

## Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

## **REGIONAL OFFICE X**



Engineers' Hill, Bulua, Cagayan de Oro City Request for Quotation (P.R. No.): X1-24-01-005 Name of Procuring Entity: January 8, 2024 Revised on: Date: **REQUEST FOR QUOTATION** Standard Form/Title: Office/End-User: ORD-RPAIO COMPANY NAME: ADDRESS: TIN: TEL. NO./FAX NO.: Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 am of  $\frac{1}{FEB} \stackrel{?}{2} \stackrel{?}{6} \frac{2024}{2024}$ , the return envelope attached herewith, to the BAC Secretariat, 2nd Floor Administration Building, DPWH Regional Office X, Engineers' Hill, Bulua, Cagavan de Oro City. TERMS and CONDITIONS: 1. All entries must be typewritten or legibly written. ATTY. MARY THERESE P. QUIZO 2. Delivery period within thirty (30) c.d. upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised Chief, Administrative División IRR-RA 9184 shall be imposed for non-delivery without valid reason. **V**ice Chairman & 3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment from date of acceptance by the end-user. 4. Price validity shall be for a period of sixty (60) calendar days. 5. Attach Certified True Copy of PhilGeps Registration Number, Mayor's Permit and Omnibus Supplier must quote for all of the items. Any Sworn Statement (if ABC is above 50K), Income/Business Tax Return if ABCs above erasure, correction or alteration made by the Supplier in any of the items shall render the bid non-complying, hence, a ground for 6. The Approved budget ceiling for this procurement is Php 171,049.80 7. RFQ must be signed by an authorized signatory. disqualification. 8. Bidders shall submit original brochures of the product (if applicable) 9. Please indicate the brand for each items being offered. Item **ITEMS & DESCRIPTION** QTY. UNIT **UNIT PRICE TOTAL PRICE** No. Printing and Binding of Annual Report CY 60 P DCS \*Cover: Hardbound, Matte, Embossed \*Inside: Matte 100 lbs. \*Pages: 100 pages, including cover \*Sizes: A4, Landscape (colored all pages) **TOTAL AMOUNT** Please write total amount in words D Please specify brand name, if applicable. PURPOSE: For the printing and binding of the 2023 Annual Report of the Regional Public Affairs and Information Office Brand and Model: Warranty: Price Validity: \_ Delivery Period: After having carefully read and accepted your General Conditions, I / We quote you in the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH. **BAC-Secretariat:** Printed Name/Signature/Date Tel. No. 853-2012 Fax No. 853-2060

Tel. No./Cellphone No./E-mail Address