMENTARY, for A4 size document	box	3	7	1	11	1	6	1	8	2	7	1	10	1	7	1	9	38	424.47	16,129.86
18	ENVELOPE, DOCUMENTARY, for legal size document	box	2	7	1	10	1	6	1	8	2	7	1	10	1	7	1	9	37	538.80	19,935.60
19	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	2	4	1	7	1	5	1	7	2	3	1	6	1	5	1	7	27	667.84	18,031.68
20	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	1	1	4	6	1	1	4	6	1	1	4	6	1	1	4	6	24	28.71	689.04

21	ENVELOPE, MAILING,white, 80gsm (-5%)	box	1	5	2	8		1	2	3	1	2	2	5		1	2	3	19	341.79	6,494.01
22	ENVELOPE, mailing, white, with window	box				0				0				0				0	0	427.23	-
23	ERASER, FELT, for blackboard/whiteboard	piece	2	2	4	8	1	4	3	8	2	2	3	7	1	3	3	7	30	11.55	346.50
24	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	21	18	9	48	8	17	15	40	23	18	11	52	8	17	15	40	180	6.23	1,121.40
25	FASTENER, METAL, 70mm between prongs	box	37	52	32	121	43	55	39	137	38	57	37	132	43	55	39	137	527	59.37	31,287.99
26	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	20	17	20	57	22	15	22	59	20	17	20	57	22	15	22	59	232	73.59	17,072.88
27	FILE TAB DIVIDER, bristol board, for A4	set	10	10	20	40	15	15	25	55	15	15	25	55	15	15	25	55	205	12.98	2,660.90
28	FILE TAB DIVIDER, bristol board, for legal	set	10	10	20	40	20	20	30	70	20	20	30	70	20	20	30	70	250	17.31	4,327.50
29	FOLDER, FANCY, for A4 size documents	bundle	2	2	4	8	5	5	6	16	6	5	6	17	5	5	6	16	57	258.50	14,734.50
30	FOLDER, FANCY, for legal size documents	bundle	3	2	3	8	7	6	6	19	6	6	6	18	6	6	6	18	63	302.85	19,079.55
31	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	2	2	2	6	1	2	2	5	2	2	2	6	1	3	2	6	23	177.92	4,092.16
32	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack				0			1	1			1	1			1	1	3	222.27	666.81
33	FOLDER, PRESSBOARD, size: 240mm x 370mm (5mm)	box	3	5	3	11	6	7	7	20	6	8	6	20	7	7	6	20	71	776.59	55,137.89
34	FOLDER, TAGBOARD, for A4 size documents	pack	5	6	5	16	11	10	9	30	10	10	10	30	9	10	10	29	105	226.05	23,735.25
35	FOLDER, TAGBOARD, for legal size documents	pack	5	6	5	16	9	10	9	28	9	10	9	28	9	10	9	28	100	208.38	20,838.00
36	GLUE, all purpose, gross weight: 200 grams min	jar	12	20	11	43	14	22	15	51	14	23	14	51	15	22	14	51	196	49.73	9,747.08
37	INDEX TAB, self-adhesive, transparent	box	10	15	10	35	10	15	10	35	10	15	10	35	10	15	10	35	140	53.74	7,523.60
38	LOOSELEAF COVER, made of chipboard, for legal	bundle	2	2	2	6	3	3	3	9	3	3	3	9	3	3	3	9	33	676.00	22,308.00
39	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece				0				0				0				0	0	43.26	-
40	MARKER, FLUORESCENT, 3 assorted colors per set	set	10	18	9	37	12	19	12	43	12	20	11	43	12	19	12	43	166	36.97	6,137.02
41	MARKER, whiteboard, black, felt tip, bullet type	piece	7	13	8	28	5	14	8	27	5	15	8	28	5	15	8	28	111	10.69	1,186.59
42	MARKER, whiteboard, blue, felt tip, bullet type	piece	5	13	6	24	4	12	5	21	4	12	5	21	4	11	5	20	86	10.69	919.34

43	MARKER, whiteboard, red, felt tip, bullet type	piece	1	7	1	9		4		4	1	5	1	7		5		5	25	10.69	267.25
44	MARKER, PERMANENT, bullet type, black	piece	19	27	19	65	20	26	20	66	19	25	19	63	20	23	20	63	257	10.04	2,580.28
45	MARKER, PERMANENT, bullet type, blue	piece	10	18	11	39	10	18	11	39	10	16	11	37	10	15	11	36	151	10.04	1,516.04
46	MARKER, PERMANENT, bullet type, red	piece	6	13	6	25	6	13	6	25	6	11	6	23	6	10	6	22	95	10.04	953.80
47	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece				0				0				0				0	0	12.52	-
48	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	12	19	15	46	12	20	12	44	12	19	15	46	12	20	12	44	180	32.45	5,841.00
49	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	12	19	12	43	12	20	12	44	12	19	12	43	12	20	12	44	174	44.32	7,711.68
50	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	8	15	8	31	7	16	7	30	8	15	8	31	7	16	7	30	122	59.49	7,257.78
51	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	1	14	3	18	2	14	4	20	1	14	3	18	2	14	4	20	76	18.99	1,443.24
52	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	16	26	27	69	18	24	19	61	15	27	16	58	17	25	18	60	248	6.91	1,713.68
53	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	16	26	17	59	18	24	19	61	15	26	16	57	17	24	19	60	237	14.04	3,327.48
54	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	39	86	49	174	71	116	81	268	70	117	80	267	71	121	81	273	982	137.66	135,182.12
55	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	32	69	35	136	67	102	70	239	66	103	69	238	67	102	70	239	852	160.94	137,120.88
56	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	63	90	68	221	90	124	103	317	91	123	94	308	90	129	103	322	1168	119.09	139,097.12
57	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	47	68	52	167	75	152	80	307	76	151	81	308	75	162	80	317	1099	123.08	135,264.92
58	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	8	9	8	25	10	11	10	31	10	11	10	31	10	11	10	31	118	95.18	11,231.24
59	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll	3		3	6	3		3	6	3		3	6	3		3	6	24	34.29	822.96
60	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	13	16	12	41	13	15	13	41	12	17	12	41	13	14	13	40	163	20.40	3,325.20
61	PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0		12		12				0				0	12	319.07	3,828.84
62	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	48	81	37	166	37	77	35	149	46	77	35	158	37	77	35	149	622	62.73	39,018.06
63	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	28	73	23	124	27	68	25	120	29	68	25	122	27	68	25	120	486	97.34	47,307.24
64	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	3	8	2	13	7	11	5	23	6	11	5	22	7	11	5	23	81	267.14	21,638.34

65	RUBBER BAND, 70mm min lay flat length (#18)	box	4	8	3	15	3	4	3	10	4	6	3	13	3	6	3	12	50	97.04	4,852.00
66	RULER, plastic, 450mm (18"), width: 38mm min	piece	20	14	2	36	11	6	3	20	11	5	3	19	12	6	2	20	95	16.10	1,529.50
67	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	45	91	49	185	52	90	55	197	50	99	51	200	57	90	56	203	785	35.99	28,252.15
68	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	41	68	46	155	39	68	44	151	41	68	44	153	39	68	45	152	611	35.99	21,989.89
69	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	9	26	8	43	7	24	7	38	7	24	7	38	7	24	7	38	157	35.99	5,650.43
70	STAMP PAD INK, purple or violet	bottle	6	10	3	19	3	8	3	14	3	8	3	14	3	8	3	14	61	25.62	1,562.82
71	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	6	9		15	3	6	1	10	4	6		10	3	6	1	10	45	28.77	1,294.65
72	STAPLE WIRE, for heavy duty staplers, (23/13)	box	5	7	3	15	7	7	5	19	7	7	3	17	9	9	7	25	76	21.51	1,634.76
73	STAPLE WIRE, STANDARD, (26/6)	box	14	19	10	43	16	20	13	49	15	20	13	48	15	20	13	48	188	19.68	3,699.84
74	TAPE, MASKING, width: 24mm (±1mm)	roll	14	27	13	54	8	28	11	47	11	25	13	49	10	26	12	48	198	57.32	11,349.36
75	TAPE, MASKING, width: 48mm (±1mm)	roll	8	20	10	38	7	19	9	35	8	18	10	36	7	19	9	35	144	109.24	15,730.56
76	TAPE, PACKAGING, width: 48mm (±1mm)	roll	1			1	1			1	1			1	1	10		11	14	29.08	407.12
77	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	15	30	13	58	11	31	11	53	13	28	13	54	12	29	12	53	218	11.36	2,476.48
78	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	10	18	8	36	6	18	6	30	8	16	8	32	6	18	6	30	128	27.58	3,530.24
79	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	28	44	30	102	31	47	34	112	31	47	33	111	33	45	35	113	438	70.30	30,791.40
80	TWINE, plastic, one (1) kilo per roll	roll	1	6	1	8	1	5	1	7	1	6	1	8	1	5	1	7	30	51.92	1,557.60
81	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0				0				0				0	0	133.99	-
82	Airline Travel	ticket				0				0				0				0	0	0.00	-
COMMON OFFICE DEVICES																					
1	CUTTER BLADE, for heavy duty cutter	tube	4	14	2	20	3	12	2	17	4	12	3	19	3	12	2	17	73	10.22	746.06
2	CUTTER KNIFE, for general purpose	piece	5	12	2	19	1	6	2	9	4	6	2	12	1	6	2	9	49	20.55	1,006.95
3	DATING AND STAMPING MACHINE, heavy duty	piece	1	6	1	8				0	1	2		3			1	1	12	497.52	5,970.24

4	PENCIL SHARPENER, manual, single cutter head	piece	3	9	2	14	2	1	1	4	4	3	2	9	2	1	2	5	32	194.69	6,230.08
5	PUNCHER, paper, heavy duty, with two hole guide	piece	15	15	5	35	5	8	5	18	5	9	7	21	5	8	6	19	93	123.42	11,478.06
6	SCISSORS, symmetrical, blade length: 65mm min	pair	15	23	8	46	8	13	8	29	9	14	10	33	8	13	8	29	137	14.28	1,956.36
7	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	14	24	6	44	6	11	5	22	6	15	6	27	6	11	6	23	116	85.45	9,912.20
8	STAPLER, BINDER TYPE, heavy duty, desktop	piece	4	8	3	15	2	2	2	6	3	2	2	7	2	2	2	6	34	913.95	31,074.30
9	STAPLE REMOVER, PLIER-TYPE	piece	23	20	5	48	16	9	2	27	25	8	1	34	16	9	5	30	139	18.91	2,628.49
10	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	16	4	10	30	2	8	2	12	2	9	2	13	2	8	2	12	67	51.57	3,455.19
11	WASTEBASKET, non-rigid plastic	piece	22	15	4	41	2	2	2	6	12	5	2	19	2	2	2	6	72	25.96	1,869.12
COMMON JANITORIAL SUPPLIES																					
1	BROOM, soft (tambo)	piece	3	8	1	12	1	4		5	3	6	1	10	1	5		6	33	91.94	3,034.02
2	BROOM, STICK (TING-TING), usable length: 760mm min	piece	2	12		14	1	6		7	2	26		28	1	6		7	56	24.88	1,393.28
3	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	5	5	1	11	4	4	1	9	5	5	1	11	4	4	1	9	40	43.26	1,730.40
4	CLEANSER, SCOURING POWDER, 350g min./can	can	4	2	1	7	5	1	2	8	4	2	1	7	5	1	2	8	30	24.88	746.40
5	DETERGENT POWDER, all purpose, 1kg	pouch	4	27	1	32	5	26	2	33	4	27	1	32	5	26	2	33	130	38.93	5,060.90
6	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	4	17	2	23	5	16	3	24	4	17	2	23	5	16	3	24	94	125.20	11,768.80
7	DUST PAN, non-rigid plastic, w/ detachable handle	piece	1	5	1	7		2		2	1	2		3		2		2	14	28.12	393.68
8	FLOOR WAX, PASTE, RED	can				0				0				0				0	0	280.13	-
9	FURNITURE CLEANER, aerosol type, 300ml min per can	can	1	12	1	14	3	9	3	15	1	12	1	14	3	9	3	15	58	90.85	5,269.30
10	INSECTICIDE, aerosol type, net content: 600ml min	can	2	21	2	25	4	19	4	27	2	21	2	25	4	19	4	27	104	142.77	14,848.08
11	MOP BUCKET, heavy duty, hard plastic	piece	1	2		3		3		3	1	2		3		2		2	11	1,987.44	21,861.84
12	MOPHANDLE, heavy duty, aluminum, screw type	piece	1	5		6		3		3	1	3		4		3		3	16	148.18	2,370.88
13	MOPHEAD, made of rayon, weight: 400 grams min	piece	1	8		9		6		6	1	6		7		6		6	28	110.32	3,088.96

14	RAGS, all cotton, 32 pieces per kilogram min	bundle	4	22	2	28	2	23	1	26	6	20	4	30	4	21	3	28	112	51.68	5,788.16
15	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack		11		11		11		11		11		11		11		11	44	107.08	4,711.52
16	TRASHBAG, plastic, transparent	roll	1	14		15	1	14		15	1	14		15	1	14		15	60	145.48	8,728.80
17	DETERGENT BAR, 140 grams as packed	bar	3	6	3	12	1	5	2	8	2	4	3	9	2	4	3	9	38	7.57	287.66
COMMON OFFICE EQUIPMENT																					
1	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	1	1		2				0				0				0	2	10,816.00	21,632.00
2	CALCULATOR, compact, 12 digits	unit	23	13		36	1	17		18	1	7		8	1	7		8	70	140.61	9,842.70
3	CHAIR, monobloc, beige, with backrest, w/o armrest	piece		15		15				0		12		12				0	27	273.10	7,373.70
4	CHAIR, monobloc, white, with backrest, w/o armrest	piece				0				0				0				0	0	273.10	-
5	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	1	1		2		1		1		1		1		1		1	5	6,828.14	34,140.70
6	DOCUMENT CAMERA, 3.2M pixels	unit	11	1		12				0				0				0	12	26,391.04	316,692.48
7	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit		3		3				0				0				0	3	1,091.33	3,273.99
8	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	2			2			2	2				0				0	4	1,372.55	5,490.20
9	ELECTRIC FAN, STAND type, plastic blade	unit	1	1		2				0		1		1				0	3	1,046.65	3,139.95
10	ELECTRIC FAN, WALL type, plastic blade	unit				0				0	1			1				0	1	782.00	782.00
11	FACSIMILE MACHINE, uses thermal paper	unit				0		1		1				0				0	1	3,642.83	3,642.83
12	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit		4		4		6		6		5		5		5		5	20	1,123.78	22,475.60
13	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit		5		5		5		5	1	5		6		5		5	21	5,191.68	109,025.28
14	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0	1			1				0				0	1	27,542.94	27,542.94
15	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	1	1		2		1		1				0				0	3	8,411.60	25,234.80
16	PAPER SHREDDER, cutting width: 3mm-4mm	unit	1	2	1	4		1		1				0				0	5	5,927.17	29,635.85
17	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0				0				0				0	0	19,457.98	-

18	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0				0							0	0	6,064.78	-	
19	PRINTER, LASER, monochrome, network-ready	unit	6	4		10	2	2		4	1	4		5	1	2		3	22	744.14	16,371.08
20	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0				0				0				0	0	1,379.04	-
21	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0				0				0				0	0	1,379.04	-
22	Desktop Computer, branded	unit				0				0				0				0	0	35,887.49	-
23	Laptop Computer, branded	unit				0				0				0				0	0	36,587.28	-
COMMON COMPUTER SUPPLIES																					
1	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0				0				0				0	0	709.53	-
2	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0				0				0				0	0	1,070.78	-
3	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0				0				0				0	0	796.06	-
4	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0				0				0				0	0	1,352.00	-
5	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0				0				0				0	0	620.67	-
6	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0				0				0				0	0	1,076.19	-
7	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	12	49	17	78	12	40	17	69	12	39	17	68	12	40	17	69	284	22.66	6,435.44
8	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	12	9		21	3	8		11	8	6		14	3	1		4	50	3,152.86	157,643.00
9	FLASH DRIVE, 16 GB capacity	piece	26	13	3	42	26	3		29	28	10	3	41	26	4		30	142	261.75	37,168.50
10	MOUSE, optical, USB connection type	unit	15	12	2	29	10	18		28	10	9		19	10	6		16	92	140.39	12,915.88
HANDBOOK ON PROCUREMENT																					
1	HANDBOOK (RA 9184), 7th Edition	piece	2	15		17	2	2		4	2			2	2			2	25	48.13	1,203.25
CONSUMABLES																					
1	DRUM CART, BROTHER DR-3455	cart				0				0				0				0	0	7,138.56	-
2	INK CART, CANON CL-741, Col.	cart				0				0				0				0	0	1,041.58	-

3	INK CART, CANON CL-811, Colored	cart				0				0								0	0	1,070.78	-
4	INK CART, CANON PG-740, Black	cart				0				0								0	0	784.16	-
5	INK CART, CANON PG-810, Black	cart				0				0								0	0	811.20	-
6	INK CART, EPSON C13T664100 (T6641), Black	cart				0				0								0	0	264.99	-
7	INK CART, EPSON C13T664200 (T6642), Cyan	cart				0				0								0	0	264.99	-
8	INK CART, EPSON C13T664300 (T6643), Magenta	cart				0				0								0	0	264.99	-
9	INK CART, EPSON C13T664400 (T6644), Yellow	cart				0				0								0	0	264.99	-
10	INK CART, HP C2P04AA (HP62) Black	cart				0				0								0	0	0.00	-
11	INK CART, HP C2P06AA (HP62) Tri-color	cart				0				0								0	0	0.00	-
12	INK CART, HP C9351AA, (HP21), Black	cart				0				0								0	0	676.00	-
13	INK CART, HP C9352AA, (HP22), Tri-color	cart				0				0								0	0	782.00	-
14	INK CART, HP C9363WA, (HP97), Tri-color	cart				0				0								0	0	1,552.10	-
15	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0				0								0	0	0.00	-
16	INK CART, HP C9398A (HP72) 69ml Cyan	cart				0				0								0	0	0.00	-
17	INK CART, HP C9399A (HP72) 69ml Magenta	cart				0				0								0	0	0.00	-
18	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0				0								0	0	0.00	-
19	INK CART, HP C9401A (HP72) 69ml Gray	cart				0				0								0	0	0.00	-
20	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0				0								0	0	0.00	-
21	INK CART, HP CC640WA, (HP60), Black	cart	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	665.18	7,982.16
22	INK CART, HP CC643WA, (HP60), Tri-color	cart	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	784.16	9,409.92
23	INK CART, HP CD887AA, (HP703), Black	cart	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	373.15	4,477.80
24	INK CART, HP CD888AA, (HP703), Tri-color	cart	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	373.15	4,477.80

25	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0				0				0	0	654.37	-
26	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0				0				0	0	654.37	-
27	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0				0				0	0	654.37	-
28	INK CART, HP CD975AA, (HP 920XL), Black	cart				0				0				0	0	1,292.51	-
29	INK CART, HP CH561WA, (HP61), Black	cart				0				0				0	0	670.59	-
30	INK CART, HP CH562WA, (HP61), Tricolor	cart				0				0				0	0	859.87	-
31	INK CART, HP CH565A (HP82) Black	cart				0				0				0	0	0.00	-
32	INK CART, HP CH566A (HP82) Cyan	cart				0				0				0	0	0.00	-
33	INK CART, HP CH567A (HP82) Magenta	cart				0				0				0	0	0.00	-
34	INK CART, HP CH568A (HP82) Yellow	cart				0				0				0	0	0.00	-
35	INK CART, HP CN045AA, (HP950XL), Black	cart				0				0				0	0	1,616.99	-
36	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0				0				0	0	1,222.21	-
37	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0				0				0	0	1,227.62	-
38	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0				0				0	0	1,227.62	-
39	INK CART, HP CN692AA, (HP704), Black	cart				0				0				0	0	373.15	-
40	INK CART, HP CN693AA, (HP704), Tri-color	cart				0				0				0	0	373.15	-
41	INK CART, HP CZ107AA, (HP678), Black	cart				0				0				0	0	379.64	-
42	INK CART, HP CZ108AA, (HP678), Tricolor	cart				0				0				0	0	379.64	-
43	INK CART, HP CZ121A (HP685A), Black	cart	10		10		10		10		10		10	10	40	380.72	15,228.80
44	INK CART, HP CZ122A (HP685A), Cyan	cart	8		8		8		8		8		8	8	32	259.58	8,306.56
45	INK CART, HP CZ123A (HP685A), Magenta	cart	8		8		8		8		8		8	8	32	259.58	8,306.56
46	INK CART, HP CZ124A (HP685A), Yellow	cart	8		8		8		8		8		8	8	32	259.58	8,306.56

47	INK CART, HP F6V26AA (HP680) Tri-color	cart	8	8	8	8	8	8	8	8	8	8	8	32	0.00	-
48	INK CART, HP F6V27AA (HP680) Black	cart	8	8	8	8	8	8	8	8	8	8	8	32	0.00	-
49	INK CART, HP LoS51AA (HP955) Cyan Original	cart		0		0		0		0		0	0	0	0.00	-
50	INK CART, HP LoS54AA (HP955) Magenta Original	cart		0		0		0		0		0	0	0	0.00	-
51	INK CART, HP LoS57AA (HP955) Yellow Original	cart		0		0		0		0		0	0	0	0.00	-
52	INK CART, HP LoS60AA (HP955) Black Original	cart		0		0		0		0		0	0	0	0.00	-
53	INK CART, HP LoS63AA (HP955XL) Cyan Original	cart		0		0		0		0		0	0	0	0.00	-
54	INK CART, HP LoS66AA (HP955XL) Magenta Original	cart		0		0		0		0		0	0	0	0.00	-
55	INK CART, HP LoS69AA (HP955XL) Yellow Original	cart		0		0		0		0		0	0	0	0.00	-
56	INK CART, HP LoS72AA (HP955XL) Black Original	cart		0		0		0		0		0	0	0	0.00	-
57	INK CART, HP T6L89AA (HP905) Cyan Original	cart		0		0		0		0		0	0	0	0.00	-
58	INK CART, HP T6L93AA (HP905) Magenta Original	cart		0		0		0		0		0	0	0	0.00	-
59	INK CART, HP T6L97AA (HP905) Yellow Original	cart		0		0		0		0		0	0	0	0.00	-
60	INK CART, HP T6M01AA (HP905) Black Original	cart		0		0		0		0		0	0	0	0.00	-
61	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart		0		0		0		0		0	0	0	0.00	-
62	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart		0		0		0		0		0	0	0	0.00	-
63	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart		0		0		0		0		0	0	0	0.00	-
64	INK CART, HP T6M17AA (HP905XL) Black Original	cart		0		0		0		0		0	0	0	0.00	-
65	RIBBON CART, EPSON C13S015516 (#8750), Black	cart		0		0		0		0		0	0	0	79.82	-
66	RIBBON CART, EPSON C13S015531 (S015086), Black	cart		0		0		0		0		0	0	0	753.88	-
67	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart		0		0		0		0		0	0	0	78.96	-
68	TONER CART, BROTHER TN-2025, Black	cart		0		0		0		0		0	0	0	2,658.57	-

69	TONER CART, BROTHER TN-2130, Black	cart		3		3		3		3		3		3		3		3	12	1,892.80	22,713.60
70	TONER CART, BROTHER TN-2150, Black	cart				0				0				0				0	0	2,720.22	-
71	TONER CART, BROTHER TN-3320, Black	cart	1	3	1	5	1	3	1	5	1	3	1	5	1	3	1	5	20	3,059.63	61,192.60
72	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart	1	3	1	5	1	3	1	5	1	3	1	5	1	3	1	5	20	4,460.08	89,201.60
73	TONER CART, HP CB435A, Black	cart				0				0				0				0	0	2,914.91	-
74	TONER CART, HP CB540A, Black	cart				0				0				0				0	0	3,444.90	-
75	TONER CART, HP CE255A, Black	cart				0				0				0				0	0	7,024.99	-
76	TONER CART, HP CE278A, Black	cart	1	6	3	10	1	6	3	10	1	6	3	10	1	6	3	10	40	3,239.39	129,575.60
77	TONER CART, HP CE285A (HP85A), Black	cart	7	7	6	20	7	7	5	19	7	7	6	20	9	9	7	25	84	3,009.01	252,756.84
78	TONER CART, HP CE310A, Black	cart				0				0				0				0	0	2,482.27	-
79	TONER CART, HP CE311A, Cyan	cart				0				0				0				0	0	2,590.43	-
80	TONER CART, HP CE312A, Yellow	cart				0				0				0				0	0	2,590.43	-
81	TONER CART, HP CE313A, Magenta	cart				0				0				0				0	0	2,590.43	-
82	TONER CART, HP CE320A, Black	cart				0				0				0				0	0	2,968.99	-
83	TONER CART, HP CE321A, Cyan	cart				0				0				0				0	0	3,131.23	-
84	TONER CART, HP CE322A, Yellow	cart				0				0				0				0	0	3,131.23	-
85	TONER CART, HP CE323A, Magenta	cart				0				0				0				0	0	3,131.23	-
86	TONER CART, HP CE390A, Black	cart				0				0				0				0	0	7,998.43	-
87	TONER CART, HP CE400A, Black	cart				0				0				0				0	0	7,024.99	-
88	TONER CART, HP CE401A, Cyan	cart				0				0				0				0	0	10,377.95	-
89	TONER CART, HP CE402A, Yellow	cart				0				0				0				0	0	10,377.95	-
90	TONER CART, HP CE403A, Magenta	cart				0				0				0				0	0	10,377.95	-

91	TONER CART, HP CE410A, (HP305), Black	cart			0			0			0			0	0	3,942.43	-
92	TONER CART, HP CE411A, (HP305), Cyan	cart			0			0			0			0	0	5,618.91	-
93	TONER CART, HP CE412A, (HP305), Yellow	cart			0			0			0			0	0	5,618.91	-
94	TONER CART, HP CE413A, (HP305), Magenta	cart			0			0			0			0	0	5,618.91	-
95	TONER CART, HP CE505A, Black	cart			0			0			0			0	0	4,158.75	-
96	TONER CART, HP CE505X, Black, high cap	cart			0			0			0			0	0	7,349.47	-
97	TONER CART, HP CF217A (HP17A) Black LaserJet	cart			0			0			0			0	0	0.00	-
98	TONER CART, HP CF226A (HP26A) Black LaserJet	cart			0			0			0			0	0	0.00	-
99	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart			0			0			0			0	0	0.00	-
100	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart			0			0			0			0	0	0.00	-
101	TONER CART, HP CF280XC	cart			0			0			0			0	0	7,241.31	-
102	TONER CART, HP CF281A (HP81A) Black LaserJet	cart			0			0			0			0	0	0.00	-
103	TONER CART, HP CF283A (HP83A) LaserJet Black	cart			0			0			0			0	0	0.00	-
104	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart			0			0			0			0	0	0.00	-
105	TONER CART, HP CF287A (HP87) black	cart			0			0			0			0	0	0.00	-
106	TONER CART, HP CF310AC (HP826) black	cart			0			0			0			0	0	0.00	-
107	TONER CART, HP CF311AC (HP826) cyan	cart			0			0			0			0	0	0.00	-
108	TONER CART, HP CF312AC (HP826) yellow	cart			0			0			0			0	0	0.00	-
109	TONER CART, HP CF313AC (HP826) magenta	cart			0			0			0			0	0	0.00	-
110	TONER CART, HP CF325XC (HP25X) Black LaserJet	cart			0			0			0			0	0	0.00	-
111	TONER CART, HP CF350A Black LJ	cart			0			0			0			0	0	0.00	-
112	TONER CART, HP CF351A Cyan LJ	cart			0			0			0			0	0	0.00	-

113	TONER CART, HP CF352A Yellow LJ	cart				0				0					0	0	0.00	-
114	TONER CART, HP CF353A Magenta LJ	cart				0				0					0	0	0.00	-
115	TONER CART, HP CF360A (HP508A) Black LaserJet	cart				0				0					0	0	0.00	-
116	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart				0				0					0	0	0.00	-
117	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart				0				0					0	0	0.00	-
118	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart				0				0					0	0	0.00	-
119	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart				0				0					0	0	0.00	-
120	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart				0				0					0	0	0.00	-
121	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				0				0					0	0	0.00	-
122	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart				0				0					0	0	0.00	-
123	TONER CART, HP CF400A (HP201A) Black LaserJet	cart				0				0					0	0	0.00	-
124	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				0				0					0	0	0.00	-
125	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart				0				0					0	0	0.00	-
126	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart				0				0					0	0	0.00	-
127	TONER CART, HP CF410A (HP410A) black	cart				0				0					0	0	0.00	-
128	TONER CART, HP CF410XC (HP410XC) black	cart				0				0					0	0	0.00	-
129	TONER CART, HP CF411A (HP410A) cyan	cart				0				0					0	0	0.00	-
130	TONER CART, HP CF411XC (HP410XC) cyan	cart				0				0					0	0	0.00	-
131	TONER CART, HP CF412A (HP410A) yellow	cart				0				0					0	0	0.00	-
132	TONER CART, HP CF412XC (HP410XC) yellow	cart				0				0					0	0	0.00	-
133	TONER CART, HP CF413A (HP410A) magenta	cart				0				0					0	0	0.00	-
134	TONER CART, HP CF413XC (HP410XC) magenta	cart				0				0					0	0	0.00	-

135	TONER CART, HP Q2612A, Black	cart																		0	0	3,228.58	-
136	TONER CART, HP Q5942A, Black	cart																		0	0	7,782.11	-
137	TONER CART, HP Q7553A, Black	cart																		0	0	4,050.59	-
138	TONER CART, LEXMARK E360H11P, Black	cart					5		5											0	5	9,229.29	46,146.45
139	TONER CART, LEXMARK T650A11P, Black	cart																		0	0	10,015.62	-
140	TONER CART, SAMSUNG MLT-D101S, Black	cart																		0	0	2,747.26	-
141	TONER CART, SAMSUNG MLT-D103S, Black	cart																		0	0	3,028.48	-
142	TONER CART, SAMSUNG MLT-D104S, Black	cart																		0	0	2,541.76	-
143	TONER CART, SAMSUNG MLT-D105L, Black	cart	1	3	1	5	1	3	1	5	1	3	1	5	1	3	1	5	20			2,898.69	57,973.80
144	TONER CART, SAMSUNG MLT-D108S, Black	cart																		0	0	2,855.42	-
145	TONER CART, SAMSUNG MLT-D203E, Black	cart																		0	0	7,403.55	-
146	TONER CART, SAMSUNG MLT-D203L, Black	cart	6	12	3	21	6	12	4	22	6	13	4	23	7	13	5	25	91			4,802.30	437,009.30
147	TONER CART, SAMSUNG MLT-D203U, black	cart																		0	0	9,842.56	-
148	TONER CART, SAMSUNG MLT-D205E, Black	cart																		0	0	9,572.16	-
149	TONER CART, SAMSUNG MLT-D205L, Black	cart																		0	0	5,267.39	-
150	TONER CART, SAMSUNG SCX-D6555A, Black	cart																		0	0	4,531.90	-
151	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW (12,000 pages)	cart																		0	0	6,312.22	-
152	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart																		0	0	13,935.33	-

B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

COMMON ELECTRICAL SUPPLIES

1	Cable Tie	pack	1			1														0	1	500.00	500.00
2	Extension 5 Meter	pc	3	5		8		3		3				3			3	14				1,500.00	21,000.00

3					0				0				0			0	0			-
4					0				0				0			0	0			-
5					0				0				0			0	0			-

COMMON OFFICE EQUIPMENT

1					0				0				0			0	0			-
2					0				0				0			0	0			-
3					0				0				0			0	0			-
4					0				0				0			0	0			-
5					0				0				0			0	0			-

COMMON OFFICE SUPPLIES

1					0				0				0			0	0			-
2					0				0				0			0	0			-
3					0				0				0			0	0			-
4					0				0				0			0	0			-
5					0				0				0			0	0			-
6					0				0				0			0	0			-
7					0				0				0			0	0			-
8					0				0				0			0	0			-
9					0				0				0			0	0			-
10					0				0				0			0	0			-
11					0				0				0			0	0			-
12					0				0				0			0	0			-

13					0				0				0				0	0		-
14					0				0				0				0	0		-
15					0				0				0				0	0		-
16					0				0				0				0	0		-
17					0				0				0				0	0		-
18					0				0				0				0	0		-
19					0				0				0				0	0		-
20					0				0				0				0	0		-

COMMON JANITORIAL SUPPLIES

1					0				0				0				0	0		-
2					0				0				0				0	0		-
3					0				0				0				0	0		-
4					0				0				0				0	0		-
5					0				0				0				0	0		-

CONSUMABLES

1 HP Ink #82 Black	cart	16	16	16	48	16	16	16	48	16	16	16	48	16	16	16	48	192	3,200.00	614,400.00
2 HP Ink #82 Cyan	cart	12	12	12	36	12	12	12	36	12	12	12	36	12	12	12	36	144	3,200.00	460,800.00
3 HP Ink #82 Yellow	cart	12	12	12	36	12	12	12	36	12	12	12	36	12	12	12	36	144	3,200.00	460,800.00
4 HP Ink #82 Magenta	cart	12	12	12	36	12	12	12	36	12	12	12	36	12	12	12	36	144	3,200.00	460,800.00
5 HP Ink Plotter #10 Black	cart	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	3,200.00	38,400.00
6 HP Ink Plotter #10 Cyan	cart	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	3,200.00	38,400.00
7 HP Ink Plotter #10 Yellow	cart	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	3,200.00	38,400.00

8	HP Ink Plotter #10 Magenta	cart	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	3,200.00	38,400.00
9	Ammonia Water	gallon	10	10	5	25	10	10	5	25	10	9	5	24	10	11	5	26	100	650.00	65,000.00
10	Toner 1230SD (Ricoh)	cart	2		2	4	2		2	4	2		2	4	2		2	4	16	1,900.00	30,400.00
11	Ink cartridge Brother LC563B	cart		16		16		16		16		16		16		16		16	64	800.00	51,200.00
12	Ink cartridge Brother LC563C	cart		16		16		16		16		16		16		16		16	64	800.00	51,200.00
13	Ink cartridge Brother LC563Y	cart		16		16		16		16		16		16		16		16	64	800.00	51,200.00
14	Ink cartridge Brother LC563M	cart		16		16		16		16		16		16		16		16	64	800.00	51,200.00
15	Toner TN323	cart	2	11	2	15	3	12	3	18	6	16	6	28	6	16	6	28	89	8,000.00	712,000.00
16	Brother LC73, Black	cart	2	8	2	12	2	8	2	12	2	8	2	12	2	8	2	12	48	800.00	38,400.00
17	Brother LC73, Cyan	cart	2	8	2	12	2	8	2	12	2	8	2	12	2	8	2	12	48	800.00	38,400.00
18	Brother LC73, Yellow	cart	2	8	2	12	2	8	2	12	2	8	2	12	2	8	2	12	48	800.00	38,400.00
19	Brother LC73, Magenta	cart	2	8	2	12	2	8	2	12	2	8	2	12	2	8	2	12	48	800.00	38,400.00
20	Ink for technical pen (steadlear)	bottle	2	2		4	2			2	2			2	2			2	10	500.00	5,000.00
21	HP GT51, black	bottle	6	8	4	18	6	8	4	18	6	8	4	18	6	8	4	18	72	900.00	64,800.00
22	HP GT52, cyan	bottle	6	8	4	18	6	8	4	18	6	8	4	18	6	8	4	18	72	900.00	64,800.00
23	HP GT52, yellow	bottle	6	8	4	18	6	8	4	18	6	8	4	18	6	8	4	18	72	900.00	64,800.00
24	HP GT52, magenta	bottle	6	8	4	18	6	8	4	18	6	8	4	18	6	8	4	18	72	900.00	64,800.00
25	Push Pins	box	1	1	1	3	1	1	1	3	1	1	1	3	1	1	1	3	12	60.00	720.00
26	Xerox Ink Toner Canon IR2318)	cart				0		5		5				0				0	5	1,600.00	8,000.00
27	TONER CART, HPCB540A, Black	cart	1		1	2	1		1	2	1		1	2	1		1	2	8	3,312.40	26,499.20
28	TONER CART, HP CB541A, Cyan	cart	1		1	2	1		1	2	1		1	2	1		1	2	8	2,984.80	23,878.40
29	TONER CART, HP CB542A, Yellow	cart	1		1	2	1		1	2	1		1	2	1		1	2	8	2,984.80	23,878.40

30	TONER CART, HP CB543A, Magenta	cart	1		1	2	1		1	2	1		1	2	1		1	2	8	2,984.80	23,878.40
31	Risograph Master RZA470	roll	2		3	5		2		2	3		2	5		2		2	14	2,900.00	40,600.00
32	Ink E type Black	bottle	2		2	4		2		2	2		2	4		2		2	12	1,690.00	20,280.00
33	Toner TN116for Ineo 164	bottle	1		1	2		1		1	1		1	2		1		1	6	3,437.50	20,625.00
34	Toner Black Laserjet Toner Cartridge (CE310A)	cart		2		2		2		2			2			2		2	8	3,695.00	29,560.00
35	Toner Cyan Laserjet Toner Cartridge (CE311A)	cart		2		2		2		2			2			2		2	8	4,120.00	32,960.00
36	Toner Yellow Laserjet Toner Cartridge (CE312A)	cart		2		2		2		2			2			2		2	8	4,120.00	32,960.00
37	Toner Magenta Laserjet Toner Cartridge (CE313A)	cart		2		2		2		2			2			2		2	8	4,120.00	32,960.00
38	MFC-930 CDW Toner, Black (TN-261B)	cart		6		6		6		6			6			6		6	24	4,750.00	114,000.00
39	MFC-930 CDW Toner, Black (TN-261C)	cart		6		6		6		6			6			6		6	24	4,750.00	114,000.00
40	MFC-930 CDW Toner, Black (TN-261Y)	cart		6		6		6		6			6			6		6	24	4,750.00	114,000.00
41	MFC-930 CDW Toner, Black (TN-261M)	cart		6		6		6		6			6			6		6	24	4,750.00	114,000.00
42	HP Ink Plotter #11 Black	cart	10	15	10	35	10	15	10	35	10	15	10	35	10	15	10	35	140	3,200.00	448,000.00
43	HP Ink Plotter #11Cyan	cart	10	15	10	35	10	15	10	35	10	15	10	35	10	15	10	35	140	3,200.00	448,000.00
44	HP Ink Plotter #11Yellow	cart	10	15	10	35	10	15	10	35	10	15	10	35	10	15	10	35	140	3,200.00	448,000.00
45	HP Ink Plotter #11 Magenta	cart	10	15	10	35	10	15	10	35	10	15	10	35	10	15	10	35	140	3,200.00	448,000.00
Office Equipment and Accessories																					
1	Laminating Machine	unit		1		1		1		1			1			1		1	4	8,000.00	32,000.00
2	White Board (Various Sizes)	pc.		3		3		4		4			3			4		4	14	5,000.00	70,000.00
3	Table Top Glass (Various Sizes)	pc.		50		50		30		30			20			30		30	130	500.00	65,000.00
4	Filing Cabinet w/ Vault, Wrinkled Texture	unit		2		2		2		2			2			2		2	8	22,000.00	176,000.00
5	Filing Cabinet, Four (4) Drawers, Wrinkled Texture	unit		2		2		2		2			2			2		2	8	18,000.00	144,000.00

6	Cheque Writer	unit		1		1				0				0			0	1	20,000.00	20,000.00	
7	Money Detector	unit		1		1				0				0			0	1	15,000.00	15,000.00	
8	Money Counting Machine	unit		1		1				0				0			0	1	30,000.00	30,000.00	
9	Cork Boards	pc		3		3		3		3		3		3		3	3	12	700.00	8,400.00	
10	Filing Cabinet	pcs				0		5		5		5		5			0	10	12,000.00	120,000.00	
Office Supplies																					
1	Drafting Set	pc	4			4				0				0			0	4	37,300.00	149,200.00	
2	Technical Pen 0.2	pc	2			2				0				0			0	2	1,500.00	3,000.00	
3	Technical Pen 0.3	pc	2			2				0				0			0	2	1,500.00	3,000.00	
4	Technical Pen 0.4	pc	2			2				0				0			0	2	1,500.00	3,000.00	
5	Technical Pen 0.5	pc	2			2				0				0			0	2	1,500.00	3,000.00	
6	Technical Pen (1.0)	pcs	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	1,500.00	36,000.00
7	Technical Pen (1.1)	pcs	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	1,500.00	36,000.00
8	Technical Pen (1.2)	pcs	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	1,500.00	36,000.00
9	Technical Pen (1.3)	pcs	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	1,500.00	36,000.00
10	Technical Pen (1.4)	pcs	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	1,500.00	36,000.00
11	Technical Pen (1.5)	pcs	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	1,500.00	36,000.00
12	Technical Pen (1.6)	pcs	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	1,500.00	36,000.00
13	Technical Pen (1.7)	pcs	2	2	2	6	2	2	2	6	2	2	2	6	2	2	2	6	24	1,500.00	36,000.00
14	Uni Pin (0.1)	pc	2			2	2			2				0			0	4	500.00	2,000.00	
15	Uni Pin (0.2)	pc	2			2	2			2				0			0	4	500.00	2,000.00	
16	Uni Pin (0.3)	pc	2			2	2			2				0			0	4	500.00	2,000.00	

17	Uni Pin (0.5)	pc	2			2	2			2				0			0	4	500.00	2,000.00	
18	Leroy	set		2		2				0				0			0	2	35,000.00	70,000.00	
19	Markert Permanent, Chissel Type	pc				0	1	1	1	3	1	1	1	3	1	1	1	3	9	20.00	180.00
Audio and visual presentation and composing equipment																					
1	Sound System	set		1		1				0				0			0	1	100,000.00	100,000.00	
2						0				0				0			0	0		-	
3						0				0				0			0	0		-	
4						0				0				0			0	0		-	
5						0				0				0			0	0		-	
6						0				0				0			0	0		-	
7						0				0				0			0	0		-	
8						0				0				0			0	0		-	
9						0				0				0			0	0		-	
10						0				0				0			0	0		-	
Photographic or filming or video equipment																					
1	Digital Camera	unit		30		30				0	1			1			0	31	10,000.00	310,000.00	
2	Cellphone for Geotagging	unit		12		12		12		12	3			3			0	27	45,000.00	1,215,000.00	
3	Video Cam	unit		2		2				0	1			1			0	3	38,000.00	114,000.00	
4	Tablet	unit		2		2				0	1			1			0	3	20,000.00	60,000.00	
5	Photo Paper	pack		1		1		1		1		1		1		1	1	4	1,000.00	4,000.00	
6	CCTV Camera	lot		1		1		1		1		1		1		1	1	4	500,000.00	2,000,000.00	
7	Biometric	unit		1		1		1		1		1		1		1	1	4	50,000.00	200,000.00	

8					0				0				0				0	0		-
9					0				0				0				0	0		-
10					0				0				0				0	0		-

Cleaning Equipment and Supplies

1	Rubber Boots	pair	20	170		190				0		170		170				0	360	536.04	192,974.40
2	Rain Coat	set	20	170		190				0		170		170				0	360	706.60	254,376.00
3	Reflectorized Vest	pc	20	175		195				0		170		170				0	365	250.00	91,250.00
4	Gloves	pair		275		275				0		270		270				0	545	35.04	19,096.80
5	Cap (w/ DPWH Logo)	pc		170		170	10	10	10	30		170		170	10	10	10	30	400	200.00	80,000.00
6	Safety Shoes	pair		160		160	10	10	10	30		5		5	10	10	10	30	225	1,247.98	280,795.50
7	Body Harness	set		12		12	10	10	10	30				0	10	10	10	30	72	2,680.18	192,972.96
8	Long Sleeves	pc		400		400				0		400		400				0	800	330.00	264,000.00
9						0				0				0				0	0		-
10						0				0				0				0	0		-

Paper Materials and Products

1	Inkjet Engineering Matte Film 100 Microns, 36x20 meters	roll	40	90	40	170	90	165	90	345	90	165	100	355	100	175	100	375	1245	4,200.00	5,229,000.00
2	Ammonia Paper	roll	30	30	20	80	40	30	30	100	40	30	30	100	60	60	50	170	450	1,500.00	675,000.00
3	A3 Bond Paper	ream	30	46	30	106	50	56	50	156	50	56	50	156	50	56	50	156	574	500.00	287,000.00
4	Plotter Paper	roll		90		90		95		95		95		95		95		95	375	1,200.00	450,000.00
5	Property Tag Sticker	ream		1		1		1		1		1		1		1		1	4	1,000.00	4,000.00
6	Paper Ground Wood	ream		10		10		10		10		10		10		10		10	40	950.00	38,000.00
7	Paper Whitewove	ream		10		10		10		10		10		10		10		10	40	1,200.00	48,000.00

8	Folio Size	ream	3	3	3	3	3	3	3	3	3	3	3	12	330.00	3,960.00
9	Vellum Paper	ream	1	1	1	1	1	1	1	1	1	1	1	4	500.00	2,000.00
10	Spectra Paper	ream	1	1	1	1	1	1	1	1	1	1	1	4	180.00	720.00

Lighting and fixtures and accessories

1	Ballast	pc.	3	3	3	3	3	3	3	3	3	3	3	12	72.70	872.40
2	Flourescent Lamp	pc.	3	3	3	3	3	3	3	3	3	3	3	12	327.60	3,931.20
3	Fuse, 30 amperes	pc.	1	1	1	1	1	1	1	1	1	1	1	4	12.48	49.92
4	Starter, 4-40 watts	pc.	3	3	3	3	3	3	3	3	3	3	3	12	520.00	6,240.00
5	LED Bulb/Tube Light	pc.	15	15	15	15	15	15	15	15	15	15	15	60	350.00	21,000.00
6				0		0		0		0		0	0			-
7				0		0		0		0		0	0			-
8				0		0		0		0		0	0			-
9				0		0		0		0		0	0			-
10				0		0		0		0		0	0			-

Electrical equipment and components and supplies

1	Exhaust Fan	set	1	1	1	1	1	1	1	1	1	1	1	4	3,000.00	12,000.00
2				0		0		0		0		0	0			-
3				0		0		0		0		0	0			-
4				0		0		0		0		0	0			-
5				0		0		0		0		0	0			-
6				0		0		0		0		0	0			-
7				0		0		0		0		0	0			-

8					0				0				0				0	0		-
9					0				0				0				0	0		-
10					0				0				0				0	0		-

Computer Supplies

1	Compact Disc Rewritable, 700mb min cap	piece		20		20	11	21	1	33	11	21	1	33	11	21	1	33	119	17.42	2,072.98
2	Mouse Pad	piece		50		50	5			5	5			5	5			5	65	250.00	16,250.00
3					0					0				0				0	0		-
4					0					0				0				0	0		-
5					0					0				0				0	0		-
6					0					0				0				0	0		-
7					0					0				0				0	0		-
8					0					0				0				0	0		-
9					0					0				0				0	0		-
10					0					0				0				0	0		-

CERTIFIED TRUE COPY
RAFAEL T. REAMICO
S.O. II

Computer Equipment and Accessories

1	Desktop Computer	set		4		4	5	22		27				0				0	31	150,000.00	4,650,000.00
2	UPS 500W	unit		9		9		6		6				0		6		6	21	4,000.00	84,000.00
3	Printer	unit		4		4		12		12				0				0	16	19,500.00	312,000.00
4	Laptop	unit		11		11		6		6				0				0	17	140,000.00	2,380,000.00
5	Plotter	unit		1		1		2		2				0				0	3	4,500,000.00	13,500,000.00
6					0					0				0				0	0		-
7					0					0				0				0	0		-

8					0				0				0			0	0		-
9					0				0				0			0	0		-
10					0				0				0			0	0		-
*Other Categories																			
1	Copier Machine	unit		4		4		1		1			0			0	5	400,000.00	2,000,000.00
2	50 Meter Measuring Tape	pc		2		2		2		2			0			0	4	1,800.00	7,200.00
3	Walk Meter	pc		2		2	3	2		5			0			0	7	8,000.00	56,000.00
4	T-Square	pc		1		1		2		2			0			0	3	1,000.00	3,000.00
5	Tribrach	pc		4		4		8		8			0	8		8	20	20,000.00	400,000.00
6	Heavy Duty Stapler Electronic Stapler	unit		1		1				0			0			0	1	50,000.00	50,000.00
7	reflectORIZED Traffic Paint	ltr		1648		1648		1648		1648		1648				0	4944	526.84	2,604,696.96
8	Laquer Thinner	gallon		103		103		103		103		103				0	309	725.87	224,293.83
9	Paint Thinner	gallon		103		103		103		103		103				0	309	269.27	83,204.43
10	Paint Brush	pc		412		412		412		412		412				0	1236	70.25	86,829.00
11	Thermo Plastic Paint	bag		1021		1021		1021		1021		1021		510		510	3573	1,840.48	6,576,035.04
12	Glass Beads	bag		102		102		102		102		102		51		51	357	1,052.53	375,753.21
13	Thermo Plastic Primer	ltr		34		34		34		34		34		17		17	119	235.20	27,988.80
14	Caciumine	kg		255		255		255		255		255		128		128	893	18.53	16,547.29
15	Asphalt Emulsified Cationic SS1	lot				0		1		1			0			0	1	500,000.00	500,000.00
16	Asphalt Cement Penetration Grade 60/70	lot				0		1		1			0			0	1	500,000.00	500,000.00
17	Construction Materials and Various Handtools	lot		0.25		0.25		0.25		0.25		0.25		0.25		0.25	1	500,000.00	500,000.00
18	ReflectORIZED Delineator Sheet	lot				0				0			0	1		1	1	500,000.00	500,000.00

19	Reflectorized Sticker	lot				0				0				0		1		1	1	500,000.00	500,000.00
20	Hot Asphalt (Furnished)	lot		0.5		0.5				0		0.5		0.5				0	1	2,000,000.00	2,000,000.00
21	Hot Asphalt (FDLRC)	lot		0.3		0.3			0.3			0.3		0.3		0.1		0.1	1	21,000,000.00	21,000,000.00
22	Vrious Parts/Lubricant for Maintenance of Light and Heavy Equipment	lot		0.25		0.25			0.25			0.25		0.25		0.25		0.25	1	1,000,000.00	1,000,000.00
23	Various Tires/Rims & Batteries	lot		1		1				0				0				0	1	750,000.00	750,000.00
24	Various Handtools/Minor Tools	lot		0.25		0.25			0.25			0.25		0.25		0.25		0.25	1	200,000.00	200,000.00
25	LPG/Kerosene	lot		0.25		0.25			0.25			0.25		0.25		0.25		0.25	1	100,000.00	100,000.00
26	Diesel/Gasoline	lot		0.5		0.5				0		0.5		0.5				0	1	1,000,000.00	1,000,000.00
27	Signages (Bridge Name) 30cm x 60cm x 3mm thk	set				0	50			50				0	50			50	100	3,498.00	349,800.00
28	Signages (Load Limit) 30cm x 600mm dia. 3mm thk	pc				0	50			50				0	50			50	100	3,334.76	333,476.00
29	T-shirt (with printed lakbay alalay and logo)	pc		150		150				0		150	150					0	300	233.20	69,960.00
30	Polo shirt w/ DPWH logo	pc		150		150				0		150	150					0	300	279.84	83,952.00
31	Tent 20ft x 10ft navy Blue w/ Tarpaulin	set		2		2			2			2		2		2		2	8	26,818.00	214,544.00
32	Laboratory Tools and Equipment	lot	1			1				0				0	1			1	2	7,500,000.00	15,000,000.00
33	First Aid Kit	lot	1			1				0				0				0	1	50,000.00	50,000.00
34	Coring Bit	pcs		12		12				0		12	12					0	24	20,000.00	480,000.00
35	Traffic Cones	pcs		5		5				0				0				0	5	5,000.00	25,000.00
36	Hard Hat Helmet	pc		5		5				0				0				0	5	1,000.00	5,000.00
37	Digital Caliper	pcs		1		1				0				0				0	1	2,000.00	2,000.00
38	Office Table	pc		1		1				0				0				0	1	5,000.00	5,000.00
39	Office Chair	pc		13		13				0				0				0	13	2,500.00	32,500.00
40	Air Conditioner	unit		4		4				0				0				0	4	70,000.00	280,000.00

41	L.T.O Registration of Service Vehicle (including smoke emmission test)	lot	1	1			0			0			0	1	80,000.00	80,000.00
42	Training and Seminars	lot	1	1			0			0			0	1	500,000.00	500,000.00
43	Various Repair of Printer an Copier Machine	lot	1	1			0			0			0	1	100,000.00	100,000.00
44	Sportsfest and Cultural Activity	lot	1	1	1		1			0			0	2	90,000.00	180,000.00
45	Office Building Repair	lot	1	1	1		1			0			0	2	1,000,000.00	2,000,000.00
46	AUV Service Vehicle	unit	2	2			0	2		2			0	4	975,000.00	3,900,000.00
47	SUV Service Vehicle	unit	2	2			0	2		2			0	4	1,600,000.00	6,400,000.00
48	Office Furniture	lot	1	1			0	1		1			0	2	50,000.00	100,000.00
49	Sintra Sign Board	sq.inch	500	500			0			0			0	500	5.00	2,500.00
50	Internet Connection	lot	1	1			0			0			0	1	20,000.00	20,000.00
51	Gargabe/Trash Bin	set		0		2	2			0	2		2	4	7,200.00	28,800.00
52	Road Safety Barrier System (Rigid Concrete Safety F-Shape / Jersey Type)	pc.	0	0	391		391	391		391		391	391	1173	7,670.45	8,997,437.85
53	Industrial/Evaporated Air Cooler	unit		0			0	2		2		2	2	4	85,000.00	340,000.00
54	Map and Plan Cabinet	unit		0			0	2		2		2	2	4	20,000.00	80,000.00
55	Various Inks and Toner	lot		0	1		1		1	1		1	1	3	100,000.00	300,000.00
56	Service Vehicel (Pick Up)	unit		0			0	3		3			0	3	1,400,000.00	4,200,000.00
57	RBIA Supplies	lot		0			0	1		1	1		1	2	500,000.00	1,000,000.00
58	Bridge Repainting	lot		0			0			0	1		1	1	250,000.00	250,000.00
59	Repair of Glass Door	lot		0			0			0	1		1	1	50,000.00	50,000.00
60	Installation of Comport Rooms Divider	lot		0			0			0	1		1	1	50,000.00	50,000.00
61	High Pressurized Washer	unit		0			0			0	1		1	1	15,000.00	15,000.00
62	Drug Testing	lot	1	1	1		1		1	1		1	1	4	50,000.00	200,000.00

C. TOTAL (A + B):								P	130,726,027.86	
D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)								P	13,072,602.79	
E. GRAND TOTAL (C + D)								P	143,798,630.65	
F. APPROVED BUDGET BY THE AGENCY HEAD										
G. MONTHLY CASH REQUIREMENTS										
G.1 Available at Procurement Service Stores	X	1,112,900.64	X	833,425.45	X	768,398.27	X	745,743.53	P	3,460,467.89
G.2 Other Items not available at PS but regularly purchased from other sources	X	41,108,053.77	X	34,910,118.92	X	29,722,409.12	X	21,324,978.16	P	127,065,559.97
TOTAL MONTHLY CASH REQUIREMENTS		42,220,954.41		35,743,544.37		30,490,807.39		22,070,721.69	P	130,526,027.86

*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


 RAFAEL T. REAMICO
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 BRIT LAURENCE A. YAP
 Accountant / Local Budget Officer

Approved by:


 NESTOR I. CLEOFAS
 Head of Office/Agency

Date: 02/05/2018