



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ZAMBOANGA DEL NORTE
1ST DISTRICT ENGINEERING OFFICE

Name of Procuring Entity:

Request for Quotation

P.R. No.:

Revised on:

Date:

Standard Form/Tit

Office/End-User: Finance Section

COMPANY NAME

ADDRESS

TEL NO./FAX NO.

TIN

Please quote your lowest price on the item(s) listed below, subject to the Terms and Condition stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of 16/12/2020 to the return enveloped attached herewith, to the BAC Secretariat, DPWH Compound, Legaspi, Pinar, Zamboanga del Norte.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. Delivery period within fifteen (15) c.d upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment, 3 years IT Equipment from date of acceptance by the end-user,
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DIT shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certification of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is P.

SANTIAGO D. TOLENTINO, II
Asst. District Engineer
BAC, Chairperson

Item No	ITEMS & DESCRIPTIONS	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Comb Binding Machine	2	PCS		
	Specification:				
	Maximum Binding Capacity: 450 sheets/ 51mm Rings				
	Maximum Punching Capacity : 22 sheet/s				
	Hole Size: 24 Holes				
	Paper Margin: 2.5/3.5/4.5/5.5 mm				
	Distance Between Holes: 14.3mm				
	Dimension(mm)/Net Weight: 57.4 x 320 x 414/ 9.1kg				
	The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification.				

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Purple	Supply and Delivery 2 pcs. Comb Binding Machine for use in the office of the Finance Section and Administrative Section
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Brand Model:

Warranty:
Price Valid

Total Amount P

After having carefully read and accepted your General Conditions, I / We quote you on the Item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Telefax: 065-213-6395
dpwh seqabe@yahoo.com

Printed Name / Signature / Date

Tel. No./Cellphone No./E-mail Address