

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philoeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philoeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-phileps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeq0>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-phileps.gov.ph, or visit the PS-DBM website (www.ps-phileps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: CEPHM, ALBAY 1ST DEO
Region: V
Address: OLD AIRPORT ROAD, BRGY. 40
CEBU, CEBU, LEGASPI CITY

Agency Code/UA/C: G3293
Organization Type: NATIONAL GOVERNMENT AGENCY

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.
Contact Person: SUSAN T. FRIAS / EVA C. CLARINO
Position: Admin. Officer III / Engineer III
E-mail: evacclarino@gmail.com
Telephone/Mobile No: 09177011805

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for this year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	0	60	60	3,025.80	0	0	36	36	1,815.48	0	0	0	0	0.00	0	0	0	0	0.00	96	50.43		4,841.28
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	68	68	24,282.12	0	0	260	260	92,843.40	0	0	0	0	0.00	0	0	0	0	0.00	328	357.09		117,125.52
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	0	0	0	0	0.00	0	0	261	261	9,176.76	0	0	0	0	0.00	0	0	0	0	0.00	261	35.16		9,176.76
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	0	0	4	4	145.44	0	0	211	211	7,671.96	0	0	0	0	0.00	0	0	0	0	0.00	215	36.36		7,817.40
5	60121534-ER-P01	ERASER, plastic/rubber	piece	0	0	24	24	198.24	0	0	120	120	991.20	0	0	0	0	0.00	0	0	0	0	0.00	144	8.26		1,189.44
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	104	104	2,308.80	0	0	269	269	6,415.80	0	0	0	0	0.00	0	0	0	0	0.00	393	22.20		8,724.60
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	0	0	55	55	2,459.60	0	0	356	356	24,864.32	0	0	0	0	0.00	0	0	0	0	0.00	611	44.72		27,123.92
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	105	105	6,006.00	0	0	356	356	20,363.20	0	0	0	0	0.00	0	0	0	0	0.00	461	57.20		26,369.20
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	80	80	1,776.00	0	0	160	160	3,352.00	0	0	0	0	0.00	0	0	0	0	0.00	240	22.20		5,328.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	29	29	1,296.88	0	0	325	325	14,534.00	0	0	0	0	0.00	0	0	0	0	0.00	354	44.72		15,830.88
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	55	55	3,146.00	0	0	252	252	14,414.40	0	0	0	0	0.00	0	0	0	0	0.00	307	57.20		17,560.40
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	83	83	1,842.60	0	0	0	0	0.00	0	0	0	0	0.00	83	22.20		1,842.60
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	24	24	1,098.24	0	0	72	72	3,284.72	0	0	0	0	0.00	0	0	0	0	0.00	96	45.76		4,392.96
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	60	60	3,432.00	0	0	0	0	0.00	0	0	0	0	0.00	60	57.20		3,432.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20		0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	43121317-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	1	1	23,623.60	0	0	0	0	0.00	0	0	0	0	0.00	1	23,623.60		23,623.60
17	43111609-M4-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	2	2	33,176.00	0	0	0	0	0.00	0	0	0	0	0.00	2	16,588.00		33,176.00
BATTERIES AND CELLS AND ACCESSORIES																											
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	0	0	14	14	286.86	0	0	220	220	4,507.80	0	0	0	0	0.00	0	0	0	0	0.00	234	20.49		4,794.66
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	0	0	10	10	183.40	0	0	174	174	3,191.16	0	0	0	0	0.00	0	0	0	0	0.00	184	18.34		3,374.56
CLEANING EQUIPMENT AND SUPPLIES																											
20	47131812-AF-A01	AIR FRESHENER	can	0	0	148	148	12,921.88	0	0	294	294	25,669.14	0	0	0	0	0.00	0	0	0	0	0.00	442	87.31		38,591.02
21	47131604-BR-S01	BROOM (Walls Tambo)	piece	0	0	15	15	1,872.00	0	0	153	153	19,094.40	0	0	0	0	0.00	0	0	0	0	0.00	168	124.80		20,866.40
22	47131604-BR-T01	BROOM (Walls Ting-ting)	piece	0	0	4	4	104.00	0	0	217	217	5,642.00	0	0	0	0	0.00	0	0	0	0	0.00	221	26.00		5,746.00
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	40	40	1,664.00	0	0	269	269	11,190.40	0	0	0	0	0.00	0	0	0	0	0.00	309	41.60		12,854.40
24	47131803-CL-P01	CLEANSER, Scouring Powder	plastic container	0	0	40	40	956.80	0	0	124	124	2,966.08	0	0	0	0	0.00	0	0	0	0	0.00	164	23.92		3,822.88
25	47131811-DE-B02	DETERGENT BAR	piece	0	0	34	34	317.56	0	0	60	60	560.40	0	0	0	0	0.00	0	0	0	0	0.00	94	9.34		877.96
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	0	0	140	140	7,571.20	0	0	284	284	15,358.72	0	0	0	0	0.00	0	0	0	0	0.00	424	54.08		22,829.92

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
27	47131803 CG-A01	DISINFECTANT SPRAY	can	0	0	56	56	7,833.84	0	0	283	283	39,589.87	0	0	0	0	0.00	0	0	0	0	0.00	339	139.89		47,422.71
28	47131601 OU-P01	DUST PAN	piece	0	0	11	11	514.80	0	0	62	62	2,901.60	0	0	0	0	0.00	0	0	0	0	0.00	73	46.80		3,416.40
29	47131802 FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76		0.00
30	47131830 FC-A01	FURNITURE CLEANER	can	0	0	3	3	424.17	0	0	90	90	12,725.10	0	0	0	0	0.00	0	0	0	0	0.00	93	141.39		13,149.27
31	73101612 H6-L01	HAND SOAP, liquid, 500mL	bottle	0	0	68	68	2,920.60	0	0	255	255	10,952.25	0	0	0	0	0.00	0	0	0	0	0.00	323	42.95		13,872.85
32	47122804 HP-B01	MOP BUCKET	unit	0	0	3	3	6,864.00	0	0	44	44	100,672.00	0	0	0	0	0.00	0	0	0	0	0.00	47	2,288.00		107,136.00
33	47131501 RG-C01	RAGS	kilo	0	0	24	24	1,667.28	0	0	124	124	8,614.28	0	0	0	0	0.00	0	0	0	0	0.00	148	69.47		10,381.36
34	47131602 SC-N01	SCOURING PAD	pack	0	0	48	48	4,110.24	0	0	150	150	12,844.50	0	0	0	0	0.00	0	0	0	0	0.00	198	85.63		16,854.74
35	47121701 TB-P04	TRASHBAG, XXL size	roll/pack	0	0	44	44	5,720.00	0	0	66	66	8,580.00	0	0	0	0	0.00	0	0	0	0	0.00	110	130.00		14,300.00
36	47121701 TB-P05	TRASHBAG, Large size	roll/pack	0	0	20	20	1,185.60	0	0	142	142	8,417.76	0	0	0	0	0.00	0	0	0	0	0.00	162	59.28		9,603.36
37	47121701 TB-P06	TRASHBAG, XL size	roll/pack	0	0	20	20	1,851.20	0	0	110	110	10,181.60	0	0	0	0	0.00	0	0	0	0	0.00	130	92.56		12,032.80
38	47121702 WB-P01	WASTEBASKET	piece	0	0	18	18	786.24	0	0	88	88	3,843.84	0	0	0	0	0.00	0	0	0	0	0.00	106	43.68		4,630.08
COLOR COMPOUNDS AND DISPERSIONS																											
39	12171703 SI-P01	INK, for stamp pad	bottle	0	0	23	23	662.17	0	0	48	48	1,381.92	0	0	0	0	0.00	0	0	0	0	0.00	71	28.79		2,044.09
CONSUMER ELECTRONICS																											
40	5281535 OV-R02	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,329.16		0.00
FILMS																											
41	13111203 AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	6	6	7,463.04	0	0	0	0	0.00	0	0	0	0	0.00	6	1,243.84		7,463.04
42	13111201 CJ-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	351.82		0.00
FIRE FIGHTING EQUIPMENT																											
43	46191601 FE-P01	FIRE EXTINGUISHER, dry chemical	unit	0	0	4	4	4,576.00	0	0	8	8	9,152.00	0	0	0	0	0.00	0	0	0	0	0.00	12	1,144.00		13,728.00
FLAG OR ACCESSORIES																											
44	55121905 PH-P01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	24	24	6,836.16	0	0	0	0	0.00	0	0	0	0	0.00	24	284.84		6,836.16
FURNITURE AND FURNISHINGS																											
45	56181504 CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	36	36	12,280.32	0	0	0	0	0.00	0	0	0	0	0.00	36	341.12		12,280.32
46	56181504 CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	30	30	10,233.60	0	0	0	0	0.00	0	0	0	0	0.00	30	341.12		10,233.60
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604 EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00		0.00
48	40101604 EF-C01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68		0.00
49	40101604 EF-S01	ELECTRIC FAN, stand type	unit	0	0	4	4	6,240.00	0	0	15	15	23,400.00	0	0	0	0	0.00	0	0	0	0	0.00	19	1,560.00		29,640.00
50	40101604 EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.68		0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43221507 DGR003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60		0.00
52	43221507 DGR004	DESKTOP, for Mid-Range Users	unit	0	0	10	10	423,904.00	0	0	16	16	678,246.40	0	0	0	0	0.00	0	0	0	0	0.00	26	42,390.40		1,102,150.40
53	43201827 H4D-X02	EXTERNAL HARD DRIVE	unit	0	0	13	13	39,194.48	0	0	47	47	141,702.12	0	0	0	0	0.00	0	0	0	0	0.00	60	3,014.96		180,897.60
54	43202010 FD-L04	FLASH DRIVE	piece	0	0	68	68	10,386.32	0	0	180	180	27,493.20	0	0	0	0	0.00	0	0	0	0	0.00	248	152.74		37,879.52
55	43221503 LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	2	2	84,760.00	0	0	1	1	42,380.00	0	0	0	0	0.00	0	0	0	0	0.00	3	42,380.00		127,140.00
56	43221503 LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	10	10	466,000.00	0	0	16	16	748,800.00	0	0	0	0	0.00	0	0	0	0	0.00	26	46,800.00		1,216,800.00
57	43221708 MQ-C02	COMPUTER MOUSE, Wireless	unit	0	0	8	8	1,295.36	0	0	90	90	14,572.80	0	0	0	0	0.00	0	0	0	0	0.00	98	161.92		15,868.16
58	43221205 PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	6	6	15,621.34	0	0	0	0	0.00	0	0	0	0	0.00	6	2,636.89		15,821.34
LIGHTING AND FIXTURES AND ACCESSORIES																											
59	39101628 LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	8	8	604.88	0	0	74	74	5,595.14	0	0	0	0	0.00	0	0	0	0	0.00	82	75.61		6,200.02
60	39101628 LY-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	126	126	25,933.32	0	0	0	0	0.00	0	0	0	0	0.00	126	205.82		25,933.32
MANUFACTURING COMPONENTS AND SUPPLIES																											
61	31201619 GL-X02	GLUE, all-purpose	bottle	0	0	32	32	1,888.48	0	0	88	88	5,468.32	0	0	0	0	0.00	0	0	0	0	0.00	120	62.14		7,456.80
62	31131804 SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	20	20	728.00	0	0	62	62	2,356.80	0	0	0	0	0.00	0	0	0	0	0.00	82	36.40		2,964.80
63	31131804 SW-S01	STAPLE WIRE, standard	box	0	0	72	72	1,710.72	0	0	184	184	4,371.84	0	0	0	0	0.00	0	0	0	0	0.00	256	22.76		6,062.56
64	31201502 TA-E02	TAPE, electrical	roll	0	0	4	4	77.80	0	0	110	110	2,139.50	0	0	0	0	0.00	0	0	0	0	0.00	114	19.45		2,217.30
65	31201503 TA-H01	TAPE, masking, 24mm	roll	0	0	42	42	2,338.56	0	0	170	170	9,465.60	0	0	0	0	0.00	0	0	0	0	0.00	212	55.68		11,804.16
66	31201503 TA-M02	TAPE, masking, 48 mm	roll	0	0	56	56	6,784.96	0	0	107	107	12,964.12	0	0	0	0	0.00	0	0	0	0	0.00	163	121.16		19,749.08

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
67	31201512-TA-P01	TAPE, packaging, 48 mm	roll	0	0	30	30	670.80	0	0	126	126	2,862.08	0	0	0	0	0.00	0	0	0	0	0.00	158	22.36		3,532.88
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	0	0	144	144	2,545.92	0	0	192	192	3,394.56	0	0	0	0	0.00	0	0	0	0	0.00	336	17.68		5,940.48
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	0	0	18	18	406.26	0	0	131	131	2,956.67	0	0	0	0	0.00	0	0	0	0	0.00	140	22.57		3,162.93
70	31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	66.62		0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
73	4111604-RU-P02	RULER, plastic, 450mm	piece	0	0	3	3	59.79	0	0	31	31	1,016.43	0	0	0	0	0.00	0	0	0	0	0.00	54	19.93		1,076.22
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
72	44121612-BL-P01	BLADE, for general purpose cutter/utility knife	tube	0	0	28	28	458.36	0	0	65	65	1,064.05	0	0	0	0	0.00	0	0	0	0	0.00	93	16.37		1,522.41
73	4401602-FB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	1	1	9,534.72	0	0	2	2	19,069.44	0	0	0	0	0.00	0	0	0	0	0.00	3	9,534.72		28,604.16
74	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	0	0	28	28	7,376.92	0	0	12	12	3,118.68	0	0	0	0	0.00	0	0	0	0	0.00	40	259.89		10,395.60
75	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	4	4	943.08	0	0	25	25	5,894.25	0	0	0	0	0.00	0	0	0	0	0.00	29	235.77		6,837.33
76	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	16	16	527.52	0	0	0	0	0.00	0	0	0	0	0.00	16	32.97		527.52
77	44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	84	84	786.24	0	0	165	165	1,544.40	0	0	0	0	0.00	0	0	0	0	0.00	249	9.36		2,330.64
78	44122105-BF-C02	CLIP, backfold, 25mm	box	0	0	60	60	936.00	0	0	175	175	2,730.00	0	0	0	0	0.00	0	0	0	0	0.00	235	15.60		3,666.00
79	44122105-BF-C03	CLIP, backfold, 32mm	box	0	0	60	60	1,996.80	0	0	117	117	3,893.76	0	0	0	0	0.00	0	0	0	0	0.00	177	33.38		5,890.56
80	44122105-BF-C04	CLIP, backfold, 50mm	box	0	0	60	60	3,619.20	0	0	124	124	7,479.68	0	0	0	0	0.00	0	0	0	0	0.00	184	60.33		11,098.88
81	44121801-CT-R02	CORRECTION TAPE	piece	0	0	110	110	1,485.00	0	0	670	670	9,045.00	0	0	0	0	0.00	0	0	0	0	0.00	780	13.90		10,830.00
82	44121612-CU-P01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	25	25	793.00	0	0	21	21	666.12	0	0	0	0	0.00	0	0	0	0	0.00	46	31.72		1,459.12
83	44115115-DF-B01	DATA FILE BOX	piece	0	0	72	72	10,304.08	0	0	15	15	2,186.35	0	0	0	0	0.00	0	0	0	0	0.00	87	145.89		12,692.43
84	44122011-OF-P01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	13	13	1,245.15	0	0	0	0	0.00	0	0	0	0	0.00	15	83.01		1,245.15
85	44103302-DS-M01	DATER STAMP	piece	0	0	2	2	869.90	0	0	11	11	4,764.45	0	0	0	0	0.00	0	0	0	0	0.00	13	434.95		5,654.35
86	44121306-EN-D01	ENVELOPE, Documentary, A4	box	0	0	8	8	6,839.36	0	0	7	7	5,809.44	0	0	0	0	0.00	0	0	0	0	0.00	15	826.92		12,448.80
87	44121306-EN-D02	ENVELOPE, Documentary, legal	box	0	0	12	12	12,490.96	0	0	109	109	115,278.23	0	0	0	0	0.00	0	0	0	0	0.00	121	1,057.98		127,967.18
88	44121306-EN-X01	ENVELOPE, Expanding, Kraft	box	0	0	8	8	7,519.60	0	0	104	104	97,754.80	0	0	0	0	0.00	0	0	0	0	0.00	112	926.95		103,274.40
89	44121306-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	100	100	3,049.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	30.49		3,049.00
90	44121306-EN-M02	ENVELOPE, Mailing	box	0	0	15	15	6,487.80	0	0	8	8	3,460.16	0	0	0	0	0.00	0	0	0	0	0.00	23	432.52		9,947.96
91	44121304-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	4	4	2,030.88	0	0	0	0	0.00	0	0	0	0	0.00	4	512.72		2,050.88
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	24	24	347.52	0	0	48	48	695.04	0	0	0	0	0.00	0	0	0	0	0.00	72	14.48		1,042.56
93	44122118-FA-P01	FASTENER	box	0	0	84	84	7,449.76	0	0	142	142	13,438.88	0	0	0	0	0.00	0	0	0	0	0.00	226	94.64		21,388.64
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	8	8	721.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	90.20		721.60
95	44122618-FY-D01	FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	0	5	5	55.65	0	0	0	0	0.00	0	0	0	0	0.00	5	11.13		55.65
96	44122618-FY-D02	FILE TAB DIVIDER, Legal	set	0	0	0	0	0.00	0	0	5	5	71.15	0	0	0	0	0.00	0	0	0	0	0.00	5	14.23		71.15
97	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	2	2	340.80	0	0	0	0	0.00	0	0	0	0	0.00	2	270.40		540.80
98	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20		0.00
99	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	8	8	1,602.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	200.28		1,602.24
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	14	14	3,487.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14	249.08		3,487.12
101	44122027-FO-P01	FOLDER, pressboard	box	0	0	8	8	7,621.12	0	0	1	1	952.64	0	0	0	0	0.00	0	0	0	0	0.00	9	952.64		8,573.76
102	44122011-FO-T01	FOLDER with tab, A4	pack	0	0	8	8	3,036.80	0	0	32	32	12,147.20	0	0	0	0	0.00	0	0	0	0	0.00	40	379.60		15,184.00
103	44122011-FO-T02	FOLDER with tab, Legal	pack	0	0	17	17	7,036.64	0	0	31	31	12,871.52	0	0	0	0	0.00	0	0	0	0	0.00	46	413.92		19,868.16
104	44122008-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	3	3	302.80	0	0	0	0	0.00	0	0	0	0	0.00	3	67.80		202.80
105	44121716-M4-F01	MARKER, Fluorescent	set	0	0	30	30	933.30	0	0	119	119	3,702.09	0	0	0	0	0.00	0	0	0	0	0.00	149	31.11		4,635.39
106	44121708-MP-B01	MARKER, Permanent, Black	piece	0	0	85	85	702.95	0	0	138	138	1,141.28	0	0	0	0	0.00	0	0	0	0	0.00	223	8.27		1,844.21
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	0	0	50	50	413.50	0	0	132	132	1,091.64	0	0	0	0	0.00	0	0	0	0	0.00	182	8.27		1,505.14
108	44121708-MP-B03	MARKER, Permanent, Red	piece	0	0	30	30	248.10	0	0	36	36	297.72	0	0	0	0	0.00	0	0	0	0	0.00	66	8.27		545.82
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	0	0	54	54	321.18	0	0	110	110	1,061.50	0	0	0	0	0.00	0	0	0	0	0.00	164	9.65		1,582.60
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	20	20	193.00	0	0	60	60	579.00	0	0	0	0	0.00	0	0	0	0	0.00	80	9.65		772.00
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	36	36	347.40	0	0	0	0	0.00	0	0	0	0	0.00	36	9.65		347.40
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	0	0	54	54	476.28	0	0	249	249	2,196.18	0	0	0	0	0.00	0	0	0	0	0.00	303	8.82		2,672.46
113	44122104-PC-X02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	0	0	54	54	1,030.84	0	0	230	230	4,473.80	0	0	0	0	0.00	0	0	0	0	0.00	284	19.46		5,526.64
114	44101603-PS-M02	PAPER SHREDDER	unit	0	0	4	4	74,875.84	0	0	1	1	18,718.96	0	0	0	0	0.00	0	0	0	0	0.00	5	18,718.96		93,594.80
115	44101661-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	1	1	9,297.60	0	0	6	6	55,785.60	0	0	0	0	0.00	0	0	0	0	0.00	7	9,297.60		65,083.20

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	0	0	40	40	1,788.40	0	0	125	125	5,588.75	0	0	0	0	0.00	0	0	0	0	0.00	165	44.71		7,377.15
117	44121619-PS-M01	PENCIL SHARPENER	piece	0	0	23	23	5,429.84	0	0	26	26	6,138.08	0	0	0	0	0.00	0	0	0	0	0.00	49	236.08		11,567.92
118	44101602-PU-F01	PUNCHER, paper, heavy duty	piece	0	0	28	28	4,309.76	0	0	37	37	5,695.04	0	0	0	0	0.00	0	0	0	0	0.00	65	153.92		10,804.80
119	44122101-RU-B01	RUBBER BAND No. 18	box	0	0	4	4	540.80	0	0	11	11	1,487.30	0	0	0	0	0.00	0	0	0	0	0.00	15	135.30		2,028.00
120	44121905-SP-F01	STAMP PAD, felt	piece	0	0	15	15	598.80	0	0	25	25	998.00	0	0	0	0	0.00	0	0	0	0	0.00	40	39.92		1,596.80
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	0	0	36	36	2,358.72	0	0	92	92	6,027.84	0	0	0	0	0.00	0	0	0	0	0.00	128	65.52		8,386.56
122	44121613-ST-S01	STAPLER, standard type	piece	0	0	30	30	5,928.00	0	0	58	58	11,460.80	0	0	0	0	0.00	0	0	0	0	0.00	86	197.80		17,389.80
123	44121613-ST-B01	STAPLER, heavy duty (binder)	unit	0	0	6	6	4,158.90	0	0	29	29	20,101.35	0	0	0	0	0.00	0	0	0	0	0.00	35	693.15		24,360.25
124	44121613-SR-P02	STAPLE REMOVER, piler-type	piece	0	0	6	6	279.06	0	0	12	12	558.12	0	0	0	0	0.00	0	0	0	0	0.00	18	46.51		837.18
125	44121603-TD-T01	TAPE DISPENSER, table top	piece	0	0	14	14	1,086.12	0	0	20	20	1,551.60	0	0	0	0	0.00	0	0	0	0	0.00	34	77.58		2,637.72
PAPER MATERIALS AND PRODUCTS																											
126	14111523-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	6	6	302.32	0	0	0	0	0.00	0	0	0	0	0.00	6	83.72		502.32
127	14111306-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36		0.00
128	14111306-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.92		0.00
129	14111314-FB-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	20	20	741.20	0	0	98	98	3,631.88	0	0	0	0	0.00	0	0	0	0	0.00	118	37.06		4,373.08
130	14111314-FB-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	0	0	20	20	1,639.84	0	0	98	98	5,809.44	0	0	0	0	0.00	0	0	0	0	0.00	126	59.28		7,489.28
131	14111314-FB-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	0	0	20	20	1,040.00	0	0	110	110	5,720.00	0	0	0	0	0.00	0	0	0	0	0.00	130	52.00		6,760.00
132	14111314-FB-S02	STENO NOTEBOOK	piece	0	0	12	12	188.48	0	0	12	12	188.48	0	0	0	0	0.00	0	0	0	0	0.00	24	14.04		336.96
133	14111307-PP-M01	PAPER, MULTICOPY A4	ream	0	0	2500	2500	534,500.00	0	0	2173	2173	464,587.40	0	0	0	0	0.00	0	0	0	0	0.00	4673	213.80		999,887.40
134	14111307-PP-M02	PAPER, MULTICOPY LEGAL	ream	0	0	1300	1300	302,848.00	0	0	1619	1619	377,162.24	0	0	0	0	0.00	0	0	0	0	0.00	2919	232.96		680,610.24
135	14111307-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	900	900	133,866.00	0	0	100	100	13,774.00	0	0	0	0	0.00	0	0	0	0	0.00	1000	137.74		137,740.00
136	14111307-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	600	600	95,346.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	600	158.91		95,346.00
137	14111331-PP-R01	PAD PAPER, ruled	pad	0	0	12	12	417.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	34.82		417.84
138	14111303-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	154.21		0.00
139	14111331-RE-B01	RECORD BOOK, 300 PAGES	book	0	0	56	56	5,135.20	0	0	229	229	20,999.30	0	0	0	0	0.00	0	0	0	0	0.00	285	91.70		26,134.50
140	14111331-RE-B02	RECORD BOOK, 500 PAGES	book	0	0	0	0	0.00	0	0	262	262	32,634.72	0	0	0	0	0.00	0	0	0	0	0.00	262	124.36		32,634.72
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	302	302	10,207.60	0	0	86	86	2,906.80	0	0	0	0	0.00	0	0	0	0	0.00	388	33.80		13,114.40
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	0	0	164	164	16,373.76	0	0	314	314	31,349.76	0	0	0	0	0.00	0	0	0	0	0.00	478	99.84		47,723.52
PERFUMES OR COLOGNES OR FRAGRANCES																											
143	33131626-IF-S01	HAND SANITIZER	bottle	0	0	96	96	8,167.68	0	0	202	202	17,186.16	0	0	0	0	0.00	0	0	0	0	0.00	298	85.08		25,353.84
PESTICIDES OR PEST REPELLENTS																											
144	10191509-IP-A01	INSECTICIDE	can	0	0	44	44	6,131.84	0	0	250	250	34,840.00	0	0	0	0	0.00	0	0	0	0	0.00	294	139.36		40,871.84
PRINTED PUBLICATIONS																											
145	33101324-RA-A01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	0	0	4	4	148.84	0	0	1	1	37.21	0	0	0	0	0.00	0	0	0	0	0.00	5	37.21		186.05
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-DR-D03	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20		0.00
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32		0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32		0.00
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12		0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32		0.00
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	20	20	4,638.00	0	0	85	85	19,711.50	0	0	0	0	0.00	0	0	0	0	0.00	105	231.90		24,449.50
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	20	20	4,844.00	0	0	49	49	11,867.80	0	0	0	0	0.00	0	0	0	0	0.00	69	242.30		16,711.80
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	20	20	4,844.00	0	0	49	49	11,867.80	0	0	0	0	0.00	0	0	0	0	0.00	69	242.30		16,711.80
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	20	20	4,844.00	0	0	49	49	11,867.80	0	0	0	0	0.00	0	0	0	0	0.00	69	242.30		16,711.80
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80		0.00
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32		0.00
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00		0.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52		0.00
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88		0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28		0.00
16	44103105-HP-C40	INK CARTRIDGE, HP CC672AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
17	44103105+HX-Y40	INK CARTRIDGE, HP C0973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105+HX-Y40	INK CARTRIDGE, HP C0974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105+HX-B40	INK CARTRIDGE, HP C0975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105+HP-B30	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105+HP-T30	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105+HX-B43	INK CARTRIDGE, HP C0454AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
23	44103105+HX-C43	INK CARTRIDGE, HP C0464AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
24	44103105+HX-M43	INK CARTRIDGE, HP C0474AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
25	44103105+HX-Y43	INK CARTRIDGE, HP C0484AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105+HP-B36	INK CARTRIDGE, HP C0592AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
27	44103105+HP-T36	INK CARTRIDGE, HP C0693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
28	44103105+HP-B33	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
29	44103105+HP-T33	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
30	44103105+HP-T43	INK CARTRIDGE, HP P6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
31	44103105+HP-B43	INK CARTRIDGE, HP P6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
32	44103105+HP-C30	INK CARTRIDGE, HP L0531AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	962.80	0.00
33	44103105+HP-M30	INK CARTRIDGE, HP L0534AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	962.80	0.00
34	44103105+HP-Y30	INK CARTRIDGE, HP L0537AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	962.80	0.00
35	44103105+HP-B30	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,284.80	0.00
36	44103105+HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
37	44103105+HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
38	44103105+HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
39	44103105+HX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
40	44103105+HP-C31	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
41	44103105+HP-M31	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
42	44103105+HP-Y31	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
43	44103105+HP-B31	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015316 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015331 (5015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
47	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
48	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3330, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
49	44103103-BR-B13	TONER CARTRIDGE, BROTHER TN-3476, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,573.44	0.00
50	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
54	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
55	44103103+HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
56	44103103+HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,705.36	0.00
57	44103103+HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	0.00
58	44103103+HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,596.40	0.00
59	44103103+HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00
60	44103103+HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
61	44103103+HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
62	44103103+HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
63	44103103+HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00
64	44103103+HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00
65	44103103+HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.96	0.00
66	44103103+HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	0.00
67	44103103+HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
68	44103103+P-B38	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56	0.00	
69	44103103+P-B60	TONER CARTRIDGE, HP CF350A, Black Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	0.00	
70	44103103+P-C60	TONER CARTRIDGE, HP CF351A, Cyan Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00	
71	44103103+P-Y60	TONER CARTRIDGE, HP CF352A, Yellow Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00	
72	44103103+P-M60	TONER CARTRIDGE, HP CF353A, Magenta Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00	
73	44103103+P-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00	
74	44103103+P-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
75	44103103+P-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
76	44103103+P-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
77	44103103+P-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00	
78	44103103+P-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
79	44103103+P-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
80	44103103+P-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
81	44103103+P-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00	
82	44103103+P-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00	
83	44103103+P-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00	
84	44103103+P-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00	
85	44103103+P-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.84	0.00	
86	44103103+P-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	43233305-SFT-014	Security and protection software	license	0	0	24	24	36,000.00	0	0	13	13	19,500.00	0	0	0	0	0.00	0	0	0	0	0.00	37	1,500.00	55,500.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141305-TS-001	BALLPEN	piece	0	0	104	104	1,560.00	0	0	730	730	11,250.00	0	0	0	0	0.00	0	0	0	0	0.00	854	15.00	12,810.00	
2	80141305-TS-002	MULTIFUNCTION PRINTER	unit	0	0	14	14	350,000.00	0	0	22	22	550,000.00	0	0	0	0	0.00	0	0	0	0	0.00	36	25,000.00	900,000.00	
3	80141305-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	20	20	9,000.00	0	0	0	0	0.00	0	0	0	0	0.00	20	450.00	9,000.00	
4	80141305-TS-004	STICKER PAPER	pack	0	0	186	186	27,900.00	0	0	186	186	27,900.00	0	0	0	0	0.00	0	0	0	0	0.00	372	150.00	55,800.00	
5	80141305-TS-005	DOUBLE SIDED TAPE	roll	0	0	90	90	4,500.00	0	0	183	183	9,150.00	0	0	0	0	0.00	0	0	0	0	0.00	273	30.00	13,650.00	
6	80141305-TS-006	PHOTO PAPER	pack	0	0	94	94	14,100.00	0	0	192	192	28,800.00	0	0	0	0	0.00	0	0	0	0	0.00	286	150.00	42,900.00	
7	80141305-TS-007	BLEACHING SOLUTION	bottle	0	0	32	32	4,800.00	0	0	86	86	12,900.00	0	0	0	0	0.00	0	0	0	0	0.00	118	150.00	17,700.00	
8	80141305-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	36	36	12,600.00	0	0	0	0	0.00	0	0	0	0	0.00	36	350.00	12,600.00	
9	80141305-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	150.00	0.00	
10	80141305-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	18	18	270,000.00	0	0	47	47	705,000.00	0	0	0	0	0.00	0	0	0	0	0.00	65	15,000.00	975,000.00	
11	80141305-TS-011	AIR CONDITIONING UNIT	unit	0	0	5	5	440,000.00	0	0	16	16	1,408,000.00	0	0	0	0	0.00	0	0	0	0	0.00	21	88,000.00	1,848,000.00	
12	80141305-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	1	1	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	45,000.00	45,000.00	
13	80141305-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	20	20	13,000.00	0	0	0	0	0.00	0	0	0	0	0.00				

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
15	80141305-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	80141305-TS-016	DISHWASHING LIQUID	bottle	0	0	140	140	35,000.00	0	0	313	313	78,250.00	0	0	0	0	0.00	0	0	0	0	0.00	453	250.00	113,250.00	
17	80141305-TS-017	PLASTIC FASTENER	box	0	0	138	138	11,040.00	0	0	111	111	8,880.00	0	0	0	0	0.00	0	0	0	0	0.00	249	80.00	19,920.00	
18	80141305-TS-018	STEEL FILING CABINET	piece	0	0	8	8	96,000.00	0	0	15	15	180,000.00	0	0	0	0	0.00	0	0	0	0	0.00	23	12,000.00	276,000.00	
19	80141305-TS-019	VELLUM BOARD PAPER	pack	0	0	100	100	8,500.00	0	0	30	30	2,550.00	0	0	0	0	0.00	0	0	0	0	0.00	130	85.00	11,050.00	
20	80141305-TS-020	EXTENSION CORD	piece	0	0	6	6	10,200.00	0	0	54	54	91,800.00	0	0	0	0	0.00	0	0	0	0	0.00	60	1,700.00	102,800.00	
21	80141305-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	510	510	433,500.00	0	0	0	0	0.00	0	0	0	0	0.00	510	850.00	433,900.00	
22	80141305-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	150.00	0.00	
23	80141305-TS-023	BOND PAPER	ream	0	0	500	500	190,000.00	0	0	750	750	286,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1200	380.00	456,000.00	
24	80141305-TS-024	PUSH PIN	pack	0	0	8	8	400.00	0	0	24	24	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	32	30.00	1,600.00	
25	80141305-TS-025	DOOR MAT	piece	0	0	30	30	2,250.00	0	0	135	135	10,125.00	0	0	0	0	0.00	0	0	0	0	0.00	165	75.00	12,375.00	
26	80141305-TS-026	GLUE STICK (PASTE)	piece	0	0	20	20	1,300.00	0	0	30	30	1,950.00	0	0	0	0	0.00	0	0	0	0	0.00	50	65.00	3,250.00	
27	80141305-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	10	10	1,900.00	0	0	0	0	0.00	0	0	0	0	0.00	10	190.00	1,900.00	
28	80141305-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	30	30	2,250.00	0	0	0	0	0.00	0	0	0	0	0.00	30	75.00	2,250.00	
29	80141305-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	52	52	6,240.00	0	0	0	0	0.00	0	0	0	0	0.00	52	120.00	6,240.00	
30	80141305-TS-030	OFFICE CHAIR	piece	0	0	25	25	150,000.00	0	0	62	62	372,000.00	0	0	0	0	0.00	0	0	0	0	0.00	87	6,000.00	522,800.00	
31	80141305-TS-031	HANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
32	80141305-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	26	26	221,000.00	0	0	0	0	0.00	0	0	0	0	0.00	26	8,500.00	221,800.00	
33	80141305-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	39	39	13,650.00	0	0	0	0	0.00	0	0	0	0	0.00	39	350.00	13,650.00	
34	80141305-TS-034	MOBILE PHONE	unit	0	0	21	21	1,880,000.00	0	0	20	20	1,600,000.00	0	0	0	0	0.00	0	0	0	0	0.00	41	80,000.00	3,280,800.00	
35	80141305-TS-035	COMPACT DISC	piece	0	0	100	100	4,300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	45.00	4,300.00	
36	80141305-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,000.00	0.00	
37	80141305-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	25	25	106,000.00	0	0	0	0	0.00	0	0	0	0	0.00	25	4,000.00	106,800.00	
38	80141305-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.00	0.00	
39	80141305-TS-039	DOCUMENT SCANNER	unit	0	0	3	3	165,000.00	0	0	2	2	110,000.00	0	0	0	0	0.00	0	0	0	0	0.00	5	55,000.00	275,800.00	
40	80141305-TS-040	WATER DISPENSER	unit	0	0	4	4	60,000.00	0	0	4	4	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	8	15,000.00	120,800.00	
41	80141305-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	86	86	5,590.00	0	0	0	0	0.00	0	0	0	0	0.00	86	65.00	5,590.00	
42	80141305-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	6	6	900.00	0	0	0	0	0.00	0	0	0	0	0.00	6	150.00	900.00	
43	80141305-TS-043	INKJET PRINTER	unit	0	0	6	6	150,000.00	0	0	17	17	425,000.00	0	0	0	0	0.00	0	0	0	0	0.00	23	25,000.00	575,800.00	
44	80141305-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	2	2	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	5,000.00	10,800.00	
45	80141305-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	12	12	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	12	250.00	3,800.00	
46	80141305-TS-046	KEYBOARD	unit	0	0	10	10	15,000.00	0	0	48	48	72,000.00	0	0	0	0	0.00	0	0	0	0	0.00	58	1,500.00	87,800.00	
47	80141305-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85,000.00	0.00	
48	80141305-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
49	80141305-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	2	2	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	3,000.00	6,800.00	
50	80141305-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	36	36	54,000.00	0	0	0	0	0.00	0	0	0	0	0.00	36	1,500.00	54,800.00	
51	80141305-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
52	80141305-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
53	80141305-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
46	80141305-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
47	80141305-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
48	80141305-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
49	80141305-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
50	80141305-TS-058	TRU-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
S1	00141303-TS-039	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	1	1	2,000,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,000,000.00	2,000,000.00	
S2	00141303-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
S3	00141303-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
S0	00141303-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
S1	00141303-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	200,000.00	0.00	
S2	00141303-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
S3	00141303-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
A. TOTAL																								P		19,172,942.49	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P		1,917,294.25	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								P		-	
D. GRAND TOTAL (A + B + C)																								P		21,090,236.74	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:				Twenty-One Million Ninety Thousand Two Hundred Thirty-Six Pesos and Seventy-Four Centavos Only (P 21,090,236.74)																							

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


 SUSAN T. FRIAS
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 CATHERINE L. LONGORIA
 Accountant / Budget Officer

Approved by:


 RAINIRO A. ZERDA
 Head of Office/Agency

Date Prepared: July 30, 2024