



Republic of the Philippines  
Department of Public Works and Highways  
**DAVAO CITY II DISTRICT ENGINEERING OFFICE**  
Tugbok District, Davao City

Name of Procuring Entity : **DPWH-DCIIDEO, Tugbok Davao City**  
Revised on: \_\_\_\_\_  
Standard Form/Title : **REQUEST FOR QUOTATION**  
(Small Value Procurement)

RFQ No. & Date: **2024-09-085** **09/17/2024**  
P.R. No. & Date: **2024-09-085** dated **09/10/2024**  
Office/End-User: **Admin. Section (Office)**

COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TEL. NO./FAX No. \_\_\_\_\_ **TIN No.:** \_\_\_\_\_

**TERMS and CONDITIONS:**

- 1) All entries must be typewritten or legibly written,
- 2) Delivery period within twenty **(20) W.D.** upon receipt of the approved Purchase Order ( P.O. ), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- 3) Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year for Equipment; 3 years for I.T. Equipment from date of acceptance by the end-user.
- 4) Price validity shall be for a period of sixty (60) calendar days.
- 5) **Phil-GEPS Registration Certificate/Mayor's Permit/DTI or SEC/Tax Clearance/ and Omnibus Sworn Statement (Specific to Contract) shall be attached upon submission of the quotation and every page of the documents must be signed.**
- 6) Bidders shall submit original brochures showing certifications of the product, if applicable,
- 7) Please indicate the brand of each items being offered, (If applicable)
- 8) The Approved Budget for the Contract is **P 60,000.00 one lot price**

Please quote your lowest price on the item(s) listed below subject to the Terms & Conditions stated and submit your duly signed quotation personally (Submitted thru courier/fax/e-mail will not be accepted) not later than 10:00 AM. of \_\_\_\_\_ to the BAC Secretariat for Goods, DPWH-DCIIDEO, Tirol St., Tugbok, Davao City.

**REYNALDO A. AMORES**  
Chief, Const. Section  
( BAC-Chairperson )

	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Procurement of One (1) Job Order: Labor & Materials; for the Repair and Preventive Maintenance of various air-conditioning units of this office				
	<b>SCOPE OF WORK:</b>				
	<b>- General Cleaning of 25 units Koppel Cassette Type Inverter:</b>	25	units		
	<b>Main Building 1F</b>				
	- Hallway Lobby 1F (4 units)				
	- Finance Section (2 units)				
	- Administrative Section (4 units)				
	- Network Unit (1 unit)				
	- Construction Section (3 units)				
	<b>Main Building 2F</b>				
	- Conference Room (1 unit)				
	- Hallway Lobby 2F (3 units)				
	- Procurement Unit (1 unit)				
	- ADE's Office (1 unit)				
	- DE's Office (1 unit)				
	- Planning & Design Section (4 units)				
	<b>- General Cleaning of 16 units Koppel/Daikin</b>	16	units		
	<b>Wall Mounted Type Inverter</b>				
	<b>Main Building 2F</b>				
	- ADE's Office (1 unit)				
	- DE's Office (2 units)				
	- Server Room (2 units)				
	<b>New Annex Building</b>				
	- COA Office (2 units)				
	- QA Section 2F (3 units)				
	<b>x-x-x-x- sheet 1 of 2 -x-x-x-x</b>			<b>SUB-TOTAL - - -</b>	
	The awarding for this RFQ will be on a lump-sum basis.				
	Prospective Suppliers must quote for all items. Otherwise they will be subjected for disqualification.				

Brand and Model: \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_  
Please indicate Payment Term: \_\_\_\_\_ Credit  
\_\_\_\_\_ C.O.D.

After having carefully read & accepted your General Conditions, I/We quote you on the item(s) at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

DPWH-DCIIDEO  
Tel. No. 293-1765 (Procurement Unit)  
Fax No. 293-0551

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address



Republic of the Philippines  
Department of Public Works and Highways  
**DAVAO CITY II DISTRICT ENGINEERING OFFICE**

Tugbok District, Davao City

Name of Procuring Entity : **DPWH-DCIIDEO, Tugbok Davao City**  
Revised on: \_\_\_\_\_  
Standard Form/Title : **REQUEST FOR QUOTATION**  
(Small Value Procurement)

RFQ No. & Date: **2024-09-085** **04/11/2024**  
P.R. No. & Date: **2024-09-085** dated **09/10/2024**  
Office/End-User: **Admin. Section (Office)**


COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TEL. NO./FAX No. \_\_\_\_\_

TIN No.: \_\_\_\_\_

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- 7) Please indicate the brand of each items being offered,(If applicable)
- 8) The Approved Budget for the Contract is **P 60,000.00 one lot price**

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**REYNALDO A. AMORES**  
Chief, Const. Section  
( BAC-Chairperson )

	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	- Area Shop Office (1 unit)				
	- QAS Laboratory 1F (4 units)				
	Old Building				
	- Server Room (1 unit)				
	- General Cleaning of 2 units Koppel Window Type	2	units		
	Old Building				
	- Server Room (1 unit)				
	- Conference Room (1 unit)				
	- General Cleaning of 4 units Koppel Floor Mounted Type	4	units		
	Old Building				
	- Conference Room (2 units)				
	- Maintenance Section (2 units)				
	- Repair of Water Level Alarm of 1 unit Koppel	1	unit		
	Cassette Type Inverter				
	- @ Administrative Section (1 unit)				
	- Replacement of Fan Capacitor of 1 unit	1	unit		
	Koppel Wall Mounted Type Inverter				
	- Server Room at Old Building (1 unit)				
	- Repair of Transformer of 1 unit Koppel Wall Mounted	1	unit		
	Type Inverter				
	- Server Room at Old Building (1 unit)				
	- Repair of Pump Motor of 1 unit Koppel Cassette type Inverter	1	unit		
	- Hallway Lobby 1F (1 unit)				
	x-x-x-x- sheet 2 of 2 -x-x-x-x				
	For use in the DPWH-DCI DEO, Tugbok District, Davao City				
	Total Amount: (pls. specify total amount in words)			TOTAL - - - -	
	The awarding for this RFQ will be on a lump-sum basis.				
	Prospective Suppliers must quote for all items. Otherwise they will be subjected for disqualification.				

Brand and Model: \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_  
Please indicate Payment Term: \_\_\_\_\_ Credit  
\_\_\_\_\_ C.O.D.

DPWH-DCIIDEO  
Tel. No. 293-1765 (Procurement Unit)  
Fax No. 293-0551

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Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address