



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ZAMBOANGA DEL NORTE
3RD DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE IX
Labason, Zamboanga del Norte

Name of Procuring Entity : DPWH-3rd District Engineering Office Request for Quotation No. RFQ- 0007
Revised on : Purchase Request No. 2024-02-0013
Standard Form/Title : REQUEST FOR QUOTATION Office/End-User : Procurement Unit

COMPANY NAME :

ADDRESS :

TEL.NO./FAX No. :

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM of **February 28, 2024** in the return envelope attached herewith, to the BAC Secretariat for Goods, 3rd District Engineering Office, Osukan, Labason Zamboanga del Norte

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 Calendar Days upon receipt of the approved funded Purchased Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Certificate / Mayor's Permit / DTI/ Omnibus Sworn Statement, Income Tax Return shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certification of the product, if applicable.
7. Please indicate the brand for each item being offered.
8. The approved budget ceiling for this procurement is 190,210.00


JANETTE B. FOLGO
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	Unit	UNIT PRICE	TOTAL AMOUNT
1	Tissue	24.00	rolls		
2	Sponge	5.00	pcs		
3	Dater	10.00	pcs		
4	Sign Pen	2.00	box		
5	Pentel Pen	12.00	pcs		
6	Duct Tape	10.00	rolls		
7	Brown Envelope	5.00	dozen		
8	Staple Wire No. 35 (26/6)	24.00	box		
9	Air Freshener	10.00	pcs		
10	Glue 130grams	10.00	pcs		
11	Transparent Tape 1 inch	10.00	rolls		
12	Double Sided Tape 1 inch	10.00	rolls		
13	Sticky Note	10.00	packs		
14	Clear Glass	12.00	pcs		
15	Mug	17.00	pcs		
16	Saucer	3.00	dozen		
17	Stapler with staple remover	10.00	pcs		
18	Whisk Broom	5.00	pcs		
19	Battery Triple AAA	16.00	pcs		
20	Battery Double AA	16.00	pcs		
21	Rechargeable Battery 9 volts	4.00	pcs		
22	Correction Tape	48.00	pcs		
23	Rugs	5.00	pcs		
24	Push Pin	100.00	pcs		
25	Paper Fastener (Metal)	10.00	box		
26	Fusing Unit	1.00	Unit		
27	Air Conditioner Split Type Inverter 1HP	1.00	Unit		
28	1TB External Drive	1.00	pc		
29	Flash Drive 64GB	8.00	pcs		
30	Binding	1.00	Unit		

[illegible]

PURPOSE: For use in the Procurement Office.

Brand and Model:	Warranty :
Delivery Period:	Price Validity:

Warranty

Price Validity:

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No. / Cellphone No. / Email Address