



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
NORTHERN SAMAR 2nd DISTRICT ENGINEERING OFFICE
Brgy. Burabud, Laoang, Northern Samar



Name of Procuring Entity	: N. Samar 2nd DEO	Request for Quotation (P.R. No.)	: 2025-04-0036
Revised on	:	Date	:
Standard Form/Title	: REQUEST FOR QUOTATION	Office/End-User	:
COMPANY NAME	:		
ADDRESS	:		
TEL. NO./FAX No.	:		
TIN	:		

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 P.M. of 05/09/2025 in the return envelope attached herewith, Procurement Unit, 2nd Floor, Brgy. Burabud, Laoang, Northern Samar.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 30 days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPIS Registration Certificate/DTI-COR, BIR-COR, Mayor's Permit, Latest BIR ITR Tax Clearance & Omnibus Sworn Statement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **P 958,000.00**


FRANCISCO Y. TAÑALA
BAC Chairman

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Bond Paper, A3 (80gsm)	50	ream		
2	Bond Paper, A4 (80gsm)	50	ream		
3	Mylar, 100mic, 610mm(24inches)x20m	45	roll		
4	Mylar, 100mic, 762mm(30inches)x20m	25	roll		
5	Ink, Brother LC3619XLBK (Black)	19	cartridge		
6	Ink, Brother LC3619XLM (Magenta)	15	cartridge		
7	Ink, Brother LC3619XLC (Cyan)	15	cartridge		
8	Ink, Brother LC3619XLY (Yellow)	15	cartridge		
9	Envelope, Mailing	1	box		
10	Marker, Whiteboard, Black	48	piece		
11	Maintenance Cartridge MC-30	2	piece		
12	Binder Clip 19mm (3/4 inch)	40	box		
13	Binder Clip 25mm (1 inch)	30	box		
14	Customized Document Binder, A3, with DPWH Logo	30	piece		
15	Double Sided Adhesive - Glue Tape (6 meters)	50	piece		
16	5 Tier Shelves, Steel	4	unit		
17	5 Layers Cabinet with Sliding Glass Door	5	unit		
18	Calculator, Scientific	6	unit		
19	Rubber Shoes	30	pair		
20	Wheel meter (1,000 meters)	1	unit		
21	Measuring Tape (7.50 meters)	5	unit		

TOTAL AMOUNT IN WORDS

Brand and Model	:	Warranty	:
Delivery Period	:	Price Validity	:

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Telephone No.: _____
c/o edmund somoray
email: edmundsomoray@yahoo.com

Printed Name/Signature/Date

Tel. No. /Cellphone No. / E-mail Address