

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
APAYAO 2ND DISTRICT ENGINEERING OFFICE
San Isidro Sur, Luna, Apayao, Cordillera Administrative Region



BAGONG PILIPINAS

September 6, 2023

MEMORANDUM

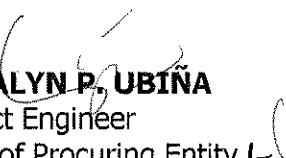
FOR : **MARICHU A. PALAFOX, CESO II**
OIC-Undersecretary for Support Services
DPWH-Central Office, Manila

THRU : **KHADAFFY D. TANGGOL**
Regional Director

SUBJECT : **Submission of FY 2024 Annual Procurement Plan
For Common Use Supplies and Equipment (APP-CSE)**

Submitting the FY 2024 Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) using the prescribed format.

For your reference and file.


RONALYN P. UBIÑA
District Engineer
Head of Procuring Entity

CAR.11 abv/CJAC

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-5 and 2011-6-A dated 25 August 2011 and 26 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements.

Only agencies with uploaded APP-CSE in the Virtual Store (VS) will be able to purchase CSE from the PS-DBM.

Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE Form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store (VS) and Downloads page of PS-DBM website (www.ps-phi.gov.ph).
- 2.0 All information set at a provided document.
- 3.0 The CSE table on the PS-DBM website (www.ps-phi.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add or route any items or rows on the Part I of this form, otherwise this form will be deemed invalid.
- 5.0 Items not included on the list of PART II, a separate file, Account/Budget Officer, and Head of the Agency/Office, kindly download the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store (VS) account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 6.0 Once signed and approved by the Procurer/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE form to the agency's Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store accounts. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE is first covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0925-2954426 (Smart), or email appcsehelpdesk@ps-phi.gov.ph, or visit the PS-DBM website (www.ps-phi.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2023 must be submitted on or before 22 July 2022.

Contact Person: _____
Position: _____
E-mail: _____
Telephone/mobile No.: _____

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price			
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3			Oct	Nov	Dec
PART I: AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																		
ALCOHOL, 90% ACETONE BASED ANTISEPTICS	bottle	0	20	20	120	20	0	0	56	56	2,933.76	0	0	71	71	2,618.16	0	0
1 1011502-04-024	bottle	0	0	0	0	0	30	0	30	0	13,404.00	0	0	41	0	0	41	10,202.76
2 1011501-04-03	bottle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PART II: AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																		
3 6011414-02-001	CLEARBOOK, A4 size	bks	0	0	0	35	0	15	0	15	520.40	0	0	0	0	0	0	0
4 6011414-02-002	CLEARBOOK, legal size	bks	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5 6011414-02-003	BLASER, plastic bag	piece	20	0	0	20	167.20	0	0	0	0	0	0	20	0	0	20	167.20
6 6011414-02-004	SIGN PEN, Extra Fine Tip, Black	pens	50	0	0	50	1,200.00	0	0	0	0	0	0	50	0	0	50	1,200.00
7 6011414-02-005	SIGN PEN, Fine Tip, Black	pens	50	0	0	50	2,200.00	0	0	0	0	0	0	50	0	0	50	2,200.00
8 6011414-02-007	SIGN PEN, Medium Tip, Black	pens	0	0	0	55	3,454.00	0	0	0	0	0	0	0	0	0	0	0
9 6011414-02-002	SIGN PEN, Extra Fine Tip, Blue	pens	0	0	0	55	1,450.00	0	0	0	0	0	0	0	0	0	0	0
10 6011414-02-005	SIGN PEN, Fine Tip, Blue	pens	0	0	0	55	2,452.60	0	0	0	0	0	0	0	0	0	0	0
11 6011414-02-003	SIGN PEN, Medium Tip, Blue	pens	0	0	0	57	3,125.40	0	0	0	0	0	0	57	0	0	57	3,125.40
12 6011414-02-003	SIGN PEN, Extra Fine Tip, Red	pens	0	0	0	41	1,062.00	0	0	0	0	0	0	41	0	0	41	1,062.00
13 6011414-02-004	SIGN PEN, Fine Tip, Red	pens	0	0	0	0	0.60	0	0	0	0	0	0	0	0	0	0	0.60
14 6011414-02-002	SIGN PEN, Medium Tip, Red	pens	0	0	0	0	0.60	0	0	0	0	0	0	0	0	0	0	0.60
15 6011414-02-003	WRAPPING PAPER	pack	0	0	0	0	0.60	0	0	0	0	0	0	0	0	0	0	0.60
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																		
16 1011517-00-003	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0.00
17 1011505-00-001	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0.00
BATTERIES AND CELLS AND ACCESSORIES																		
18 1011505-00-002	BATTERY, dry cell, AAA	pack	0	0	0	10	213.40	0	0	0	0.00	0	0	10	0	0	10	213.40
19 1011505-00-001	BATTERY, dry cell, AA	pack	0	0	0	15	284.40	0	0	0	0.00	0	0	15	0	0	15	284.40
20 1011505-00-003	BATTERY, dry cell, C	pack	0	0	0	20	525.60	0	0	0	0.00	0	0	20	0	0	20	525.60
CLEANING EQUIPMENT AND SUPPLIES																		
21 1011510-00-001	AIR FRESHENER	can	0	0	0	5	436.00	0	0	10	0.00	0	0	0	0	0	0	0.00
22 1011510-00-002	BP/COK (Wali Tambang)	piece	0	0	0	8	1,021.36	0	0	0	0.00	0	0	8	0	0	8	1,021.36
23 1011510-00-001	BP/COK (Wali Tambang)	piece	0	0	0	8	151.36	0	0	0	0.00	0	0	8	0	0	8	151.36
24 1011510-00-001	CLEANER, Toilet Bowl Urinal	bottle	0	0	0	23	1,028.96	0	0	0	0.00	0	0	23	0	0	23	1,028.96
25 1011505-00-001	CLEANER, Scrubbing Powder	bar	0	0	0	5	46.80	0	0	0	0.00	0	0	5	0	0	5	46.80
26 1011510-00-002	DETERGENT, E&R	bar	0	0	0	5	48.80	0	0	0	0.00	0	0	5	0	0	5	48.80

Item #	Item Description	Unit of Measure	Monthly Quantity Recountment												Total Quantity for the Year	Price	
			Jan			Feb			Mar			Apr					
			Qty	Febl	Mars	Qty	Febl	Mars	Qty	Febl	Mars	Qty	Febl	Mars	Qty		
27	47-131811-000-002	DETERGENT POWDER, ALL PURPOSE	poach	5	0	0	5	0	5	4-42-00	0	5	0	5	44-00	0	0
28	47-131820-000-003	DISINFECTANT SPRAY	cans	0	10	0	10	1,500.00	0	0	0	0	0	0	0	5	150.00
29	47-131820-DU-001	DUST PAN	piece	0	0	0	0	0	0	10	10	-48-00	0	0	0	0	0
30	47-131820-FW-002	FLOOR WAX, paste type, red	cans	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0
31	47-131820-PC-001	FURNITURE CLEANER	cans	0	0	0	20	4-57-40	0	0	0	0	0	0	0	5	1,147.80
32	73-131635-000-001	HAND SOAP, liquid	bottles	0	0	50	2-07-50	0	0	0	0	0	0	0	20	0	0
33	47-131635-000-002	HAND SOAP, liquid	unit	0	9	0	0	38-304.00	0	0	0	0	0	0	10	0	22-00
34	47-131635-000-003	EXCHANGER, Heavy Duty	piece	0	0	0	9	1,071.20	0	0	0	0	0	0	0	0	0
35	47-131635-000-004	EXCHANGER, Heavy Duty	piece	0	0	0	B	312.20	0	0	0	0	0	0	0	0	0
36	47-131635-000-005	EXCHANGER, Heavy Duty	units	0	25	0	S	1,801.00	0	0	16	16	215.20	0	0	15	15
37	47-131635-000-006	EXCHANGER, Heavy Duty	pack	10	0	0	10	854.40	0	0	10	10	854.40	0	0	10	94-40
38	47-131635-000-007	TRADE-EX, YLW, 100g	back-roll	0	100	0	100	1,000.00	0	100	0	0	0	0	0	0	400.00
39	47-131635-000-008	TRADE-EX, LTR, 100g	back-roll	0	100	0	100	552.00	0	100	0	0	0	0	0	0	250.00
40	47-131635-000-009	TRADE-EX, YL, 50g	back-roll	0	100	0	100	2,250.00	0	50	0	50	4,520.00	0	0	100	500.00
41	47-131635-000-010	WASTEBAG SET	piece	50	0	0	50	2,184.00	0	0	50	50	2,184.00	0	0	25	275
COLOR COMPOUNDS AND DISPENSERS																	200.00
42	11-017170-000-001	INK, 5% Damp Pad	box	10	0	0	10	30.50	0	0	0	0	0	0	10	0	312.00
CONSUMER ELECTRONICS																	500.00
43	51-017220-000-001	DIGITAL VOICE RECORDER	unit	0	0	0	0	0	0	0	2	0	2	7,607.50	0	0	0
FACE MASK																	4,500.00
44	47-131717-000-005	FACE MASK	box	20	0	0	20	1,040.00	0	20	0	30	1,040.00	0	0	20	31.20
FELT																	5.00
45	13111200-C-001	ACETATE	roll	2	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0
46	13111200-C-002	CAPTION FILM, Legal size	box	50	0	0	50	12,000.00	0	0	0	0	0.00	0	0	0	240.00
FIRE FIGHTING EQUIPMENT																	1,000.00
47	47-131500-000-001	PIRE EXTINGUISHER, dry chemical	unit	9	10	0	10	13,980.00	0	0	0	0	0.00	0	0	0	1,398.00
48	47-131500-000-002	PIRE EXTINGUISHER, dry ABC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	561.25
FLAG OR ACCESSORIES																	500.00
49	51-017205-000-001	PHILIPPINE NATIONAL FLAG	pieces	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	25.62
FURNITURE AND FURNISHINGS																	500.00
50	11-017205-000-001	INDUSTRIAL CHAIR, Bell type	chairs	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	375.00
51	11-017205-000-001	INDUSTRIAL CHAIR, white	chairs	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	375.00
52	11-017205-000-002	INDUSTRIAL TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	375.00
53	11-017205-000-003	INDUSTRIAL TABLE, Bell type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	375.00
HEATING AND VENTILATION AND AIR CIRCULATION																	500.00
54	11-017205-000-001	ELECTRIC FAN, ceiling mounted, 60cm dia.	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	1,380.00
55	11-017205-000-001	ELECTRIC FAN, indoor, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	1,380.00
56	11-017205-000-001	ELECTRIC FAN, desk top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	1,380.00
57	11-017205-000-001	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	914.16
INFORMATION AND COMMUNICATION TECHNOLOGY (IT) EQUIPMENT AND DEVICES AND ACCESSORIES																	500.00
58	11-017205-000-001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	4,320.00
59	11-017205-000-001	DESKTOP, for Middle/Advanced Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	3,015.00
60	11-017205-000-002	EXTERNAL HARD DRIVE	unit	0	10	0	40	144.657.34	0	0	0	0	0.00	0	0	0	20.48
61	11-017205-000-004	FLASH DRIVE	pieces	0	40	0	40	10.762.72	0	0	0	0	0.00	0	0	0	25.00
62	11-017205-000-004	LAPTOP, for Middle/Advanced Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	4,320.00
63	11-017205-000-005	LAPTOP, Light weight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	1,050.00
64	11-017205-000-005	COMPUTER MOUSE, wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	30.00
65	11-017205-000-005	PRINTER, Impact, dot matrix, 5 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	30.00
66	11-017205-000-005	PRINTER, Impact, dot matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	30.00
67	11-017205-000-005	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	23,000.00
LIGHTING AND FIXTURES AND ACCESSORIES																	500.00

Item #	Item & Specifications	Usage by Month												Monthly Quantity Required					
		Jan	Feb	Mar	Q1 Average	Apr	May	June	Q2 Average	July	Aug	Sept	Q3 Average	Oct	Nov	Dec	Q4 Average		
68	23101504-01	LIGHT-BIQUITING DIODE (LED) LIGHT SUBL. 7WATT	0	0	0	0.00	0	0	0.00	0	0	0.00	0	0	0	0.00	0	01.11	
69	23101504-01	LIGHT-BIQUITING DIODE (LED) INFRARED 18 watts	0	0	0	0.02	0	0	0.05	0	0	0.05	0	0	0.00	0	0.05	0.05	
MANUFACTURING CONSUMABLES AND SUPPLIES																			
70	31111504-01-01	GUE, SH-1000	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	0.00	
71	31111504-01-01	STAGE WIPE, hairy cloth (blue) 25x15	0	15	15	15	15	15	15	15	15	15	15	15	15	15	15	22.55	
72	31111504-01-01	STAGE WIPE, standard	0	15	0	15	355.40	0	15	0	15	356.40	0	15	356.40	0	15	23.76	
73	31201504-01	TAPE, electric	20	0	20	399.00	0	0	0.00	0	14	14	14	272.30	0	0	25	19.45	
74	31201504-01-01	TAPE, masking, 24mm	20	0	20	1,270.60	0	0	0.00	0	5	14	14	846.32	15	0	5	15.72	
75	31201504-01-01	TAPE, masking, 15 mm	25	0	25	3,150.16	0	0	0.00	0	0	0	0	0.00	35	0	25	102.50	
76	31201504-01-01	TAPE, packing, 45 mm	30	0	30	904.30	0	0	0.00	0	30	0	0	304.50	0	11	0	23.76	
77	31201504-01-01	TAPE, transparent, 24mm	30	0	30	343.20	0	0	0	0	30	0	0	343.20	0	11	0	12.84	
78	31201504-01-01	TAPE, transparent, 45 mm	25	0	25	598.00	0	0	0.00	0	35	0	0	588.00	0	19	0	15.48	
79	31111504-01-01	TWINE, plastic	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																			
80	41111504-01-01	RULER, metric, plastic, 50mm	21	21	21	21	21	21	21	21	21	21	21	21	21	21	21	22.50	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																			
81	41211504-01-01	BLADE, for general purpose, safety knife	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	55.00	
82	41211504-01-01	BINDERS AND PUNCHING MACHINE	3	0	3	3	3	3	3	3	3	3	3	3	3	3	3	22.50	
83	41211504-01-01	CALCULATOR, compact	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
84	41211504-01-01	CHALK, white, granite	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
85	41211504-01-01	CLIP, back-fold, 15mm	20	0	20	235.00	0	0	0	0	20	0	0	23.50	0	15	0	2.50	
86	41211504-01-01	CLIP, back-fold, 25mm	10	0	10	156.00	0	0	0	0	10	0	0	15.60	0	15	0	2.50	
87	41211504-01-01	CLIP, back-fold, 52mm	10	0	10	270.40	0	0	0	0	20	0	0	27.04	0	15	0	2.94	
88	41211504-01-01	CLIP, back-fold, 75mm	10	0	10	631.20	0	0	0	0	10	0	0	63.12	0	15	0	2.94	
89	41211504-01-01	CORRECTION TAPE	50	0	50	575.50	0	0	0	0	50	0	0	57.50	0	100	0	11.50	
90	41211504-01-01	GLITTER, UTILITY KNIFE, for general purposes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
91	41111504-01-01	DATA FILE BOX	5	5	5	365.10	0	0	0	0	0	0	0	0	0	0	0	77.20	
92	41211504-01-01	DATA FOLDER	5	0	5	343.20	0	0	0	0	0	0	0	0	0	0	0	68.64	
93	41211504-01-01	DATE STAMP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
94	41211504-01-01	ENVELOPE, DOCUMENTARY, #4	100	0	100	84,020.00	0	0	100	0	100	0	0	84,020.00	0	3	0	2,800.00	
95	41211504-01-01	ENVELOPE, DOCUMENTARY, legal	50	0	50	51,525.00	0	0	100	0	107,545.00	0	0	107,545.00	0	6	0	1,076.49	
96	41211504-01-01	ENVELOPE, ENVELOPING, Kraft	100	0	100	137,480.00	0	0	100	0	128,740.00	0	0	127,820.00	0	50	0	1,544.00	
97	41211504-01-01	ENVELOPE, Enveloping, Plastic	100	0	100	100	0	0	0	0	0	0	0	0	0	0	0	0.00	
98	41211504-01-01	ENVELOPE, Mailing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
99	41211504-01-01	ENVELOPE, Mailing, with window	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
100	41211504-01-01	PAPER, felt, for blackboard/wipeboard	100	0	100	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
101	41211504-01-01	FASTER	24	0	24	2,217.36	0	0	30	0	2,613.20	0	0	2,613.20	0	0	0	0.00	
102	41111504-01-01	FILE ORGANIZER, accordion, plastic, legal	0	0	0	0.00	0	0	0	0	0.20	0	0	0.00	0	0	0	0.00	
103	41211504-01-01	FILE TAB DIVIDER, A4	3	0	3	0.00	0	0	0	0	0.20	0	0	0.00	0	0	0	0.00	
104	41211504-01-01	FILE TAB DIVIDER, legal	100	0	100	150	0	0	100	0	2,600.00	0	0	2,600.00	0	100	0	26.00	
105	41211504-01-01	FILE TAB, fancy with tabs, A4	100	0	100	29,157.00	0	0	100	0	29,157.00	0	0	29,157.00	0	300	0	29.15	
106	41211504-01-01	FILE TAB, fancy with tabs, legal	100	0	100	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	
107	41211504-01-01	FILE TAB, legal	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	
108	41211504-01-01	FOAMER, dry-erase board	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	
109	41211504-01-01	FOILER, dry-erase board	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	
110	41211504-01-01	FOILER, white, A4	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	
111	41211504-01-01	FOOLER, with tab, legal	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	
112	41211504-01-01	INDEX TAB	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	
113	41211504-01-01	MAGAZINE FILE BOX, large	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	
114	41211504-01-01	MARKERS, fluorescent	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Amount for the Year	Price			
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Oct	Nov	Dec			
115 441210704-051	MARSH, Permanent Black	0	0	20	312.00	0	0	0	0	0	0	0	26	0	0	465.50	46	15.50
116 441210705-050	MARSH, Permanent Blue	0	0	20	312.00	0	0	0	0	0	0	0	26	0	0	465.50	46	15.50
117 441210705-053	MARSH, Permanent Red	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	15.50
118 441210705-051	MARSH, Whiteboard Black	0	0	20	312.00	0	0	0	0	0	0	0	0	0	0	0.00	0	15.50
119 441210705-052	MARSH, Whiteboard Blue	0	0	20	312.00	0	0	0	0	0	0	0	0	0	0	0.00	0	15.50
120 441210705-053	MARSH, Whiteboard Red	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	15.50
121 441210705-051	PAPER, C12, Multipurpose, 25mm	box	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	2.25
122 441210705-052	PAPER, C12, Multipurpose coated, Jumbo, 50mm	box	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	5.50
123 441210705-051	PAPER, SHREDDER	unit	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
124 441210705-051	PAPER, TRIMMER CUTTING MACHINE	unit	0	5	0	5	45.00	0	0	0	0	0	0	0	0	0.00	5	9.35
125 441210705-051	PENCIL, Lead/Pencils, with eraser	box	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
126 441210705-052	PENCIL, SHARPENER	piece	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
127 441210705-051	PUNCHER, Paper, Heavy Duty	piece	0	10	0	30	1.50	0	0	0	0	0	10	0	1.50	0	20	15.50
128 441210705-051	BUDGING RUSHCONE, plastic, 22 mm	box	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
129 441210705-051	FLASHER BAND NO. 15	box	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
130 441210705-051	STAPLER PAD, felt	piece	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
131 441210705-051	SCISSORS, Symmetrical/Scallop	car	25	0	0	25	1.00	0	0	0	0	0	0	0	0	0.00	0	0.00
132 441210705-051	STAPLER, standard type	piece	25	0	0	25	3.00	0	0	0	0	0	15	0	15.00	0	0.00	
133 441210705-051	STAPLES, Heavy duty (box)	unit	0	15	0	15	24.00	0	0	0	0	0	15	0	15.00	0	0.00	
134 441210705-051	STAPLE REMOVER, pliers	piece	0	15	0	15	7.00	0	0	0	0	0	15	0	15.00	0	0.00	
135 441210705-051	TAB DISPENSER, tab tip	piece	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	
PAPER MATERIALS AND PRODUCTS																93.48		
136 441110705-051	CASTINGLINE, assorted colors	past	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
137 441110705-051	COMPUTER CONTINUOUS FORM, 1 Ply, 280mm x 241mm	box	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
138 441110705-051	COMPUTER CONTINUOUS FORM, 1 Ply, 250mm x 298mm	box	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
139 441110705-052	COMPUTER CONTINUOUS FORM, 2 Ply, 292mm x 276mm	box	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
140 441110705-051	COMPUTER CONTINUOUS FORM, 2 Ply, 292mm x 241mm	box	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
141 441110705-051	COMPUTER CONTINUOUS FORM, 3 Ply, 292mm x 241mm	box	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
142 441110705-051	COMPUTER CONTINUOUS FORM, 3 Ply, 292mm x 276mm	box	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0.00	
143 441110705-051	LOOSE LEAF COVERS	bundle	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
144 441110705-052	NOTEBOOK, 100mm x 150mm	pad	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
145 441110705-054	NOTEBOOK, 100mm x 100mm	pad	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
146 441110705-053	NOTEBOOK, 100mm x 75mm x 5mm	pad	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
147 441110705-052	STRETCH NOTEBOOK	paper	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00
148 441110705-051	TABLET, MATICOPY A4	ream	150	0	0	150	26.00	0	0	150	0	150	26.00	0	0	150	0	0.00
149 441110705-052	PAPER, MATICOPY LEGAL	ream	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00	0	0.00
150 441110705-051	PAPER, MULTIPURPOSE A4	ream	150	0	0	150	24.00	0	0	150	0	150	24.00	0	0	150	0	0.00
151 441110705-052	PAPER, MULTIPURPOSE LEGAL	ream	150	0	0	150	26.00	0	0	150	0	150	26.00	0	0	150	0	0.00
152 441110705-051	PAC-1448, Tuled	pad	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00	0	0.00
153 441110705-052	PAC-1448, Tuled	box	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00	0	0.00
154 441110705-051	PAC-1448, Tuled	book	10	0	0	10	7.00	0	0	10	0	10	7.00	0	0	10	0	0.00
155 441110705-052	RECORD BOOK, 300 PAGES	book	10	0	0	10	1.50	0	0	10	0	10	1.50	0	0	10	0	0.00
156 441110705-051	RECORD BOOK, 500 PAGES	book	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00	0	0.00
157 441110705-052	TOILET TISSUE PAPER, 2 Ply	pack	0	95	0	95	5.00	0	0	0	0.00	0	0	0.00	0	0.00	0	0.00
PERFUMES OR COLOGNES OR FRAGRANCES																672.00		
158 5101554-051	HAND SANITIZER	bottle	0	50	0	50	4.00	0	0	0	0.00	0	0	0.00	0	0.00	0	0.00
PESTICIDES OR PEST REPELLENTS																0.00		
159 10101554-0401	INSECTICIDE	can	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00	0	0.00
PRINTED PUBLICATIONS																37.21		
160 5101554-0402	YANDEX, ON PHILIPPINE GOVERNMENT PROCUREMENT (4A'S)	book	1	0	0	1	37.21	0	0	0	0.00	0	0.00	0	0.00	1	37.21	

Item # Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity Available	Price		
		Jan	Feb	Mar	Q1	Apr	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																	
1 +4103058-6003	INK CARTRIDGE, BROTHER DR-3455, Black	cart	0	30	0	10	69,472.00	0	0	0	0	0	0	0	5	0	5
2 +4103058-6004	INK CARTRIDGE, CANON CL-741, Color	cart	0	0	0	B	5,000.00	0	0	0	0	0	0	0	0	0	0
3 +4103058-6005	INK CARTRIDGE, CANON CL-311, Color	cart	0	0	0	B	9,425.56	0	0	0	0	0	0	0	0	0	0
4 +4103058-6006	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	B	6,888.16	0	0	0	0	0	0	0	0	0	0
5 +4103058-6002	INK CARTRIDGE, CANON PG-710, Black	cart	0	0	0	B	7,131.56	0	0	0	0	0	0	0	0	0	0
6 +4103058-6011	INK CARTRIDGE, EPSON C13T64100 (T6411), Black	cart	12	0	0	B	2,702.80	0	0	12	12	2,702.80	0	0	10	12,390.00	46
7 +4103058-6011	INK CARTRIDGE, EPSON C13T64200 (T6421), Cyan	cart	12	0	0	B	2,056.40	0	0	12	12	2,056.40	0	0	10	24,020.00	46
8 +4103058-6012	INK CARTRIDGE, EPSON C13T64300 (T6431), Magenta	cart	12	0	0	B	2,056.40	0	0	12	12	2,056.40	0	0	10	24,020.00	46
9 +4103058-6017	INK CARTRIDGE, EPSON C13T64400 (T6441), Yellow	cart	12	0	0	B	2,056.40	0	0	12	12	2,056.40	0	0	10	24,020.00	46
10 +4103058-6040	INK CARTRIDGE, HP CE504A (P6041), Black	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
11 +4103058-6042	INK CARTRIDGE, HP CE505A (P6051), Tri-color	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
12 +4103058-6052	INK CARTRIDGE, HP CE505A (P6051), Black	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
13 +4103058-6010	INK CARTRIDGE, HP CE505A (P6051), Tri-color	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
14 +4103058-6017	INK CARTRIDGE, HP CE506A (P6061), Black	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
15 +4103058-6017	INK CARTRIDGE, HP CE506A (P6061), Tri-color	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
16 +4103058-6039	INK CARTRIDGE, HP CD973A (P6039), Cyan	cart	0	10	0	B	6,256.80	0	0	0	0	0.00	0	0	0	0	0
17 +4103058-6040	INK CARTRIDGE, HP CD973A (P6039), Magenta	cart	0	10	0	B	6,256.80	0	0	0	0	0.00	0	0	0	0	0
18 +4103058-6040	INK CARTRIDGE, HP CD973A (P6039), Yellow	cart	0	10	0	B	6,256.80	0	0	0	0	0.00	0	0	0	0	0
19 +4103058-6040	INK CARTRIDGE, HP CE505A (P6051), Black	cart	0	10	0	B	15,412.80	0	0	0	0	0.00	0	0	0	0	0
20 +4103058-6050	INK CARTRIDGE, HP CE505A (P6051), Tri-color	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
21 +4103058-6050	INK CARTRIDGE, HP CE505A (P6051), Tri-color	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
22 +4103058-6059	INK CARTRIDGE, HP CE505A (P6051), Black	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
23 +4103058-6049	INK CARTRIDGE, HP CE505A (P6051), Cyan	cart	0	10	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
24 +4103058-6049	INK CARTRIDGE, HP CE505A (P6051), Black	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
25 +4103058-6053	INK CARTRIDGE, HP CE505A (P6051), Cyan	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
26 +4103058-6042	INK CARTRIDGE, HP CE505A (P6051), Magenta	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
27 +4103058-6043	INK CARTRIDGE, HP CE505A (P6051), Yellow	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
28 +4103058-6050	INK CARTRIDGE, HP CE505A (P6051), Black	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
29 +4103058-6050	INK CARTRIDGE, HP CE505A (P6051), Tri-color	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
30 +4103058-6053	INK CARTRIDGE, HP CE505A (P6051), Black	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
31 +4103058-6073	INK CARTRIDGE, HP CE505A (P6073), Tri-color	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
32 +4103058-6042	INK CARTRIDGE, HP CE511A (P6050), Black	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
33 +4103058-6053	INK CARTRIDGE, HP CE512A (P6050), Cyan	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
34 +4103058-6052	INK CARTRIDGE, HP CE512A (P6050), Magenta	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
35 +4103058-6053	INK CARTRIDGE, HP CE512A (P6050), Yellow	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
36 +4103058-6042	INK CARTRIDGE, HP CE512A (P6050), Tri-color	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
37 +4103058-6043	INK CARTRIDGE, HP CE512A (P6050), Cyan	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
38 +4103058-6050	INK CARTRIDGE, HP CE512A (P6050), Magenta	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
39 +4103058-6050	INK CARTRIDGE, HP CE512A (P6050), Yellow	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
40 +4103058-6050	INK CARTRIDGE, HP CE512A (P6050), Yellow	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
41 +4103058-6050	INK CARTRIDGE, HP CE512A (P6050), Magenta	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
42 +4103058-6050	INK CARTRIDGE, HP CE512A (P6050), Cyan	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
43 +4103058-6049	INK CARTRIDGE, HP CE512A (P6050), Magenta	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
44 +4103058-6049	INK CARTRIDGE, HP CE512A (P6050), Yellow	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
45 +4103058-6049	INK CARTRIDGE, HP CE512A (P6050), Black	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
46 +4103058-6051	INK CARTRIDGE, HP CE512A (P6050), Cyan	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
47 +4103058-6051	INK CARTRIDGE, HP CE512A (P6050), Magenta	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
48 +4103058-6051	INK CARTRIDGE, HP CE512A (P6050), Yellow	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0
49 +4103058-6051	INK CARTRIDGE, HP CE512A (P6050), Black	cart	0	0	0	B	0.00	0	0	0	0	0.00	0	0	0	0	0

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity For the Year	Price
		Jan	Feb	Mar	Q1 January	April	May	June	Q2 July	Aug	Sept	Oct	Nov		
50 44030104-0405	PIEZO-CARTRIDGE, BROTHER TN-340, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	774.40
51 44030104-0413	PIEZO-CARTRIDGE, BROTHER TN-340, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	774.40
52 44030104-0407	PIEZO-CARTRIDGE, BROTHER TN-340, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	613.40
53 44030104-0402	TONER CARTRIDGE, BROTHER TN-340, High Yield 2000	cart	0	0	0	0	0	0	0	0	0	0	0	0	6,750.00
54 44030104-0405	TONER CARTRIDGE, BROTHER TN-340, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,567.20
55 44030104-0411	TONER CARTRIDGE, BROTHER TN-340, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,024.40
56 44030104-0415	TONER CARTRIDGE, BROTHER TN-340, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,575.44
57 44030104-0416	TONER CARTRIDGE, BROTHER TN-340, High Yield	cart	0	0	0	0	0	0	0	0	0	0	0	0	4,584.44
58 44030104-0423	TONER CARTRIDGE, BROTHER TN-340, High Yield	cart	0	0	0	0	0	0	0	0	0	0	0	0	7,735.80
59 44030104-0413	TONER CARTRIDGE, BROTHER TN-340, Medium, High Yield	cart	0	0	0	0	0	0	0	0	0	0	0	0	7,716.80
60 44030104-0403	TONER CARTRIDGE, BROTHER TN-340, High Yield	cart	0	0	0	0	0	0	0	0	0	0	0	0	7,716.80
61 44030104-0408	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0	0	0	0	0	0	0	0	12,320.36
62 44030104-0412	TONER CARTRIDGE, CANON CRG-324, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,079.20
63 44030104-0424	TONER CARTRIDGE, CANON CRG-324, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,600.00
64 44030104-0438	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	6,942.00
65 44030104-0413	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,741.82
66 44030104-0422	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,242.72
67 44030104-0423	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	2,950.40
68 44030104-0423	TONER CARTRIDGE, CANON CRG-324A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	2,510.40
69 44030104-0423	TONER CARTRIDGE, CANON CRG-324A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
70 44030104-0403	TONER CARTRIDGE, CANON CRG-324, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	2,610.40
71 44030104-0424	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,192.80
72 44030104-0424	TONER CARTRIDGE, CANON CRG-324A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
73 44030104-0424	TONER CARTRIDGE, CANON CRG-324A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,192.80
74 44030104-0424	TONER CARTRIDGE, CANON CRG-324A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
75 44030104-0426	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
76 44030104-0426	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
77 44030104-0426	TONER CARTRIDGE, CANON CRG-324A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
78 44030104-0427	TONER CARTRIDGE, CANON CRG-324A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
79 44030104-0427	TONER CARTRIDGE, CANON CRG-324A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
80 44030104-0427	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
81 44030104-0427	TONER CARTRIDGE, CANON CRG-324A, Cyan	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
82 44030104-0427	TONER CARTRIDGE, CANON CRG-324A, Yellow	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
83 44030104-0427	TONER CARTRIDGE, CANON CRG-324A, Magenta	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
84 44030104-0428	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
85 44030104-0428	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
86 44030104-0428	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
87 44030104-0428	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
88 44030104-0428	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
89 44030104-0428	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
90 44030104-0428	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
91 44030104-0428	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
92 44030104-0428	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
93 44030104-0428	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
94 44030104-0428	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
95 44030104-0428	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
96 44030104-0428	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
97 44030104-0428	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
98 44030104-0428	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00
99 44030104-0428	TONER CARTRIDGE, CANON CRG-324A, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	3,602.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price		
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Oct	Nov	Dec		
100 44103205-46-051	Toner Cartridge, HP CF35A (HP53A), Color LaserJet Pro M454dn, Yellow, LaserJet	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$84.00
101 44103205-46-051	Toner Cartridge, HP CF35A (HP53A), Yellow, LaserJet	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$84.00
102 44103205-46-051	Toner Cartridge, HP CF35A (HP53A), Yellow, LaserJet	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$84.00
103 44103205-46-051	Toner Cartridge, HP CF35A (HP53A), Yellow, LaserJet	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$84.00
104 44103205-46-051	Toner Cartridge, HP CF35A (HP53A), Yellow, LaserJet	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$84.00
105 44103205-46-051	Toner Cartridge, HP CF35A (HP53A), Yellow, LaserJet	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$84.00
106 44103205-46-051	Toner Cartridge, HP CF35A (HP53A), Yellow, LaserJet	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$84.00
107 44103205-46-051	Toner Cartridge, HP CH11A (HP410A), Black, LaserJet	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00
108 44103205-46-051	Toner Cartridge, HP CH11A (HP410A), Black, LaserJet	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00
109 44103205-46-051	Toner Cartridge, HP CH11A (HP410A), Cyan, LaserJet	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00
110 44103205-46-051	Toner Cartridge, HP CH11A (HP410A), Cyan, LaserJet	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00
111 44103205-46-051	Toner Cartridge, HP CF412A (HP410C), Yellow	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00
112 44103205-46-051	Toner Cartridge, HP CF412A (HP410C), Yellow	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00
113 44103205-46-051	Toner Cartridge, HP CF413A (HP410C), Magenta	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00
114 44103205-46-051	Toner Cartridge, HP CF413A (HP410C), Magenta	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00
115 44103205-46-051	Toner Cartridge, HP Q6512A, Black	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$144.00
116 44103205-46-051	Toner Cartridge, HP Q6512A, Black	car.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$144.00
SOFTWARE																	
1 44232005-27-001	Barcode & Label Printer Software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$30.00
2 44232005-27-001	Barcode, Labeling, and Inventory Control Software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$30.00
3 44232005-27-001	Barcode, Labeling, and Inventory Control Software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$30.00
4 44232005-27-001	Barcode, Labeling, and Inventory Control Software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$30.00
5 44232005-27-001	Barcode, Labeling, and Inventory Control Software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$30.00
6 44232005-27-001	Data Management and Staff Software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$175.00
7 44232005-27-001	Data Management Software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$175.00
8 44232005-27-001	Education & Reference Software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$175.00
9 44232005-27-001	Industry Specific Software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$175.00
10 44232005-27-001	Instructional Design Software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$175.00
11 44232005-27-001	Network Application Software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$175.00
12 44232005-27-001	Project Management Software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$175.00
13 44232005-27-001	Resource Management Software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$175.00
14 44232005-27-001	Cost Savings Environment Software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$175.00
15 44232005-27-001	Security and Protection Software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$175.00
16 44232005-27-001	User Support Software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$175.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																	
1 4611505-75-001	Ballpen	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
2 4611505-75-001	Multifunction Printer	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$175.00
3 4611505-75-001	Laminating Film	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
4 4611505-75-001	Sticker Paper	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
5 4611505-75-001	Digital Stamp Pad	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
6 4611505-75-001	Photo Glass	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
7 4611505-75-001	Binding Solution	bottle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$10.00
8 4611505-75-001	Certificate Frame	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
9 4611505-75-001	Certificate Holder	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
10 4611505-75-001	Laminated Letterhead Supply	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
11 4611505-75-001	Lab Conditions Unit	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
12 4611505-75-001	Smart Television	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
13 4611505-75-001	White Board	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
14 4611505-75-001	Microscope	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
15 4611505-75-001	NSRL	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
16 4611505-75-001	CBM4000-94-1000	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00

Item # & Specification	Unit of Measure	Monthly Quantity Requirement												Total Quantity Required	Price	
		Jan	Feb	Mar	Q1	Apr	May	June	Q2	July	Aug	Sept	Oct	Nov	Dec	Q4
1.5 3014105-TS-015	HEMID	spec	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00
16 3014105-TS-016	DISPOSABLES-UNCD	bottle	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0.00
17 3014105-TS-017	PLASTIC FASTER	bcs	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0.00
18 3014105-TS-018	STEEL FLING CABINET	pcas	5	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
19 3014105-TS-019	YELLOW CARD PAPER	pack	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
20 3014105-TS-020	EXTENSION CORD	piece	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
21 3014105-TS-021	FAN	garden	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
22 3014105-TS-022	COCOATED PAPER	pack	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
23 3014105-TS-023	BOND PAPER	ream	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
24 3014105-TS-024	FISH FAN	pack	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
25 3014105-TS-025	DOOR MAT	piece	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
26 3014105-TS-026	GLUE STICK (PAINTER)	piece	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
27 3014105-TS-027	GLUE STICK FOR GLUE GUN	pack	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
28 3014105-TS-028	DISCOURANT CLOVE	piece	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
29 3014105-TS-029	DISPOSABLE GLOVES	box	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
30 3014105-TS-030	OFFICE CHAIR	piece	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
31 3014105-TS-031	WAXED PAPER	pack	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
32 3014105-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
33 3014105-TS-033	SOL CLOCK	piece	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
34 3014105-TS-034	MOBILE PHONE	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
35 3014105-TS-035	COMPACT DISC	piece	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
36 3014105-TS-036	APPAPER	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
37 3014105-TS-037	STICKER BOOK	piece	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
38 3014105-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
39 3014105-TS-039	DOCUMENT SCANNER	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
40 3014105-TS-040	WATER DISPENSER	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
41 3014105-TS-041	FLUORETENOL	piece	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
42 3014105-TS-042	SHOE GUN	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
43 3014105-TS-043	INKJET PRINTER	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
44 3014105-TS-044	SPEAKER	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
45 3014105-TS-045	PHONE HOME	base	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
46 3014105-TS-046	KEYBOARD	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
47 3014105-TS-047	CD-RW DRIVE	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
48 3014105-TS-048	STEEL JACK	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
49 3014105-TS-049	UNIVERSAL JACK	unit	2	0	0	0.00	0	0	0	0.00	0	0	0.00	2	0.00	0.00
50 3014105-TS-050	FUEL TANK	piece	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
51 3014105-TS-051	SPARE TIRE SACKED	tire	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
52 3014105-TS-052	ABILIMENT (INTERVENTION)	piece	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
53 3014105-TS-053	CAR FLOOR OR INTERIOR	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
54 3014105-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
55 3014105-TS-055	SPORT UTILITY VEHICLE (SUV)	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
56 3014105-TS-056	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
57 3014105-TS-057	CAR TRAILER	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
58 3014105-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
59 3014105-TS-059	FOLD-UP TRUCK	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
60 3014105-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
61 3014105-TS-061	ASSEMBLED OVERHEAD SHELF	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
62 3014105-TS-062	ASSEMBLED FURNITURE INSIDE VEHICLE	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
63 3014105-TS-063	WATER COOLER	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00
64 3014105-TS-064	BUS	unit	0	0	0	0.00	0	0	0	0.00	0	0	0.00	0	0	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Amount for the year	Photo	
		Jan	Feb	Mar	Q1	Apr	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec
46 50-H4525-T5-656 PASSENGER VAN	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
49 50-H4525-T5-657 VAN	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
50 50-H4525-T5-653 TR-WHEEL VEHICLE	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
51 50-H4525-T5-659 PICK-UP TRUCK	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
52 50-H4525-T5-656 TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
53 50-H4525-T5-651 APPROVED OWNED TYPE TRS	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
50 50-H4525-T5-662 APPROVED DISASTER RECOVERY VEHICLE	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
51 50-H4525-T5-663 MOTORCYCLE	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
52 50-H4525-T5-654 BUS	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
53 50-H4525-T5-655 MINI BUS	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00

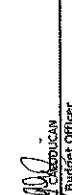
A. TOTAL																
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if Applicable)																
D. GRAND TOTAL (A + B - C)																
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


DISTROFF, ROSE B. AQUITINA
Property Supply Officer

Certified Funds Available / Certified Appropriated Funds Available:


GAY ANNE CASPERIAN
Accountant/Budget Officer

Approved by:


RONALYN PAREDAS
Head of Office/Agency

Date Prepared: