

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template have been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

- Download the worksheet file APP-CSE 2019 template at www.ps-philgeps.gov.ph
- Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
- The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should it include line items or revise the template.
- An APP-CSE is considered incorrect or invalid if
 - form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
- Once accomplished and finalized, the APP-CSE 2019 form should be:
 - Saved using this format: APP2019_Name of Agency_Main or Regional Office (e.g. APP2019_DBM_Central Office, APP2019_DBM_Region IVA).
 - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)563-9352 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

Note: Consistent with Memorandum Circular No. 2018-1 dated May 28, 2018 the APP-CSE for FY 2019 must be submitted on or before August 31, 2018.

Department/Bureau/Office: DPWH, PAMPANGA 1ST DEO
 Region: REGION III
 Address: SINDALAN, CITY OF SAN FERNANDO, PAMPANGA

Agency Account Code: _____
 Organization Type: _____

Contact Person: NANCY D. NUQUI
 Position: RECORDS OFFICER II
 E-mail: dpwh_pam1_deo@yahoo.com
 Telephone/Mobile Nos: 455-2328/455-2329

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																											
Pesticides or Pest Repellents																											
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	46	56	6	108	15,050.88	85	6	200	291	40,553.76	46	6	191	243	33,864.48	16	36	185	237	33,028.32	879.00	139.36	122,497.44	
Solvents																											
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	158	50	113	321	14,121.43	143	50	103	296	13,021.63	243	103	50	396	17,420.83	103	97	50	250	10,998.00	1,263.00	43.99	55,561.90	
Color Compounds and Dispersions																											
3	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle	11	4	24	39	960.46	29	6	21	56	1,379.12	21	5	20	46	1,132.85	20	6	31	57	1,403.75	198.00	24.63	4,876.19	
Films																											
4	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	737.24	0.00	
5	13111201-CF-P02	CARBON FILM, PE, black, size 210mm x 297mm	box	1	1	1	3	625.56	1	1	1	3	625.56	1	1	1	3	625.56	1	1	1	3	625.56	12.00	208.52	2,502.24	
6	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	3	3	3	9	1,876.68	3	3	3	9	1,876.68	3	3	3	9	1,876.68	3	3	3	9	1,876.68	36.00	208.52	7,506.72	
Paper Materials and Products																											
7	14111525-CA-A01	CARTOLINA, assorted colors	pack	36	6	106	148	10,771.32	6	6	16	28	2,037.82	106	6	6	118	8,587.95	6	106	6	118	8,587.95	412.00	72.78	29,985.03	
8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	1	1	1	3	2,046.72	1	1	1	3	2,046.72	1	1	1	3	2,046.72	1	1	1	3	2,046.72	12.00	682.24	8,186.88	
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,029.60	0.00	
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	25			25	32,500.00				25	25	32,500.00				0	0.00				0	0.00	50.00	1,300.00	65,000.00
11	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	765.44	0.00	
12	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	596.80	0.00	

13	1411506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1,034.80	0.00				
14	1411609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	25	50	50	125	83,837.00	100	50	50	200	134,139.20	100	36	50	186	124,749.46	100	100	50	250	167,674.00	761.00	670.70	510,399.66	
15	1411514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	29	4	49	82	2,641.97	14	9	44	67	2,158.69	19	4	59	82	2,641.97	4	39	14	57	1,836.49	288.00	32.22	9,279.13	
16	1411514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	29	4	49	82	4,596.59	14	9	44	67	3,755.75	19	4	59	82	4,596.59	4	39	14	57	3,195.19	288.00	56.06	16,144.13	
17	1411514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	29	4	49	82	3,402.67	14	9	44	67	2,780.23	19	4	59	82	3,402.67	4	39	44	87	3,610.15	318.00	41.50	13,195.73	
18	1411514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece			20	20	240.86			10	10	120.43			10	10	120.43			10	10	120.43	50.00	12.04	602.16	
19	1411507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	520	720	1220	2460	325,633.15	10	120	1120	1250	165,464.00	520	120	1120	1760	232,973.31	20	1220	20	1260	166,787.71	6,730.00	132.37	890,858.18	
20	1411507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	40	140	50	230	35,592.96	40	140	540	720	111,421.44	40	140	550	730	112,968.96	540	140	540	1220	188,797.44	2,900.00	154.75	448,780.80	
21	1411507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	360	160	1610	2130	243,915.67	235	360	1560	2155	246,778.53	200	195	1390	1785	204,408.20	260	110	1610	1980	226,738.51	8,050.00	114.51	921,840.92	
22	1411507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	100	200	1010	1310	170,272.75	100	50	1250	1400	181,970.88	100	50	1450	1600	207,966.72	100	300	950	1350	175,471.92	5,660.00	129.98	735,682.27	
23	1411531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad	44	4	44	92	1,595.94	24	14	34	72	1,249.00	44	4	34	82	1,422.47	24	14	14	52	902.05	298.00	17.35	5,169.47	
24	1411503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream				0	0.00				0	0.00			0	0.00			0	0.00	0.00	96.20		0.00		
25	1411818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll	10		30	40	1,951.04			20	20	975.52	10		10	487.76			0	0.00	70.00	48.78		3,414.32		
26	1411531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	49	50	69	168	11,880.96	29	64	64	157	11,103.04	39	64	27	130	9,193.60	29	14	37	80	5,657.60	535.00	70.72	37,835.20	
27	1411531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	39	14	79	132	13,453.44	29	14	69	112	11,415.04	29	54	39	122	12,434.24	24	65	54	143	14,574.56	509.00	101.92	51,877.28	
28	1411704-TT-P01	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	170	95	132	397	25,970.15	92	92	102	286	18,708.98	153	50	152	355	23,222.68	92	42	142	276	18,054.82	1,314.00	65.42	85,956.62	
Batteries and Cells and Accessories																											
29	2611702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	12	21	71	104	2,051.80	31	24	21	76	1,499.39	81	41	31	153	3,018.51	21	41	31	93	1,834.78	426.00	19.73	8,404.47	
30	2611702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	56	21	67	144	2,808.00	28	39	17	84	1,638.00	77	88	27	192	3,744.00	38	57	17	112	2,184.00	532.00	19.50	10,374.00	
31	2611702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	15	10	10	35	3,094.00	15	10	5	30	2,652.00	15	5	5	25	2,210.00	5	15	5	25	2,210.00	115.00	88.40	10,166.00	
Manufacturing Components and Supplies																											
32	31201610-CL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	34	4	34	72	3,442.98	19	4	54	77	3,682.08	44	4	44	92	4,399.37	14	24	33	71	3,395.16	312.00	47.82	14,919.59	
33	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	185	10	190	385	7,959.95	105	15	140	260	5,375.55	165	30	160	355	7,339.70	60	15	140	215	4,445.17	1,215.00	20.68	25,120.37	
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	70	100	10	180	3,609.22	65	80	95	240	4,812.29	100	105	90	295	5,915.10	65	90	65	220	4,411.26	935.00	20.05	18,747.87	
35	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	40	13	43	96	1,747.20	23	18	13	54	982.80	53	13	28	94	1,710.80	13	28	13	54	982.80	298.00	18.20	5,423.60	
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	65	12	62	139	7,661.68	42	32	32	106	5,842.72	62	12	62	136	7,496.32	44	32	64	140	7,716.80	521.00	55.12	28,717.52	
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	37	12	57	106	11,299.60	32	25	57	114	12,152.40	22	35	57	114	12,152.40	62	12	52	126	13,431.60	460.00	106.60	49,036.00	
38	31201512-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	45	5	75	125	2,275.00	5	35	35	75	1,365.00	35	5	70	110	2,002.00	5	35	40	80	1,456.00	390.00	18.20	7,098.00	
39	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	38	8	88	134	1,219.40	13	28	63	104	946.40	33	13	78	124	1,128.40	48	30	68	146	1,328.60	508.00	9.10	4,622.80	
40	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	50		80	130	2,366.00	10	20	60	90	1,638.00	20		80	100	1,820.00	100	45	50	195	3,549.00	515.00	18.20	9,373.00	
41	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	5	5	20	30	1,528.80	5	5	15	25	1,274.00	5	5	20	30	1,528.80	5	5	5	15	764.40	100.00	50.96	5,096.00	
Heating and Ventilation and Air Circulation																											
42	40101604-EF-C01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	3		1	4	3,897.92		3	1	4	3,897.92		4	4	3,897.92			4	4	3,897.92	16.00	974.48		15,591.68	
43	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	6		1	7	8,350.16		6	1	7	8,350.16		1	1	1,192.88			4	4	4,771.52	19.00	1,192.88		22,664.72	
44	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	8		7	15	15,095.81		3	5	8	8,051.10	2	3	1	6	6,038.32			4	4	4,025.55	33.00	1,006.39		33,210.78
45	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit			1	1	669.66			1	1	669.66		1	1	669.66			1	1	669.66	4.00	669.66		2,678.62	
Lighting and Fixtures and Accessories																											
46	39101605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece	20			20	811.20	50		50	100	4,056.00	30		20	50	2,028.00	25			25	1,014.00	195.00	40.56	7,909.20	
47	39101628-LB-L01	Ligh Bulb, LED, 7 watts 1 pc in individual box	piece				0	0.00				0	0.00			0	0.00			0		0.00	0.00	72.49		0.00	

Measuring and Observing and Testing Equipment																										
48	4111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	26	10	12	48	742.81	26	6	6	38	588.06	26	10	6	42	649.96	21	51	21	93	1,439.19	221.00	15.48	3,420.02
Cleaning Equipment and Supplies																										
49	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	121	65	121	307	26,420.42	91	36	86	213	18,330.78	116	64	18	198	17,039.88	91	36	63	190	16,351.40	908.00	86.06	78,142.48
50	47131604-BR-S01	BROOM, soft (tambo)	piece	37	37	7	81	10,530.00	52	42	7	101	13,130.00	52	17	62	131	17,030.00	32	4	22	58	7,540.00	371.00	130.00	48,230.00
51	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	34	37	10	81	2,476.66	50	30	22	102	3,118.75	49	10	47	106	3,241.06	30	35	22	87	2,660.11	376.00	30.58	11,496.58
52	47131829-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	62	22	42	126	5,241.60	82	27	72	181	7,529.60	32	22	75	129	5,366.40	32	22	52	106	4,409.60	542.00	41.60	22,547.20
53	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	48	20	45	113	2,702.96	98	20	110	228	5,453.76	33	20	115	168	4,018.56	33	20	55	108	2,583.36	617.00	23.92	14,758.64
54	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	bar				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8.01	0.00
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	100	115	65	280	10,480.29	148	120	95	363	13,586.94	53	105	30	188	7,036.76	38	30	35	103	3,855.25	934.00	37.43	34,959.25
56	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	50	65	15	130	15,987.40	50	65	30	145	17,832.10	20	15	95	130	15,987.40	20	30	45	95	11,683.10	500.00	122.98	61,490.00
57	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	29	100	126	255	6,332.98	114	150	125	389	9,660.89	114	26	111	251	6,233.64	14	11	26	51	1,266.60	946.00	24.84	23,494.10
58	47131802-FW-P02	FLOOR WAX, PASTE, RED	can				0	0.00			30	30	8,080.80				0	0.00				0	0.00	30.00	269.36	8,080.80
59	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	40	10	10	60	5,241.60	25	10	10	45	3,931.20	10	10	10	30	2,620.80	40	10	10	60	5,241.60	195.00	87.36	17,035.20
60	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	17	10	10	37	70,707.00	11	10	22	43	82,173.00	11	10	10	31	59,241.00	11	16	10	37	70,707.00	148.00	1,911.00	282,828.00
61	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	30	11	21	62	9,027.20	31	28	31	90	13,104.00	21	10	35	66	9,609.60	21	15	16	52	7,571.20	270.00	145.60	39,312.00
62	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	37	12	12	61	6,724.64	37	29	32	98	10,803.52	37	27	11	75	8,268.00	32	13	27	72	7,937.28	306.00	110.24	33,733.44
63	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	34	20	30	84	4,174.06	34	20	30	84	4,174.06	34	20	40	94	4,670.97	31	23	39	93	4,621.28	355.00	49.69	17,640.38
64	47131602-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack	35	10	20	65	6,692.40	15	25	35	75	7,722.00	30	20	55	105	10,810.80	18	24	15	57	5,868.72	302.00	102.96	31,093.92
65	47121701-TB-P02	TRASHBAG, plastic, transparent	roll	139	30	55	224	31,333.12	80	45	55	180	25,178.40	130	50	55	235	32,871.80	45	30	55	130	18,184.40	769.00	139.88	107,567.72
66	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	30	5	35	70	1,651.10	10	10	20	40	943.49	30	10	25	65	1,533.17	10	10	10	30	707.62	205.00	23.59	4,835.38
Information and Communication Technology (ICT) Equipment and Devices and Accessories																										
67	43211507-DCT-03	Desktop Computer, branded	unit			4	4	156,832.00				0	0.00				0	0.00				0	0.00	4.00	39,208.00	156,832.00
68	43202003-DV-W01	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	50	5	25	80	1,743.04	25	10	30	65	1,416.22	30	5	35	70	1,525.16	25	10	40	67	1,459.80	282.00	21.79	6,144.22
69	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	8	10	2	20	54,496.00	12	8	14	34	92,643.20	10	8	10	28	76,294.40	8	6	2	16	43,596.80	98.00	2,724.80	267,030.40
70	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	190	25	115	330	91,291.20	90	50	105	245	67,776.80	105	65	120	290	80,225.60	45	75	130	250	69,160.00	1,115.00	276.64	308,453.60
71	43211503-LCT-02	Laptop Computer, branded	unit	9		3	12	430,996.80	2		1	3	107,749.20		8		8	287,331.20		3	1	4	143,665.60	27.00	35,916.40	969,742.80
72	43211708-MO-C01	MOUSE, optical, USB connection type	unit	55	8	38	101	13,634.19	9	37	37	83	11,204.34	9	17	22	48	6,479.62	9	27	32	68	9,179.46	300.00	134.99	40,497.60
73	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	1	1	1	3	99,393.84	1	1	1	3	99,393.84	1	1	1	3	99,393.84	1	1	1	3	99,393.84	12.00	33,131.28	397,575.36
74	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7,995.52	0.00
75	43212105-PR-L01	PRINTER, LASER, monochrome, network-ready	unit			3	3	2,174.64			1	1	724.88				0	0.00			1	1	724.88	5.00	724.88	3,624.40
76	N/A	PRINTER, LASER, Color	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
77	N/A	PRINTER, Inkjet, Monochrome	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
78	N/A	PRINTER, Inkjet, Color	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
79	N/A	Hub/Switches	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
80	N/A	Network Routers	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
81	N/A	Wireless Access Point	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Office Equipment and Accessories and Supplies																										
82	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box	2	2	2	6	154.07	2	2	2	6	154.07	2	2	2	6	154.07	2	2	2	6	154.07	24.00	25.68	616.26

83	4412105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	50	45	30	125	946.40	60	25	45	130	984.26	7	50	7	64	484.56	57	57	7	121	916.12	440.00	7.57	3,331.33
84	4412105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	7	7	25	39	522.41	7	70	55	132	1,768.17	100	7	60	167	2,237.00	7	57	7	71	951.06	409.00	13.40	5,478.64
85	4412105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	25	30	7	62	1,274.12	50	55	7	112	2,301.64	20	50	15	85	1,746.78	20	55	57	132	2,712.65	391.00	20.55	8,035.21
86	4412105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	30	7	22	59	2,331.68	7	50	22	79	3,122.08	55	57	27	139	5,493.28	100	7	17	124	4,900.48	401.00	39.52	15,847.52
87	4412101-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	70	95	106	271	4,757.46	121	100	90	311	5,459.67	66	101	121	288	5,055.90	51	71	111	233	4,090.36	1,103.00	17.56	19,363.39
88	4411515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	197	57	147	401	27,983.38	132	132	72	336	23,447.42	137	150	122	409	28,541.66	50	157	122	329	22,958.94	1,475.00	69.78	102,931.40
89	4412101-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece	80	85	80	245	16,816.80	35	80	85	200	13,728.00	80	35	90	205	14,071.20	35	90	35	160	10,982.40	810.00	68.64	55,598.40
90	4412106-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	30	72	22	124	50,609.06	22	75	36	133	54,282.30	22	44	42	108	44,078.86	22	44	35	101	41,221.90	466.00	408.14	190,192.12
91	4412106-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	27	24	84	135	69,940.26	27	54	44	125	64,759.50	37	24	36	97	50,253.37	24	27	10	61	31,602.64	418.00	518.08	216,555.77
92	4412106-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	16	16	66	98	72,363.20	16	30	41	87	64,240.80	16	46	31	93	68,671.20	26	55	15	96	70,886.40	374.00	738.40	276,161.60
93	4412106-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	12	12	62	86	2,622.38	12	20	37	69	2,104.00	20	12	27	59	1,799.08	20	20	22	62	1,890.55	276.00	30.49	8,416.01
94	4412106-EN-M01	ENVELOPE, MAILING, white, 80gsm (-5%)	box	30	2	42	74	24,319.36	2	27	14	43	14,131.52	27	10	50	87	28,591.68	27	5	50	82	26,948.48	286.00	328.64	93,991.04
95	4412104-EN-W01	ENVELOPE, mailing, white, with window	box	27	2	27	56	23,004.80	2	27	2	31	12,734.80	27	2	2	31	12,734.80	27	2	2	31	12,734.80	149.00	410.80	61,209.20
96	4411912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	8	3	28	39	433.18	3	8	23	34	377.64	8	3	13	24	266.57	3	3	3	9	99.96	106.00	11.11	1,177.36
97	4412118-FA-P01	FASTENER, METAL, 70mm between prongs	box	110	35	25	170	13,415.58	100	25	105	230	18,150.50	110	80	65	255	20,123.38	85	100	85	270	21,307.10	925.00	78.92	72,996.56
98	4411515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	20		20	40	2,824.22	30	20	20	70	4,942.39	20		20	40	2,824.22	20	50	25	95	6,707.53	245.00	70.61	17,298.37
99	44121018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	13	3	43	59	736.32	3	13	33	49	611.52	13	3	33	49	611.52	3	13	23	39	486.72	196.00	12.48	2,446.08
100	44121018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set	3	3	23	29	482.56	3	3	13	19	316.16	3	3	23	29	482.56	3	3	23	29	482.56	106.00	16.64	1,763.84
101	44121011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle	3	3	3	9	2,279.63	3	3	3	9	2,279.63	3	13	3	19	4,812.55	3	3	13	19	4,812.55	56.00	253.29	14,184.35
102	44121011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	10	10	10	30	8,736.00	10	10	10	30	8,736.00	10	10	10	30	8,736.00	10	10	10	30	8,736.00	120.00	291.20	34,944.00
103	44121011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	2	2	2	6	1,026.48	2	2	2	6	1,026.48	2	2	2	6	1,026.48	2	2	2	6	1,026.48	24.00	171.08	4,105.92
104	44121011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	2	2	2	6	1,282.32	2	2	2	6	1,282.32	2	2	2	6	1,282.32	2	2	2	6	1,282.32	24.00	213.72	5,129.28
105	44121027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	13		60	73	54,510.56	12		60	72	53,763.84	12		12	8,960.64	13		50	63	47,043.36	220.00	746.72	164,278.40	
106	44121011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	52	50	27	129	28,039.44	52	100	10	162	35,212.32	27	52	2	81	17,606.16	52	50	20	122	26,517.92	494.00	217.36	107,375.84
107	44121011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	6	3	28	37	10,346.50	53	3	3	59	16,498.48	28	53	3	84	23,489.36	53	100	150	303	84,729.47	483.00	279.64	135,063.80
108	44121008-IT-T01	INDEX TAB, self-adhesive, transparent	box			50	50	2,593.76			50	50	2,593.76	5		50	55	2,853.14				0	0.00	155.00	51.88	8,040.66
109	4411515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	9	4	34	47	1,955.20	6	4	54	64	2,662.40	9	40	54	103	4,284.80	60	54	24	138	5,740.80	352.00	41.60	14,643.20
110	4412116-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	13	8	53	74	2,755.17	15	38	38	91	3,388.11	25	38	38	101	3,760.43	8	43	80	131	4,877.39	397.00	37.23	14,781.10
111	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	10	10	10	30	309.19	20	20	20	60	618.38	10	50	10	70	721.45	10	10	70	90	927.58	250.00	10.31	2,576.60
112	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	25	10	110	145	1,494.43	10	10	70	90	927.58	30	10	50	90	927.58	30	10	10	50	515.32	375.00	10.31	3,864.90
113	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	10		40	50	515.32			30	30	309.19	10		30	40	412.26	10			10	103.06	180.00	10.31	1,339.83
114	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	80	50	90	220	2,123.26	60	60	70	190	1,833.73	80	70	80	230	2,219.78	70	60	60	190	1,833.73	830.00	9.65	8,010.50
115	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	25	15	55	95	916.86	15	15	45	75	723.84	25	15	45	85	820.35	25	15	15	55	530.82	310.00	9.65	2,991.87
116	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	35	25	65	125	1,206.40	25	25	55	105	1,013.38	35	25	55	115	1,109.89	35	25	25	85	820.35	430.00	9.65	4,150.02
117	4412104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	67	27	47	141	843.18	72	17	37	126	753.48	62	12	37	111	663.78	11	76	6	93	556.14	471.00	5.98	2,816.58
118	4412104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	77	7	43	127	1,617.98	42	28	37	107	1,363.18	73	7	72	152	1,936.48	11	101	6	118	1,503.32	504.00	12.74	6,420.96
119	4412106-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	85	10	40	135	2,806.60	80	30	25	135	2,806.60	65	15	20	100	2,078.96	55	45	45	145	3,014.49	515.00	20.79	10,706.64
120	44121037-RB-P10	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle	37	12	22	71	14,316.10	32	22	12	66	13,307.92	42	12	22	76	15,324.28	12	37	12	61	12,299.75	274.00	201.64	55,248.04
121	4412101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	13	3	23	39	3,772.08	13	3	13	29	2,804.88	8	3	18	29	2,804.88	13	35	13	61	5,899.92	158.00	96.72	15,281.76

122	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	27	12	22	61	1,687.50	19	17	24	60	1,659.84	7	13	23	43	1,189.55	2	6	19	27	746.93	191.00	27.66	5,283.82
123	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	25	5	27	57	671.05	10	20	27	57	671.05	10	5	42	57	671.05	10	5	42	57	671.05	228.00	11.77	2,684.20
124	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	22	5	27	54	1,479.82	7	5	27	39	1,068.76	22	5	7	34	931.74	27	7	42	76	2,082.70	203.00	27.40	5,563.01
125	44103202-D5-M01	DATING AND STAMPING MACHINE, heavy duty	piece	2		7	9	4,305.41	2		7	9	4,305.41	2		2	4	1,913.52	7		7	14	6,697.31	36.00	478.38	17,221.65
126	44121615-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	14	1	11	26	4,867.20	3	1	28	32	5,990.40	5	10	17	32	5,990.40	3	50	16	69	12,916.80	159.00	187.20	29,764.80
127	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	21	13	30	64	8,445.13	8	10	14	32	4,222.57	8	15	30	53	6,993.63	10	30	12	52	6,861.67	201.00	131.96	26,523.00
128	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	38	3	30	71	1,107.60	8	13	60	81	1,263.60	8	53	30	91	1,419.60	50	3	60	113	1,762.80	356.00	15.60	5,553.60
129	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	38	38	40	116	9,530.56	28	8	40	76	6,244.16	28	18	50	96	7,887.36	23	23	40	86	7,065.76	374.00	82.16	30,727.84
130	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	14	3	3	20	17,576.00	3	6	3	12	10,545.60	8	3	9	20	17,576.00	8	3	6	17	14,939.60	69.00	878.80	60,637.20
131	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	38	63	30	131	2,381.48	63	38	15	116	2,108.79	8	50	20	78	1,417.98	18	3	20	41	745.35	366.00	18.18	6,653.59
132	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	30	2	32	64	3,572.94	2	7	22	31	1,730.64	19	17	22	58	3,237.98	7	2	5	14	781.58	167.00	55.83	9,323.14
133	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit			1	1	10,400.00			1	1	10,400.00			1	1	10,400.00			1	1	10,400.00	4.00	10,400.00	41,600.00
134	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	10	1	31	42	5,678.40	30	1	21	52	7,030.40	5	45	31	81	10,951.20	10	10	21	41	5,543.20	216.00	135.20	29,203.20
135	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit			1	1	4,711.20			1	1	4,711.20		2	1	3	14,133.60			1	1	4,711.20	6.00	4,711.20	28,267.20
136	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	1			1	8,088.08				0	0.00			1	1	8,088.08			1		8,088.08	3.00	8,088.08	24,264.24
137	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit			1	1	5,699.20				0	0.00		1		1	5,699.20			0		0.00	2.00	5,699.20	11,398.40
138	44101603-PS-M02	PAPER SHREDDER, cutting width: 3mm-4mm (Mid-Level)	unit			1	1	0.00				0	0.00				0	0.00			0		0.00	1.00	0.00	0.00

Printer or Facsimile or Photocopier Supplies

139	44103109-BR-D05	DRUM CART, BROTHER DR-3455	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6,864.00	0.00
140	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,001.52	0.00
141	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	5	5	30	40	41,184.00	5	5	30	40	41,184.00	5	5	25	35	36,036.00	5	5	5	15	15,444.00	130.00	1,029.60	133,848.00
142	44103105-CA-B04	INK CART, CANON PG-740, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	754.00	0.00
143	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	5	5	30	40	31,200.00	5	5	30	40	31,200.00	5	5	25	35	27,300.00	5	5	5	15	11,700.00	130.00	780.00	101,400.00
144	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart				0	0.00	10			10	2,548.00				0	0.00				0	0.00	10.00	254.80	2,548.00
145	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart				0	0.00	10			10	2,548.00				0	0.00				0	0.00	10.00	254.80	2,548.00
146	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart				0	0.00	10			10	2,548.00				0	0.00				0	0.00	10.00	254.80	2,548.00
147	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart				0	0.00	10			10	2,548.00				0	0.00				0	0.00	10.00	254.80	2,548.00
148	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
149	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
150	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	658.32	0.00
151	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	745.68	0.00
152	44103105-HP-T30	INK CART, HP C9363WA, (HP97), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,492.40	0.00
153	44103105-HP-P48	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
154	44103105-HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
155	44103105-HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
156	44103105-HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
157	44103105-HP-G48	INK CART, HP C9401A (HP72) 69ml Gray	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
158	44103105-HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3,016.00	0.00
159	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	650.00	0.00

160	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	766.48	0.00
161	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	339.04	0.00
162	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	339.04	0.00
163	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	629.20	0.00
164	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	629.20	0.00
165	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	629.20	0.00
166	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	1,242.80	0.00
167	44103105-HP-B10	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	644.80	0.00
168	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	826.80	0.00
169	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	1,872.00	0.00
170	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	1,300.00	0.00
171	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	1,300.00	0.00
172	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	1,300.00	0.00
173	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	1,554.80	0.00
174	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	1,175.20	0.00
175	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	1,180.40	0.00
176	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	1,180.40	0.00
177	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	339.04	0.00
178	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	339.04	0.00
179	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	339.04	0.00
180	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	339.04	0.00
181	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	366.08	0.00
182	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	249.60	0.00
183	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	249.60	0.00
184	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	249.60	0.00
185	44103105-HP-T43	INK CART, HP F6V26AA (HP680) Tri-color	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	403.83	0.00
186	44103105-HP-B43	INK CART, HP F6V27AA (HP680) Black	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	403.83	0.00
187	44103105-HP-C50	INK CART, HP Lo551AA (HP955) Cyan Original	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
188	44103105-HP-M50	INK CART, HP Lo554AA (HP955) Magenta Original	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
189	44103105-HP-Y50	INK CART, HP Lo557AA (HP955) Yellow Original	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
190	44103105-HP-B50	INK CART, HP Lo560AA (HP955) Black Original	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
191	44103105-HX-C48	INK CART, HP Lo563AA (HP955XL) Cyan Original	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	1,277.76	0.00
192	44103105-HX-M48	INK CART, HP Lo566AA (HP955XL) Magenta Original	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	1,277.76	0.00
193	44103105-HX-Y48	INK CART, HP Lo569AA (HP955XL) Yellow Original	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	1,277.76	0.00
194	44103105-HX-B48	INK CART, HP Lo572AA (HP955XL) Black Original	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	1,737.02	0.00
195	44103105-HP-C51	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	453.62	0.00
196	44103105-HP-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	453.62	0.00
197	44103105-HP-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	453.62	0.00
198	44103105-HP-B51	INK CART, HP T6M01AA (HP905) Black Original	cart				0	0.00			0	0.00			0	0.00		0	0.00	0.00	741.28	0.00