



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS & HIGHWAYS  
**PALAWAN 2<sup>ND</sup> DISTRICT ENGINEERING OFFICE**  
Narra, Palawan MIMAROPA REGION (IV-B)



Name of Procuring Entity	: Palawan 2nd DEO, Narra, Palawan	Request for Quotation	: 2024-030
Contract ID	: 24GEF0031	Date	: April 2, 2024
Contract Name	: Supply and Delivery of IT Equipment, Parts, Tools, and Software for use of Finance Section		
Location	: DPWH-Palawan 2nd District Engineering Office Narra, Palawan	Office/End-User	: Finance Section
Standard form/Title	: <b>REQUEST FOR QUOTATION/Small Value Procurement</b>		
COMPANY NAME	:	Date	:
ADDRESS	:	TIN No	:
TEL. NO./FAX No.	:		

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00am of April 02, 2024** in the return envelope attached herewith, to the BAC Office, Palawan 2nd District Engineering Office, Narra, Palawan.

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written,
2. Delivery period within Thrity (30) C.D upon receipt of approved funded Purchase Order (P.O), Administrative penalties pursuant to Sec. 69 of Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be a minimum of three (3) months for supplies & materials; one (1) year for equipment; 3 years IT Equipment from date of acceptance by the end user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI Registration/ Tax Clearance and Omnibus Sworn Statement shall be attached upon submission of quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each item being offered and it shall be eco-friendly.
8. The approved budget ceiling for this procurement is **PHP 500,000.00**

**ROCHEL D. HERMANO**  
BAC CHAIRPERSON

ITEM NO.	ITEM & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	<b>IT Equipment, Parts, Tools, and Software</b>				
1	<b>Computer Desktop</b>	4	sets		
	<b>Processor &amp; Chipset:</b> Core-i5 (12th gen), 6 cores, 64-bit or equivalent				
	<b>Internal Memory:</b> 8GB DDR4				
	<b>Storage:</b> 1TB 7200RPM HDD + 512GB SSD				
	<b>Display &amp; Graphics:</b> 21-inch Diagonal Full high-definition wide screen LED Display (same brand as CPU); 2GB dedicated graphics memory				
	<b>Audio:</b> Integrated Sound Card with Internal Speaker				
	<b>Expansions slots:</b> 4 slots on-board, at least 1 PCI Express slot				
	<b>IO Ports:</b> 6 USB (2 front, 4 rear atleast 1 Type-C), VGA, Audio, HDMI/Display Port, Ethernet (RJ-45).				
	<b>Network Interface:</b> Integrated Gigabit Ethernet				
	<b>Casing:</b> Two (2) External drive bays				
Sub Total . . . .				Php	

Brand and Model	:	_____	Warranty	:	_____
Delivery Period	:	_____	Price Validity	:	_____

After having carefully read and accepted your General Conditions, I/We quote on the item(s) at prices noted above.  
If the space for delivery period, Warranty and Prices Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name /Signature/Date

Tel. No./Cellphone/E-mail Address



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ITEM NO.	ITEM & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	<b>Software</b>				
	<b>Operating System:</b> Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft Prior to delivery				
	<b>Recovery Media:</b> All Drivers and utilities must be stored in any electronic storage media it must be properly labelled and virus free				
	<b>Office Software:</b> Microsoft Office Standard (latest version) under cloud solution provider (CSP) Agreement. The Licenses must be perpetual and transferable. It must be licensed and named after DPWH and can be added to the Department's existing tenant domain dpwh.gov.ph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines				
	<b>Accessories</b>				
	<b>Keyboard:</b> Manufacturer's Standard (same as brand as the computer)				
	<b>Mouse:</b> Optical with mouse pad (same as brand as the computer)				
	<b>Webcam:</b> 2MP FHD				
	<b>HeadSet:</b> Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connection type. Must be compatible with offered desktop)				
		<b>Sub for this page Total . .</b>		<b>Php</b>	

Brand and Model : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_

Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

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Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00am of April 11, 2024** in the return envelope attached herewith, to the BAC Office, Palawan 2nd District Engineering Office, Narra, Palawan.

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BAC CHAIRPERSON

ITEM NO.	ITEM & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	<b>Power Supply:</b> Manufacturer's Standard				
	<b>Cables and Connectors:</b> All necessary cables and connectors; patch cord (CAT6, Factory crimped with RJ-45 connector, 5 meters, preferably color orange)				
	<b>Regulatory:</b> Energy Star certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.				
	<b>Documentation and Media:</b> All equipment shall be supplied with standard manufacturer documentation, on any electric storage media and hard copy version where available.				
	<b>Warranty and Maintenance:</b> The Supplier is required to provide a 1-yr warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from date of the inspection and acceptance report (IAR).				
	<b>Technical Support:</b> The local technical support shall include telephone and email, 8 hours per day (8:00am- 5:00pm) 5 days week (Monday-Friday) for problem resolution. Support shall have a response time of next business day.				
	<b>Additional Notes:</b> The UPS (650VA) shall be issued in bundle with the Desktop Computer for Applications use tech specs.				
Grand Total . . . .				Php	

Brand and Model : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_

Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

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