



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CENTRAL OFFICE
Manila



Name of Procuring Entity :	Request for Quotation (P.R. No.):	2C-0100-0232-24
Revised on:	Date: August 27, 2024	ABC: Php920,000.00
Standard Form/Title: REQUEST FOR QUOTATION	Office/End-User:	RPMO-BARMM
Mode of Procurement: Small Value Procurement		
COMPANY NAME :	PHILGEPS No.:	
ADDRESS :	TCC No.:	
TEL./FAX NUMBER :	TIN:	

Please submit your quotation for the item(s) listed below, which may be submitted in person at Room 503, Bidding Room, Procurement Service, 5th Floor, DPWH Bldg., Bonifacio Drive, Port Area, Manila, or thru registered mail, facsimile or E-mail, not later than 9:00 A.M. of September 04, 2024.

Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative subject to the terms and conditions, hereof.

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within ninety (90) working days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of one (1) year for equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Number, Mayor's Permit and Omnibus Sworn Statement shall be attached upon DTI /SEC and Latest Tax Clearance shall be submitted before the award of Purchase Order (P.O.).
6. To establish financial capability, bidders may attach/include in its quotation a Committed Line of Credit (CLC) equivalent to 10% of the ABC, from a commercial or Universal Bank.
7. Bidders must quote for all of the items and shall submit a proposal on each item and evaluation and award of contract will be undertaken on a lump sum basis.
8. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
9. The DPWH reserves the right to accept or reject any bid to annul the bidding process , and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.

MEDMIR G. MALIG

Assistant Secretary for Technical Services
and Information Management Service (IMS)
Chairperson, BAC for Goods

Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Supply, Delivery and Installation of Biometrics with Facial Recognition Access and Fingerprint Scanning System; Four (4) units Power Supply with back-up battery and built-in charger; Including configuration, testing, mobilization, demobilization and training	4	piece		
	(To be delivered to RPMO-BARMM in ZCDEO Compound, Divisoria, Zamboanga City, PMO-Maguindanao in 008 Ramon H. Rabagao Sr. St., Cotabato City, and PMO-Lanao del Sur in DPWH Compound, Seminary Drive, del Carmen, Iligan City)				
	Please see attached Technical Specifications.				

	TOTAL AMOUNT (Php)	
	Please specify total amount in words (Php)	
Please specify brand names & model, if applicable. • Brand Name & Model: _____ • Delivery Period: _____		
		Warranty: _____ Price Validity: _____
After having carefully read and accepted your general conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.		
Tel. Nos. 5304-3530 / 5304-3188 / 5304-3208 Email Address: alibin.mikko_paulo@dpwh.gov.ph		_____ <i>Signature Over Printed Name/Date</i> _____ <i>Tel. No./Cellphone No./E-mail Address</i>
12.1.3 JRN/MPOA		

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Website: <https://www.dpwh.gov.ph>
 Tel. No(s): 5304-3000 / (02) 165-02





Department of Public Works and Highways
CENTRAL OFFICE
Standard Technical Specifications for
ICT Equipment/ Software

Issue Date	042424
Doc. Code	DPWH-IMS-OMP-IMSPPS-03-26b
Revision No.	0
Page No.	Page 1 of 2

Name of Equipment: **BIOMETRICS SCANNER FOR BARMM OFFICES**

Description: The DPWH Central Office is currently utilizing Viridi Ubio-X Pro 2 Biometrics for the time and attendance of the employees. The same brand and model must be procured for identified BARMM Offices to ensure seamless integration and processing of the time and attendance.

Main Equipment Components

Specification

Hardware Requirements

The Solution Provider shall supply, deliver, install, and configure Viridi Ubio-X Pro 2 to the following BARMM Offices:

BARMM Office	Qty.
Zamboanga City District Engineering Office	2
Maguindanao Office	2
Lanao del Sur Office	2
Sulu Office	2
Tawi-Tawi Office	2

The supplied Biometrics shall allow the extraction of time and attendance via SD Card.

The Solution Provider shall configure the supplied Biometrics in compliance with the attached required database configuration to ensure that time and attendance shall be imported on the Ubio Alpeta software utilized by the Department.

The Solution Provider with the assistance of the Department shall conduct testing to validate that the exported data from the supplied Biometrics are uploaded to the Ubio Alpeta software. During the testing, the Solution Provider ensures that no errors or issues shall arise during the processing of the time and attendance and the Department shall successfully generate employee daily time records.

The Department shall issue an Installation and Configuration Certificate upon successful testing and completion of the Installation and Configuration by the Solution Provider.

CERTIFIED TRUE COPY

RPMO - BARMM

AMERKHAUS. SABLULA
ADMINISTRATIVE OFFICER V

Accessories

Cables and Connectors

All necessary cables and connectors

Other Requirements:

Documentation and Media: The equipment shall be supplied with the standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Training: The Solution Provider shall provide one (1) day for administration training, and one (1) day for end-user training, including the provision of training logistics and materials.

Delivery: The Solution Provider shall deliver 10 units of Biometrics Machine including the necessary software and/or licenses within 60 calendar days (CD) upon the receipt of the Notice to Proceed (NTP).

The Inspection and Acceptance Report (IAR) shall be issued to the Solution Provider after the successful inspection, testing, and acceptance of the delivered goods.

Installation & Configuration: The installation and configuration activities shall commence immediately upon the receipt of the IAR. The Solution Provider shall install and configure the Biometrics within 15 calendar days in the following locations:

- 2 Units for Regional Project Management Office – BARMM, Zamboanga City District Engineering Office Compound, Divisoria Zamboanga City



Department of Public Works and Highways
CENTRAL OFFICE
Standard Technical Specifications for
ICT Equipment/Software

Issue Date	042424
Doc. Code	DPWH-IMS-OMP-IMSPPS-03-25b
Revision No.	0
Page No.	Page 2 of 2

Name of Equipment: BIOMETRICS SCANNER FOR BARMM OFFICES

Description: The DPWH Central Office is currently utilizing Viridi Ubio-X Pro 2 Biometrics for the time and attendance of the employees. The same brand and model must be procured for identified BARMM Offices to ensure seamless integration and processing of the time and attendance.

- 2 Units for Project Management Office - Maguindanao, 008 Ramon H. Rabagao Sr. St., Cotabato City
- 2 Units for Project Management Office - Lanao del Sur, DPWH Compound, Seminary Drive, Del Carmen, Iligan City
- 2 units for Project Management Office - Sulu located at the province of Jolo, Sulu
- 2 units for Project Management Office - Tawi - Tawi (PMO Tawi-Tawi) located at Luuk Siabun, Brgy. Karungdung, Bongao, Tawi-Tawi

Installation shall include electrical and civil works (as needed). Wiring shall be in PVC Molding. The Solution Provider shall coordinate with the end-users prior to the installation activities.

The Solution Provider shall demonstrate that all requirements specified by the Department are successfully installed, configured, and commissioned. The Department shall issue an Installation and Configuration Certificate after the installation and configuration have been successfully completed.

Operational Acceptance: A 15-day Operational Acceptance period shall commence upon the receipt of the Installation and Configuration Certificate and after having satisfactorily completed the required Training Course. During this period, if the DPWH finds that there is a problem with the installation or configuration of any of the Goods supplied under this Contract, then the Solution Provider shall rectify the issues at no additional cost and another 15-day period shall commence upon receipt of the remediation/fix of Goods.

The Department shall issue an Operational Acceptance Certificate to the Solution Provider after successfully completing the 15-day continuous Operational Acceptance Testing and submitted all the required documentation and media.

Warranty and Maintenance: The Supplier is required to provide a three (3) year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support through telephone and email, 8 hours per day (8:00am - 5:00pm), 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes:

See attached database configuration for Central Office, Regional Offices and District Engineering Offices.

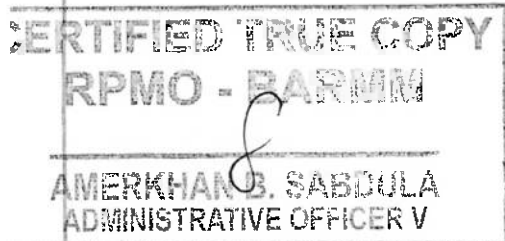
Prepared by:

Checked by:

MARY JANE K. PANTOJA
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RHALF E. CAWALING
Director, Information Management Service

Approved by:



ADOR G. CANLAS, CESO IV
Undersecretary for Technical Services
and Information Management Service

For and in the absence of the Undersecretary"

MEDMIZER G. NALIG
Assistant Secretary, Technical Services
and Information Management Service

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical

Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]
Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]