

Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**AGUSAN DEL SUR**  
**1ST DISTRICT ENGINEERING OFFICE**  
REGIONAL OFFICE XIII  
Patin-ay, Prosperidad, Agusan del Sur

Name of Procuring Entity	DPWH - DEO1 Agusan del Sur	Request for Quotation (P.R. No.):	25-01-0012
Revised on:		Date:	01/24/2025
Standard Form/Title	REQUEST FOR QUOTATION	Office/End-User:	DPWH ADS1

COMPANY NAME:

ADDRESS:

TEL. NO./FAX No.:

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your duly signed by your representative not later than 2:00 pm of Feb. 17, 2025 in the return envelope attached herewith, to the Procurement Unit DPWH DEO-1, Patin-ay, Prosperidad, Agusan del Sur. Quotation and others document required may sent electronically to [balagtas.kristine@dpwh.gov.ph](mailto:balagtas.kristine@dpwh.gov.ph). Electronically submitted proposals/quotation and documents must be submitted on or before the deadline of submission in this request for quotation.

**TERMS and CONDITION:**

1. All entries must be typewritten or legibly written.
2. Delivery period within **60 calendar days** upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. **G-EPIS Registration Certificate, Mayor's Permit, DTI, BIR Certificate, Omnibus Sworn Statement IFPS, Income Tax /Business Returns, shall be attached upon submission of the quotation**
6. Bidders shall submit original brochures showing certifications of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **Php960,936.42**
9. A warranty security in the form of retention money on special bank guarantee is required for manufactured goods/supplies:
10. The award of this procurement shall be made as a whole contract and not by lot/item incomplete quotation shall be automatically disqualified.

**EVANGELINA P. GONZAGA**

Engineer III / Chief, Construction Section  
BAC Chairperson

ITEM No	STOCK No.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	ICT-006	<b>DESKTOP COMPUTER for Administrative Use</b>	6	unit		
		<i>Description</i>				
		For Administrative Use				
		<b>Computer</b>				
		<i>Processor &amp; Chipset</i>				
		Core-i3 (13th Gen) or its equivalent, minimum of 4-cores and 4.50 GHz max turbo frequency				
		<i>Internal Memory</i>				
		8GB DDR4				
		<i>Storage</i>				
		512GB SSD				
		<i>Display &amp; Graphics</i>				
		21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle IPS Display (same brand as CPU); Integrated graphics memory				
		<i>Audio</i>				
		Integrated Sound Card with internal/external speaker				
		<i>Expansion Slots</i>				
		4 slots on-board, at least 1 PCI Express slot				
		<i>I/O Ports</i>				
		Minimum of 6 USB slot (at most 1 Type-C), HDMI/Display Port, Audio Port, Ethernet (RJ-45)				
		<i>Network Interface</i>				
		Integrated Gigabit Ethernet				
		<i>Casing</i>				
		Two (2) external drive bays				
		<b>Software</b>				
		<i>Operating System</i>				
		Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.				
		<i>Recovery Media</i>				
		All drivers and utilities stored in any electronic storage media. It must be properly labelled and virus-free.				
		<i>Office Software</i>				
		Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferrable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain <a href="mailto:dpwhgovph.onmicrosoft.com">dpwhgovph.onmicrosoft.com</a> and primary domain <a href="mailto:dpwh.gov.ph">dpwh.gov.ph</a> . The Supplier must be a Certified CSP Direct Partner in the Philippines. CSP Certificate is required.				
		<b>Accessories and Specification</b>				
		<ul style="list-style-type: none"> <li>● Keyboard - Manufacturer's Standard (same brand as the Computer)</li> <li>● Mouse - Optical with mouse pad (same brand as the Computer)</li> <li>● Webcam - 2MP FHD</li> <li>● Headset - Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connections type. Must be compatible with the offered desktop)</li> <li>● Power Supply - Manufacturer's Standard</li> <li>● Cables and Connectors - All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange.</li> </ul>				

		<b>Other Requirements:</b>					
		<i>Brand and Model</i>					
		Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. Manufacturer's certificate is required.					
		<i>Components</i>					
		All components must be the same brand as the Computer (except for the webcam, headset, and UPS) and factory installed and new. The Supplier is not allowed to change or add any components to the equipment.					
		<i>Regulatory</i>					
		ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.					
		<i>Documentation and Media</i>					
		All equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.					
		<i>Warranty and Maintenance</i>					
		The Supplier is required to provide a 3-yr warranty for parts and associated software and onsite labor, 1-year on mouse, keyboard, webcam, and headset with microphone from the Date of the Inspection and Acceptance Report.					
		<i>Technical Support</i>					
		The local technical support shall include telephone and email, 8 hours per day (8:00am - 5:00pm) 5 days a week (Monday - Friday). for problem resolution. Support shall have a response time of next business day.					
		<b>Additional Notes:</b>					
		The UPS (650VA) shall be issued in bundle with the Desktop Computer for Applications Use tech specs. This technical specification shall be issued along with the Certification issued by IMS.					
		Supplier must execute and submit a Notarized Affidavit of Undertaking, as part of its technical documents, to, among others, strictly comply with the terms and conditions imposed herein and in the contract particularly, but not limited to, the supplier must immediately respond on the next business day from report of any needed repairs, queries, or issues pertaining to the supplied IT equipment; the supplier will conduct on-site repairs immediately on the next business day from report of any needed repairs, queries, or issues pertaining to the supplied IT equipment; if upon initial diagnosis it is determined that the repairs will take more than three (3) days from the report, the supplier will provide on the third day a service unit with the same or better specification/capability; and that the supplier waives all defenses if it fails to comply with any of the foregoing terms and conditions, among other terms and conditions set forth in this bidding document and in the contract.					
2		<b>LAPTOP COMPUTER (Specialized Software Use)</b>					
		<i>Purpose</i>					
		For Specialized Software Use					
		<b>Laptop</b>					
		<i>Processor &amp; Chipset</i>					
		Core-i7 (13th Gen) or its equivalent, minimum of 16-cores and 5.0 GHz max turbo frequency					
		<i>Internal Memory</i>					
		32 GB DDR5					
		<i>Storage</i>					
		1 TB SSD					
		<i>Display &amp; Graphics</i>					
		15.6"-16" Diagonal Full High-Definition Wide Screen Display; 8GB GDDR6 dedicated graphics memory					
		<i>Audio</i>					
		Integrated high definition audio support, integrated stereo speakers and integrated digital microphone.					
		<i>Webcam</i>					
		Integrated widescreen HD					
		<i>Cooling System</i>					
		Integrated cooling system					
		<i>I/O Ports</i>					
		3 USB (2 Type-A and 1 Type-C), HDMI/DisplayPort, Audio Port, Ethernet (RJ-45)					
		<i>Network Interface</i>					
		Bluetooth, and wireless LAN (auto detecting and auto sensing), Gigabit Ethernet					
		<i>Weight</i>					
		not more than 3.1 kg / 6.8 lbs.					
		<b>Software</b>					
		<i>Operating System</i>					
		Licensed OEM Windows 11 Professional 64-bit with media installer with media installer. Must be activated with Microsoft prior to delivery.					
		<i>Recovery Media</i>					
		All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.					
		<i>Office Software</i>					
		Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certified as a Certified CSP Direct Partner in the Philippines.					
		<b>Accessories</b>					
		• Optical mouse with mouse pad (same brand as the Laptop)					
		• Carry Case (manufacturer's standard)					
		• Gigabit Ethernet Cable Adapter (for laptop models without Ethernet port)					
		• Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connections type. Must be compatible with the offered laptop)					
		<b>Other Requirements:</b>					
		<i>Brand and Model</i>					
		Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. Manufacturer's certificate is required.					
		<i>Components</i>					
		All components must be same brand as the Laptop and factory installed and new. The Supplier is not allowed to change or add any					

	components to the equipment.					
	<i>Regulatory</i>					
	ENERGY STAR certified (with Energy Star Stamp). For Laptops that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.					
	<i>Documentation and Media</i>					
	All equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.					
	<i>Warranty and Maintenance</i>					
	The Supplier is required to provide a 3-yr warranty for parts and associated software and onsite labor, 1-year on mouse, and headset with microphone from the Date of the Inspection and Acceptance Report (IAR). In any case that the Laptop needs to be pulled out for servicing, the Supplier must return the unit within two (2) weeks or a service unit with the same or higher specifications must be issued.					
	<i>Technical Support</i>					
	The local technical support shall include telephone and email, 8 hours per day (8:00am - 5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business					
	<i>Additional Notes:</i>					
	Supplier must execute and submit a Notarized Affidavit of Undertaking, as part of its technical documents, to, among others, strictly comply with the terms and conditions imposed herein and in the contract particularly, but not limited to, the supplier must immediately respond on the next business day from report of any needed repairs, queries, or issues pertaining to the supplied IT equipment; the supplier will conduct on-site repairs immediately on the next business day from report of any needed repairs, queries, or issues pertaining to the supplied IT equipment; if upon initial diagnosis it is determined that the repairs will take more than three (3) days from the report, the supplier will provide on the third day a service unit with the same or better specification/capability; and that the supplier waives all defenses if it fails to comply with any of the foregoing terms and conditions, among other terms and conditions set forth in this bidding document and in the contract.					
	x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x					

Brand and Model	:	_____
Delivery Period	:	_____

Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

After having carefully read and acceptance your General Conditions, I / We quote you on the items at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, It means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. 83215

Telefax: 343-7091

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*Printed Name/Signature/Date*

Tel No./Cellphone No./E-mail Address