



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**CENTRAL OFFICE**  
Manila




Name of Procuring Entity :	Request for Quotation (P.R. No.):	C-7000-0370-24
Revised on:	Date: November 11, 2024	ABC: Php547,600.00
Standard Form/Title: <b>REQUEST FOR QUOTATION</b>		Office/End-User:
Mode of Procurement: <b>Shopping (Section 52.1(b))</b>		ODR-NCDA
COMPANY NAME :		PHILGEPS No.:
ADDRESS :		TCC No.:
TEL./FAX NUMBER :		TIN:

Please submit your quotation for the item(s) listed below, which may be submitted in person at Room 503, Bidding Room, Procurement Service, 5th Floor, DPWH Bldg., Bonifacio Drive, Port Area, Manila, or thru registered mail, facsimile or E-mail, not later than 9:00 A.M. of NOV. 20, 2024.

Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative subject to the terms and conditions, hereof.

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within **twenty (20) working days** upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed or non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Number and Mayor's Permit shall be attached upon submission of the quotation. DTI /SEC and Latest Tax Clearance shall be submitted before the award Purchase Order (P.O.).
6. To establish financial capability, bidders may attach/include in its quotation a Committed Line of Credit (CLC) equivalent to 10% of the ABC, from a commercial or Universal Bank.
7. Bidders must quote for all of the items and shall submit a proposal on each item and evaluation and award of contract will be undertaken on a lump sum basis.
8. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
9. The DPWH reserves the right to accept or reject any bid to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
10. Please indicate the brand and model for each items being offered.

  
**MEDMIER G. MALIG**  
Assistant Secretary for Technical Services  
and Information Management Service (IMS)  
Chairperson, BAC for Goods

Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Training on Basic Sign Language for DPWH Employees				
	Seminar Schedule: November 19 - 22 , 2024				
	Venue: Within Metro Manila				
1	Name tag holder	60	pcs		
2	Marker Permanent (Black)	10	pcs		
3	Masking Tape 2 inch / 48mm	1	pc		
4	Paper, multicopy, 80gsm, A4 size	5	pcs		
5	Personalized Notebook with String	60	pcs		
6	Personalized Ballpoint Pen (Black)	60	pcs		
7	Tote Bag with Print and Zipper	60	pcs		
8	Scissor Big size: 8	10	pcs		
9	Vellume Board, A4 size 220gsm, pale cream, 10 pcs per pack	20	pcs		
10	USB Flashdrive, 64gb	60	pcs		
11	Tumbler with Logo Print	60	pcs		
12	Polo Colar -shirt with DPWH logo embroidery	60	pcs		
	Size:				
	Small - 15				
	Medium - 15				
	Large - 15				
	XL - 10				
	XXL - 5				
	Seminar Schedule: November 26 - 29 , 2024				
	Training on How to Handle a Persons with Disabilities during Disaster for DPWH Employees				
	Venue: Within Metro Manila				
13	Name tag holder	80	pcs		
14	Marker Permanent (Black)	10	pcs		
15	Masking Tape 2 inch / 48mm	1	pc		
16	Paper, multicopy, 80gsm, A4 size	5	pcs		
17	Personalized Notebook with String	80	pcs		

18	Personalized Ballpoint Pen (Black)	80	pcs		
19	Tote Bag with Print and Zipper	80	pcs		
20	Scissor Big size: 8	10	pcs		
21	Vellume Board, A4 size 220gsm, pale cream, 10 pcs per pack	30	pcs		
22	Safety Helmet / Hard Hat	80	pcs		
23	First Aid Kit (Set of Customized Bag, Betadine, Alcohol, Alcohol Swab, Wooden Cotton Applicator, Gauze pads, Para-tulle antiseptic dressing, scissor, elastic bandage, micropore tape, gloves, facemask)	80	pcs		
24	Polo Collar -shirt with DPWH logo embroidery	80	pcs		
	Size:				
	Small - 20				
	Medium - 20				
	Large - 20				
	XL - 10				
	XXL - 10				
	<b>TOTAL AMOUNT (Php)</b>				
	<b>Please specify total amount in words (Php)</b>				

Please specify brand names & model, if applicable.  
 • Brand Name & Model: \_\_\_\_\_ Warranty: \_\_\_\_\_  
 • Delivery Period: \_\_\_\_\_ Price Validity: \_\_\_\_\_

**After having carefully read and accepted your general conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.**

Tel. Nos. 5304-3530 / 5304-3188 / 5304-3208 / 5304-3108  
 Email Address: alibin.mikko\_pauto@dpwh.gov.ph

\_\_\_\_\_  
*Signature Over Printed Name/Date*

\_\_\_\_\_  
*Tel. No./Cellphone No./E-mail Address*

12.1.3 JDA/MPOA

Website: <https://www.dpwh.gov.ph>  
 Tel. No(s).: 5304-3000 / (02) 165-02

