



246 P108 -

Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS IFUGAO SECOND DISTRICT ENGINEERING OFFICE Talite, Aguinaldo, Ifugao					
Name of Procuring Entity :		Request for Quotation (P.R. No.) :			
Revised on :		Date :			
Standard Form/Title :		REQUEST FOR QUOTATION		Office/End-User : Maintenance Section	
COMPANY NAME :					
ADDRESS :					
TEL. NO./FAX No. :				TIN :	
<p>Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 P.M. of <u>April 08, 2024</u> in the return envelope attached herewith, to Ifugao Second District Engineering Office, Talite, Aguinaldo, Ifugao.</p>					
<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p>TERMS and CONDITIONS :</p> <ol style="list-style-type: none"> All entries must be typewritten or legibly written. Delivery period within <u>10 C.D.</u> upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user. Price validity shall be for a period of sixty (60) calendar days. G-EPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation. Bidders shall submit original brochures of the product. Please indicate the brand for each items being offered. The approved budget ceiling for this procurement is <u>Php 997,250.77</u> Duly signed and notarized Omnibus sworn statement. </div> <div style="width: 35%; text-align: center;">  ARNOLD O. DACWAG Assistant District Engineer BAC Chairperson </div> </div>					
Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	A. COMMON OFFICE SUPPLIES				
1	12pcs/Box Multi-Purpose HD Binder Clip 1"	10	boxes		
2	12pcs/Box Multi-Purpose HD Binder Clip 2"	10	boxes		
3	12pcs/Box Multi-Purpose HD Binder Clip 3/4"	10	boxes		
4	Arc File Folder, With Logo, Legal, 2" (Blue)	30	pcs		
5	Arc File Folder, With Logo, Legal, 2.5" (Blue)	30	pcs		
6	Arc File Folder With Logo, Legal, 4" (Blue)	30	pcs		
7	Ballpen, 0.5mm, Super Fine, Black 12pcs/Box	5	boxes		
8	Ballpen, 0.5mm, Super Fine, Blue 12pcs/Box	5	boxes		
9	Correctional Tape 5mmx10m	10	boxes		
10	Engineer's Field Book	15	books		
11	Envelope Long (Brown) Legal 500pcs/Box	1	boxes		
12	Envelope, A4 Size, Brown	1	boxes		
13	Envelope, Expanding Legal Size With Garter (Brown)	1	boxes		
14	Folder, Expanding, Legal Size (Brown)	1	boxes		
15	Folder, L-Type , Legal Size (Green)	1	reams		
16	Glue All Purpose (130gms)	5	pcs		
17	High Lighting Marker (Assorted Color)	20	pcs		
18	Indexing "Sign Here"	20	pad		
19	Masking Tape (1 Inch) 50 Meters Length	5	rolls		
20	Masking Tape (2 Inches) 50 Meters Length	8	rolls		
SUB-TOTAL					
<p>Purpose: For used at the Maintenance Section.</p>					
Brand and Model :		Warranty :			
Delivery Period :		Price Validity :			
<p>After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.</p>					
gpl				Printed Name / Signature / Date	
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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
21	Note Pad (3"x4") 200 Sheet/Pad	8	pad		
22	Paper Clip, Gem Type, 33mm, 100s/Box	5	boxes		
23	Paper Clip, Gem Type, Jumbo, 50mm, 100s/Box	5	boxes		
24	Paper, Multicopy, A3 80gsm, Subs. 24	80	reams		
25	Paper, Multicopy, A4, 80gsm, Subs. 24	80	reams		
26	Paper, Multicopy, Legal, 80gsm, Subs. 24	5	reams		
27	Pencil W/ Eraser No. 2, 1 Dozen Per Box	10	boxes		
28	Permanent Marker, Broad (Black) MP 2903	5	boxes		
29	Permanent Marker, Broad (Blue) MP 2903	5	boxes		
30	Photo Paper, Legal, 20pcs./Pack	10	packs		
31	Plastic Paper Fastener, 50 Female Plug	5	boxes		
32	Retractable Paper Cutter Heavy Duty	3	pcs.		
33	Scissors, 8" Stainless Steel, High Quality Shears	5	pcs		
34	Sign Pen, Liquid/Gel Black, 0.5mm Needle Tip, 1 Dozen Per Box	10	boxes		
35	Sign Pen, Liquid/Gel Blue, 0.5mm Needle Tip, 1 Dozen Per Box	2	boxes		
36	Staple Wire, No. 35, 26/6, 1000 Pcs./Box,	15	boxes		
37	Tape, Transparent (1 Inch) 50m Length	15	rolls		
38	White Board 3x4 Smooth Texture	4	boxes		
39	White Board Marker, (Black) Round Pointed ASTM D-4236	10	boxes		
40	White Board Marker, (Blue) Round Pointed ASTM D-4236	5	boxes		
SUB-TOTAL					
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ARNOLD S. DACWAG
Assistant District Engineer
BAC Chairperson

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41	Double Sided Tape (Foam Type) (30mmx5m) (L=14.3cm, W=5cm, H=14.3 Cm)	5	rolls		
42	Date Stamp (L=8cm, W=3cm & H=5cm)	3	rolls		
43	Stamp Pad NO. 2 (Purple)	5	pcs		
44	4-Tier Documents Tray File Organizer	8	pcs		
45	Alcohol, 70%, scented, 500 ml.	5	bottles		
46	Stapler, Heavy Duty Manual with staple wire remover plier type	5	pcs		
47	Permanent, Ink Refill, purple	2	bottles		
48	seagull clear sheet refill A4 and short for binder and Arch file	15	packs		
49	staple wire remover plier type, metal	5	pcs		
50	Measuring tape "7m" w/ high impact ABS case for durability, end hook for accurate measurement	10	pcs		
51	wheel meter, ABS material, digital display for reading, maximum measurement: 99999.9/1000m(yellow)	6	each		
52	Deli bulletin board wall stationery 90x180cm	2	pcs		
53	stand file box "color red" 15 inch. x 9.5 inch. 4.5 inch.	10	pcs		
	B. COMMON IT EQUIPMENT, SUPPLIES AND CONSUMABLES				
54	Flash Drive, USB 64gb	5	pcs.		
55	Mouse (USB Type) High End	3	pcs		
56	Mini Wireless USB Adopter	3	pcs		
57	External Hard Drive, 1TB, 2.5" HDD, USB 3.0	4	unit		
58	Ink 188 For Printer Epson WF-7711 (black)	3	pcs		
59	Ink 188 For Printer Epson WF-7711 (Cyan)	3	pcs		
60	Ink 188 For Printer Epson WF-7711(Magenta)	3	pcs		
	SUB-TOTAL				

Purpose: For used at the Maintenance Section.


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61	Ink 188 For Printer Epson WF-7711(Yellow)	3	pcs		
62	Dcp L2540dw Toner Cartridge Bk Brother Ink	5	pcs		
63	EPSON Ink ICXBK21 T05A1 373.2 ml (Black)	15	pcs		
64	EPSON Ink ICXC21 T05A2 373.2 ml (Cyan)	3	pcs		
65	EPSON Ink ICXM21 T05A3 373.2 ml (Magenta)	3	pcs		
66	EPSON Ink ICXY21 T05A4 373.2 ml (Yellow)	3	pcs		
67	Epson Ink For Printer Epson L6190 (Black)	5	pcs		
68	Epson Ink For Printer Epson L6190 (Cyan)	5	pcs		
69	Epson Ink For Printer Epson L6190 (Magenta)	5	pcs		
70	Epson Ink For Printer Epson L6190 (Yellow)	5	pcs		
71	Epson Ink For Printer Epson L120 C T6642	5	pcs		
72	Epson Ink For Printer Epson L120 M T6643	5	pcs		
73	Epson Ink For Printer Epson L120 Y T6644	5	pcs		
74	Epson Ink For Printer Epson L120 BK T6641	4	pcs		
75	Paper Shredder Machine, Heavy Duty	1	set		
SUB-TOTAL					
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