



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**ZAMBOANGA DEL NORTE**  
**3RD DISTRICT ENGINEERING OFFICE**  
Osukan, Labason, Zamboanga del Norte, Region IX

Name of Procuring Entity : DPWH-3rd District Engineering Office

Request for Quotation No.

RFQ- 0101

Revised on :

Purchase Request No.

2024-09-0107

Standard Form/Title : **REQUEST FOR QUOTATION**

Office/End-User : Construction Section

COMPANY NAME :

ADDRESS :

TEL.NO./FAX No. :

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **October 02, 2024** in the return envelope attached herewith, to the BAC Secretariat for Goods, 3rd District Engineering Office, Osukan, Labason Zamboanga del Norte

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 Calendar Days upon receipt of the approved funded Purchased Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Certificate / Mayor's Permit / DTI/ Omnibus Sworn Statement, shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certification of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is 453,880.00

  
**JANETTE B. FOLGO**  
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	Unit	UNIT PRICE	TOTAL AMOUNT
1	Stamp Name	5	pcs.		
2	Certified True Copy	2	pcs.		
3	Cabinet w/ Lock for Cubicle	18	pcs.		
4	Cabinet w/ lock (Large)	1	pcs.		
5	Ballpen ( Black)	10	box		
6	Ballpen ( Blue)	2	box		
7	Ballpen (My Gel)	3	doz		
8	High Lighter (orange, green, red)	2	pcs.		
9	Scotch Tape (clear 1 inch)	3	doz		
10	Double sided tape	3	doz		
11	Duck Tape 1 inch	3	doz		
12	Staple wire # 35	20	box		
13	Electric Staple AH-70F	20	box		
14	Stapler # 35	5	pcs.		
15	Correction Tape	10	doz.		
16	Scissor big	5	pcs.		
17	Bond Paper A4	100	reams		
18	Record Book	5	pcs.		
19	Engineer Field Book	30	pcs.		
20	Color Pencil	5	pck		
21	Flash Drive 64GB	20	pcs.		
22	Hard Drive 2TB	5	pcs.		
23	001 Yellow	20	pcs.		
24	001 Magenta	20	pcs.		
25	001 Cyan	20	pcs.		
26	001 black	50	pcs.		
27	774 Black	50	pcs.		
28	003 Magenta	20	pcs.		
29	003 Yellow	20	pcs.		
30	003 Cyan	30	pcs.		
31	003 Black	50	pcs.		
32	664 Magenta	20	pcs.		
33	664 Yellow	20	pcs.		
34	664 Cyan	20	pcs.		
35	Stamp Pad	2	pcs.		

36	Stamp Ink	3	pcs.		
37	Expendable Brown Envelope	200	pcs.		
38	Mailin Envelop (white long)	2	pck		
	-----nothing follows-----				
				TOTAL:	

<b>PURPOSE:</b>	For use in the Construction Section.
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Brand and Model: \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period: \_\_\_\_\_ Price Validity: \_\_\_\_\_

*After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.*

\_\_\_\_\_  
Printed Name / Signature / Date

\_\_\_\_\_  
Tel. No. / Cellphone No. / Email Address