



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS & HIGHWAYS
PALAWAN 2ND DISTRICT ENGINEERING OFFICE
Narra, Palawan MIMAROPA REGION (IV-B)



Name of Procuring Entity	: Palawan 2nd DEO, Narra, Palawan	Request for Quotation:	2024-077
Contract ID	: 24GEF0094	Date :	October 4, 2024
Contract Name	: Supply and Delivery of Furniture and Fixtures and Office Equipment for use in DPWH-Palawan 2nd District Engineering Office		
Location	: Narra, Palawan	Office/End-User :	Administrative Section
Standard form/Title	: REQUEST FOR QUOTATION/Small Value Procurement		
COMPANY NAME	:	Date :	
ADDRESS	:		
TEL. NO./FAX No.	:	TIN No :	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00am of October 11, 2024** in the return envelope attached herewith, to the BAC Office, Palawan 2nd District Engineering Office, Narra, Palawan.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written,
2. Delivery period within Thrity (30) C.D upon receipt of approved funded Purchase Order (P.O), Administrative penalties pursuant to Sec. 69 of Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be a minimum of three (3) months for supplies & materials; one (1) year for equipment; 1 years IT Equipment from date of acceptance by the end user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI Registration/ Tax Clearance and Omnibus Sworn Statement shall be attached upon submission of quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each item being offered and it shall be eco-friendly.
8. The approved budget ceiling for this procurement is **PHP 610,000.00**

EUGENIO R. KATON
BAC VICE CHAIRMAN

ITEM NO.	ITEM & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
FURNITURE AND FIXTURES					
1	Clerical Table 1.20L x 0.60Wm x 0.76Hmm 25mm thick MDF Board (HPL Woodgrain dark brown laminated finish and metal modesty metal finish and one (1) Mobile Pedestal w/ 3 drawers made of gauge no. 20 - cold rooled steel sheets, powder coated finish, color light gray	5	pc		
2	Senior Executive Chair (high back with tilting and reclining backrest, gaslifts swivel base and leather finished, color black)	20	pc		
3	Junior Executive Chair ergonomic, mesh back rest with adjustable head rest, armrest and footrest, automatic back support, sturdy PP back support and galvanized iron feet	5	pc		
OFFICE EQUIPMENT					
4	1.5 HP Inverter Split Type Aircon w/ Installation	1	UNIT		
xxxxxxxxxxxxxxxxxxxxxx					
Grand Total . . .				Php	

Brand and Model : _____ Warranty : _____
Delivery Period : _____ Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote on the item(s) at prices noted above.
If the space for delivery period, Warranty and Prices Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name /Signature/Date

Tel. No./Cellphone/E-mail Address