



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BOHOL 2ND DISTRICT ENGINEERING OFFICE
Ubay, Bohol, Region VII

24-05-035

Name of Procuring Entity : Request for Quotation (P.R. No.):
Revised on : Date: MAY 03 2024
Standard Form/Title : REQUEST FOR QUOTATION Office/End-User: Admin. Section

COMPANY NAME :

ADDRESS

TEL No. / FAX No :

TIN No :

Please quote your lowest price on the item(s) listed below subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not after 10:A.M. of _____ in the return enveloped attached herewith to the BAC Secretariat for Goods, DPWH Bohol 2nd Engineering District, Ubay, Bohol.

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 Calendar Days upon receipt of the approved funded Purchase Order (P.O.)
Administrative penalties pursuant to Section 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three(3) months for supplies and materials, one year for Equipment; 3 years for Equipment from the date of acceptance by the end - user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPIS Registration Certificate/Mayor's Permit/DTI/Incometax Return/Omnibus Sworn Statement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand of each item being offered.
8. The approved budget ceiling for the procurement is ₱ 82,400.00.

MARTIN A. PELARADA
BAC CHAIRMAN

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	AIRCONDITIONING PREVENTIVE MAINTENANCE FOR CY 2024 (2nd QUARTER)				
1	Floor Mounted Type, Inverter	15	unit		
	2 - PDS	1 - Admin. Section (Supply Unit)			
	1 - Procurement Unit	8 - 3rd Floor Activity Area			
	1 - DE Office	1 - QAS			
	1 - DE Quarter				
2	Ceiling Mounted Type, Inverter	5	unit		
	2 - Finance Section				
	1 - D.E. Reception Staff Office				
	2 - Construction Section				
3	Wall Mounted Type, Inverter	24	unit		
	1 - Finance Section	1- Admin. Section (Cash Unit)			
	1 - Procurement Unit	2 - Admin. Section (Records Unit)			
	1- Server Room	1 - Admin. Section (HR)			
	2 - DE Office	1 - Admin. Section (Chief Office)			
	2 - Office of the Asst. District Engineer	3 - Maint. Section			
	1 - Const. Section	1 - Staff house (ADE)			
	1 - COA Office	1 - Staff house (DE)			
	1 - PDS	2 - QAS			
	2 - Conference Room				
4	Window Type, Non Inverter	4	unit		
	1- Server Room, 1- Electrical Room, 2 - QAS				
	X-----X-X				
				TOTAL -----	

Purpose: General Cleaning of Aircondition unit of DPWH Bohol 2nd DEO, Bood, Ubay, Bohol.

Brand and Model: _____

Warranty: _____

Delivery period: _____

Price Validity : _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for the delivery period, warranty and price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Telefax: 518-8051 / 518-8050
email: dpwhboholl@yahoo.com

Printed Name / Signature / Date

Tel. No / Cellphone No. / E-mail Address

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: **BOHOL 2ND DEO**
Office Location : **Ubay, Bohol**

FINAL ANNUAL PROCUREMENT PLAN FOR FY 2024

FINAL ANNUAL PROCUREMENT SCHEDULE									
P.R. No.	Contract Package (Description)	Procurement Method	ABC ² (Fund Source)	PROCUREMENT SCHEDULE					
				Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)
	Common Office Supplies								
	1. Common Office Supplies	shopping	6,138,822.62						
	2. Common Computer Supplies/Consumables	shopping	13,172,981.90						
	3. Common Janitorials Supplies	shopping	963,860.70						
	4. Common Office Equipment	shopping	4,268,569.00						
	5. IT Equipment and Software	shopping	30,962,733.59						
	6. Common Electrical Supplies	shopping	1,462,373.50						
	7. Other Categories	Public Bidding/Shopping	117,084,804.77						
	INVENTORY								
	1. Inventory/Common Office Supplies	shopping	881,625.50						
	2. Inventory/Common Computer Supplies	shopping	2,559,684.90						
	3. Inventory/Common Office Devices	shopping	113,165.80						
	4. Inventory/Common Janitorials Supplies	shopping	217,229.12						
	5. Inventory/Common Office Equipment	shopping	151,472.00						
	6. Inventory/IT Equipment and Software	shopping	161,200.00						
Total Budget Amount			Php	178,138,523.40					
				APPROVED BY:					

PREPARED BY:

RECOMMENDED BY:

APPROVED BY:

PRIMITIVA E. ABAN
Procurement Engineer

MARTIN A. PEJARADA
BAC Chairman

FERNANDO J. TANAGSA
OIC - District Engineer

¹PR No. = Purchase Request No.
²ABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: Admin. Section
Office Location: Ubay, Bohol

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2024

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2024													
P.R. No. 1	Contract Package (Description)	Procurement Method	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	ABC2 (Fund Source)	PROCUREMENT SCHEDULE					
								Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.c.)	Pre-Bid Conference (1 c.d.) 12 and before submission of bid	Submission and Receipts of bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)
											</		

PREPARED BY:

EVALUATED BY: (To be included in the DPWH Budget Proposal)

RECOMMENDED BY:

APPROVED BY:

VIRGILIO B. AGUIRRE

Admin. Officer V

MILAN B. VIRTUDAZO

Budget Officer

DIOSDADO C. VIREDAZ

OIC-Assst. District Engineer

FERNANDO J. TALAGSA

OIC-District Engineer

1PR No. = Purchase Request No.
2ABC = Approved Budget for the Contract

ITEMIZED LIST OF GOODS
CY 2024

GOODS														
Category / Nature and Description / Specification			UNIT	UNIT PRICE	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS							
FIREFIGHTING EQUIPMENT AND ACCESSORIES					QTY	AMOUNT	1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
1 Fire Extinguisher, Dry Chemical, 10lbs														
2 Fire Extinguisher, 50lbs ABE Dry Powder Mobile Extinguisher on trolley Wheels			pcs	2,650.00	10	26,500.00	10	26,500.00						
			pcs	12,500.00	3	37,500.00	3	37,500.00						
=Suitable for A Class Fires (paper, wood, textiles)														
=Suitable for B Class Fires (flammable liquid fires such as oil, paints and solvents)														
=Suitable for E Class Fires (energised electrical fires such as switch boards and electrical motors)														
TOTAL EVERY QTR.						64,000.00								
Services														
Category / Nature and Description / Specification			UNIT	UNIT PRICE	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS							
Airconditioning Maintenance Services					QTY	AMOUNT	1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
General Cleaning Floor Mounted Type, Inverter			unit	2,000.00	80	160,000.00	20	40,000.00	20	40,000.00	20	40,000.00	20	40,000.00
General Cleaning Ceiling Mounted Type, Inverter			unit	2,000.00	40	80,000.00	10	20,000.00	10	20,000.00	10	20,000.00	10	20,000.00
General Cleaning Wall Mounted Type, Inverter			unit	950.00	120	114,000.00	30	28,500.00	30	28,500.00	30	28,500.00	30	28,500.00
General Cleaning Window Type, Non Inverter			unit	550.00	24	13,200.00	6	3,300.00	6	3,300.00	6	3,300.00	6	3,300.00
TOTAL EVERY QTR.								91,800.00		91,800.00		91,800.00		91,800.00