



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
 REGIONAL OFFICE NO. IV-A
 Canlubang Interchange, Brgy. Mayapa, City of Calamba, Laguna



Name of Procuring Entity :	Request for Quotation (P.R. No.):	2024-02-0001
Revised on :	Date:	February 17, 2025
Standard Form/Title :	Office/End-User:	ADMIN
COMPANY NAME :	Mode of Procurement:	Small Value Procurement
ADDRESS :		
TEL. NO./FAX NO. :	TIN :	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M. of February 21, 2025** in the return envelope attached herewith.

TERMS and CONDITIONS :

- All entries must be typewritten or legibly written.
- Delivery period **Within Seminar/Training Days**. Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- PhilGEPS Registration Certificate/Mayor's Permit/Tax Clearance/Income/Business Tax Return(For ABCs above Php500k)/Omnibus Sworn Statement (For ABCs above Php500k)** shall be attached upon submission of the quotation enclosed with Brown Envelope. **(CERTIFIED TRUE COPY)**
- Please indicate the brand for each items being offered.
- In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the Department shall adopt and employ "Toss Coin or Draw Lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005
- The approved budget ceiling for this procurement is **Php 201,000.00**

SIGNED
JOEL F. LIMPENGO
 Director III
 Assistant Regional Director
 BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Training of Trainers Course for DPWH IV-A to be held on February 26-28, 2025				
1	February 26, 2025	45	pax		
	AM Snack				
	Tapsilog				
	Lunch				
	Steamed Rice, Beef Broccoli, Buttered Vegetables, Coffee				
	Jelly, Ice Tea, Mushroom Soup				
	PM Snack				
	Ham and Cheese, Lemonade				
2	February 27, 2025	45	pax		
	AM Snack				
	Arrozcaldo with Egg, Tokwa't Baboy				
	Lunch				
	Steamed Rice, Cordon Bleu with dip, Fish Ala Pobre, Buko				
	Pandan, Lemonade, Crab and Corn Soup				
	PM Snack				
	Baked Macaroni, Garlic Toasted Bread				
3	February 28, 2025	45	pax		
	AM Snack				
	Pancit Bihon/Canton				
	Lunch				
	Steamed Rice, Beef Caldereta, lumpia Ubod in Egg Wrapper with Sauce, Leche Flan, Fresh Fruit Juice in Season				
	PM Snack				
	Clubhouse Sandwich, Lemonade				
				Sub Total Amount (1)	

Purpose: Procurement of meals for the participants attending the Training of Trainers Course, Orientation Course for new DPWH Employees in the Regional and District Engineering Offices (Batch 1), and Reorientation Course for DPWH Employees (Batch 1)

Brand and Model : _____ Warranty : _____
 Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your General Conditions. I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditons specified by DPWH Region IV - A.

Tel. No.: (049) 3481-02-14 to 15

r4a.procurement@gmail.com

DPWH REGION IV-A-Procurement Unit

Printed Name / Signature / Designation / Date

Tel. No./Cellphone No. & E-mail Address



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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Orientation Course for new DPWH Employees in the Regional and District Engineering Offices (Batch 1) on March 3-5, 2025				
1	March 3, 2025				
	AM Snack	40	pax		
	Lugaw with Egg, Lumpiang Togue, Tokwa't Baboy				
	Lunch				
	Grilled Tuna, Ginataang Kalabasa at Sitaw, Sinigang Soup, Steamed Rice, Cream Buff, Cucumber Water Juice				
	PM Snack				
	Fish Fillet Burger, Sweet Potato Fries, Orange Juice				
2	March 4, 2025	40	pax		
	AM Snack				
	Creamy Sopas, Cheesy Pandesal				
	Lunch				
	Chicken Inasal with Toyo Mansi, Tortang Tanong, Steamed Rice, Crab and Corn Soup, Tiramisu, Avocado Juice				
	PM Snack				
	Baked Mac, Garlic Bread, Iced Tea				
3	March 5, 2025	40	pax		
	AM Snack				
	Lomi with Quail Egg, Puto Cheese				
	Lunch				
	Beef Salpicao with Mushroom, Sauteed Vegetables with Quail Egg, Steamed Rice, Pumpkin Soup, Panna Cotta, Four Season Juice				
	PM Snack				
	Pizza, Chicken Nuggets, Mango Juice				
				Sub Total Amount (2)	

Purpose Procurement of meals for the participants attending the Training of Trainers Course, Orientation Course for new DPWH Employees in the Regional and District Engineering Offices (Batch 1), and Reorientation Course for DPWH Employees (Batch 1)

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	Note: For All Indicated Dates				
	• Overflowing Brewed Coffee + Creamer (available as early as 7:00am)				
	• Assorted Candies and Chips				
	• Hot Choco and Tea				
	• To maintain the quality and freshness of the food being served to the place of business as reflected in the government permits and kitchen/commissary should be within 20km radius of the Regional Office or the venue of the training/seminar.				
				Sub Total Amount (1)	
				Sub Total Amount (2)	
				Sub Total Amount (3)	
				Total Amount	

Purpose Purchase of meals for consumption of the participants for the Training of Trainers Course, Orientation Course for new DPWH Employees in the Regional and District Engineering Offices (Batch 1) and Reorientation Course for DPWH Employees (Batch 1)

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 Delivery Period : _____ Price Validity : _____

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