



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BOHOL 2ND DISTRICT ENGINEERING OFFICE
Ubay, Bohol, Region VII

24-09-119

Name of Procuring Entity : Request for Quotation (P.R. No.):
Revised on : Date: SEP 17 2024
Standard Form/Title : REQUEST FOR QUOTATION Office/End-User: Admin. Section

COMPANY NAME :
ADDRESS :

TEL No. /FAX No :

TIN No :

Please quote your lowest price on the item(s) listed below subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not after 10:A.M. of _____ in the return envelope attached herewith to the BAC Secretariat for Goods, DPWH Bohol 2nd Engineering District, Ubay, Bohol.

APPROVED FOR POSTING
DISTRICT ENGINEERING OFFICER
SIGNATURE:
DATE: 9-23-24

TERMS AND CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within 15 Calendar Days upon receipt of the approved funded Purchase Order (P.O.)
Administrative penalties pursuant to Section 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three(3) months for supplies and materials, one year for Equipment; 3 years for Equipment from the date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- G-EPS Registration Certificate/Mayor's Permit/DTI/Income Tax Return/Omnibus Sworn Statement shall be attached upon submission of the quotation.
- Bidders shall submit original brochures of the product.
- Please indicate the brand of each item being offered.
- The approved budget ceiling for the procurement is ₱ 79,600.00.

DIOSDORO C. VIRTUDAZO
BAC CHAIRMAN

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	AIRCONDITIONING PREVENTIVE MAINTENANCE FOR CY 2024 (3rd QUARTER)				
1	Floor Mounted Type, Inverter	15	unit		
	1 - PDS	1 - Admin. Section (Supply Unit)			
	1 - Procurement Unit	8 - 3rd Floor Activity Area			
	1 - DE Office	1 - QAS			
	1 - DE Quarter	1 - Conference Room (Social Hall)			
2	Ceiling Mounted Type, Inverter	5	unit		
	2 - Finance Section				
	1 - D.E. Reception Staff Office				
	2 - Construction Section				
3	Wall Mounted Type, Inverter	22	unit		
	1 - Finance Section	1 - Admin. Section (Cash Unit)			
	1 - Procurement Unit	2 - Admin. Section (Records Unit)			
	1 - Server Room	1 - Admin. Section (HR)			
	2 - DE Office	1 - Staff house (ADE)			
	2 - Office of the Asst. District Engineer	1 - Staff house (DE)			
	1 - Const. Section	2 - QAS			
	1 - COA Office				
	3 - PDS				
	2 - Conference Room				
4	Window Type, Non Inverter	4	unit		
	1 - Server Room, 1 - Electrical Room, 2 - QAS				
	X-----X-X				
				TOTAL -----	

Purpose: General Cleaning of Aircondition unit of DPWH Bohol 2nd DEO, Bood, Ubay, Bohol.

Brand and Model: _____
Delivery period: _____

Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for the delivery period, warranty and price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Telefax: 518-8051 / 518-8050
email: dpwhboh2@yahoo.com

Printed Name / Signature / Date

Tel. No / Cellphone No. / E-mail Address

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: Admin. Section
Office Location : Libay, Bohol

UPDATED PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2024

P.R. No. ¹	Contract Package (Description)	Procurement Method	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	ABC ² (Fund Source)	PROCUREMENT SCHEDULE						
								Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 and before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)
	1. Common Office Supplies	shopping		151,192.70	105,000.00	143,372.70								
	2. Common Computer Supplies / Consumables	shopping	225,800.00	206,335.50	180,300.00	148,460.50								
	3. Common Janitorials Supplies	shopping	164,965.00	22,600.00	151,665.00	22,600.00								
	4. Common Office Devices and Equipment	shopping	662,700.00	215,800.00	2,518,600.00									
	5. Furniture and Fixture	shopping	519,000.00	995,000.00	70,000.00									
	6. IT Equipment and Software	shopping	1,212,700.00	594,000.00										
	7. Other Categories	shopping	151,120.00	89,100.00										
	8. Common Electrical Supplies	shopping	110,870.00		48,000.00	11,100.00								
	9. Fire Fighting Equipment & Accessories	shopping	64,000.00											
	10. Air Condition Maintenance Services	shopping	91,800.00	91,800.00	91,800.00	91,800.00								
	11. Elevator Maintenance Services	shopping	65,000.00	65,000.00	65,000.00	65,000.00								
TOTAL EVERY QTR. -----			3,267,955.00	2,430,828.20	3,230,365.00	482,333.20								
Total Budget Amount			9,411,481.40											

PREPARED BY:

Checked By:

EVALUATED BY: (To be included in the PPMP Budget Proposal)

LEO P. LIGAN
Admin. Officer II

THERESA OLIVIA F. LOPOS
Supply Officer II

MILA B. VIRTUDAZO
Budget Officer

1PR No. = Purchase Request No.
2ABC = Approved Budget for the Contract

FINAL ANNUAL PROCUREMENT PLAN FOR FY 2024

P.R. No. ¹	Contract Package (Description)	Procurement Method	ABC ² (Fund Source)	PROCUREMENT SCHEDULE						
				Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 od before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)
	Common Office Supplies									
	1. Common Office Supplies	shopping	6,138,822.62							
	2. Common Computer Supplies/Consumables	shopping	13,172,981.90							
	3. Common Janitorials Supplies	shopping	963,860.70							
	4. Common Office Equipment	shopping	4,268,569.00							
	5. IT Equipment and Software	shopping	30,962,733.59							
	6. Common Electrical Supplies	shopping	1,462,373.50							
	7. Other Categories	Public Bidding/Shopping	117,084,804.77							
	INVENTORY									
	1. Inventory/Common Office Supplies	shopping	881,625.50							
	2. Inventory/Common Computer Supplies	shopping	2,559,684.90							
	3. Inventory/Common Office Devices	shopping	113,165.80							
	4. Inventory/Common Janitorials Supplies	shopping	217,229.12							
	5. Inventory/Common Office Equipment	shopping	151,472.00							
	6. Inventory/IT Equipment and Software		161,200.00							
Total Budget Amount			Php	178,138,523.40						

PREPARED BY:

RECOMMENDED BY:

APPROVED BY:

PRIMITIVA E. ABAN
Procurement Engineer

MARTIN A. PEJARADA
BAC Chairman

FERNANDO J. TALAUGSA
OIC - District Engineer

¹PR No. = Purchase Request No.

²ABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.

CY 2024

Division/District/City

TOTAL													DISTRIBUTION BY QUARTERS							
GOODS		UNIT	PRICE	CALENDAR		1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.								
				QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT									
FIREFIGHTING EQUIPMENT AND ACCESSORIES																				
1	Fire Extinguisher, Dry Chemical, 10lbs	pcs	2,650.00	10	26,500.00	10	26,500.00													
2	Fire Extinguisher, 50lbs ABE Dry Powder Mobile Extinguisher on trolley Wheels	pcs	12,500.00	3	37,500.00	3	37,500.00													
=Suitable for A Class Fires (paper, wood, textiles)																				
=Suitable for B Class Fires (flammable liquid fires such as oil, paints and solvents)																				
=Suitable for E Class Fires (energised electrical fires such as switch boards and electrical motors)																				
				TOTAL EVERY QTR.		64,000.00														
Services																				
Category / Nature and Description / Specification		UNIT	PRICE	TOTAL		DISTRIBUTION BY QUARTERS														
Airconditioning Maintenance Services				QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT							
		1	General Cleaning Floor Mounted Type, Inverter	unit	2,000.00	80	160,000.00	20	40,000.00	20	40,000.00	20	40,000.00	20	40,000.00					
		2	General Cleaning Ceiling Mounted Type, Inverter	unit	2,000.00	40	80,000.00	10	20,000.00	10	20,000.00	10	20,000.00	10	20,000.00					
		3	General Cleaning Wall Mounted Type, Inverter	unit	950.00	120	114,000.00	30	28,500.00	30	28,500.00	30	28,500.00	30	28,500.00					
		4	General Cleaning Window Type, Non Inverter	unit	550.00	24	13,200.00	6	3,300.00	6	3,300.00	6	3,300.00	6	3,300.00					
				TOTAL EVERY QTR.		91,800.00		91,800.00		91,800.00		91,800.00								