Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BOHOL 2ND DISTRICT ENGINEERING OFFICE
Ubay, Bohol

25-03-029

Name of Procuring Entity : Request for Quotation (P.R. No.):
Revised on : Date: MAR 21 2025
Standard From/Title : **REQUEST FOR QUOTATION** Office/End-User: DPWH Bohol 2nd DEO
COMPANY NAME :
ADDRESS
TEL No. /FAX No : TIN No :

APPROVED FOR POSTING
THERESA OLIVIA F LOPOS
DISTRICT PUBLIC INFORMATION OFFICER
SIGNATURE:
DATE: 3-24-25

Please quote your lowest price on the item(s) listed below subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not after 10:00A.M. of ____________ in the return enveloped attached herewith to the BAC Secretariat for Goods, DPWH Bohol 2nd Engineering District , Ubay, Bohol.

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 Calendar Days upon receipt of the apporved funded Purchase Order (P.O.) Administrative penalties pursuant to Section 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three(3) months for supplies and materials, one year for Equipment; 3 years It Equipment from the date of acceptance by the end - user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI/Incometax Return/Omnibus Sworm Statement shall attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand of each items being offered.
8. The approved budget ceiling for the procurement is ₱ 84,400.00 .

DIOSCORO C. CUSTUDAZO
BAC CHAIRMAN

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	AIR CONDITIONING PREVENTIVE MAINTENANCE FOR CY 2025 (1st QUARTER)				
1	Floor Mounted Type, Inverter	18	unit		
	2 unit - PDS				
	1 unit - Procurement Unit				
	1 unit - DE Office				
	1 unit - DE Quarter				
	1 unit - Admin. Section (Supply Unit)				
	8 unit - 3rd Floor Activity Area				
	1 unit - QAS				
	1 unit - Conference Room (New/Big)				
	2 unit - Maint. Section				
2	Ceiling Mounted Type, Inverter	4	unit		
	1 unit - Finance Section				
	1 unit - D.E. Reception Staff Office				
	2 unit - Construction Section				
3	Wall Mounted Type, Inverter	26	unit		
	1 unit - Finance Section				
	1 unit - Procurement Unit				
	1 unit - Server Room				
	2 unit - DE Office				
	2 unit - Office of the Asst. District Engineer				
	1 unit - Const. Section				
	1 unit - COA Office (Old)				
	1 unit - COA Office (New)				

Purpose: General Cleaning of Air condition unit of DPWH Bohol 2nd DEO, Bood, Ubay, Bohol.

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5. G-EPS Registration Certificate/Mayor's Permit/DTI/Incometax Return/Omnibus Sworm Statement shall attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand of each items being offered.
8. The approved budget ceiling for the procurement is ₱ 84,400.00 .

DIOSCORO C. NIERUDAZO
BAC CHAIRMAN

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
	2 unit - PDS				
	2 unit - Conference Room (Old/Small)				
	1 unit - Admin. Section (Cash Unit)				
	2 unit - Admin. Section (Records Unit)				
	1 unit - Admin. Section (HR)				
	1 unit - Staff house (ADE)				
	1 unit - Staff house (DE)				
	2 unit - QAS				
	2 unit - Maint. Section				
	1 unit - IT Room				
	1 unit - DPIO				
4	Window Type, Non Inverter	4	unit		
	1 unit - Server Room, 1 unit - Electrical Room, 2 unit - QAS				
	x------------------------------x-x-x				
				total ------	

Purpose: General Cleaning of Air condition unit of DPWH Bohol 2nd DEO, Bood, Ubay, Bohol.

Brand andModel: ______________________ Warranty: ______________________
Delivery period: ______________________ Price Validity : ______________________

After having carefully read and accepted your General Conditions. I / We quote you on the item(s) at prices note above. If the space for the delivery period, warranty and price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Telefax: 518-8051 / 518-8050
email: dpwhbohol2@yahoo.com

Printed Name / Signature / Date

Tel. No / Cellphone No. / E-mail Address

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: **BOHOL 2ND DEO**
Office Location : **Ubay, Bohol**

FINAL ANNUAL PROCUREMENT PLAN FOR FY 2025

P.R. No.	Contract Package (Description)	Procurement Method	ABC (Fund Source)	PROCUREMENT SCHEDULE						
				Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 cd before submission	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)
	SUPPLIES									
	1. Common Office Supplies	Public Bidding	4,937,728.79							
	2. Common Computer Supplies/Consumables	Public Bidding	6,920,958.00							
	3. Common Janitoriale Supplies	Public Bidding	1,220,620.00							
	4. Common Office Equipment	Public Bidding	2,020,482.00							
	5. IT Equipment and Software	Public Bidding	9,002,358.90							
	6. Common Electrical Supplies	shopping	223,885.00							
	7. Repair and Maintenance of Vehicles									
	7.a. Quality Assurance Section	Small Value Procurement	592,520.00							
	7.b. Construction Section	Small Value Procurement	521,800.00							
	7.c. Finance Section	Small Value Procurement	136,400.00							
	7.d. Planning and Design Section	Small Value Procurement	643,350.00							
	7.e. Maintenance Section (EAO)	Small Value Procurement	666,700.00							
	7.f. Maintenance Section (RM)	Public Bidding	2,110,310.00							
	7.g. Office of the Assistant District Engineer	Small Value Procurement	359,700.00							
	7.h. Office of the District Engineer	Small Value Procurement	211,300.00							
	7.i Administrative Section	Small Value Procurement	364,250.00							
	8. Fuels and Oils	Public Bidding	3,696,000.00							
	9. Furniture and Fixture	shopping	185,000.00							
	10. Fire Fighting Equipment & Accessories	Small Value Procurement	92,000.00							
	11.Aircondition Maintenance Services	Small Value Procurement	350,800.00							
	12. Maintenance Materials	Public Bidding	40,385,846.40							
	13. Elevator Maintenance Services	Direct Contracting	320,000.00							

	14.Technical & Scientific Equipment	Public Bidding	4,350,000.00							
	15.Heavy Equipment Road Rental	Small Value Procurement	677,976.00							
	16. Other Categories	Public Bidding	4,345,249.69							
	17. Heavy Equipment/Machineries	Public Bidding	15,976,000.00							
	INVENTORY									
	1. Inventory/Common Office Supplies	Public Bidding	1,469,359.00							
	2. Inventory/Common Computer Supplies	shopping	999,363.71							
	3. Inventory/Common Office Devices	shopping	95,779.30							
	4. Inventory/Common Janitorials Supplies	shopping	226,552.00							
	5. Inventory/Common Office Equipment	shopping	19,392.00							
	6. Inventory/IT Equipment and Software	shopping	9,000.00							
Total Budget Amount		Php	103,150,680.79							

PREPARED BY:

PRIMITIVA E. ABAN
Procurement Engineer

RECOMMENDED BY:

DIOSCORO C. VIRTUDAZO
Assistant District Engineer
BAC Chairperson

APPROVED BY:

FERNANDO J. TALAGSA
OIC - District Engineer

[1]PR No. = Purchase Request No.
[2]ABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: Admin. Section
Office Location : Ubay, Bohol

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2025

P.R. No. [1]	Contract Package (Description)	Procurement Method	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	ABC[2] (Fund Source)	PROCUREMENT SCHEDULE: Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 cd before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)
	1. Common Office Supplies	shopping	2,439,650.80	162,310.80	88,490.80	106,660.80								
	2. Common Computer Supplies / Consumables	shopping	116,640.00	389,680.00	116,640.00	401,680.00								
	3. Common Janitorials Supplies	shopping	177,490.00	174,400.00	183,610.00	174,400.00								
	4. Common Office Devices and Equipment	shopping	628,000.00											
	5. Furniture and Fixture	shopping		185,000.00										
	6. IT Equipment and Software	shopping	14,000.00	1,046,160.00										
	7. Other Categories	shopping	1,116,495.00	166,720.00										
	8. Common Electrical Supplies	shopping	6,500.00	80,300.00		67,400.00								
	9. Fire Fighting Equipment & Accessories	shopping		92,000.00										
	10. Air Condition Maintenance Services	shopping	154,200.00	87,700.00	87,700.00	87,700.00								
	11. Elevator Maintenance Services	shopping	160,000.00		160,000.00									
TOTAL EVERY QTR. ------------------------------			4,812,975.80	2,384,270.80	636,440.80	837,840.80								
Total Budget Amount		Php	8,671,528.20											

PREPARED BY:

LEO P. LIGAN
Admin. Officer II

Checked By:

THERESA OLIVIA F. LOPOS
Supply Officer II

EVALUATED BY: (To be included in the DPWH Budget Proposal)

NILA B. VIRTUDAZO
Budget Officer

[1] PR No. = Purchase Request No.
[2] ABC = Approved Budget for the Contract

ITEMIZED LIST OF GOODS
CY 2025

Service/RO/PMO : Goods and Services Division-Procurement Service

Division/District/City :

	Services	UNIT	UNIT PRICE	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS							
						1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
	Category / Nature and Description / Specification			QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
	Airconditioning Maintenance Services												
1	General Cleaning Floor Mounted Type, Inverter	unit	2,100.00	80	168,000.00	20	42,000.00	20	42,000.00	20	42,000.00	20	42,000.00
2	General Cleaning Ceiling Mounted Type, Inverter	unit	2,200.00	16	35,200.00	4	8,800.00	4	8,800.00	4	8,800.00	4	8,800.00
3	General Cleaning Wall Mounted Type, Inverter	unit	1,400.00	112	156,800.00	28	39,200.00	28	39,200.00	28	39,200.00	28	39,200.00
4	General Cleaning Window Type, Non Inverter	unit	970.00	24	23,280.00	6	5,820.00	6	5,820.00	6	5,820.00	6	5,820.00
5	Freon	kilo	950.00	30	28,500.00	30	28,500.00		-		-		-
6	Airconditioning Repair Wall Mounted	unit	7,900.00	2	15,800.00	2	15,800.00		-		-		-
7	Airconditioning Repair Window Type	unit	7,000.00	2	14,000.00	2	14,000.00		-		-		-
	TOTAL EVERY QTR. ————						154,200.00		87,700.00		87,700.00		87,700.00

	Services	UNIT	UNIT PRICE	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS							
						1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
	Category / Nature and Description / Specification			QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
	Elevator Maintenance Services												
1	Preventive Maintenance	ls	160,000.00	2	320,000.00	1	160,000.00		-	1	160,000.00		-
	TOTAL EVERY QTR. ————						160,000.00		-		160,000.00		-
	PROGRAM TOTAL AMOUNT:---------						4,812,975.80		2,384,270.80		636,440.80		837,840.80
			8,671,528.20										

PREPARED/SUBMITTED BY:

LEO P. LIGAN
Admin. Officer II