

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
DAVAO DEL NORTE

DISTRICT ENGINEERING OFFICE

Km. 48 Canocotan, Tagum City, Davao del Norte Region XI

Name of Procuring Entity	Request for Quotation (P.R. No.) : 2024-09-0094	PR NO.: 2024-08-0367
Revised on :	Date: September 20, 2024	Date: August 12, 2024
Standard Form/Title	REQUEST FOR QUOTATION	Office/End-User : Administrative Section
COMPANY NAME :		
ADDRESS :		
TEL. No/FAX No. :		TIN:

Please quote your lowest price on the item (s) listed below, subject to the Terms and Conditions stated below and submit your quotation personally (submission through E-mail and courier is not recognized) duly signed by your representative not later than 10:00 AM of September 24, 2024 in the return envelope attached herewith, to the BAC Secretariat for Goods, DPWH - Davao del Norte District Engineering Office, Tagum City.

- TERMS and CONDITIONS:**
1. All entries must be typewritten or legibly written on the prescribed Request for Quotation form.
 2. Delivery period within 30 calendar days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
 3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
 4. Price Validity shall be for a period of sixty (60) calendar days.
 5. Phil-GEPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
 6. Tax Clearance Certificate
 7. Omnibus Sworn Statement
 8. Affidavit of Sole Proprietorship if Sole Proprietor/Notarized Secretary's Certificate if Corporation, Partnership and Joint Venture.
 9. Bidders shall submit original brochures showing certifications of the product.
 10. Please indicate the brand for each items being offered.
 11. The approved budget ceiling for this procurement is **P 555,500.00**


CHARWEN P. NAZARENO
Chief, Planning and Design Section
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Heavy Duty Multi-functional Color Photocopier with ARDF (Auto Reverse and Document Feeder) and Metal Stand	1	Unit		
	Specifications:				
	• Copy/Print Speed 20 copies/prints per minute				
	• Feeder 100 sheets Auto Reverse Document				
	• Display Android OS 10 Smart Operational Panel				
	• Mobile Printing Cable Apple Airprint, Mopria, NFC				
	Smart Device Connector				
	• Duplex Copying/Printing Automatic back to back copying and printing				
	• Paper Trays 2x550 sheets Internal tray				
	1x100 sheets Bypass Tray				
	• Paper Weight 52-300 g/m2				
	• Paper Size Can print up to 12.59 x 49.6 paper size				
	Standard paper tray/s: SRA3, A3, A4, A5, A6, B4, B5, B6, Envelopes				
	Bypass tray : SRA3, A3, A4, A5, A6, B4,B5, B6, Envelopes				
	• Copy/Print Resolution 4,800 x 1,200 dpi				
	• System Memory 6GB RAM				
	• SDD 256 GB HDD; 1TB (option)				
	• Scan speed 80 ipm				
	• Scan resolution 1,200 x 1,200 dpi				
	• Toner black 30,000 prints				
	• Toner CMY 18,000 prints per color				
	24 sec. warm-up time				
	first copy speed B/W: 5.1 seconds				
	first copy speed full colour: 7.4 seconds				
	first print speed B/W: 4.5 seconds				
	first print speed colour: 7 seconds				
	• Windows environments: windows 8.1, windows 10,				
	windows 11, windows server 2016/2019/2022				
	• Network interface: Ethernet 10 base-T/100 base-TX/1000 base T,				
	USB host I/F Type A, USB device I/F Type B				
	• power consumption: less than 1,700 W				
	411.8 W (Black and White)				
	456.3 W (Full Colour)				
	ready mode: 37.7 W				
	sleep mode: 0.30 W				
Warranty:	One (1) year warranty on spare parts except consumable parts				
Terms and Conditions:					
	Free delivery, installation and operator's training. Shall provide monthly check-up of the unit and in the event of unavailability of spare parts service units will be provided. Lifetime Free Service Maintenance				
	Company business operates more than 60 years. Service center w/in Davao Region with well train technicians.				
	1 day maximum availability of technician w/in and 2-3days maximum outside Tagum City. With certificate as a sole distributor of the product.				

2	Digital B&W 3-in-1 Copier with Built-in Duplex	2	Units																				
(Automatic Back to Back) and ARDF (Auto-Reversed Document Feeder)																							
Specifications:																							
	• Copy Speed	20 Copies per minute																					
	• Feeder	50 sheets Auto Reverse Document Feeder (ARDF)																					
	• Duplex Copying	Automatic Back to Back copying and printing																					
	• Memory	256MB																					
	• Warm up Time	31 seconds warm up time																					
	• Time to first copy	8.8 seconds time to first copy																					
	• Resolution	600 x 600 dpi																					
	• Zoom	50% to 200%																					
	• Interface	USB 2.0																					
	• Scanner	Color scanning 600 x600 dpi																					
	• Paper Trays	1x250 sheets cassette tray, 1x100 sheets bypass tray																					
	• Paper size	12 x 23.6 inches max (banner type)																					
	• Copy paper size	4.13 x 5.83 to 11.69 x 17.01 inches																					
	• Print paper size	12 x 23.6 inches																					
	• Toner	16,000 copies																					
	• Copying process:	laser beam scanning & electro photographic printing																					
		multicopying up to 99 copies																					
	• Power consumption:	less than 950 W																					
		ready mode: 92/100/110W																					
		sleep mode: 2.7/2.8 W																					
Warranty: One (1) year warranty on spare parts except consumable parts																							
Terms and Conditions:																							
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*****/			TOTAL																				
Total amount: (Please specify total amount in words.)																							
Supply and Delivery of Photocopying Machine for use in the Office of the District Engineer (Maintenance, Construction, and Planning & Design Section)																							
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Brand and Model :																							
Delivery Period :																							
After having carefully read and accepted your General Conditions, I / We quote you on the Item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.																							
<div style="text-align: right;"> Printed Name / Signature / Date Tel. No. / Cellphone No. / E-mail Address </div>																							